

# Otay Water District

*Spring Valley, California*

## Preliminary Operating and Capital Budget

*Fiscal Year 2009-2010*



# **Financial Summaries**

## OPERATING BUDGET SUMMARY - GENERAL FUND

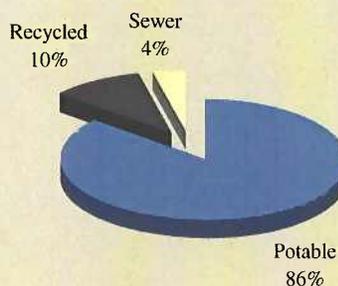
	FY 2008 Actual	FY 2009 Budget	FY 2010 Budget	Budget Variance	Variance %
<b>REVENUES</b>					
Potable Water Sales	\$ 44,804,854	\$ 49,229,400	\$ 56,474,500	\$ 7,245,100	14.7%
Recycled Water Sales	5,948,258	6,344,500	7,602,500	1,258,000	19.8%
Sewer Revenues	2,414,886	2,145,300	2,244,800	99,500	4.6%
Meter Fees	79,790	103,800	45,600	(58,200)	(56.1%)
Capacity Fee Revenues	1,480,165	1,301,900	1,397,000	95,100	7.3%
Betterment Fees for Maintenance	802,021	895,900	571,400	(324,500)	(36.2%)
Annexation Fees	526,435	483,600	120,500	(363,100)	(75.1%)
Tax Revenues	4,024,645	4,137,300	3,852,600	(284,700)	(6.9%)
Non-operating Revenues	2,297,826	1,633,100	1,585,600	(47,500)	(2.9%)
Interest	1,038,425	667,800	322,900	(344,900)	(51.6%)
Transfer from OPEB	-	810,000	1,030,000	220,000	27.2%
General Fund Draw Down	-	120,100	469,100	349,000	290.6%
<b>TOTAL REVENUES</b>	<b>63,417,304</b>	<b>67,872,700</b>	<b>75,716,500</b>	<b>7,843,800</b>	<b>11.6%</b>
<b>EXPENDITURES</b>					
Potable Water Purchases	22,253,362	25,183,600	28,033,700	2,850,100	11.3%
Recycled Water Purchases	1,278,084	1,490,800	1,312,000	(178,800)	(12.0%)
CWA - Infrastructure Access Charge	1,090,228	1,227,500	1,344,900	117,400	9.6%
CWA - Customer Service Charge	949,222	1,049,800	1,148,800	99,000	9.4%
CWA - Emergency Storage Charge	1,507,895	1,774,700	2,246,600	471,900	26.6%
MWD - Capacity Reservation Charge	570,980	602,800	628,800	26,000	4.3%
MWD - Net RTS and Standby Charges	564,193	665,100	1,140,700	475,600	71.5%
Subtotal - Water Costs	28,213,964	31,994,300	35,855,500	3,861,200	12.1%
Power	2,647,885	2,780,500	2,637,100	(143,400)	(5.2%)
Labor and Benefits	16,462,021	17,185,400	17,212,800	27,400	0.2%
Administrative Expenses	6,153,593	5,935,100	5,329,200	(605,900)	(10.2%)
Materials & Maintenance	4,112,180	3,872,800	3,801,600	(71,200)	(1.8%)
Expansion Reserve	2,590,200	5,016,700	1,610,000	(3,406,700)	(67.9%)
Betterment Reserve	3,432,900	-	3,810,000	3,810,000	100.0%
Replacement Reserve	235,400	277,900	3,660,000	3,382,100	1217.0%
Transfer to Sewer GF	-	-	200,000	200,000	100.0%
Transfer Out/In Prop 1A	-	-	270,300	270,300	100.0%
Transfer to General Fund Reserve	-	-	1,330,000	1,330,000	100.0%
<b>TOTAL EXPENDITURES</b>	<b>63,848,142</b>	<b>67,062,700</b>	<b>75,716,500</b>	<b>8,653,800</b>	<b>12.9%</b>
<b>EXCESS REVENUES (EXPENSE)</b>	<b>\$ (430,837)</b>	<b>\$ 810,000</b>	<b>\$ -</b>	<b>\$ (810,000)</b>	<b>(100.0%)</b>

Note: FY 2009 Budget has been restated to present Board-authorized use of designated OPEB Reserve.

## FY 2010 OPERATING BUDGET SUMMARY BY SYSTEM

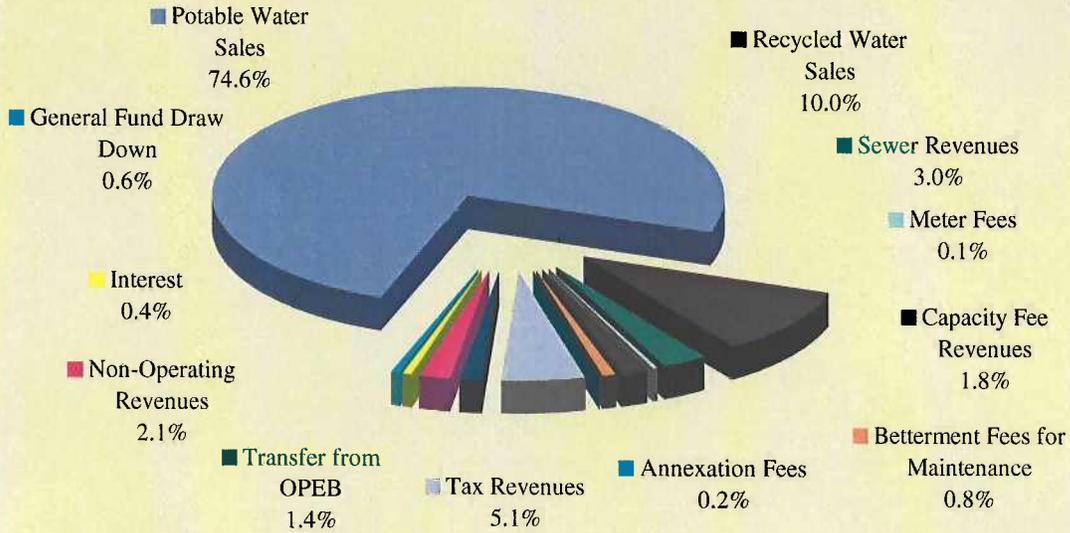
	Potable	Recycled	Sewer	Total
<b>REVENUES</b>				
Water Sales	\$ 56,474,500	\$ -	\$ -	\$ 56,474,500
Recycled Water Sales	-	7,602,500	-	7,602,500
Sewer Revenues	-	-	2,244,800	2,244,800
Meter Fees	25,600	20,000	-	45,600
Capacity Fee Revenues	1,397,000	-	-	1,397,000
Betterment Fees for Maintenance	571,400	-	-	571,400
Annexation Fees	120,500	-	-	120,500
Tax Revenues	3,802,300	-	50,300	3,852,600
Non-operating Revenues	1,556,500	-	29,100	1,585,600
Interest	286,400	8,000	28,500	322,900
Transfer from OPEB	1,030,000	-	-	1,030,000
General Fund Draw Down	-	-	469,100	469,100
<b>TOTAL REVENUES</b>	<b>65,264,200</b>	<b>7,630,500</b>	<b>2,821,800</b>	<b>75,716,500</b>
<b>EXPENDITURES</b>				
Water Purchases (CWA)	28,033,700	1,292,200	-	29,325,900
Water Purchases (CSD)	-	19,800	-	19,800
CWA - Infrastructure Access Charge	1,344,900	-	-	1,344,900
CWA - Customer Service Charge	1,148,800	-	-	1,148,800
CWA - Emergency Storage Charge	2,246,600	-	-	2,246,600
MWD - Capacity Reservation Charge	628,800	-	-	628,800
MWD - Net RTS and Standby Charges	1,140,700	-	-	1,140,700
Subtotal - Water Costs	34,543,500	1,312,000	-	35,855,500
Power	2,033,400	504,500	99,200	2,637,100
Labor and Benefits	15,111,000	1,177,200	924,600	17,212,800
Administrative Expenses	4,555,000	318,100	456,100	5,329,200
Materials & Maintenance	2,127,500	332,200	1,341,900	3,801,600
Expansion Reserve	-	1,610,000	-	1,610,000
Replacement Reserve	2,710,000	950,000	-	3,660,000
Transfer to Sewer GF	200,000	-	-	200,000
Transfer Out/In Prop 1A	270,300	-	-	270,300
Transfer to GF Reserve	13,500	1,316,500	-	1,330,000
<b>TOTAL EXPENDITURES</b>	<b>65,264,200</b>	<b>7,630,500</b>	<b>2,821,800</b>	<b>75,716,500</b>
<b>EXCESS REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**FY 2010 OPERATING EXPENDITURES**

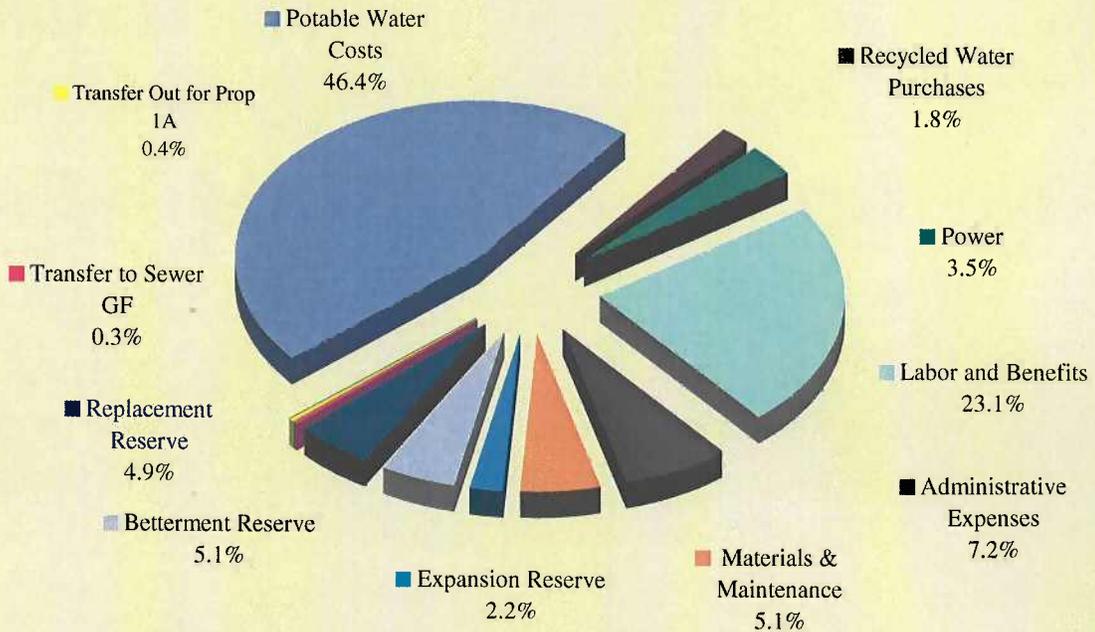


# OPERATING REVENUES AND EXPENDITURES

## FY 2010 OPERATING REVENUES



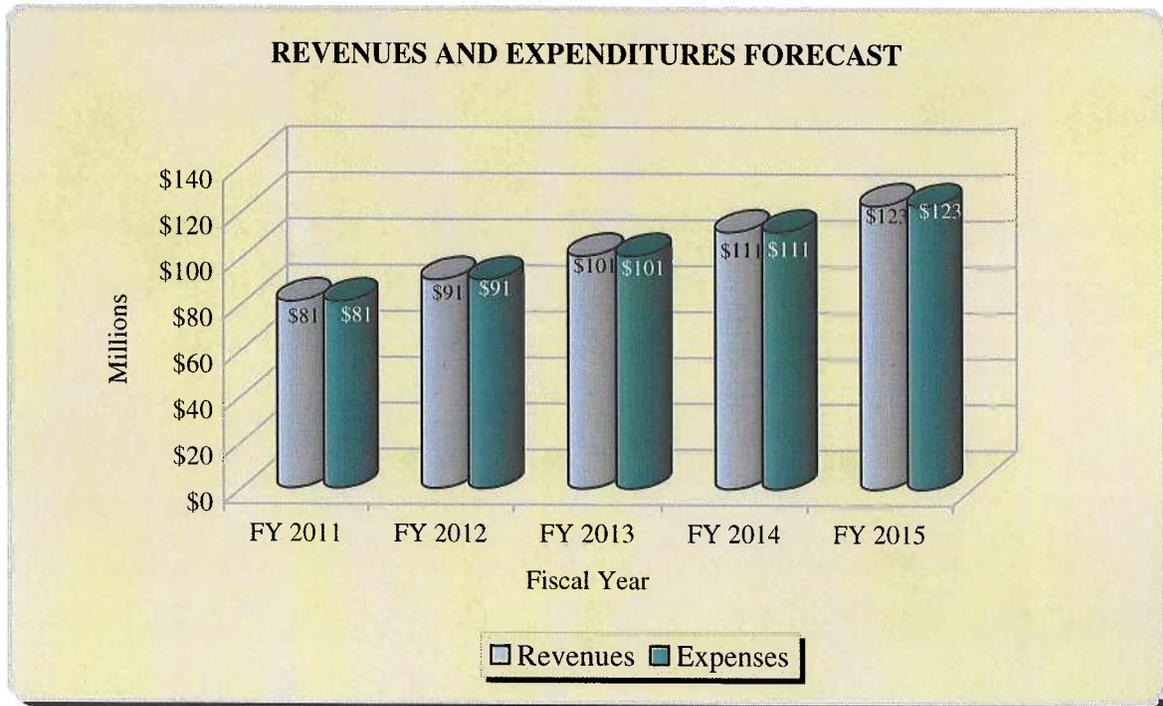
## FY 2010 OPERATING EXPENDITURES



# **Five-Year Forecast**

# GENERAL FUND FORECAST - FY 2011 THROUGH FY 2015

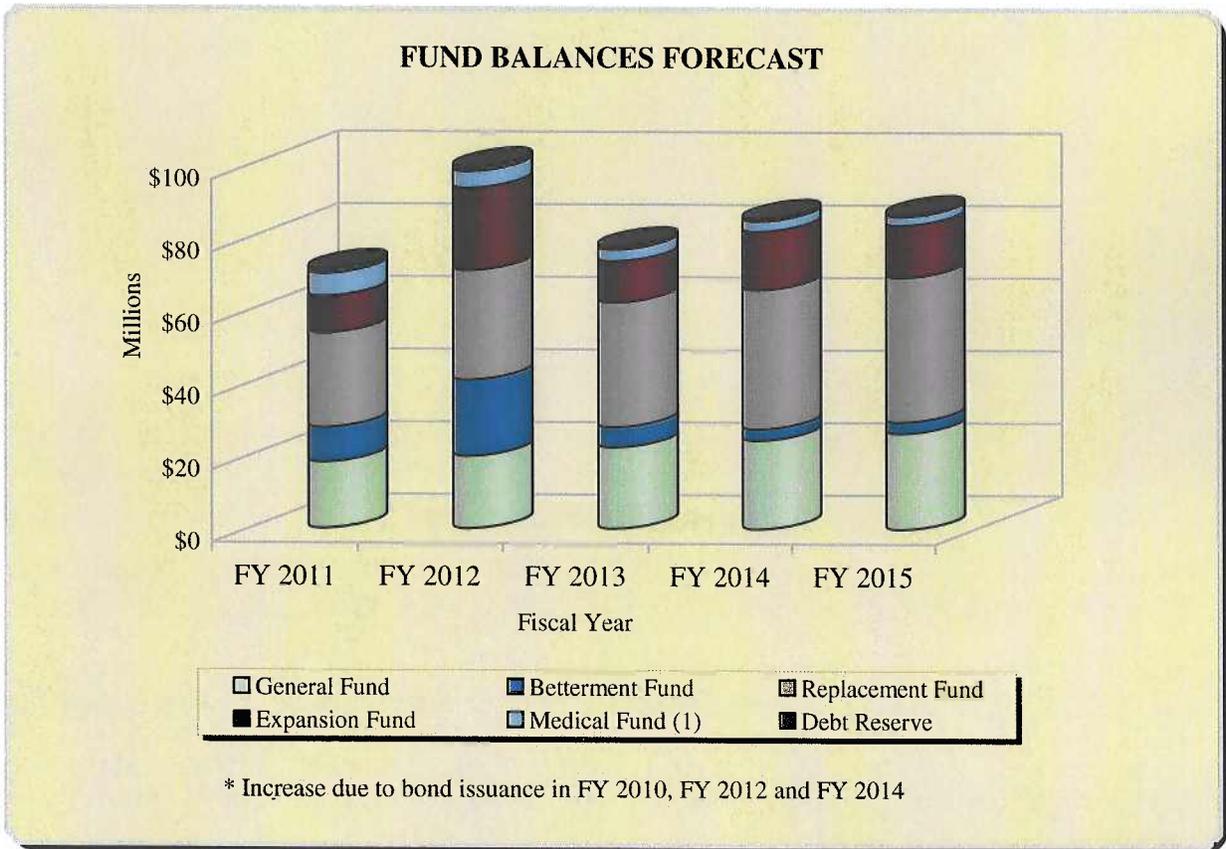
This forecast incorporates both cost increases for expenditures and rate increases for revenues, as well as growth projections.



<b>Revenues</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>FY 2015</b>
Water/Sewer Rates	\$ 72,460,600	\$ 81,664,900	\$ 89,361,500	\$ 98,477,500	\$ 108,997,800
Meter Fees	39,600	75,900	391,500	535,800	620,700
Capacity Fee Revenues	1,404,000	1,418,000	1,432,200	1,446,500	1,461,000
Betterment Fees	582,800	594,500	606,400	618,400	630,800
Annexation Fees	194,500	444,100	2,578,700	3,506,200	4,153,500
Non-operating Revenues	1,613,000	1,641,600	1,677,300	1,715,900	1,756,700
Tax Revenues	3,854,300	3,921,300	4,003,400	4,192,000	4,393,800
Interest Income	428,800	565,000	727,500	917,700	1,120,100
General Fund Draw Down	346,000	261,000	178,700	81,200	-
<b>TOTAL</b>	<b>\$ 80,923,600</b>	<b>\$ 90,586,300</b>	<b>\$ 100,957,200</b>	<b>\$ 111,491,200</b>	<b>\$ 123,134,400</b>
<b>Expenditures and Transfers</b>					
Water Cost	\$ 42,796,300	\$ 46,434,700	\$ 52,579,900	\$ 59,466,800	\$ 65,941,100
Power	2,707,600	2,628,500	2,786,900	2,982,800	3,211,100
Labor and Benefits	18,231,600	19,330,400	20,087,000	20,731,300	21,620,900
Administrative Expenses	5,342,900	5,471,200	5,611,800	5,761,000	5,907,800
Materials & Maintenance	3,997,000	4,137,000	4,337,700	4,548,900	4,771,100
Fund Transfers, Net	7,848,200	12,584,500	15,553,900	18,000,400	21,682,400
<b>TOTAL</b>	<b>\$ 80,923,600</b>	<b>\$ 90,586,300</b>	<b>\$ 100,957,200</b>	<b>\$ 111,491,200</b>	<b>\$ 123,134,400</b>
<b>Excess Revenues</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# FUND BALANCES - FY 2011 THROUGH FY 2015

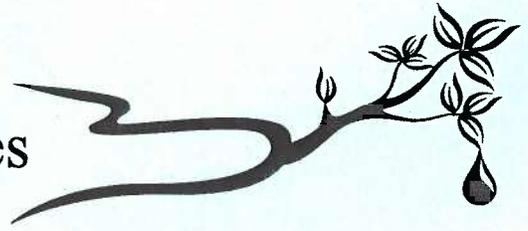
<u>Fund</u>	<u>FY 2011 *</u>	<u>FY 2012</u>	<u>FY 2013 *</u>	<u>FY 2014</u>	<u>FY 2015 *</u>
General Fund	\$ 18,288,100	\$ 19,944,300	\$ 22,352,000	\$ 24,454,700	\$ 26,447,800
Betterment Fund	9,433,700	20,965,700	5,598,100	3,001,700	3,039,900
Replacement Fund	26,106,500	30,182,900	34,366,400	38,450,000	39,981,200
Expansion Fund	10,021,900	22,651,700	11,322,900	16,046,600	14,334,400
Medical Fund <sup>(1)</sup>	6,305,000	4,614,000	3,197,900	2,799,100	2,397,000
Debt Reserve	1,317,200	1,239,100	979,300	789,000	613,000
<b>TOTAL</b>	<b>\$ 71,472,400</b>	<b>\$ 99,597,700</b>	<b>\$ 77,816,600</b>	<b>\$ 85,541,100</b>	<b>\$ 86,813,300</b>



<sup>(1)</sup> Medical Fund is decreasing as the OPEB Trust is funded.

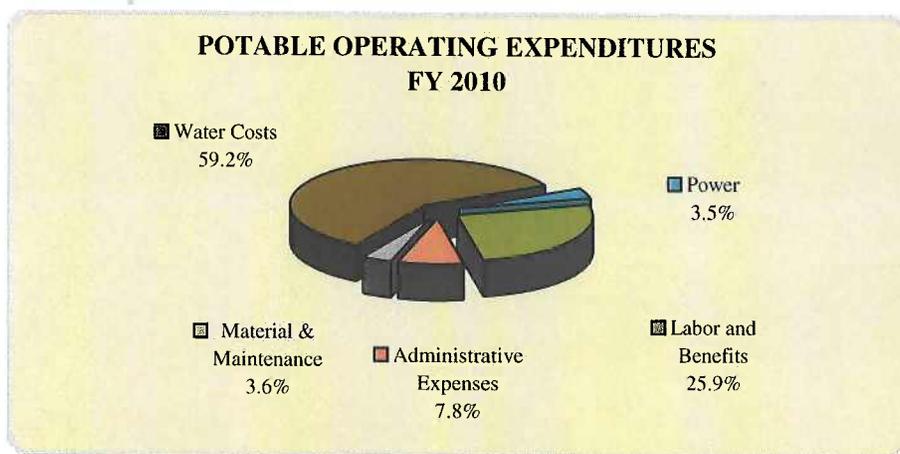
# **Revenues and Expenditures**

Potable Revenues  
and  
Expenditures



# OPERATING BUDGET SUMMARY - POTABLE

	FY 2008 Actual	FY 2009 Budget	FY 2010 Budget	Budget Variance	Variance %
<b>REVENUES</b>					
Water Sales	\$ 44,804,854	\$ 49,229,400	\$ 56,474,500	\$ 7,245,100	14.7%
Meter Fees	70,614	92,400	25,600	(66,800)	(72.3%)
Capacity Fee Revenues	1,468,123	1,301,900	1,397,000	95,100	7.3%
Betterment Fees for Maintenance	802,021	895,900	571,400	(324,500)	(36.2%)
Annexation Fees	526,435	483,600	120,500	(363,100)	(75.1%)
Tax Revenues	3,968,046	4,080,900	3,802,300	(278,600)	(6.8%)
Non-operating Revenues	2,270,714	1,606,700	1,556,500	(50,200)	(3.1%)
Interest	805,385	582,500	286,400	(296,100)	(50.8%)
Transfer from OPEB	-	810,000	1,030,000	220,000	27.2%
<b>TOTAL REVENUES</b>	<b>54,716,191</b>	<b>59,083,300</b>	<b>65,264,200</b>	<b>6,180,900</b>	<b>10.5%</b>
<b>EXPENDITURES</b>					
Water Purchases (CWA)	20,184,919	25,183,600	28,033,700	2,850,100	11.3%
Water Purchases (CSD)	2,009,193	-	-	-	0.0%
Tier II Purchases	59,249	-	-	-	0.0%
CWA - Infrastructure Access Charge	1,090,228	1,227,500	1,344,900	117,400	9.6%
CWA - Customer Service Charge	949,222	1,049,800	1,148,800	99,000	9.4%
CWA - Emergency Storage Charge	1,507,895	1,774,700	2,246,600	471,900	26.6%
MWD - Capacity Reservation Charge	570,980	602,800	628,800	26,000	4.3%
MWD - Net RTS and Standby Charges	564,193	665,100	1,140,700	475,600	71.5%
Subtotal - Water Costs	26,935,880	30,503,500	34,543,500	4,040,000	13.2%
Power	2,261,265	2,216,100	2,033,400	(182,700)	(8.2%)
Labor and Benefits	14,774,392	15,400,300	15,111,000	(289,300)	(1.9%)
Administrative Expenses	5,663,175	5,433,300	4,555,000	(878,300)	(16.2%)
Material & Maintenance	2,511,316	2,133,400	2,127,500	(5,900)	(0.3%)
Expansion Reserve	-	2,586,700	-	(2,586,700)	(100.0%)
Betterment Reserve	3,207,900	-	3,700,000	3,700,000	100.0%
Replacement Reserve	-	-	2,710,000	2,710,000	100.0%
Transfer to Potable General Fund	-	-	13,500	13,500	100.0%
Transfer to Sewer General Fund	-	-	200,000	200,000	100.0%
Transfer Out/In Prop 1A	-	-	270,300	270,300	100.0%
<b>TOTAL EXPENDITURES</b>	<b>55,353,927</b>	<b>58,273,300</b>	<b>65,264,200</b>	<b>6,990,900</b>	<b>12.0%</b>
<b>EXCESS REVENUES (EXPENSES)</b>	<b>\$ (637,735)</b>	<b>\$ 810,000</b>	<b>\$ -</b>	<b>\$ (810,000)</b>	<b>(100.0%)</b>



## CLASSIFICATION OF WATER SALES - POTABLE

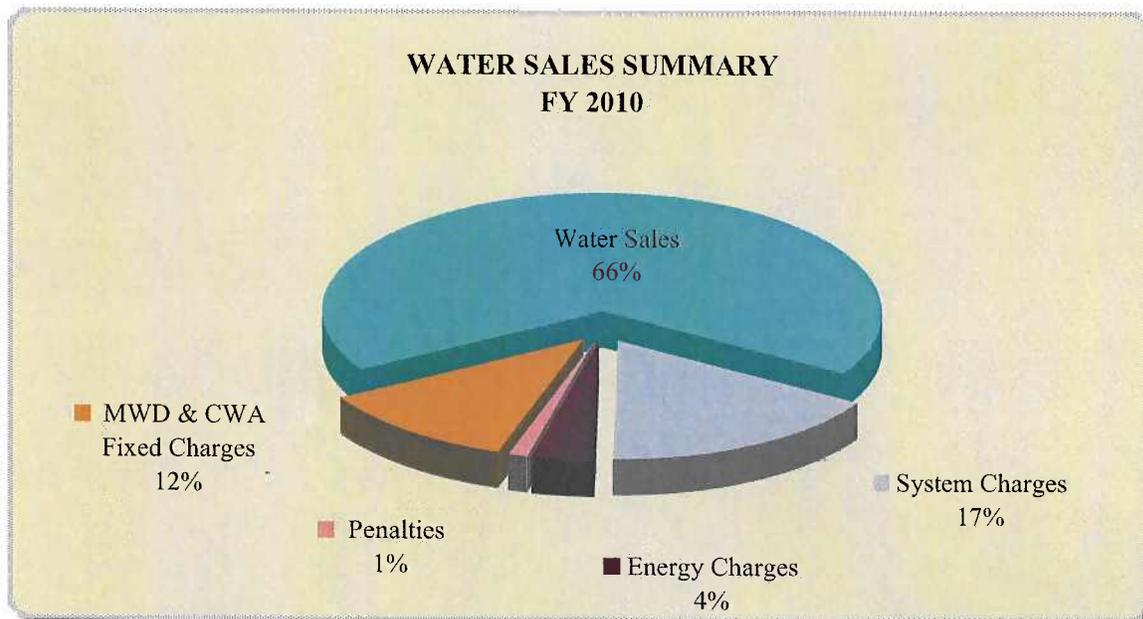
	FY 2009 Budget	FY 2010 Budget	Variance
<b>Water Sales:</b>			
Water Sales	\$ 32,836,500	\$ 37,870,000	\$ 5,033,500
System Fees	10,619,400	9,408,000	(1,211,400)
Energy Fees	2,047,100	1,981,200	(65,900)
MWD and CWA Fixed Fees	2,819,500	6,511,200	3,691,700
Penalties	906,900	704,100	(202,800)
<b>Total</b>	<b>\$ 49,229,400</b>	<b>\$ 56,474,500</b>	<b>\$ 7,245,100</b>

*Water Sales : Unit Sales x Rate*

*System Charges : Fixed monthly fee based on meter size*

*Energy Charges : Energy pumping fee of \$0.038 per unit of water for each 100 feet of lift  
or fraction thereof above the base elevation of 450 feet*

*Penalties : Late charges, locks , etc.*

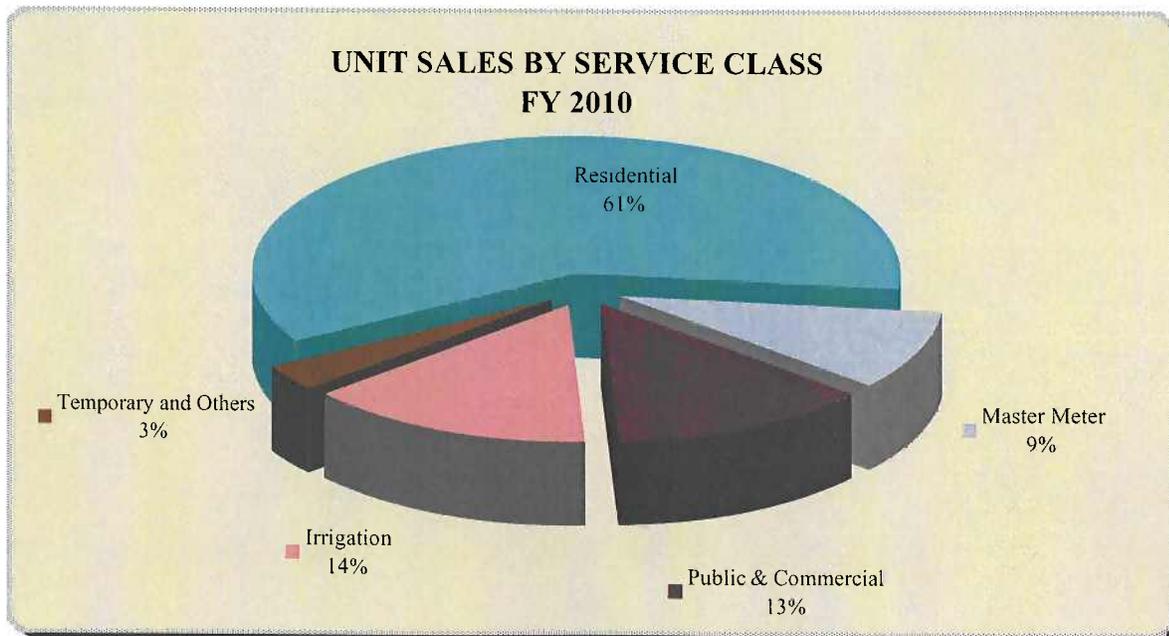


## WATER SALES SUMMARY BY SERVICE CLASS - POTABLE

	Accounts	Fiscal Year 2010 Sales Budget		Current Rate	Proposed* Rate
		Units	Amount		
Residential	43,441	8,713,200	\$ 22,318,200	\$ 2.20	\$ 2.56 **
Master Meter	808	1,364,500	3,564,900	2.23	2.61 **
Public & Commercial	1,494	1,893,200	4,135,800	1.87	2.18 **
Irrigation	1,235	2,072,600	6,083,500	2.54	2.94 **
Temporary and Others	147	461,400	1,377,100	2.54	2.98 **
<b>Total Potable Water Sales</b>	<b>47,125</b>	<b>14,504,900</b>	<b>\$ 37,479,500</b>	<b>\$ 2.22</b>	<b>\$ 2.58</b>
Government Fee	-	-	390,500	0.28	0.29
	<b>47,125</b>	<b>14,504,900</b>	<b>\$ 37,870,000</b>	<b>\$ 2.50</b>	<b>\$ 2.61 **</b>

\*Proposed rate effective September 1, 2009, pending Proposition 218 hearing and Board approval.

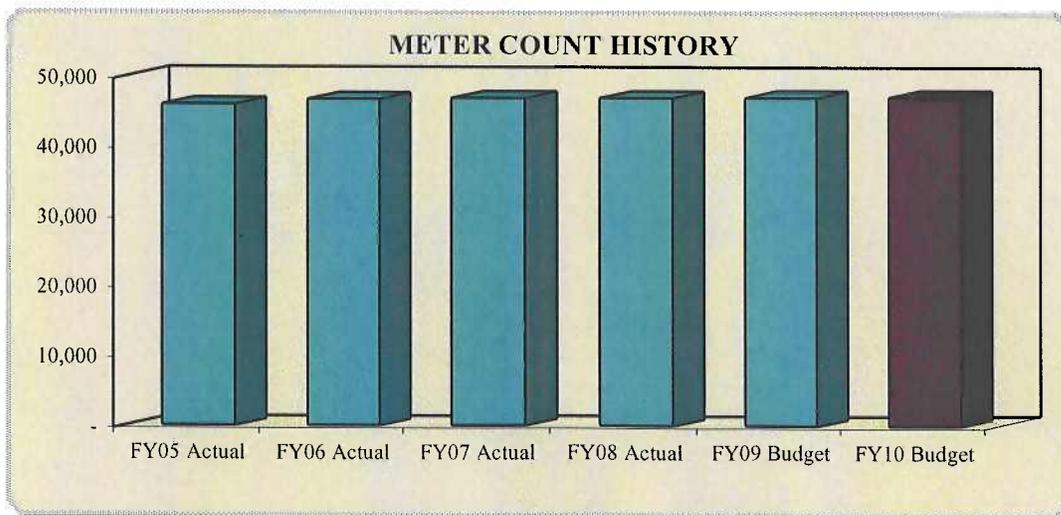
\*\*Based on average rate.



# SYSTEM FEES - POTABLE

Service Class	Meter Size	Meter Count		Current Rates	Proposed* Rates	Budgeted System Fees		
		6/30/2009	FY10 Growth			Existing	Additional	Total
						Meters	Meters	Meters
<b>Residential</b>	0.75	42,562	52	\$ 13.83	\$ 14.58	\$ 7,382,800	\$ 4,900	\$ 7,387,700
	1.00	807	-	17.56	18.52	177,800	-	177,800
	1.50	15	-	26.90	28.37	5,100	-	5,100
	2.00	5	-	38.10	40.18	2,400	-	2,400
	3.00	-	-	67.98	71.68	-	-	-
	4.00	-	-	101.59	107.13	-	-	-
	6.00	-	-	194.96	205.59	-	-	-
	8.00	-	-	307.00	323.73	-	-	-
	10.00	-	-	437.71	461.57	-	-	-
<b>Non-Residential</b>	0.75	477	-	13.83	14.58	82,700	-	82,700
	1.00	851	15	17.56	18.52	187,500	1,800	189,300
	1.50	915	-	26.90	28.37	308,800	-	308,800
	2.00	1,108	8	38.10	40.18	529,600	2,100	531,700
	3.00	72	-	67.98	71.68	61,400	-	61,400
	4.00	213	-	101.59	107.13	271,500	-	271,500
	6.00	18	-	194.96	205.59	44,000	-	44,000
	8.00	-	-	307.00	323.73	-	-	-
	10.00	7	-	437.71	461.57	38,400	-	38,400
<b>Fire Services</b>	Various	573	-	28.55	30.11	205,200	-	205,200
<b>Turn Over Fees</b>	850			10.00	10.00	102,000	-	102,000
<b>Budgeted Potable System Fee</b>		<b>47,623</b>	<b>75</b>			<b>\$ 9,399,200</b>	<b>\$ 8,800</b>	<b>\$ 9,408,000</b>

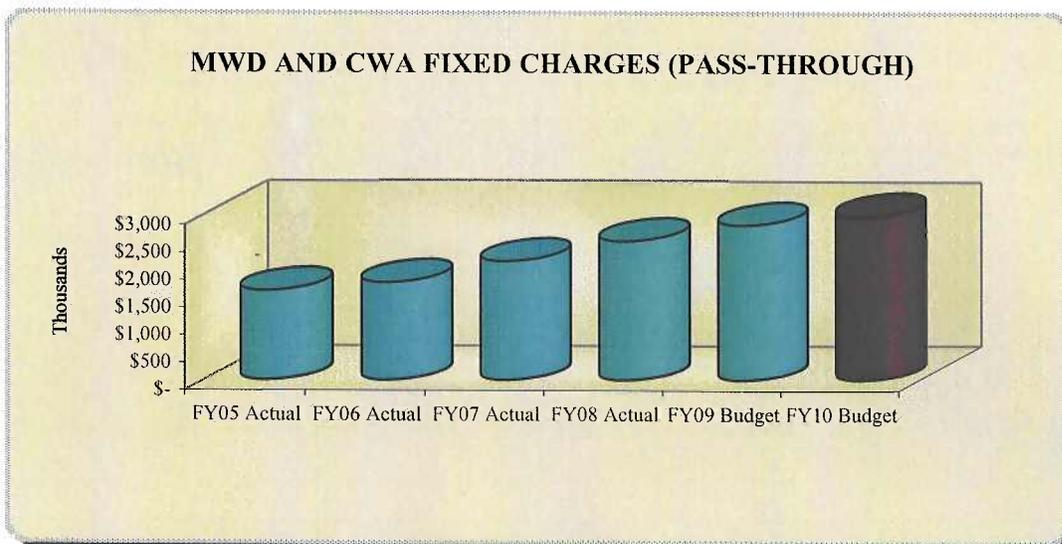
\*Proposed rates effective September 1, 2009 pending Proposition 218 hearing and Board approval.



# MWD AND CWA FIXED FEES (PASS-THROUGH) POTABLE

Classification	Meter Size	Meter Count		Current Rates	Proposed* Rates	Budgeted MWD & CWA - Fixed Charges		
		6/30/2009	FY10 Growth			Existing	Growth	Total
<b>Residential</b>	0.75	42,562	52	\$ 7.02	\$ 9.77	\$ 4,755,900	\$ 3,100	\$ 4,759,000
	1.00	807	-	11.71	16.28	150,300	-	150,300
	1.50	15	-	23.41	32.61	5,600	-	5,600
	2.00	5	-	37.46	52.15	3,000	-	3,000
	3.00	-	-	74.92	104.30	-	-	-
	4.00	-	-	117.07	162.98	-	-	-
	6.00	-	-	234.14	325.92	-	-	-
<b>Non-Residential</b>	0.75	470	-	7.02	9.75	52,400	-	52,400
	1.00	845	15	11.71	16.33	157,800	1,500	159,300
	1.50	908	-	23.41	32.61	338,600	-	338,600
	2.00	1,103	8	37.46	52.15	657,900	2,500	660,400
	3.00	72	-	74.92	104.30	85,900	-	85,900
	4.00	91	-	117.07	162.98	169,600	-	169,600
	6.00	18	-	234.14	325.92	67,100	-	67,100
	8.00	-	-	374.62	521.51	-	-	-
	10.00	7	-	538.52	749.61	60,000	-	60,000
<b>Total</b>		<b>46,903</b>	<b>75</b>			<b>\$ 6,504,100</b>	<b>\$ 7,100</b>	<b>\$ 6,511,200</b>

\*Proposed rates effective September 1, 2009 pending Proposition 218 hearing and Board approval.



## METER FEES - POTABLE

**Meter Fees:**

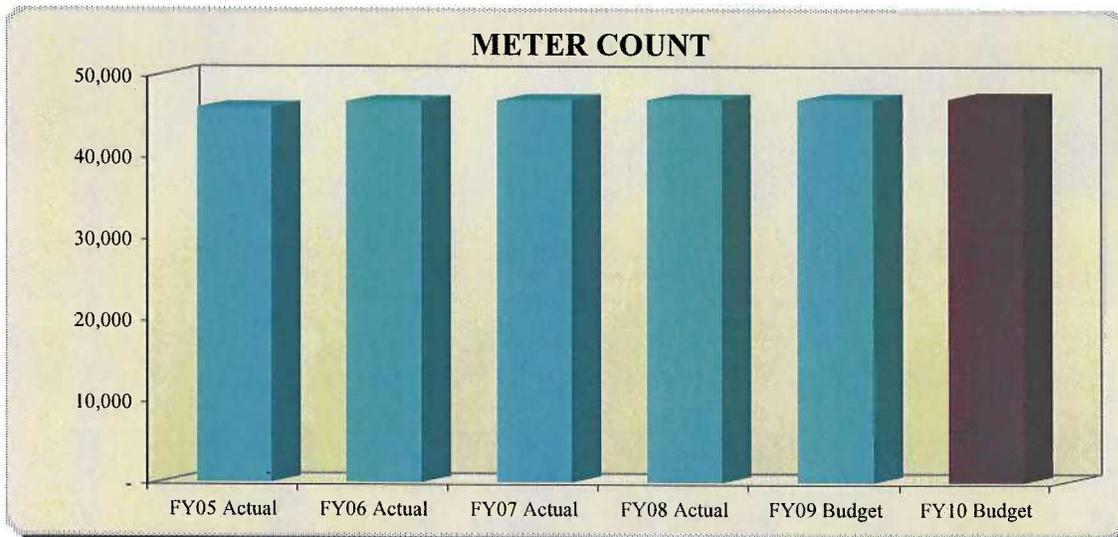
Meter Fees are charges collected for new water service connections. Fees vary depending upon meter size and type of service. The costs associated with meter installations are included in the Operating Expenses section of the budget. These charges are funded by developers.

Meter Size	Installation Fee	Meter Fee	AMR Fee
0.75	\$ 60.00	\$ 59.00	\$ 147.00
1.00	60.00	117.00	147.00
1.50	103.00	250.00	147.00
2.00	240.00	475.00	147.00
3.00	300.00	653.00	147.00
4.00	300.00	1,370.00	147.00
6.00	300.00	2,500.00	147.00
10.00	300.00	3,737.00	147.00

Fiscal Year 2010 Growth by Meter Size						
Service Class	0.75	1.00	1.50	2.00	3.00	Total
Residential	52	-	-	-	-	52
Non-Residential	-	15	-	8	-	23
<b>Total Number of Meters</b>	52	15	-	8	-	75

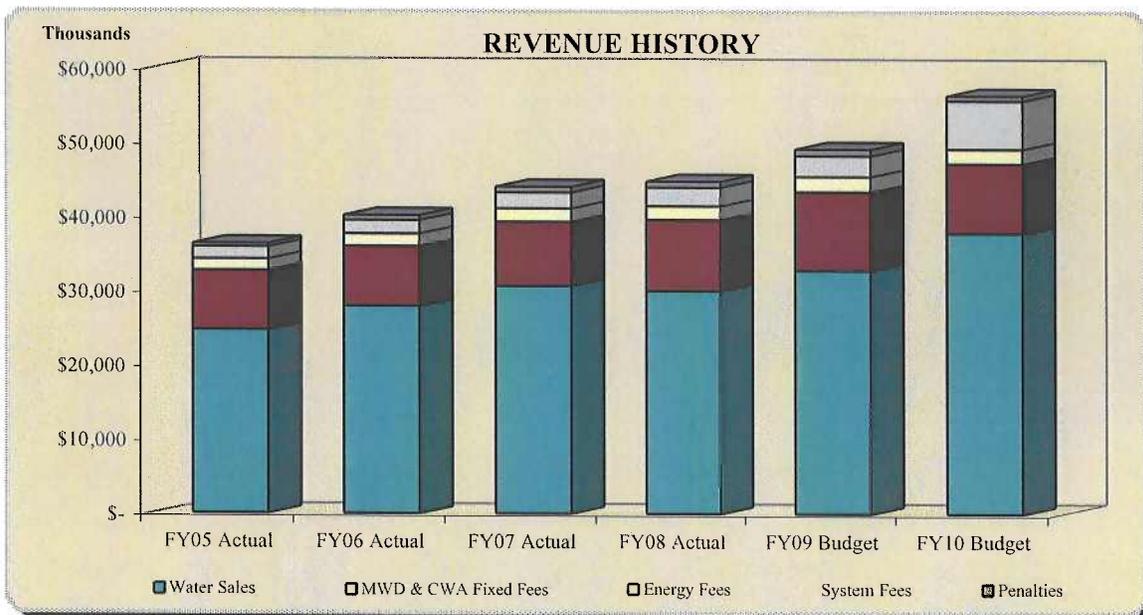
  

<b>Total Meter Fees</b>	\$ 13,800	\$ 4,900	\$ -	\$ 6,900	\$ 25,600
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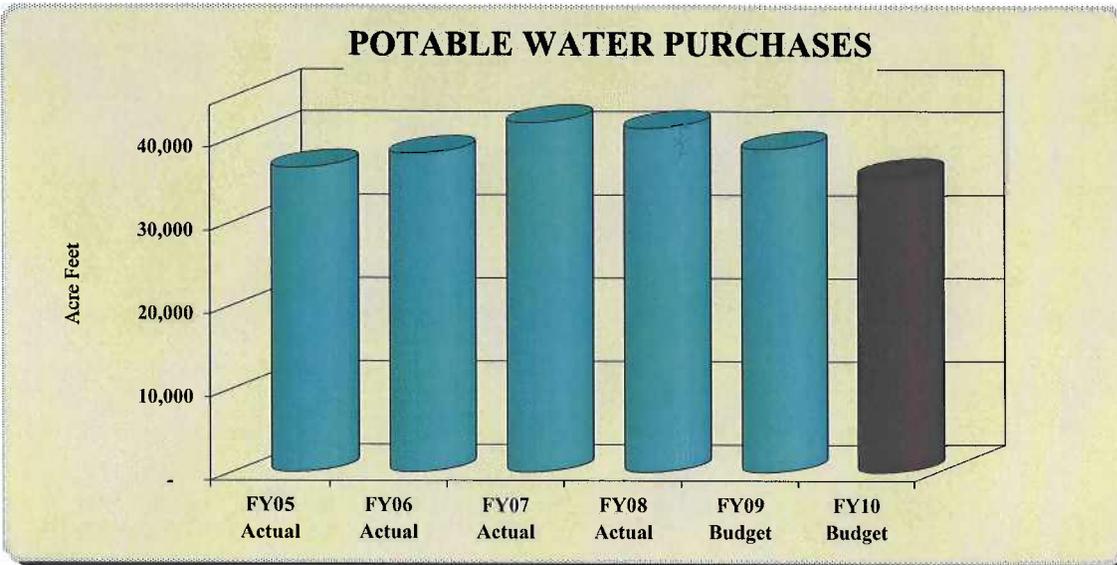
## REVENUE HISTORY - POTABLE

	Actual				Budget FY 2009	Budget FY 2010
	FY 2005	FY 2006	FY 2007	FY 2008		
Water Sales	\$24,760,101	\$27,975,777	\$30,696,070	\$32,836,500	\$32,836,500	\$37,870,000
System Fees	7,933,913	8,056,340	8,658,339	10,619,400	10,619,400	9,408,000
Energy Fees	1,573,999	1,696,492	1,801,455	2,047,100	2,047,100	1,981,200
MWD and CWA Fixed Fees	1,620,548	1,775,186	2,159,269	2,819,500	2,819,500	6,511,200
Penalties	494,915	688,374	797,615	906,900	906,900	704,100
<b>Total</b>	<b>\$36,383,476</b>	<b>\$40,192,169</b>	<b>\$44,112,748</b>	<b>\$49,229,400</b>	<b>\$49,229,400</b>	<b>\$56,474,500</b>



*Note:*  
Fiscal Year 2005 Water Sales and Energy Fees drop due to 22.51 inches of rainfall.

# WATER PURCHASES AND RELATED COSTS - POTABLE



	<u>FY10 Budget</u>	<u>Rate <sup>(1)</sup></u>	<u>FY10 Budget</u>	<u>% to Total</u>
	<u>Acre Feet</u>		<u>Purchase Costs</u>	
<b>Potable Water Purchases</b>				
Budgeted Sales (CWA)	33,298.7	\$695/\$814	\$ 26,257,800	93.7%
District & Unbilled Usage	477.3	\$695/\$814	374,300	1.3%
Water Loss	1,777.6	\$695/\$814	1,401,600	5.0%
<b>TOTAL VARIABLE CHARGES</b>	<u>35,553.6</u>		<u>\$ 28,033,700</u>	<u>100.0%</u>

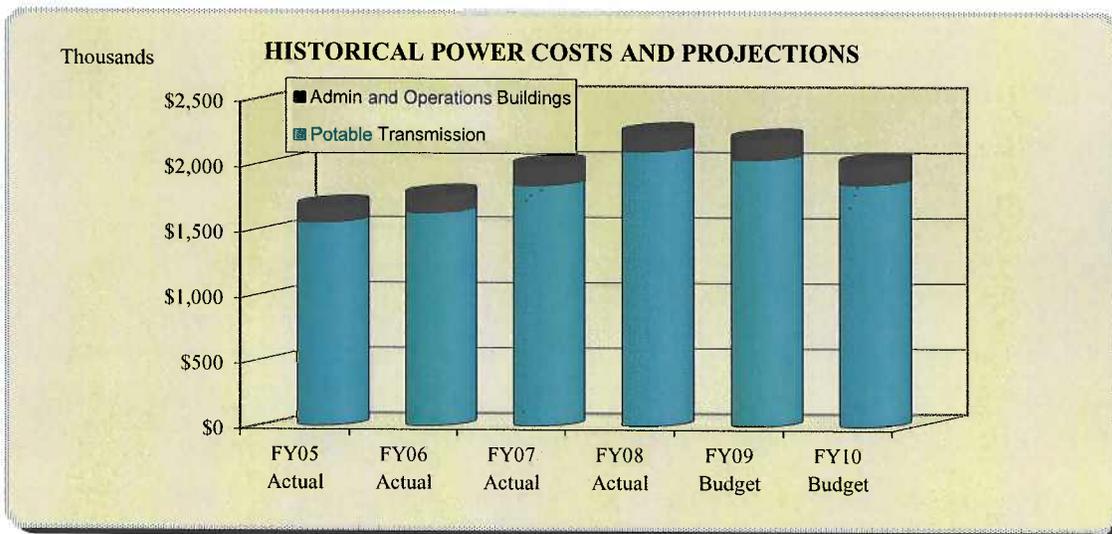
**MWD & CWA FIXED CHARGES:**

	<u>FY09 Budget</u>	<u>FY10 Budget</u>
Infrastructure Access Charge (IAC)	\$ 1,227,500	\$ 1,344,900
Customer Service Charge (CSC)	1,049,800	1,148,800
Emergency Storage Charge (ESC)	1,774,700	2,246,600
Capacity Reservation Charge (CRC)	602,800	628,800
Readiness-to-Serve Charge (RTS)	665,100	1,140,700
<b>TOTAL FIXED CHARGES</b>	<u>\$ 5,319,900</u>	<u>\$ 6,509,800</u>

(1) The first rate applies to purchases from July to December of the budget fiscal year; the second from January to June.

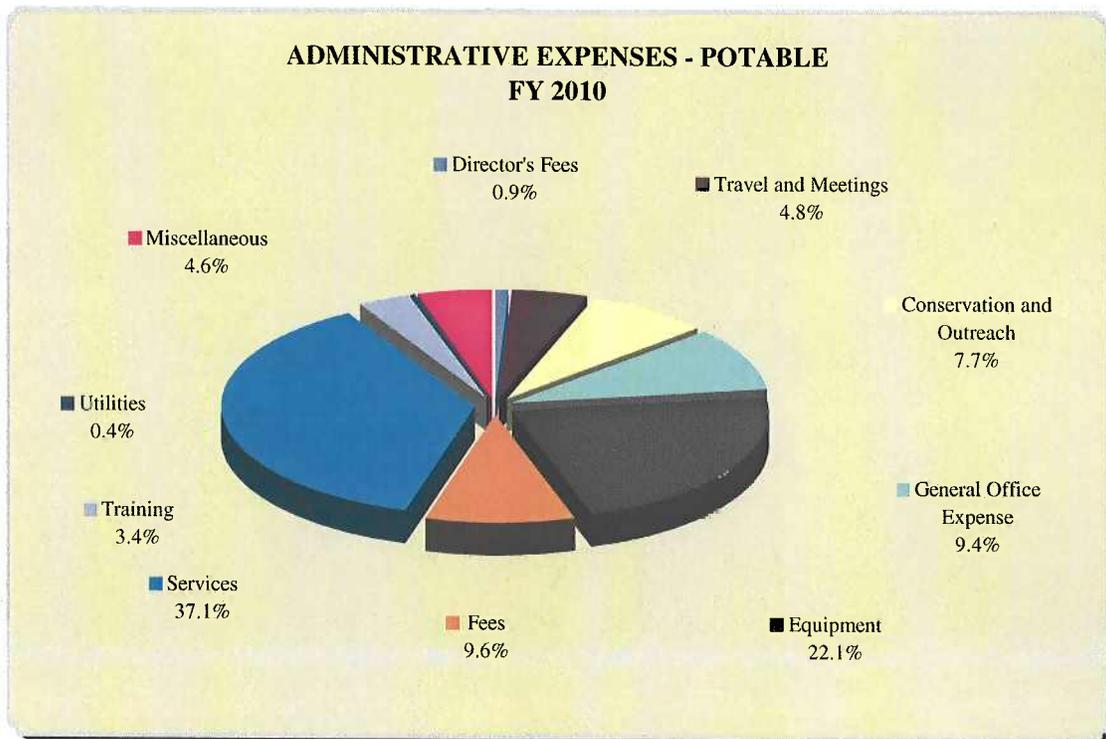
## POWER COSTS - POTABLE

	<b>Admin and Operations Buildings</b>	<b>Potable Transmission</b>	<b>Total Potable Power Costs</b>
FY05 Actual	142,630	1,551,029	1,693,659
FY06 Actual	154,567	1,628,153	1,782,721
FY07 Actual	172,646	1,838,636	2,011,282
FY08 Actual	160,945	2,100,320	2,261,265
FY09 Budget	177,500	2,038,600	2,216,100
FY10 Budget	181,900	1,851,500	2,033,400



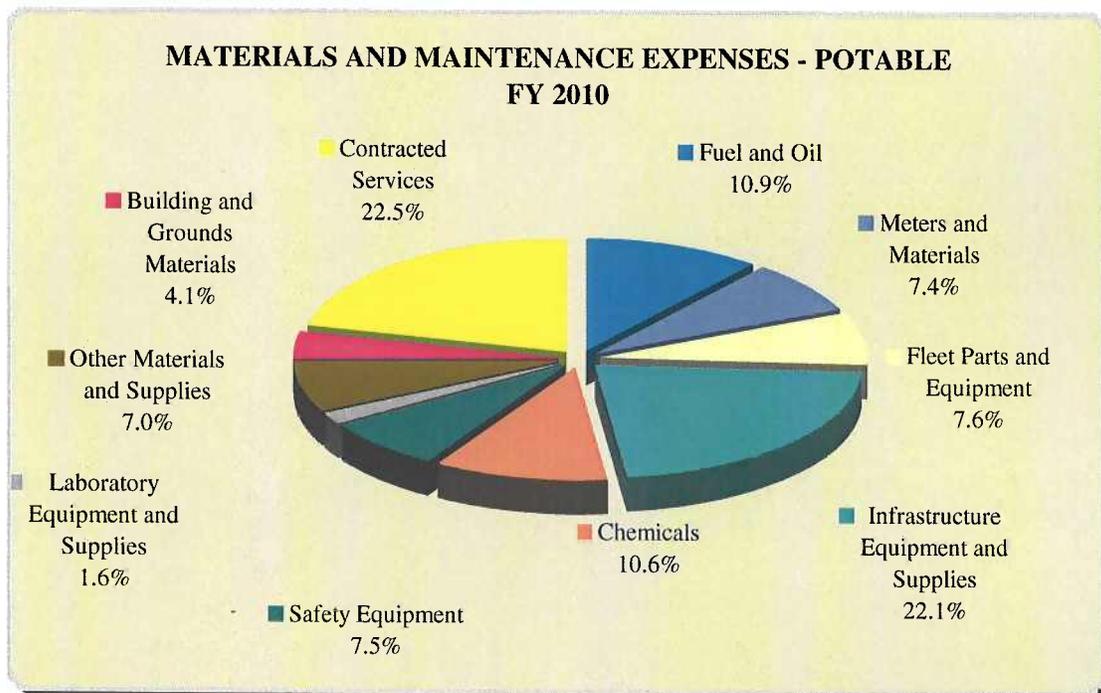
## ADMINISTRATIVE EXPENSES - POTABLE

	FY 2008 Actual	FY 2009 Budget	FY 2010 Budget	Budget Variance	%
Director's Fees	\$ 24,002	\$ 40,000	\$ 40,000	-	0.0%
Travel and Meetings	184,690	239,400	222,200	(17,200)	(7.2%)
Conservation and Outreach	286,240	348,000	352,800	4,800	1.4%
General Office Expense	380,573	364,900	434,500	69,600	19.1%
Equipment	1,012,075	1,045,300	1,020,900	(24,400)	(2.3%)
Fees	400,310	419,000	442,100	23,100	5.5%
Services	2,112,143	2,454,700	1,709,100	(745,600)	(30.4%)
Training	92,693	167,600	156,500	(11,100)	(6.6%)
Utilities	14,495	15,600	17,500	1,900	12.2%
Miscellaneous	239	133,900	212,400	78,500	58.6%
<b>Total</b>	<b>4,507,459</b>	<b>5,228,400</b>	<b>4,608,000</b>	<b>(620,400)</b>	<b>(11.9%)</b>
Less: Overhead Allocation	(697,212)	(767,400)	(918,800)	(151,400)	19.7%
<b>Subtotal</b>	<b>3,810,247</b>	<b>4,461,000</b>	<b>3,689,200</b>	<b>(771,800)</b>	<b>(17.3%)</b>
General Expenses	1,852,927	972,300	865,800	(106,500)	(11.0%)
<b>Total Administrative Expenses</b>	<b>\$ 5,663,174</b>	<b>\$ 5,433,300</b>	<b>\$ 4,555,000</b>	<b>\$ (878,300)</b>	<b>(16.2%)</b>



## MATERIALS AND MAINTENANCE EXPENSES - POTABLE

	FY 2008 Actual	FY 2009 Budget	FY 2010 Budget	Budget Variance	%
<b>Materials and Maintenance</b>					
Fuel and Oil	\$ 494,190	\$ 369,000	\$ 231,400	(137,600)	(37.3%)
Meters and Materials	327,882	138,000	157,600	19,600	14.2%
Fleet Parts and Equipment	152,794	161,000	161,000	-	0.0%
Infrastructure Equipment and Supplies	625,944	470,000	469,600	(400)	(0.1%)
Chemicals	161,961	200,000	225,000	25,000	12.5%
Safety Equipment	18,970	27,500	158,500	131,000	476.4%
Laboratory Equipment and Supplies	31,178	30,000	35,000	5,000	16.7%
Other Materials and Supplies	129,433	163,600	148,800	(14,800)	(9.0%)
Building and Grounds Materials	93,735	93,000	86,600	(6,400)	(6.9%)
Contracted Services	475,228	481,300	454,000	(27,300)	(5.7%)
<b>Total Materials and Maintenance</b>	<b>\$ 2,511,316</b>	<b>\$ 2,133,400</b>	<b>\$ 2,127,500</b>	<b>\$ (5,900)</b>	<b>(0.3%)</b>

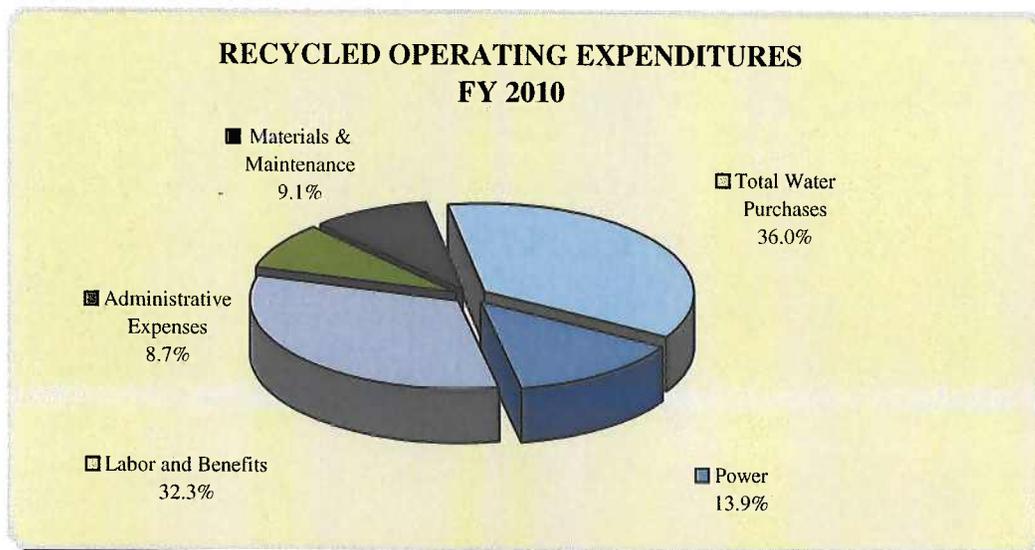


Recycled Revenues  
and  
Expenditures



## OPERATING BUDGET SUMMARY - RECYCLED

	FY 2008 Actual	FY 2009 Budget	FY 2010 Budget	Budget Variance	Variance %
<b>REVENUES</b>					
Recycled Water Sales	\$ 3,347,964	\$ 3,648,700	\$ 5,154,100	1,505,400	41.3%
System Fees	425,061	524,900	253,600	(271,300)	(51.7%)
Energy Fees	248,429	304,000	374,800	70,800	23.3%
MWD/CWA Rebates	1,833,949	1,798,400	1,754,900	(43,500)	(2.4%)
Penalties	92,855	68,500	65,100	(3,400)	(5.0%)
Total Reclaimed Water Sales	<u>5,948,258</u>	<u>6,344,500</u>	<u>7,602,500</u>	<u>1,258,000</u>	<u>19.8%</u>
Meter Fees	9,176	11,400	20,000	8,600	75.4%
Capacity Fee Revenues	12,042	-	-	-	0.0%
Interest	80,704	24,600	8,000	(16,600)	(67.5%)
<b>TOTAL REVENUES</b>	<b><u>6,050,180</u></b>	<b><u>6,380,500</u></b>	<b><u>7,630,500</u></b>	<b><u>1,250,000</u></b>	<b><u>19.6%</u></b>
<b>EXPENDITURES</b>					
Water Purchases (CWA)	-	1,471,000	1,292,200	(178,800)	(12.2%)
Water Purchases (CSD) / Meter Fees	1,278,084	19,800	19,800	-	0.0%
Total Water Purchases	<u>1,278,084</u>	<u>1,490,800</u>	<u>1,312,000</u>	<u>(178,800)</u>	<u>(12.0%)</u>
Power	288,261	466,800	504,500	37,700	8.1%
Labor and Benefits	955,086	1,143,100	1,177,200	34,100	3.0%
Administrative Expenses	290,718	346,500	318,100	(28,400)	(8.2%)
Materials & Maintenance	242,779	225,400	332,200	106,800	47.4%
Transfer to General Fund Reserve	-	-	1,316,500	1,316,500	100.0%
Expansion Reserve	2,590,200	2,430,000	1,610,000	(820,000)	(33.7%)
Betterment Reserve	225,000	-	110,000	110,000	100.0%
Replacement Reserve	-	277,900	950,000	672,100	241.8%
<b>TOTAL EXPENDITURES</b>	<b><u>5,870,127</u></b>	<b><u>6,380,500</u></b>	<b><u>7,630,500</u></b>	<b><u>1,250,000</u></b>	<b><u>19.6%</u></b>
<b>EXCESS REVENUES (EXPENSES)</b>	<b><u>\$ 180,054</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>0.0%</u></b>



## CLASSIFICATION OF WATER SALES - RECYCLED

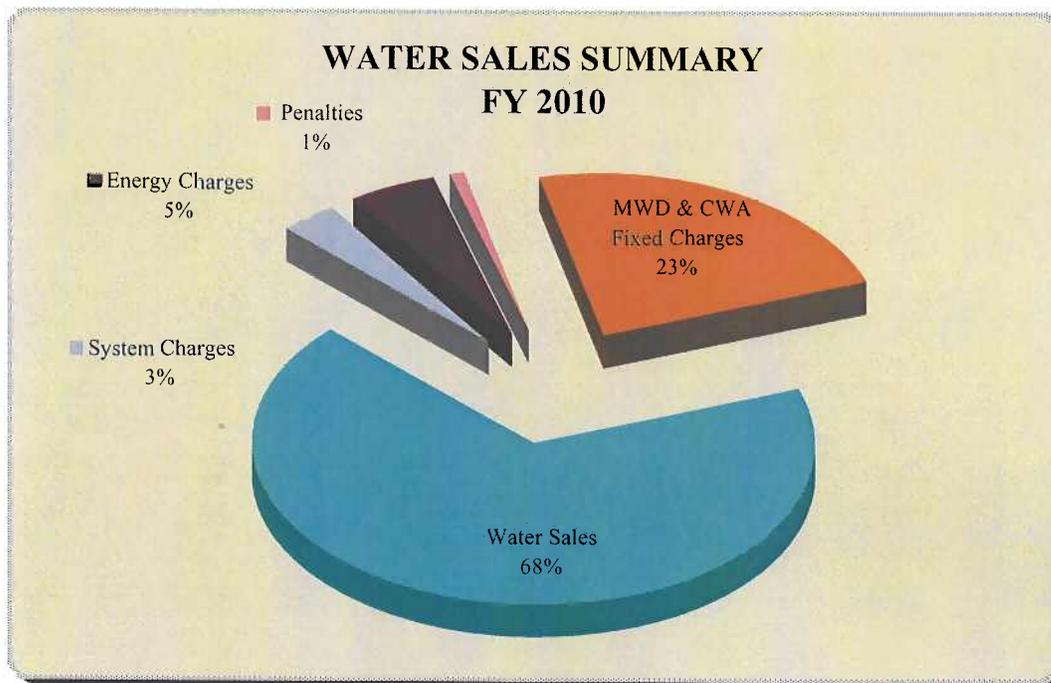
	FY 2009 Budget	FY 2010 Budget	Variance
<b><u>Recycled Water Sales:</u></b>			
Water Sales	\$ 3,648,700	\$ 5,154,100	\$ 1,505,400
System Fees	524,900	253,600	(271,300)
Energy Fees	304,000	374,800	70,800
MWD & CWA Rebates	1,798,400	1,754,900	(43,500)
Penalties	68,500	65,100	(3,400)
<b>Total</b>	<b>\$ 6,344,500</b>	<b>\$ 7,602,500</b>	<b>\$ 1,258,000</b>

*Water Sales : Unit Sales x Rate*

*System Charges : Fixed monthly fee based on meter size*

*Energy Charges : Energy pumping fee of \$0.038 per unit of water for each 100 feet of lift  
or fraction thereof above the base elevation of 450 feet*

*Penalties : Late charges, locks , etc.*



## WATER SALES SUMMARY BY SERVICE CLASS - RECYCLED

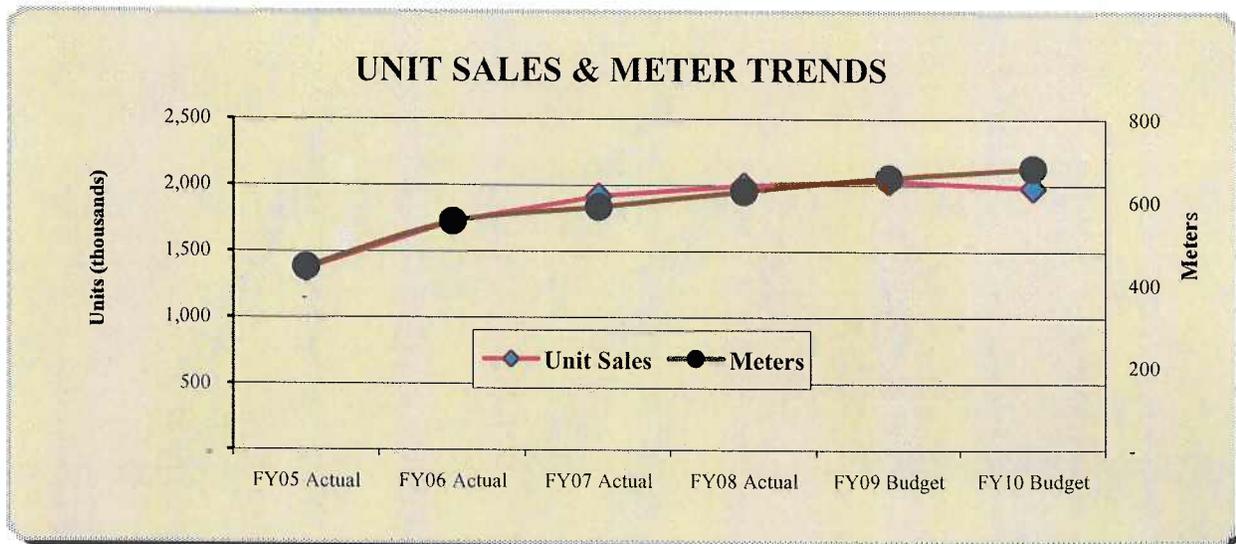
	Fiscal Year 2010 Sales Budget			Current Rate	Proposed* Rate
	Accounts	Units	Amount		
<b>Recycled Water Sales:</b>					
Recycled .75" & 1.0" Meter	104	62,500	\$ 157,100	\$ 2.16	\$ 2.51 **
Recycled 1.5" & 2.0" Meter	568	1,452,100	3,633,500	2.16	2.50 **
Recycled 3.0" & 4.0" Meter	8	49,800	123,300	2.16	2.48 **
Recycled > 6.0" Meter	3	421,100	1,047,600	2.16	2.49 **
Total	683	1,985,500	\$ 4,961,500	\$ 2.51	\$ 2.50
Government Fee			192,600	0.28	0.29
<b>Total Recycled Water Sales</b>	<b>683</b>	<b>1,985,500</b>	<b>\$ 5,154,100</b>	<b>\$ 2.79</b>	<b>\$ 2.60 **</b>

\*Proposed rate effective September 1, 2009, pending the Proposition 218 hearing and Board approval.

\*\*Based on average rate.

### UNIT SALES HISTORY - RECYCLED

	ACTUAL				Budget	Budget
	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010
<b>Unit Sales</b>	1,368,462	1,729,000	1,920,084	2,001,137	2,034,500	1,985,500



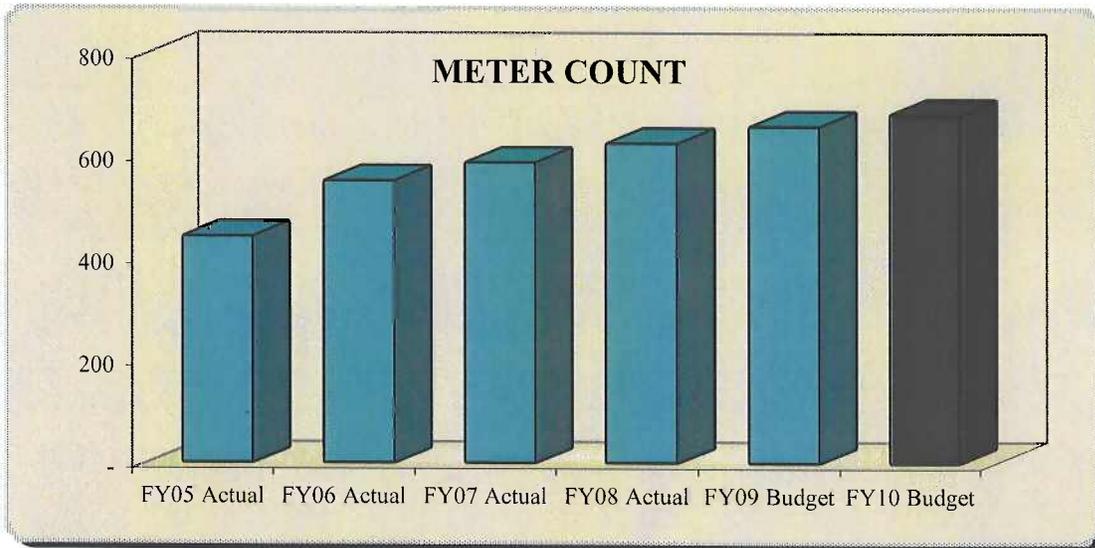
## SYSTEM FEES - RECYCLED

Service Class	Meter Size	Meter Count		Current Rates	Proposed* Rates	Budgeted System Fees		
		6/30/09	FY10 Growth			Existing Meters	Additional Meters	Total Meters
Recycled	0.75	-	-	\$ 13.83	\$ 14.59	\$ -	\$ -	\$ -
	1.00	89	15	17.56	18.53	19,300	3,200	22,500
	1.50	376	9	26.90	28.38	124,700	3,000	127,700
	2.00	183	-	38.10	40.20	86,000	-	86,000
	3.00	3	-	67.98	71.72	2,500	-	2,500
	4.00	5	-	101.59	107.18	6,300	-	6,300
	6.00	2	-	194.96	205.68	4,800	-	4,800
	8.00	1	-	307.00	323.89	3,800	-	3,800
	10.00	-	-	437.71	461.78	-	-	-
<b>Total</b>		<b>659</b>	<b>24</b>			<b>\$ 247,400</b>	<b>\$ 6,200</b>	<b>\$ 253,600</b>

Budgeted Recycled System Fees

\$ 253,600

\*Proposed rates effective September 1, 2009, pending the Proposition 218 hearing and Board approval.



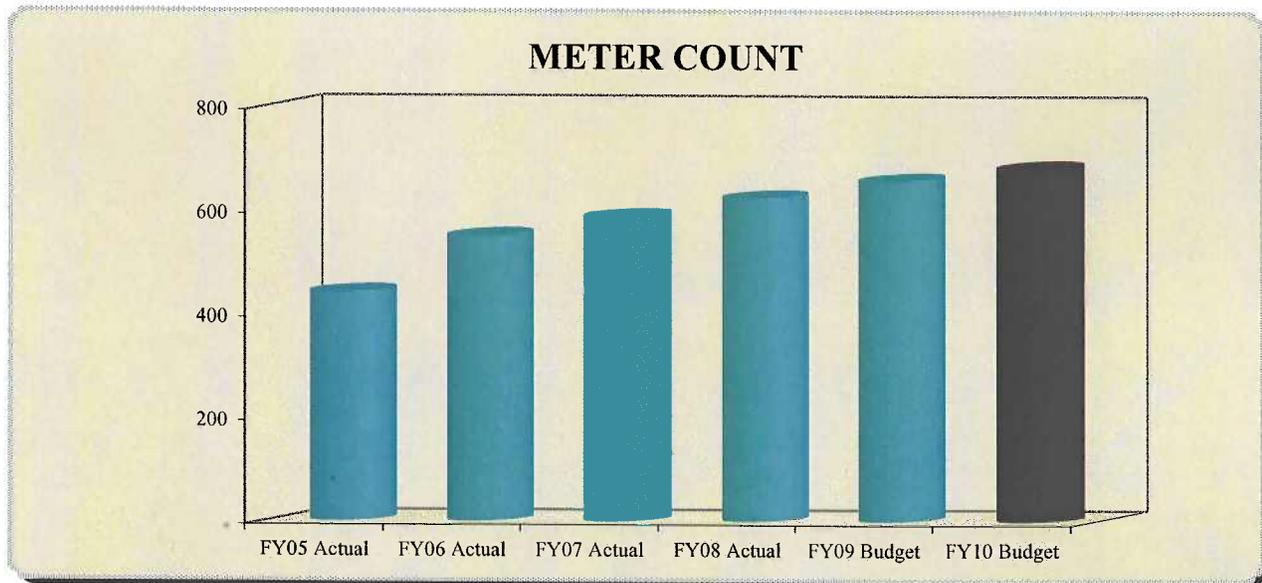
## METER FEES - RECYCLED

**Meter Fees:**

Meter Fees are charges collected for new water service connections. Fees vary depending upon meter size and type of service. The costs associated with meter installations are included in the Operating Expenses section of the budget. These charges are funded by developers.

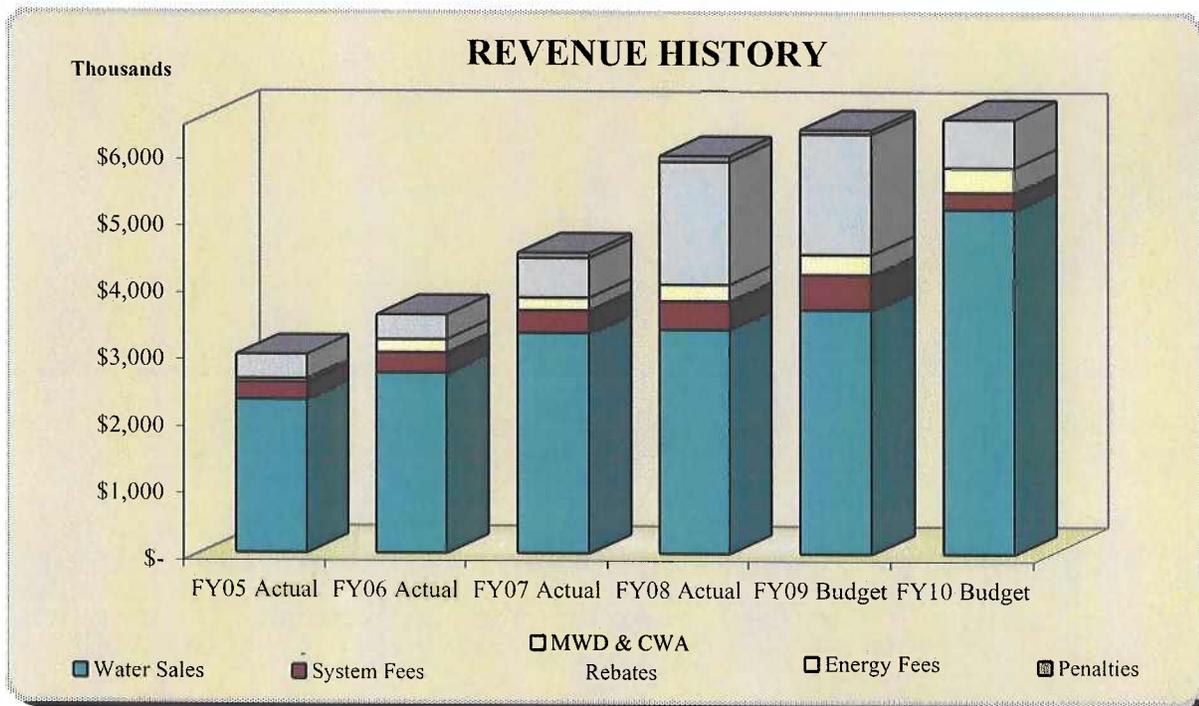
Meter Size	Installation Fee	Meter Fee	AMR Fee
0.75	\$ 60.00	\$ 59.00	\$ 147.00
1.00	60.00	117.00	147.00
1.50	103.00	250.00	147.00
2.00	240.00	475.00	147.00
3.00	300.00	653.00	147.00
4.00	300.00	1,370.00	147.00
6.00	300.00	2,500.00	147.00
10.00	300.00	3,737.00	147.00

Fiscal Year 2010 Growth by Meter Size						
	0.75	1.00	1.50	2.00	3.00	Total
Residential	-	15	9	-	-	24
<b>Total Meter Fees</b>	\$ -	\$ 4,900	\$ 15,100	\$ -	\$ -	\$ 20,000



## REVENUE HISTORY - RECYCLED

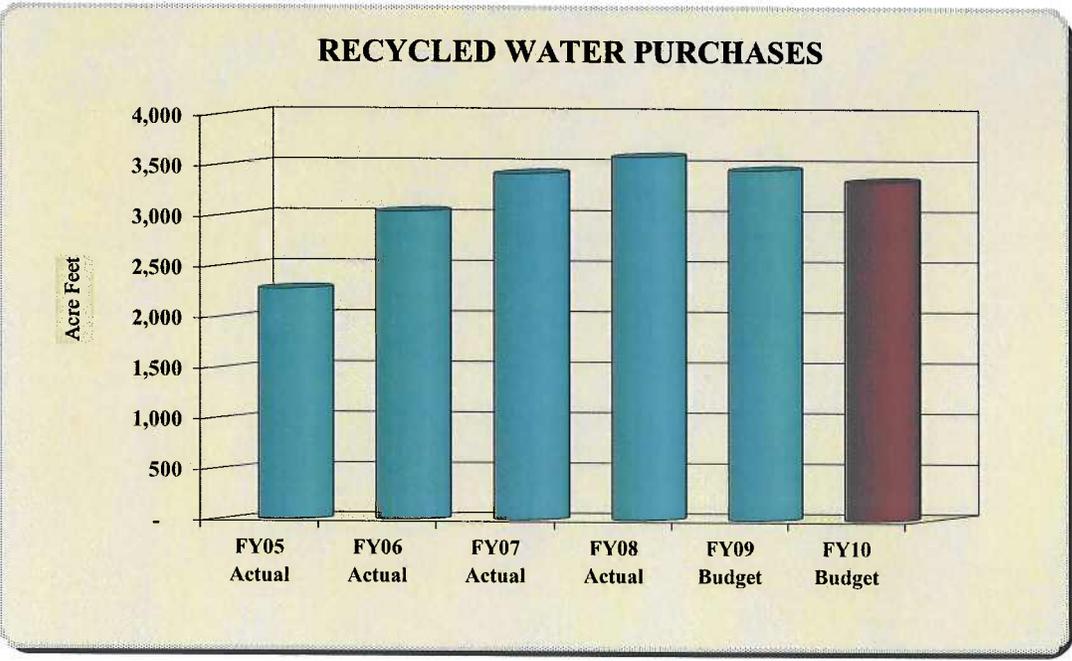
	Actual				Budgeted	Budgeted
	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010
Water Sales	\$ 2,292,432	\$ 2,694,517	\$ 3,294,170	\$ 3,347,964	\$ 3,648,700	\$ 5,154,100
System Fees	256,659	298,153	335,063	425,061	524,900	253,600
Energy Fees	52,119	198,599	190,570	248,429	304,000	374,800
MWD & CWA Rebates	363,370	372,172	592,056	1,833,949	1,798,400	1,754,900
Penalties	-	-	80,998	92,855	68,500	65,100
<b>Total</b>	<b>\$ 2,964,580</b>	<b>\$ 3,563,441</b>	<b>\$ 4,492,857</b>	<b>\$ 5,948,258</b>	<b>\$ 6,344,500</b>	<b>\$ 7,602,500</b>



*Note:*

*Retroactive increase was given by CWA from \$147 to \$200 acre foot received in FY 08 applicable to FY 07.*

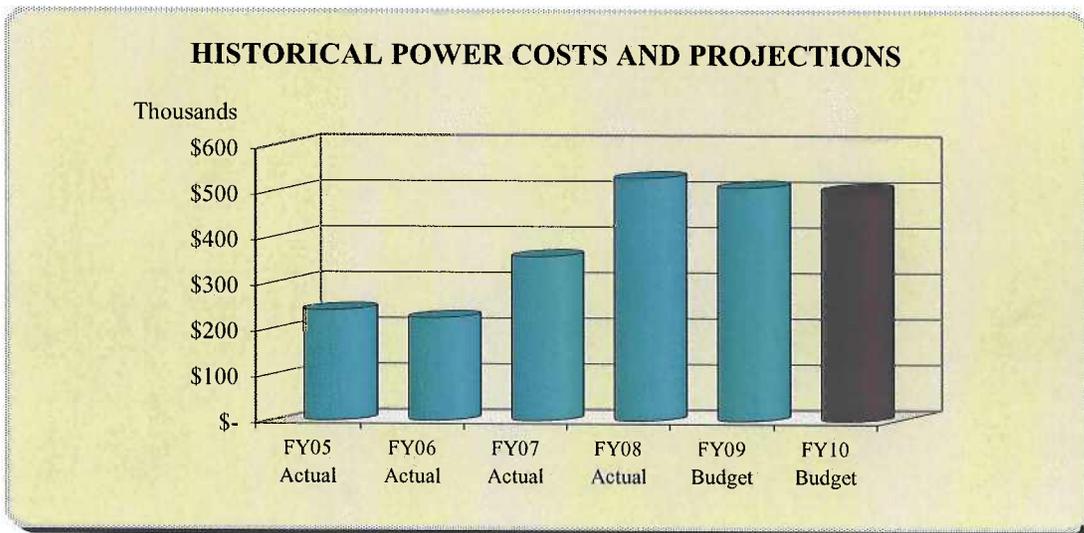
# WATER PURCHASES - RECYCLED



	<u>FY10 Budget</u> <u>Acre Feet</u>	<u>Rate</u>	<u>FY10 Budget</u> <u>Purchase Costs</u>	<u>% to Total</u>
<b>SBWRP Recycled Water Purchases (CSD)</b>				
Recycled Water Purchases	3,356.0	\$350/\$445	\$ 1,292,200	98.5%
Meter Fee	-	1,646.50	19,800	1.5%
<b>Total</b>	<u>3,356.0</u>		<u>\$ 1,312,000</u>	<u>100.0%</u>

## POWER COSTS - RECYCLED

	<b>Treatment and Recycled Transmission</b>
FY05 Actual	241,000
FY06 Actual	224,200
FY07 Actual	358,359
FY08 Actual	530,038
FY09 Budget	509,807
FY10 Budget	504,500



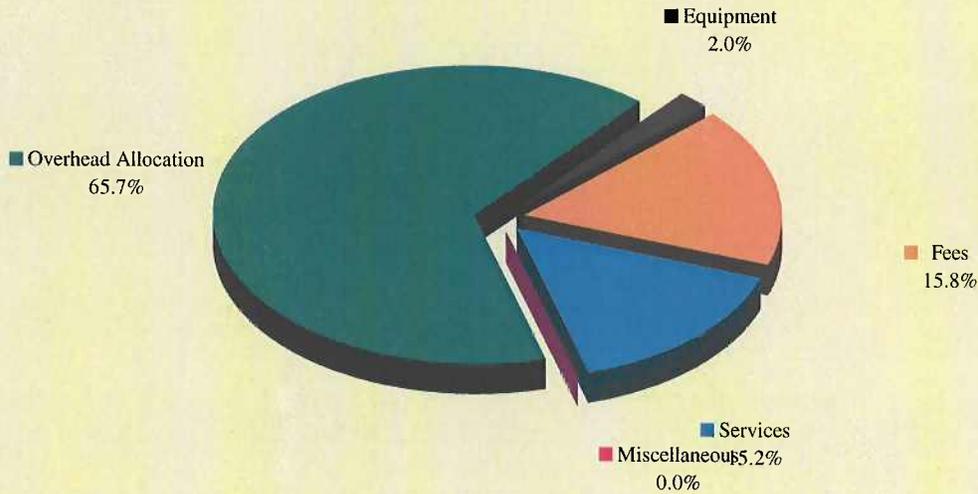
*Note:*

- (1) The fluctuation in the power cost is caused by increases and decreases in annual rainfall.
- (2) Subsequent to Budget approval, staff identified a misclassification of a power meter among potable, recycled, and sewer which also caused the fluctuation in power costs.

## ADMINISTRATIVE EXPENSES - RECYCLED

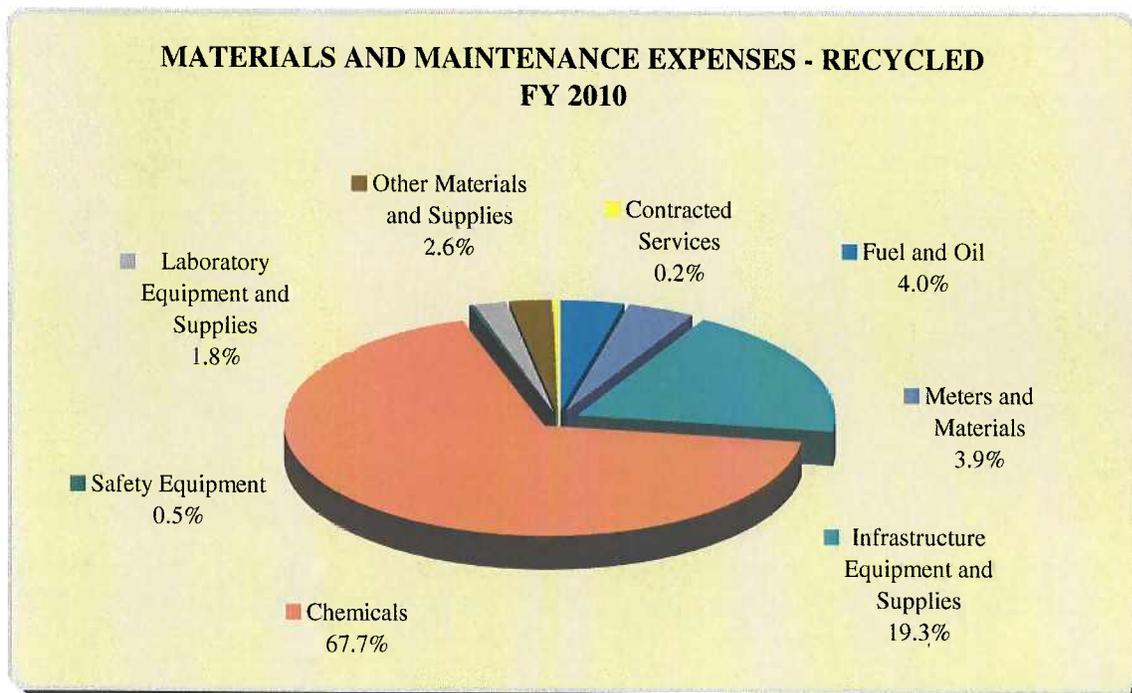
	FY 2008 Actual	FY 2009 Budget	FY 2010 Budget	Budget Variance	%
Equipment	\$ 868	\$ 6,300	\$ 6,300	\$ -	0.0%
Fees	33,738	53,000	54,400	1,400	2.6%
Services	88,873	75,200	48,500	(26,700)	(35.5%)
Miscellaneous	-	9,900	-	(9,900)	(100.0%)
<b>Total</b>	<b>123,479</b>	<b>144,400</b>	<b>109,200</b>	<b>(35,200)</b>	<b>(24.4%)</b>
Overhead Allocation	167,239	202,100	208,900	6,800	3.4%
<b>Total Administrative Expenses</b>	<b>\$ 290,718</b>	<b>\$ 346,500</b>	<b>\$ 318,100</b>	<b>\$ (28,400)</b>	<b>(8.2%)</b>

**ADMINISTRATIVE EXPENSES - RECYCLED  
FY 2010**

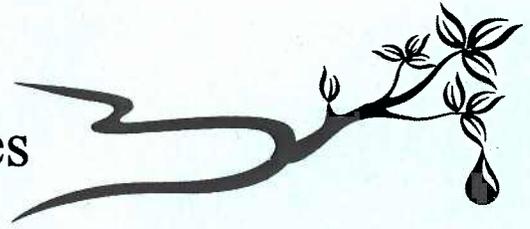


## MATERIALS AND MAINTENANCE EXPENSES - RECYCLED

	FY 2008 Actual	FY 2009 Budget	FY 2010 Budget	Budget Variance	%
<b>Materials and Maintenance</b>					
Fuel and Oil	\$ 13,646	\$ 13,500	\$ 13,300	(200)	(1.5%)
Meters and Materials	16,321	10,500	13,000	2,500	23.8%
Infrastructure Equipment and Supplies	134,430	114,500	64,000	(50,500)	(44.1%)
Chemicals	62,426	46,000	225,000	179,000	389.1%
Safety Equipment	1,353	2,800	1,600	(1,200)	(42.9%)
Laboratory Equipment and Supplies	5,200	5,000	6,000	1,000	20.0%
Other Materials and Supplies	7,088	10,600	8,800	(1,800)	(17.0%)
Contracted Services	2,315	22,500	500	(22,000)	(97.8%)
<b>Total Materials and Maintenance</b>	<b>\$ 242,779</b>	<b>\$ 225,400</b>	<b>\$ 332,200</b>	<b>\$ 106,800</b>	<b>47.4%</b>



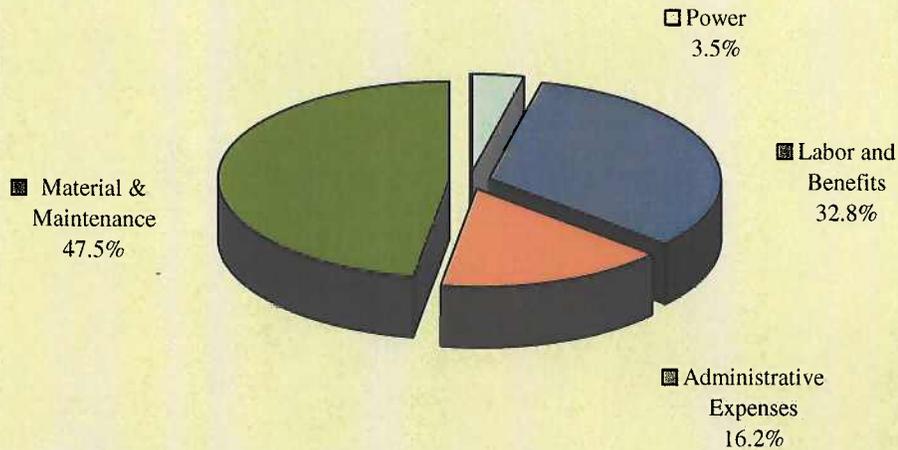
Sewer Revenues  
and  
Expenditures



## OPERATING BUDGET SUMMARY - SEWER

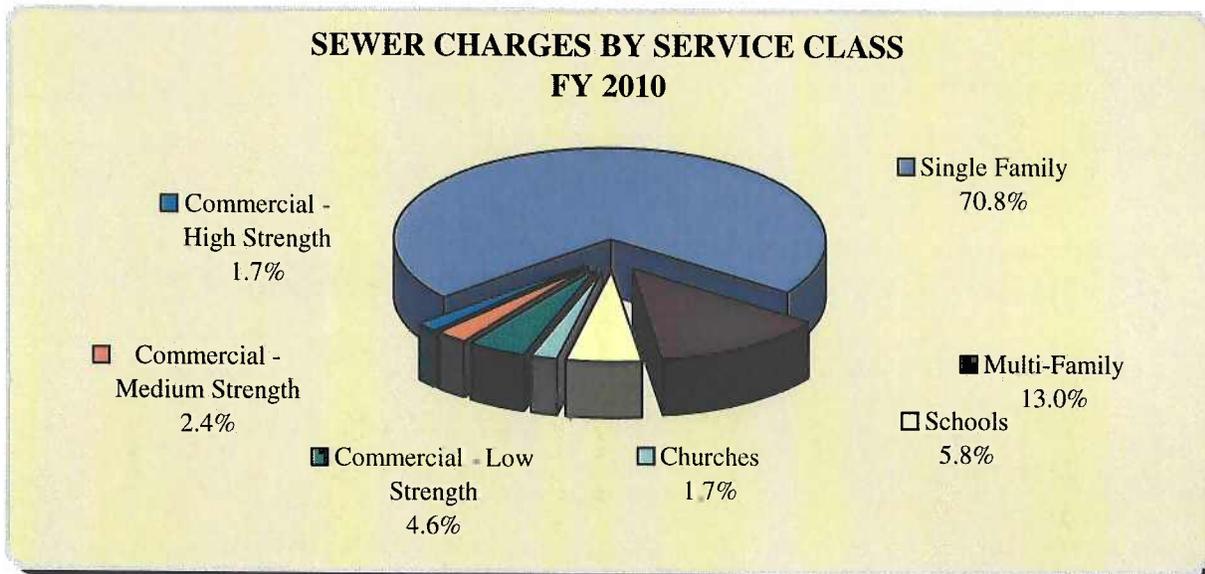
	FY 2008 Actual	FY 2009 Budget	FY 2010 Budget	Budget Variance	Variance %
<b>REVENUES</b>					
Sewer Charges	2,414,886	2,145,300	2,244,800	99,500	4.6%
Non-operating Revenues	27,112	26,400	29,100	2,700	10.2%
Tax Revenues	56,599	56,400	50,300	(6,100)	(10.8%)
Interest	152,336	60,700	28,500	(32,200)	(53.0%)
General Fund Draw Down	-	120,100	469,100	349,000	290.6%
<b>TOTAL REVENUES</b>	<b>2,650,933</b>	<b>2,408,900</b>	<b>2,821,800</b>	<b>412,900</b>	<b>17.1%</b>
Power	98,360	97,600	99,200	1,600	1.6%
Labor and Benefits	732,543	642,000	924,600	282,600	44.0%
Administrative Expenses	199,700	155,300	456,100	300,800	193.7%
Material & Maintenance	1,358,086	1,514,000	1,341,900	(172,100)	(11.4%)
Replacement Reserve	235,400	-	-	-	0.0%
<b>TOTAL EXPENDITURES</b>	<b>2,624,089</b>	<b>2,408,900</b>	<b>2,821,800</b>	<b>412,900</b>	<b>17.1%</b>
<b>EXCESS REVENUES</b>	<b>\$ 26,844</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>

**SEWER OPERATING EXPENDITURES  
FY 2010**



## SEWER CHARGES SUMMARY BY SERVICE CLASS

	Accounts	Units/ ASU <sup>(1)</sup>	Base Fee for 3/4" Meter <sup>(2)</sup>		Usage Fee / Sewer Rate		FY 2010 Budget
			Current	Proposed <sup>(3)</sup>	Current	Proposed <sup>(3)</sup>	
Single Family	4,518	4,518	10.20	10.79	1.47	1.56	\$ 1,569,400
Multi-Family	50	1,360	10.20	10.79	1.47	1.56	288,200
Schools	6	297			34.79	36.81	127,700
Churches	4	88			34.79	36.81	37,700
Commercial							
Low Strength	37	239			34.79	36.81	102,700
Medium Strength	18	124			34.79	36.81	53,200
High Strength	6	88			34.79	36.81	37,900
Penalties							28,000
<b>TOTAL SEWER CHARGES</b>	<b>4,639</b>	<b>6,714</b>					<b>\$ 2,244,800</b>



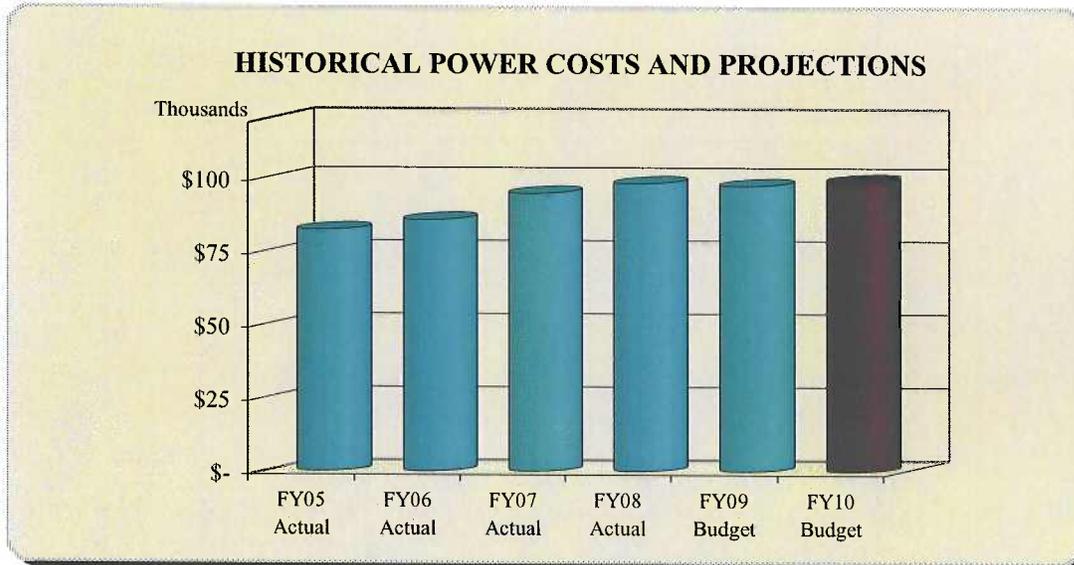
<sup>(1)</sup> Assigned Service Units

<sup>(2)</sup> Current and proposed base fees for 1" meter are 14.90 and 15.76, respectively.

<sup>(3)</sup> Proposed fee/rate is effective January 1, 2010, pending the Proposition 218 hearing and Board approval.

## POWER COSTS - SEWER

	<u>Sewer Lift Station</u>
FY05 Actual	\$ 82,447
FY06 Actual	85,894
FY07 Actual	94,989
FY08 Actual	98,359
FY09 Budget	97,600
FY10 Budget	99,200

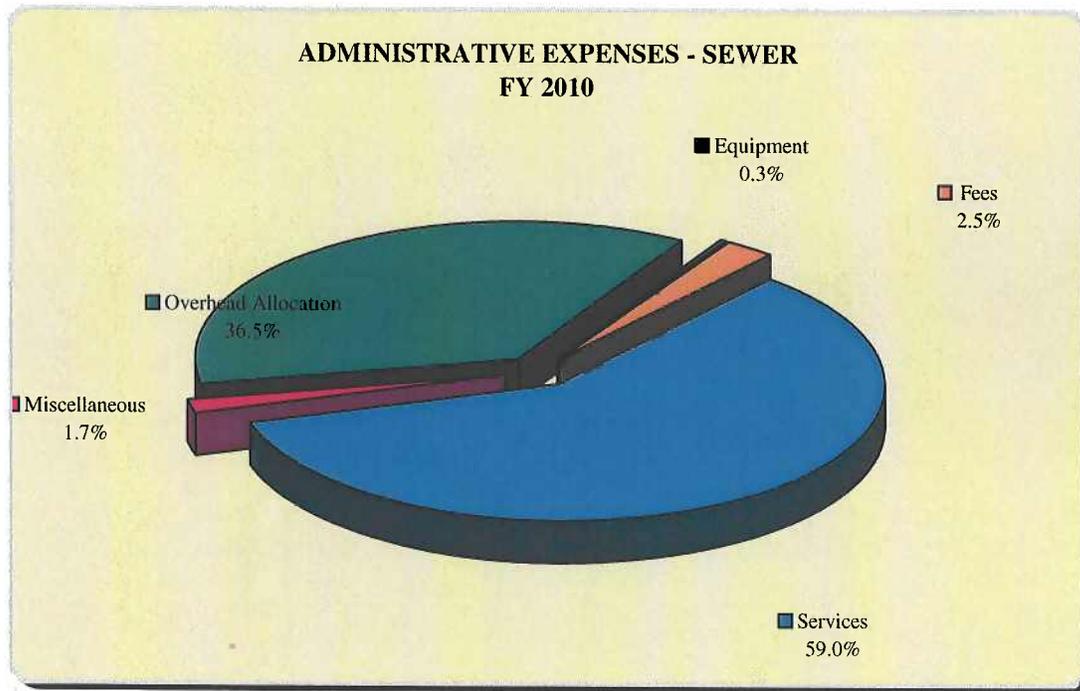


*Note:*

- (1) The fluctuation in the power cost is caused by increases and decreases in annual rainfall.
- (2) Subsequent to Budget approval, staff identified a misclassification of a power meter among potable, recycled, and sewer which also caused the fluctuation in power costs.

## ADMINISTRATIVE EXPENSES - SEWER

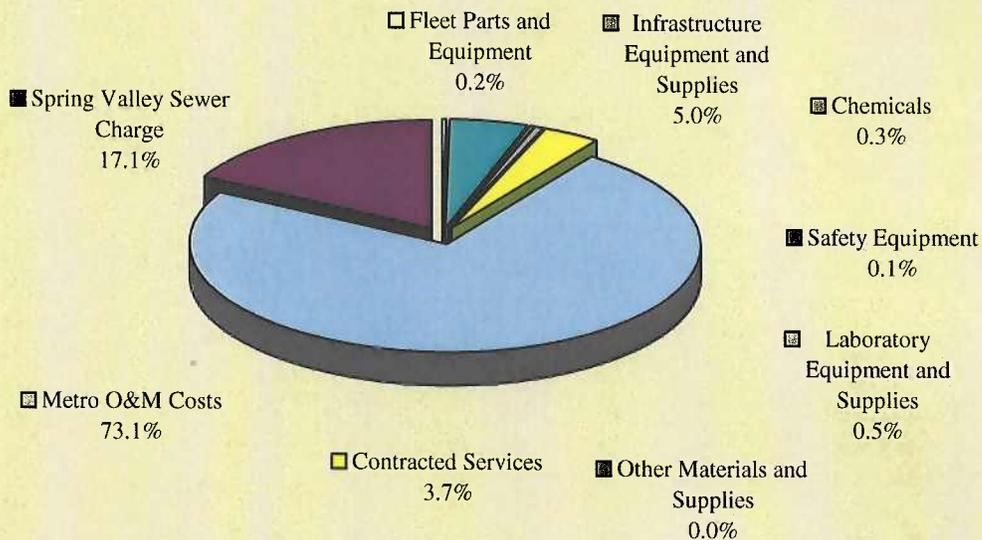
	FY 2008 Actual	FY 2009 Budget	FY 2010 Budget	Budget Variance	%
Equipment	\$ 468	\$ 500	\$ 1,500	1,000	200.0%
Fees	20,016	8,500	11,500	3,000	35.3%
Services	48,968	25,600	269,000	243,400	950.8%
Miscellaneous	-	6,200	7,600	1,400	22.6%
<b>Total</b>	<b>69,452</b>	<b>40,800</b>	<b>289,600</b>	<b>248,800</b>	<b>609.8%</b>
Overhead Allocation	130,248	114,500	166,500	52,000	45.4%
<b>Total Administrative Expenses</b>	<b>\$ 199,700</b>	<b>\$ 155,300</b>	<b>\$ 456,100</b>	<b>\$ 300,800</b>	<b>193.7%</b>



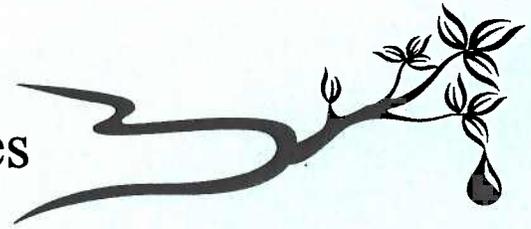
## MATERIALS AND MAINTENANCE EXPENSES - SEWER

	FY 2008	FY 2009		FY 2010	Budget	%
	Actual	Budget	Estimated	Budget	Variance	
<b>Materials and Maintenance</b>						
Fuel and Oil	\$ 996	\$ -	\$ 996	\$ -	-	0.0%
Fleet Parts and Equipment	406	3,000	406	3,000	-	0.0%
Infrastructure Equipment and Supplies	104,579	83,000	104,579	67,000	(16,000)	(19.3%)
Chemicals	3,089	4,000	3,089	4,500	500	12.5%
Safety Equipment	1,208	1,000	1,208	1,000	-	0.0%
Laboratory Equipment and Supplies	3,626	5,000	3,626	6,000	1,000	20.0%
Other Materials and Supplies	33	100	33	300	200	200.0%
Contracted Services	7,628	129,000	7,628	49,000	(80,000)	(62.0%)
Materials and Maintenance	<u>121,564</u>	<u>225,100</u>	<u>121,564</u>	<u>130,800</u>	<u>(94,300)</u>	<u>(41.9%)</u>
<b>Sewer Charges</b>						
Metro O&M Costs	1,034,276	1,041,900	1,034,276	981,000	(60,900)	(5.8%)
Spring Valley Sewer Charge	202,246	247,000	202,246	230,100	(16,900)	(6.8%)
Total Sewer Charges	<u>1,236,522</u>	<u>1,288,900</u>	<u>1,236,522</u>	<u>1,211,100</u>	<u>(77,800)</u>	<u>(6.0%)</u>
<b>Total Materials and Maintenance</b>	<b>\$ 1,358,086</b>	<b>\$ 1,514,000</b>	<b>\$ 1,358,086</b>	<b>\$ 1,341,900</b>	<b>\$ (172,100)</b>	<b>(11.4%)</b>

### MATERIALS AND MAINTENANCE EXPENSES - SEWER FY 2010



General Revenues  
and  
Expenditures



## GENERAL REVENUES

	FY 2008 Actual	FY 2009 Budget	FY 2010 Budget	Budget Variance	Variance %
Capacity Fee Revenues	\$ 1,480,165	\$ 1,301,900	1,397,000	\$ 95,100	7.3%
Betterment Fees for Maintenance	802,021	895,900	571,400	(324,500)	(36.2%)
Annexation Fees	526,435	483,600	120,500	(363,100)	(75.1%)
<u>Tax Revenues</u>					
1% General Tax	3,279,923	3,430,000	3,175,600	(254,400)	(7.4%)
Availability Fees	744,722	707,300	677,000	(30,300)	(4.3%)
Total Tax Revenues	4,024,645	4,137,300	3,852,600	(284,700)	(6.9%)
<b>General Revenues</b>	<b>\$ 6,833,265</b>	<b>\$ 6,818,700</b>	<b>\$ 5,941,500</b>	<b>\$ (877,200)</b>	<b>(12.9%)</b>

## NON-OPERATING REVENUES

	FY 2008 Actual	FY 2009 Budget	FY 2010 Budget	Budget Variance	Variance %
Property Rental	\$ 962,929	\$ 1,052,600	\$ 1,043,400	(9,200)	(0.9%)
Sewer Billing Fees	358,053	359,900	359,800	(100)	(0.0%)
Set-up Fee for Lease Site	9,000	14,000	-	(14,000)	(100.0%)
Grants	74,175	50,500	-	(50,500)	(100.0%)
Revenue from Shared Facility	26,430	26,400	29,100	2,700	10.2%
Miscellaneous	867,239	129,700	153,300	23,600	18.2%
<b>Non-Operating Revenues</b>	<b>\$ 2,297,826</b>	<b>\$ 1,633,100</b>	<b>\$ 1,585,600</b>	<b>\$ (47,500)</b>	<b>(2.9%)</b>

## GENERAL AND NON-OPERATING REVENUES BY BUSINESS

	FY 2010 Budget			
	Potable	Recycled	Sewer	Total
Capacity Fee Revenues	\$ 1,397,000	\$ -	\$ -	\$ 1,397,000
Betterment Fees for Maintenance	571,400	-	-	571,400
Annexation Fees	120,500	-	-	120,500
<u>Tax Revenues</u>				
1% Property Tax	3,175,600	-	-	3,175,600
Availability Fees	626,700	-	50,300	677,000
Total Tax Revenues	3,802,300	-	50,300	3,852,600
<u>Non-Operating Revenues</u>				
Property Rental	1,043,400	-	-	1,043,400
Sewer Billing Fees	359,800	-	-	359,800
Set-up Fee for Lease Site	-	-	-	-
Grants	-	-	-	-
Revenue from Shared Facility	-	-	29,100	29,100
Miscellaneous	153,300	-	-	153,300
Total Non-Operating Revenues	1,556,500	-	29,100	1,585,600
<b>Total General and Non-Operating Revenues</b>	<b>\$ 7,447,700</b>	<b>\$ -</b>	<b>\$ 79,400</b>	<b>\$ 7,527,100</b>

*Note: For General and Non-Operating Revenues, the Potable Fund serves as the District's General Fund for accounting purposes.*

## GENERAL EXPENSES

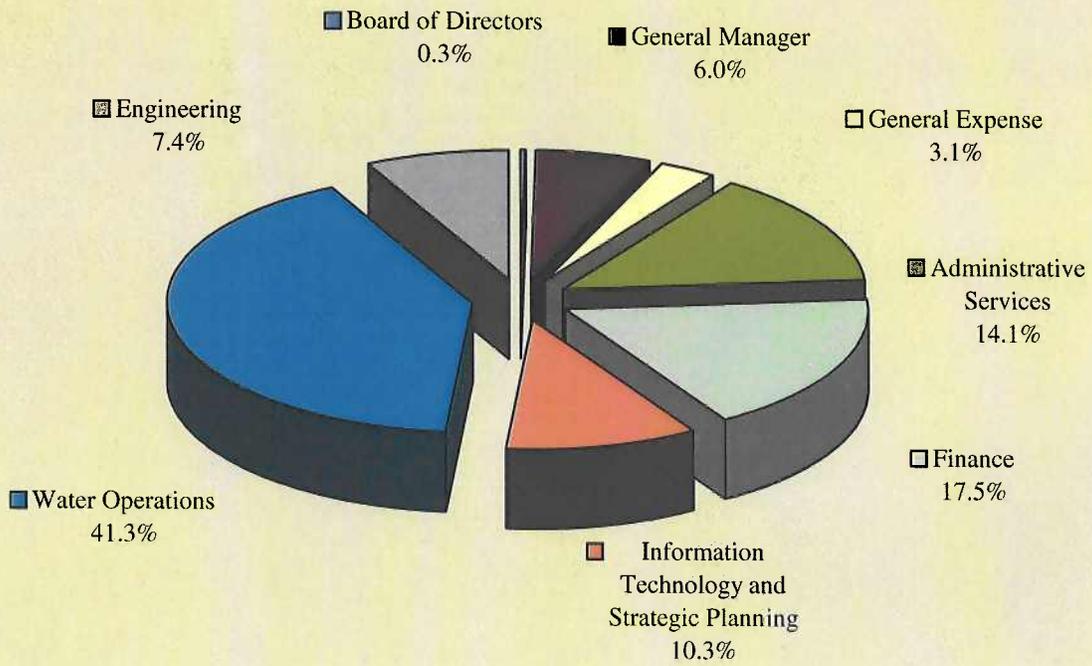
	FY 2008 Actual	FY 2009 Budget	FY 2010 Budget	Budget Variance	Variance %
<u>Administrative Expenses</u>					
Legal Fees	\$ 1,405,594	\$ 467,500	\$ 454,300	\$ (13,200)	(2.8%)
General Insurance	447,333	504,800	411,500	(93,300)	(18.5%)
Interest	-	-	-	-	0.0%
Total Administrative Expenses	<u>1,852,927</u>	<u>972,300</u>	<u>865,800</u>	<u>(106,500)</u>	<u>(11.0%)</u>
<u>Benefits</u>					
Benefits <sup>(1)</sup>	694,712	(188,300)	(300)	188,000	0,000.0%
<b>Total General Expenses</b>	<b><u>\$ 2,547,639</u></b>	<b><u>\$ 784,000</u></b>	<b><u>\$ 865,500</u></b>	<b><u>\$ 81,500</u></b>	<b>10.4%</b>

<sup>(1)</sup> FY 2009 budget amount is negative because of Vacancy Factor (salary savings) of \$424,300. This is netted against other District-wide Labor and Benefit Expenses. In prior years Vacancy Factor was budgeted in the individual departments.

**Department Operating  
Budget**

# DEPARTMENTAL OPERATING BUDGET

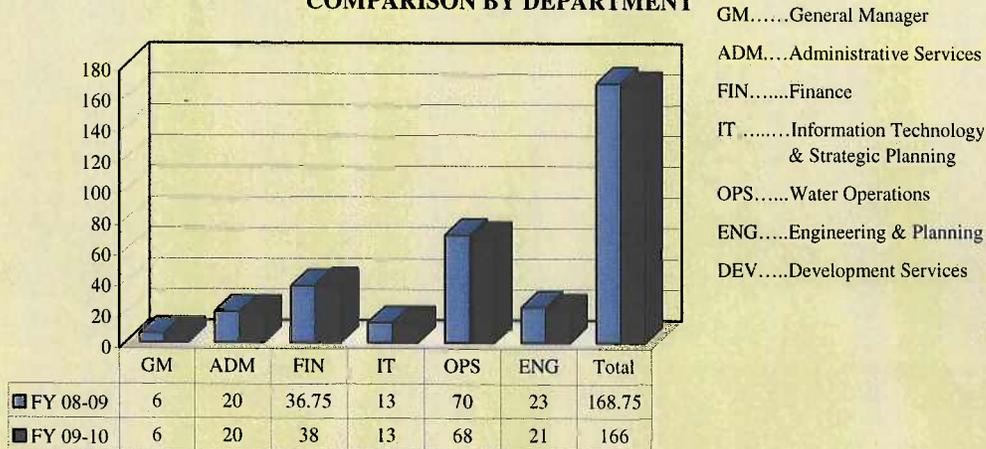
## TOTAL DEPARTMENTAL OPERATING BUDGET Fiscal Year 2010 \$27,818,200



## LABOR & BENEFITS

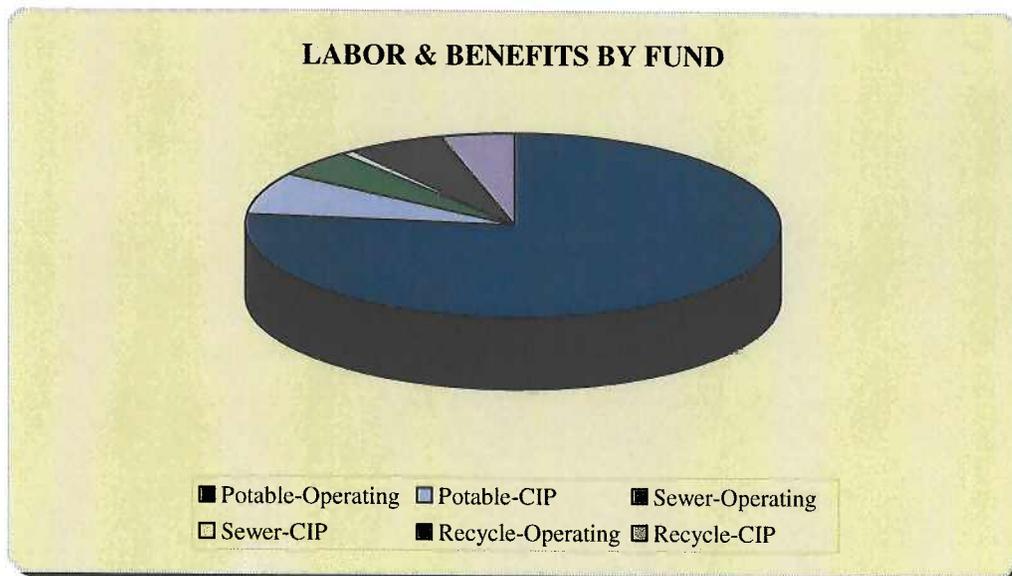
	<u>FY09 Budget</u>	<u>FY10 Budget</u>	<u>\$\$ Variance</u>	<u>% Variance</u>
<b>Total Labor Costs</b>	\$11,175,500	\$ 11,456,800	\$ 281,300	2.5%
<b><u>Benefits</u></b>				
Pension	3,140,400	3,227,500	\$ 87,100	2.8%
Employee Assistance Program	7,500	7,500		0.0%
Worker's Compensation	281,100	262,300	\$ (18,800)	-6.7%
Health/Dental/Life Insurance	1,934,900	2,076,700	\$ 141,800	7.3%
Social Security / Medicare	954,300	937,000	\$ (17,300)	-1.8%
Salary Continuation Insurance	87,700	87,800	\$ 100	0.1%
Employee Awards	-	-		
State Unemployment Insurance	20,000	20,000		0.0%
Vacation / Sick / Holiday / Other Leave	2,063,100	2,091,300	\$ 28,200	1.4%
Total Fringe Benefits	<u>8,489,000</u>	<u>8,710,100</u>	<u>\$ 221,100</u>	<u>2.6%</u>
<b>Total Labor &amp; Benefits</b>	<u>19,664,500</u>	<u>20,166,900</u>	<u>\$ 502,400</u>	<u>2.6%</u>
<b><u>Less: Non-Operating Labor &amp; Benefits</u></b>				
Labor Costs	1,063,800	1,282,300	\$ 218,500	20.5%
Fringe Benefits Allocation	642,700	740,600	\$ 97,900	15.2%
Total WO Allocation	<u>1,706,500</u>	<u>2,022,900</u>	<u>\$ 316,400</u>	<u>18.5%</u>
<b>Operating Labor &amp; Benefits</b>	17,958,000	18,144,000	\$ 186,000	1.0%
Total Overhead Allocation	1,223,400	1,474,600	\$ 251,200	20.5%
<b>Less: Overhead Allocation Personnel Portion</b>	<u>772,600</u>	<u>931,200</u>	<u>\$ 158,600</u>	<u>20.5%</u>
<i>Admin Portion of OH (36.85%)</i>	<u>\$ 450,800</u>	<u>\$ 543,400</u>	<u>\$ 92,600</u>	<u>20.5%</u>
<b>Operating Labor &amp; Benefits</b>	<u><u>\$17,185,400</u></u>	<u><u>\$ 17,212,800</u></u>	<u><u>\$ 27,400</u></u>	<u><u>0.16%</u></u>

**FULL TIME EQUIVALENT (FTE)  
COMPARISON BY DEPARTMENT**



## LABOR & BENEFITS BY FUND - FISCAL YEAR 2010

	<u>Potable</u>	<u>Sewer</u>	<u>Recycled</u>	<u>Developer Reimbursed-CIP</u>	<u>Total</u>
Total Operating Labor Costs	\$ 9,304,100	\$ 387,600	\$ 482,800	\$ -	\$ 10,174,500
Benefits	7,381,400	251,700	336,400	-	7,969,500
Overhead Allocation-Personnel Portion	(1,563,300)	281,500	350,600	-	(931,200)
<b>Total Operating Labor &amp; Benefits</b>	<b>15,122,200</b>	<b>920,800</b>	<b>1,169,800</b>	<b>-</b>	<b>17,212,800</b>
Total CIP Labor Costs	\$ 658,000	\$ 67,400	\$ 378,400	\$ 178,500	\$ 1,282,300
Benefits	387,800	37,300	207,400	108,100	740,600
Overhead Allocation-Personnel Portion	477,900	48,900	274,800	129,600	931,200
<b>Total CIP Labor &amp; Benefits</b>	<b>1,523,700</b>	<b>153,600</b>	<b>860,600</b>	<b>416,200</b>	<b>2,954,100</b>
<b>Total Labor &amp; Benefits</b>	<b>16,645,900</b>	<b>1,074,400</b>	<b>2,030,400</b>	<b>416,200</b>	<b>20,166,900</b>



## POSITION COUNT BY DEPARTMENT

	<u>FY 2008</u>	<u>FY 2009</u>	<u>2010</u>
<b><u>General Manager:</u></b>			
General Manager	1	1	1
Assistant General Manager, Finance and Admin	1	1	1
Assistant General Manager, Eng. and Ops.	1	1	1
District Secretary	1	1	1
Sr. Confidential Executive Secretary	1	1	1
Communications Officer	1	1	1
<b>Total</b>	<u>6</u>	<u>6</u>	<u>6</u>
<b>Total - General Manager Department</b>	<u>6</u>	<u>6</u>	<u>6</u>
<b>FTE</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>
<b><u>Administrative Services:</u></b>			
Chief, Administrative Services	1	1	1
Confidential Executive Secretary	0	0	1
Confidential Secretary	2	2	1
<b>Total</b>	<u>3</u>	<u>3</u>	<u>3</u>
<b><u>Human Resources:</u></b>			
Human Resources Manager	1	1	1
Senior Human Resources Analyst	1	1	1
Human Resources Analyst	2	1	1
Human Resources Technician	1	1	1
<b>Total</b>	<u>5</u>	<u>4</u>	<u>4</u>
<b><u>Purchasing:</u></b>			
Purchasing and Facilities Manager	1	1	1
Buyer I and II	2	2	2
Lead Warehouse/Facilities Worker	1	1	1
Warehouse/Delivery Worker	2	2	2
Facilities Maintenance Technician	2	2	2
Facilities Maintenance Assistant	1	1	1
<b>Total</b>	<u>9</u>	<u>9</u>	<u>9</u>
<b><u>Safety:</u></b>			
Safety & Security Administrator	1	1	1
<b>Total</b>	<u>1</u>	<u>1</u>	<u>1</u>
<b><u>Conservation:</u></b>			
Water Conservation Manager	1	1	1
Water Conservation Specialist	1	2	2
<b>Total</b>	<u>2</u>	<u>3</u>	<u>3</u>
<b>Total Administrative Services Department</b>	<u>20</u>	<u>20</u>	<u>20</u>
<b>FTE</b>	<b>20.00</b>	<b>20.00</b>	<b>20.00</b>

	<u>FY 2008</u>	<u>FY 2009</u>	<u>2010</u>
<b><u>Controller and Budgetary Services:</u></b>			
Chief Financial Officer	1	1	1
Executive Secretary	1	1	1
Secretary	1	1	1
Finance Manager, Controller and Budget	1	1	1
Senior Accountant	2	2	2
Accountant	1	1	1
<b>Total</b>	<u>7</u>	<u>7</u>	<u>7</u>
<b><u>Treasury and Accounting Services:</u></b>			
Finance Manager, Treasury and Accounting	1	1	1
Senior Accountant	2	2	2
Accountant	3	3	3
<b>Total</b>	<u>6</u>	<u>6</u>	<u>6</u>
<b><u>Customer Service:</u></b>			
Customer Service Manager	1	1	1
Customer Service Supervisor	1	2	2
Sr. Customer Service Representative	2	2	2
Customer Service Representative I, II, III	8	8	9
Lead Customer Service Field Representative	1	1	1
Customer Service Field Representative I and II	6	6	7
<b>Total</b>	<u>19</u>	<u>20</u>	<u>22</u>
<b><u>Payroll and Accounts Payable:</u></b>			
Finance Supervisor, Payroll and Accounts Payable	1	1	1
Payroll Technician	1	1	1
Accounting Assistant	2	2	1
<b>Total</b>	<u>4</u>	<u>4</u>	<u>3</u>
<b>Total Finance Department</b>	<b>36</b>	<b>37</b>	<b>38</b>
<b>FTE</b>	<b>35.75</b>	<b>36.75</b>	<b>38.00</b>
<b><u>Information Technology and Strategic Planning:</u></b>			
Chief Information Officer	1	1	1
GIS Manager	1	1	1
IT Operations Manager	1	1	1
GIS Programmer/Analyst	1	1	1
GIS Technician	2	2	2
Network Engineer	1	1	1
Database Administrator	1	1	1
Business System Analyst I and II	3	3	3
Network Analyst	1	1	1
Records Assistant	1	1	1
<b>Total</b>	<u>13</u>	<u>13</u>	<u>13</u>
<b>Total IT and Strategic Planning Department</b>	<b>13</b>	<b>13</b>	<b>13</b>
<b>FTE</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>
<b><u>Operations Management:</u></b>			
Chief, Water Operations	1	1	1
Executive Secretary	1	1	1
<b>Total</b>	<u>2</u>	<u>2</u>	<u>2</u>

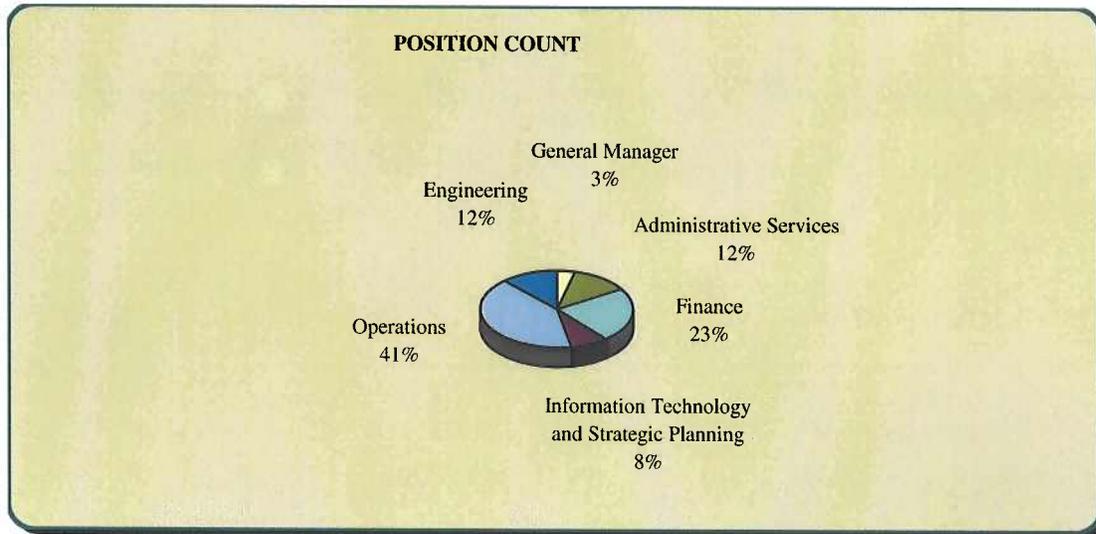
	<u>FY 2008</u>	<u>FY 2009</u>	<u>2010</u>
<b><u>Water System Operations:</u></b>			
System Operations Manager	1	1	1
Water Systems Supervisor	1	1	1
Pump Electrical Supervisor	1	1	1
Recycled Water Systems Supervisor	0	1	1
Lead Water Systems Operator	2	2	2
Water Systems Operator I, II, and III	9	9	9
Valve Maintenance Worker	1	1	1
Sr. Disinfection Technician	2	1	1
Disinfection Technician	0	1	1
Lead Recycled Water Distribution Operator	1	1	1
Recycled Water Distribution Operator	3	3	3
Senior SCADA Instrumentation Technician	2	1	1
SCADA Instrumentation Technician	0	1	1
Electrician I and II	2	2	2
Pump Mechanic I and II	2	2	2
<b>Total</b>	<b>27</b>	<b>28</b>	<b>28</b>
<b><u>Utility Maintenance/Construction:</u></b>			
Construction Maintenance Manager	1	1	1
Utility Maintenance Supervisor	2	2	2
Utility Crew Leader	5	5	5
Utility Workers I and II	10	10	8
Senior Utility/Equipment Operator	4	3	3
Fleet Maintenance Supervisor	1	1	1
Equipment Shop Mechanic I and II	4	3	3
Welder II	1	1	1
Meter Maintenance/Cross Connect Supervisor	1	1	1
Lead Cross Connection/ Meter Maintenance Worker	1	1	1
Meter Maintenance Worker I and II	5	5	5
<b>Total</b>	<b>35</b>	<b>33</b>	<b>31</b>
<b><u>Collection/Treatment/Reclamation Operations:</u></b>			
Reclamation Plant Supervisor	1	1	1
Lead Reclamation Plant Operator	1	1	1
Reclamation Plant Operator	3	3	3
Laboratory Technicians I and II	2	2	2
<b>Total</b>	<b>7</b>	<b>7</b>	<b>7</b>
<b>Total Operations Department-</b>	<b>71</b>	<b>70</b>	<b>68</b>
<b>FTE</b>	<b>71.00</b>	<b>70.00</b>	<b>68.00</b>
<b><u>Engineering Management:</u></b>			
Chief, Engineering	1	1	1
Executive Secretary	1	1	1
Secretary	1	1	1
<b>Total</b>	<b>3</b>	<b>3</b>	<b>3</b>

	<u>FY 2008</u>	<u>FY 2009</u>	<u>2010</u>
<b>Engineering:</b>			
Engineering Manager	2	2	2
Public Services Manager	1	1	1
Senior Civil Engineer	2	2	1
Associate Civil Engineer	3	2	2
Assistant Civil Engineer	1	0	0
Environmental Compliance Specialist	1	1	1
Permit Technicians I and II	2	2	2
Senior Engineering Technician	0	3	3
Engineer Technician I, II, III	4	0	0
Inspection Supervisor	1	1	1
Construction Inspectors I and II	4	3	2
Supervising Land Surveyor	1	1	1
Survey Technician	1	1	1
Assistant Survey Technician	1	1	1
Office Assistant	0	0	0
<b>Total</b>	<b>24</b>	<b>20</b>	<b>18</b>
<b>Total Engineering Department</b>	<b>27</b>	<b>23</b>	<b>21</b>
<b>FTE</b>	<b>27.00</b>	<b>23.00</b>	<b>21.00</b>
<b>District Total Position Count</b>	<b>173</b>	<b>169</b>	<b>166</b>
<b>FTE</b>	<b>172.75</b>	<b>168.75</b>	<b>166.00</b>

**Contract/Temporary Employees**

Consultant	0	1	0
Customer Service Field Representative I and II	2	2	1
Customer Service Representative I and II	0	0	1
Water Conservation Intern	1	0	0
Administrative Analyst	1	1	0
County Water Authority Interns	1	1	0
Engineering Intern	1	1	0
Sr. Engineering Technician	0	0	1
Strategic Planning Assistant	0	0	1
<b>Total Contract/Temporary Employees</b>	<b>6</b>	<b>6</b>	<b>4</b>

# POSITION COUNT BY DEPARTMENT



## OPERATING EXPENDITURES BY DEPARTMENT

	FY 2008 Actual	FY 2009 Budget	FY 2010 Budget
<b>Departmental Expenditures</b>			
Board of Directors	\$ 38,951	\$ 98,800	\$ 98,100
General Manager	1,766,341	1,768,800	1,667,100
General Expense	2,547,639	784,000	865,500
Administrative Services	3,224,540	3,640,100	3,912,500
Finance	4,023,183	4,471,600	4,869,100
Information Technology and Strategic Planning	2,666,776	2,819,800	2,856,400
Water Operations	10,858,139	11,678,900	11,478,800
Engineering <sup>(1)</sup>	2,686,961	2,954,700	2,070,700
<b>Total Departmental Expenditures</b>	<b>27,812,529</b>	<b>28,216,700</b>	<b>27,818,200</b>
Less: Overhead Allocation	(1,084,736)	(1,223,400)	(1,474,600)
<b>Net Departmental Expenditures</b>	<b>26,727,793</b>	<b>26,993,300</b>	<b>26,343,600</b>
<b>Non-Departmental Expenditures</b>			
Water Purchases	28,213,964	31,994,300	35,855,500
Power	2,647,885	2,780,500	2,637,100
Expansion Reserve	2,590,200	5,016,700	1,610,000
Betterment Reserve	3,432,900	-	3,810,000
Replacement Reserve	235,400	277,900	3,660,000
Transfer to Sewer General Fund	-	-	200,000
Transfer Out/In Prop 1A	-	-	270,300
Transfer to General Fund Reserve	-	-	1,330,000
<b>Total Non-Departmental Expenditures</b>	<b>37,120,349</b>	<b>40,069,400</b>	<b>49,372,900</b>
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$ 63,848,142</b>	<b>\$ 67,062,700</b>	<b>\$ 75,716,500</b>

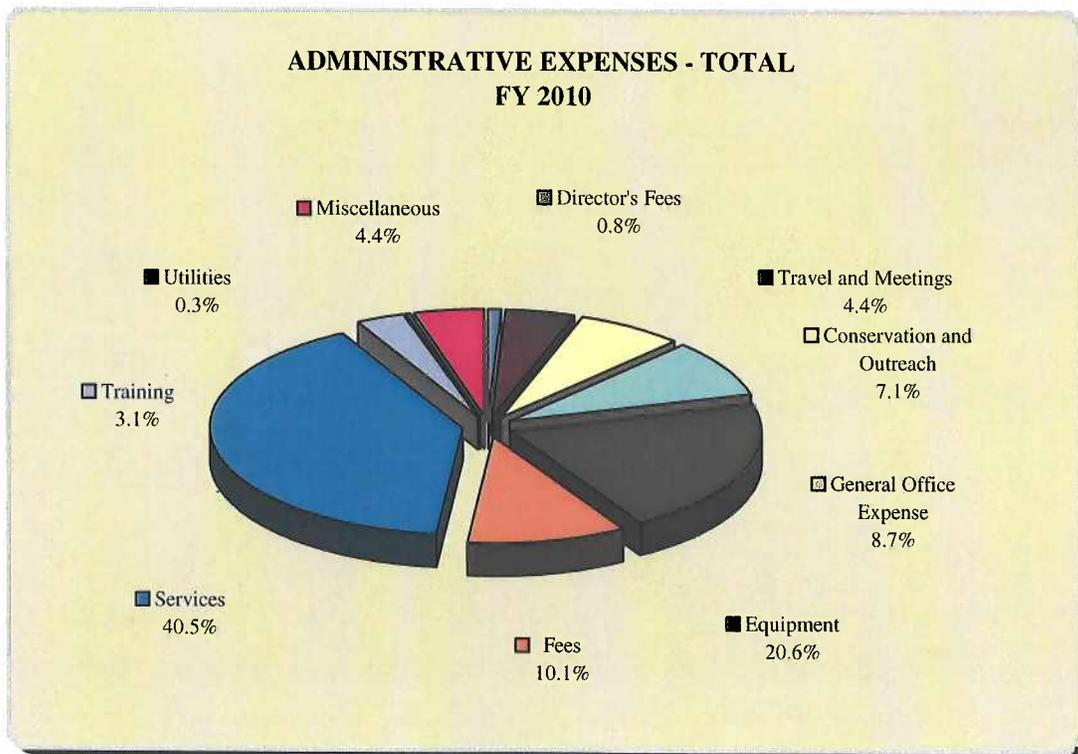
<sup>(1)</sup> Engineering, and Planning and Development Services sections combined in FY2008

## OPERATING EXPENDITURES BY OBJECT

	FY 2008 Actual	FY 2009 Budget	FY 2010 Budget
<b>Departmental Expenditures</b>			
Labor and Benefits	\$ 17,147,032	\$ 17,958,000	\$ 18,144,000
Director's Fees	24,002	40,000	40,000
Travel and Meetings	184,690	239,400	222,200
Conservation and Outreach	286,240	348,000	352,800
General Office Expense	380,573	364,900	434,500
Equipment	1,013,411	1,052,100	1,028,700
Fees	2,306,990	1,452,800	1,373,800
Services	2,249,985	2,555,500	2,026,600
Training	92,693	167,600	156,500
Materials & Maintenance	2,875,658	2,583,900	2,590,500
Power and Utilities	14,495	15,600	17,500
Sewer Charges	1,236,522	1,288,900	1,211,100
Miscellaneous	239	150,000	220,000
Total Departmental Expenditures	27,812,529	28,216,700	27,818,200
Less: Overhead Allocation	(1,084,736)	(1,223,400)	(1,474,600)
Net Departmental Expenditures	26,727,793	26,993,300	26,343,600
<b>Non-Departmental Expenditures</b>			
Water Purchases	28,213,964	31,994,300	35,855,500
Power	2,647,885	2,780,500	2,637,100
Expansion Reserve	2,590,200	5,016,700	1,610,000
Betterment Reserve	3,432,900	-	3,810,000
Replacement Reserve	235,400	277,900	3,660,000
Transfer to Sewer General Fund	-	-	200,000
Transfer Out/In Prop 1A	-	-	270,300
Transfer to General Fund Reserve	-	-	1,330,000
Total Non-Departmental Expenditures	37,120,349	40,069,400	49,372,900
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$ 63,848,142</b>	<b>\$ 67,062,700</b>	<b>\$ 75,716,500</b>

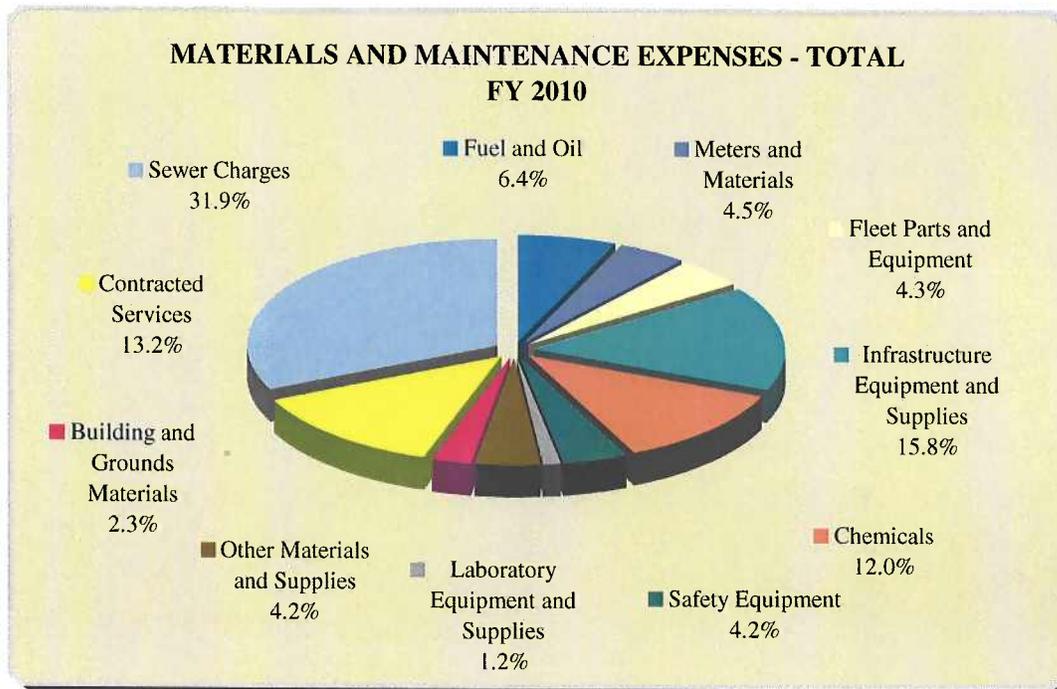
## ADMINISTRATIVE EXPENSES - TOTAL

	FY 2008 Actual	FY 2009 Budget	FY 2010 Budget	Budget Variance	%
Director's Fees	\$ 24,002	\$ 40,000	\$ 40,000	-	0.0%
Travel and Meetings	184,690	239,400	222,200	(17,200)	(7.2%)
Conservation and Outreach	286,240	348,000	352,800	4,800	1.4%
General Office Expense	380,573	364,900	434,500	69,600	19.1%
Equipment	1,013,411	1,052,100	1,028,700	(23,400)	(2.2%)
Fees	454,063	480,500	508,000	27,500	5.7%
Services	2,249,985	2,555,500	2,026,600	(528,900)	(20.7%)
Training	92,693	167,600	156,500	(11,100)	(6.6%)
Utilities	14,495	15,600	17,500	1,900	12.2%
Miscellaneous	239	150,000	220,000	70,000	46.7%
<b>Total</b>	<b>4,700,391</b>	<b>5,413,600</b>	<b>5,006,800</b>	<b>(406,800)</b>	<b>(7.5%)</b>
Less: Overhead Allocation	(399,725)	(450,800)	(543,400)	(92,600)	20.5%
Subtotal	4,300,666	4,962,800	4,463,400	(499,400)	(10.1%)
General Expenses	1,852,927	972,300	865,800	(106,500)	(11.0%)
<b>Total Administrative Expenses</b>	<b>\$ 6,153,593</b>	<b>\$ 5,935,100</b>	<b>\$ 5,329,200</b>	<b>\$ (605,900)</b>	<b>(10.2%)</b>



## MATERIALS AND MAINTENANCE EXPENSES - TOTAL

	FY 2008	FY 2009	FY 2010	Budget	
	Actual	Budget	Budget	Variance	%
<b>Materials and Maintenance</b>					
Fuel and Oil	\$ 508,832	\$ 382,500	\$ 244,700	(137,800)	(36.0%)
Meters and Materials	344,203	148,500	170,600	22,100	14.9%
Fleet Parts and Equipment	153,200	164,000	164,000	-	0.0%
Infrastructure Equipment and Supplies	864,954	667,500	600,600	(66,900)	(10.0%)
Chemicals	227,476	250,000	454,500	204,500	81.8%
Safety Equipment	21,530	31,300	161,100	129,800	414.7%
Laboratory Equipment and Supplies	40,004	40,000	47,000	7,000	17.5%
Other Materials and Supplies	136,554	174,300	157,900	(16,400)	(9.4%)
Building and Grounds Materials	93,735	93,000	86,600	(6,400)	(6.9%)
Contracted Services	485,171	632,800	503,500	(129,300)	(20.4%)
Materials and Maintenance	<u>2,875,658</u>	<u>2,583,900</u>	<u>2,590,500</u>	<u>6,600</u>	<u>0.3%</u>
<b>Sewer Charges</b>					
Metro O&M Costs	1,034,276	1,041,900	981,000	(60,900)	(5.8%)
Spring Valley Sewer Charge	202,246	247,000	230,100	(16,900)	(6.8%)
Total Sewer Charges	<u>1,236,522</u>	<u>1,288,900</u>	<u>1,211,100</u>	<u>(77,800)</u>	<u>(6.0%)</u>
<b>Total Materials and Maintenance</b>	<b><u>\$ 4,112,180</u></b>	<b><u>\$ 3,872,800</u></b>	<b><u>\$ 3,801,600</u></b>	<b><u>\$ (71,200)</u></b>	<b><u>(1.8%)</u></b>

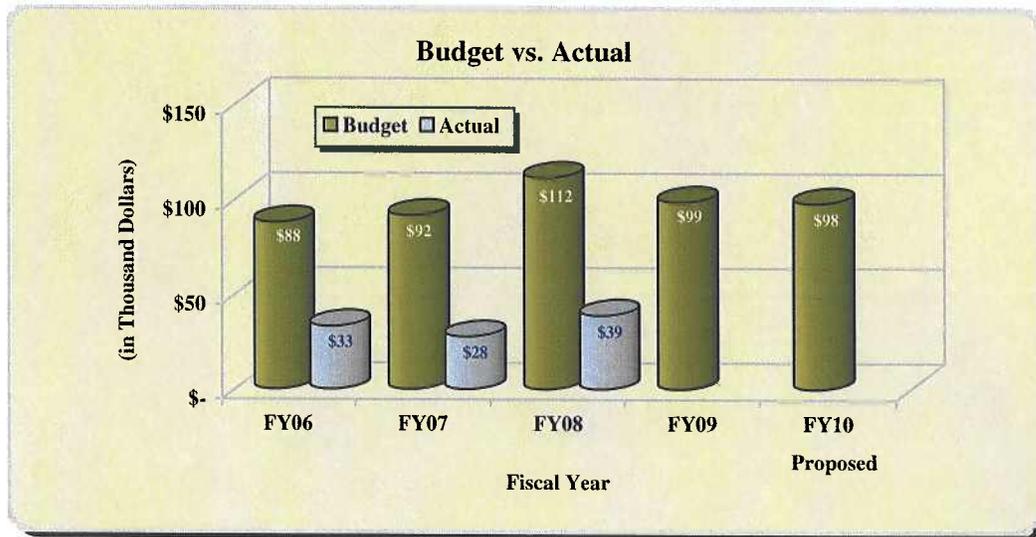


Board of Directors



# BOARD OF DIRECTORS

Board of Directors	FY 2008 Actual	FY 2009 Budget	FY 2010 Budget
Benefits	\$ 2,147	\$ 40,000	\$ 40,000
Director's Fees	24,002	40,000	40,000
Travel and Meetings	12,751	18,800	18,100
<b>Total</b>	<b>\$ 38,951</b>	<b>\$ 98,800</b>	<b>\$ 98,100</b>



OTAY WATER DISTRICT  
DIVISION 1111 - BOARD OF DIRECTORS  
FISCAL YEAR 2010 BUDGET

LABOR & BENEFITS

Benefits:	Operating Expense	\$ 40,000
	Work Orders	-
	Total Benefits	<u>40,000</u>
	Total Operating Expense	40,000
	Total Work Orders	-
	Total Labor & Benefits	<u>40,000</u>

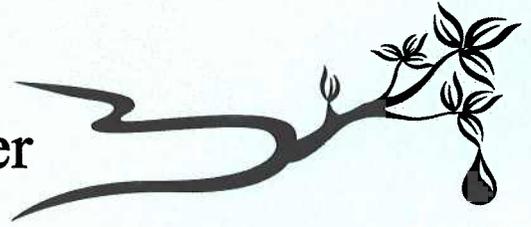
ADMINISTRATIVE EXPENSES

	Directors Fees	40,000
	Travel and Meetings	18,100
	Total Administrative Expenses	<u>58,100</u>

**TOTAL DIVISION COSTS**

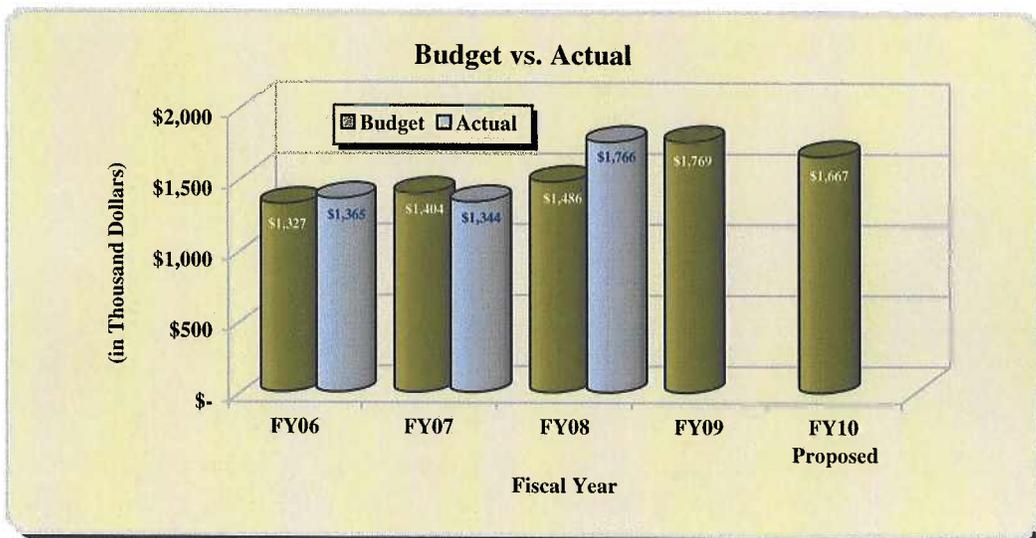
**\$ 98,100**

**General Manager**



# GENERAL MANAGER

	FY 2008 Actual	FY 2009 Budget	FY 2010 Budget
Labor and Benefits	\$ 1,419,734	\$ 1,403,400	\$ 1,309,400
Travel and Meetings	76,043	93,500	74,900
Conservation and Outreach	3,868	7,000	6,000
General Office Expense	27,033	9,000	15,500
Equipment	1,198	3,000	-
Fees	37,700	45,000	39,000
Services	200,488	207,000	222,000
Training	40	900	300
Miscellaneous	239	-	-
<b>Total</b>	<b>\$ 1,766,341</b>	<b>\$ 1,768,800</b>	<b>\$ 1,667,100</b>



OTAY WATER DISTRICT  
 DIVISION 1211 - GENERAL MANAGER  
 FISCAL YEAR 2010 BUDGET

LABOR & BENEFITS

Labor:	Operating Expense	\$ 418,000
	Work Orders	-
	Total Labor	418,000
Benefits:	Operating Expense	284,500
	Work Orders	-
	Total Benefits	284,500
	Total Operating Expense	702,500
	Total Work Orders	-
	Total Labor & Benefits	702,500

ADMINISTRATIVE EXPENSES

Travel and Meetings	63,900
Conservation and Outreach	6,000
General Office Expense	9,500
Fees	39,000
Services	222,000
Training	300
Total Administrative Expenses	340,700

**TOTAL DIVISION COSTS**

**\$ 1,043,200**

OTAY WATER DISTRICT  
DIVISION 1221 - LEGAL  
FISCAL YEAR 2007-2008 BUDGET

ADMINISTRATIVE EXPENSES

General Office Expense

\$ 6,000

Total Administrative Expenses

6,000

TOTAL DIVISION COSTS

\$ 6,000

OTAY WATER DISTRICT  
DIVISION 2111 - ASSISTANT GENERAL MANAGER - FINANCE AND ADMINISTRATIVE SERVICES  
FISCAL YEAR 2010 BUDGET

LABOR & BENEFITS

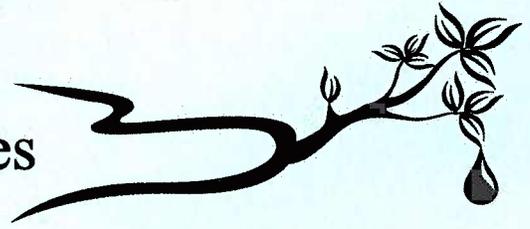
Labor:	Operating Expense	\$ 182,300
	Work Orders	-
	Total Labor	<u>182,300</u>
Benefits:	Operating Expense	113,000
	Work Orders	-
	Total Benefits	<u>113,000</u>
	Total Operating Expense	295,300
	Total Work Orders	-
	Total Labor & Benefits	<u>295,300</u>
ADMINISTRATIVE EXPENSES		
	Travel and Meetings	1,800
	Total Administrative Expenses	<u>1,800</u>
<b>TOTAL DIVISION COSTS</b>		<b><u><u>\$ 297,100</u></u></b>

OTAY WATER DISTRICT  
DIVISION 3111 - ASSISTANT GENERAL MANAGER - ENGINEERING AND OPERATIONS  
FISCAL YEAR 2010 BUDGET

LABOR & BENEFITS

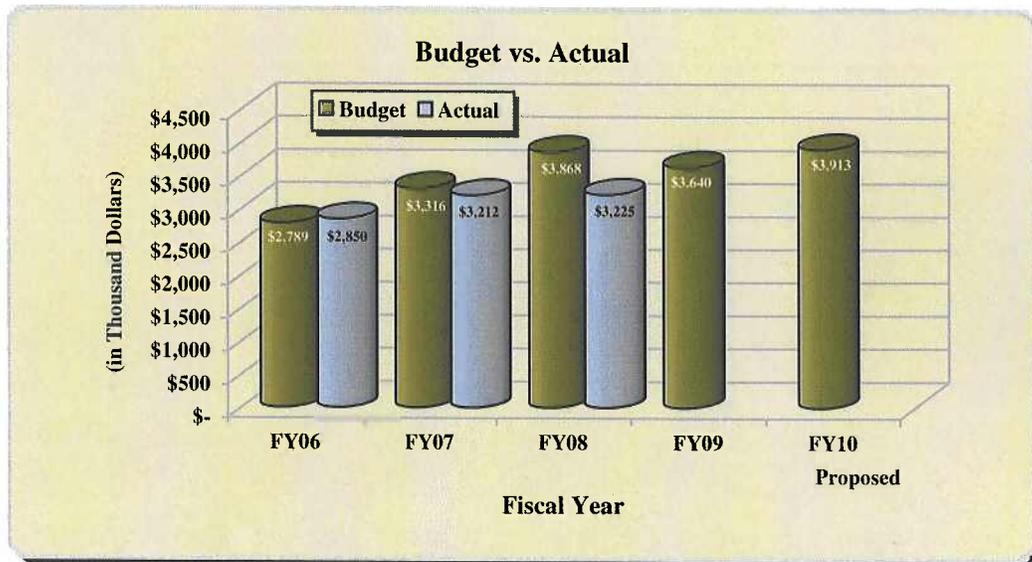
Labor:	Operating Expense	\$ 210,100
	Work Orders	-
	Total Labor	<u>210,100</u>
Benefits:	Operating Expense	101,500
	Work Orders	-
	Total Benefits	<u>101,500</u>
	Total Operating Expense	311,600
	Total Work Orders	-
	Total Labor & Benefits	<u>311,600</u>
ADMINISTRATIVE EXPENSES		
	Travel and Meetings	9,200
	Total Administrative Expenses	<u>9,200</u>
<b>TOTAL DIVISION COSTS</b>		<b><u><u>\$ 320,800</u></u></b>

# Administrative Services



## ADMINISTRATIVE SERVICES

	FY 2008 Actual	FY 2009 Budget	FY 2010 Budget
Labor and Benefits	\$ 1,990,684	\$ 2,226,600	\$ 2,328,700
Travel and Meetings	25,314	21,700	25,700
Conservation and Outreach	282,372	341,000	346,800
General Office Expense	125,918	132,800	180,400
Equipment	93,824	94,600	100,100
Fees	8,564	7,500	8,000
Services	293,482	330,600	325,900
Training	80,556	126,400	119,800
Materials & Maintenance	309,330	343,300	459,600
Power and Utilities	14,495	15,600	17,500
<b>Total</b>	<b>\$ 3,224,540</b>	<b>\$ 3,640,100</b>	<b>\$ 3,912,500</b>



OTAY WATER DISTRICT  
DIVISION 2211 - ADMINISTRATIVE CHIEF  
FISCAL YEAR 2010 BUDGET

LABOR & BENEFITS

Labor:	Operating Expense	\$ 231,800
	Work Orders	-
	Total Labor	<u>231,800</u>
Benefits:	Operating Expense	167,400
	Work Orders	-
	Total Benefits	<u>167,400</u>
	Total Operating Expense	399,200
	Total Work Orders	-
	Total Labor & Benefits	<u>399,200</u>
ADMINISTRATIVE EXPENSES		
	Travel and Meetings	4,000
	Training	400
	Total Administrative Expenses	<u>4,400</u>
<b>TOTAL DIVISION COSTS</b>		<b><u>\$ 403,600</u></b>

OTAY WATER DISTRICT  
DIVISION 2221 - HUMAN RESOURCES  
FISCAL YEAR 2010 BUDGET

LABOR & BENEFITS

Labor:	Operating Expense	\$ 316,200
	Work Orders	-
	Total Labor	<u>316,200</u>
Benefits:	Operating Expense	228,700
	Work Orders	-
	Total Benefits	<u>228,700</u>
	Total Operating Expense	544,900
	Total Work Orders	-
	Total Labor & Benefits	<u>544,900</u>

ADMINISTRATIVE EXPENSES

	Travel and Meetings	8,300
	General Office Expense	2,700
	Services	128,000
	Training	107,000
	Total Administrative Expenses	<u>246,000</u>

**TOTAL DIVISION COSTS**

**\$ 790,900**

OTAY WATER DISTRICT  
**DIVISION 2231 - PURCHASING**  
 FISCAL YEAR 2010 BUDGET

**LABOR & BENEFITS**

Labor:	Operating Expense	\$ 507,800
	Work Orders	-
	Total Labor	507,800
Benefits:	Operating Expense	390,200
	Work Orders	-
	Total Benefits	390,200
	Total Operating Expense	898,000
	Total Work Orders	-
	Total Labor & Benefits	898,000

**ADMINISTRATIVE EXPENSES**

	Travel and Meetings	2,100
	General Office Expense	167,400
	Equipment	100,100
	Services	101,600
	Training	1,100
	Utilities	17,500
	Total Administrative Expenses	389,800

**MATERIALS & MAINTENANCE**

	Building and Grounds Materials	70,600
	Contracted Services	243,000
	Total Materials & Maintenance	313,600

**TOTAL DIVISION COSTS**

**\$ 1,601,400**

**OTAY WATER DISTRICT  
DIVISION 2241 - SAFETY  
FISCAL YEAR 2010 BUDGET**

**LABOR & BENEFITS**

Labor:	Operating Expense	\$ 88,200
	Work Orders	-
	Total Labor	<u>88,200</u>
Benefits:	Operating Expense	48,400
	Work Orders	-
	Total Benefits	<u>48,400</u>
	Total Operating Expense	136,600
	Total Work Orders	-
	Total Labor & Benefits	<u>136,600</u>

**ADMINISTRATIVE EXPENSES**

	Travel and Meetings	6,200
	General Office Expense	2,300
	Fees	8,000
	Services	60,900
	Training	11,300
	Total Administrative Expenses	<u>88,700</u>

**MATERIALS & MAINTENANCE**

	Safety Equipment	<u>146,000</u>
	Total Materials & Maintenance	<u>146,000</u>

**TOTAL DIVISION COSTS**

**\$ 371,300**

OTAY WATER DISTRICT  
DIVISION 2251 - CONSERVATION  
FISCAL YEAR 2010 BUDGET

LABOR & BENEFITS

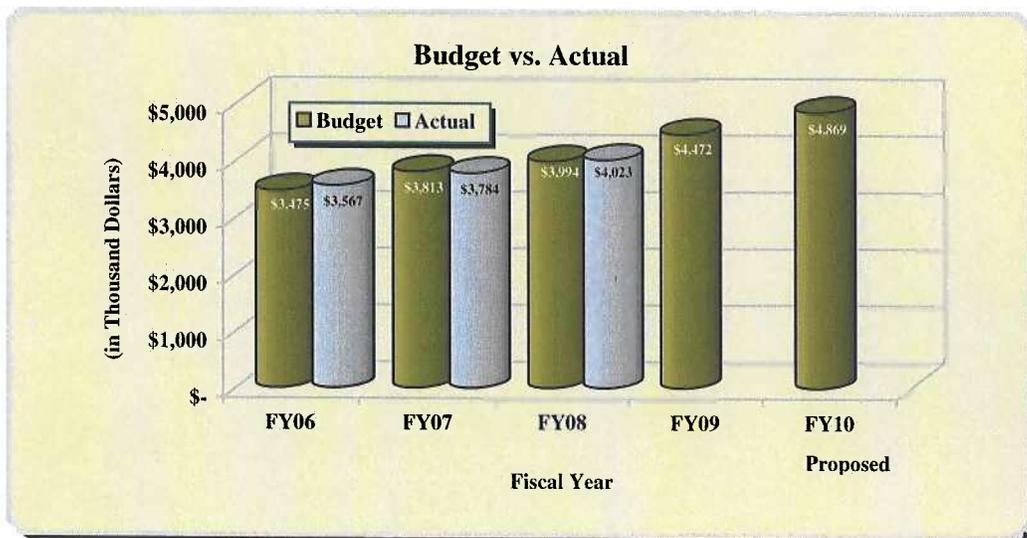
Labor:	Operating Expense	\$ 216,300
	Work Orders	-
	Total Labor	<u>216,300</u>
Benefits:	Operating Expense	133,700
	Work Orders	-
	Total Benefits	<u>133,700</u>
	Total Operating Expense	350,000
	Total Work Orders	-
	Total Labor & Benefits	<u>350,000</u>
ADMINISTRATIVE EXPENSES		
	Travel and Meetings	5,100
	Conservation and Outreach	346,800
	General Office Expense	8,000
	Services	35,400
	Total Administrative Expenses	<u>395,300</u>
<b>TOTAL DIVISION COSTS</b>		<b><u>\$ 745,300</u></b>

Finance



# FINANCE

	<b>FY 2008 Actual</b>	<b>FY 2009 Budget</b>	<b>FY 2010 Budget</b>
Labor and Benefits	\$ 3,347,617	\$ 3,762,300	\$ 4,089,700
Travel and Meetings	15,521	19,900	20,100
General Office Expense	205,088	196,800	217,500
Equipment	2,627	8,600	200
Fees	292,138	280,000	308,000
Services	160,192	203,500	233,000
Training	-	500	600
<b>Total</b>	<b>\$ 4,023,183</b>	<b>\$ 4,471,600</b>	<b>\$ 4,869,100</b>



OTAY WATER DISTRICT  
DIVISION 2311 - FINANCE CHIEF  
FISCAL YEAR 2010 BUDGET

LABOR & BENEFITS

Labor:	Operating Expense	\$ 247,400
	Work Orders	-
	Total Labor	<u>247,400</u>
Benefits:	Operating Expense	175,000
	Work Orders	-
	Total Benefits	<u>175,000</u>
	Total Operating Expense	422,400
	Total Work Orders	-
	Total Labor & Benefits	<u>422,400</u>
ADMINISTRATIVE EXPENSES		
	Travel and Meetings	5,500
	General Office Expense	4,200
	Total Administrative Expenses	<u>9,700</u>
<b>TOTAL DIVISION COSTS</b>		<b><u><u>\$ 432,100</u></u></b>

OTAY WATER DISTRICT  
**DIVISION 2321 - CONTROLLER AND BUDGETARY SERVICES**  
 FISCAL YEAR 2010 BUDGET

**LABOR & BENEFITS**

Labor:	Operating Expense	\$ 321,800
	Work Orders	-
	Total Labor	321,800
Benefits:	Operating Expense	231,000
	Work Orders	-
	Total Benefits	231,000
	Total Operating Expense	552,800
	Total Work Orders	-
	Total Labor & Benefits	552,800

**ADMINISTRATIVE EXPENSES**

	Travel and Meetings	3,000
	General Office Expense	600
	Services	16,500
	Total Administrative Expenses	20,100

**TOTAL DIVISION COSTS**

**\$ 572,900**

OTAY WATER DISTRICT  
 DIVISION 2331 - TREASURY AND ACCOUNTING SERVICES  
 FISCAL YEAR 2010 BUDGET

LABOR & BENEFITS

Labor:	Operating Expense	\$ 437,300
	Work Orders	-
	Total Labor	437,300
Benefits:	Operating Expense	305,900
	Work Orders	-
	Total Benefits	305,900
	Total Operating Expense	743,200
	Total Work Orders	-
	Total Labor & Benefits	743,200

ADMINISTRATIVE EXPENSES

	Travel and Meetings	3,800
	General Office Expense	600
	Fees	308,000
	Services	48,500
	Total Administrative Expenses	360,900

**TOTAL DIVISION COSTS**

**\$ 1,104,100**

OTAY WATER DISTRICT  
DIVISION 2341 - CUSTOMER SERVICE  
FISCAL YEAR 2010 BUDGET

LABOR & BENEFITS

Labor:	Operating Expense	\$ 1,157,300
	Work Orders	-
	Total Labor	<u>1,157,300</u>
Benefits:	Operating Expense	867,400
	Work Orders	-
	Total Benefits	<u>867,400</u>
	Total Operating Expense	2,024,700
	Total Work Orders	-
	Total Labor & Benefits	<u>2,024,700</u>

ADMINISTRATIVE EXPENSES

	Travel and Meetings	6,400
	General Office Expense	210,800
	Equipment	200
	Services	168,000
	Training	600
	Total Administrative Expenses	<u>386,000</u>

**TOTAL DIVISION COSTS**

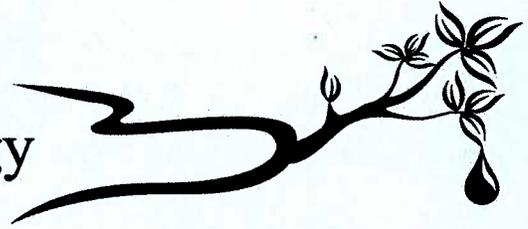
**\$ 2,410,700**

OTAY WATER DISTRICT  
DIVISION 2351 - PAYROLL AND ACCOUNTS PAYABLE  
FISCAL YEAR 2010 BUDGET

LABOR & BENEFITS

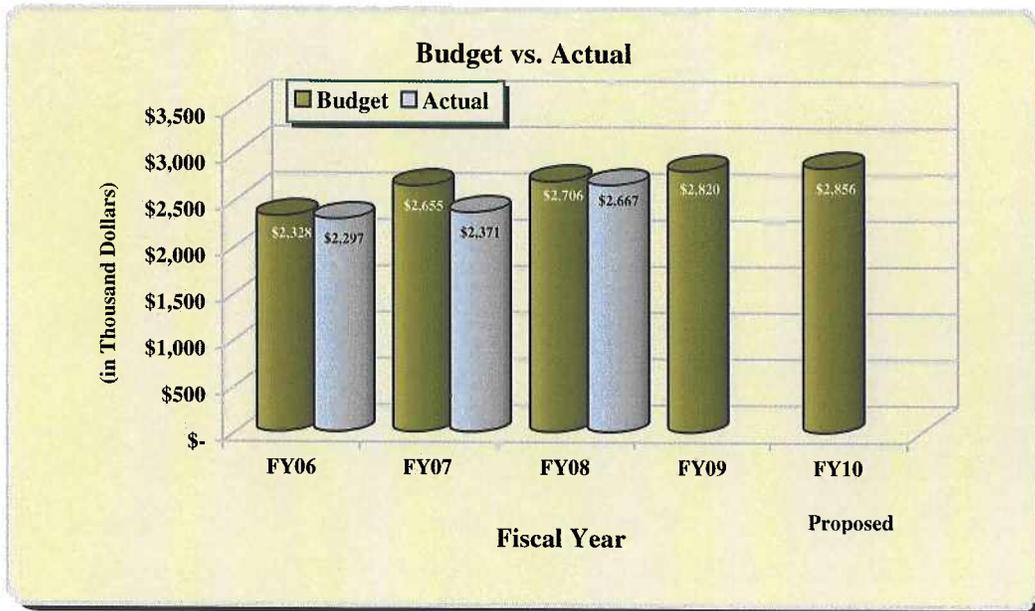
Labor:	Operating Expense	\$ 191,600
	Work Orders	-
	Total Labor	<u>191,600</u>
Benefits:	Operating Expense	155,000
	Work Orders	-
	Total Benefits	<u>155,000</u>
	Total Operating Expense	346,600
	Total Work Orders	-
	Total Labor & Benefits	<u>346,600</u>
ADMINISTRATIVE EXPENSES		
	Travel and Meetings	1,400
	General Office Expense	1,300
	Total Administrative Expenses	<u>2,700</u>
<b>TOTAL DIVISION COSTS</b>		<b><u><u>\$ 349,300</u></u></b>

Information Technology  
and  
Strategic Planning



# INFORMATION TECHNOLOGY AND STRATEGIC PLANNING

	FY 2008 Actual	FY 2009 Budget	FY 2010 Budget
Labor and Benefits	\$ 1,558,653	\$ 1,693,100	\$ 1,757,600
Travel and Meetings	7,366	18,100	13,900
General Office Expense	6,732	6,800	5,200
Equipment	871,909	862,600	858,000
Services	215,174	213,500	204,800
Training	6,942	25,700	16,900
<b>Total</b>	<b>\$ 2,666,776</b>	<b>\$ 2,819,800</b>	<b>\$ 2,856,400</b>



OTAY WATER DISTRICT  
 DIVISION 2411 - INFORMATION TECHNOLOGY AND STRATEGIC PLANNING CHIEF  
 FISCAL YEAR 2010 BUDGET

LABOR & BENEFITS

Labor:	Operating Expense	\$ 520,500
	Work Orders	-
	Total Labor	520,500
Benefits:	Operating Expense	331,000
	Work Orders	-
	Total Benefits	331,000
	Total Operating Expense	851,500
	Total Work Orders	-
	Total Labor & Benefits	851,500

ADMINISTRATIVE EXPENSES

	Travel and Meetings	7,500
	General Office Expense	600
	Services	55,000
	Training	4,500
	Total Administrative Expenses	67,600

<b>TOTAL DIVISION COSTS</b>	<b>\$ 919,100</b>
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OTAY WATER DISTRICT  
**DIVISION 2421 - INFORMATION TECHNOLOGY & STRATEGIC PLANNING OPERATIONS**  
 FISCAL YEAR 2010 BUDGET

**LABOR & BENEFITS**

Labor:	Operating Expense	\$ 270,400
	Work Orders	-
	Total Labor	270,400
Benefits:	Operating Expense	167,800
	Work Orders	-
	Total Benefits	167,800
	Total Operating Expense	438,200
	Total Work Orders	-
	Total Labor & Benefits	438,200

**ADMINISTRATIVE EXPENSES**

	Travel and Meetings	2,400
	General Office Expense	1,200
	Equipment	753,800
	Services	142,300
	Training	6,500
	Total Administrative Expenses	906,200

**TOTAL DIVISION COSTS**

**\$ 1,344,400**

OTAY WATER DISTRICT  
**DIVISION 2431 - GEOGRAPHIC INFORMATION SYSTEM**  
 FISCAL YEAR 2010 BUDGET

LABOR & BENEFITS

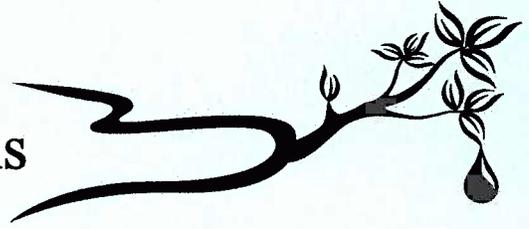
Labor:	Operating Expense	\$ 287,400
	Work Orders	-
	Total Labor	287,400
Benefits:	Operating Expense	180,500
	Work Orders	-
	Total Benefits	180,500
	Total Operating Expense	467,900
	Total Work Orders	-
	Total Labor & Benefits	467,900

ADMINISTRATIVE EXPENSES

	Travel and Meetings	4,000
	General Office Expense	3,400
	Equipment	104,200
	Services	7,500
	Training	5,900
	Total Administrative Expenses	125,000

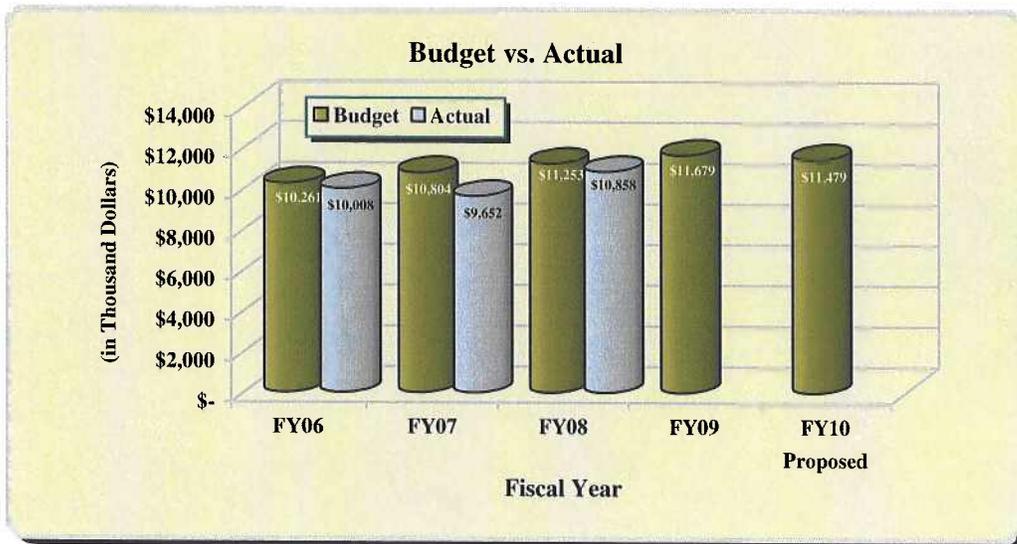
<b>TOTAL DIVISION COSTS</b>	<b>\$ 592,900</b>
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# Water Operations



# WATER OPERATIONS

	FY 2006 Actual	FY 2009 Budget	FY 2010 Budget
Labor and Benefits	\$ 6,539,909	\$ 7,381,100	\$ 7,403,600
Travel and Meetings	28,509	44,500	46,200
General Office Expense	4,863	6,000	6,600
Equipment	40,530	77,100	66,900
Fees	91,725	93,000	88,000
Services	345,289	386,500	291,300
Training	4,716	11,200	14,200
Materials & Maintenance	2,566,076	2,240,600	2,130,900
Sewer Charges	1,236,522	1,288,900	1,211,100
Miscellaneous	-	150,000	220,000
<b>Total</b>	<b>\$ 10,858,139</b>	<b>\$ 11,678,900</b>	<b>\$ 11,478,800</b>



OTAY WATER DISTRICT  
DIVISION 3211 - WATER OPERATIONS CHIEF  
FISCAL YEAR 2010 BUDGET

LABOR & BENEFITS

Labor:	Operating Expense	\$ 180,600
	Work Orders	20,800
	Total Labor	<u>201,400</u>
Benefits:	Operating Expense	139,700
	Work Orders	12,400
	Total Benefits	<u>152,100</u>
	Total Operating Expense	320,300
	Total Work Orders	33,200
	Total Labor & Benefits	<u>353,500</u>

ADMINISTRATIVE EXPENSES

	Travel and Meetings	12,200
	General Office Expense	6,600
	Fees	41,000
	Services	4,000
	Training	14,200
	Total Administrative Expenses	<u>78,000</u>

**TOTAL DIVISION COSTS** **\$ 431,500**

OTAY WATER DISTRICT  
DIVISION 3212 - WATER SYSTEMS MANAGER  
FISCAL YEAR 2010 BUDGET

LABOR & BENEFITS

Labor:	Operating Expense	\$ 116,600
	Work Orders	-
	Total Labor	<u>116,600</u>
Benefits:	Operating Expense	71,100
	Work Orders	-
	Total Benefits	<u>71,100</u>
	Total Operating Expense	187,700
	Total Work Orders	-
	Total Labor & Benefits	<u>187,700</u>
<b>TOTAL DIVISION COSTS</b>		<b><u>\$ 187,700</u></b>

OTAY WATER DISTRICT  
DIVISION 3221 - WATER SYSTEM OPERATIONS  
FISCAL YEAR 2007-2008 BUDGET

ADMINISTRATIVE EXPENSES

Equipment	\$ 25,000
Miscellaneous	212,400
Total Administrative Expenses	<u>237,400</u>

**TOTAL DIVISION COSTS**

**\$ 237,400**

OTAY WATER DISTRICT  
DIVISION 3223 - PUMP AND ELECTRIC  
FISCAL YEAR 2010 BUDGET

LABOR & BENEFITS

Labor:	Operating Expense	\$ 271,600
	Work Orders	30,800
	Total Labor	<u>302,400</u>
Benefits:	Operating Expense	245,000
	Work Orders	22,700
	Total Benefits	<u>267,700</u>
	Total Operating Expense	516,600
	Total Work Orders	53,500
	Total Labor & Benefits	<u>570,100</u>

ADMINISTRATIVE EXPENSES

	Equipment	4,500
	Services	84,000
	Total Administrative Expenses	<u>88,500</u>

MATERIALS & MAINTENANCE

	Infrastructure Equipment & Supplies	153,000
	Safety Equipment	3,000
	Other Materials & Supplies	300
	Building and Grounds Materials	1,000
	Total Materials & Maintenance	<u>157,300</u>

**TOTAL DIVISION COSTS**

**\$ 815,900**

OTAY WATER DISTRICT  
DIVISION 3225 - WATER SYSTEM  
FISCAL YEAR 2010 BUDGET

LABOR & BENEFITS

Labor:	Operating Expense	\$ 971,500
	Work Orders	22,700
	Total Labor	<u>994,200</u>
Benefits:	Operating Expense	669,700
	Work Orders	13,600
	Total Benefits	<u>683,300</u>
	Total Operating Expense	1,641,200
	Total Work Orders	36,300
	Total Labor & Benefits	<u>1,677,500</u>

ADMINISTRATIVE EXPENSES

	Equipment	3,000
	Services	113,000
	Total Administrative Expenses	<u>116,000</u>

MATERIALS & MAINTENANCE

	Infrastructure Equipment & Supplies	101,000
	Chemicals	387,000
	Safety Equipment	6,000
	Other Materials & Supplies	500
	Contracted Services	3,000
	Total Materials & Maintenance	<u>497,500</u>

TOTAL DIVISION COSTS

\$ 2,291,000

OTAY WATER DISTRICT  
DIVISION 3226 - RECYCLED SYSTEM  
FISCAL YEAR 2010 BUDGET

LABOR & BENEFITS

Labor:	Operating Expense	\$ 298,800
	Work Orders	19,700
	Total Labor	<u>318,500</u>
Benefits:	Operating Expense	259,600
	Work Orders	14,400
	Total Benefits	<u>274,000</u>
	Total Operating Expense	558,400
	Total Work Orders	<u>34,100</u>
	Total Labor & Benefits	<u>592,500</u>

ADMINISTRATIVE EXPENSES

	Equipment	4,800
	Fees	44,400
	Services	27,500
	Total Administrative Expenses	<u>76,700</u>

MATERIALS & MAINTENANCE

	Infrastructure Equipment & Supplies	2,000
	Safety Equipment	300
	Other Materials & Supplies	500
	Total Materials & Maintenance	<u>2,800</u>

**TOTAL DIVISION COSTS**

**\$ 672,000**

OTAY WATER DISTRICT  
DIVISION 3227 - SCADA  
FISCAL YEAR 2010 BUDGET

LABOR & BENEFITS

Labor:	Operating Expense	\$ 124,000
	Work Orders	20,700
	Total Labor	<u>144,700</u>
Benefits:	Operating Expense	94,500
	Work Orders	12,700
	Total Benefits	<u>107,200</u>
	Total Operating Expense	218,500
	Total Work Orders	33,400
	Total Labor & Benefits	<u>251,900</u>

ADMINISTRATIVE EXPENSES

	Equipment	2,500
	Services	35,500
	Total Administrative Expenses	<u>38,000</u>

MATERIALS & MAINTENANCE

	Infrastructure Equipment & Supplies	60,500
	Safety Equipment	800
	Other Materials & Supplies	600
	Total Materials & Maintenance	<u>61,900</u>

**TOTAL DIVISION COSTS**

**\$ 351,800**

OTAY WATER DISTRICT  
DIVISION 3231 - UTILITY MAINTENANCE/CONSTRUCTION  
FISCAL YEAR 2010 BUDGET

LABOR & BENEFITS

Labor:	Operating Expense	\$ 107,600
	Work Orders	-
	Total Labor	<u>107,600</u>
Benefits:	Operating Expense	75,400
	Work Orders	-
	Total Benefits	<u>75,400</u>
	Total Operating Expense	183,000
	Total Work Orders	-
	Total Labor & Benefits	<u>183,000</u>
<b>TOTAL DIVISION COSTS</b>		<b><u>\$ 183,000</u></b>

OTAY WATER DISTRICT  
 DIVISION 3232 - UTILITY MAINTENANCE  
 FISCAL YEAR 2010 BUDGET

LABOR & BENEFITS

Labor:	Operating Expense	\$ 830,200
	Work Orders	151,100
	Total Labor	981,300
Benefits:	Operating Expense	708,000
	Work Orders	107,200
	Total Benefits	815,200
	Total Operating Expense	1,538,200
	Total Work Orders	258,300
	Total Labor & Benefits	1,796,500

ADMINISTRATIVE EXPENSES

	Equipment	2,300
	Total Administrative Expenses	2,300

MATERIALS & MAINTENANCE

	Meters & Materials	8,500
	Infrastructure Equipment & Supplies	185,000
	Safety Equipment	2,000
	Other Materials & Supplies	122,500
	Contracted Services	200,500
	Total Materials & Maintenance	518,500

**TOTAL DIVISION COSTS**

**\$ 2,317,300**

OTAY WATER DISTRICT  
 DIVISION 3233 - FLEET MAINTENANCE  
 FISCAL YEAR 2010 BUDGET

LABOR & BENEFITS

Labor:	Operating Expense	\$ 293,200
	Work Orders	-
	Total Labor	293,200
Benefits:	Operating Expense	255,000
	Work Orders	-
	Total Benefits	255,000
	Total Operating Expense	548,200
	Total Work Orders	-
	Total Labor & Benefits	548,200

ADMINISTRATIVE EXPENSES

	Travel and Meetings	34,000
	Equipment	15,800
	Fees	2,100
	Services	2,300
	Total Administrative Expenses	54,200

MATERIALS & MAINTENANCE

	Fuel & Oil	232,700
	Fleet Parts & Equipment	164,000
	Infrastructure Equipment & Supplies	39,100
	Building and Grounds Materials	15,000
	Total Materials & Maintenance	450,800

**TOTAL DIVISION COSTS**

**\$ 1,053,200**

OTAY WATER DISTRICT  
DIVISION 3235 - METER SHOP  
FISCAL YEAR 2010 BUDGET

LABOR & BENEFITS

Labor:	Operating Expense	\$ 351,700
	Work Orders	34,000
	Total Labor	<u>385,700</u>
Benefits:	Operating Expense	306,300
	Work Orders	23,600
	Total Benefits	<u>329,900</u>
	Total Operating Expense	658,000
	Total Work Orders	57,600
	Total Labor & Benefits	<u>715,600</u>

ADMINISTRATIVE EXPENSES

	Equipment	8,500
	Total Administrative Expenses	<u>8,500</u>

MATERIALS & MAINTENANCE

	Meters & Materials	162,100
	Infrastructure Equipment & Supplies	30,000
	Safety Equipment	1,200
	Other Materials & Supplies	33,500
	Contracted Services	8,000
	Total Materials & Maintenance	<u>234,800</u>

**TOTAL DIVISION COSTS**

**\$ 958,900**

OTAY WATER DISTRICT  
DIVISION 3241 - COLLECTION/TREATMENT/RECYCLE OPERATION  
FISCAL YEAR 2010 BUDGET

ADMINISTRATIVE EXPENSES

Miscellaneous	\$ 7,600
Total Administrative Expenses	<u>7,600</u>

SEWER CHARGES

Metro O&M Costs	981,000
Spring Valley Sewer Charge	<u>230,100</u>
Total Sewer Charges	<u>1,211,100</u>

TOTAL DIVISION COSTS

<u>\$ 1,218,700</u>
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OTAY WATER DISTRICT  
DIVISION 3242 - COLLECTION SYSTEM  
FISCAL YEAR 2010 BUDGET

LABOR & BENEFITS

Labor:	Operating Expense	\$ 110,100
	Work Orders	-
	Total Labor	<u>110,100</u>
Benefits:	Operating Expense	96,800
	Work Orders	-
	Total Benefits	<u>96,800</u>
	Total Operating Expense	206,900
	Total Work Orders	-
	Total Labor & Benefits	<u>206,900</u>

MATERIALS & MAINTENANCE

	Infrastructure Equipment & Supplies	9,000
	Chemicals	4,500
	Safety Equipment	500
	Contracted Services	<u>27,000</u>
	Total Materials & Maintenance	<u>41,000</u>

**TOTAL DIVISION COSTS**

**\$ 247,900**

OTAY WATER DISTRICT  
DIVISION 3243 - LABORATORY  
FISCAL YEAR 2010 BUDGET

LABOR & BENEFITS

Labor:	Operating Expense	\$ 110,500
	Work Orders	4,600
	Total Labor	<u>115,100</u>
Benefits:	Operating Expense	97,900
	Work Orders	3,300
	Total Benefits	<u>101,200</u>
	Total Operating Expense	208,400
	Total Work Orders	7,900
	Total Labor & Benefits	<u>216,300</u>

ADMINISTRATIVE EXPENSES

	Services	25,000
	Total Administrative Expenses	<u>25,000</u>

MATERIALS & MAINTENANCE

	Laboratory Equipment & Supplies	47,000
	Total Materials & Maintenance	<u>47,000</u>

**TOTAL DIVISION COSTS**

**\$ 288,300**

OTAY WATER DISTRICT  
 DIVISION 3244 - RECLAMATION PLANT  
 FISCAL YEAR 2010 BUDGET

LABOR & BENEFITS

Labor:	Operating Expense	\$ 371,600
	Work Orders	-
	Total Labor	371,600
Benefits:	Operating Expense	246,600
	Work Orders	-
	Total Benefits	246,600
	Total Operating Expense	618,200
	Total Work Orders	-
	Total Labor & Benefits	618,200

ADMINISTRATIVE EXPENSES

	Equipment	500
	Fees	500
	Total Administrative Expenses	1,000

MATERIALS & MAINTENANCE

	Fuel & Oil	12,000
	Infrastructure Equipment & Supplies	21,000
	Chemicals	63,000
	Safety Equipment	1,300
	Contracted Services	22,000
	Total Materials & Maintenance	119,300

**TOTAL DIVISION COSTS**

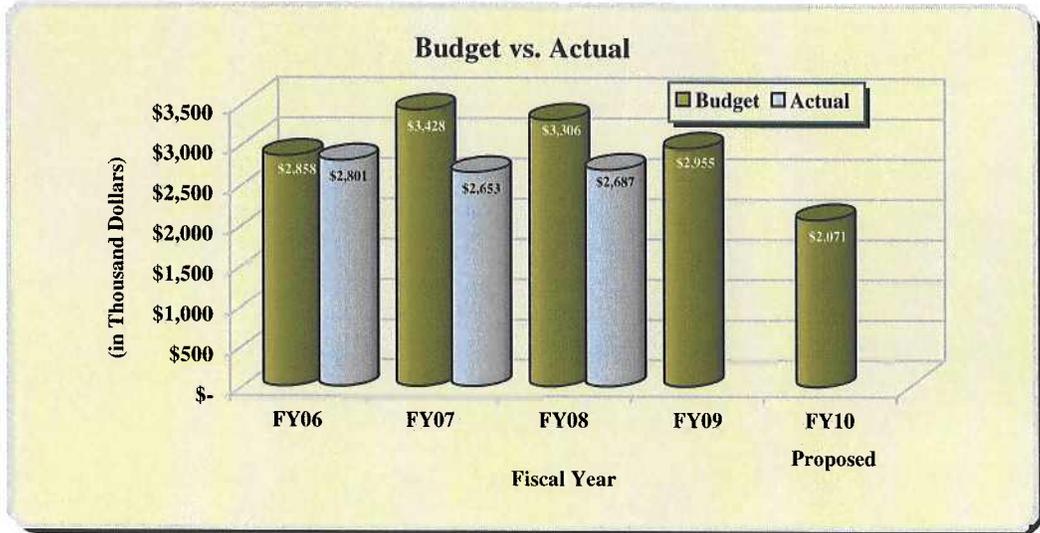
**\$ 738,500**

Engineering



# ENGINEERING

	FY 2008 Actual	FY 2009 Budget	FY 2010 Budget
Labor and Benefits	\$ 1,593,576	\$ 1,639,800	\$ 1,215,300
Travel and Meetings	19,186	22,900	23,300
General Office Expense	10,890	13,500	9,300
Equipment	3,322	6,200	3,500
Fees	23,936	55,000	65,000
Services	1,035,360	1,214,400	749,600
Training	439	2,900	4,700
Materials & Maintenance	253	-	-
<b>Total</b>	<b>\$ 2,686,961</b>	<b>\$ 2,954,700</b>	<b>\$ 2,070,700</b>



OTAY WATER DISTRICT  
DIVISION 3311 - ENGINEERING CHIEF  
FISCAL YEAR 2010 BUDGET

LABOR & BENEFITS

Labor:	Operating Expense	\$ 162,700
	Work Orders	89,400
	Total Labor	<u>252,100</u>
Benefits:	Operating Expense	116,900
	Work Orders	45,800
	Total Benefits	<u>162,700</u>
	Total Operating Expense	279,600
	Total Work Orders	<u>135,200</u>
	Total Labor & Benefits	<u>414,800</u>

ADMINISTRATIVE EXPENSES

	Travel and Meetings	23,300
	General Office Expense	9,300
	Equipment	2,300
	Training	4,700
	Total Administrative Expenses	<u>39,600</u>

**TOTAL DIVISION COSTS**

**\$ 454,400**

OTAY WATER DISTRICT  
DIVISION 3321 - PLANNING  
FISCAL YEAR 2010 BUDGET

ADMINISTRATIVE EXPENSES

Services

\$ 366,000

Total Administrative Expenses

366,000

TOTAL DIVISION COSTS

\$ 366,000

OTAY WATER DISTRICT  
DIVISION 3331 - DESIGN  
FISCAL YEAR 2010 BUDGET

LABOR & BENEFITS

Labor:	Operating Expense	\$ 6,100
	Work Orders	602,600
	Total Labor	<u>608,700</u>
Benefits:	Operating Expense	80,200
	Work Orders	321,000
	Total Benefits	<u>401,200</u>
	Total Operating Expense	86,300
	Total Work Orders	<u>923,600</u>
	Total Labor & Benefits	<u>1,009,900</u>
ADMINISTRATIVE EXPENSES		
	Services	125,000
	Total Administrative Expenses	<u>125,000</u>
<b>TOTAL DIVISION COSTS</b>		<b><u><u>\$ 1,134,900</u></u></b>

OTAY WATER DISTRICT  
DIVISION 3341 - WATER RESOURCES  
FISCAL YEAR 2010 BUDGET

LABOR & BENEFITS

Labor:	Operating Expense	\$ 70,500
	Work Orders	46,100
	Total Labor	<u>116,600</u>
Benefits:	Operating Expense	57,200
	Work Orders	27,100
	Total Benefits	<u>84,300</u>
	Total Operating Expense	127,700
	Total Work Orders	73,200
	Total Labor & Benefits	<u>200,900</u>
ADMINISTRATIVE EXPENSES		
	Services	30,000
	Total Administrative Expenses	<u>30,000</u>
<b>TOTAL DIVISION COSTS</b>		<b><u><u>\$ 230,900</u></u></b>

OTAY WATER DISTRICT  
DIVISION 3421 - PUBLIC SERVICES  
FISCAL YEAR 2010 BUDGET

LABOR & BENEFITS

Labor:	Operating Expense	\$ 152,900
	Work Orders	51,800
	Total Labor	<u>204,700</u>
Benefits:	Operating Expense	112,900
	Work Orders	28,600
	Total Benefits	<u>141,500</u>
	Total Operating Expense	265,800
	Total Work Orders	80,400
	Total Labor & Benefits	<u>346,200</u>
<b>TOTAL DIVISION COSTS</b>		<b><u>\$ 346,200</u></b>

OTAY WATER DISTRICT  
DIVISION 3431 - CONSTRUCTION SERVICES  
FISCAL YEAR 2010 BUDGET

LABOR & BENEFITS

Labor:	Operating Expense	\$ 55,700
	Work Orders	141,500
	Total Labor	<u>197,200</u>
Benefits:	Operating Expense	60,400
	Work Orders	84,500
	Total Benefits	<u>144,900</u>
	Total Operating Expense	116,100
	Total Work Orders	<u>226,000</u>
	Total Labor & Benefits	<u>342,100</u>
ADMINISTRATIVE EXPENSES		
	Services	100,000
	Total Administrative Expenses	<u>100,000</u>
<b>TOTAL DIVISION COSTS</b>		<b><u><u>\$ 442,100</u></u></b>

OTAY WATER DISTRICT  
DIVISION 3441 - SURVEY SERVICES  
FISCAL YEAR 2010 BUDGET

LABOR & BENEFITS

Labor:	Operating Expense	\$ 144,300
	Work Orders	41,600
	Total Labor	<u>185,900</u>
Benefits:	Operating Expense	118,300
	Work Orders	25,800
	Total Benefits	<u>144,100</u>
	Total Operating Expense	262,600
	Total Work Orders	67,400
	Total Labor & Benefits	<u>330,000</u>
ADMINISTRATIVE EXPENSES		
	Equipment	1,200
	Services	8,600
	Total Administrative Expenses	<u>9,800</u>
<b>TOTAL DIVISION COSTS</b>		<b><u>\$ 339,800</u></b>

OTAY WATER DISTRICT  
DIVISION 3451 - ENVIRONMENTAL SERVICES  
FISCAL YEAR 2010 BUDGET

LABOR & BENEFITS

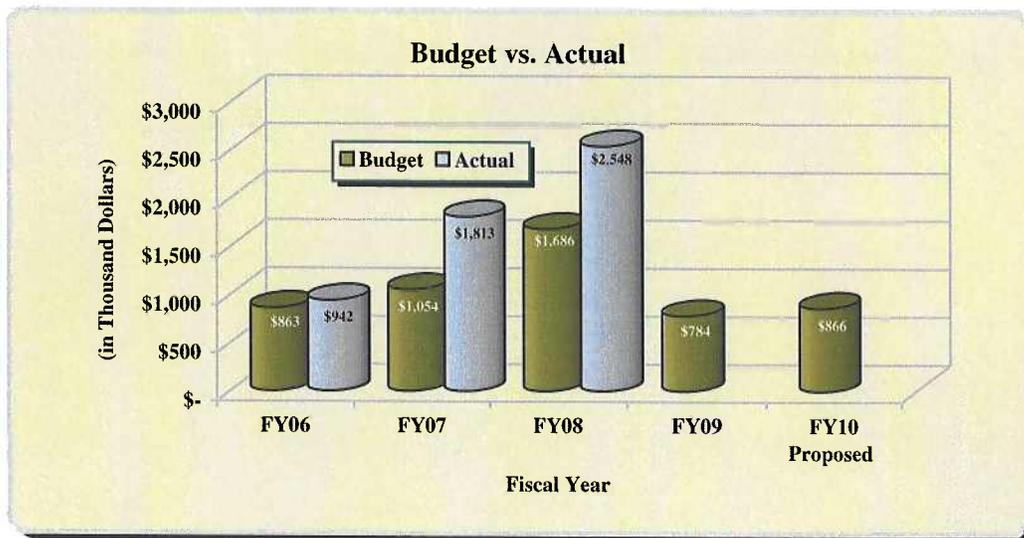
Labor:	Operating Expense	\$ 47,600
	Work Orders	31,000
	Total Labor	<u>78,600</u>
Benefits:	Operating Expense	29,600
	Work Orders	13,400
	Total Benefits	<u>43,000</u>
	Total Operating Expense	77,200
	Total Work Orders	44,400
	Total Labor & Benefits	<u>121,600</u>
ADMINISTRATIVE EXPENSES		
	Fees	65,000
	Services	120,000
	Total Administrative Expenses	<u>185,000</u>
<b>TOTAL DIVISION COSTS</b>		<b><u><u>\$ 306,600</u></u></b>

# General Expense



## GENERAL EXPENSE

	FY 2008 Actual	FY 2009 Budget	FY 2010 Budget
Labor and Benefits <sup>(1)</sup>	\$ 694,712	\$ (188,300)	\$ (300)
Fees	1,852,927	972,300	865,800
<b>Total</b>	<b>\$ 2,547,639</b>	<b>\$ 784,000</b>	<b>\$ 865,500</b>



<sup>(1)</sup> FY 2009 budget amount is negative because of Vacancy Factor (salary savings) of \$424,300. This is netted against other District-wide Labor and Benefit Expenses. In prior years Vacancy Factor was budgeted in the individual departments.

OTAY WATER DISTRICT  
DIVISION 1311 - GENERAL EXPENSE  
FISCAL YEAR 2010 BUDGET

LABOR & BENEFITS

Labor:	Operating Expense	\$ (207,700)
	Work Orders	(26,100)
	Total Labor	<u>(233,800)</u>
Benefits:	Operating Expense	207,400
	Work Orders	(15,500)
	Total Benefits	<u>191,900</u>
	Total Operating Expense	(300)
	Total Work Orders	(41,600)
	Total Labor & Benefits	<u>(41,900)</u>
<b>TOTAL DIVISION COSTS</b>		<b><u>\$ (41,900)</u></b>

# Capital Budget

## CIP PROJECTS (\$1,000s)

The 2010 Fiscal Year CIP Budget contains 83 projects. The costs for the work planned for Fiscal Year 2010 is \$37.3 million. Of the 83 projects planned for Fiscal Year 2010, three are designated as reimbursable projects with estimated costs of \$1,000. These projects are built by developers and reimbursed by the District.

CIP No.	Description	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15	Total
<b>CAPITAL FACILITY PROJECTS</b>								
P2009	PL - 36-Inch, SDCWA Otay FCF No. 14 to Regulatory Site	\$ 15,000	\$ 3,200	\$ -	\$ -	\$ -	\$ -	\$ 18,200
P2010	PL - 24-Inch, Sweetwater Authority Perdue WTP to 36-Inch Main	135	400	1,600	1,600	-	-	3,735
P2033	PL - 16-Inch, 1296 Zone, Melody Road - Campo/Presilla	-	2	150	1,000	669	-	1,821
P2037	Res - 980-3 Reservoir 15 MG	-	-	200	800	4,500	8,162	13,662
P2038	PL - 12-Inch, 978 Zone, Jamacha, Hidden Mesa, and Chase Upsize and Replacements	1,100	200	-	-	-	-	1,300
P2040	Res - 1655-1 Reservoir 0.5 MG	1	1	1	78	700	795	1,576
P2143	Res - 1296-3 Reservoir 2 MG	2,000	40	-	-	-	-	2,040
P2172	PS - 1485-1 Pump Station Replacement	1,550	25	-	-	-	-	1,575
P2181	PL - 30-Inch, 1296 Zone, Proctor Valley Road - Proctor Valley PS/Millar Ranch	100	400	2,000	1,700	-	-	4,200
P2185	Res - 640-1 Reservoir 20.0 MG	550	-	-	-	-	-	550
P2190	PL - 10-Inch, 1485 Zone, Jamul Highlands Road to Presilla Drive	-	-	130	94	-	-	224
P2191	Res - 850-4 Reservoir 2.2 MG	435	-	-	-	-	-	435
P2203	PL - 36-Inch, 1296 Zone, Proctor Valley Road - Millar Ranch/Pioneer	120	140	800	440	-	-	1,500
P2204	PL - 24-Inch, 1296 Zone, Pioneer Way - Proctor Valley/1296 Reservoirs	100	200	1,100	600	-	-	2,000
P2267	36-Inch Main Pumpouts and Air/Vacuum Ventilation Installations	-	200	-	-	-	-	200
P2318	PL - 20-Inch, 657 Zone, Summit Cross-Tie and 36-Inch Main Connections	1	99	230	200	-	-	530
P2357	PS - 657-1/850-1 Pump Station Demolition	-	50	250	-	-	-	300
P2370	Res - Dorchester Reservoir and Pump Station Demolition	-	67	70	-	-	-	137
P2387	PL - 12-Inch, 832 Zone, Steele Canyon Road - Via Caliente/Campo	15	-	-	-	-	-	15
P2391	PS - Perdue WTP Pump Station (5 MGD)	200	300	2,700	2,000	-	-	5,200
P2430	PL - 30-Inch, 980 Zone, Proctor Valley Road - PB Bndy/Proctor Valley PS	150	450	2,400	2,200	-	-	5,200
P2434	Rancho Del Rey Groundwater Well Development	1,450	1,648	-	-	-	-	3,098
P2450	Otay River Groundwater Well Demineralization Project	20	100	500	1,000	5,000	4,400	11,020
P2451	Rosarito Desalination Facility Conveyance System	500	850	12,000	14,000	2,450	-	29,800
P2465	Regulatory Site Material Storage Bins	10	-	-	-	-	-	10
P2466	Regional Training Facility	90	60	-	-	-	-	150
P2467	San Diego Formation Groundwater Feasibility Study	600	600	-	-	-	-	1,200
P2471	850/657 PRS at La Presa Pump Station	80	225	-	-	-	-	305
P2472	Water Supply Feasibility Studies	150	-	-	-	-	-	150
P2473	PS - 711-1 Pump Station Improvement	325	50	-	-	-	-	375
P2474	Fuel Storage Covers and Containment	100	-	-	-	-	-	100
P2475	Pump Station Fire Hydrant Installations	40	-	-	-	-	-	40
P2481	Middle Sweetwater River Basin Groundwater Well System	1,000	2,000	4,000	-	-	-	7,000
P2482	Otay Mesa Lot 7 Groundwater Well System	150	1,700	1,200	-	-	-	3,050
P2487	Sir Francis Helix and Otay Valley Cal American Agency Interconnections	200	-	-	-	-	-	200
P2488	Del Rio Road Helix and Otay Agency Interconnection	25	125	-	-	-	-	150
P2489	Gillespie Drive Helix and Otay Agency Interconnection	25	125	-	-	-	-	150
P2497	Solar Power Feasibility Study	50	-	-	-	-	-	50
P2498	Brine Disposal Pipeline Otay River Demineralization Plant to South Bay Outfall	5	10	40	100	4,000	1,445	5,600
R2034	RecRes - 860-1 Reservoir 4.0 MG	-	-	400	2,000	1,370	-	3,770
R2048	RecPL - Otay Mesa Distribution Pipelines and Conversions	150	250	1,500	90	-	-	1,990
R2053	RWCWRF - R.O. Building Remodel and Office Furniture	15	-	-	-	-	-	15
R2058	RecPL - 16-Inch, 860 Zone, Airway Road - Otay Mesa/Alta	350	775	775	700	-	-	2,600
R2077	RecPL - 24-Inch, 860 Zone, Alta Road - Alta Gate/Airway	295	3,150	400	55	-	-	3,900
R2081	RecPL - 20-Inch, 944 Zone, Lane Avenue - Proctor Valley/Pond No. 1	70	-	-	-	-	-	70
R2087	RecPL - 20-Inch, 944 Zone, Wueste Road - Olympic/Otay WTP	350	3,500	450	-	-	-	4,300
R2088	RecPL - 20-Inch, 860 Zone, County Jail - Roll Reservoir/860-1 Reservoir	5	20	200	1,700	1,510	-	3,435
R2089	North District Recycled Water Regulatory Compliance	20	-	-	-	-	-	20
R2091	RecPS - 944-1 Pump Station Upgrade	500	-	-	-	-	-	500
R2092	Dis - 450-1 Reservoir Disinfection Facility	70	-	-	-	-	-	70
R2093	MBR City of Chula Vista	50	50	50	50	1,500	3,280	4,980

## CIP PROJECTS (\$1,000s)

CIP No.	Description	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15	Total
<b>CAPITAL FACILITY PROJECTS (continued)</b>								
R2094	Potable Irrigation Meters to Recycled Water Conversions	500	500	1,000	-	-	-	2,000
R2097	RWCWRF - Salt Creek Live Stream Discharge	26	160	100	-	-	-	286
S2018	RWCWRF - Secondary Process Automation	50	-	-	-	-	-	50
<b>41</b>	<b>Total Capital Facility Projects</b>	<b>28,728</b>	<b>21,672</b>	<b>34,246</b>	<b>30,407</b>	<b>21,699</b>	<b>18,082</b>	<b>154,834</b>
<b>REPLACEMENT/RENEWAL PROJECTS</b>								
P2356	PL - 12-Inch, 803 Zone, Jamul Drive Permastran Pipeline Replacement	15	-	-	-	-	-	15
P2366	APCD Engine Replacements and Retrofits	180	190	220	200	200	200	1,190
P2382	Safety and Security Improvements	70	50	50	50	50	50	320
P2416	SR-125 Utility Relocations	40	-	-	-	-	-	40
P2440	I-905 Utility Relocations	200	63	-	-	-	-	263
P2453	SR-11 Utility Relocations	75	175	245	-	-	-	495
P2456	Air and Vacuum Valve Upgrades	500	450	450	-	-	-	1,400
P2458	AMR Manual Meter Replacement	1,400	1,500	1,650	1,700	1,650	-	7,900
P2477	Res - 624-1 Reservoir Cover Replacement	325	100	-	-	-	-	425
P2483	PS - 870-1 Pump Motor and Switch Gear Replacement	130	-	-	-	-	-	130
P2484	Large Water Meter Replacement Program	135	100	100	100	100	-	535
P2485	SCADA Communication System and Software Replacement	265	350	300	-	-	-	915
P2486	Asset Management Plan Condition Assessment and Data Acquisition	300	300	200	-	-	-	800
P2490	1296-1 Reservoir Interior/Exterior Coating and Upgrades	340	10	-	-	-	-	350
P2491	850-3 Reservoir Exterior Coating	290	10	-	-	-	-	300
P2492	1296-2 Reservoir Interior/Exterior Coating and Upgrades	30	560	10	-	-	-	600
P2493	624-2 Reservoir Interior Coating and Upgrades	30	910	10	-	-	-	950
P2494	Multiple Species Conservation Plan	141	75	10	-	-	-	226
P2495	San Miguel Habitat Management/Mitigation Area	225	150	150	175	150	150	1,000
P2496	Otay Lakes Road Utility Relocations	75	25	-	-	-	-	100
R2086	RWCWRF Force Main Air/Vac Replacements and Road Improvements	40	-	-	-	-	-	40
R2095	RWCWRF - Filter Storage Reservoir Cover Replacement	75	-	-	-	-	-	75
R2096	RWCWRF - Blower System Rehabilitation/Replacement	800	200	-	-	-	-	1,000
S2012	SVSD Outfall and RSD Replacement and OM Reimbursement	300	130	100	100	100	100	830
S2015	Calavo Lift Station Replacement	10	-	-	-	-	-	10
S2019	Avocado Boulevard 8-Inch Sewer Main Improvement	600	1,032	-	-	-	-	1,632
S2020	Calavo Drive 8-Inch Sewer Main Replacement	40	300	10	-	-	-	350
S2021	Jamacha Road 8-Inch Sewer Main Replacement	30	110	10	-	-	-	150
S2022	Hidden Mesa Drive 8-Inch Sewer Main Rehabilitation	5	40	5	-	-	-	50
S2023	Calavo Drive Sewer Main Utility Relocation	50	-	-	-	-	-	50
<b>30</b>	<b>Total Replacement/Renewal Projects</b>	<b>6,716</b>	<b>6,830</b>	<b>3,520</b>	<b>2,325</b>	<b>2,250</b>	<b>500</b>	<b>22,141</b>
<b>CAPITAL PURCHASE PROJECTS</b>								
P2282	Vehicle Capital Purchases	484	410	420	640	392	382	2,728
P2285	Office Equipment and Furniture Capital Purchases	40	20	20	20	20	20	140
P2286	Field Equipment Capital Purchases	183	65	50	50	50	15	413
P2443	Information Technology Mobile Services	150	100	100	100	-	-	450
P2461	Records Management System Upgrade	100	-	-	-	-	-	100
P2469	Information Technology Network and Hardware	300	200	300	300	300	250	1,650
P2470	Application Systems Development and Integration	430	200	200	200	200	200	1,430
P2478	Administration Building Engine/Generator Set	120	-	-	-	-	-	120
P2479	Operations Yard Property Acquisition	20	-	-	-	-	-	20
<b>9</b>	<b>Total Capital Purchase Projects</b>	<b>1,827</b>	<b>995</b>	<b>1,090</b>	<b>1,310</b>	<b>962</b>	<b>867</b>	<b>7,051</b>

## CIP PROJECTS (\$1,000s)

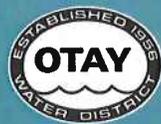
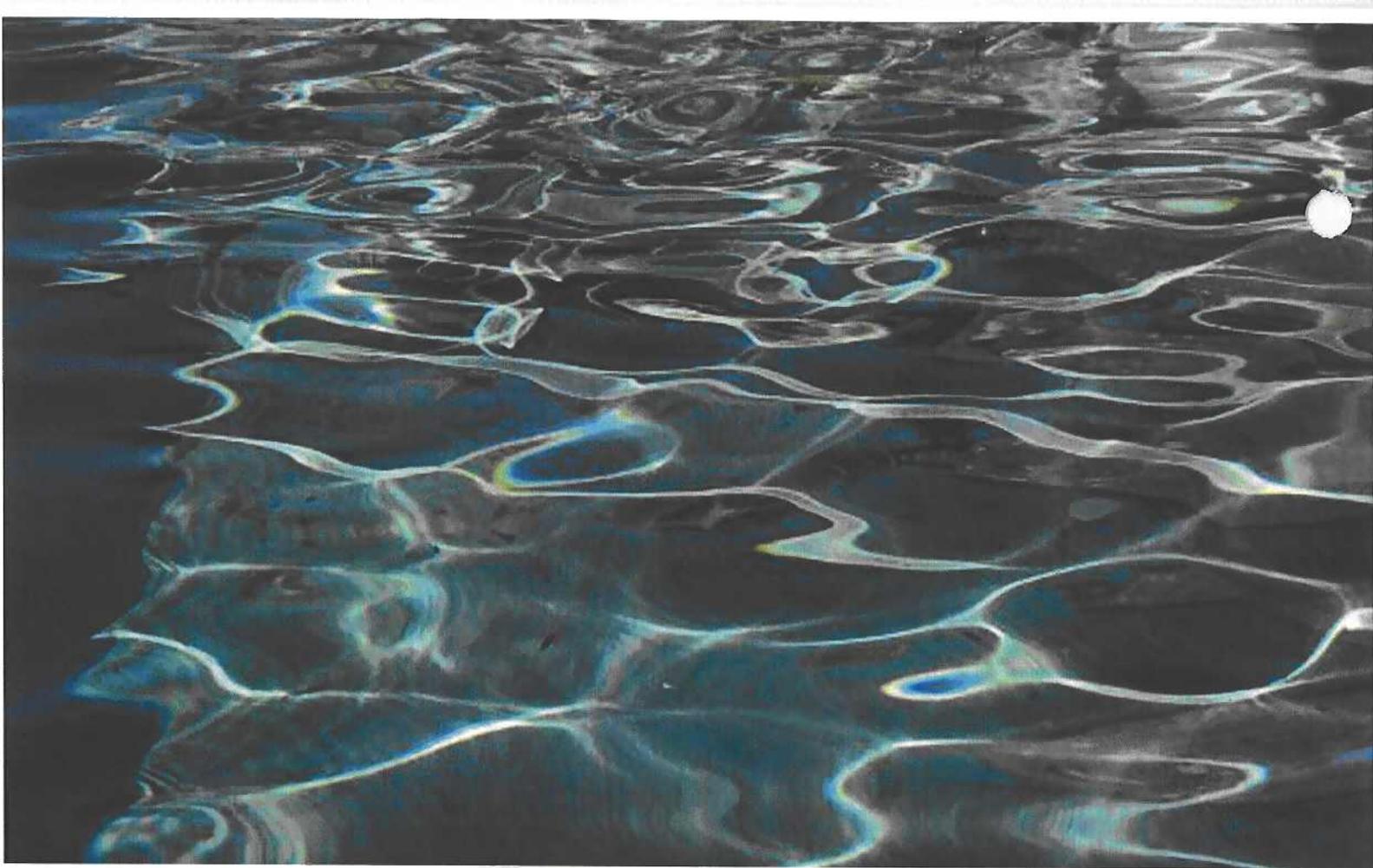
CIP No.	Description	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15	Total
<b>DEVELOPER REIMBURSEMENT PROJECTS</b>								
P2325	PL - 10" to 12" Oversize, 1296 Zone, PB Road - Rolling Hills Hydro PS/PB Bndy	1	49	-	-	-	-	50
R2082	RecPL - 24-Inch, 680 Zone, Olympic Parkway - Village 2/Heritage	-	50	750	-	-	-	800
R2084	RecPL - 20-Inch, 680 Zone, Village 2 - Heritage/La Media	-	-	75	350	-	-	425
<b>3</b>	<b>Total Developer Reimbursement Projects</b>	<b>1</b>	<b>99</b>	<b>825</b>	<b>350</b>	<b>-</b>	<b>-</b>	<b>1,275</b>
<b>83</b>	<b>Total - FY 2010 Projects</b>	<b>37,272</b>	<b>29,596</b>	<b>39,681</b>	<b>34,392</b>	<b>24,911</b>	<b>19,449</b>	<b>185,301</b>
<b>10</b>	<b>FY 2011 Through FY 2015 Projects</b>	<b>-</b>	<b>350</b>	<b>2,685</b>	<b>9,449</b>	<b>10,130</b>	<b>14,500</b>	<b>37,114</b>
	<b>Grand Totals</b>	<b>\$ 37,272</b>	<b>\$ 29,946</b>	<b>\$ 42,366</b>	<b>\$ 43,841</b>	<b>\$ 35,041</b>	<b>\$ 33,949</b>	<b>222,415</b>

## FY 2010 CAPITAL PURCHASES

Capital purchases are non-recurring operating expense items for District-wide use that cost more than \$10,000 each and have an estimated useful life of two years or more. The Capital Purchase Projects include Field Equipment, Office Equipment and Furniture, and Vehicles purchases.

Item#	Description	Amount	Type
<b><u>Field Equipment (CIP P2286)</u></b>			
<b>Administration</b>			
37	Storage Container	\$ 10,000	N
<b>Operations</b>			
47	Replacement of filter equipment cover at the treatment plant.	\$ 75,000	R
43	Skid-steer wheel-loader with ripper bucket, finish bucket, and sweeper attachments.	48,000	R
44	Crew truck cross-mounted air compressor.	15,000	R
45	Five-ton cable operated power with manual extend power rotating crane.	13,000	R
39	Water leak detection system consisting of eight data loggers, field docking station, and leak correlation software.	<u>22,000</u>	N
<b>Total of Field Equipment</b>		<u><b>183,000</b></u>	
<b><u>Office Equipment and Furniture (CIP P2285)</u></b>			
<b>Administration</b>			
46	To replace copier, printer at the Treatment Plant	\$ 20,000	R
<b>Operations</b>			
38	Replacement copier.	<u>20,000</u>	R
<b>Total of Office Equipment</b>		<u><b>40,000</b></u>	
<b><u>Vehicles (CIP P2282)</u></b>			
<b>Operations</b>			
<b>Heavy Truck</b>			
40	2009 F550 or equivalent equipped with a custom made and POT/engine-driven hydraulic system, 220 gallon vacuum tank, power-wash gun, racks, cabinets, and hose reels.	\$ 90,000	R
41	2009 Class 8 ten-wheel dump truck with a 10-12 yard dump bed.	78,000	R
42	2009 Ford F550 or equivalent with a service body and pipe rack.	<u>56,000</u>	R
<b>Subtotal Heavy Truck</b>		<u><b>224,000</b></u>	
<b>Light Duty Vehicles</b>			
26	Toyota Matrix.	\$ 20,000	R
27	Ford F-150 Supercab Four-door or equivalent.	23,000	R
28	Ford Explorer or equivalent.	25,000	R
29	Ford F-150 Supercab Four-door 4X4 or equivalent.	26,000	R
30	Ford F-150 Supercab Four-door or E150 Van. Vehicle assignment due to for re-evaluation.	23,000	R
31	Ford Explorer 4X4 or equivalent.	25,000	R
32	Ford F-250 or equivalent.	23,000	R
33	Ford F-150 Supercab Four-door or equivalent.	23,000	R
34	Ford F-150 Supercab Four-door 4X4 or equivalent.	26,000	R
35	Ford F-150 Supercab Four-door or equivalent.	23,000	R
36	Ford F-150 Supercab Four-door or equivalent.	23,000	R
<b>Subtotal Light Duty Vehicles</b>		<u><b>260,000</b></u>	
<b>Total of Vehicles</b>		<u><b>484,000</b></u>	
<b>Total Capital Purchases Budget</b>		<u><b>\$ 707,000</b></u>	

N - New  
R - Replacement



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