

OTAY WATER DISTRICT  
ENGINEERING, OPERATIONS & WATER RESOURCES COMMITTEE MEETING  
and  
SPECIAL MEETING OF THE BOARD OF DIRECTORS

2554 SWEETWATER SPRINGS BOULEVARD  
SPRING VALLEY, CALIFORNIA  
Board Room

**Monday**  
**March 22, 2010**  
**11:30 A.M.**

This is a District Committee meeting. This meeting is being posted as a special meeting in order to comply with the Brown Act (Government Code Section §54954.2) in the event that a quorum of the Board is present. Items will be deliberated, however, no formal board actions will be taken at this meeting. The committee makes recommendations to the full board for its consideration and formal action.

**AGENDA**

1. ROLL CALL
2. PUBLIC PARTICIPATION – OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK TO THE BOARD ON ANY SUBJECT MATTER WITHIN THE BOARD'S JURISDICTION BUT NOT AN ITEM ON TODAY'S AGENDA

**DISCUSSION ITEMS**

3. APPROVE AN AGREEMENT WITH HELIX WATER DISTRICT FOR THE CONSTRUCTION, OPERATION, AND MAINTENANCE OF TWO (2) NEW METERED INTERCONNECTIONS [KAY] (5 minutes)
4. FISCAL YEAR 2010 MID-YEAR STRATEGIC PLAN PERFORMANCE UPDATE (STEVENS) [10 minutes]
5. ADJOURNMENT

**BOARD MEMBERS ATTENDING:**

Jose Lopez, Chair  
Gary Croucher

All items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

The Agenda, and any attachments containing written information, are available at the District's website at [www.otaywater.gov](http://www.otaywater.gov). Written changes to any items to be considered at the open meeting, or to any attachments, will be posted on the District's website. Copies of the Agenda and all attachments are also available through the District Secretary by contacting her at (619) 670-2280.

If you have any disability that would require accommodation in order to enable you to participate in this meeting, please call the District Secretary at 670-2280 at least 24 hours prior to the meeting.

#### Certification of Posting

I certify that on March 18, 2010 I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of Otay Water District, said time being at least 24 hours in advance of the meeting of the Board of Directors (Government Code Section §54954.2).

Executed at Spring Valley, California on March 18, 2010.

  
\_\_\_\_\_  
Susan Cruz, District Secretary

# AGENDA ITEM 3



## STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	April 7, 2010
SUBMITTED BY:	Daniel Kay <i>OK</i> Associate Civil Engineer	PROJECT/SUBPROJECT:	P2488- DIV. 3 001102/ NO. P2489- 001102
	Ron Ripperger <i>u</i> Engineering Manager		
APPROVED BY: (Chief)	Rod Posada <i>[Signature]</i> Chief, Engineering		
APPROVED BY: (Asst. GM):	Manny Magaña <i>[Signature]</i> Assistant General Manager, Engineering and Operations		
SUBJECT:	Approval of an Agreement between Otay Water District and Helix Water District Regarding the Del Rio Road and Gillispie Drive Interconnections		

### GENERAL MANAGER'S RECOMMENDATION:

That the Otay Water District (Otay) Board of Directors (Board) authorizes the General Manager to execute an agreement between Otay and the Helix Water District (Helix) for construction, operation, and maintenance of two (2) new metered interconnections. (See Exhibit A and Exhibit B for project locations).

### COMMITTEE ACTION:

Please see Attachment A.

### PURPOSE:

To obtain Board authorization for the General Manager to enter into an agreement (see Exhibit C) with Helix to establish a new interconnection to supply water to either District in the event of an emergency.

### ANALYSIS:

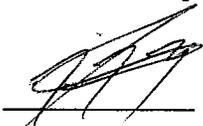
Otay and Helix have identified an opportunity and a mutually beneficial need for two new potable water interconnections in Del

Rio Road and Gillispie Drive between Otay and Helix. The proposed interconnections would benefit both Otay and Helix in the event of an emergency situation by allowing water to be transferred from Otay's system to Helix's system or vice versa. An emergency situation is defined in the agreement under Section 1a.

Since both Otay and Helix will benefit from the interconnections, both Otay and Helix have agreed in writing that each District would pay 50% of the cost of design, construction, operation, and maintenance of the facilities. The total cost for design, staff time, and construction for both facilities is estimated at \$300,000. Otay is the lead agency for the planning, design, and construction of the interconnections' project.

The facilities will mainly be used when either District experiences an emergency situation. In previous outages and emergencies, these minor interconnections have proven to provide increased reliability and flexibility.

**FISCAL IMPACT:**



Funding for the overall project comes from two CIP projects, P2488, the Del Rio Road Otay and Helix Agency Interconnection, and P2489, the Gillispie Drive Otay and Helix Agency Interconnection.

The total budget for CIP P2488, as approved in the FY 2010 budget is \$150,000. Total expenditures, plus outstanding commitment and forecast to date, are \$30,370. Staff time to execute the terms of the agreement will be minor. See Attachment B-1 for budget detail.

The total budget for CIP P2489, as approved in the FY 2010 budget is \$150,000. Total expenditures, plus outstanding commitment and forecast to date, are \$17,006. Staff time to execute the terms of the agreement will be minor. See Attachment B-2 for budget detail.

Based on a review of the financial budgets, the Project Manager has determined that each budget is sufficient to support the project.

Finance has determined that funding will be available for CIP P2488 and P2489. Funding for both CIPs will be 40% Expansion and 60% Betterment.

**STRATEGIC GOAL:**

This project supports the District's Mission Statement, "To provide the best quality of water and wastewater service to the customers of the Otay Water District in a professional, effective, and efficient manner," and the District's Strategic Goal to: "Design and

construct new infrastructure - satisfy current and future water needs for Potable, Recycled, and Wastewater Services."

**LEGAL IMPACT:**

None.



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**General Manager**

P:\WORKING\CIP P2488 Del Rio Rd Interconnection\Staff Reports\BD 04 07-10, Staff Report, Helix Interconnection, (DK-RR).doc  
DK/RR:jf

Attachments:    Attachment A  
                  Attachment B-1  
                  Attachment B-2  
                  Exhibit A  
                  Exhibit B  
                  Exhibit C

QA/QC Approved:

Name: 

Date: 2/26/10



## ATTACHMENT A

<b>SUBJECT/PROJECT:</b> P2488-001102 P2489-001102	Approval of an Agreement between Otay Water District and Helix Water District Regarding the Del Rio Road and Gillispie Drive Interconnections
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### COMMITTEE ACTION:

The Engineering, Operations, and Water Resources Committee reviewed this item at a meeting held on March 22, 2010. The Committee supported Staff's recommendation.

### NOTE:

The "Committee Action" is written in anticipation of the Committee moving the item forward for Board approval. This report will be sent to the Board as a Committee approved item, or modified to reflect any discussion or changes as directed from the Committee prior to presentation to the full Board.



## ATTACHMENT B-1

<b>SUBJECT/PROJECT:</b> P2488-001102 P2489-001102	Approval of an Agreement between Otay Water District and Helix Water District Regarding the Del Rio Road and Gillispie Drive Interconnections
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Otay Water District Date Updated: February 24, 2010  
 P2488 - Del Rio Road Helix & Otay Agency Interconnection

<i>Budget</i>	<i>Committed</i>	<i>Expenditures</i>	<i>Outstanding Commitment &amp; Forecast</i>	<i>Projected Final Cost</i>	<i>Vendor/Comments</i>
150,000					
<b>Planning</b>					
Labor	1,314	1,314		1,314	
<b>Total Planning</b>	1,314	1,314	-	1,314	
<b>Design</b>					
Labor	25,424	15,424	10,000	25,424	
Consultant Contracts	2,450	2,450	-	2,450	MWH CONSTRUCTORS INC
Infrastructure Equipment & Materials	442	442	-	442	COUNTY OF SAN DIEGO - DPW
For Ops Only - Contracted Services	665	665	-	665	KIRK PAVING INC
<b>Total Design</b>	28,981	18,981	10,000	28,981	
<b>Construction</b>					
Labor	76	76		76	
<b>Total Construction</b>	76	76	-	76	
<b>Grand Total</b>	30,371	20,371	10,000	30,371	

QA/QC Approved:

Name: Bill Up

Date: 2/26/10



## ATTACHMENT B-2

<b>SUBJECT/PROJECT:</b> P2488-001102 P2489-001102	Approval of an Agreement between Otay Water District and Helix Water District Regarding the Del Rio Road and Gillispie Drive Interconnections
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Otay Water District  
 P2489- Gillespie Drive Helix & Otay Agency Interconnect

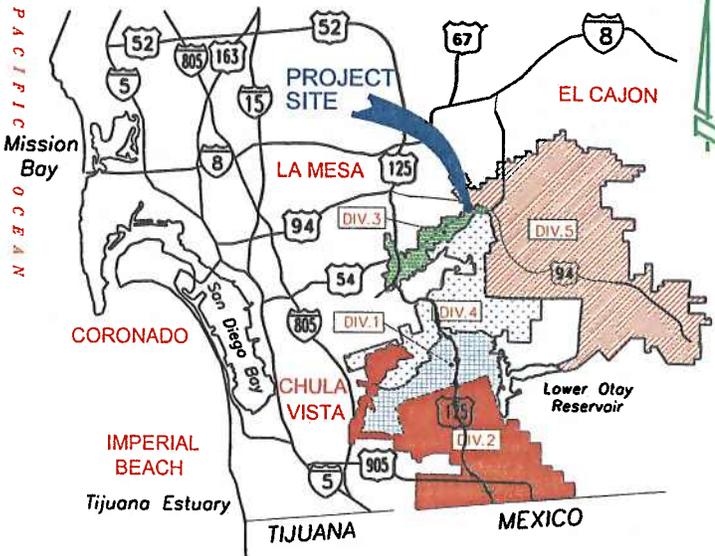
Date Updated: February 24, 2010

<i>Budget</i>	<i>Committed</i>	<i>Expenditures</i>	<i>Outstanding Commitment &amp; Forecast</i>	<i>Projected Final Cost</i>	<i>Vendor/Comments</i>
150,000					
<b>Planning</b>					
Labor	-	-		-	
<b>Total Planning</b>	-	-	-	-	
<b>Design</b>					
Labor	16,055	6,055	10,000	16,055	
Consultant Contracts	875	875	-	875	MWH CONSTRUCTORS INC
<b>Total Design</b>	16,930	6,930	10,000	16,930	
<b>Construction</b>					
Labor	76	76		76	
<b>Total Construction</b>	76	76	-	76	
<b>Grand Total</b>	17,006	7,006	10,000	17,006	

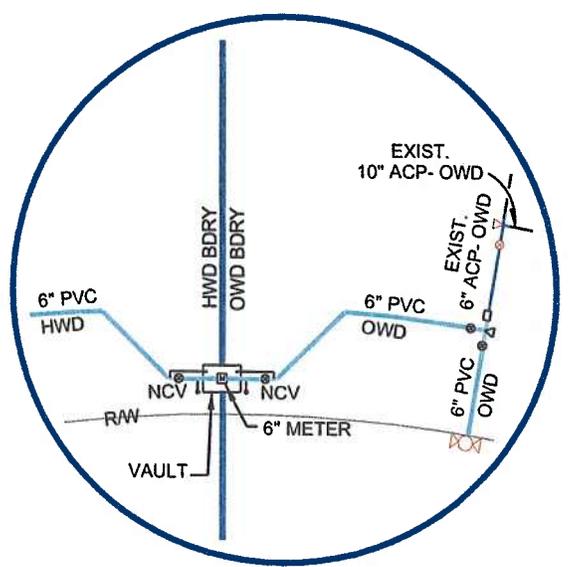
QA/QC Approved:

Name:     *BSJ*    

Date:     2/26/10

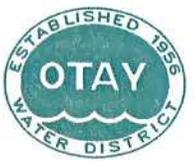
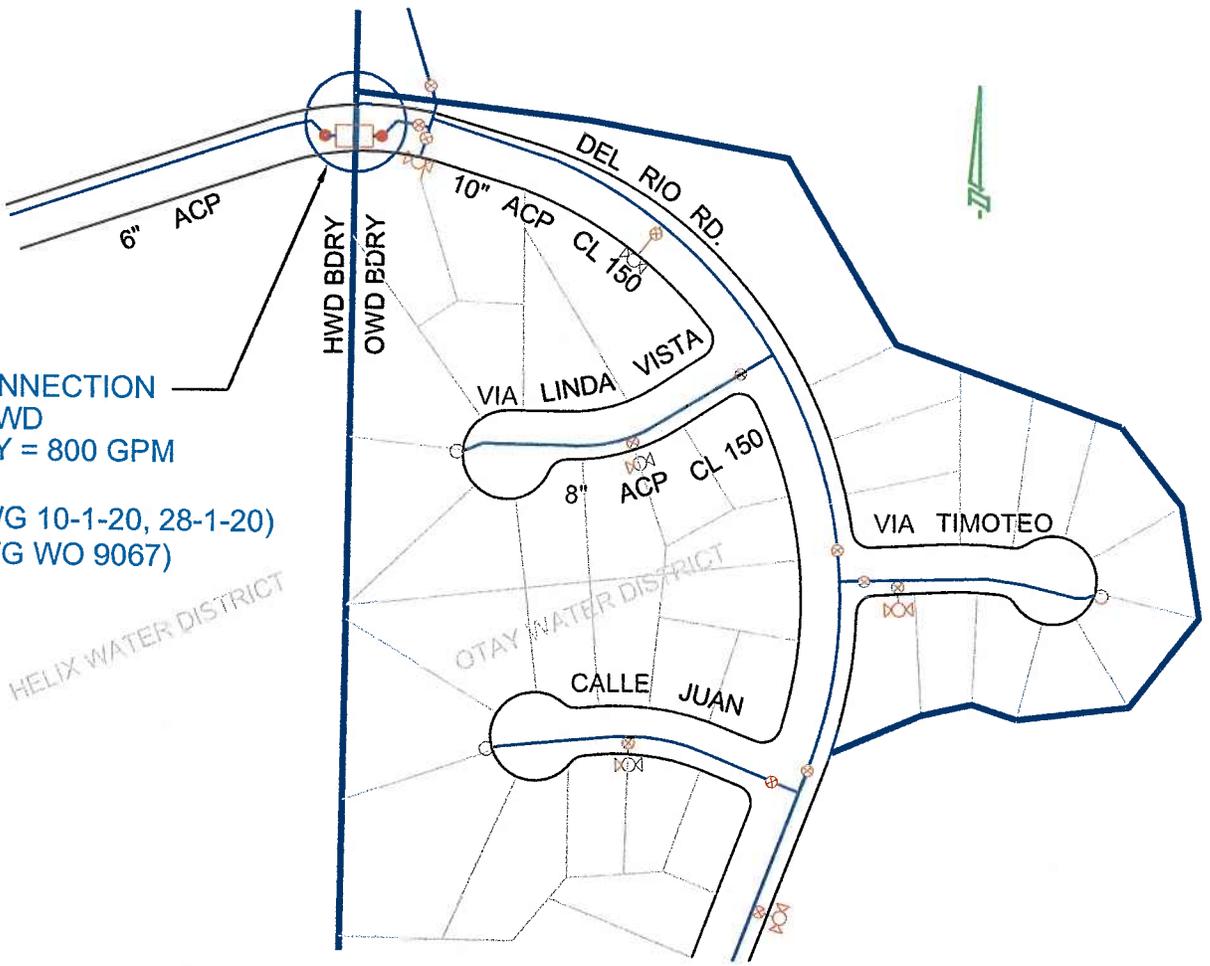


VICINITY MAP



DETAIL 1

INTERCONNECTION  
W/HELIX WD  
CAPACITY = 800 GPM  
DETAIL 1  
(OWD DWG 10-1-20, 28-1-20)  
(HWD DWG WO 9067)

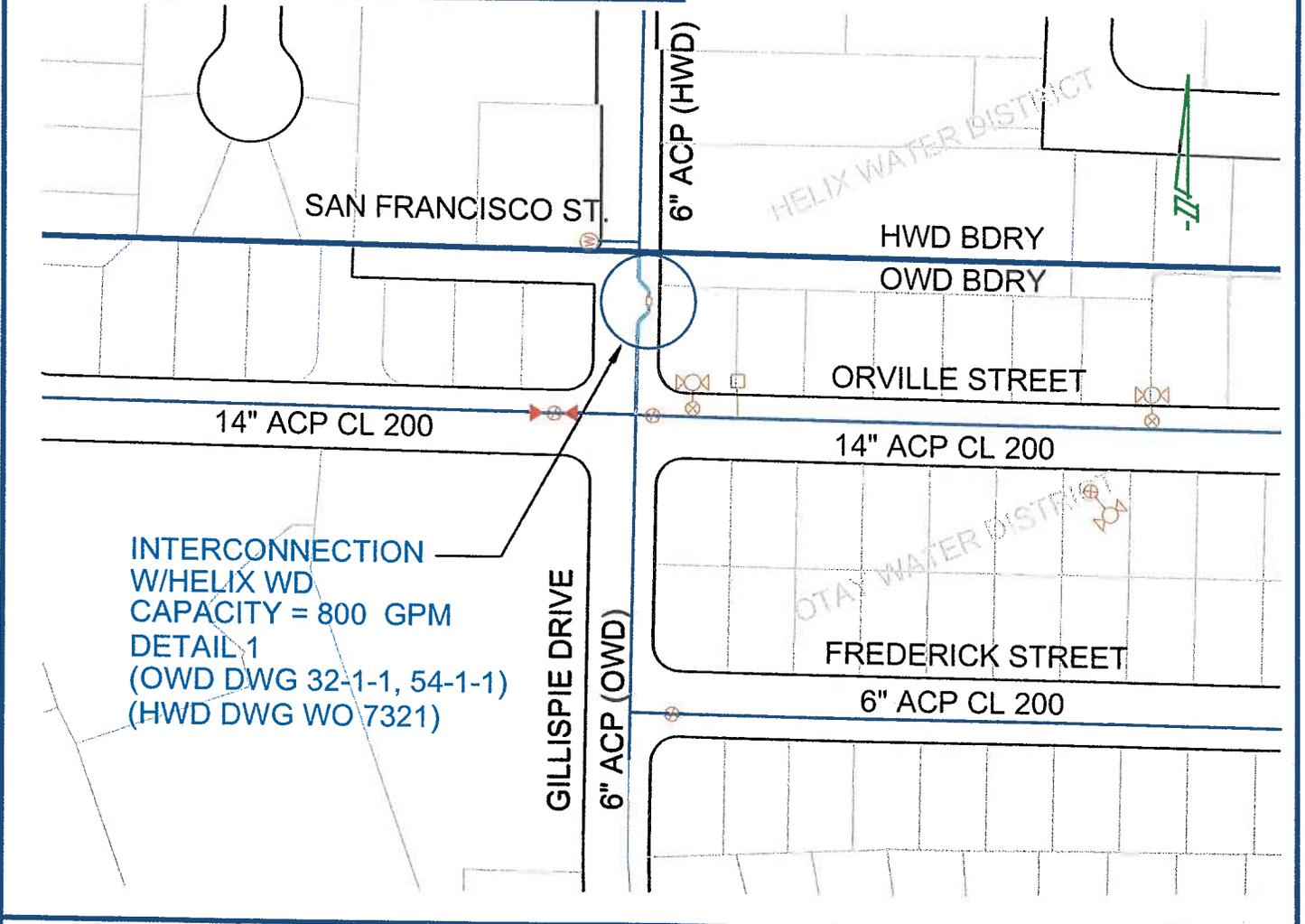
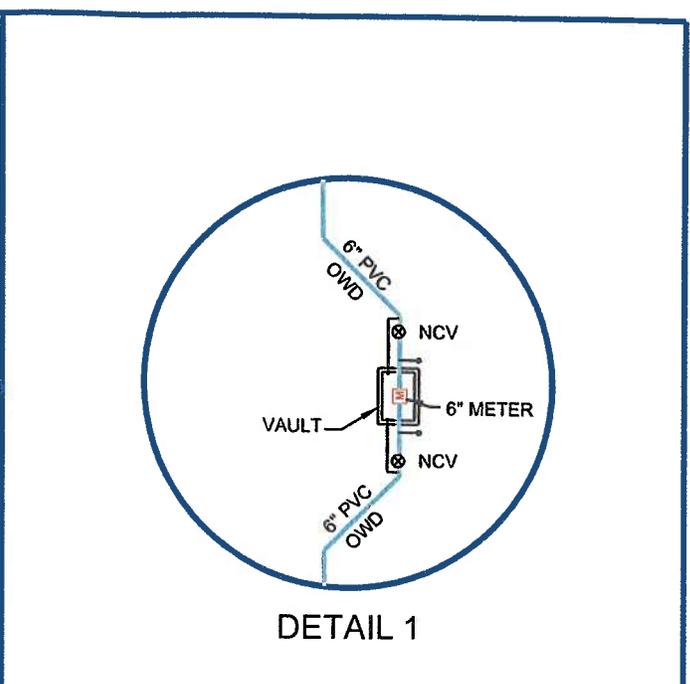
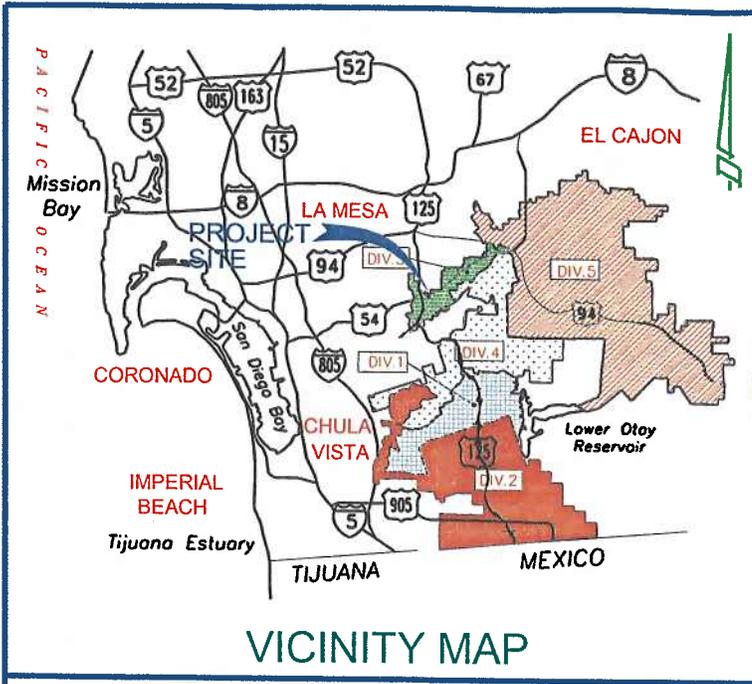


**OTAY WATER DISTRICT**  
DEL RIO ROAD  
INTERCONNECTION  
WITH HELIX WATER DISTRICT

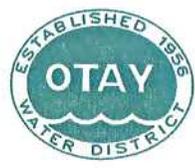
P2488

EXHIBIT A

P:\WORKING\CIP P2488 Del Rio Rd Interconnection\Graphics\Exhibits-Figures\EXHIBIT A.dwg 2/18/2010 9:13:59 AM PST



P:\WORKING\CP P2489 Gillispie Interconnection\Graphics\Exhibits-Figures\Exhibit B.dwg 2/18/2010 3:25:50 PM PST



# OTAY WATER DISTRICT

GILLISPIE DRIVE  
INTERCONNECTION  
WITH HELIX WATER DISTRICT

P2489

## EXHIBIT B

## Exhibit C

### OWD CIP P2488 and P2489 / Helix WO 2196

#### AGREEMENT FOR EMERGENCY INTERCONNECTIONS BETWEEN OTAY WATER DISTRICT AND HELIX WATER DISTRICT

This Agreement is made and entered into as of \_\_\_\_\_, 2010, by and between Otay Water District, a Municipal Water District organized and existing pursuant to Water Code Section 71000 *et seq*, (hereinafter referred to as "Otay") and Helix Water District, an Irrigation District organized and existing under the Irrigation District Law of the State of California, Water Code Section 20500 *et seq*, (hereinafter referred to as "Helix"). Otay and Helix are collectively referred to herein as the "Parties."

#### RECITALS

- A. Otay and Helix are member agencies of the San Diego County Water Authority (hereinafter referred to as the "Authority"), and are retail water purveyors that receive water from the Authority.
- B. The Authority is the regional wholesale water purveyor organized and existing under the County Water Authority Act of the State of California (Chapter 45, Water Code-Appendix).
- C. Otay and Helix desire by this Agreement, to provide emergency water service connections to each other; such water service connections are not and shall not be used to provide a supplemental or additional water supply to meet the growth in demand not already addressed in the Water Resource Master Plans for either Party.

#### AGREEMENT

#### NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

1. Delivery. In emergency situations, as defined below in Section 1 (a), Helix and Otay shall supply treated water through their facilities to the interconnections located at Gillispie Drive and Del Rio Road, County of San Diego, as shown in Exhibit A, attached hereto and incorporated herein, when requested by either Party pursuant to the terms of this Agreement. Both Parties shall use their best efforts to provide 24 hours written advance notice of the need for such emergency interconnection, and in all cases shall notify the supplying Party prior to actual use. The supplying Party shall operate the interconnection.
  - a. "Emergency", Defined. An "emergency" is defined as any sudden unexpected occurrence that significantly reduces available water so as to jeopardize the health and/or safety of the public.
  - b. "Surplus Capacity", Defined. "Surplus Capacity" is defined as the amount of water, as determined by Helix and Otay, in excess of the amount necessary to satisfy the demand of the Helix and Otay systems.

## Exhibit C

2. Ability to Supply Water. Neither Party guarantees that Surplus Capacity, as defined above in Section 1(b), will be available at the time an emergency situation occurs. To the extent that Surplus Capacity is available, in the sole discretion of the supplying Party with no undue burden on its water consumers, the receiving Party may utilize the interconnection(s) described in Exhibit A to the extent of such availability.
3. Design and Construction. Helix agrees that Otay shall initially fund all costs of the design and construction of the emergency interconnections, subject to reimbursement by Helix, in the proportion set forth below, upon completion of all work related to the interconnections as set forth herein. The design and specifications shall conform to the Water Agency Standards (WAS). Items that are not covered by the WAS shall be subject to Otay's and Helix's mutual approval. Otay shall act as the lead agency for purposes of the California Environmental Quality Act. Otay shall furnish all materials and hire a contractor to perform all construction work necessary to make all connections, in accordance with approved plans and specifications. Upon completion, Otay shall provide Helix with "As-built" record drawings of the interconnection and provide any amendments to these drawings as they are developed. Upon 100% completion of the work, Otay shall bill Helix for 50% of all costs incurred. Payment shall be made by Helix within 30 days of receipt of invoice.
4. Estimation of Quantity of Water Delivered. If water is to be delivered under the terms of this Agreement, the estimated quantity of water to be delivered and duration of such delivery shall be mutually agreed upon by the two Parties prior to its delivery.
5. Payment for Water Delivered. If water is delivered under the terms of this Agreement, the supplying Party will report the amount of water that has been supplied through a meter to the receiving Party and to the Authority for credit within ten (10) calendar days of the receiving Party's receipt of delivered water. The Authority will bill this amount to the receiving Party and credit this amount to the supplying P. The cost of the water delivered through the emergency interconnection shall be the Authority's treated water rate in effect at the time of delivery.
6. Maintenance. Otay and Helix shall be responsible for the maintenance and operation costs of the valve(s) connecting to their respective systems as shown in Exhibit A, attached hereto and incorporated herein. Maintenance, repair, or operation costs for the interconnection facility shall be the responsibility of the Party identified in the Exhibits. Each Party shall be solely responsible for any costs associated with its respective pipeline leading up to the interconnection, and shall also be responsible for 50% of all costs of any repair, relocation, abandonment, or modification of the connection itself (vault, meter, etc.).
7. Water Quality. Neither Party warrants the quality of treated water delivered through any emergency interconnection established pursuant to this Agreement.

## Exhibit C

8. Access. During the term of this Agreement, authorized representatives of both Parties shall be granted access to the facilities and property of the other Party for the purpose of establishing emergency interconnections pursuant to this Agreement, provided that the Party desiring access will provide at least 24 hour notice of such access. Such notice may be oral or written.
9. Indemnification. Each Party shall be responsible for the willful misconduct and negligent acts or omissions of its officers, directors, agents, employees, and subcontractors. Each Party shall indemnify, hold harmless, and defend the other from and against all claims, demands, and liabilities for bodily injury, property damage, or other damages caused by the willful or negligent act or omission of the indemnifying Party or its officer, directors, agents, employees, or subcontractors.
10. Term. The term of this Agreement shall be from the date of its execution for a period of ten (10) years ("Term"), unless terminated prior to that time pursuant to the terms of this Agreement. The Agreement may be extended for one (1) additional and successive ten (10) year period, or such term as may be mutually agreed upon by the Parties based upon each of their needs. Either Party may exercise this option by providing written notice to the other, one hundred and eighty (180) days prior to the expiration of the term of this Agreement. The renewal of the Agreement shall require the approval of the Board of Directors of both the Otay Water District and the Helix Water District, which approval shall not unreasonably be withheld. Following the renewal term, the Parties may negotiate an additional extension of this Agreement if such an extension meets the needs of the Parties and as may be mutually agreed upon in writing by the Parties.
11. Integration. This Agreement and any and all Exhibits to it, represent the entire understanding of the Parties as to those matters contained in the Agreement, and supersede and cancel any prior oral or written understandings, promises or representations with respect to those matters covered in the Agreement. This Agreement may not be modified or altered except in writing signed by both Parties.
12. Laws, Venue, and Attorneys' Fees. This Agreement shall be interpreted in accordance with the laws of the State of California. The Parties agree that if any dispute shall arise in relation to this Agreement, they will attempt to resolve such dispute informally, in good faith. If such good faith informal resolution does not resolve the issue, the Parties agree that the matter will be directed to the General Managers of both Parties for another good faith attempt at resolution. If that attempt does not resolve the issue, the Parties agree to mediation under the rules of the American Arbitration Association or any other neutral organization agreed upon before having a recourse in a court of law. Any agreements resulting from mediation shall be documented in writing by all Parties. All mediation results shall be "non-binding" and inadmissible for any purpose in any legal proceeding, unless all Parties otherwise agree in writing. If mediation is not successful, and an action is brought to interpret or enforce any term of this Agreement, the action shall be brought in a state or federal court situated in the County of San Diego, State of California. In the event of any such litigation between the parties, the

## Exhibit C

prevailing Party shall be entitled to recover all reasonable costs incurred, including reasonable attorney's fees, as determined by the court.

13. Termination. Either Party may terminate this Agreement upon thirty (30) days written notice to the other Party. In the event of termination, each Party shall be responsible for 50% of the total costs of disconnecting or removing connections. Salvaged metering devices, valves, and hardware shall remain the property of the Party that is responsible as shown in Exhibit A.
14. Notice. Any notice or instrument required to be given or delivered by this Agreement may be given or delivered by depositing the same in any United States Post Office, certified mail, and return receipt requested, postage prepaid, addressed to:

General Manager  
Otay Water District  
2554 Sweetwater Springs Blvd.  
Spring Valley, CA 91978-2004

General Manager  
Helix Water District  
7811 University Avenue  
La Mesa, CA 91941-4927

and shall be effective upon receipt thereof.

15. Severability. In the event any one of the provisions of this Agreement shall for any reason be held invalid, illegal or unenforceable, the remaining provisions of this Agreement shall be unimpaired, and the invalid, illegal or unenforceable provision(s) shall be replaced by a mutually acceptable provision which being valid, legal and enforceable, comes closest to the intention of the Parties underlying the invalid, illegal or unenforceable provision.
16. Assignment. In no event shall this Agreement be assigned by either Party without first obtaining the prior written consent of the other Party.
17. Waiver. No covenant, term or condition of this Agreement shall be deemed to be waived by any party hereto unless such waiver is in writing and executed by the party making the waiver. No waiver of any breach of any of the terms, covenants, or conditions of this Agreement shall be construed or held to be a waiver of any succeeding or preceding breach of the same or any other term, covenant or condition contained herein.
18. Execution of Agreement. This Agreement shall not be deemed to have been accepted and shall not be binding upon either Party until duly authorized officers of both parties have executed it. This agreement may not be modified or altered except in writing, signed by both Parties.

## Exhibit C

19. Amendment of Agreement. Either Party may give notice that they wish to amend this Agreement at any time with thirty (30) calendar days' written notice. Any amendments will have to be mutually agreed upon by both Parties in writing.

*[signatures continued on next page]*

Exhibit C

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date first written above.

By: \_\_\_\_\_  
Mark Watton, General Manager  
Otay Water District

By: \_\_\_\_\_  
Mark Weston, General Manager  
Helix Water District

Approved as to form:

By: \_\_\_\_\_  
General Counsel  
Otay Water District

By: \_\_\_\_\_  
General Counsel  
Helix Water District



# AGENDA ITEM 4

## STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	April 7, 2010
SUBMITTED BY:	Geoffrey Stevens, Chief Information Technology and Strategic Planning	W.O./G.F. NO:	DIV. NO.
APPROVED BY: (Chief)	German Alvarez, Assistant General Manager, Administration and Finance		
APPROVED BY: (Asst. GM):			
SUBJECT:	FY 2010 Strategic Plan and Performance Measures Report		

**GENERAL MANAGER'S RECOMMENDATION:**

No recommendation. This is an informational item only.

**COMMITTEE ACTION:** \_\_\_\_\_

See Attachment A.

**PURPOSE:**

To provide a fiscal mid-year report on the District's Strategic Performance Plan.

**ANALYSIS:**

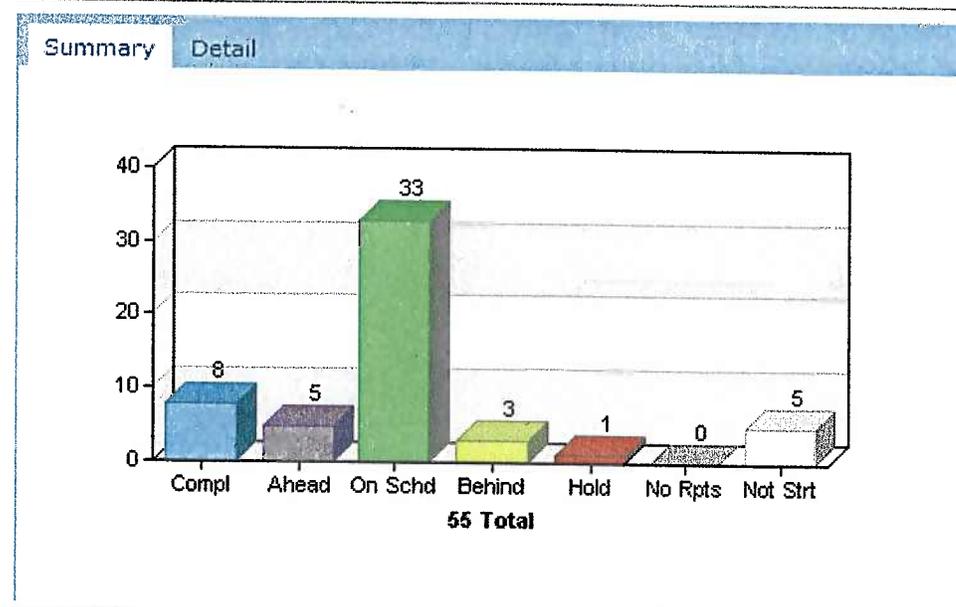
The District has completed the first half of the Strategic Plan for FY 2010. Overall, results continue to be positive with the District exceeding its target for both strategic plan objectives (at least 90% complete or on track) and performance measures (at least 75% on target). Detailed information on each objective and measure is also available electronically on the Board Extranet. Looking at these results in more detail:

## Strategic Plan Objectives- 94%

Strategic plan objectives are designed to ensure we are making the appropriate high-level changes necessary to move the agency in the planned direction to meet new challenges and opportunities. Overall performance of strategic plan objectives is positive with 46 of 49 objectives (94%) complete, ahead or on schedule. 6 items are on hold or are not scheduled to start and are thus excluded from the calculation. Three items are behind schedule.

## FY 10 Objectives

### Objectives: All Scorecard Areas



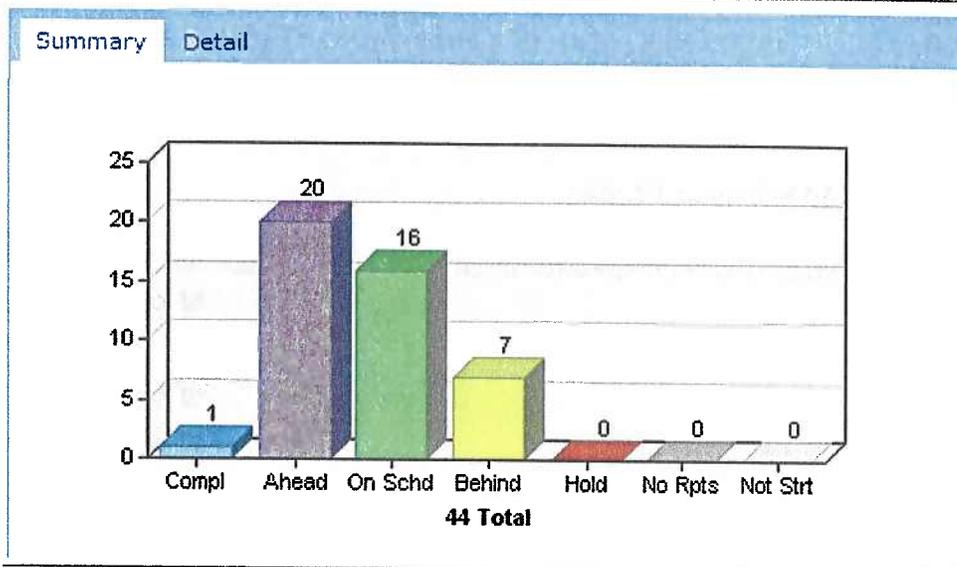
46/49 Objectives on or ahead of schedule (94%).  
Target is 90%.

## Performance Measures - 84%

Performance measures are designed to track the day-to-day performance of the District. Sometimes referred to as a "dash board", these items attempt to measure the effectiveness and efficiency of daily operations. The overall goal is that at least 75% of these measures be rated "on target". District results in this area are also positive with 37 of 44 (84%) items achieving the desired level or better.

# FY 10 Performance Measures

## Measures: All Scorecard Areas



37/44 Measures on or ahead of schedule (84%).  
Target is 75%.

### Balanced Scorecard - External View

The Balanced Scorecard methodology is designed to ensure that a company is performing consistently on a wide range of measures necessary to ensure both short-term and long-term improvements. From this perspective the results are also positive. The only area that does not exceed expectations is the Customer scorecard due to two measures: Customer Satisfaction (1.1.100) and Unplanned Disruptions (5.1.500). For a more detailed explanation, quarter reports for these measures are available on the Board Extranet.

## Balanced Scorecard Perspective

FY 2010 • Qtr 2 • All Departments

Customer	Financial	Learning and Growth	Business Processes
<span style="color: green;">■</span> Objectives <span style="color: red;">■</span> Measures	<span style="color: green;">■</span> Objectives <span style="color: red;">■</span> Measures	<span style="color: green;">■</span> Objectives <span style="color: green;">■</span> Measures	<span style="color: red;">■</span> Objectives <span style="color: red;">■</span> Measures

Green = meets or exceeds/ Red = does not meet

Departmental Perspective - Internal View of Performance

The departmental perspective, that is breaking down performance objectives and measures by the responsible internal departments, is also positive. Nearly all departments meet or exceed the expectations for objectives and performance measures. Two IT objectives have fallen behind, but will be back on schedule next quarter.

**FY 2010 • Qtr 2 • All Scorecard Areas**

Departments	
1-Administrative Services	<input checked="" type="checkbox"/> Objectives <input checked="" type="checkbox"/> Measures
2-Engineering	<input checked="" type="checkbox"/> Objectives <input checked="" type="checkbox"/> Measures
3-Finance	<input checked="" type="checkbox"/> Objectives <input checked="" type="checkbox"/> Measures
4-Information Technology	<input type="checkbox"/> Objectives <input checked="" type="checkbox"/> Measures
5-Operations	<input checked="" type="checkbox"/> Objectives <input checked="" type="checkbox"/> Measures

Green = meets or exceeds/ Red = does not meet

Significant Achievements

Some significant mid-year achievements include 26 objectives complete to-date, 20 measures with results ahead of their targets, and 6 consecutive quarters of exceeding the District's target of having at least 90% of objectives complete or on track and at least 75% of measures complete or on track.

**FISCAL IMPACT:** \_\_\_\_\_

None at this time.

**STRATEGIC GOAL:**

Strategic Plan and Performance Measure reporting is a critical element in providing performance reporting to the Board and staff.

**LEGAL IMPACT:** \_\_\_\_\_

None

\_\_\_\_\_  
**General Manager**



## ATTACHMENT A

<b>SUBJECT/PROJECT:</b>	FY 2010 Strategic Plan and Performance Measures Report
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### COMMITTEE ACTION:

The Administration and Finance Committee and the Engineering and Operations Committee met in March and reviewed this item. Based upon this discussion the Committees recommend that the Board receive that attached information.

### NOTE:

The "Committee Action" is written in anticipation of the Committee moving the item forward for board approval. This report will be sent to the Board as a committee approved item, or modified to reflect any discussion or changes as directed from the committee prior to presentation to the full board.