



Otay Water District Invites Applications For Chief of Engineering

*For earliest consideration, please
submit application materials
by May 8, 2022*

About Otay Water District

The Otay Water District, established in 1956, is a public agency providing water, recycled water, and sewer service to approximately 226,000 people within roughly 125 square miles of southeastern San Diego County, including the communities of eastern Chula Vista, Bonita, Jamul, Spring Valley, Rancho San Diego, unincorporated areas of El Cajon and La Mesa, and eastern Otay Mesa along the international border with Mexico. The District owns and operates a wastewater collection system, providing public sewer service to homes and businesses within the Jamacha drainage basin. The District delivers recycled water to customers through a dedicated distribution system. Recycled water is used to irrigate golf courses, playing fields, public parks, roadside landscapes, and open space in eastern Chula Vista. The District is a “revenue neutral” public agency where each end user pays only his or her fair share of the District’s costs of acquiring, treating, transporting, or the operation and maintenance of the public water, recycled water, or sewer facilities. Five publicly elected directors set the District’s ordinances, policies, taxes, and rates for service.

About The Position And Department

Under general direction of the General Manager, the Chief Engineer plans, directs, manages and oversees the activities and operations of the Engineering Department including Engineering Design and Planning Services, Development Services, Project and Construction Management, Asset Management, Survey, Recycled Water and Environmental Services. Serves as Chief Engineer.

Qualifications

Experience

Seven (7) years of management experience in the design, engineering, and construction management of capital water, and wastewater facilities, including experience with development services projects, and environmental science. Experience with design, engineering, and construction management of recycled water facilities is desirable.

Education

- Bachelor’s degree in Civil Engineering or closely related field; Master’s degree desirable.

Our Mission

The District’s mission is to provide exceptional water and wastewater services to our customers and to manage District resources in a transparent and fiscally responsible manner.

The District’s mission is to provide exceptional water and wastewater service to its customers, and to manage District resources in a transparent and fiscally responsible manner. Its vision is to be a model water agency by providing stellar service, achieving measurable results, and continually improving operational practices. As a result, the District continues to be one of the lower cost water and sewer service providers among San Diego County’s public water agencies, with its water rates being the third lowest among 22 San Diego County water agencies and its sewer rates being the third lowest among San Diego County’s 28 sewer agencies.

Located in the rapidly expanding southeastern region of picturesque San Diego County, the District is about 15 miles southeast of downtown San Diego, and close to all the cultural, educational, and recreational amenities of a large southern California metropolitan area, without the daily congestion. The District has a fiscal year 2022 operating budget of approximately \$112.2 million and a \$8.7 million Capital Improvement Program, and employs 140 regular employees who are assigned to four major departments.

The Engineering Department is responsible for the Planning, Budgeting, Design, Construction, and Inspection of all Otay Water District facilities as well as the administration of all developer and new customer construction and service applications. Projects include facilities for water, recycled water, sewer and support facilities, such as pipelines, reservoirs, pump stations, wells, ponds, and a treatment plant. The Engineering Department also manages an annual Capital Improvement Program (CIP) of approximately \$8.7 million per year. The Department has a staff of approximately 28 employees supplemented by the services of consultants.

Required Licenses and Certification

- A valid California Class “C” Driver’s License and a safe driving record.
- Certificate of registration as a Civil Engineer in the State of California.
- Certificate of registration as a Land Surveyor in the State of California is desirable.
- Certified as Construction Manager (CCM) is desirable.

Examples Of Duties

- Plans, directs, and manages departmental strategic planning, capital improvement projects (CIP), budgeting, planning/design/construction of water resources, environmental services, engineering, field services, including inspection, recycled water, contract administration, asset management program, and developer projects.
- Manages the preparation of reimbursement agreements, plan checking, surveying, and issuance of construction permits.
- Manages the District's environmental compliance programs related to NPDES, CEQA, APCD, DEH, DDW and assures compliance with Federal, State, and local permits and laws.
- Manages the development and implementation of the Engineering Department's goals, objectives, codes, policies, and procedures.
- Participates in the development and execution of

the District's strategic plan, and the associated development strategies, objectives, and performance metrics

- Manages priorities, assignments, and workloads; establishes appropriate service and staffing levels; and allocates resources accordingly.
- Monitors and evaluates the efficiency and effectiveness of service delivery methods and procedures; assesses and monitors workload, administrative and support systems, and internal reporting relationships; identifies opportunities for improvement; and directs the implementation of changes.
- Represents the Engineering Department to other District sections, public government officials, outside agencies, and developers; explains, justifies, and defends Engineering Department's programs, policies, and activities.
- Negotiates and develops contracts and financial terms with landowners, developers, and agencies for land acquisition, water supplies, and services.
- Selects, trains, and evaluates Engineering

Department personnel; provides or coordinates staff training; works with employees to correct deficiencies; provides appropriate recognition for superior performance.

- Directs and manages the development and administration of the Engineering Department budget; directs the forecast of additional funds needed for staffing, equipment, materials, and supplies; directs the monitoring of and approves expenditures.
- Interacts with District senior team members and coordinates Engineering Department activities in collaboration with other departments, outside agencies and organizations.
- Represents the District in negotiations with developers, contractors, and consultants on fees and charges associated with engineering programs.
- Provides staff assistance to the General Manager and Board of Directors; prepares and presents staff reports and other necessary correspondence.
- Represents the District on Bi-National matters.

Salary and Benefits

The District offers a competitive salary and comprehensive benefits package that includes:

- The annual salary range for the Chief of Water Engineering is from \$169,798 to \$212,310, depending on qualifications. In addition, the District provides \$400 per month automobile allowance.
- PERS Retirement:
 - Classic Members (hired before 1/1/13 or have reciprocity): 2.7% of highest annual salary at age 55, for each year of service with employee contributing 8%.
 - PEPR (hired on or after 1/1/13 or do not have reciprocity): 2.0% @ 62 for each year of service, to a max salary set by PERS, based on highest 36 months of service, with employee contributing 7%; 5-year vesting.

- Annual Cost-of-Living Adjustment based on Consumer Price Index formula and approved by the board. (3% effective July 4, 2022)
- Deferred Compensation Retirement Plan. Employee contributions for the Deferred Compensation Plan are matched dollar per dollar, up to the maximum amount of \$5,000 per calendar year.
- Management Leave: 12 days/year.
- Vacation: 12 days/year, increasing to a maximum of 23 days/year.
- Sick Leave: 8 days/year, increasing to maximum of 15 days/year.
- Paid Holidays: 14 days/year.
- Medical Insurance: Choice of PPO, EPO, and two HMO plans; 100% paid by District for employee and 88% for dependent(s).
- Annual Executive Physical.
- Dental Insurance: 100% paid by District for employee and 88% paid for dependent(s).
- Vision: 100% premium paid by District for employee and 0% for dependent(s).

- Retirement Benefits: Full-time employees and their eligible dependents are eligible for medical and dental benefits at retirement if the employee has completed 20 years of continuous service and has attained age 55 upon retirement. PEPR employees contribute 1%, plus the amount of salary over the max set by PERS to equal 8% of pay to irrevocably fund the District's retirement benefits. These contributions are not refundable.
- Flexible Spending Accounts for healthcare and dependent care.
- Life/AD&D Insurance: Two times the employee's salary to a maximum of \$500,000, 100% paid by District; plus additional portable life insurance plan.
- Short and Long-Term Disability: 100% premium paid by District.
- Education Reimbursement Program of up to \$3,000 per fiscal year.
- Employee Assistance and Wellness Programs: Free Onsite Workout facility and Yoga classes at employee cost.

How to Apply

If interested in this outstanding opportunity, please submit an online District application and supplemental question-

naire at: www.otaywater.gov

Otay Water District

2554 Sweetwater Springs Boulevard
Spring Valley, CA 91978
hr@otaywater.gov

This position will remain open until filled. However, for the earliest consideration, please submit your application by May 8, 2022. Additional information can be obtained from the District's website. Applications will be accepted until there are a sufficient number of highly qualified applicants from which to make a selection.

Equal Opportunity Employer

The District seeks candidates who can make contributions in an environment of cultural and ethnic diversity.

The District makes reasonable accommodations for the disabled. If candidates require special arrangements to participate in the interview process, they should state their needs when invited to participate in an oral panel interview.