

Otay Water District's Public Records Portal Laserfiche Weblink

NAVIGATION

Click on the breadcrumb to navigate through folders.

The screenshot shows the Otay Water District Laserfiche WebLink interface. At the top left is the Otay Water District logo with the text "ESTABLISHED 1956 OTAY WATER DISTRICT" and "OTAY WATER DISTRICT Dedicated to Community Service". Below the logo is a "Browse" section with a breadcrumb trail: "> BOARD MEETINGS > 2019". The breadcrumb "2019" is highlighted with a red box. To the left of the main content is a sidebar for the "2019" folder, showing "Entry Properties" with "Creation date" (1/3/2019 9:26:18 AM) and "Last modified" (8/30/2019 3:16:32 PM), "Metadata", and "Fields" (Template: Board Meeting Packet, Hardcopy: No, File Location: Electronic Only). The main content area displays a table of board meetings for 2019, with a "Name" header and a list of 11 entries, each with a folder icon and a date followed by the meeting type (REGULAR or SPECIAL). The last entry is "05-01-19 BOARD MEETING (REGULAR)". Below the list is a "Page 1 of 1" indicator.

To go back to the previous page, click the back arrow.

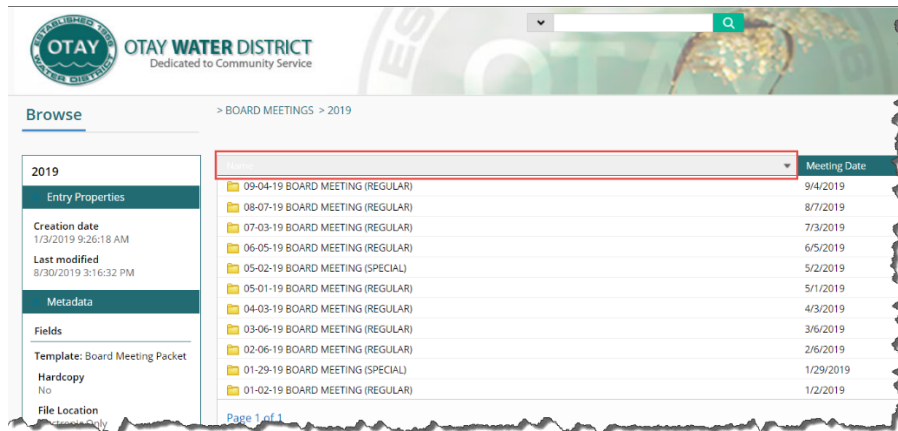
The screenshot shows a web browser window titled "2019 - Laserfiche WebLink". The address bar contains the URL "lf.otaywater.gov/WebLink/0/fo/492640/Row1.aspx". A red box highlights the back arrow button in the browser's navigation bar. Below the browser window is the same Otay Water District Laserfiche WebLink interface as shown in the previous screenshot, including the logo, breadcrumb trail, sidebar, and list of board meetings.

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To go back to the otaywater.gov homepage, click on the logo.



To sort column in ascending or descending order, click on the column header.



SEARCH

Quick Search

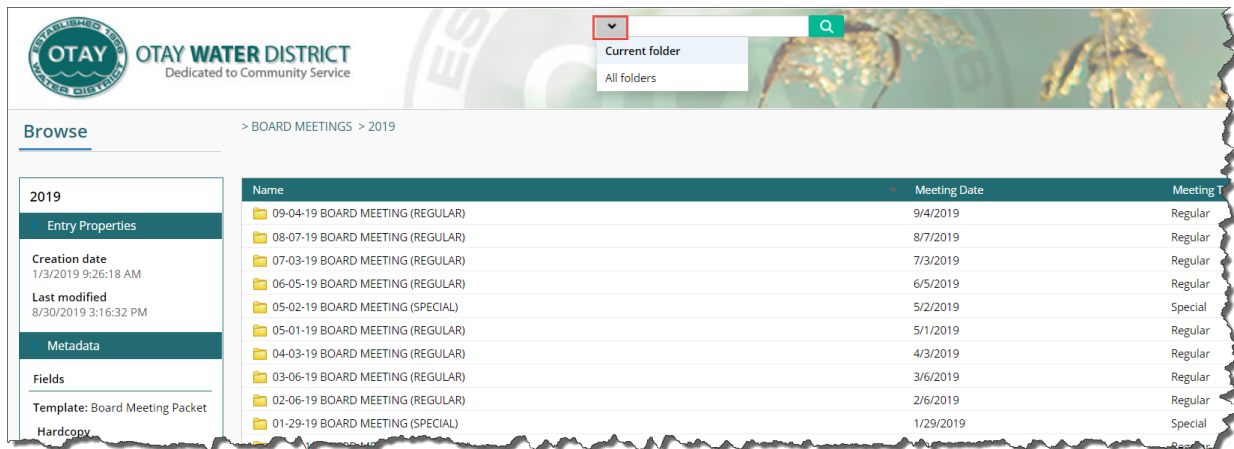
Searching in Weblink is similar to a Google Search.

Type in a key word(s) in the Search field located at the top of the page.

Click on the drop-down arrow to search within the current folder or all folders.

The default option for Quick Search is set to search within current folder.

To search for an exact phrase, enclose the search term in quotations.



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