

OTAY WATER DISTRICT
FINANCE, ADMINISTRATION AND COMMUNICATIONS
COMMITTEE MEETING
and
SPECIAL MEETING OF THE BOARD OF DIRECTORS

2554 SWEETWATER SPRINGS BOULEVARD
SPRING VALLEY, CALIFORNIA
BOARDROOM
WEDNESDAY
August 22, 2007
11:30 A.M.

This is a District Committee meeting. This meeting is being posted as a special meeting in order to comply with the Brown Act (Government Code Section §54954.2) in the event that a quorum of the Board is present. Items will be deliberated, however, no formal board actions will be taken at this meeting. The committee makes recommendations to the full board for its consideration and formal action.

AGENDA

1. ROLL CALL
2. PUBLIC PARTICIPATION – OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK TO THE BOARD ON ANY SUBJECT MATTER WITHIN THE BOARD'S JURISDICTION BUT NOT AN ITEM ON TODAY'S AGENDA

DISCUSSION ITEMS

3. PRESENTATION OF BOARD OF DIRECTOR'S EXPENSES FOR THE 4TH QUARTER OF FISCAL YEAR 2007 (PRENDERGAST) [5 minutes]
4. REVIEW THE DISTRICT'S INVESTMENT POLICY (POLICY NO. 27) AND RE-DELEGATE AUTHORITY FOR ALL INVESTMENT RELATED ACTIVITIES TO THE CHIEF FINANCIAL OFFICER IN ACCORDANCE WITH GOVERNMENT CODE SECTION 35607 (CUDLIP) [5 minutes]
5. FISCAL YEAR 2007 STRATEGIC PLAN AND PERFORMANCE MEASURES REPORT (STEVENS) [15 minutes]
6. ADOPT RESOLUTION NO. 4106 TO ELECT THREE REPRESENTATIVES TO THE SPECIAL DISTRICT RISK MANAGEMENT ASSOCIATION'S (SDRMA) BOARD OF DIRECTORS (WATTON) [5 minutes]
7. CONSIDER NOMINATING DISTRICT REPRESENTATIVES TO THE ASSOCIATION OF CALIFORNIA WATER AGENCIES' (ACWA) COMMITTEES (WATTON) [5 minutes]

8. CONSIDER CASTING A VOTE TO ELECT A REPRESENTATIVE TO THE CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) BOARD OF DIRECTORS, REGION 6, SEAT B (WATTON) [5 minutes]
9. CONSIDER CASTING VOTES TO ELECT A CHAIR, VICE CHAIR AND FIVE (5) BOARD MEMBER REPRESENTATIVES TO THE ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) BOARD OF DIRECTORS REPRESENTING REGION 10 (WATTON) [5 minutes]
10. REVIEW OF PROPOSED FLUORIDATION PUBLIC NOTIFICATION PLAN (BUELNA) [10 minutes]
11. ADJOURNMENT

BOARD MEMBERS ATTENDING:

Mark Robak, Chair
Larry Breitfelder

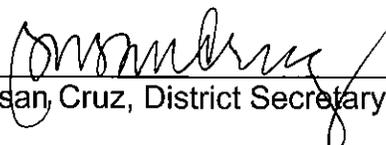
All items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

If you have any disability which would require accommodation in order to enable you to participate in this meeting, please call the District Secretary at 670-2280 at least 24 hours prior to the meeting.

Certification of Posting

I certify that on August 16, 2007 I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of Otay Water District, said time being at least 24 hours in advance of the meeting of the Board of Directors (Government Code Section §54954.2).

Executed at Spring Valley, California on August 16, 2007.



Susan Cruz, District Secretary



AGENDA ITEM 3

STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	September 5, 2007
SUBMITTED BY:	Sean Prendergast, 	W.O./G.F. NO:	DIV. NO. All
	Payroll/AP Supervisor		
APPROVED BY:	Joseph R. Beachem, 	Chief Financial Officer	
(Chief)			
APPROVED BY:	German Alvarez, 	Assistant General Manager	
(Asst. GM):			
SUBJECT:	Director's Expenses for the 4th Quarter of Fiscal Year 2007		

GENERAL MANAGER'S RECOMMENDATION:

This is an informational item only.

COMMITTEE ACTION: _____

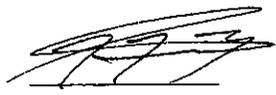
Please see Attachment A.

PURPOSE:

To inform the Board of the Director's expenses for the 4th quarter of Fiscal Year 2007.

ANALYSIS:

The Director's expense information is being presented in order to comply with State law. (See Attachment B for Summary and C-H for Details.)

FISCAL IMPACT: 

None.

STRATEGIC GOAL:

Prudently manage District funds.

LEGAL IMPACT: _____

Compliance with State law.



General Manager

Attachments:

- A) Committee Action Form
- B) Director's Expenses and per Diems
- C-H) Director's Expenses Detail



ATTACHMENT A

SUBJECT/PROJECT:	Director's Expenses for the 4th Quarter of Fiscal Year 2007
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COMMITTEE ACTION:

This is an informational item only.

NOTE:

The "Committee Action" is written in anticipation of the Committee moving the item forward for board approval. This report will be sent to the Board as a committee approved item, or modified to reflect any discussion or changes as directed from the committee prior to presentation to the full board.

**BOARD OF DIRECTORS'
EXPENSES AND PER-DIEMS**

**FINANCE, ADMINISTRATION AND
COMMUNICATIONS COMMITTEE
AUGUST 22, 2007**

Policy 8 requires that staff present the Expenses and Per-Diems for the Board of Directors on a Quarterly basis:

- Fiscal Year 2007, 4th Quarter
- The expenses are shown in detail by Board member, month and expense type.
- This presentation is in alphabetical order.
- This information was presented to the Finance and Administration Committee on August 22, 2007

Board of Directors' Expenses and Per-Diems
Fiscal Year 2007 Quarter 4 (Apr 07- Jun 07)

• Director Bonilla	0.00
• Director Breitfelder	\$1,826.27
• Director Croucher	\$1,157.00
• Director Lopez	\$1,287.30
• Director Robak	<u>\$2,163.45</u>
• Total	\$6,434.02

Director Bonilla

Fiscal Year 2007 Quarter 4

	<u>Apr 07</u>	<u>May 07</u>	<u>Jun 07</u>	Qtr4
• Mileage Business				
• Mileage Commute				
• Conference				
• Travel				
• Director's Fees	_____	_____	_____	
•				
• Monthly Totals	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
• Meetings Attended	Director Bonilla does not request			
• Meetings Paid	Per-Diem reimbursements.			
• Quarterly Total				
• Fiscal Year-to-Date 2007 (Jul06-Jun07)				

Director Breitfelder

Fiscal Year 2007 Quarter 4

	<u>Apr 07</u>	<u>May 07</u>	<u>Jun 07</u>	Qtr4
• Mileage Business	40.74	79.54	60.14	
• Mileage Commute	29.10	43.65	29.10	
• Business Meetings	62.00	57.00	25.00	
• Seminars & Travel				
• Director's Fees	<u>300.00</u>	<u>600.00</u>	<u>500.00</u>	
• Monthly Totals	<u>431.84</u>	<u>780.19</u>	<u>614.24</u>	
• Meetings Attended	7	15	10	
• Meetings Paid	3	6	5	
• Quarterly Total				1,826.27
• Fiscal Year-to-Date 2007 (Jul06-Jun07)				7,296.90

Director Croucher

Fiscal Year 2007 Quarter 4

	<u>Apr 07</u>	<u>May 07</u>	<u>Jun 07</u>	Qtr4
• Mileage Business				
• Mileage Commute				
• Director's Fees	300.00	400.00	400.00	
• Seminars				
• Business Meeting		57.00		
• Monthly Totals	<u>300.00</u>	<u>457.00</u>	<u>400.00</u>	
•				
• Meetings Attended	6	5	6	
• Meetings Paid	3	4	4	
• Quarterly Total				1,157.00
• Fiscal Year-to-Date 2007 (Jul06-Jun07)				3,957.00

Director Lopez

Fiscal Year 2007 Quarter 4

	<u>Apr 07</u>	<u>May 07</u>	<u>Jun 07</u>	Qtr4
• Mileage Business	3.88	20.37	4.85	
• Mileage Commute	19.40	29.10	9.70	
• Travel				
• Director's Fees	<u>400.00</u>	<u>500.00</u>	<u>300.00</u>	
• Conference				
• Monthly Totals	<u>423.28</u>	<u>549.47</u>	<u>314.55</u>	
• Meetings Attended	4	5	3	
• Meetings Paid	4	5	3	
• Quarterly Total				1,287.30
• Fiscal Year-to-Date 2007 (Jul06-Jun07)				5,920.41

Director Robak

Fiscal Year 2007 Quarter 4

	<u>Apr 07</u>	<u>May 07</u>	<u>Jun 07</u>	Qtr4
• Mileage Business	68.39	41.71	37.83	
• Mileage Commute	5.82	5.82	3.88	
• Travel				
• Director's Fees	900.00	600.00	500.00	
• Conference				
• Monthly Totals	<u>974.21</u>	<u>647.53</u>	<u>541.71</u>	
• Meetings Attended	12	9	7	
• Meetings Paid	9	6	5	
Quarterly Total				2,163.45
• Fiscal Year-to-Date 2007 (Jul06-Jun07)				8,949.62

Board of Directors' Expenses and Per Diems
Fiscal Year 2007 to Date (Jul 06- Jun 07)

• Director Bonilla	0.00
• Director Breitfelder	\$7,296.90
• Director Croucher	\$3,957.00
• Director Lopez	\$5,920.41
• Director Robak	<u>\$8,949.62</u>
• Total	\$26,123.93

OTAY WATER DISTRICT
ADMINISTRATIVE EXPENSES - BOARD
July 1, 2006 - June 30, 2007

	Jul-06 1	Aug-06 2	Sep-06 3	Oct-06 4	Nov-06 5	Dec-06 6	Jan-07 7	Feb-07 8	Mar-07 9	Apr-07 10	May-07 11	Jun-07 12	Total
JAIME BONILLA (DETAILED IN SECTION D):													
5211 Mileage - Commuting	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5211 Mileage - Business	-	-	-	-	-	-	-	-	-	-	-	-	-
5212 Travel	-	-	-	-	-	-	-	-	-	-	-	-	-
5214 Business meetings	-	-	-	-	-	-	-	-	-	-	-	-	-
5114 Director's fees	-	-	-	-	-	-	-	-	-	-	-	-	-
5241 Telephone	-	-	-	-	-	-	-	-	-	-	-	-	-
5213 Seminars and conferences	-	-	-	-	-	-	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
LARRY BREITFELDER (DETAILED IN SECTION E):													
5211 Mileage - Commuting	\$ 26.70	\$ 13.35	\$ 26.70	\$ -	\$ -	\$ 40.05	\$ 40.74	\$ -	\$ 29.10	\$ 29.10	\$ 43.65	\$ 29.10	\$ 278.49
5211 Mileage - Business	55.18	13.35	55.18	50.73	68.53	-	29.10	-	79.54	40.74	79.54	60.14	532.03
5212 Travel	-	-	-	-	-	-	-	645.78	540.60	-	-	-	1,186.38
5214 Business meetings	60.00	32.00	20.00	-	132.00	-	-	20.00	167.00	62.00	57.00	25.00	575.00
5114 Director's fees	400.00	200.00	400.00	400.00	400.00	400.00	300.00	-	500.00	300.00	600.00	500.00	4,400.00
5241 Telephone	-	-	-	-	-	-	-	-	-	-	-	-	-
5213 Seminars and conferences	-	-	55.00	-	-	-	-	270.00	-	-	-	-	325.00
Total	\$ 541.88	\$ 258.70	\$ 556.88	\$ 450.73	\$ 600.53	\$ 440.05	\$ 369.84	\$ 935.78	\$ 1,316.24	\$ 431.84	\$ 780.19	\$ 614.24	\$ 7,296.90
GARY D. CROUCHER (DETAILED IN SECTION F):													
5211 Mileage - Commuting	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5211 Mileage - Business	-	-	-	-	-	-	-	-	-	-	-	-	-
5212 Travel	-	-	-	-	-	-	-	-	-	-	-	-	-
5214 Business meetings	-	-	-	-	-	-	-	-	-	-	57.00	-	57.00
5114 Director's fees	100.00	300.00	400.00	300.00	300.00	200.00	500.00	300.00	400.00	300.00	400.00	400.00	3,900.00
5241 Telephone	-	-	-	-	-	-	-	-	-	-	-	-	-
5213 Seminars and conferences	-	-	-	-	-	-	-	-	-	-	-	-	-
Total	\$ 100.00	\$ 300.00	\$ 400.00	\$ 300.00	\$ 300.00	\$ 200.00	\$ 500.00	\$ 300.00	\$ 400.00	\$ 300.00	\$ 457.00	\$ 400.00	\$ 3,957.00
JOSE LOPEZ (DETAILED IN SECTION G):													
5211 Mileage - Commuting	\$ 13.35	\$ 26.70	\$ 40.05	\$ 36.05	\$ 17.80	\$ 17.80	\$ 29.10	\$ 9.70	\$ 9.70	\$ 19.40	\$ 29.10	\$ 9.70	\$ 258.45
5211 Mileage - Business	-	-	-	-	-	-	20.37	-	153.26	3.88	20.37	4.85	202.73
5212 Travel	-	-	-	-	-	-	-	-	-	-	-	-	447.23
5214 Business meetings	-	-	-	-	-	-	-	-	447.23	-	-	-	447.23
5281 Director's fees	200.00	300.00	400.00	500.00	300.00	400.00	500.00	400.00	400.00	400.00	500.00	300.00	4,600.00
5241 Telephone	-	-	-	-	-	-	-	-	32.00	-	-	-	32.00
5213 Seminars and conferences	-	-	55.00	-	-	-	-	-	-	-	-	-	380.00
Total	\$ 213.35	\$ 326.70	\$ 495.05	\$ 536.05	\$ 317.80	\$ 417.80	\$ 549.47	\$ 734.70	\$ 1,042.19	\$ 423.28	\$ 549.47	\$ 314.55	\$ 5,920.41
MARK ROBAK (DETAILED IN SECTION H):													
5211 Mileage - Commuting	\$ 1.78	\$ 5.34	\$ 5.34	\$ 3.56	\$ 5.34	\$ 1.78	\$ 3.88	\$ 1.94	\$ 3.88	\$ 5.82	\$ 5.82	\$ 3.88	\$ 48.36
5211 Mileage - Business	46.28	44.06	31.15	47.62	45.39	49.84	66.45	57.72	45.59	68.39	41.71	37.83	582.03
5212 Travel	-	-	-	-	-	-	-	-	-	447.23	-	-	447.23
5214 Business meetings	40.00	-	-	20.00	32.00	-	-	-	-	-	-	-	92.00
5114 Director's fees	600.00	700.00	500.00	600.00	700.00	600.00	500.00	500.00	700.00	900.00	600.00	500.00	7,400.00
5241 Telephone	-	-	-	-	-	-	-	-	-	-	-	-	-
5213 Seminars and conferences	-	-	55.00	-	-	-	-	-	-	-	-	-	380.00
Total	\$ 688.06	\$ 749.40	\$ 591.49	\$ 671.18	\$ 782.73	\$ 651.62	\$ 570.33	\$ 884.66	\$ 1,196.70	\$ 974.21	\$ 647.53	\$ 541.71	\$ 8,949.62
TOTALS:													
5211 Mileage - Commuting	\$ 41.83	\$ 45.39	\$ 72.09	\$ 39.61	\$ 23.14	\$ 59.63	\$ 73.72	\$ 11.64	\$ 41.68	\$ 54.32	\$ 78.57	\$ 42.68	\$ 585.30
5211 Mileage - Business	101.46	57.41	86.33	98.35	113.92	49.84	115.92	57.72	278.39	113.01	141.62	102.82	1,316.79
5212 Travel	-	-	-	-	-	-	-	645.78	1,435.06	-	-	-	2,080.84
5214 Business meetings	100.00	32.00	20.00	20.00	164.00	-	-	20.00	199.00	62.00	114.00	25.00	756.00
5114 Director's fees	1,300.00	1,500.00	1,700.00	1,800.00	1,700.00	1,600.00	1,800.00	1,200.00	2,000.00	1,900.00	2,100.00	1,700.00	20,300.00
5241 Telephone	-	-	-	-	-	-	-	-	-	-	-	-	-
5213 Seminars and conferences	-	-	165.00	-	-	-	-	920.00	-	-	-	-	1,085.00
Total	\$ 1,543.29	\$ 1,634.80	\$ 2,043.42	\$ 1,957.96	\$ 2,001.06	\$ 1,709.47	\$ 1,989.64	\$ 2,855.14	\$ 3,955.13	\$ 2,129.33	\$ 2,434.19	\$ 1,870.50	\$ 26,123.93

**OTAY WATER DISTRICT
SUMMARY - BOARD OF DIRECTORS EXPENSES
FOR THE PERIOD JULY 1, 2006 THROUGH JUNE 30, 2007**

**ATTACHMENT D
SECTION D**

NAME OF DIRECTOR: JAIME BONILLA

ACCOUNT NAME	DATE	DESCRIPTION	AMOUNT
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Total

Grand Total

OTAY WATER DISTRICT
SUMMARY - BOARD OF DIRECTORS EXPENSES
FOR THE PERIOD JULY 1, 2006 THROUGH JUNE 30, 2007

ATTACHMENT E
SECTION E

DIRECTORS NAME: BREITFELDER, LARRY

ACCOUNT NAME	DATE	DESCRIPTIONS	AMOUNT
5211 Mileage - Business			
	<u>7/31/06</u>	MEETING - JULY 18 & 25, 2006	\$ 55.18
	<u>8/30/06</u>	MEETING - AUGUST 2, 2006	13.35
	<u>9/30/06</u>	MEETING - SEPTEMBER 19, 2006	55.18
	<u>10/31/2006</u>	MEETING - OCTOBER 2006	50.73
	<u>11/30/2006</u>	MEETING - NOVEMBER 16, 21, & 27, 2006	68.53
	<u>1/31/07</u>	MEETING - JANUARY 3 & 24, 2007	29.10
	<u>3/31/07</u>	MEETING - MARCH 1, 20 & 26, 2007	79.54
	<u>4/30/2007</u>	MEETING - APRIL 17, 2007	40.74
	<u>5/31/2007</u>	MEETING - MAY 15, 17 & 30 2007	79.54
	<u>6/30/2007</u>	MEETING - JUNE 14 & 19, 2007	60.14
5211 Mileage - Business Total			532.03
5211 Mileage - Commuting			
	<u>7/31/06</u>	MEETING - JULY 5 & 21, 2006	26.70
	<u>8/30/06</u>	MEETING - AUGUST 17, 2006	13.35
	<u>9/30/06</u>	MEETING - SEPTEMBER 6 & 25, 2006	26.70
	<u>12/31/06</u>	MEETING - DECEMBER 4, 6 & 27, 2006	40.05
	<u>1/31/07</u>	MEETING - JANUARY 16, 2007	40.74
	<u>3/31/07</u>	MEETING - MARCH 7 & 21, 2007	29.10
	<u>4/30/2007</u>	MEETING - April 4 & 18, 2007	29.10

OTAY WATER DISTRICT
SUMMARY - BOARD OF DIRECTORS EXPENSES
FOR THE PERIOD JULY 1, 2006 THROUGH JUNE 30, 2007

**ATTACHMENT E
SECTION E**

DIRECTORS NAME: BREITFELDER, LARRY

ACCOUNT NAME	DATE	DESCRIPTIONS	AMOUNT
	<u>5/31/2007</u>	MEETING - MAY 2, 15, 17, 22 & 29, 2007	43.65
	<u>6/30/2007</u>	MEETING - JUNE 6, 14, 19, & 27, 2007	29.10
5211 Mileage - Commuting Total			278.49
5212 Travel			
	<u>2/28/07</u>	HOTEL ACCOMMODATIONS ACWA 2007 CONFERENCE	645.78
	<u>3/31/2007</u>	AIRFARE ACWA 2007 CONFERENCE IN WASHINGTON	540.60
5212 Travel Total			1,186.38
5213 Conferences and Seminars			
	<u>9/29/06</u>	2006 WATER CONSERVATION SUMMIT	55.00
	<u>2/14/07</u>	REGISTRATION FEE FOR WATEREUSE CONFERENCE 3/4-6/07	270.00
5213 Conferences and Seminars Total			325.00
5214 Business Meetings			
	<u>7/18/06</u>	COUNCIL OF WATER UTILITIES BREAKFAST MEETING	20.00
	<u>7/20/06</u>	WATER AGENCIES ASSOCIATION OF SD QUARTERLY MEETING	40.00
	<u>8/17/06</u>	CSDA QUARTERLY DINNER MEETING	32.00
	<u>9/19/06</u>	COUNCIL OF WATER UTILITIES BREAKFAST MEETING	20.00
	<u>11/16/06</u>	COUNCIL OF WATER UTILITIES BREAKFAST MEETING CSDA QUARTERLY DINNER MEETING	20.00 32.00
	<u>11/21/06</u>	COUNCIL OF WATER UTILITIES BREAKFAST MEETING WATER AGENCIES ASSOCIATION OF SD QUARTERLY MEETING	40.00 40.00
	<u>1/16/07</u>	COUNCIL OF WATER UTILITIES - JANUARY 16, 2007	20.00
	<u>2/14/07</u>	ACWA 2007 CONFERENCE IN WASHINGTON 2/14/06	90.00
	<u>3/20/07</u>	CSDA QUARTERLY DINNER MEETING COUNCIL OF WATER UTILITIES - MARCH 20, 2007	32.00 25.00
	<u>4/17/2007</u>	COUNCIL OF WATER UTILITIES 4/17/07	25.00
	<u>5/15/2007</u>	COUNCIL OF WATER UTILITIES 5/15/07	25.00
	<u>6/19/2007</u>	COUNCIL OF WATER UTILITIES 6/19/07	25.00
	<u>5/9/2007</u>	CALIFORNIA SPECIAL DISTRICT	32.00
	<u>4/19/2007</u>	WATER AGENCIES ASSOCIATION 4/19/07	37.00
	<u>2/13/2007</u>	COUNCIL OF WATER UTILITIES	20.00

OTAY WATER DISTRICT
SUMMARY - BOARD OF DIRECTORS EXPENSES
FOR THE PERIOD JULY 1, 2006 THROUGH JUNE 30, 2007

**ATTACHMENT E
SECTION E**

DIRECTORS NAME: BREITFELDER, LARRY

ACCOUNT NAME	DATE	DESCRIPTIONS	AMOUNT
5214 Business Meetings Total			575.00
5281 Director's Fees			
	<u>7/5/06</u>	REGULAR BOARD MEETING	100.00
	<u>7/18/06</u>	COUNCIL OF WATER UTILITIES	100.00
	<u>7/21/06</u>	FINANCE & ADMINISTRATION COMMITTEE MEETING	100.00
	<u>7/25/06</u>	WATER CONSERVATION GARDEN COMMITTEE MEETING	100.00
	<u>8/2/06</u>	REGULAR BOARD MEETING	100.00
	<u>8/7/06</u>	CSDA QUARTERLY DINNER MEETING	100.00
	<u>9/6/06</u>	REGULAR BOARD MEETING	100.00
	<u>9/19/06</u>	COUNCIL OF WATER UTILITIES	100.00
	<u>9/25/06</u>	OTAY WORKSHOP	100.00
	<u>9/29/06</u>	WATER CONSERVATION GARDEN COMMITTEE MEETING	100.00
	<u>10/4/06</u>	REGULAR BOARD MEETING	100.00
	<u>10/17/06</u>	COUNCIL OF WATER UTILITIES	100.00
	<u>10/18/06</u>	COMMUNICATIONS COMMITTEE MEETING	100.00
	<u>10/19/06</u>	WATER CONSERVATION GARDEN AD-HOC BUDGET COMMITTEE	100.00
	<u>11/1/06</u>	REGULAR BOARD MEETING	100.00
	<u>11/16/06</u>	CSDA QUARTERLY DINNER MEETING	100.00
	<u>11/21/06</u>	COUNCIL OF WATER UTILITIES	100.00
	<u>11/27/06</u>	ENGINEERING & OPERATIONS COMMITTEE MEETING	100.00
	<u>12/4/06</u>	COMMUNICATIONS COMMITTEE MEETING	100.00
	<u>12/6/06</u>	REGULAR BOARD MEETING	100.00
	<u>12/19/06</u>	COUNCIL OF WATER UTILITIES	100.00
	<u>12/27/06</u>	FINANCE & ADMINISTRATION COMMITTEE MEETING	100.00
	<u>1/3/07</u>	REGULAR BOARD MEETING	100.00
	<u>1/16/07</u>	COUNCIL OF WATER UTILITIES	100.00
	<u>1/24/07</u>	FINANCE & ADMINISTRATION COMMITTEE MEETING	100.00

OTAY WATER DISTRICT
SUMMARY - BOARD OF DIRECTORS EXPENSES
FOR THE PERIOD JULY 1, 2006 THROUGH JUNE 30, 2007

**ATTACHMENT E
SECTION E**

DIRECTORS NAME: BREITFELDER, LARRY

ACCOUNT NAME	DATE	DESCRIPTIONS	AMOUNT
	<u>3/1/07</u>	WATER CONSERVATION GARDEN COMMITTEE MEETING	100.00
	<u>3/7/07</u>	REGULAR BOARD MEETING	100.00
	<u>3/20/07</u>	COUNCIL OF WATER UTILITIES	100.00
	<u>3/21/07</u>	FINANCE & ADMINISTRATION COMMITTEE MEETING	100.00
	<u>3/26/07</u>	WATER CONSERVATION GARDEN COMMITTEE MEETING	100.00
	<u>4/4/2007</u>	REGULAR BOARD MEETING	100.00
	<u>4/17/2007</u>	COUNCIL OF WATER UTILITIES	100.00
	<u>4/18/2007</u>	FINANCE & ADMINISTRATION COMMITTEE MEETING	100.00
	<u>5/2/2007</u>	REGULAR BOARD MEETING	100.00
	<u>5/15/2007</u>	COUNCIL OF WATER UTILITIES	100.00
	<u>5/17/2007</u>	CAC MODEL ORDINANCE SUBCOMMITTEE	100.00
	<u>5/22/2007</u>	FINANCE & ADMINISTRATION COMMITTEE MEETING	100.00
	<u>5/29/2007</u>	OTAY BUDGET WORKSHOP	100.00
	<u>5/30/2007</u>	CAC MODEL ORDINANCE SUBCOMMITTEE	100.00
	<u>6/1/2007</u>	OTAY WATER RECYCLED WATER EVENT	100.00
	<u>6/6/2007</u>	REGULAR BOARD MEETING	100.00
	<u>6/14/2007</u>	CAC MODEL ORDINANCE SUBCOMMITTEE	100.00
	<u>6/19/2007</u>	COUNCIL OF WATER UTILITIES	100.00
	<u>6/27/2007</u>	FINANCE & ADMINISTRATION COMMITTEE MEETING	100.00
5281 Director's Fees Total			4,400.00
Grand Total			\$ 7,296.00

OTAY WATER DISTRICT
SUMMARY - BOARD OF DIRECTORS EXPENSES
FOR THE PERIOD JULY 1, 2006 THROUGH JUNE 30, 2007

ATTACHMENT F
SECTION F

DIRECTORS NAME: CROUCHER, GARY

ACCOUNT NAME	DATE	DESCRIPTIONS	AMOUNT
5214 Business Meetings			
	<u>5/15/2007</u>	COUNCIL OF WATER UTILITIES 5/15/07 CALIFORNIA SPECIAL DISTRICT	\$ 25.00 32.00
5214 Business Meetings Total			57.00
5281 Director's Fees			
	<u>7/5/2006</u>	REGULAR BOARD MEETING	100.00
	<u>8/2/2006</u>	REGULAR BOARD MEETING	100.00
	<u>8/7/2006</u>	SPECIAL BOARD MEETING	100.00
	<u>8/23/2006</u>	ENGINEERING & OPERATIONS COMMITTEE MEETING	100.00
	<u>9/6/2006</u>	REGULAR BOARD MEETING	100.00
	<u>9/22/2006</u>	ENGINEERING & OPERATIONS COMMITTEE MEETING	100.00
	<u>9/25/2006</u>	ANNUAL BOARD RETREAT	100.00
	<u>9/26/2006</u>	AD HOC COMMITTEE - REVIEW POLICY 8	100.00
	<u>10/4/2006</u>	REGULAR BOARD MEETING	100.00
	<u>10/6/2006</u>	AD HOC COMMITTEE - EMPLOYEE NEGOTIATIONS	100.00
	<u>10/18/2006</u>	ENGINEERING & OPERATIONS COMMITTEE MEETING	100.00
	<u>11/1/2006</u>	REGULAR BOARD MEETING	100.00
	<u>11/15/2006</u>	ENGINEERING & OPERATIONS COMMITTEE MEETING	100.00
	<u>11/29/2006</u>	WATER RESOURCES & SECURITY COMMITTEE	100.00
	<u>12/18/2006</u>	ENGINEERING & OPERATIONS COMMITTEE MEETING	100.00
	<u>12/20/2006</u>	AD HOC COMMITTEE - EMPLOYEE NEGOTIATIONS	100.00
	<u>1/3/2007</u>	REGULAR BOARD MEETING	100.00
	<u>1/11/2007</u>	CSDA QUARTERLY DINNER MEETING	100.00
	<u>1/17/2007</u>	AD HOC COMMITTEE - EMPLOYEE NEGOTIATIONS	100.00
	<u>1/29/2007</u>	AGENDA BRIEFING WITH GENERAL MANAGER	100.00
	<u>1/30/2007</u>	ELECTED OFFICIALS BRIEFING	100.00
	<u>2/12/2007</u>	REGULAR BOARD MEETING	100.00

OTAY WATER DISTRICT
 SUMMARY - BOARD OF DIRECTORS EXPENSES
 FOR THE PERIOD JULY 1, 2006 THROUGH JUNE 30, 2007

DIRECTORS NAME: CROUCHER, GARY

ACCOUNT NAME	DATE	DESCRIPTIONS	AMOUNT
5281 Director's Fees	2/14/2007		
		WATER CONSERVATION GARDEN COMMITTEE MEETING	100.00
	2/21/2007		
		ENGINEERING & OPERATIONS COMMITTEE MEETING	100.00
	3/7/2007		
		REGULAR BOARD MEETING	100.00
	3/19/2007		
		ENGINEERING & OPERATIONS COMMITTEE MEETING	100.00
	3/21/2007		
		FINANCE & ADMINISTRATION COMMITTEE MEETING	100.00
	3/27/2007		
		RECYCLED WATER AD HOC COMMITTEE	100.00
	4/4/2007		
		REGULAR BOARD MEETING	100.00
	5/2/2007		
		REGULAR BOARD MEETING	100.00
	5/31/2007		
		SAN DIEGO TAX PAYERS WATCHDOG AWARD	100.00
	6/1/2007		
		RECYCLED PIPELINE DEDICATION EVENT	100.00
	6/27/2007		
		ENGINEERING & OPERATIONS COMMITTEE MEETING	100.00
	4/25/2007		
		WATER CONSERVATION GARDEN RECEPTION FOR MWD CHAIRMAN	100.00
	4/24/2007		
		ENGINEERING & OPERATIONS COMMITTEE MEETING	100.00
	5/19/2007		
		WATER CONSERVATION GARDEN SPRING FESTIVAL	100.00
	5/23/2007		
		ENGINEERING & OPERATIONS COMMITTEE MEETING	100.00
	6/18/2007		
		MULTI-AGENCY PRESIDENTS MEETING	100.00
	6/21/2007		
		CONSERVATION EVENT WITH STATE WATER BOARD MEMBER	100.00
5281 Director's Fees Total			3,900.00
Grand Total			3,957.00

OTAY WATER DISTRICT
SUMMARY - BOARD OF DIRECTORS EXPENSES
FOR THE PERIOD JULY 1, 2006 THROUGH JUNE 30, 2007

**ATTACHMENT G
SECTION G**

DIRECTORS NAME	LOPEZ, JOSE
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ACCOUNT NAME	DATE	DESCRIPTIONS	AMOUNT
5211 Mileage - Business			
	<u>1/31/2007</u>	MEETING - JANUARY 19, 2007	\$ 20.37
	<u>3/31/2007</u>	MEETING - MARCH 5 & 6, 2007	153.26
	<u>4/30/2007</u>	MEETING - APRIL 2, 2007	3.88
	<u>5/31/2007</u>	MEETING - MAY 31, 2007	20.37
	<u>6/30/2007</u>	MEETING - JUNE 1, 2007	4.85
5211 Mileage - Business Total			202.73
5211 Mileage - Commuting			
	<u>7/31/2006</u>	MEETING - JULY 5 & 31, 2006	13.35
	<u>8/31/2006</u>	MEETING - AUGUST 2, 7 & 21, 2006	26.70
	<u>9/30/2006</u>	MEETING - SEPTEMBER 6, 20, 22 & 25, 2006	40.05
	<u>10/31/2006</u>	MEETING - OCTOBER 4, 6, 18, 20 & 25, 2006	36.05
	<u>11/30/2006</u>	MEETING - NOVEMBER 1 & 20, 2006	17.80
	<u>12/31/2006</u>	MEETING - DECEMBER 6 & 19, 2006	17.80
	<u>1/31/2007</u>	MEETING - JANUARY 3, 17, & 18, 2007	29.10
	<u>2/28/2007</u>	MEETING - FEBRUARY 7, 12, 21 & 26, 2007	9.70
	<u>3/31/2007</u>	MEETING - MARCH 7, 2007	9.70
	<u>4/30/2007</u>	MEETING - 4/4 & 4/24/07	19.40
	<u>5/31/2007</u>	MEETING - MAY 2, 25 & 29, 2007	29.10

OTAY WATER DISTRICT
 SUMMARY - BOARD OF DIRECTORS EXPENSES
 FOR THE PERIOD JULY 1, 2006 THROUGH JUNE 30, 2007

**ATTACHMENT G
 SECTION G**

DIRECTORS NAME	LOPEZ, JOSE
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ACCOUNT NAME	DATE	DESCRIPTIONS	AMOUNT
	<u>6/30/2007</u>	MEETING - JUNE 6, 2007	9.70
5211 Mileage - Commuting Total			258.45
5212 Travel			
	<u>3/6/2007</u>	HOTEL ACCOMMODATIONS - WATEREUSE CONFERENCE 3/4-6/07	447.23
5212 Travel Total			447.23
5213 Conferences and Seminars			
	<u>9/29/2006</u>	2006 WATER CONSERVATION SUMMIT	55.00
	<u>2/14/2007</u>	REGISTRATION FEE FOR WATEREUSE CONFERENCE 3/4-6/07	325.00
5213 Conferences and Seminars Total			380.00
5214 Business Meetings			
	<u>2/12/2007</u>	MEETING - CALIFORNIA SPECIAL DISTRICT	32.00
5214 Business Meetings Total			32.00
5281 Director's Fees			
	<u>7/5/2006</u>	REGULAR BOARD MEETING	100.00
	<u>7/31/2006</u>	JOINT AGENCY MEETING	100.00
	<u>8/2/2006</u>	REGULAR BOARD MEETING	100.00
	<u>8/7/2006</u>	SPECIAL BOARD MEETING	100.00
	<u>8/21/2006</u>	FINANCE & ADMINISTRATION COMMITTEE MEETING	100.00
	<u>9/6/2006</u>	REGULAR BOARD MEETING	100.00
	<u>9/20/2006</u>	FINANCE & ADMINISTRATION COMMITTEE MEETING	100.00
	<u>9/22/2006</u>	ENGINEERING & OPERATIONS COMMITTEE MEETING	100.00
	<u>9/25/2006</u>	OTAY WORKSHOP	100.00
	<u>10/4/2006</u>	REGULAR BOARD MEETING	100.00
	<u>10/6/2006</u>	AD HOC COMMITTEE - EMPLOYEE NEGOTIATIONS	100.00
	<u>10/18/2006</u>	ENGINEERING & OPERATIONS COMMITTEE MEETING	100.00
	<u>10/20/2006</u>	FINANCE & ADMINISTRATION COMMITTEE MEETING	100.00
	<u>10/25/2006</u>	AGENDA BRIEFING WITH GENERAL MANAGER2	100.00
	<u>11/1/2006</u>	REGULAR BOARD MEETING	100.00

OTAY WATER DISTRICT
SUMMARY - BOARD OF DIRECTORS EXPENSES
FOR THE PERIOD JULY 1, 2006 THROUGH JUNE 30, 2007

**ATTACHMENT G
SECTION G**

DIRECTORS NAME	LOPEZ, JOSE
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ACCOUNT NAME	DATE	DESCRIPTIONS	AMOUNT
5281 Director's Fe	11/15/2006		
	11/20/2006	ENGINEERING & OPERATIONS COMMITTEE MEETING	100.00
	12/6/2006	FINANCE & ADMINISTRATION COMMITTEE MEETING	100.00
	12/18/2006	REGULAR BOARD MEETING	100.00
	12/19/2006	ENGINEERING & OPERATIONS COMMITTEE MEETING	100.00
	12/20/2006	STATE MANDATED ETHICS TRAINING	100.00
	1/3/2007	AD HOC NEGOTIATION COMMITTEE	100.00
	1/17/2007	REGULAR BOARD MEETING	100.00
	1/18/2007	AD HOC COMMITTEE - EMPLOYEE NEGOTIATIONS	100.00
	1/19/2007	DEPOSITION PREP WITH DISTRICT GENERAL COUNSEL	100.00
	1/23/2007	DEPOSITION WITH DISTRICT GENERAL COUNSEL	100.00
	2/7/2007	ENGINEERING & OPERATIONS COMMITTEE MEETING	100.00
	2/12/2007	REGULAR BOARD MEETING	100.00
	2/21/2007	INTERAGENCY WATER TASK FORCE	100.00
	2/26/2007	ENGINEERING & OPERATIONS COMMITTEE MEETING	100.00
	3/5/2007	AGENDA BRIEFING WITH GENERAL MANAGER2	100.00

OTAY WATER DISTRICT
SUMMARY - BOARD OF DIRECTORS EXPENSES
FOR THE PERIOD JULY 1, 2006 THROUGH JUNE 30, 2007

**ATTACHMENT G
SECTION G**

DIRECTORS NAME	LOPEZ, JOSE
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ACCOUNT NAME	DATE	DESCRIPTIONS	AMOUNT
5281 Director's Fe	3/5/2007	WATEREUSE ANNUAL CONFERENCE	100.00
	3/6/2007	WATEREUSE ANNUAL CONFERENCE	100.00
	3/7/2007	REGULAR BOARD MEETING	100.00
	3/19/2007	ENGINEERING & OPERATIONS COMMITTEE MEETING	100.00
	4/4/2007	REGULAR BOARD MEETING	100.00
	5/2/2007	REGULAR BOARD MEETING	100.00
	5/29/2007	SPECIAL BOARD MEETING	100.00
	5/31/2007	TAXPAYERS RECOGNITION AWARD	100.00
	6/1/2007	RECYCLED SUPPLY LINK CEREMONIES	100.00
	6/6/2007	REGULAR BOARD MEETING	100.00
	6/27/2007	ENGINEERING & OPERATIONS COMMITTEE MEETING	100.00
	4/2/2007	INTERNATIONAL ISSUES AD HOC COMMITTEE	100.00
	4/23/2007	CHULA VISTA INTERAGENCY TASK FORCE	100.00
	4/24/2007	ENGINEERING & OPERATIONS COMMITTEE MEETING	100.00
	5/23/2007	ENGINEERING & OPERATIONS COMMITTEE MEETING	100.00
	5/25/2007	DEPOSITION PREP WITH DISTRICT GENERAL COUNSEL	100.00
5281 Director's Fees Total			4,600.00
Grand Total			\$ 5,920.41

OTAY WATER DISTRICT
SUMMARY - BOARD OF DIRECTORS EXPENSES
FOR THE PERIOD JULY 1, 2006 THROUGH JUNE 30, 2007

**ATTACHMENT H
SECTION H**

DIRECTORS NAME: ROBAK, MARK

ACCOUNT NAME	DATE	DESCRIPTIONS	AMOUNT
5211 Mileage - Business			
	<u>7/31/2006</u>	MEETING - JULY 5, 6, 12, 17, 19, 21, & 28, 2006	\$ 46.28
	<u>9/30/2006</u>	MEETING - AUGUST 2, 3, 7, 8, 9, 16, 21 & 31, 2006	44.06
		MEETING - SEPTEMBER 6, 13, 20, 25 & 29, 2006	31.15
	<u>10/31/2006</u>	MEETING - OCTOBER 4, 11, 17, 18, 19, & 20 2006	47.62
	<u>11/30/2006</u>	MEETING - NOVEMBER 1, 2, 3, 8, 16, 20 & 29, 2006	45.39
	<u>12/31/2006</u>	MEETING - DEC. 4, 6, 13, 14, 19 & 21, 2006	49.84
	<u>1/31/2007</u>	MEETING - JANUARY 3, 10, 11, 24, 26, 30 & 31, 2007	66.45
	<u>2/28/2007</u>	MEETING - FEBRUARY 2, 4, 7, 8, 16 & 21, 2007	57.72
	<u>3/31/2007</u>	MEETING - MARCH 1, 2, 5, 6, 7, 14 & 21, 2007	45.59
	<u>4/30/2007</u>	MEETING - APRIL 2, 4, 5, 9, 11, 12, 18, 23, 25 & 28, 2007	68.39
	<u>5/31/2007</u>	MEETING - MAY 2, 3, 9, 19, 22 & 29, 2007	41.71
	<u>6/30/2007</u>	MEETING - JUNE 1, 7, 13, 6, & 27, 2007	37.83
5211 Mileage - Business Total			582.03
5211 Mileage - Commuting			
	<u>7/31/2006</u>	MEETING - JULY 5, 2006	1.78
	<u>8/31/2006</u>	MEETING - AUGUST 2, 7 & 21, 2006	5.34
	<u>9/30/2006</u>	MEETING - SEPTEMBER 6, 20 & 29 2006	5.34
	<u>10/31/2006</u>	MEETING - OCTOBER 4, & 20 2006	3.56
	<u>11/30/2006</u>	MEETING - NOVEMBER 1, 20 & 29, 2006	5.34
	<u>12/31/2006</u>	MEETING - DEC. 4, 2006	1.78

OTAY WATER DISTRICT
 SUMMARY - BOARD OF DIRECTORS EXPENSES
 FOR THE PERIOD JULY 1, 2006 THROUGH JUNE 30, 2007

ATTACHMENT H
 SECTION H

DIRECTORS NAME: ROBAK, MARK

ACCOUNT NAME	DATE	DESCRIPTIONS	AMOUNT
	<u>1/31/2007</u>	MEETING - JANUARY 3 & 30, 2007	3.88
	<u>2/28/2007</u>	MEETING - FEBRUARY 7, 2007	1.94
	<u>3/31/2007</u>	MEETING - MARCH 7 & 21, 2007	3.88
	<u>4/30/2007</u>	MEETING - APRIL 4, 18, & 23, 2007	5.82
	<u>5/31/2007</u>	MEETING - MAY 2, 22 & 29, 2007	5.82
	<u>06/31/07</u>	MEETING - JUNE 1, 6, 7, 13 & 27, 2007	3.88
5211 Mileage - Commuting Total			48.36
5212 Travel			
	<u>3/6/2007</u>	HOTEL ACCOMMODATIONS - WATEREUSE CONFERENCE 3/4-6/07	447.23
5212 Travel Total			447.23
5213 Conferences and Seminars			
	<u>9/29/2006</u>	2006 WATER CONSERVATION SUMMIT	55.00
	<u>2/14/2007</u>	REGISTRATION FEE FOR WATEREUSE CONFERENCE 3/4-6/07	325.00
5213 Conferences and Seminars Total			380.00
5214 Business Meetings			
	<u>7/20/2006</u>	WATER AGENCIES ASSOCIATION OF SD QUARTERLY MEETING	40.00
	<u>10/17/2006</u>	COUNCIL OF WATER UTILITIES BREAKFAST MEETING	20.00
	<u>11/16/2006</u>	CSDA QUARTERLY DINNER MEETING	32.00
5214 Business Meetings Total			92.00
5281 Director's Fees			
	<u>7/5/2006</u>	REGULAR BOARD MEETING	100.00
	<u>7/6/2006</u>	METRO COMMISSION	100.00
	<u>7/12/2006</u>	WATER CONSERVATION GARDEN COMMITTEE MEETING	100.00
	<u>7/17/2006</u>	CUYAMACA COLLEGE WATER-WISE AA DEGREE PROGRAM	100.00
	<u>7/19/2006</u>	SWEETWATER AUTHORITY OPERATIONS COMMITTEE	100.00
	<u>7/21/2006</u>	FINANCE & ADMINISTRATION COMMITTEE MEETING	100.00
	<u>8/2/2006</u>	REGULAR BOARD MEETING	100.00
	<u>8/3/2006</u>	METRO COMMISSION	100.00
	<u>8/7/2006</u>	INTEGRATED RESOURCE PLANNING WORKSHOP	100.00
	<u>8/8/2006</u>	COMMUNICATIONS COMMITTEE MEETING	100.00
	<u>8/9/2006</u>	WATER CONSERVATION GARDEN COMMITTEE MEETING	100.00
	<u>8/21/2006</u>	FINANCE & ADMINISTRATION COMMITTEE MEETING	100.00

OTAY WATER DISTRICT
SUMMARY - BOARD OF DIRECTORS EXPENSES
FOR THE PERIOD JULY 1, 2006 THROUGH JUNE 30, 2007

**ATTACHMENT H
SECTION H**

DIRECTORS NAME: ROBAK, MARK

ACCOUNT NAME	DATE	DESCRIPTIONS	AMOUNT
	<u>8/31/2006</u>	METRO COMMISSION	100.00
	<u>9/6/2006</u>	REGULAR BOARD MEETING	100.00
	<u>9/13/2006</u>	WATER CONSERVATION GARDEN COMMITTEE MEETING	100.00
	<u>9/20/2006</u>	FINANCE & ADMINISTRATION COMMITTEE MEETING	100.00
	<u>9/25/2006</u>	ANNUAL BOARD RETREAT	100.00
	<u>9/29/2006</u>	AD HOC COMMITTEE - REVIEW POLICY 8	100.00
	<u>10/4/2006</u>	REGULAR BOARD MEETING	100.00
	<u>10/11/2006</u>	WATER CONSERVATION GARDEN COMMITTEE MEETING	100.00
	<u>10/17/2006</u>	COUNCIL OF WATER UTILITIES	100.00
	<u>10/18/2006</u>	COMMUNICATIONS COMMITTEE MEETING	100.00
	<u>10/19/2006</u>	WATER CONSERVATION GARDEN AD-HOC BUDGET COMMITTEE	100.00
	<u>10/20/2006</u>	FINANCE & ADMINISTRATION COMMITTEE MEETING	100.00
	<u>11/1/2006</u>	REGULAR BOARD MEETING	100.00
	<u>11/2/2006</u>	METRO COMMISSION	100.00
	<u>11/3/2006</u>	WATER CONSERVATION GARDEN COMMITTEE MEETING	100.00
	<u>11/8/2006</u>	WATER CONSERVATION GARDEN EXECUTIVE COMMITTEE	100.00
	<u>11/16/2006</u>		

OTAY WATER DISTRICT
SUMMARY - BOARD OF DIRECTORS EXPENSES
FOR THE PERIOD JULY 1, 2006 THROUGH JUNE 30, 2007

ATTACHMENT H
SECTION H

DIRECTORS NAME: ROBAK, MARK

ACCOUNT NAME	DATE	DESCRIPTIONS	AMOUNT
5281 Director's Fee	11/16/2006	CSDA QUARTERLY DINNER MEETING	100.00
	11/20/2006	FINANCE & ADMINISTRATION COMMITTEE MEETING	100.00
	11/29/2006	WATER RESOURCES & SECURITY COMMITTEE	100.00
	12/4/2006	COMMUNICATIONS COMMITTEE MEETING	100.00
	12/6/2006	REGULAR BOARD MEETING	100.00
	12/13/2006	WATER CONSERVATION GARDEN COMMITTEE MEETING	100.00
	12/14/2006	METRO COMMISSION	100.00
	12/19/2006	STATE MANDATED ETHICS TRAINING	100.00
	12/21/2006	FINANCE & ADMINISTRATION COMMITTEE MEETING	100.00
	1/3/2007	REGULAR BOARD MEETING	100.00
	1/10/2007	WATER CONSERVATION GARDEN EXECUTIVE COMMITTEE	100.00
	1/11/2007	METRO COMMISSION	100.00
	1/24/2007	FINANCE & ADMINISTRATION COMMITTEE MEETING	100.00
	1/30/2007	ELECTED OFFICIALS BRIEFING	100.00
	2/2/2007	MWD BAY-DELTA INSPECTION TOUR	100.00
	2/3/2007	MWD BAY-DELTA INSPECTION TOUR	100.00
	2/7/2007	REGULAR BOARD MEETING	100.00
	2/8/2007	METRO COMMISSION	100.00
	2/21/2007	FINANCE & ADMINISTRATION COMMITTEE MEETING	100.00
	3/1/2007	METRO COMMISSION	100.00
	3/2/2007	AD HOC SALT CREEK COMMITTEE	100.00
	3/5/2007	WATEREUSE ANNUAL CONFERENCE - PALM SPRINGS 3/4-6/07	100.00
	3/6/2007	WATEREUSE ANNUAL CONFERENCE - PALM SPRINGS 3/4-6/07	100.00
	3/7/2007	REGULAR BOARD MEETING	100.00
	3/14/2007	WATER CONSERVATION GARDEN EXECUTIVE COMMITTEE	100.00
	3/21/2007	FINANCE & ADMINISTRATION COMMITTEE MEETING	100.00
	4/4/2007	REGULAR BOARD MEETING	100.00
	4/18/2007		

OTAY WATER DISTRICT
SUMMARY - BOARD OF DIRECTORS EXPENSES
FOR THE PERIOD JULY 1, 2006 THROUGH JUNE 30, 2007

**ATTACHMENT H
SECTION H**

DIRECTORS NAME: ROBAK, MARK

ACCOUNT NAME	DATE	DESCRIPTIONS	AMOUNT
5281 Director's Fee	4/18/2007	FINANCE & ADMINISTRATION COMMITTEE MEETING	100.00
	5/2/2007	REGULAR BOARD MEETING	100.00
	5/22/2007	FINANCE & ADMINISTRATION COMMITTEE MEETING	100.00
	5/29/2007	SPECIAL BOARD MEETING	100.00
	6/1/2007	RECYCLED PIPELINE DEDICATION EVENT	100.00
	6/6/2007	REGULAR BOARD MEETING	100.00
	6/27/2007	FINANCE & ADMINISTRATION COMMITTEE MEETING	100.00
	4/2/2007	WATER CONSERVATION GARDEN EXECUTIVE COMMITTEE	100.00
	4/5/2007	METRO COMMISSION	100.00
	4/9/2007	AD HOC SALT CREEK COMMITTEE	100.00
	4/11/2007	WATER CONSERVATION GARDEN EXECUTIVE COMMITTEE	100.00
	4/12/2007	WATER CONSERVATION GARDEN FIRE WISE LANDSCAPING EXHIBIT	100.00
	4/23/2007	MEETING WITH AUDITOR AND STAFF	100.00
	4/25/2007	WATER CONSERVATION GARDEN RECEPTION FOR MWD CHAIRMAN	100.00
	5/19/2007	SPRING GARDEN FESTIVAL - PROMOTION & FUND RAISING	100.00
	5/3/2007	METRO COMMISSION	100.00
	5/9/2007	WATER CONSERVATION GARDEN	100.00
	6/7/2007	METRO COMMISSION	100.00
	6/13/2007	WATER CONSERVATION GARDEN	100.00
5281 Director's Fees Total			\$ 7,400.00
Grand Total			\$ 8,949.62



REC'd
7-3-07

OTAY WATER DISTRICT
BOARD OF DIRECTORS
PER-DIEM AND MILEAGE CLAIM FORM

Pay to: Larry Breiffelder

Period Covered:
From 5-1 to 5-31-07

Employee Number: 7013

Date	Meeting Name	Purpose / Issues Discussed	Mileage	
			Home to OWD	OWD to Home
2	OWD Bo'D ✓		30	
4	First Friday			
15	Council of Water Utilities ✓		84	
15	FACE			
17	CAC Model Ordin. Subcomm. ✓		40	
17	CSDA			
19	Gisner Garden Spring Festival			
22	OWD Finance Comm. ✓		30	
22	C.V. State of Calif Address			
23	RWF			
29	OWD Budget Workshop - Budget Bd mtg ✓		30	
29	CV Chamber FDC			
30	CAC ✓		40	

TOTAL MEETING PER DIEM: \$ 600.00
(\$145 per meeting)

TOTAL MILEAGE CLAIMED: 254 miles

- 30 CV Chamber Public Policy Comm.
- 31 SD Taxpayer Assn. Event

[Signature]
(Director's Signature)

Receipt Approval Date: Waters 7/3/07

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT = \$ _____



rec'd
7-3-07

OTAY WATER DISTRICT
BOARD OF DIRECTORS
PER-DIEM AND MILEAGE CLAIM FORM

Pay to: Larry Breitfelder

Period Covered:
From 6-1-07 to 6-30-07

Employee Number: 7013

Date	Meeting Name	Purpose / Issues Discussed	Mileage	
			Home to OWD	OWD to Home
	First Friday			
	OWD Reel Water Event ✓			
	2 Kalsugan			
	6 OWD BoD ✓		30	
	14 CAC Model Order Subcomm. ✓		40	
	19 Council of Water Utilities ✓		84	
	19 FALF			
	21 Cansu Gater/CWA/MADPA Even			
	27 Combined CV Chamber/PP Mag.			
	27 OWD Finance ✓		30	

TOTAL MEETING PER DIEM: \$ 500.00
(\$145 per meeting)
TOTAL MILEAGE CLAIMED: 184 miles

Larry Breitfelder
(Director's Signature)

Receipt
Approval Date: [Signature] 7/3/07

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT = \$ _____

AB000 - 1B4000 - 2101 - 528101
 00 - 1B.000 - 2101 - 52110.

400.00
 19.40



OTAY WATER DISTRICT
 BOARD OF DIRECTORS
 PER-DIEM AND MILEAGE CLAIM FORM

Pay To: Jose Lopez

Period Covered:

Employee Number: 7010

From: 04/01/07 To: 04/30/07

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
1.	04/02	OWD	International Issues Ad Hoc Committee		8
2.	04/04	OWD	Regular Board Meeting	20	
3.	04/23	Chula Vista	CV Interagency Task Force		0
4.	04/24	OWD	Engineering + Operations Committee	20	
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.					
17.					
18.					

Per Diems
 0.*
 4.*
 100.00=
 400.00*
 0.*
Mileage
 20.+
 20.+
 40.*
 40.*
 0.4850=
 19.4*

Total Meeting Per Diem: \$ 400.-
 (\$100 per meeting)

Total Mileage Claimed: 48 miles

Jose Lopez
 (Director's Signature)

Date: 6/15/07

7 JUN 19 AM 5:01 GM Receipt: *MJH*

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ _____

6-15-07
6-25-07



EXHIBIT B

OTAY WATER DISTRICT
BOARD OF DIRECTORS
PER-DIEM AND MILEAGE CLAIM FORM

Pay To: Jose Lopez

Period Covered:

Employee Number: 7010

From: 05/01/07 To: 05/31/07

Table with 6 columns: ITEM, DATE, MEETING, PURPOSE / ISSUES DISCUSSED, MILEAGE HOME to OWD OWD to HOME, MILEAGE OTHER LOCATIONS. Contains 18 rows of data.

Total Meeting Per Diem: \$ (per meeting)

Total Mileage Claimed: miles

Director's Signature

GM Receipt: [Signature]

Date: 7/11/07

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$

Handwritten notes: \$ 500, \$ 29.10 mileage



EXHIBIT B

OTAY WATER DISTRICT
BOARD OF DIRECTORS
PER-DIEM AND MILEAGE CLAIM FORM

Pay To: Jose Lopez

Period Covered:

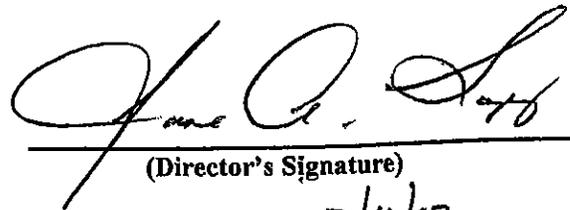
Employee Number: 7010

From: 06/01/07 To: 06/30/07

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
1.	06/01	OWD	RECLAIMED SUPPLY LINK CEREMONIES		10
2.	06/06	OWD	BOARD MEETING	20	
3.	06/27	OWD	ENG & OPERATIONS COMMITTEE	0	
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.					
17.					
18.					

Total Meeting Per Diem: \$ _____
(\$100 per meeting)

Total Mileage Claimed: _____ miles



(Director's Signature)

GM Receipt:  _____

Date: 7/11/07

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ _____

*7 mileage @ 9.70
Paid \$300
K. [unclear]*



**OTAY WATER DISTRICT
BOARD OF DIRECTORS
PER-DIEM AND MILEAGE CLAIM FORM**

Pay To: Mark Robak

Period Covered:

Employee Number: 70140407

From: 4-1-07 To: 4-30-07

3217 Fair Oaks Lane, Spring Valley, CA 91978

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
✓ one per day 1	4-2	Water Conservation Garden	Meeting with Executive Director	0	9
2	4-3	Valle De Oro Planning Group	Presentation of East County pipeline alternatives - No Charge	0	0
✓ 3	4-4	Monthly Otay Board Meeting	General District Business	4	6
✓ 4	4-5	Metro Commission	Monthly Meeting / General Business (See Exhibit A - Agenda)	0	22
✓ 5	4-9	Ad-Hoc Salt Creek Committee	Meeting to discuss negotiation points	0	29
✓ 6	4-11	Water Conservation Garden	Monthly Meeting / General Business (See Exhibit B - Agenda)	0	9
one per day 7	4-12	Water Conservation Garden	Fire Wise Landscaping Exhibit Opening	0	9
✓ 8	4-18	Finance & Administration Committee	Monthly meeting involving finance & administration issues	4	6
✓ 9	4-23	With Otay Auditor and staff	Discuss work plan for annual audit	4	6
✓ 10	4-25	Garden reception for MWD Chairman, Tim Brick	Tour and discussion of Garden's Mission	0	9
11	4-26	Tour of 640-1 & 640-2 Reservoir Project	To see progress of key project - No Charge	0	0
12	4-28	Cuyamaca College Foundation	Annual Dinner - No Charge	0	36
				12	141

Total Meeting Per Diem: \$900
(\$100 per meeting)

Total Mileage Claimed: 153 miles

Mark Robak

(Director's Signature)

GM Approval: *[Signature]*

RECEIVED ON TIME
HELD PERSONAL PRES.
REVIEW

Date: 6/4/07

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ _____

07 JUN 4 PM 3:04



**OTAY WATER DISTRICT
BOARD OF DIRECTORS
PER-DIEM AND MILEAGE CLAIM FORM**

Pay To: Mark Robak

Period Covered:

Employee Number: 70140507

From: 5-1-07 To: 5-31-07

3217 Fair Oaks Lane, Spring Valley, CA 91978

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
✓ 1	5-2	Monthly Otay Board Meeting	General District Business	4	6
✓ 2	5-3	Metro Commission	Strategic Planning Workshop/Monthly Meeting (See Exhibit A - Agenda)	0	50
✓ 3	5-9	Water Conservation Garden	Monthly Meeting / General Business (See Exhibit B - Agenda)	0	9
4	5-11	Water Conservation Garden	Bird & Butterfly Exhibit Opening - NO CHARGE	0	0
5	5-18	Lunch with Jim Maletic	Discuss Garden & Padre Dam MWD participation - NO CHARGE	0	0
6	5-19	Spring Garden Festival	Largest annual promotion/fund raising event for the Garden	0	9
7	5-22	Finance & Administration Committee	Monthly meeting involving finance & administration issues	4	6
8	5-22	Padre Dam Board meeting	Speak in support of continuing Garden participation - NO CHARGE	0	0
✓ 9	5-29	Special Otay Budget Workshop	Annual Budget review	4	6
				12	86

Authorized by GCE 12/07 ord Mtg.

Total Meeting Per Diem: \$600
(\$100 per meeting)

Total Mileage Claimed: 98 miles

Mark Robak

(Director's Signature)

Receipt
GM Approval: *[Signature]*

Date: 7/11/07

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ _____



AGENDA ITEM 4

STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	September 5, 2007
SUBMITTED BY:	James Cudlip, Finance Manager <i>J. Cudlip</i>	W.O./G.F. NO:	DIV. NO. All
APPROVED BY:	Joseph R. Beachem, Chief financial Officer (Chief)		
APPROVED BY:	German Alsteg, Assistant General Manager (Asst. GM) <i>G. Alsteg</i>		
SUBJECT:	Annual Review of Investment Policy (Policy No. 27) and Delegation of Authority		

GENERAL MANAGER'S RECOMMENDATION:

That the Board receives the District's Investment Policy (Policy #27) for review, and to re-delegate authority for all investment related activities to the Chief Financial Officer (CFO) in accordance with Government Code Section 53607.

COMMITTEE ACTION: _____

See Attachment A.

PURPOSE:

Government Code Section 53646 recommends that the District's Investment Policy be rendered to the Board on an annual basis for review. In addition, Government Code Section 53607 requires that for the CFO's delegation of authority to remain effective, the governing board must re-delegate authority over investment activities on an annual basis.

ANALYSIS:

The primary goals of the investment policy are to assure compliance with the California Government Code, Sections 53600 et. seq, and to protect the principal of the funds. The code provides a broad range of investment options for local agencies, including Federal Treasuries, Federal Agencies, Callable Federal Agencies, the State Pool, the County Pool, high-grade corporate debt, and other. Over the past two years, the size of the District's portfolio has fluctuated between \$69 million and \$111 million due to large outlays for construction projects, and the influx of bond proceeds from the COPS-2007 funding.

There have been no changes to the policy since the Board's previous annual review at the September²⁶, 2006 regular board meeting. The policy is consistent with the current law and the overall objectives of the policy are being met.

FISCAL IMPACT:

None.

STRATEGIC GOAL:

Demonstrate financial health through formalized policies, prudent investing, and efficient operations.

LEGAL IMPACT:

None.



General Manager

Attachments:

- A) Committee Staff Report
- B) Investment Policy #27
- C) Portfolio Management: Portfolio Summary, June 30, 2007
- D) Copy of Investment Policy Presentation Slides



ATTACHMENT A

SUBJECT/PROJECT:	Annual Review of Investment Policy (Policy No. 27) and Delegation of Authority
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COMMITTEE ACTION:

The Finance, Administration, and Communications Committee receives the Investment Policy (Policy No. 27) for review, and to re-delegate authority for all investment related activities to the Chief Financial Officer in accordance with California Government Code Section 53607.

NOTE:

The "Committee Action" is written in anticipation of the Committee moving the item forward for board approval. This report will be sent to the Board as a committee approved item, or modified to reflect any discussion or changes as directed from the committee prior to presentation to the full board.

**OTAY WATER DISTRICT
BOARD OF DIRECTORS POLICY**

Subject	Policy Number	Date Adopted	Date Revised
DISTRICT INVESTMENT POLICY	27	9/15/93	9/6/06

1.0: POLICY

It is the policy of the Otay Water District to invest public funds in a manner which will provide maximum security with the best interest return, while meeting the daily cash flow demands of the entity and conforming to all state statues governing the investment of public funds.

2.0: SCOPE

This investment policy applies to all financial assets of the Otay Water District. The District pools all cash for investment purposes. These funds are accounted for in the District's audited Comprehensive Annual Financial Report (CAFR) and include:

- 2.1) General Fund
- 2.2) Capital Project Funds
 - 2.2.1) Designated Expansion Fund
 - 2.2.2) Restricted Expansion Fund
 - 2.2.3) Designated Betterment Fund
 - 2.2.4) Restricted Betterment Fund
 - 2.2.5) Designated Replacement Fund
- 2.3) Other Post Employment Fund (OPEB)
- 2.4) Debt Reserve Fund

Exceptions to the pooling of funds do exist for tax-exempt debt proceeds and deferred compensation funds. Funds received from the sale of general obligation bonds, certificates of participation or other tax-exempt financing vehicles are segregated from pooled investments and the investment of such funds are guided by the legal documents that govern the terms of such debt issuances.

3.0: PRUDENCE

Investments should be made with judgment and care, under current prevailing circumstances, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

The standard of prudence to be used by investment officials shall be the "Prudent Person" and/or "Prudent Investor" standard (California Government Code 53600.3) and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes,

OTAY WATER DISTRICT
BOARD OF DIRECTORS POLICY

Subject	Policy Number	Date Adopted	Date Revised
DISTRICT INVESTMENT POLICY	27	9/15/93	9/6/06

provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

4.0: OBJECTIVE

As specified in the California Government Code 53600.5, when investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds, the primary objectives, in priority order, of the investment activities shall be:

- 4.1) Safety: Safety of principal is the foremost objective of the investment program. Investments of the Otay Water District shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, the District will diversify its investments by investing funds among a variety of securities offering independent returns and financial institutions.
- 4.2) Liquidity: The Otay Water District's investment portfolio will remain sufficiently liquid to enable the District to meet all operating requirements which might be reasonably anticipated.
- 4.3) Return on Investment: The Otay Water District's investment portfolio shall be designed with the objective of attaining a benchmark rate of return throughout budgetary and economic cycles, commensurate with the District's investment risk constraints and the cash flow characteristics of the portfolio.

**OTAY WATER DISTRICT
BOARD OF DIRECTORS POLICY**

Subject	Policy Number	Date Adopted	Date Revised
DISTRICT INVESTMENT POLICY	27	9/15/93	9/6/06

5.0 DELEGATION OF AUTHORITY

Authority to manage the Otay Water District's investment program is derived from the California Government Code, Sections 53600 through 53692. Management responsibility for the investment program is hereby delegated to the Chief Financial Officer (CFO), who shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials and their procedures in the absence of the CFO.

The CFO shall establish written investment policy procedures for the operation of the investment program consistent with this policy. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the CFO.

6.0: ETHICS AND CONFLICTS OF INTEREST

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the General Manager any material financial interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officers shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the District.

7.0: AUTHORIZED FINANCIAL DEALERS AND INSTITUTIONS

The Chief Financial Officer shall maintain a list of financial institutions authorized to provide investment services. In addition, a list will also be maintained of approved security broker/dealers who are authorized to provide investment services in the State of California. These may include "primary" dealers or regional dealers that qualify under Securities & Exchange Commission Rule 15C3-1 (Uniform Net Capital Rule). No public deposit shall be made except in a qualified public depository as established by state laws.

All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the District with the following, as appropriate:

- Audited Financial Statements.

OTAY WATER DISTRICT
BOARD OF DIRECTORS POLICY

Subject	Policy Number	Date Adopted	Date Revised
DISTRICT INVESTMENT POLICY	27	9/15/93	9/6/06

- Proof of National Association of Security Dealers (NASD) certification.
- Proof of state registration.
- Completed broker/dealer questionnaire.
- Certification of having read the District's Investment Policy.
- Evidence of adequate insurance coverage.

As annual review of the financial condition and registrations of qualified bidders will be conducted by the CFO. A current audited financial statement is required to be on file for each financial institution and broker/dealer in which the District invests.

8.0: AUTHORIZED AND SUITABLE INVESTMENTS

From the governing body perspective, special care must be taken to ensure that the list of instruments includes only those allowed by law and those that local investment managers are trained and competent to handle. The District is governed by the California Government Code, Sections 53600 through 53692, to invest in the following types of securities, as further limited herein:

8.01) United States Treasury Bills, Bonds, Notes or those instruments for which the full faith and credit of the United States are pledged for payment of principal and interest. There is no percentage limitation of the portfolio which can be invested in this category, although a five-year maturity limitation is applicable.

8.02) Local Agency Investment Fund (LAIF), which is a State of California managed investment pool, may be used up to the maximum permitted by State Law (currently \$40 million). The District may also invest bond proceeds in LAIF with the same but independent maximum limitation.

8.03) Bonds, debentures, notes and other evidence of indebtedness issued by any of the following government agency issuers:

- Federal Home Loan Bank (FHLB)
- Federal Home Loan Mortgage Corporation (FHLMC or "Freddie Mac")
- Federal National Mortgage Association (FNMA or "Fannie Mae")
- Government National Mortgage Association (GNMA or "Ginnie Mae")
- Student Loan Marketing Association (SLMA or "Sallie Mae")
- Federal Farm Credit Bank (FFCB)

**OTAY WATER DISTRICT
BOARD OF DIRECTORS POLICY**

Subject	Policy Number	Date Adopted	Date Revised
DISTRICT INVESTMENT POLICY	27	9/15/93	9/6/06

There is no percentage limitation of the portfolio which can be invested in this category, although a five-year maturity limitation is applicable.

8.04) Interest-bearing demand deposit accounts and Certificates of Deposit (CD) will be made only in Federal Deposit Insurance Corporation (FDIC) insured accounts. For deposits in excess of the insured maximum of \$100,000, approved collateral shall be required in accordance with California Government Code, Section 53652. Investments in CD's are limited to 15 percent of the District's portfolio.

8.05) Commercial paper, which is short-term, unsecured promissory notes of corporate and public entities. Purchases of eligible commercial paper may not exceed 10 percent of the outstanding paper of an issuing corporation, and maximum investment maturity will be restricted to 270 days. Investment is further limited as described in California Government Code, Section 53601(g). Purchases of commercial paper may not exceed 15 percent of the District's portfolio.

8.06) Medium-term notes defined as all corporate debt securities with a maximum remaining maturity of five years or less, and that meet the further requirements of California Government Code, Section 53601(j). Investments in medium-term notes are limited to 15 percent of the District's portfolio.

8.07) Money market mutual funds that invest only in Treasury securities and repurchase agreements collateralized with Treasury securities, and that meet the further requirements of California Government Code, Section 53601(k). Investments in money market mutual funds are limited to 15 percent of the District's portfolio.

8.08) The San Diego County Treasurer's Pooled Money Fund, which is a County managed investment pool, may be used by the Otay Water District to invest excess funds. There is no percentage limitation of the portfolio which can be invested in this category.

8.09) Under the provisions of California Government Code 53601.6, the Otay Water District shall not invest any funds covered by this Investment Policy in inverse floaters, range notes, interest-only strips derived from mortgage pools, or any investment that may result in a zero interest accrual if held to maturity. Also, the

**OTAY WATER DISTRICT
BOARD OF DIRECTORS POLICY**

Subject	Policy Number	Date Adopted	Date Revised
	DISTRICT INVESTMENT POLICY	27	9/15/93

borrowing of funds for investment purposes, known as leveraging, is prohibited.

9.0: INVESTMENT POOLS/MUTUAL FUNDS

A thorough investigation of the pool/fund is required prior to investing, and on a continual basis. There shall be a questionnaire developed which will answer the following general questions:

- A description of eligible investment securities, and a written statement of investment policy and objectives.
- A description of interest calculations and how it is distributed, and how gains and losses are treated.
- A description of how the securities are safeguarded (including the settlement processes), and how often the securities are priced and the program audited.
- A description of who may invest in the program, how often, and what size deposits and withdrawals are allowed.
- A schedule for receiving statements and portfolio listings.
- Are reserves, retained earnings, etc., utilized by the pool/fund?
- A fee schedule, and when and how is it assessed.
- Is the pool/fund eligible for bond proceeds and/or will it accept such proceeds?

10.0 COLLATERALIZATION

Collateralization will be required on certificates of deposit. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 102% of market value of principal and accrued interest. Collateral will always be held by an independent third party with whom the entity has a current custodial agreement. A clearly marked evidence of ownership (safekeeping receipt) must be supplied to the entity and retained. The right of collateral substitution is granted.

11.0: SAFEKEEPING AND CUSTODY

All security transactions entered into by the Otay Water District shall be conducted on a delivery-versus-payment (DVP) basis. Securities will be held by a third party custodian designated by the District and evidenced by safekeeping receipts.

12.0: DIVERSIFICATION

**OTAY WATER DISTRICT
BOARD OF DIRECTORS POLICY**

Subject	Policy Number	Date Adopted	Date Revised
DISTRICT INVESTMENT POLICY	27	9/15/93	9/6/06

The Otay Water District will diversify its investments by security type and institution, with limitations on the total amounts invested in each security type as detailed in Paragraph 8.0, above, so as to reduce overall portfolio risks while attaining benchmark average rate of return. With the exception of U.S. Treasury securities, government agencies, and authorized pools, no more than 50% of the District's total investment portfolio will be invested with a single financial institution.

13.0: MAXIMUM MATURITIES

To the extent possible, the Otay Water District will attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the District will not directly invest in securities maturing more than five years from the date of purchase. However, for time deposits with banks or savings and loan associations, investment maturities will not exceed two years. Investments in commercial paper will be restricted to 270 days.

14.0: INTERNAL CONTROL

The Chief Financial Officer shall establish an annual process of independent review by an external auditor. This review will provide internal control by assuring compliance with policies and procedures.

15.0: PERFORMANCE STANDARDS

The investment portfolio shall be designed with the objective of obtaining a rate of return throughout budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow needs.

The Otay Water District's investment strategy is passive. Given this strategy, the basis used by the CFO to determine whether market yields are being achieved shall be the State of California Local Agency Investment Fund (LAIF) as a comparable benchmark.

16.0: REPORTING

The Chief Financial Officer shall provide the Board of Directors monthly investment reports which provide a clear picture of the status of the current investment portfolio. The management report should include comments on the fixed income markets and economic conditions, discussions regarding restrictions on percentage of investment by categories, possible changes in the portfolio structure going forward and thoughts on investment strategies. Schedules in the quarterly report should include the following:

**OTAY WATER DISTRICT
BOARD OF DIRECTORS POLICY**

Subject	Policy Number	Date Adopted	Date Revised
DISTRICT INVESTMENT POLICY	27	9/15/93	9/6/06

- A listing of individual securities held at the end of the reporting period by authorized investment category.
- Average life and final maturity of all investments listed.
- Coupon, discount or earnings rate.
- Par value, amortized book value, and market value.
- Percentage of the portfolio represented by each investment category.

17.0: INVESTMENT POLICY ADOPTION

The Otay Water District's investment policy shall be adopted by resolution of the District's Board of Directors. The policy shall be reviewed annually by the Board and any modifications made thereto must be approved by the Board.

18.0: GLOSSARY

See Appendix A.

**OTAY WATER DISTRICT
BOARD OF DIRECTORS POLICY**

Subject	Policy Number	Date Adopted	Date Revised
DISTRICT INVESTMENT POLICY	27	9/15/93	9/6/06

APPENDIX A: GLOSSARY

ACTIVE INVESTING: Active investors will purchase investments and continuously monitor their activity, often looking at the price movements of their stocks many times a day, in order to exploit profitable conditions. Typically, active investors are seeking short term profits.

AGENCIES: Federal agency securities and/or Government-sponsored enterprises.

BANKERS' ACCEPTANCE (BA): A draft or bill of exchange accepted by a bank or trust company. The accepting institution guarantees payment of the bill, as well as the issuer.

BENCHMARK: A comparative base for measuring the performance or risk tolerance of the investment portfolio. A benchmark should represent a close correlation to the level of risk and the average duration of the portfolio's investments.

BROKER/DEALER: Any individual or firm in the business of buying and selling securities for itself and others. Broker/dealers must register with the SEC. When acting as a broker, a broker/dealer executes orders on behalf of his/her client. When acting as a dealer, a broker/dealer executes trades for his/her firm's own account. Securities bought for the firm's own account may be sold to clients or other firms, or become a part of the firm's holdings.

CERTIFICATE OF DEPOSIT (CD): A short or medium term, interest bearing, FDIC insured debt instrument offered by banks and savings and loans. Money removed before maturity is subject to a penalty. CDs are a low risk, low return investment, and are also known as "time deposits", because the account holder has agreed to keep the money in the account for a specified amount of time, anywhere from a few months to several years.

COLLATERAL: Securities, evidence of deposit or other property, which a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public monies.

COMMERCIAL PAPER: An unsecured short-term promissory note, issued by corporations, with maturities ranging from 2 to 270 days.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR): The official annual report for the Otay Water District. It includes detailed financial information prepared in conformity with generally accepted accounting principles (GAAP). It also includes supporting schedules necessary to demonstrate compliance with finance-related legal and contractual

**OTAY WATER DISTRICT
BOARD OF DIRECTORS POLICY**

Subject	Policy Number	Date Adopted	Date Revised
DISTRICT INVESTMENT POLICY	27	9/15/93	9/6/06

provisions, extensive introductory material, and a detailed statistical section.

COUPON: (a) The annual rate of interest that a bond's issuer promises to pay the bondholder on the bond's face value. (b) A certificate attached to a bond evidencing interest due on a set date.

DEALER: A dealer, as opposed to a broker, acts as a principal in all transactions, buying and selling for his own account.

DEBENTURE: A bond secured only by the general credit of the issuer.

DELIVERY VERSUS PAYMENT: There are two methods of delivery of securities: delivery versus payment and delivery versus receipt. Delivery versus payment is delivery of securities with an exchange of money for the securities. Delivery versus receipt is delivery of securities with an exchange of a signed receipt for the securities.

DERIVATIVES: (1) Financial instruments whose return profile is linked to, or derived from, the movement of one or more underlying index or security, and may include a leveraging factor, or (2) financial contracts based upon notional amounts whose value is derived from an underlying index or security (interest rates, foreign exchange rates, equities or commodities).

DISCOUNT: The difference between the cost price of a security and its maturity when quoted at lower than face value. A security selling below original offering price shortly after sale also is considered to be at a discount.

DISCOUNT SECURITIES: Non-interest bearing money market instruments that are issued at a discount and redeemed at maturity for full face value, e.g., U.S. Treasury Bills.

DIVERSIFICATION: Dividing investment funds among a variety of securities offering independent returns.

FEDERAL CREDIT AGENCIES: Agencies of the Federal government set up to supply credit to various classes of institutions and individuals, e.g., S&L's, small business firms, students, farmers, farm cooperatives, and exporters.

FEDERAL DEPOSIT INSURANCE CORPORATION (FDIC): A federal agency that insures deposits in member banks and thrifts, currently up to \$100,000 per deposit.

FEDERAL FARM CREDIT BANK (FFCB): The Federal Farm Credit Bank system supports agricultural loans and issues securities and bonds in

**OTAY WATER DISTRICT
BOARD OF DIRECTORS POLICY**

Subject	Policy Number	Date Adopted	Date Revised
DISTRICT INVESTMENT POLICY	27	9/15/93	9/6/06

financial markets backed by these loans. It has consolidated the financing programs of several related farm credit agencies and corporations.

FEDERAL FUNDS RATE: The rate of interest at which Fed funds are traded. This rate is currently pegged by the Federal Reserve through open-market operations.

FEDERAL HOME LOAN BANK (FHLB): Government sponsored wholesale banks (currently 12 regional banks), which lend funds and provide correspondent banking services to member commercial banks, thrift institutions, credit unions and insurance companies.

FEDERAL HOME LOAN MORTGAGE CORPORATION (FHLMC or Freddie Mac): A stockholder owned, publicly traded company chartered by the United States federal government in 1970 to purchase mortgages and related securities, and then issue securities and bonds in financial markets backed by those mortgages in secondary markets. Freddie Mac, like its competitor Fannie Mae, is regulated by the United States Department of Housing and Urban Development (HUD).

FEDERAL NATIONAL MORTGAGE ASSOCIATION (FNMA or Fannie Mae): FNMA, like GNMA was chartered under the Federal National Mortgage Association Act in 1938. FNMA is a federal corporation working under the auspices of the Department of Housing and Urban Development (HUD). It is the largest single provider of residential mortgage funds in the United States. Fannie Mae is a private stockholder-owned corporation. The corporation's purchases include a variety of adjustable mortgages and second loans, in addition to fixed-rate mortgages. FNMA's securities are also highly liquid and are widely accepted. FNMA assumes and guarantees that all security holders will receive timely payment of principal and interest.

FEDERAL RESERVE SYSTEM: The central bank of the United States created by Congress and consisting of a seven member Board of Governors in Washington, D.C., 12 regional banks and about 5,700 commercial banks that are members of the system.

GOVERNMENT NATIONAL MORTGAGE ASSOCIATION (GNMA or Ginnie Mae): A government owned agency which buys mortgages from lending institutions, securitizes them, and then sells them to investors. Because the payments to investors are guaranteed by the full faith and credit of the U.S. Government, they return slightly less interest than other mortgage-backed securities.

INTEREST-ONLY STRIPS: A mortgage backed instrument where the investor receives only the interest, no principal, from a pool of mortgages. Issues are highly interest rate sensitive, and cash flows vary between

**OTAY WATER DISTRICT
BOARD OF DIRECTORS POLICY**

Subject	Policy Number	Date Adopted	Date Revised
DISTRICT INVESTMENT POLICY	27	9/15/93	9/6/06

interest periods. Also, the maturity date may occur earlier than that stated if all loans within the pool are pre-paid. High prepayments on underlying mortgages can return less to the holder than the dollar amount invested.

INVERSE FLOATER: A bond or note that does not earn a fixed rate of interest. Rather, the interest rate is tied to a specific interest rate index identified in the bond/note structure. The interest rate earned by the bond/note will move in the opposite direction of the index. An inverse floater increases the market rate risk and modified duration of the investment.

LEVERAGE: Investing with borrowed money with the expectation that the interest earned on the investment will exceed the interest paid on the borrowed money.

LIQUIDITY: A liquid asset is one that can be converted easily and rapidly into cash without a substantial loss of value. In the money market, a security is said to be liquid if the spread between bid and asked prices is narrow and reasonable size can be done at those quotes..

LOCAL AGENCY INVESTMENT FUND (LAIF): The aggregate of all funds from political subdivisions that are placed in the custody of the State Treasurer for investment and reinvestment.

MARKET VALUE: The price at which a security is trading and could presumably be purchased or sold.

MASTER REPURCHASE AGREEMENT: A written contract covering all future transactions between the parties to repurchase/reverse repurchase agreements that establish each party's rights in the transactions. A master agreement will often specify, among other things, the right of the buyer-lender to liquidate the underlying securities in the event of default by the seller borrower.

MATURITY: The date upon which the principal or stated value of an investment becomes due and payable.

MONEY MARKET: The market in which short-term debt instruments (bills, commercial paper, bankers' acceptances, etc.) are issued and traded.

MUTUAL FUNDS: An open-ended fund operated by an investment company which raises money from shareholders and invests in a group of assets, in accordance with a stated set of objectives. Mutual funds raise money by selling shares of the fund to the public. Mutual funds then take the money they receive from the sale of their shares (along with any money made from previous investments) and use it to purchase

**OTAY WATER DISTRICT
BOARD OF DIRECTORS POLICY**

Subject	Policy Number	Date Adopted	Date Revised
DISTRICT INVESTMENT POLICY	27	9/15/93	9/6/06

various investment vehicles, such as stocks, bonds, and money market instruments.

MONEY MARKET MUTUAL FUNDS: An open-end mutual fund which invests only in money markets. These funds invest in short term (one day to one year) debt obligations such as Treasury bills, certificates of deposit, and commercial paper.

NATIONAL ASSOCIATION OF SECURITIES DEALERS (NASD): A self-regulatory organization of the securities industry responsible for the operation and regulation of the NASDAQ stock market and over-the-counter markets. Its regulatory mandate includes authority over firms that distribute mutual fund shares as well as other securities.

PASSIVE INVESTING: An investment strategy involving limited ongoing buying and selling actions. Passive investors will purchase investments with the intention of long term appreciation and limited maintenance, and typically don't actively attempt to profit from short term price fluctuations. Also known as a buy-and-hold strategy.

PRIMARY DEALER: A designation given by the Federal Reserve System to commercial banks or broker/dealers who meet specific criteria, including capital requirements and participation in Treasury auctions. These dealers submit daily reports of market activity and positions and monthly financial statements to the Federal Reserve Bank of New York and are subject to its informal oversight. Primary dealers include Securities and Exchange Commission registered securities broker/dealers, banks, and a few unregulated firms.

PRUDENT PERSON RULE: An investment standard. In some states the law requires that a fiduciary, such as a trustee, may invest money only in a list of securities selected by the custody state—the so-called legal list. In other states the trustee may invest in a security if it is one which would be bought by a prudent person of discretion and intelligence who is seeking a reasonable income and preservation of capital.

PUBLIC SECURITIES ASSOCIATION (PSA): A trade organization of dealers, brokers, and bankers who underwrite and trade securities offerings.

QUALIFIED PUBLIC DEPOSITORIES: A financial institution which does not claim exemption from the payment of any sales or compensating use or ad valorem taxes under the laws of this state, which has segregated for the benefit of the commission eligible collateral having a value of not less than its maximum liability and which has been approved by the Public Deposit Protection Commission to hold public deposits.

**OTAY WATER DISTRICT
BOARD OF DIRECTORS POLICY**

Subject	Policy Number	Date Adopted	Date Revised
DISTRICT INVESTMENT POLICY	27	9/15/93	9/6/06

RANGE NOTE: An investment whose coupon payment varies and is dependent on whether the current benchmark falls within a pre-determined range.

RATE OF RETURN: The yield obtainable on a security based on its purchase price or its current market price. This may be the amortized yield to maturity on a bond the current income return.

REGIONAL DEALER: A securities broker/dealer, registered with the Securities & Exchange Commission (SEC), who meets all of the licensing requirements for buying and selling securities.

REPURCHASE AGREEMENT (RP OR REPO): A holder of securities sells these securities to an investor with an agreement to repurchase them at a fixed price on a fixed date. The security "buyer" in effect lends the "seller" money for the period of the agreement, and the terms of the agreement are structured to compensate him for this. Dealers use RP extensively to finance their positions. Exception: When the Fed is said to be doing RP, it is lending money that is increasing bank reserves.

SAFEKEEPING: A service to customers rendered by banks for a fee whereby securities and valuables of all types and descriptions are held in the bank's vaults for protection.

SECONDARY MARKET: A market made for the purchase and sale of outstanding securities issues following their initial distribution.

SECURITIES & EXCHANGE COMMISSION: Agency created by Congress to protect investors in securities transactions by administering securities legislation.

SEC RULE 15C3-1: See Uniform Net Capital Rule.

STRUCTURED NOTES: Notes issued by Government Sponsored Enterprises (FHLB, FNMA, SLMA, etc.), and Corporations, which have imbedded options (e.g., call features, step-up coupons, floating rate coupons, derivative-based returns) into their debt structure. Their market performance is impacted by the fluctuation of interest rates, the volatility of the imbedded options and shifts in the shape of the yield curve.

STUDENT LOAN MARKETING ASSOCIATION (SLMA or Sallie Mae): A federally established, publicly traded corporation which buys student loans from colleges and other lenders, pools them, and sells them to investors.

TREASURY BILLS: A non-interest bearing discount security issued by the U.S. Treasury to finance the national debt. Most bills are issued to mature in three months, six months, or one year.

**OTAY WATER DISTRICT
BOARD OF DIRECTORS POLICY**

Subject	Policy Number	Date Adopted	Date Revised
DISTRICT INVESTMENT POLICY	27	9/15/93	9/6/06

TREASURY BONDS: Long-term coupon-bearing U.S. Treasury securities issued as direct obligations of the U.S. Government and having initial maturities of more than 10 years.

TREASURY NOTES: Medium-term coupon-bearing U.S. Treasury securities issued as direct obligations of the U.S. Government and having initial maturities from two to 10 years.

UNIFORM NET CAPITAL RULE: Securities and Exchange Commission requirement that member firms as well as nonmember broker-dealers in securities maintain a maximum ratio of indebtedness to liquid capital of 15 to 1; also called net capital rule and net capital ratio. Indebtedness covers all money owed to a firm, including margin loans and commitments to purchase securities, one reason new public issues are spread among members of underwriting syndicates. Liquid capital includes cash and assets easily converted into cash.

YIELD: The rate of annual income return on an investment, expressed as a percentage. (a) INCOME YIELD is obtained by dividing the current dollar income by the current market price for the security. (b) NET YIELD or YIELD TO MATURITY is the current income yield minus any premium above par or plus any discount from par in purchase price, with the adjustment spread over the period from the date of purchase to the date of maturity of the bond.

OTAY
Portfolio Management
Portfolio Summary
June 30, 2007

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
Federal Agency Issues- Callable	89,000,000.00	88,888,401.65	88,999,644.05	83.02	611	432	5.219	5.291
Certificates of Deposit - Bank	79,108.00	79,108.00	79,108.00	0.07	730	205	3.880	3.934
Local Agency Investment Fund (LAIF)	18,013,807.32	18,005,611.43	18,013,807.32	16.80	1	1	5.178	5.250
San Diego County Pool	105,926.15	105,845.89	105,926.15	0.10	1	1	5.178	5.250
	107,198,841.47	107,078,966.97	107,198,485.52	100.00%	508	359	5.211	5.283
Investments								
Cash								
Passbook/Checking (not included in yield calculations)	1,049,257.90	1,049,257.90	1,049,257.90		1	1	4.278	4.338
Total Cash and Investments	108,248,099.37	108,128,224.87	108,247,743.42		508	359	5.211	5.283

Total Earnings	June 30 Month Ending	Fiscal Year To Date	Fiscal Year Ending
Current Year	479,071.91	4,149,100.32	4,149,100.32
Average Daily Balance	109,570,142.03	83,823,658.50	
Effective Rate of Return	5.32%	4.95%	

I hereby certify that the investments contained in this report are made in accordance with the District Investment Policy Number 27 adopted by the Board of Directors on January 19, 2000. The market value information provided by Interactive Data Corporation. The investments provide sufficient liquidity to meet the cash flow requirements of the District for the next six months of expenditures.

Joseph Beachem, Chief Financial Officer



DISTRICT INVESTMENT POLICY

Policy # 27

September 5, 2007



POLICY REVIEW

- **Purpose:**
 - Annual Review
 - Delegation of Investment Authority
- **Analysis:** No changes in policy since last year (09-06-06)



INVESTMENT POLICY GUIDELINES

A. California Government Code:

- Sections 53600 through 53692

B. Investment Policy Certification:

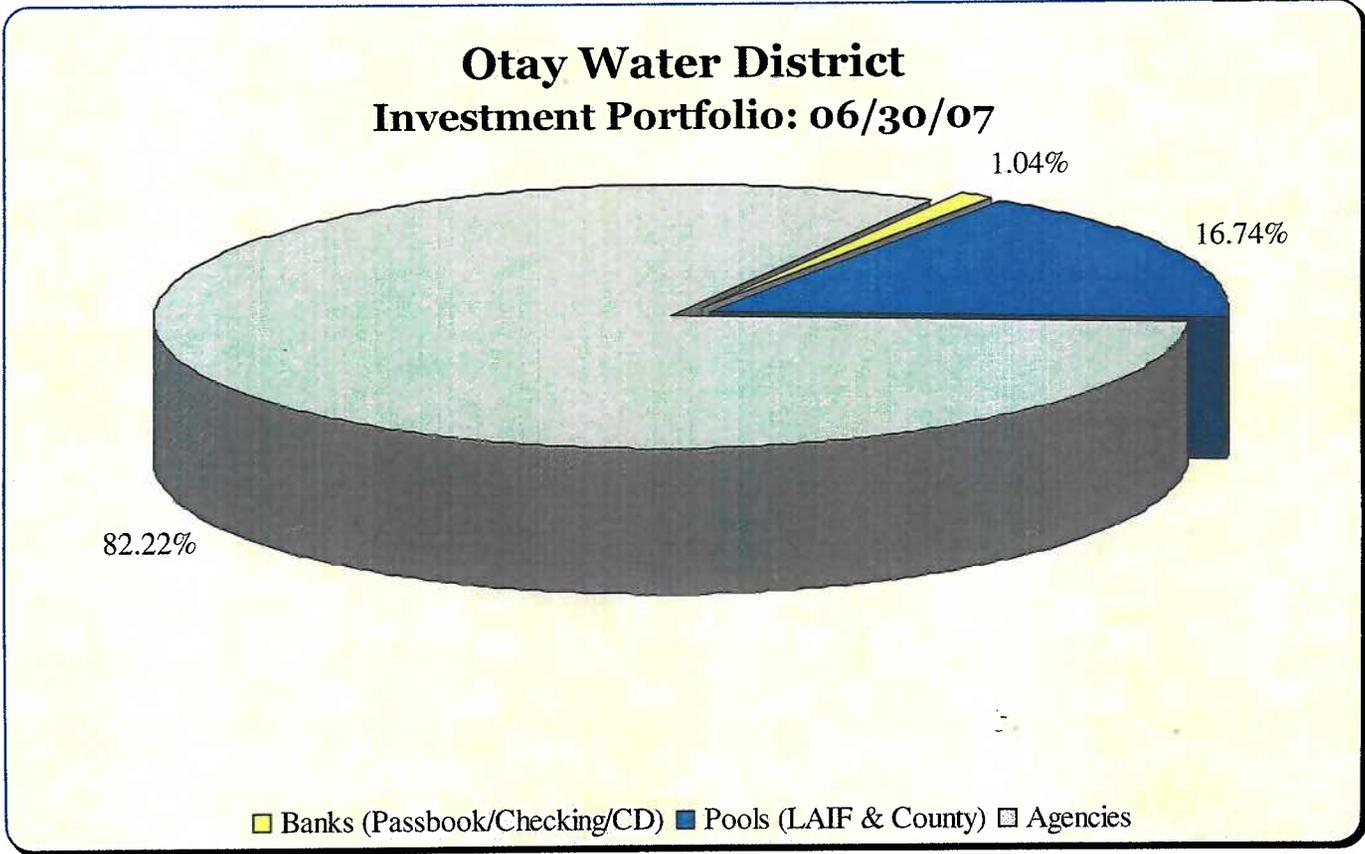
- Association of Public Treasurers of the United States & Canada (APT US&C)



INVESTMENT PORTFOLIO: 6/30/07

	<u>\$('000s)</u>	<u>Auth \$ / %</u>	<u>Actual %</u>
➤ LAIF (State of California)	\$18,014	\$40 Mil	16.64%
➤ Govt. Agency Bonds	\$89,000	100%	82.22%
➤ Bank Deposits & CDs	\$ 1,128	15%	1.04%
➤ San Diego County Pool	\$ 0.106	100%	0.10%

INVESTMENT PORTFOLIO: 6/30/07





INVESTMENT PERFORMANCE

- **STRATEGIC PERFORMANCE MEASURE:**

“100% OF LAIF OR BETTER”

- **OTAY: 5.32%**

- **LAIF: 5.25%**



REQUESTED BOARD ACTION

Re-delegate authority for all investment related activities to the Chief Financial Officer (CFO), in accordance with Government Code Section 53607.



AGENDA ITEM 5

STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	September 5, 2007
SUBMITTED BY:	Geoffrey Stevens, Chief Information Technology and Strategic Planning	W.O./G.F. NO:	DIV. NO.
APPROVED BY: (Chief)			
APPROVED BY: (Asst. GM):	German Alvarez, Assistant General Manager, Administration and Finance		
SUBJECT:	FY 2007 Strategic Plan and Performance Measures Report		

GENERAL MANAGER'S RECOMMENDATION:

No recommendation. This is an informational item only.

COMMITTEE ACTION: _____

See Attachment A.

PURPOSE:

To provide a fiscal year-end report on the District's Strategic Performance Plan.

ANALYSIS:

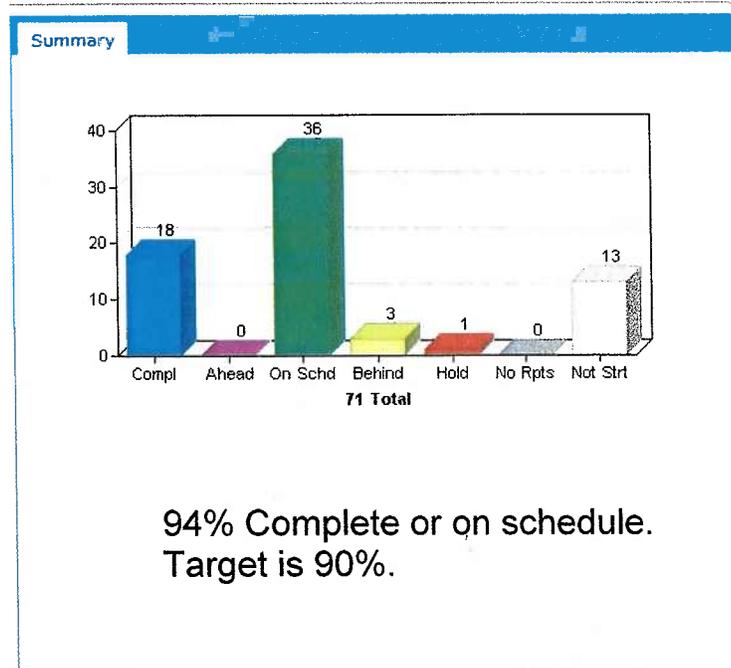
The District is two thirds of the way through the Strategic Plan for FY 2006 to FY 2008. Overall, results are generally positive with the District achieving its high level targets for both strategic plan objectives (90% complete or on track) and performance measures (75% on target). These objectives and measures can be broken down from various perspectives. This information is also available electronically on the Board Extranet. Looking at these results in more detail:

Strategic Plan Objectives- Changing to Meet Future Needs

Strategic plan objectives are designed to ensure we are making the appropriate high-level changes necessary to move the agency in the planned direction to meet new challenges and opportunities. Overall performance of strategic plan objectives is positive with 54 of 57 objectives (94%) on track. Thirteen new items will commence in FY08 and one item is on hold and are thus excluded from the calculation.

FY07 Strategic Plan Objectives

Objectives: All Scorecard Areas

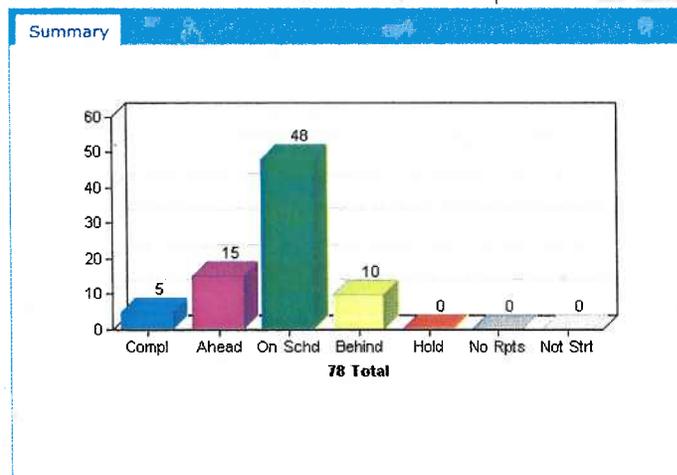


Performance Measures - Monitoring Day-To-Day Performance

Performance measures are designed to track the day-to-day performance of the District. Sometimes referred to as a "dash board", these items attempt to measure the effectiveness and efficiency of daily operations. The overall goal is that 75% of these measures be rated "on target". District results in this area are also positive with 87% of items achieving the desired level or better.

FY 07 Performance Measures

Measures: All Scorecard Areas



*68/78 Measures on or ahead of schedule (87%).
Target is 75%.*

Balanced Scorecard - External View

The Balanced Scorecard methodology is designed to ensure that a company is performing consistently on a wide range of measures necessary to ensure both short-term and long-term improvements. From this perspective the results are also positive. In seven of the eight categories the District is on or ahead of schedule or target. In the one area where we are behind (Financial Perspective - Objectives) is due to detailed financial analysis of overhead and financial controls that is taking slightly longer than expected. These items are projected to be completed in early FY08.

Balanced Scorecard Perspective

Balanced Scorecard

FY 2007 Qtr 4 All Departments

FY 2007 • Qtr 4 • All Departments

Customer	Finance	Learning and Growth	Business Processes
■ Objectives ■ Measures			

Green = meets or exceeds/ Red = does not meet

Departmental Perspective - Internal View of Performance

The departmental perspective, that is breaking down performance objectives and measures by the responsible internal departments, is also positive. The only items not on target are the detailed financial analysis mentioned above and as noted these will be completed in FY08.

Departmental Perspective

Department View

FY 2007 Qtr 4 All Scorecard Areas Go

FY 2007 • Qtr 4 • All Scorecard Areas

Departments	
1-Administrative Services	■ Objectives ■ Measures
2-Engineering & Planning	■ Objectives ■ Measures
3-Finance	■ Objectives ■ Measures
4-Information Technology	■ Objectives ■ Measures
5-Operations	■ Objectives ■ Measures

Green = meets or exceeds/ Red = does not meet

Next Steps

The District will be completing the FY06-FY08 plan at the end of this fiscal year. Beginning in the fall the District's entire management team will be involved in writing the FY09-FY11 Strategic Plan that will build on current efforts but expand to identify changes necessary to meet future challenges.

FISCAL IMPACT: _____

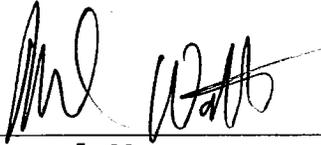
None at this time.

STRATEGIC GOAL:

Strategic Plan and Performance Measure reporting is a critical element in providing performance reporting to the Board and staff.

LEGAL IMPACT: _____

None



General Manager

Attachments:

- Strategic Plan Objectives Report
- Performance Measures Report
- Strat Plan PowerPoint Presentation



ATTACHMENT A

SUBJECT/PROJECT:	FY 2007 Strategic Plan and Performance Measures Report
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COMMITTEE ACTION:

The Administration and Finance Committees and the Engineering and Operations Committee met in August and reviewed this item. Based upon this discussion the Committees recommend that the Board receive that attached information.

NOTE:

The "Committee Action" is written in anticipation of the Committee moving the item forward for board approval. This report will be sent to the Board as a committee approved item, or modified to reflect any discussion or changes as directed from the committee prior to presentation to the full board.

See CD for Strategic Plan Attachments:

- **Strategic Plan Measures**
- **Strategic Plan Objectives**

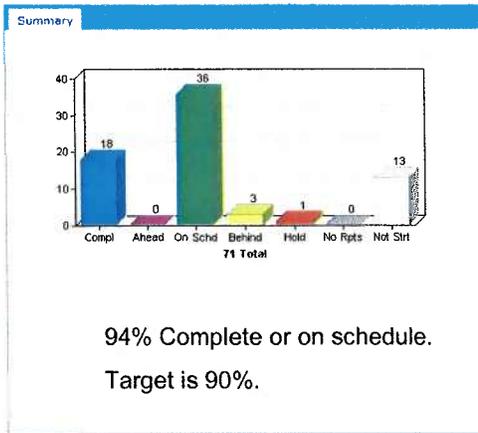
Year End Report Strategic Performance Plan

September 2007

Geoff Stevens

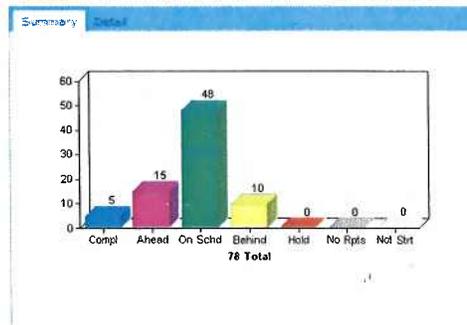
FY07 Strategic Plan Objectives

Objectives: All Scorecard Areas



FY 07 Performance Measures

Measures: All Scorecard Areas



68/78 Measures on or ahead of schedule (87%).

Target is 75%.

Balanced Scorecard Perspective

Balanced Scorecard

FY 2007 Qtr 4 All Departments

FY 2007 • Qtr 4 • All Departments

Customer Finance Learning and Growth Business Processes
Objectives Measures Objectives Measures Objectives Measures Objectives Measures

Green = meets or exceeds/ Red = does not meet

Departmental Perspective

Department View FY 2007 Qtr 4 All Scorecard Areas

FY 2007 • Qtr 4 • All Scorecard Areas

Departments	Objectives	Measures
1-Administrative Services	Objectives	Measures
2-Engineering & Planning	Objectives	Measures
3-Finance	Objectives	Measures
4-Information Technology	Objectives	Measures
5-Operations	Objectives	Measures

Next Steps

- Addition of Process Improvement and Innovation Goals For FY08
- Strategic Planning Workshop to Draft FY09-FY11 Plan
 - Participatory Workshop Involving Entire Management Team
 - Target to Produce New Plan by January 2008
 - Plan will be presented to Board March 2008



AGENDA ITEM 6

STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	September 5, 2007
SUBMITTED BY:	Mark Watton, General Manager	W.O./G.F. NO:	DIV. NO. All
APPROVED BY:			
SUBJECT:	Adopt Resolution No. 4106 to Elect Three Representatives to Special District Risk Management Association's Board of Directors		

GENERAL MANAGER'S RECOMMENDATION:

That the Board consider casting votes to elect three representatives to the Special District Risk Management Association's (SDRMA) Board of Directors by adopting Resolution No. 4106.

PURPOSE:

To present for the board's consideration the ballot to elect three representatives to the Special District Risk Management Association (SDRMA) Board of Directors.

COMMITTEE ACTION: _____

Please see Attachment A.

ANALYSIS:

SDRMA is holding an election to fill three seats on its Board of Directors. Staff has reviewed each candidate's background, experience and expertise, and in an effort to provide a good balance of representation (based on agencies represented) on SDRMA's board, staff is recommending that the following be considered for election to their board:

Mr. John Woolley, Incumbent
Commissioner, Humboldt Waste Management Authority

Ms. Jean Bracy
Director of Administrative Services, Mojave Desert Air
Quality Management District

Mr. Ed Gray
Board Member, Chino Valley Independent Fire District

Mr. Robert Topolovac
Board Member, Olivenhain Municipal Water District

Mr. Harold Gano of Olivenhain MWD, who currently serves on the board, is not seeking re-election. Olivenhain MWD has nominated Mr. Robert Topolovac in his place.

The ballot requests that the District select three of the candidates when placing its vote. Attached are the candidates' Statement of Qualifications and letters received from several of the candidates requesting the District's support of their candidacy.

The ballot must be mailed and received by SDRMA by 5:00 p.m. on Friday, September 14, 2007.

FISCAL IMPACT: _____

None.

STRATEGIC GOAL:

Participating would support the strategic goal of maintaining effective communications with other cities, special districts, State and Federal governments, community organizations and Mexico.

LEGAL IMPACT: _____

None.



General Manager

RESOLUTION NO. 4106

**A RESOLUTION OF THE GOVERNING BODY OF THE
OTAY WATER DISTRICT
FOR THE ELECTION OF DIRECTORS TO THE SPECIAL DISTRICT
RISK MANAGEMENT AUTHORITY BOARD OF DIRECTORS**

WHEREAS, Special District Risk Management Authority (SDRMA) is a Joint Powers Authority formed under California Government Code Section 6500 et seq., for the purpose of providing risk management and risk financing for California special districts and other local government agencies; and

WHEREAS, SDRMA's Fifth Amended and Restated Joint Powers Agreement specifies SDRMA shall be governed by a seven member Board of Directors nominated and elected from the members who have executed the current operative agreement and are participating in a joint protection program; and

WHEREAS, SDRMA's Fifth Amended and Restated Joint Powers Agreement Article 7 - Board of Directors specifies that the procedures for director elections shall be established by SDRMA's Board of Directors; and

WHEREAS, SDRMA's Board of Directors approved Policy No. 2005-02 Establishing Guidelines for Director Elections specifies director qualifications, terms of office and election requirements; and

WHEREAS, Policy No. 2005-02 specifies that member agencies desiring to participate in the balloting and election of candidates to serve on SDRMA's Board of Directors must be made by resolution adopted by the member agency's governing body.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Otay Water District selects the following candidates to serve as Directors on the SDRMA Board of Directors:

(continued)

**OFFICIAL 2007 ELECTION BALLOT
SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY
BOARD OF DIRECTORS**

VOTE FOR ONLY THREE (3) CANDIDATES

Mark each selection directly onto the ballot, voting for no more than three (3) candidates. Each candidate may receive only one (1) vote per ballot. A ballot received with more than three (3) candidates selected will be considered invalid and not counted. All ballots must be sealed and returned by mail or hand delivery in the enclosed self-addressed, stamped envelope to SDRMA on or before 5:00 p.m., Friday, September 14, 2007. Faxes or electronic transmissions are NOT acceptable.

- VINCENT C. FERRANTE**
Commissioner, Moss Landing Harbor District

- ANTONIO "TONY" SEDANO**
Board Member, Local Agency Formation Commission of San Bernardino County

- ROBERT F. TOPOLOVAC**
Board Member, Olivenhain Municipal Water District

- ED GRAY**
Board Member, Chino Valley Independent Fire District

- HENRY MILLER**
Trustee, Temecula Public Cemetery District

- JERRY M. LEDBETTER**
Safety and Health Officer, Alameda County Water District

- JOHN WOOLLEY (INCUMBENT)**
Board Member, Humboldt Waste Management Authority

- JEAN BRACY**
Director of Administrative Services, Mojave Desert Air Quality Management District

- WILLIAM R. MILLER (INCUMBENT)**
General Manager, North of the River Municipal Water District

ADOPTED this _____ day of _____, 2007 by the _____ following roll call votes listed by name:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

APPROVED:

ATTEST:



ELECTION INSTRUCTIONS FOR SDRMA'S BOARD OF DIRECTORS

Notification of nominations for three (3) seats on the Special District Risk Management Authority's (SDRMA's) Board of Directors was mailed to the membership in April 2007. Nominations were received for nine (9) candidates by the July 6, 2007 filing deadline.

SDRMA's Election Committee reviewed and confirmed that all nine (9) candidates' met the qualification requirements and submitted nomination documents in accordance with SDRMA's Policy No. 2005-02 Establishing Guidelines for Director Elections.

Enclosed is the Official Election Resolution Ballot along with a Statement of Qualifications as submitted by each candidate. Election instructions are as follows:

1. The enclosed combined Official Election Resolution and Ballot must be used to ensure the integrity of the balloting process.
2. After selecting up to three (3) candidates, your agency's governing body must approve the enclosed Official Election Resolution Ballot.
3. **Resolution ballots containing more than three (3) candidate selections will be considered invalid and not counted.**
4. Signed resolution ballots MUST be sealed and returned **by mail or hand delivery to SDRMA's office on or before 5:00 p.m. on Friday, September 14, 2007.** A self-addressed, stamped envelope is enclosed to return the Election Resolution Ballot:

Special District Risk Management Authority
Election Committee
1112 "I" Street, Suite 300
Sacramento, California 95814

5. The four-year terms for newly elected Directors will begin on January 1, 2008 and terminate on December 31, 2011.
6. Important balloting and election dates are:

September 14, 2007 – Deadline for members to return completed ballots

September 17, 2007 – Ballots are opened and counted

September 18-21, 2007 - Election results are announced and candidates notified

October 3, 2007 – Newly elected Directors are introduced at the SDRMA Annual Meeting/Breakfast to be held in Monterey at the CSDA Annual Conference

January 23, 2008 – Newly elected Directors are seated and Board officer elections are held

Please do not hesitate to call SDRMA's Chief Executive Officer Jim Towns toll-free at 800.537.7790 if you have any questions regarding the election and balloting process.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement Of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates. No statements are endorsed by SDRMA.

**Nominee/Candidate: William R. Miller, General Manager
District/Agency: The North Of The River Municipal Water District
Work Address: 4000 Rio Del Norte Street
Bakersfield, California 93308-1024
Work Phone: 661.393.5411
Home Phone: 661.822.6059**

Why do you want to serve on the SDRMA Board Of Directors?

SDRMA serves several important functions for its member districts. Claim prevention is one of them. As a past member of the Board of the now SDRMA consolidated Special District Workers Compensation Authority, I was able to assist in the formation of many of the policies now in use by SDRMA. One of these policy areas is safety. The prevention of accidents and injuries is very important to me. I want to continue to assist in developing programs, which in a cost effective manner, encourage the improvement of the safety environment of our member districts.

What Board or committee experience do you have that would help you to be an effective Board Member with SDRMA or any other organization?

Past Board Member and President of the Special District Workers Compensation Authority

Board Member (18 Yrs) and Past President (3 Yrs) California Special Districts Association

Current Board President, Tehachapi Resource Conservation District

Current Commissioner, Kern County LAFCO

**Special District Risk Management Authority
Board Of Directors
Candidate's Statement Of Qualifications**

What special skills, talents or experience (including volunteer experience) do you have?

12+Yrs as a Special District Board Member

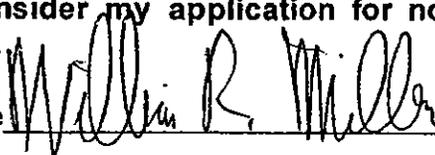
26 Yrs as a Special District General Manager

General Comments and/or Statements

In addition to SDRMA's several insurance lines offered, it also provides educational and support services designed to better enable the member district to deal with claims and potential claims, and more importantly, prevent claims and injuries. One of my main thrusts as an SDRMA Board Member will be to continue to support and help develop programs and services that will help member districts reduce or eliminate claims. Whilst it is one of my continuing goals to have the best coverage possible for the district and its employees, my idealistic goal is to make the use of this coverage almost unnecessary. My other interest in serving on the SDRMA Board is its business side. Yes, SDRMA is a Joint Powers Authority; but in reality it is also a business, and needs to be run that way, as it is now. Not in the sense of making profits, but in the sense of holding down costs as much as one can, whilst still maintaining standards of excellence. As the then President of the Special District Workers Compensation Authority, I was instrumental in helping to achieve the recent merging of that program with SDRMA, thereby saving both pool's members thousands of dollars in duplicative administrative costs. As a member of the SDRMA Board, I would continue to look for ways to provide cost-effective service to its member districts. I ask for your vote. Thank you.

I certify that I am a Board Member or a full-time Management employee for the North of the River Municipal Water District, from which I have been nominated. I further certify that I am willing to serve as a Director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature



Date: May 16, 2007

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates. No statements are endorsed by SDRMA.

Nominee/Candidate Jean Bracy
District/Agency Mojave Desert Air Quality Management District
Work Address 14306 Park Avenue, Victorville, CA 92392-2310
Work Phone (760) 245-1661 Home Phone (760) 946-1882

Why do you want to serve on the SDRMA Board of Directors?

I believe I can complement the current board composition with a representative perspective from the regulatory community. The regulatory community has specific risk issues that vary among agencies whose primary mission is delivery of important community services. For nearly 20 years, I've worked for public agencies. My approach to organizational management is drawn from a wide variety of experience. My career tasks have included designing the framework for agencies to conduct business in a manner best suited to serve the needs of their respective communities. Each adjustment to an organization's "framework" involves risk that must be measured and managed. I've worked closely with SDRMA for several years, and I am attracted to its aggressive and positive mission. I want to contribute my experience to SDRMA's overall function to further strengthen and enhance the lines of services provided by SDRMA.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization)

As the Director of Administrative Services for the Mojave Desert Air Quality Management District, I am the staff representative to the Governing Board Budget and Personnel Committees. I am a member of and have chaired the California Air Pollution Control Officers Association (CAPCOA) statewide committees for Fiscal and Human Resource officers. I represent the District on the Mobile Source Emissions Reduction Committee evaluating proposed projects for grant awards. I organized and currently chair the Alternate Fuel Task Force for the Mojave Desert air basin; I represent the District in the Antelope Valley Clean Cities Coalition. While employed with the City of Victorville, I served as the City representative to the Technical Advisory Committee for the Victor Valley Transit Authority and as the City representative and officer on the Executive Committee of the Regional Economic Development Authority. I volunteered four years on the Board of Directors of the Victor Valley Federal Credit Union. For six years, I worked as an adjunct professor at Victor Valley Community College teaching Public Works Administration. I have worked on the statewide Resolutions Committee for the California Baptist Convention and served as the regional representative for developing statewide women's programs. I am actively involved in a local community service organization and for many years in that capacity have been involved with a wide range of experiences in designing organizational growth, strengthening the core structure, long term and vision planning, development of staff and volunteers, and resource and program management.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

What special skills, talents, or experience (including volunteer experience) do you have?

As a professional and as a volunteer, I have a wide range of experiences with organizational structures, long term and vision planning, development of staff and volunteers, and resource and program management. My experience of leading organizational activities and implementing change for growth includes bringing together intergenerational and multicultural groups to achieve common goals. I am an effective manager with expertise in efficient and productive management implementing process improvements in finance, human resources, risk management, and a wide variety of related administrative and organizational functions. I have led highly skilled teams to support the achievement of overall agency goals and objectives.

General Comments / Statements

I believe in SDRMA's stated mission. My agency is a strong supporter of the risk pool concept and particularly SDRMA. From our recent claims experience I presented the topic, "The Good, The Bad, The Ugly. Leadership: A Management Case Study," at the CSDA Annual Conference in September 2006, where I was able to demonstrate our agency's positive experience with SDRMA's expert management of our claims.

I am attracted to the passion and energy expressed by SDRMA staff and Board in their aggressive and confident approach to the mission of SDRMA. I want to contribute to SDRMA's objective and its future.

I certify that I am a Board member or a full-time management employee for the agency from which I have been nominated. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature Jan Bracey Date May 15, 2007

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates. No statements are endorsed by SDRMA.

Nominee/Candidate: John Woolley
District/Agency: Humboldt Waste Management Authority
Work Address: 825 5th Street, Room #111, Eureka, CA 95501
Work Phone: 707-476-2393 Home Phone: 707-443-6889

Why do you want to serve on the SDRMA Board of Directors?

For many years now I have enjoyed my association with SDRMA, both from marketing its services to various Districts throughout our area to serving on the Board. We have noted a very positive growth due to: offering worker's compensation coverage, the actuarial confidence level in our programs has risen to better protect the pool and its assets, and now we are able to offer a competitive health package that doesn't impact the pool's resources. The SDRMA staff and Board work well together, making us feel more confident for the future of SDRMA.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization)

I serve as a Board Member on the Humboldt Waste Management Authority, as well as serving as a Humboldt County Supervisor, both since 1997. I have been able to assist with communication with other affiliated risk management organizations, which furthers our ability to seek the best coverage we can afford and serves to help keep the Board and staff aware of the overall market. I consider it a privilege to continue making SDRMA a responsive, cost effective risk management organization.

My position as county supervisor requires me to serve on various boards and commissions. Several are SDRMA members, i.e. Redwood Region Economic Development Commission, North Coast Unified Air Quality District, Redwood Coast Energy Authority, and of course, my nominating body, Humboldt Waste Management Authority. These and other organizations require an understanding of the public governing rules and regulations and knowledge of the specific types of risk management each has.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

What special skills, talents, or experience (including volunteer experience) do you have?

My public service experience includes many common traits most could identify as essential to the position held. A proven record of being able to make sound fiscal decisions, establish an effective policy and long range vision, budget oversight, making appropriate decisions that are in the member's best interest, and representing the entity in public gatherings; all are part of the skill set required to serve on the SDRMA Board. Risk management services also require the ability to track unique and complicated matters specific to risk analysis, rating evaluation, and other related matters. I have had to practice these and other related skills in my current position, as well my previous service on the SDRMA Board. I enjoy my service on the SDRMA Board because of the staff and board commitment and in the achievements we have combined to actualize.

General Comments/Statements

The Special District Risk Management Authority innovations and offerings have continually benefited each member entity through expanding coverages, yet charging fair and competitive rates. While the greater insurance market costs to its clients can vary significantly in their offerings and annual rates; SDRMA is able to cost out its risk management services with the primary focus being to stabilize rates and provide quality service.

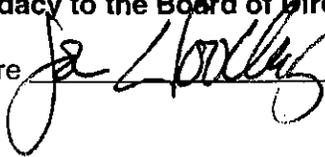
The Board of Directors comes from the SDRMA membership, and thus the Board wants to see the services equitably and effectively provided. The team charged to make sure good quality products are provided is comprised of both the Board and staff working together for that common goal. All Board members should approach their candidacy with this in mind: be respectful of the past and current accomplishments and continue to focus on providing the best cost effective service available for each member.

The workers' compensation merger has definitely help create strong SDRMA growth. While the growth helps strengthen the pool, the challenge will be to ensure the services do not diminish. The Board will need to evaluate carefully the extent of change required to continue to provide the quality of service SDRMA members have come to expect.

I am fortunate to have the interest and time to commit to SDRMA. My current position has expanded my scope and representation to cover several SDRMA member entities, all of which has broadened my understanding and appreciation for SDRMA risk management services. I would appreciate your support and vote to continue my work on the Board of Directors. Thank you.

I certify that I am a Board member or a full-time management employee for the agency from which I have been nominated. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature



Date

5-2-07

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates. No statements are endorsed by SDRMA.

Nominee/Candidate Jerry M. Ledbetter
District/Agency Alameda County Water District
Work Address 43885 S. Grimmer Blvd., Fremont, CA 94538
Work Phone (510) 668-4212 Home Phone (925) 454-0557

Why do you want to serve on the SDRMA Board of Directors?

I wish to serve on the SDRMA Board of Directors because I feel that I could be invaluable in providing an end user perspective. I also understand the challenges that many smaller districts have when it comes to managing workers' compensation and risk management programs and costs with limited resources and personnel. SDRMA's mission to provide renewable, efficiently priced risk financing and risk management services is not only an objective in today's litigious society, but a necessity. Additionally, my background and experience gives me an appreciation of the importance of risk management services and programs, especially for many of us smaller agencies who do not have the expertise in-house or the frequency of claims to feel proficient.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization)

I served on the Executive Committee for the San Francisco Chapter of the American Society Safety Engineers (ASSE) in various positions of Vice President of Programs, Vice President of Membership, President-Elect, and Chapter President. Additionally, I served 2 years as Delegate for ASSE National - Region 1 dealing with legislative affairs. Member of the Air Issues and Regulations (AIR) Committee of the Bay Area Clean Water Agencies and the Alameda County Office of Emergency Services Public Agency Group representing a publicly owed treated water (POTW) agency.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

What special skills, talents, or experience (including volunteer experience) do you have?

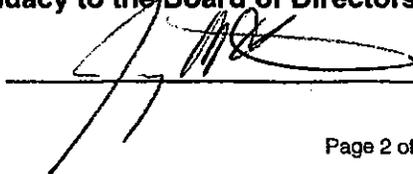
I have worked in the safety profession since 1992 after graduating from CSU, Chico with a Bachelors in Industrial Technology with Emphasis in Industrial Safety Management. Earned the designations of Occupational Health and Safety Technologist (OHST) and Certified Safety Professional (CSP) while working for various water and wastewater special districts, universities, and a DOE research laboratory. Was awarded as the 1997-1998 Safety Professional of the Year by the San Francisco Chapter of the American Society of Safety Engineers.

Currently, I am responsible for workers' compensation claims management; workplace safety management/loss prevention; DOT and transportation safety; occupational health and medical surveillance; and safety education and training. Was awarded the McMurchie Excellence in Safety Award for ACWD's Workers' Compensation Program for Large Members in 2006.

General Comments / Statements

I certify that I am a Board member or a full-time management employee for the agency from which I have been nominated. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature



Date

6-27-07

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates. No statements are endorsed by SDRMA.

Nominee/Candidate HENRY MILLER
District/Agency TEMECULLA PUBLIC CEMETERY DISTRICT
Work Address 41911 "C" STREET TEMECULLA CA 92592
Work Phone 951-694-6450 Home Phone 951-695-0933

Why do you want to serve on the SDRMA Board of Directors?

IT IS MY MISSION TO BE A SERVANT OF GOD. TO DO MY PART TO FULFILL HIS ULTIMATE PLAN AND TO UPHOLD THE OLD TRADITION OF GOOD MORALS, SOUND ETHICS AND STRONG FAMILY VALUES. TO SEEK NEW OPPORTUNITIES FOR MY FAMILY, MY NEIGHBORS, AND MY COMMUNITY.

I BELIEVE THAT THE BEST WAY TO ACHIEVE THIS IS TO INCREASE RISK AWARENESS THROUGH A SOUND EDUCATIONAL PROGRAMS AND TO INSURE THAT FAIR AND PROPER LEGISLATION IS INACTED THAT ADDRESSES FUTURE CHALLENGES AND REDUCE LIABILITY COSTS.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization)

COMMISSIONER BSA 1985-1990
CHAIRMAN - SCHOOL SITE COUNCIL 1985-1992 (TRUST)
COMMISSIONER OF PARKS & RECREATION 1992-1995 (T.C.S.D)
COMMISSIONER OF COMMUNITY SERVICES FOR THE CITY OF TEMECULLA 1995-1997
CHAIRMAN OF TEMECULLA COMMUNITY SERVICE DISTRICT 1997-2000
TRUSTEE FOR THE TEMECULLA PUBLIC CEMETERY DISTRICT 2000-PRESENT.
DIRECTOR OF THE MURRIETA REPERTORY THEATRE 2000-2006.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

What special skills, talents, or experience (including volunteer experience) do you have?

COMPLETION OF THE CALIFORNIA SPECIAL DISTRICTS GOVERNANCE ACADEMY 2006.
B.S. IN PUBLIC ADMINISTRATION FROM C.S.U.S.B. W/ MINOR IN LEADERSHIP. 2000.
A.A. IN BUSINESS ADMINISTRATION FROM MT. SAN JACINTO CC. 1991
CERTIFICATE OF LEADERSHIP FROM THE STATE OF CALIFORNIA 1990
VOLUNTEER - RIVERSIDE CO. PARKS DEPT. 1972-1986

General Comments / Statements

AS A NATIVE CALIFORNIAN, I FEEL THAT IT WOULD BE A GREAT HONOR TO SERVE THE CITIZENS OF THIS PROFOUND STATE AND OFFER MY COMMITMENT TO THE BOARD OF DIRECTORS OF THE S.D.R.M.A. PLEASE ACCEPT AND CONSIDER MY STATEMENT OF QUALIFICATIONS FOR THE S.D.R.M.A. BOARD OF DIRECTORS.

I certify that I am a Board member or a full-time management employee for the agency from which I have been nominated. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature Henry Miller Date 5-16-07

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates. No statements are endorsed by SDRMA.

Nominee/Candidate Ed Gray
District/Agency Chino Valley Independent Fire District (Director)
Work Address 2005 Grand Ave. Chino Hills, CA. 91709
Work Phone (909) 920-5260 Home Phone (909) 627-4821

Why do you want to serve on the SDRMA Board of Directors?

Having been a police officer for over 28 years and a member of the Board of Directors of the Chino Valley Independent Fire District since 2004, I believe I possess a broad, balanced knowledge of the risk issues faced by public service organizations. My knowledge, experience and commitment to team problem solving would benefit the SDRMA and its' member organizations. I would bring with me a desire to continue the positive direction of the organization and to be an effective leader.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization)

I have been a member of the Board of Directors of the Chino Valley Independent Fire District since 2004. During my tenure on the board I have served a President and Vice-President, member of the districts Finance, Personnel, Planning and Emergency Medical Services committees. I have been liaison the the City Councils of Chino and Chino Hills, liaison the the San Bernardino County Fourth District Supervisor, member and Chairman of the Chino Valley Public Agencies Committee and member of the Citizens Advisory Committee to the Department of Corrections California Institute for Men in Chino.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

What special skills, talents, or experience (including volunteer experience) do you have?

I have had considerable exposure to the issues of risk to organizations and their members and the importance of finding ways to mitigate these risks.

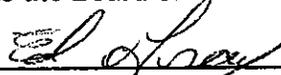
I feel I have the ability to "actively listen" to people to gain understanding, to seek out facts and to make timely decisions.

General Comments / Statements

I feel it is important for people to know something about the "person" they are considering choosing to represent their interests. To try to help people understand who I am, I have attached a brief information sheet about me. I thank you all for considering me for the important position of Director for the SDRMA and can promise that if chosen, I work hard to be an effective member of the organization.

I certify that I am a Board member or a full-time management employee for the agency from which I have been nominated. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature



Date

6-25-07

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates. No statements are endorsed by SDRMA.

Nominee/Candidate Robert F. Topolovac
District/Agency Olivenhain Municipal Water District
Work Address 1966 Olivenhain Road
Work Phone (760) 753-6466 Home Phone (858) 755-4279

Why do you want to serve on the SDRMA Board of Directors?

Your mission to provide renewable, efficiently priced risk financing and risk management services through a financially sound pool while ensuring all services are delivered in a timely, cost-efficient, responsive manner is whole heartedly supported by the Olivenhain Municipal Board of Directors. I wish to continue the partnership formed between our organizations and represent San Diego County on the Board. Risk management is of ever increasing importance and will only become more critical in years to come.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization)

Past President and current Vice-President Board of Directors of the Olivenhain Municipal Water District
Past representative to San Diego County Water Authority Recycled Water Committee
Olivenhain Municipal Water District Personnel Committee
Olivenhain Municipal Water District Safety Committee
Olivenhain Municipal Water District Facilities Committee

What special skills, talents, or experience (including volunteer experience) do you have?

Master degree in Human Relations and School Administration from Ohio University
Assistant Director of Student Affairs and Director of Residence Halls at UCSD
Over 35 years of service as an educator and administrator in both higher and secondary education
Very familiar with government entities and special districts
Recognized by State of California for my contributions to Core technology curriculum development
Volunteer Sheriff with the Encinitas Sheriff's Station

General Comments / Statements

I certify that I am a Board member or a full-time management employee for the agency from which I have been nominated. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature



Date

7/3/07

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates. No statements are endorsed by SDRMA.

Nominee/Candidate ANTONIO "TONY" SEDANO
District/Agency Local Agency Formation Commission for San Bernardino County
Work Address 215 North "D" Street, Suite 204, San Bernardino, CA 92415-0490
Work Phone (909) 383-9900 Home Phone (909) 864-5989

Why do you want to serve on the SDRMA Board of Directors?

As a charter board member of the Special District Insurance Authority (SDIA), the predecessor of SDRMA, starting with 71 members and an initial funding level of \$150,000, I wish to continue my participation in this organization. It is my desire to participate in achieving the continued success of this JPA and the services it provides for the Districts and the taxpayers of the State of California.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization)

Initial member of the Board of Directors of the SDIA, having served as Chair and Vice-Chair of the Board; served 10 years as a member of the Board of Directors of the Big Bear City Community Services District; 1989-91 served as the General Manager of the South San Bernardino County Water District until its merger with the City of San Bernardino; served in the City of San Bernardino Water Department until my retirement in 1997; and have served on LAFCO since 1998 as an Alternate Public Member.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

What special skills, talents, or experience (including volunteer experience) do you have?

I have served as Chairman and Vice-Chairman of the Special District Insurance Authority. I am the past President of the Arrowhead United Way and work with my local Neighborhood Watch Association.

General Comments / Statements

I am most interested in seeking the appointment to the Board of Directors of the Special District Risk Management Authority to continue my public service. I believe that my experience during the formative years of the Special District Insurance Authority and my involvement in almost every level of local government provide a unique background. I currently serve as the Alternate Public Member for the San Bernardino Local Agency Formation Commission which has opted to become a member of SDRMA to seek the most competitive prices for its insurance needs.

I have held the following positions within the Big Bear City Community Services District : Assistant Fire Chief (on-call paid position), member of the Board of Directors (two terms), Citizen Advisory Committee President, Employee Relations Committee, Chair, Public Relations Committee, Chair. I was the General Manager of the South San Bernardino County Water District and was involved in the process resulting in its merger with the City of San Bernardino. I have a broad understanding of the role and relationship of independent special districts serving their communities.

Since I am retired, I have the time available to devote to the activities of the Authority and would be an active participant.

I certify that I am a Board member or a full-time management employee for the agency from which I have been nominated. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature Antonio R. Sedano Date 6-5-2007

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates. No statements are endorsed by SDRMA.

Nominee/Candidate Vincent C. Ferrante
District/Agency Moss Landing Harbor District
Work Address 7881 Sandholdt Road
Work Phone 831.633.5417 Home Phone 831.449.2409

Why do you want to serve on the SDRMA Board of Directors?

I have been involved in Special District fiscal planning and risk management and have an interest and desire to support sound fiscal policies and promote quality risk management services to special districts throughout the state.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization)

I have served as an elected official on the Moss Landing Harbor District (MLHD) Board of Harbor Commissioners since 2003. This requires constant budgeting vigilance and action responsive to constituent needs. I have served as Chair of the MLHD Liveaboard Committee, Vice Chair of the MLHD Budget Committee and Property Improvement Committee. In that capacity I gained in-depth knowledge of rules and regulations governing special districts as well as consensus-building among committee members.

I was appointed to the Monterey County Overall Economic Development Commission by the County Board of Supervisors and serve as Vice Chair of its Grants and Finance Committee. By this appointment, the County Board has demonstrated confidence in my fiscal abilities, experience and insight.

I have also served as a Director on the Central Coast Federal Credit Union Board where I gained knowledge of the needs of the community and small and large businesses, in addition to Federal Banking regulations and reporting. Other committee involvement includes Vice Chair of the Salinas, California Sister City Organization (of which I was named Member of the Year in 2005), Trustee of the Salinas, California Sons of Italy in America Lodge and Chair of the City of Monterey's annual Festa Italia Festival Parade.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

What special skills, talents, or experience (including volunteer experience) do you have?

I have experience and/or training in project management, report preparation, public speaking, strategic planning, budget analysis and preparation, risk management, health benefits and retirement plans. Being on committees and working with others toward common goals requires a willingness to listen and exercise flexibility. My analytical skills are thorough and enable me to make informed decisions.

General Comments / Statements

I have completed the CSDA Special District Governance Academy and have taken courses through the Institute for Local Government. I am confident I will be a diligent and valuable member of the Board.

I will dedicate myself to the vision and goals of the SDRMA and I look forward to the opportunity to be a contributing member serving on this Board.

I certify that I am a Board member or a full-time management employee for the agency from which I have been nominated. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature: _____

Vincent C. Ferrante
Vincent C. Ferrante

Date: July 2, 2007

July 26, 2007

Hello:

I am pleased to take this opportunity to write you in my effort to be re-elected to the SDRMA Board of Directors. September 14 is the date ballots must be received, and since most Districts meet only once a month; it leaves August, for most Districts, the only real time for having the ballot before your Board. Therefore, I am using this to broaden my candidate's statement, to indicate I am open to any questions you may have, and to encourage your Board to vote before the September due date. The 2005 SDRMA election had all 7 seats up for consideration. I was appointed to the 7th seat, a two year term, and now am a candidate for a 4 year seat.

I have enjoyed the last two years, finding the SDRMA policies and programs to be moving forward in a positive sustainable direction. Our annual audits and actuarial reports show SDRMA assets to be strong and well protected. Our confidence level, the term to describe our ability to handle claims, is significantly above the industry norm, i.e. 90% plus. We have created partnerships enabling a greater means to provide services on-line; in fact, we are seen as a leader in developing loss control programs that are in essence the means by which we protect the pool and each member's interest. We have rolled out a health insurance package that promises to get stronger in the coming years. All this is due to a very productive and efficient team of staff and board members working in concert for SDRMA members, remaining committed to providing the highest level of service possible while protecting the pool's assets.

SDRMA is first and foremost a business, and in carrying out its public trust responsibility, it utilizes a business planning tool guiding both staff and the board in its month to month policies. In January 2007 the Board discussed the results of the last 3 year strategic business plan (2004-07), and determined the goals and objectives projected to be accomplished through the next plan period. The strategic business plan, "Vision 2010", was adopted at that meeting. Efforts are underway to include the Plan on the website, until then you can receive a copy by contacting the office.

Thanks again for considering my candidacy. If there are any questions, please feel free to contact me by email: jwoolley@co.humboldt.ca.us or by phone: 707.476.2393.



John Woolley,
SDRMA Board of Director's candidate, nominated by the Humboldt Waste Management Authority



Jean Bracy
Candidate
SDRMA Board of Directors

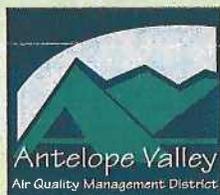
The Mojave Desert and Antelope Valley Air Quality Management Districts support the election of Jean Bracy to the SDRMA Board of Directors.

"Under Jean Bracy's guidance, the Mojave Desert Air Quality Management District's risk management costs have decreased, while the quality of our safety training has increased. Jean is a fiscally sound, responsive manager with a vast knowledge of risk management and SDRMA issues. I highly recommend Jean Bracy for this position."

Bob Leone
Governing Board Chair
Mojave Desert Air Quality Management District
Mayor Pro Tem, Town of Yucca Valley



Mike Dispenza
Governing Board Chair
Antelope Valley Air Quality Management District
Mayor Pro Tem, City of Palmdale



"Jean's 20-plus years in public service and her tenure as Administrative Services Director for a regulatory agency have equipped her with the ideal combination of knowledge and experience needed to serve the SDRMA's membership. In addition to bringing a solid management background to the table, Jean also brings with her integrity, competence and a strong understanding of risk management issues and programs."

RECEIVED

AUG 6 2007

Ballot Deadline is September 14.
Please schedule this election for action by your board.

Rom Sarno

From: vince Ferrante [coachvf@yahoo.com]
Sent: Thursday, July 26, 2007 9:43 PM
To: renee@sanmateorcd.org; rhanger50@huges.net; rharton@mvwd.org; richard@ncuaqmd.org; rmartin@eastvalley.org; rmr@saltoncsd.ca.gov; rnorton@mrwmd.org; robertdwheeler@verizon.net; rpud@sbcglobal.net; rredc@northcoast.com; rrfc@saber.net; rruehlman.lpvcwd@verizon.net; Rom Sarno; rshilling@krcd.org; rsmith@santacruzharbor.org; rsousa@bcaqmd.org; rstclaire@ecoresources.com; rswd@js-net.com; rtrocid@sbcglobal.net; rudquist@bgrn.com; ruthlakecsd@saber.net; ryan.bonea@ca.nacdnet.net; sabrinass@charterinternet.com; safpd@goldrush.com; saganong@npgcable.com; sally@4mta.org; saratogacemeterydistrict@sbcglobal.net; sasdoffice@comcast.net; sccsd@caltel.com; scor-ray@oroville.net; scsd@com-pair.net; scsd4@citlink.net; selliott@saber.net; selmacem@sbcglobal.net; sewerdistrict@aol.com; sfcd@sbcglobal.net; sharmie@hdo.net; shobson@hfh-consultants.com
Subject: Election for SDRMA
Attachments: 3458674128-Vincent C.doc

Hello, I'd like to introduce myself. I am Vince Ferrante and I am running for the Special District Risk Management Authority Board of Directors. I have attached a very short letter with my personal information and qualifications. If you have to time to review it, I would appreciate your vote during your upcoming election.

If you have any questions, please do not hesitate to contact me at the above e-mail address.

Thank you for your time.

Sincerely, Vincent C. Ferrante

Ready for the edge of your seat? [Check out tonight's top picks](#) on Yahoo! TV.



Vincent C. Ferrante

14 Hyannis Circle, Salinas, Ca. 93906 ♦ (831) 449-2409 ♦ coachvf@yahoo.com

Objective

Candidate for Board Director Special District Risk Management Authority (SDRMA)

Profile

Currently serve as an elected official as a Commissioner for the Moss Landing Harbor District since 2003. Ran unopposed in 2006 for a second term. Serve as Treasurer of the Board, Chairperson for the Moss Landing Liveaboard Committee, Vice-Chairperson of the Budget Committee and the Beautification Committee.

Currently appointed to the Monterey County Overall Economic Development Commission as a Commissioner, Vice-Chairperson of the Grants and Finance Committee.

Married, with two children and six grandchildren, all living in California.

Goal

To represent the membership throughout the State of California to the best of my ability.

Skills Summary

- | | |
|----------------------|-----------------------|
| * Project Management | * Budgets |
| * Report Preparation | * Risk Management |
| * Public Speaking | * Health Benefits |
| * Strategic Planning | * Retirement Benefits |

Professional Experience

- Retired after 42 years in retail grocery business
- Meat Department Manager, Albertson's Inc.
- 23 years as High School and Collegiate Basketball Coach
- U.S. Navy 1960-1964

Education

- Ethics Laws and Training- Institute for Local Government
- Special District Governance Seminar Workshops in 2003:
Effective District Leadership
Asset Management and Control

Financial Issues

Special Districts for the 21st Century

Restoring Public Trust

Avoid Brown Act Problems and Legal Issues

Brown Act & Conflict of Interest Laws

- CSDA's Special District Governance Academy:

Module 1: Governance Foundations

Module 2: Setting Direction, Community Leadership

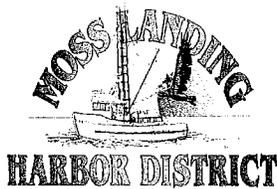
Module 3: Board's Role in Finance & Fiscal Accountability

Module 4: Board's Role in Human Resources

Community Membership

- Central Coast Federal Credit Union, Board Director
- Ichiki-Kushikino-Salinas Sister City Organization- Vice-Chair
Member of the Year 2005
- Sons of Italy of America, Salinas Lodge 2082, Trustee
- Festa Italia Committee Member
- Parade Chair for Festa Italia/Santa Rosalia, Monterey, Ca.
- Native Sons of the Golden West, Member
- Special Olympics of Monterey County, past Basketball Coach

VOTE FOR VINCE FERRANTE FOR DIRECTOR FOR SDRMA



BOARD OF COMMISSIONERS
Russell Jeffries
Margaret Shirrel, Ph.D.
Yohn Gideon
Vincent Ferrante
Frank Gomes, Jr.

7881 SANDHOLDT ROAD
MOSS LANDING, CA 95039

TELEPHONE – 831.633.5417
FACSIMILE – 831.633.4537

General Manager/Harbormaster
Linda G. McIntyre, Esq.

August 9, 2007

Attention: SDRMA Members

Dear Sir or Madam:

On behalf of the Moss Landing Harbor District (MLHD) Board of Harbor Commissioners, I respectfully request your vote for Mr. Vince Ferrante, MLHD Commissioner, for the Special District Risk Management Authority (SDRMA) Board of Directors.

Commissioner Ferrante is well qualified for this position, having served as an elected official on the MLHD Board of Harbor Commissioners since 2003, running unopposed as an incumbent in the last general election. He is currently serving as Chair of the MLHD Liveaboard Committee and Vice Chair of the MLHD Budget and Property Improvement Committees. He was appointed to the Monterey County Overall Economic Development Commission by the County Board of Supervisors and serves as Vice Chair of its Grants and Finance Committee. By this appointment, the Monterey County Board has demonstrated confidence in Commissioner Ferrante's fiscal abilities, experience and insight.

Commissioner Ferrante retired from the retail food industry where he gained in-depth experience in business economics. He is also an active member of the community, serving on many committees and boards including the Central Coast Federal Credit Union Board of Directors, Vice Chair of the Salinas, California Sister City Organization (of which he was named Member of the Year in 2005), Trustee of the Salinas, California Sons of Italy in America Lodge and Chair of the City of Monterey's annual Festa Italia Festival Parade, and has just recently retired from coaching high school basketball.

Commissioner Ferrante's experience in budgeting, project management, report preparation, public speaking, risk management and health benefits and retirement plans, as well as his dedication to special districts makes him an excellent choice to represent local government agencies interests at SDRMA.

The MLHD Board of Harbor Commissioners is proud to support Commissioner Ferrante as a candidate for the SDRMA Board and respectfully requests your consideration and vote for Mr. Vince Ferrante for the SDRMA Board of Directors.

Sincerely,
MOSS LANDING HARBOR DISTRICT

Russ Jeffries, President
MLHD Board of Harbor Commissioners

*CELEBRATING OUR 60TH YEAR OF SERVICE TO
COMMERCIAL FISHING!*

Rom Sarno

From: Teresa Chase [TChase@olivenhain.com]
Sent: Wednesday, August 01, 2007 5:36 PM
Subject: SDRMA Ballots Due 9/14/07 - Robert Topolovac
Attachments: Topolovac_campaign_ltr.pdf

Good evening,
Please review the letter below supporting the nomination of Robert Topolovac for the Special District Risk Management Authority (SDRMA) Board of Directors.
September 14 is the date ballots must be received at SDRMA. Since many districts meet only once a month, August may be the only time to have the ballot before your Board.
Please contact me if I can be of further assistance or to put you in contact with Mr. Topolovac.
Sincerely,

Teresa Chase

Olivenhain M.W.D.
1966 Olivenhain Road
Encinitas, CA 92024
760-632-4641
tchase@olivenhain.com

Make a world of difference, conserve resources.

www.omwd.com ;

Board of Directors

Susan J. Varty, *President*
Robert F. Topolovac, *Vice President*
Mark A. Muir, *Treasurer*
Jacob J. Krauss, *Secretary*
Harold L. Gano, *Director*



General Manager
Kimberly A. Thorne
General Counsel
Wesley Peltzer

1966 Olivenhain Road, Encinitas, California 92024 | Phone (760) 753-6466 | Fax (760) 753-1578 | www.omwd.com

August 1, 2007

Attention: SDRMA Members

Dear Sir or Madam,

On behalf of the Olivenhain Municipal Water District (OMWD) Board of Directors I respectfully request your vote for Robert Topolovac, OMWD's Board Vice President, for the Special District Risk Management Authority (SDRMA) Board of Directors.

OMWD has been actively involved with SDRMA since the San Diego Workers Compensation Authority merged with SDRMA under the tenure of current SDRMA Board member Harold Gano, who will be retiring from SDRMA upon expiration of his term in December 2007. OMWD feels that SDRMA is a valuable and worthy agency that garners its continued support and as such has adopted a resolution of support for Robert Topolovac as a candidate for the SDRMA Board.

Mr. Topolovac, serving as Board Vice President, has been a resident of northern San Diego County since 1965. He holds a Masters Degree in Human Relations and School Administration from Ohio University. Mr. Topolovac retired from a 35-year career in higher and secondary education and currently serves as a Volunteer Sheriff with the Encinitas Sheriff's Station. He is the past President and current Vice President on the Olivenhain Board of Directors and a past representative to the San Diego Recycled Water Committee. Mr. Topolovac currently serves on the OMWD Personnel, Facilities, and Safety Committees and has extensive knowledge in insurance, safety and personnel issues.

Director Gano and the rest of the OMWD Board of Directors adopted a resolution in support of Mr. Robert Topolovac's nomination and fully supports his participation on the SDRMA Board. Mr. Topolovac is a dedicated individual who will continue to serve the interests of special districts and commit the time needed to be a valuable member of the SDRMA Board. Mr. Topolovac plans to continue moving forward in the same positive direction that SDRMA has displayed in the past, exemplified by SDRMA's commitment to providing comprehensive protection in the most cost-effective and sustainable way possible.

The OMWD Board understands the critical nature of risk management and insurance issues and how they relate to local government agencies in our region. The Board knows that Mr. Topolovac will fairly and zealously represent the local agencies' interests at SDRMA. As such, we respectfully request your consideration and vote for Mr. Topolovac for the SDRMA Board of Directors.

Thank you for your consideration,

A handwritten signature in black ink, appearing to read "Susan J. Varty".

Susan J. Varty
President
OMWD Board of Directors



AGENDA ITEM 7

STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	September 5, 2007
SUBMITTED BY:	Mark Watton, General Manager	W.O./G.F. NO:	DIV. NO.
SUBJECT:	Consideration to Nominate District Representatives to Association of California Water Agencies Committees		

GENERAL MANAGER'S RECOMMENDATION:

That the Board consider nominating District representatives to the Association of California Water Agencies' (ACWA) Committees.

COMMITTEE ACTION: _____

Please see Attachment A.

PURPOSE:

To bring to the board's attention that ACWA is seeking nominations for candidates to serve on their committees.

ANALYSIS:

ACWA is requesting nominations from members who are interested in serving on their committees. Committees are an integral part of ACWA's activities and policy development and they are seeking candidates who can commit the time to attend committee meetings and share their expertise. As attendance is important to assure that committees are as effective as possible, its bylaws state that "two consecutive, unexcused absences from an ACWA **limited** committee shall constitute a resignation and a replacement will be named as soon as possible." They also note that those with a record of repeated, excused absences will be reviewed and considered for replacement. The majority of ACWA committees meet between two (2) to five (5) times a year and the State Legislative Committee meets ten (10) to twelve (12) times a year. A copy of ACWA's correspondence is attached which includes a list of committees and their purpose and responsibilities.

Either members of the board or staff can be nominated to serve on the committees. The selection of committee candidates will be made by the newly elected President (to be elected this fall)

and successful candidates will be notified toward the end of the year.

Nominations must be submitted to ACWA by Monday, September 26, 2005.

FISCAL IMPACT: _____

Should the board nominate a representative(s) and the nominee(s) is/are successful in their appointment to a committee, impact to the operating budget would be the travel expenses for the successful nominee(s) to attend ACWA committee meetings.

STRATEGIC GOAL:

The nomination would support the strategic goal of maintaining effective communications with other cities, special districts, State and Federal governments, community organizations and Mexico.

LEGAL IMPACT: _____

None.



General Manager

Attachments:

Attachment A: Committee Action
Correspondence from ACWA



ATTACHMENT A

SUBJECT/PROJECT:	Consideration to Nominate Otay Water District Representatives to Association of California Water Agencies Committees
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COMMITTEE ACTION:

The Finance, Administration and Communications Committee reviewed this item at their meeting held on August 22, 2007 and supported presentation to the full board.

NOTE:

The "Committee Action" is written in anticipation of the Committee moving the item forward for board approval. This report will be sent to the Board as a committee approved item, or modified to reflect any discussion or changes as directed from the committee prior to presentation to the full board.



Association of California Water Agencies

Leadership Advocacy Information Since 1910

CC: Mark W.
Dary C.
Susan C.

MEMORANDUM

AUG 13 2007

August 6, 2007

**TO: MEMBER AGENCY BOARD PRESIDENT'S
MEMBER AGENCY GENERAL MANAGER'S**

FROM: RANDY FIORINI, ACWA PRESIDENT

**SUBJECT: ACWA COMMITTEE APPOINTMENT NOMINEES FOR THE
2008-2009 TERM**

PLEASE RESPOND BY SEPTEMBER 28, 2007

Committees are an integral part of ACWA's activities and policy development. The end of the current committee term is fast approaching and it is time again to request committee nominations from ACWA members. New officers (President/Vice President) will be elected at the fall conference, so it is time to prepare to reconstitute all committees for the 2008-2009 term.

In submitting names for consideration, please do so with the understanding that committees need active, involved individuals able to expend the time and provide their expertise if appointed. **Please keep in mind, that the district is responsible for all costs associated with the participation of their representative on committees.**

An important part in helping committees to be as effective as possible is attendance. ACWA's bylaws state, "Two consecutive, unexcused absences from an ACWA **limited** committee shall constitute a resignation and a replacement will be named as soon as possible." Also, those with a record of repeated, excused absences will be reviewed and considered for replacement.

The following information is enclosed in this packet.

- Current agency committee representation (if you receive a blank report, this indicates your agency has no committee representation)
- Committee attendance records (only for limited committees)
- Summary of ACWA's Committee Purposes and Responsibilities
- Committee consideration form (before you begin, please make extra copies)

Committee Appointments

Page 2

- *Sample* committee consideration form
- Committee Timeline

All correspondence and forms regarding committee appointments must be in the ACWA office no later than **September 28, 2007** to be eligible for consideration. Please contact Kelly Smith at (916) 441-4545 or kellys@acwa.com, if you have any questions concerning the committee appointment process.

We appreciate your timely attention to this matter.

Enclosures

RF:ks



Otay WD

*** No Standing or Regular Committee Participation by Your Agency ***

ACWA COMMUNICATIONS COMMITTEE
2006-2007 Attendance Matrix
Draft

revised 7/31/2007

ATTENDEES	Region	February 16, 2006	5/10/2006	10/4/2006	12/6/2006	3/13/2007	5/8/2007	8/2/2007				
Gary Arant, Valley Center MWD (Chair)	10	X	X	X	E	X	X	X				
Libby Pischel, Marin MWD (Vice Chair)	5	X	X	Resigned from committee								
Lucia Alvelais, Los Angeles DWP	8	X						X				
Karen Arntzen, Contra Costa Water District	5	X	X	X	X	X	Retired from CCWD/resigned from committee					
Darlene Battle, Los Angeles DWP	8	X										
Katharine Auld Brecece, Helix WD	10	X	E		X	X	E	X				
Keith Battle, Fallbrook PUD	10	X	X				X	X				
Beth Beeman, Irvine Ranch WD	10	X	E	E	X	E	X	X				
Bette Boatman, Contra Costa WD	5	X	X	E	X	X	X	X				
John Burgh, Contra Costa WD	5	X	X	E	X	X	X	X				
John Clerici, CirclePoint	5		X	X		X	X					
Mary Lou Cotton, Kennedy/Jenks Consultants	8	X	X	E	X	X	X	X				
Liselle DeGrave, Rancho CA WD	9	E	E	X	X	X	resigned from Rancho/resigned from committee					
Cynthia Davis, Glenn Colusa ID	2		E	X	X	E	E					
Jim Freschi, Contra Costa WD (replaced Karen Arntzen)	5	E	E	E	E	E	X					
Robert Gomperz, Foothill MWD	8	X	X	X	X	E	X	X				
Mike Henry, CA Farm Water Coalition	4	E	X	X	E	X	X	X				
Denis Hernandez, Walnut Valley WD	8	X	X	X		X	X	X				
David Hodgin, Scotts Valley WD	5	X	X	E	Resigned from committee							
Bill Jacoby, San Diego County WA	10	E	X	X	X	E						
Melodie Johnson, Western MWD	9	X	X	X	X	retired from Western/resigned from committee						
Deanne Kloepfer, El Dorado ID	3	X	X	E	E	X	E	X				
Dennis Mahr - Coachella Valley WD	9	X	X	X	X	X	X	X				
Melissa McChesney, Padre Dam MWD	10	X	X	X	X	X	X	X				
Greg Morrison, Elsinore Valley MWD	9	X	X	E	X	E	X	X				

**ACWA COMMUNICATIONS COMMITTEE
2006-2007 Attendance Matrix
Draft**

revised 7/31/2007

ATTENDEES	Region	February 16, 2006									
		5/10/2006	10/4/2006	12/6/2006	3/13/2007	5/8/2007	8/2/2007				
Mark Moss, West Basin MWD	8	E	E		X						
Bob Muir, Metro Water District of Southern Cal.	8	X	X	X	X	E	E	X			
Melanie Nieman, Eastern MWD	9	X	E	X	X	E	X				
Wendy Pinto, Turlock ID	4	E	E	E	E	E	resigned from Turlock/resigned from committee				
Donna Powers, Rancho CA WD	9	X	resigned from the committee								
Gail L. Pringle, Calleguas MWD	8	E	E	E	E	X	E	X			
Lisa Jean Renton, Sonoma County WA	1	X	X	X	X	X	X				
JoLynn Russo-Pereyra, Cucamonga CWD	9	X	E	E	X	X	X	X			
Sue Stephenson, Dublin San Ramon	5	X	X	X	X	E	X	X			
Patricia Tennyson, Katz & Associates, Inc. (sponsored by Rincon del Diablo)	10	X	X	X	X	X	X				
Cristel L. Tufenkjian, Kings River CD	6	X	X	E	X	E	X	X			
Jeanne Varga, Kern County WA	7	X	X	X	X	X	X	X			
Tony Walker, Turlock ID	4		E	Resigned from committee							
Ron Wildermuth, Orange County WD	10	X	X	X	X	X	E				
Tony Winnicker, PUC City and Co. of San Francisco	5	X				E					
Vasken Yardemian, Cresenta Valley WD	8	X	X	X		X	X				
<i>ACWA STAFF</i>											
Jennifer Persike - Staff Liaison	4	X	X	X	X	X	X				
Andy Domek, Staff	4	X									
Cindy Nickles, Staff	4			X							
Tiffany Giammona, Staff	4			X	X		X				
Sara Stephens, Staff	4	X		X							
Charles Anderson, Staff	4	X		X	X						

ACWA COMMUNICATIONS COMMITTEE
2006-2007 Attendance Matrix
Draft

revised 7/31/2007

ATTENDEES		Region	February 16, 2006	5/10/2006	10/4/2006	12/6/2006	3/13/2007	5/8/2007	8/2/2007				
Sheri Van Wert, Staff	4	X	X	X	X	X	X						
Lisa Lien-Mager, Staff	4				X		X						
Jessica Burnor, Staff							X						
<i>INFORMATION ONLY</i>													
Randy Fiorini, Turlock ID													
Glen Peterson, Metro. WD of So. Cal/Las Virgenes		X											
Jerry Gladbach, Castaic Lake WD	8												
Loredana Potter, U.S. Bereau of Reclamation	4												
Margaret Gidding -- CALFED Bay-Delta Program	4												
Jan Gentry - Sacramento Suburban	4	X											
Richard Denton, Contra Costa WD	5												
<i>SUBSTITUTIONS</i>													
Jim McCann -Substituting for Peggy Flynn	5	X		X									
Mary Lynn Carlton - Substituting for Deanne Kloefer				X									
Suzanne Arena, Substituting for Tony Winnicker				X									
Wendy Pinto - Substituting for Tony Walker				X									
Menakshi Ganjoo - Substituting for Peggy Flynn				X	X								
Betst Rhoads - Substituting for Tony Winnicker					X								
Beverly Howard for Deanne Kloefer							X						
<i>NON-COMMITTEE ATTENDEES</i>													
Carl Haglund - Dolphin Group (Phone)				X			X						
Dennis Wolcott - Metro. WD of So. California				X									
Linda Vida, Director - UC Berkeley Water Resources				X									
Center Archives													

FEDERAL AFFAIRS COMMITTEE

Name	1/20/2006	5/10/2006	9/29/2006	12/7/2006	5/10/2007	7/30/2007
Greg Zlotnick, Chair	X	X	X	X	X	X
Dee Zinke, Vice Chair	X	X	X	X	X	X
Ara Azhderian	n/a	n/a	X	X	X	X
Anthony Barkett	X		X	X	X	
Tom Birmingham	X	X	Excused	X	X	
Dave Brenninger	Excused		Excused		X	X
Edward Caldwell	n/a	X	X	X	Excused	X
Richard Cantwell	Excused		Excused	X	X	n/a
Wayne Clark		Excused	X	X	X	
Dennis Cocking	X	X	X	X	X	X
John Coleman		X	X	X	X	Excused
Robert DeLoach	X	X	Excused	X	X	X
Sandy Willard Denn	X		X			
John Fraser		X	X		Excused	X
Duane Frink	X	Excused	X		X	Excused
Harold Gano	X	X	X	X	X	X
Rick Gilmore	X	X	Excused	X	X	X
Melissa Goliti	X	X	X	X	X	
Brent Graham	X		X		X	X
Gene Harris	Excused	X	Excused	X	X	Excused
Ron Jacobsma		X	X	X	X	X
Robert Joe	Excused	X	X	X	X	X
Paul Jones, II	X	X	X	X	X	X
Randy Kanouse						
Cynthia Koehler		X	X	X	X	X
Paul Kelley			Excused	X	X	X
Kurt Ladensack	X	Excused	X	Excused	X	X
Larry Libeu		X	X	X	X	Excused
Shauna Lorance	X	X	Excused	X	X	Excused
Todd Manley	X	X	Excused		X	X
Adrienne Mathews		X	X	X	X	X
Dave Orth		Excused	Excused			
Randy Poole		X	X	X	X	
Steve Robbins	X	Excused	X	X	X	Excused
Ed Royce, Sr.	X	X	X	X	X	X
Neil Schild	X	X	X	X	X	X

FEDERAL AFFAIRS COMMITTEE

Name	1/20/2006	5/10/2006	9/29/2006	12/7/2006	5/10/2007	7/30/2007
Rodger Siems	X	X	X	X	n/a	n/a
Bob Stackhouse	Excused	X	X	X	X	
John Stovall	X		X		X	X
Kim Thorner	X	X	X	X	X	X
David Witter	Excused	X				X
Chip Wulbrandt	X	X	X		X	
Vasken Yardemian	n/a	n/a	n/a	X	X	X

Finance Committee Meeting Attendance Roster
2006-2007 Term

Region	2006-2007 Term						2007-2008 Term				
	21-Feb-2006	30-Mar-2006	11-May-2006	12-Jul-2006	30-Aug-2006	5-Dec-2006	2-Mar-2007	8-May-2007	22-Jun-2007	30-Aug-2007	27-Nov-2007
1	Spencer Bader	via phone	via phone	X	via phone	via phone	X	Unexcused	X	via phone	
1	William Suppa	removed from committee	no longer in region 1								
2	Eric Larrabee	unexcused	X	Roger Sherrill	unexcused	unexcused	X	unexcused	unexcused	via phone	
3	Ane Deister	via phone	X	X	excused	via phone	X	via phone	X	via phone	
3	Joe Parker	via phone	X	X	X	X	X	X	X	X	
4	Charles Rose	X	X	X	X	X	X	X	X	via phone	
4	Dave Peterson	X	X	X	excused	via phone	X	via phone	X	via phone	
5	Katy Foulkes	X	excused	X	via phone	via phone	X	via phone	excused	via phone	
5	Mike Solomon	X	X	X	no longer on the committee						
5	Olga Martin-Steele	unexcused	unexcused	X	via phone	excused	unexcused	unexcused	unexcused	unexcused	
6	Aldo Sansoni	unexcused	via phone	unexcused	X	X	X	X	unexcused	unexcused	
6	Don Mills	via phone	X	unexcused	unexcused	unexcused	unexcused	unexcused	unexcused	unexcused	
7	Mark Gardner	X	excused	X	excused	X	X	X	X	via phone	
7	Sean Geivet	unexcused	unexcused	unexcused	excused	unexcused	unexcused	unexcused	unexcused	unexcused	
8	Don Hauser	via phone	unexcused	X	unexcused	via phone	X	via phone	X	via phone	
8	R.J. Kelly	X	via phone	X	via phone	via phone	unexcused	via phone	unexcused	via phone	
9	Charles Rathbone	via phone	X	X	via phone	via phone	X	via phone	X	via phone	
9	Joe Kuebler	unexcused	X	X	via phone	via phone	X	unexcused	unexcused	excused	
10	Sandra Jacobs	via phone	X	X	X	via phone	X	unexcused	X	via phone	
10	Tom Scaglione	X	excused	X	via phone	X	X	via phone	X	unexcused	

X indicates attended meeting

ACWA 2006-2007 Board Year

INSURANCE AND PERSONNEL COMMITTEE										
	13th or 17th									
<i>date of meeting</i>	3/23/2006	5/11/2006	7/13/2006	8/17/2006	12/7/2006	3/15/2007	5/8/2007	7/ /07	8/16/2007	11/27/2007
<i>location</i>	Sacramento	Conference	????	<i>back-up</i>	Conference	Sacramento	Conference	San Diego	<i>back-up</i>	Conference
Dale Mason - Chair	X	X	X		X	X	X	x		
Rick Gilmore-Vice Chair	X	X	X		X	X	X	x		
Wes Bannister	unexc	X	X		X	exc	X	x		
Sheri Barnett	X	X	X		exc	X	X	x		
Christy Barton	X	X	X		X	X	X	x		
David Bell	X	X	X		X	X	X	x		
Julie Cascia	exc	X	exc		X	X	exc	exc		
Bob Churchill	X	exc	exc		X	X	exc	exc		
Don Cortichiato	X	X	X		X	X	X	x		
Dennis Michum	X	X	exc		X	X	X	x		
Sandy Olson	X	X	X		X	X	X	exc		
Pat O'Neil	X	X	X		X	unexc	X	x		
Gregg Rice	X	X	X		X	X	X	x		
Steve Ruetters	exc	X	X		X	X	X	exc-sub		
Bruce Scherer	X	X	X		X	X	exc	x		
Sanford Smith	X	X	exc		X	X	X	unexc		
Tina Stewart	X	X	X		X	X	exc-sub	x		
Tamara Wickland	X	X	X		X	X		x		

2006 STATE LEGISLATIVE COMMITTEE MEETINGS

1/13/2006 2/10/2006 3/3/2006 3/24/2006 4/24/2006 5/19/2006 6/9/2006 6/30/2006 7/21/2006 8/18/2006

MEMBER

MEMBER	1/13/2006	2/10/2006	3/3/2006	3/24/2006	4/24/2006	5/19/2006	6/9/2006	6/30/2006	7/21/2006	8/18/2006
H. Jess Senecal, Chair	P	P	EX	P	P	P	EX	P	P	P
Paul Bartkiewicz, Vice Chair	P	P	P	P	P	P	P	P	P	P
Anderson, Tim	P	P	ALT	P	ALT	P	P	P	P	P
Beth Beeman	EX	P	P	EX	P	P	P	P	P	P
Bostad, Dennis	P	P	P	P	P	P	P	P	P	P
Brady, Brian Dr.	P	P	P	P	AB	P	P	Ex	P	P
Casey, R. Mary	P	ALT	P	P	P	P	P	AB	ALT	ALT
Cecil, Don	AB	P	P	P	P	P	P	P	P	EX
Cocking, Dennis	P	EX	AB	P	P	P	P	P	AB	P
Cole, Kathy.	P	P	P	P	P	P	P	P	ALT	P
Conant, Ernest A.	P	P	P	P	P	P	P	P	P	P
Farell, Glenn	P	P	P	P	AB	AB	P	P	P	P
Ferris, Miles	P	AB	P	P	P	P	P	AB	P	P
Friesen, Patricia	P	P	P	P	P	P	P	P	P	P
Ganulin, James	P	P	P	EX	EX	P	EX	P	ALT	P
Gilmore, Rick	P	AB	P	P	EX	P	P	P	P	P
Hardesty, Mike	P	P	P	EX	P	P	P	P	P	P
Jensen, Douglas B.	P	ALT	P	P	AB	P	P	EX	P	P
Kanouse, Randy	P	P	P	P	P	P	P	P	P	P
Lewinger, Keith	P	P	P	P	P	P	P	P	P	P
Lowenthal, Suja	P	P	EX	ALT	ALT	ALT	ALT	P	ALT	ALT
Luckey, Brad	ALT	P	ALT	P	EX	P	P	P	ALT	P
Morrison, Greg	P	P	P	P	P	P	P	P	EX	P
Nees, Robert	P	P	P	P	P	P	P	P	P	EX
Nordstrom, Michael N.	P	P	P	EX	EX	P	P	ALT	P	P
O'Brien, M. Kevin	P	P	P	P	P	P	P	P	P	P
Sansoni Aldo	P	AB	AB	P	AB	P	P	P	AB	P
Schafer, R.L.	EX	P	ALT	P	ALT	ALT	EX	P	ALT	ALT
Schatz, J. John	EX	P	P	P	AB	P	P	EX	P	P
Sexton, Michael	P	P	P	P	P	P	P	P	EX	P
Shoaf, Gerald D.	P	P	P	P	P	P	P	P	P	P
Simoni, Ralph	P	P	P	AB	P	AB	P	P	ALT	AB

2006 STATE LEGISLATIVE COMMITTEE MEETINGS

MEMBER	1/13/2006	2/10/2006	3/3/2006	3/24/2006	4/24/2006	5/19/2006	6/9/2006	6/30/2006	7/21/2006	8/18/2006
Sullivan, Bernice	P	ALT	P	P	P	P	AB	ALT	P	ALT
Tiedemann, Ed	P	P	P	P	P	P	P	P	P	P
Winkler, Ed	P	P	P	P	EX	P	P	P	P	P
Witter, David	AB	ALT	EX	P	P	P	P	EX	P	P
Wood, Richard	P	P	P	P	P	P	P	P	EX	P
Wullbrandt, Chip	AB	P	P	EX	P	P	AB	P	P	AB
Zinke, Dee	P	P	P	EX	P	P	P	P	P	P

2007 STATE LEGISLATIVE COMMITTEE MEETINGS

MEMBER	<i>1/19/2007</i>	<i>2/9/2007</i>	<i>3/2/2007</i>	<i>3/30/2007</i>	<i>4/20/2007</i>	<i>5/18/2007</i>	<i>6/8/2007</i>	<i>6/29/2007</i>	<i>7/20/2007</i>	<i>8/24/2007</i>
Sullivan, Bernice	ALT	P	P	P	P	P	P	P	P	P
Tiedemann, Ed	P	P	P	P	P	P	P	P	P	P
Winkler, Ed	P	AB	P	P	P	P	P	P	P	EX
Witter, David	P	P	P	P	EX	P	P	P	P	P
Wood, Richard	P	AB	P	AB	EX	AB	P	P	P	P
Wullbrandt, Chip	P	P	P	P	EX	AB	P	P	P	P
Zinke, Dee	P	P	P	P	P	AB	P	P	P	EX

ACWA COMMITTEES

PURPOSES AND RESPONSIBILITIES

COMMUNICATIONS COMMITTEE - *STANDING/LIMITED*

MEETINGS ARE HELD 4 TIMES A YEAR

- One at both the Fall and Spring conferences
- One at the Sacramento office between conferences
- One at a member agencies site between conferences

The purpose of the ACWA Communications Committee is to develop and make recommendations to the Board of Director's and association staff regarding comprehensive internal and external communications/public affairs programs. Programs are crafted to support ACWA and its members' positions on legislative, regulatory, and policy issues.

The committee is responsible for developing and updating a comprehensive communications plan for ACWA. The committee promotes the development and implementation of sound public information and education programs and practices among member agencies. It prepares materials that can be duplicated or used by member agencies for their local public information/education efforts. As a member of the committee, you will be enrolled as an active participant in ACWA's Outreach Program. The committee also provides guidance to ACWA's Communications Department.

ENERGY COMMITTEE - *STANDING/UNLIMITED*

MEETINGS ARE HELD 2 TIMES A YEAR

- One at both the Fall and Spring conferences

The purpose of the Energy Committee is to work with staff in developing and making recommendations to the Board of Directors regarding:

- ◆ Programs to assure an adequate power supply for member agencies, including energy, availability, pricing, distribution and hydro generation
- ◆ Policy recommendations relating to the development of new power sources
- ◆ Recommended positions regarding state and federal legislation to the State Legislative and Federal Affairs Committees
- ◆ Assistance with the development, direction and work associated with representation before the Public Utilities Commission, the Federal Energy Regulatory Commission and other regulatory agencies dealing with energy
- ◆ Educate members on all energy matters having impact on their operations

FEDERAL AFFAIRS COMMITTEE - *STANDING/LIMITED*

MEETINGS ARE HELD 4 TIMES A YEAR

- One at both the Fall and Spring conferences
- Two between conferences (Jan & Sept) in the Sacramento office

The Federal Affairs Committee coordinates with other ACWA committees regarding their input on any issues directly related to federal issues before both Congress and the Federal administrative branches. As a member of the committee, you will be enrolled as an active participant in ACWA's Outreach Program.

The committee currently has four separate subcommittees. Committee members have the opportunity to sign-up for as many of the subcommittees as they want, plus being supplemented by other members with interest in a focused area. The subcommittees with areas of responsibility are:

- ♦ Federal Projects Subcommittee: Responsible for the oversight and policy direction for issues pertaining to the federal water projects in California.
- ♦ Water Environment Subcommittee: Responsible for oversight and policy direction on the Clean Water Act, and agricultural drainage.
- ♦ Water Supply Subcommittee: Responsible for oversight and policy direction on the Safe Drinking Water Act and Endangered Species Act.
- ♦ Policy Subcommittee: Responsible for policy direction and recommendations to the ACWA Board of Directors between full Federal Affairs Committee meetings. It is comprised of the chairs of the various subcommittees.

FINANCE COMMITTEE - *STANDING/LIMITED*

MEETINGS ARE HELD APPROXIMATELY 4-5 TIMES A YEAR

- One at both the Fall and Spring conferences
- All other meetings are held in the Sacramento office

The Finance Committee makes recommendations to the Board of Directors regarding annual budgets, investment strategies, annual audits and the selection of the auditor, the dues formula and schedules and other financial matters that may come before the committee. Each committee member will be expected to serve on at least one of the subcommittees, which are:

- ♦ Audit Subcommittee
- ♦ Budget Subcommittee
- ♦ Investment Subcommittee
- ♦ Revenue Subcommittee
- ♦ Education Subcommittee

GROUNDWATER COMMITTEE - *STANDING/UNLIMITED*

MEETINGS ARE HELD 4 TIMES A YEAR

- One at both the Fall and Spring conferences
- One in Northern California between conferences
- One in Southern California between conferences

The Groundwater Committee monitors state and federal regulations and legislation that could affect the quality or quantity of groundwater, conducts studies, develops policies regarding the management of groundwater and coordinates with other ACWA committees on issues directly related to groundwater.

Committee members are expected to participate in a variety of activities including writing legislation, preparing comments for state or federal hearings on groundwater issues, developing programs for workshops and conferences, and providing input on state and federal legislation. As a member of the committee, you will be enrolled as an active participant in ACWA's Outreach Program.

INSURANCE AND PERSONNEL COMMITTEE - *STANDING/LIMITED*

MEETINGS ARE HELD 4 TIMES A YEAR

- One at both the Fall and Spring conferences
- One in April in the Sacramento office
- One in July in Southern California

The Insurance and Personnel Committee works with staff in developing, reviewing and making recommendations to the Board of Directors regarding the following:

- ◆ All ACWA group insurance program offerings
- ◆ Annual contract negotiations and renewal of all group employee benefit plans, retirement issues and ACWA-sponsored deferred compensation plans
- ◆ Sponsor special studies on insurance-related problems and issues
- ◆ Sponsor safety programs for risk management or workers' compensation claims
- ◆ Define the scope of any audit to be performed by an independent actuary, as needed
- ◆ Gather, develop and publish comparative data on salary ranges, employee benefits and other personnel and administrative data pertinent to the management of member agencies

LEGAL AFFAIRS COMMITTEE - *REGULAR/LIMITED*

MEETINGS ARE HELD APPROXIMATELY 2-3 TIMES A YEAR

- One at both the Fall and Spring conferences
- As needed in between the conferences

LEGAL AFFAIRS COMMITTEE - CONTINUED

The committee's primary purpose is to support the mission of the Association, and more particularly, to deal with requests for assistance involving legal matters of significance to ACWA member agencies, water rights matters, proposed ACWA bylaw revisions, etc.

The committee also works with staff to produce publications to assist water agency officials in complying with applicable state and federal laws. The committee's areas of responsibility include:

- ◆ Amicus curia filings on important cases
- ◆ Commenting on proposed regulations and guidelines of state agencies such as Fair Political Practices Commission regulations or opinions and CEQA implementation guidelines
- ◆ Entering a suit as primary litigant
- ◆ Dealing with any water rights matters of interest to member agencies
- ◆ Reviewing all proposed ACWA bylaws for technical competence and consistency with the nonprofit corporation law and other bylaws

LOCAL GOVERNMENT COMMITTEE - STANDING/LIMITED

MEETINGS ARE HELD 4 TIMES A YEAR

- One at both the Fall and Spring conferences
- Two in between the conferences in the Sacramento office

The Local Government Committee:

- ◆ Recommends policies to the State Legislative Committee and the Board of Directors on matters affecting water agencies as a segment of local government in California, such as planning issues and local government organization and finance
- ◆ Plans and presents a program at each ACWA conference relating to local governance issues affecting water agencies
- ◆ Gathers data and disseminates information on the value of special districts
- ◆ Disseminates information promoting excellence in service delivery
- ◆ As a member of the committee, you will be enrolled as an active participant in ACWA's Outreach Program.

MEMBERSHIP COMMITTEE - REGULAR/UNLIMITED

MEETINGS ARE HELD 2 TIMES A YEAR

- One at both the Fall and Spring conferences

The Membership Committee takes any recommendation regarding ACWA policy to the ACWA Board of Directors for approval, meets to review and make recommendations regarding membership eligibility and all membership applications; assists the staff with the development of recruitment and retention

ACWA COMMITTEES
PURPOSES AND RESPONSIBILITIES

PAGE 5

programs and reviews and makes recommendations regarding an equitable dues structure to the ACWA Finance Committee.

STATE LEGISLATIVE COMMITTEE - *STANDING/LIMITED*

MEETINGS ARE HELD APPROXIMATELY 10-12 TIMES A YEAR

- Every three weeks during Session in the Sacramento Office
- One planning meeting at the end of the year in the Sacramento Office

The State Legislative committee sets state legislative policy for the Associations. Committee members are responsible for reading relevant legislation, developing positions, working with staff to draft appropriate amendments to bills, providing input to the ACWA Board of Directors, and directing ACWA legislative staff on legislative matters. As a member of the committee, you will be enrolled as an active participant in ACWA's Outreach Program.

WATER MANAGEMENT COMMITTEE - *STANDING/LIMITED*

MEETINGS ARE HELD 4 TIMES A YEAR

- One at both the Fall and Spring conferences
- Two between conferences in the Sacramento office

The purpose of the Water Management Committee is to work with staff in developing and making recommendations to the Board of Directors regarding policy and programs on significant areas of concern in water management, review and recommend positions regarding legislation and regulations as requested by other committees, select recipients of the Theodore Roosevelt Environmental Awards.

The committee is also responsible for the gathering and dissemination of information regarding management of agricultural and domestic water, conjunctive use, water management and conservation activities, development and use of water resources, and wastewater treatment and its reclamation and reuse. As a member of the committee, you will be enrolled as an active participant in ACWA's Outreach Program.

WATER QUALITY COMMITTEE - *STANDING/UNLIMITED*

MEETINGS ARE HELD BY SUBCOMMITTEES

Safe Drinking Water Subcommittee meets 4 times a year

- One at both Fall and Spring conferences
- One in Northern California between conferences
- One in Southern California between conferences

Clean Water Subcommittee meets 3 times a year

- One at both the Fall and Spring conferences

Water Quality Committee was established to recommend policy and programs to the Board of Directors, State Legislative Committee and/or Federal Affairs Committee; promote cost effective state and federal water quality regulations affecting both agricultural and domestic water agencies; and provide a means for members to work together to develop and present unified comments on water quality regulations, as well as to coordinate with other organizations. The ACWA bylaws provide authority to the committee to develop and recommend ACWA positions and testimony on water quality regulatory issues. As a member of the committee, you will be enrolled as an active participant in ACWA's Outreach Program.

ACWA

COMMITTEE APPOINTMENT

Process / Timeline

AUGUST

10th

Committee Appointment Packets are sent to all Agency general managers, board presidents & Associate/Affiliate contacts.

The packet contains:

- List of all agency staff, directors, associate / affiliate members currently serving on ACWA committees.
- Committee descriptions, purposes / responsibilities.
- Committee consideration form and sample for the 2008-2009 term.
- 2008-2009 Committee consideration process / timeline outline.

17th

Letters are sent to all **current** committee members notifying them of the process to be considered for reappointment to ACWA committees. **Important note:** all current committee members must stand again for reappointment by completing and submitting to ACWA a committee consideration form.

SEPTEMBER

28th

All committee consideration forms must be submitted to ACWA.

OCTOBER

Committee Considerations are compiled and organized for recommendations by the new Region Chairs.

NOVEMBER

15th Outgoing and Incoming Region Chairs / Vice Chairs meet for training, input and continuity of the committee process. The Incoming Region Chairs / Vice Chairs will make their recommendations for committee appointments at this time.

19th - 25th Region recommendations are compiled and organized for the new ACWA President.

28th Region committee recommendations are submitted to the incoming ACWA President and Vice President for their consideration.

DECEMBER

14th Deadline for the ACWA President to complete committee appointments.

28th ACWA sends official appointment letters to new committee members who will serve for the 2008-2009 term.

JANUARY

2nd ACWA sends letters to those not receiving an appointment to ACWA committees and places those individuals on a waiting list for possible future appointment as vacancies occur.

COMMITTEE CONSIDERATION FORM

ASSOCIATION OF CALIFORNIA WATER AGENCIES

910 K Street, Suite 100
 Sacramento, California 95814-3577
 (916) 441-4545 Fax (916) 325-4856

Important Note
 Please make additional
 copies prior to completing
 this form.

***Rank**
 1=first choice
 2=second choice
 3=third choice

NAME AND TITLE	PHONE/FAX	COMMITTEE	Rank*
Please print legibly	ph		
	fx		
	Email		
	ph		
	fx		
	Email		
	ph		
	fx		
	Email		
	ph		
	fx		
	Email		
	ph		
	fx		
	Email		
	ph		
	fx		
	Email		

QUESTIONS? Please call Kelly Smith at ACWA (916) 441-4545.

RECOMMENDATION SUBMITTED BY:

District/Company Name _____

Phone _____

SIGNATURE: _____

Title _____

Either the District/Company General Manager or Board President must sign this form.

SAMPLE FORM

COMMITTEE CONSIDERATION FORM ASSOCIATION OF CALIFORNIA WATER AGENCIES

910 K Street, Suite 100
Sacramento, California 95814-3577
(916) 441-4545 Fax (916) 325-4856

<p>*Rank 1=first choice 2=second choice 3=third choice</p>

EXAMPLE

- Jane Doe wants to be appointed to one committee, and lists two options if the first cannot be accommodated.
- H.C. Judge wants to be appointed to one committee
- T.O. Goode lists his priority for committee appointment

NAME AND TITLE	PHONE/FAX	COMMITTEE	Rank*
<i>Please print legibly</i>			
Jane Doe, General Manager 456 Pinehurst Street Lakewood, CA 98765-4321	ph (555) 123-4567	Water Quality	1
	fx (555) 123-5678		
	Email janed@net.com		
" "	ph " "	Water Management	2
	fx " "		
	Email " "		
H.C. Judge, President 987 Court Way Superior, CA 43210-9876	ph (555) 987-6543	State Legislative	1
	fx (555) 987-1233		
	Email judge@aol.com		
T.O. Goode 321 Fairway Drive Flat Pine, CA 23456-7890	ph (555) 123-5467	Local Government	2
	fx (555) 123-9876		
	Email togoode@earthlink.com		
	ph		
	fx		
	Email		
	ph		
	fx		
	Email		

QUESTIONS? Please call Kelly Smith at ACWA (916) 441-4545.

RECOMMENDATION SUBMITTED BY:

District/Company Name Sage Brush MWD

Phone (916) 555-1245

SIGNATURE: I. Will Comply

Title General Manager

Either the District/Company General Manager or Board President must sign this form.



AGENDA ITEM 8

STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	September 5, 2007
SUBMITTED BY:	Mark Watton, General Manager	W.O./G.F. NO:	DIV. NO. All
APPROVED BY:			
SUBJECT:	California Special Districts Association (CSDA) Region 6 Board Election		

GENERAL MANAGER'S RECOMMENDATION:

That the Board consider casting a vote to elect a representative to the California Special Districts Association (CSDA) Board of Directors, Region 6, Seat B.

PURPOSE:

To present for the board's consideration the ballot to elect a representative to Region 6, Seat B, of CSDA's Board of Directors.

COMMITTEE ACTION: _____

N/A.

ANALYSIS:

CSDA is holding an election to fill Seat B of Region 6 on its Board of Directors. Ms. Arlene Schafer, Costa Mesa Sanitary District, is the incumbent and is seeking re-election. Mr. James Doud of the South Bay Irrigation District and Ms. Kathleen Thuner of North County Fire Protection District, is also seeking election to the seat. Each regular member (district) is entitled to one (1) vote for each seat to represent its region. There are a total of six [6] regions with each region having three seats on the Board.

Attached is a copy of the mail-in ballot and the candidates' Statement of Qualifications. The District also received letters requesting the District's support of their candidacy from Mr. James Doud and Ms. Arlene Schafer which are attached as well.

The ballot must be mailed and received by CSDA by 5:00 p.m. on Wednesday, September 26, 2007.

FISCAL IMPACT: _____

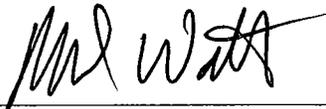
None.

STRATEGIC GOAL:

Participating would support the strategic goal of maintaining effective communications with other cities, special districts, State and Federal governments, community organizations and Mexico.

LEGAL IMPACT: _____

None.



General Manager



CC: Mark W.
Board
Org. to Susan C.

AUG - 6 2007

CALIFORNIA SPECIAL DISTRICTS ASSOCIATION
BOARD ELECTIONS

Mail Ballot Information – 2007 Elections

Dear CSDA Member:

A mail ballot is enclosed for your district's use in voting to elect a representative to the CSDA Board of Directors for Seat B, Region 6. Each of the candidates is either a board member or management-level employee of a member district located in your geographic region. We have also enclosed the candidate statements for each candidate who submitted one.

Please vote for **only one** candidate to represent your region in Seat B and be sure to sign, date and fill in your member district information (*in some regions, there may only be one candidate*). If any part of the ballot is not completed, the ballot will not be valid.

You may choose to send back the ballot via either certified or first class mail. Please utilize the enclosed return envelope to return the completed ballot. **Ballots must be received at the CSDA office at 1112 I Street, Suite 200, Sacramento, California, 95814 by 5:00 p.m. on September 26, 2007.**

Please contact Diana Zavala with any questions at (916) 442-7887.

CANDIDATE STATEMENT/QUALIFICATIONS

Jim Doud

Director, South Bay Irrigation District and Sweetwater Authority

Jim Doud has served Region Six as President of CSDA, San Diego Chapter, for the two-year term of 2005-2006. Jim attends San Diego LAFCO Commission and LAFCO Special Districts Advisory Committee meetings. He was appointed to serve on the CSDA Planning Committee for the year 2007.

Experienced Directors are essential in these times when important decisions are being made for the future of CSDA. Jim has 12 years experience as an elected official. As an experienced leader with proven dedication and having been retired for 16 years, Jim has the free time to perform his duties as a Director representing Region Six.

Jim has held/holds key positions in countywide, regional, statewide, and national associations and organizations where consensus on important water issues affecting San Diego and western states is being built. Assignments/election to these positions show the trust, confidence, and respect other water leaders hold for him.

After a lengthy, in-depth review of Sweetwater Authority by LAFCO, their comments included: “Sweetwater Authority stood out from its counterparts...excellence and tenure of its Board...dedicate considerable time...longevity of Board...”

Jim is an active and voting delegate to the National Water Resources Association (NWRA) and the Western Coalition of Arid States (WESTCAS).

Jim is active in the Association of California Water Agencies (ACWA) serving on the Federal Affairs Subcommittee, and ACWA's Outreach Program.

Jim is active on the Chula Vista Interagency Water Task Force, executed by the Mayor of Chula Vista in 1990, and served as Chair from 2004 to 2006.

Jim is active in the Chula Vista Chamber of Commerce, representing South Bay Irrigation District and Sweetwater Authority.

Jim is a graduate of the Special District Institute in Leadership and Management.

Jim is a retired Senior Engineer, Rohr Industries (Goodrich).

Jim is a retired member of the National Management Association – Rohr Chapter.

Jim is a Korean and Cold War veteran.

Jim's professional and community activities include:

- Fraternal Order of Eagles, 48-year member and Past President
- American Legion, member
- Veterans of Foreign Wars of the U.S., life member

Jim is married, with (7) adult children and (11) grandchildren.

Jim is looking forward to having more input to our great association!



Costa Mesa Sanitary District

... an Independent Special District

RECEIVED

June 18, 2007

JUN 21 2007

Board of Directors

Ari Perry
Arlene Schafer
Bob Ooten
James Ferryman
Gary Monahan

TO: CSDA Members – Region 6

CSDA

Staff

Robin B. Hamers
Manager
District Engineer
(949) 631-1731

It is an honor and pleasure to serve as a CSDA Board member representing you and I submit this statement as a candidate for re-election for Region 6. I possess excellent experience in the role and would like to continue serving you. As an active CSDA Board member, I served as Treasurer and Secretary on the CSDA Board and with your support and vote I will be able to continue through the Chairs. I served on the Finance Corporation as Vice President and the Legislation Committee and Membership Recruitment Chair.

Thomas A. Fauth
Assistant Manager

I bring a myriad of experience relevant to CSDA, having served the City of Costa Mesa as Mayor, Planning Commissioner, Executive Manager of the Chamber of Commerce, Independent Special Districts of Orange County (ISDOC) past President, Costa Mesa Sanitary District as former President and I serve on the Commission of Orange County LAFCO (former Chair).

Joan Revak
Board Secretary
Program Manager
Clerk of the District

Along with my experience and background necessary to serve on CSDA, I offer my dedication, enthusiasm and solid track record. My attendance is 100%, an accomplishment I feel is extremely important to serving as a good representative. I am fortunate to have time available to be a dependable and reliable member – I believe in balance.

Alan R. Burns
Legal Counsel

I have the support of my Sanitary District Board of Directors and look forward to your vote and support to enable me to continue in my seat on the CSDA Board. I appreciate your support.

Marcus D. Davis
Treasurer/Director of
Finance

Sincerely,

Phone
(949) 645-8400
Fax
(949) 650-2253

Arlene Schafer
Vice President,
Costa Mesa Sanitary District
Secretary of CSDA Executive Board

Address
628 W. 19th Street
Costa Mesa, CA
92627-2716



KATHLEEN THUNER

Occupation: Retired San Diego County Agricultural Commissioner/Sealer of Weights and Measures

Educational Background: Bachelor of Science, Biology, Santa Clara University; Graduate studies, Sonoma State University and Florida State University

Organizational Affiliations: Director, North County Fire Protection District; Director, Mission Resource Conservation District; Board member, American National Standards Institute (ANSI)

In 1983, I was honored to be appointed the first woman County Agricultural Commissioner/Sealer of Weights and Measures in the history of California. Throughout my entire service I worked hard to continue the legacy of public service deserved by county residents.

In 1989 I spearheaded the Africanized Honey Bee (AHB) Preparedness education and preparation effort as founder of the San Diego-Imperial County Preparedness Program. This project evolved into the State AHB Steering Committee (1992-2000), in which I was an active and engaged participant. My direction and commitment resulted in the preparedness of thousands of individuals, throughout the state, through the securing of new legislation, training, equipment and preparation for educators, public officials and fire and health services providers.

My service as the department head of a county-wide program that included complex funding sources, state and federal legislation and a wide variety of critical service programs, prepared me to deal with the issues that face a special districts association board member. I have experience collaborating with federal, state, regional, and city governments and know how to work effectively across systems of government and with other jurisdictions. Solving problems, working collaboratively, and across jurisdictions, is paramount to ensure the success of the myriad programs that are the focus of California's many special districts. My roots in the state are deep; I was born in Eureka, raised in Healdsburg, worked for Alameda, Sonoma, Santa Barbara and San Diego counties. I am experienced and committed and would sincerely appreciate your vote.



SOUTH BAY IRRIGATION DISTRICT

505 GARRETT AVENUE, P.O. BOX 2328
CHULA VISTA, CALIFORNIA 91912-2328
(619) 427-0868 FAX (619) 425-9660

cc: Mark W
Board Susan C.

BOARD OF DIRECTORS
W.D. "BUD" POCKLINGTON
DIVISION 1
JAMES "JIM" DOUD
DIVISION 2
JAMES C. ALKIRE
DIVISION 3
TERRY THOMAS
DIVISION 4
MARGARET COOK WELSH
DIVISION 5
W.D. "BUD" POCKLINGTON
DISTRICT REPRESENTATIVE
SAN DIEGO COUNTY
WATER AUTHORITY

June 25, 2007

Mr. Mark Watton
General Manager
Otay Water District
2554 Sweetwater Springs Boulevard
Spring Valley, CA 91978-2004

JUN 26 2007

Dear Mr. Watton:

At its June 18, 2007 meeting, the South Bay Irrigation District (SBID) Board of Directors adopted Resolution 576 nominating Director Jim Doud to the California Special Districts Association (CSDA) Board of Directors, Region 6, Seat B. A unanimous vote supported this nomination. Jim is currently Vice President of the SBID Board of Directors and is serving on the CSDA Planning Committee for the year 2007.

Attached is a Statement of Qualifications/Candidate Statement for Jim Doud.

The Board of Directors of SBID is requesting your Board's support for Jim Doud for Seat B of the CSDA Region 6 Board. I am requesting that your Board give consideration to submitting a resolution or minute order in support of Jim Doud's nomination, as well as your vote in the upcoming election. Attached is a sample resolution for your convenience.

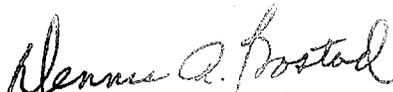
Please forward a copy of your resolution or minute order to CSDA by July 30, 2007, at the address below:

California Special Districts Association
ATTN: Nicole Dunn
1112 "I" Street, Suite 200
Sacramento, CA 95814

or FAX to (916) 442-7889

It would be greatly appreciated if you would also forward a copy of the resolution or minute order to Rita Schoonderwoerd, SBID Board Secretary, for our records. Thank you for your consideration.

Sincerely,


Dennis A. Bostad
General Manager



cc: Susan
Mark W.
Board

Costa Mesa Sanitary District

... an Independent Special District

Board of Directors

Art Perry
Arlene Schafer
Bob Ooten
James Ferryman
Gary Monahan

July 25, 2007

JUL 26 2007

TO: Members of CSDA

Staff

Robin B. Hamers
Manager
District Engineer
(949) 631-1731

Thomas A. Fauth
Assistant Manager

Joan Revak
Board Secretary
Program Manager
Clerk of the District

Alan R. Burns
Legal Counsel

Marcus D. Davis
Treasurer/Director of
Finance

Phone

(949) 645-8400

Fax

(949) 650-2253

Address

628 W. 19th Street
Costa Mesa, CA
92627-2716

As we near the close of the election process, I wish to remind you of my excellent record in serving you through the years and my intent to go through the Chairs of CSDA<

This election is so important to me and to all of you. CSDA needs a leader who is well known and can speak for you and I am that person.

You have already received my background information and my request to be re-elected. As you all know, I now serve as Secretary on the Executive Board.

Only through your vote and support can I continue serving you. Please vote for me. The ballot will be distributed in August.

Sincerely,

Arlene Schafer
Vice President,
Costa Mesa Sanitary District
Secretary of CSDA Executive Board



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Recycled Paper

Protecting our community's health by providing solid waste and sewer collection services.

cmsdca.gov



REGION SIX

●
*Seat B - term
ends 2010*

**CSDA BOARD OF DIRECTORS
ELECTION 2007**

ALL FIELDS MUST BE COMPLETED FOR BALLOT TO BE COUNTED.
(Please vote for one.)

- James E. Doud, Sr.**
South Bay Irrigation District
- Arlene Schafer***
Costa Mesa Sanitary District
- Kathleen Thuner**
North County Fire Protection District

* incumbent

Signature: _____ Date: _____

Member District: _____

Must be received by 5pm, September 26, 2007 CSDA, 1112 I Street, Suite 200, Sacramento, CA 95814



AGENDA ITEM 9

STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	September 5, 2007
SUBMITTED BY:	Mark Watton, General Manager	W.O./G.F. NO:	DIV. NO. All
APPROVED BY:			
SUBJECT:	Association of California Water Agencies Region 10 Election		

GENERAL MANAGER'S RECOMMENDATION:

That the Board consider casting votes to elect a Chair, Vice Chair, and five (5) board member representatives to the Association of California Water Agencies (ACWA) Board representing Region 10.

COMMITTEE ACTION: _____

See Attachment A.

PURPOSE:

To elect a Chair, Vice Chair and five (5) Board member representative to the ACWA Board representing Region 10.

ANALYSIS:

ACWA is holding an election to fill the seats of Chair, Vice Chair and five (5) board members to represent Region 10 in the 2008-2009 term. In this year's election, Region 10 is electing a Chair from San Diego County, a Vice Chair from Orange County, two (2) board members from San Diego County and 3 board members from Orange County. The elected representatives (Chair, Vice Chair and Board members) will serve on ACWA's board of directors for the next two years commencing on January 1, 2008 to December 31, 2009 and will represent and communicate the issues, concerns and needs of ACWA members in region 10.

Attached is a copy of the mail-in ballot which notes the recommendations of the nominating committee and correspondence received from candidate Ms. Susan J. Varty, Olivenhain MWD, who is requesting the board's support of her candidacy for ACWA Region 10 board member. The ballot must be mailed and received by ACWA by Sunday, September 30, 2007.

FISCAL IMPACT: _____

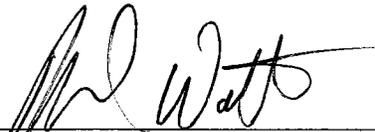
None.

STRATEGIC GOAL:

Participating would support the strategic goal of maintaining effective communications with other cities, special districts, State and Federal governments, community organizations and Mexico.

LEGAL IMPACT: _____

None.



General Manager

Attachments:

Attachment A: Committee Action

ACWA Correspondence and Ballot

Correspondence from Ms. Susan Varty, Olivenhain MWD



ATTACHMENT A

SUBJECT/PROJECT:	Association of California Water Agencies Region 10 Election
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COMMITTEE ACTION:

The Finance, Administration and Communications Committee reviewed this item at their meeting held on August 22, 2007 and supported presentation to the full board.

NOTE:

The "Committee Action" is written in anticipation of the Committee moving the item forward for board approval. This report will be sent to the Board as a committee approved item, or modified to reflect any discussion or changes as directed from the committee prior to presentation to the full board.

CC: Jensen C.

AUG 15 2007

MEMORANDUM

August 8, 2007

TO: ACWA REGION 10 MEMBER AGENCY BOARD PRESIDENT

FROM: CHARLES ANDERSON, ACWA FIELD REPRESENTATIVE

**SUBJECT: REGION 10 ELECTION FOR 2008-2009 TERM
BALLOTS DUE BY SEPTEMBER 30, 2007**

It is time to elect the 2008-2009 ACWA Region 10 officers and board members who will represent and serve the members of Region 10. Enclosed, you will find the official ballot which includes the Region 10 Nominating Committee's recommended slate as well as individual candidates running for the Region 10 Board.

Your agency is entitled to cast only one vote for each of the Region 10 positions. Please review the enclosed ballot and have your agency's authorized representative cast its vote for either the slate as recommended by the Region 10 Nominating Committee or a Region 10 chair, vice chair and five board members. THEN:

Return the ballot to ACWA by SEPTEMBER 30, 2007

Attention Charles Anderson

Please FAX to: (916) 325-2316

Or MAIL the completed ballot to:

Association of California Water Agencies

c/o Charles Anderson

910 K Street, Suite 100

Sacramento, CA 95814

REMEMBER: YOUR VOTE IS IMPORTANT. Region 10 board members are elected to represent the issues, concerns and needs of your region. The Region 10 chair and vice chair will serve on ACWA's board of directors for the next two-year term of office beginning January 1, 2008. Additionally, the newly elected chair and vice chair will make the Region 10 committee appointment recommendations to the ACWA president for the 2008-2009 term. They will also hold one seat on the ACWA Finance Committee.

If you have questions about the ballot or voting process, please contact your field representative, Charles Anderson at (916) 441-4545 or by e-mail at charlesa@acwa.com. Thank you for your careful consideration and participation in the Region 10 election process.

Enclosure: ACWA Region 10 Ballot

Official Region 10 Board Ballot 2008-2009 Term

Please return completed ballot by September 30, 2007.

Mail: **OR** Fax: 916-325-2316
ACWA
910 K Street
Suite 100
Sacramento, CA 95814

Agency Name
Authorized Representative
Board President Signature X
Date _____

I concur with the Region 10 Nominating Committee's recommended slate below.

Region 10 Nominating Committee's Recommended Slate

Chair: Merle Aleshire, Valley Center Municipal Water

Vice Chair: Peer Swan, Irvine Ranch Water District

Board Members:

- Jan Debay, Orange County Water District
- Darrell Gentry, Vallecitos Water District
- Susan Hinman, Municipal Water District of Orange County
- Saundra Jacobs, Santa Margarita Water District
- Joe MacKenzie, Vista Irrigation District

General Voting Instructions:

1. Please fill out your agency information above. The authorized representative is determined by your agency in accordance with your agency's policies and procedures. Region 10 Rules and Regulations "require the Board President's signature for approval."
2. You may either vote for the slate recommended by the Region 10 Nominating Committee or vote for individual region board members. Please mark the appropriate bubble to indicate your decision.

I do not concur with the Region 10 Nominating Committee's recommended slate. I will vote for individual candidates below as indicated.

Region 10 Board Candidate Nominations

Region Specific Instructions:

"The Chair and Vice Chair shall be from different counties. The Region board members shall alternate every two years with three (3) from one county and two (2) from the other. The county from which the Chair comes from shall have two (2) Region board members and the county from which the Vice Chair comes from shall have three (3) Region board members." *The chair must come from San Diego County and the Vice Chair must come from Orange County for the 2008-2009 Region 10 Board term of office.*

Candidates For Chair (Choose one)

- Merle Aleshire, Valley Center Municipal Water District (SD)

Candidates for Board Member (Choose 2

from San Diego County and choose 3 from Orange County.)

- Darrell Gentry, Vallecitos Water District (SDC)
- Susan Hinman, Municipal Water District of Orange County (OC)
- Saundra Jacobs, Santa Margarita Water District(OC)

Candidates For Vice Chair (Choose one)

- Jan Debay, Orange County Water District (OC)
- Saundra Jacobs, Santa Margarita Water District (OC)
- Peer Swan, Irvine Ranch Water District (OC)
- Jan Debay, Orange County Water District (OC)
- Jacob Krauss, Olivenhain Municipal Water Dist. (SDC)
- Joe MacKenzie, Vista Irrigation District (SDC)
- Peer Swan, Irvine Ranch Water District (OC)

Board of Directors

Susan J. Varty, *President*
Robert F. Topolovac, *Vice President*
Mark A. Muir, *Treasurer*
Jacob J. Krauss, *Secretary*
Harold L. Gano, *Director*



General Manager
Kimberly A. Thorner
General Counsel
Wesley Peltzer

1966 Olivenhain Road, Encinitas, California 92024 | Phone (760) 753-6466 | Fax (760) 753-1578 | www.omwd.com

June 29, 2007

Board of Directors
Otay Water District
2554 Sweetwater Springs Blvd.
Spring Valley, CA 91977

CC: Board
JUL - 2 2007
Mark W
Susan C.

Dear Board Members:

On behalf of the Olivenhain Municipal Water District (OMWD) Board of Directors I respectfully request your vote for Jacob J. Krauss, OMWD Board Secretary for membership on the ACWA Region 10 Board of Directors.

The OMWD Board of Directors adopted a resolution in support of Mr. Krauss' nomination and fully supports his participation on the ACWA Region 10 Board. Mr. Krauss is a devoted individual who will be a valuable and dedicated member of the ACWA Region 10 Board.

Mr. Krauss joined the OMWD Board of Directors in May 2006 after serving for four years as a docent at OMWD's David C. McCollom Water Treatment Plant. His original involvement with OMWD began in 1996 as a member of the Citizens Advisory Committee on the Olivenhain Water Storage Project, which was instrumental in the development phase of the project.

Mr. Krauss has a Bachelor's degree in Mechanical Engineering from Johns Hopkins University, as well as a Master's degree in Mechanical Engineering from the University of Michigan. In addition Mr. Krauss has a Master's degree in Automotive Engineering from the Chrysler Institute; he is a registered Professional Engineer and a member of the Society of Automotive Engineers. Mr. Krauss retired from General Motors after 26 years and has worked for the United States Environmental Protection Agency, Kelsey Hayes Co., and the Chrysler Corporation. He currently resides in Encinitas with his wife.

The OMWD Board understands the critical nature of water in our region, as does your agency, and knows that Mr. Krauss will fairly and zealously represent Region 10's interests with ACWA. As such, we respectfully request your consideration and vote for Mr. Krauss for the Region 10 Board.

Thank you for your consideration,

Susan Varty
Susan J. Varty
President
OMWD Board of Directors





AGENDA ITEM 10

STAFF REPORT

TYPE MEETING:	Finance, Administration and Communications Committee	MEETING DATE:	8/22/07
SUBMITTED BY:	Armando Buelna Communications Officer	W.O./G.F. NO:	DIV. NO. All
APPROVED BY:			
SUBJECT:	Fluoridation - Public Notification Plan		

GENERAL MANAGER'S RECOMMENDATION:

That the Finance, Administration and Communications Committee review and comment on the proposed Fluoridation Public Notification Plan developed in response to the Metropolitan Water District's (MWD) announcement that fluoridation of the public water supply will begin on October 8, 2007.

Staff will be using resources developed by MWD to prepare an article for the Customer Pipeline newsletter, maps of the fluoridation areas, a fluoridation page on the District's webpage with links to MWD, the CDC and ADA, press releases in English and Spanish, notification letters to members of the medical and dental community in the District's service area, and if possible, in Tijuana.

PURPOSE:

To give the Finance, Administration and Communications Committee the opportunity to review and comment on the Fluoridation Public Notification Plan.

BACKGROUND:

Fluoride is naturally present in our water supply at approximately 0.2 parts per million (ppm), with a range of 0.1 to 0.4 ppm. As water passes over the surface of the earth, from snowmelt to rivers or in streams, it picks up fluoride through the natural erosion process. MWD will supplement the existing fluoride in the water raising it to 0.8 ppm. MWD will do this using fluorosilic acid (hydrogen, silicon and fluoride) because of the safety and reliability this chemical treatment process offers.

In addition to purchasing treated water from MWD through the County Water Authority (CWA), the Otay Water District (District) purchases raw water from CWA, which is treated by the Helix Water District (Helix) at the Levy Water Treatment Plant. Helix has converted its treatment process to supplement naturally occurring fluoride and will begin delivering fluoridated water concurrently with MWD.

The California Department of Public Health (CDPH) regulations define the optimum range as 0.7 to 1.2 ppm the range for unblended water that is fluoridated, and the range that the Skinner and Helix plants must maintain. However, CDPH is using 0.6 ppm as the lowest "optimal" level to determine if supplementation is needed for blended waters.

Since OWD's water supply is a blend of fluoridated and non-fluoridated water, the water may contain less than the optimal level of 0.6 ppm. OWD will voluntarily monitor fluoride levels in the water and make the information available on its website, so dental professionals can determine if fluoride supplementation is necessary.

Recognizing that many CWA member agencies receive water from multiple sources, health officials note that customers receiving fluoridated water at a level of at least 0.6 ppm should go off fluoride supplements and the public should be notified.

In the Consumer Confidence Reports, since 2006, the District has been advising customers of the pending fluoridation. The notice indicated that the District neither advocates nor opposes fluoridation and as a community water district regulated by state law, it had no part in the fluoridation decision. However, it is a guiding principle of the District to keep customers fully informed on issues affecting their water supply. We encouraged customers concerned about fluoridation or who are already taking fluoride supplements to talk to their medical or dental professional. We also provide those with questions about fluoridation the web addresses for resources such as the U.S. Centers for Disease Control and Prevention (CDC) and the American Dental Association (ADA).

It is important to note that as a result of this notification, the District occasionally receives calls from customers regarding fluoridation at a rate of approximately five to six

per year. Some parents¹ oppose fluoridation for health reasons, while other callers simply have questions about the presence or concentration of fluoride in the water supply. Those in opposition cite studies² that suggest fluoride may be potentially harmful to human health. Others are often individuals considering or receiving fluoride treatments. With fluoridation set to begin, staff anticipates the number of calls will increase.

To address this increased public interest, the public notification plan has identified five primary groups to receive information on fluoridation. They include the general public, the medical and dental community, the media/press, elected officials, and the District's Call Center, Operations, and all staff that may have public contact.

MWD has provided member agencies with resources to aid in the preparation and dissemination of fluoridation material including fact sheets, FAQs, and draft brochures and bill inserts.

¹ One of the primary health concerns raised by opponents of fluoridation is a condition called Dental fluorosis, which is caused by over exposure to fluoride. Dental fluorosis, a condition that changes the appearance of the teeth, can be caused by ingesting too much fluoride in early childhood when teeth are forming. This condition occurs at levels much higher than the drinking water control ranges. The vast majority of dental fluorosis is caused by the ingestion of fluoridated products such as toothpastes and fluoride supplements, not from fluoridated water supplies.

² There have been literally hundreds, if not thousands, of studies that have looked at whether fluoride in drinking water is harmful to human health. These studies have looked at whether there is a link between fluoride and cancer, bone fractures as well as adverse effects on the immune system, kidneys, digestive system and reproductive system. The ADA in reviewing the body of scientific evidence, concluded that "the overwhelming... evidence indicates that fluoridation of community water supplies is both safe and effective."

This doesn't mean that no studies have ever shown a link between an adverse health effect and fluoride in drinking water. The ADA notes that some of the studies that suggested a link looked at drinking water with fluoride levels 10 or more times higher than will be in water fluoridated by MWD or recommended by public health officials. Other studies, when repeated, did not find any link, were inconclusive or suggested that fluoride actually reduced the rate of certain diseases. They urge that it is important to look at the whole body of scientific evidence and the quality of the studies. The conclusions of the ADA are based on a review of the many studies that have been undertaken.

Fluoride has not been found to harm fish or pets.

Staff will be using these resources to prepare an article for the Customer Pipeline newsletter, maps of the fluoridation areas, a fluoridation page on the District's webpage with links to MWD, the CDC and ADA, press releases in English and Spanish, notification letters to members of the medical and dental community in the District's service area, and if possible, in Tijuana.

History:

In 2003, the board of directors of MWD adopted a policy of converting its five water treatment plants to add fluoride to the public water supply. This was in response to the California Fluoridation Act of 1995 that required all water systems with more than 10,000 service connections or customers to fluoridate their water.

Although Metropolitan was exempt from the conditions of the law, local public health officials urged large-scale fluoridation of the public water supply through MWD's treatment plants. As part of that push, seven public health officials representing each of the six Southern California counties in MWD's service area urged the MWD board to reconsider fluoridation.

MWD first took a serious look at fluoridation in October 1995, when Gov. Pete Wilson signed a new state law conditionally requiring fluoridation of any public water supply. Because the law did not provide funding, many water agencies found the cost of fluoridating prohibitive. Some cities, including two of MWD's member agencies, Los Angeles and Santa Monica, did move forward with fluoridation in the absence of state funding. Two other MWD member agencies - the cities of Long Beach and Beverly Hills - as well as member agencies of the Municipal Water District of Orange County - the cities of Fountain Valley and Huntington Beach - fluoridated water prior to the 1995 law. In San Diego County, only Escondido fluoridates its water supply and began doing so in 2004.

In September 2003, the California Dental Association Foundation, in conjunction with the California Fluoridation 2010 Work Group, provided MWD \$5.5 million in grant monies to design and construct fluoridation facilities at each of its five treatment facilities. The grant funding represented the capital cost for planning, design, purchase and installation of the equipment necessary to begin fluoridating MWD's treated water supply.

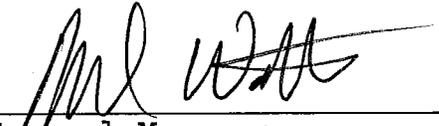
Now after nearly four years of work, MWD has announced it is ready to begin fluoridating all the drinking water supplies for 18 million of its customers. The fluoridation will take place in a "staggered start" beginning on October 1st at the Mills facility, followed on October 8th at Skinner (Weymouth, Diemer and Jensen will follow suit on the 15th, 22nd and 29th of October). MWD provides approximately half of all treated water consumed in San Diego County.

FISCAL IMPACT:

Actions related to implementation of the Notification Plan are included in the approved General Manager's budget, which is adequate to cover this expense.

LEGAL IMPACT:

None identified at this time.



General Manager

Attachments

- A - Committee Action Report
- B - Fluoridation At A Glance
- C - Fluoridation Frequently Asked Questions



ATTACHMENT A

SUBJECT/PROJECT:	Fluoridation Notification Plan
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COMMITTEE ACTION:

NOTE:

The "Committee Action" is written in anticipation of the Committee moving the item forward for board approval. This report will be sent to the Board as a committee approved item, or modified to reflect any discussion or changes as directed from the committee prior to presentation to the full board.

Fluoridation

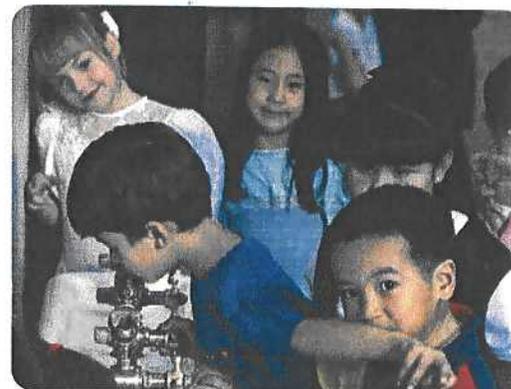
at a glance

Background

In October 2007, the Metropolitan Water District of Southern California is scheduled to join a majority of the nation's public water suppliers in adding fluoride to drinking water in order to prevent tooth decay.

In line with recommendations from the California Department of Public Health, as well as the U.S. Centers for Disease Control and Prevention, Metropolitan will adjust the natural fluoride level in the water, which ranges from 0.1 to 0.4 parts per million, to the optimal range for dental health of 0.7 to 0.8 parts per million.

Fluoride levels in drinking water are limited under California state regulations at a maximum dosage of 2 parts per million.



About Fluoride

- Fluoride is a naturally occurring mineral found both in surface water (water from snowmelt, rivers and streams) as well as groundwater.
- Fluoride's benefits for teeth were discovered in the 1930s by scientists who saw extremely low tooth decay rates among people whose water supplies had a significant amount of natural fluoride.
- Fluoride helps teeth resist decay by strengthening the protective layer of tooth enamel, and can reverse newly formed cavities.
- Fluoride has been added to U.S. drinking water supplies since 1945.
- The three primary agents used to fluoridate water are sodium fluoride (made of sodium and fluoride atoms bonded together), sodium fluorosilicate (sodium, silicon and fluoride) and fluorosilicic acid (hydrogen, silicon and fluoride). Metropolitan will use fluorosilicic acid because of the safety and reliability this treatment chemical offers.
- Of the 50 largest cities in the U.S., 43 fluoridate their drinking water.
- While exposure to fluoride can cause dental fluorosis, most cases in communities with optimally fluoridated water are very mild and characterized by barely visible white opaque spots on the teeth.
- The U.S. Department of Health and Human Services has not recognized claims that low-level fluoride exposure is linked to occurrences of cancer, brain damage or osteoporosis.

Benefits

- At a cost of less than a dollar a family per year, the dental and medical health communities believe fluoridation offers Southern California consumers an additional level of public health protection. Metropolitan estimates the total cost to be less than \$2 per acre-foot of water. An acre-foot (nearly 326,000 gallons) serves two typical Southland families for one year.
- The American Dental Association estimates that the lifetime cost per person to fluoridate a water system is less than the cost of one dental filling. Every dollar spent on fluoridation saves \$38 in avoided dental bills, according to the CDC.
- More than 60 years of scientific research and experience have found that people living in communities with fluoridated water have healthier teeth and fewer cavities than people living where water is not fluoridated.
- Fluoridated water cuts across socioeconomic dividers, offering everyone equal health benefits.

“Community water fluoridation continues to be the most cost-effective, practical and safe means for reducing and controlling the occurrence of tooth decay in a community.”

— U.S. Surgeon General

Fluoridation

Supporters

- Community water fluoridation is supported by most major national and international health service organizations. Supporters include: the American Dental Association, American Medical Association, American Academy of Pediatric Dentistry, U.S. Centers for Disease Control and Prevention, and the World Health Organization.
- The U.S. Centers for Disease Control and Prevention has recognized fluoridation of drinking water as one of the 10 great public health achievements of the 20th century.
- Since 1945, the U.S. Surgeon General's office has committed its support for community fluoridation. As then-Surgeon General Dr. Richard H. Carmona said in July 2004, "Community water fluoridation continues to be the most cost effective, practical and safe means for reducing and controlling the occurrence of tooth decay in a community."

Metropolitan's Position

Metropolitan's Board of Directors first took a serious look at fluoridation in October 1995, when Gov. Pete Wilson signed a new state law conditionally requiring fluoridation of any public water supply with at least 10,000 customers. Because the law did not provide funding for utilities, many water agencies found the cost of fluoridating prohibitive. Some cities, including two of Metropolitan's member agencies, Los Angeles and Santa Monica, did move forward with fluoridation in the absence of state funding. Two other MWD member agencies—the cities of Long Beach and Beverly Hills—as well as member agencies of the Municipal Water District of Orange County, the cities of Fountain Valley and Huntington Beach—fluoridated water prior to the 1995 law.

Although Metropolitan was exempt from the conditions of the law, local public health officials pressed hard for large-scale fluoridation at the district's treatment plants. As part of that push, seven public health officials representing each of the six Southern California counties in Metropolitan's 5,200-square-mile service area, urged the MWD board to reconsider fluoridating its supplies. In February 2003, Metropolitan's board adopted a policy that directed the cavity-fighting agent to be added to the district's treatment processes.

In September 2003, the California Dental Association Foundation, in conjunction with the California Fluoridation 2010 Work Group, provided Metropolitan \$5.5 million in grant monies to design and construct fluoridation facilities at each of its five treatment facilities. This grant funding represents the capital cost for planning, design, purchase and installation of the equipment necessary to begin fluoridating Metropolitan's treated water supply. This change in Metropolitan's treatment process was permitted and approved by the state of California Department of Public Health.

Centers for Disease Control and Prevention
<http://www.cdc.gov/OralHealth/factsheets/fl-background.htm>

National Cancer Institute
<http://www.cancer.gov/cancertopics/factsheet/Risk/fluoridated-water>

American Dental Association
<http://www.ada.org/public/topics/fluoride/news.asp>

National Institute of Dental and Craniofacial Research
<http://www.nidcr.nih.gov/HealthInformation/DiseasesAndConditions/Fluoride/default.htm>

American Water Works Association
<http://www.awwa.org/Advocacy/pr/991110.cfm>

California Department of Public Health
<http://www.cdph.ca.gov/certlic/drinkingwater/pages/fluoridation.aspx>

Metropolitan Water District
of Southern California
P.O. Box 54153
Los Angeles, CA 90054-0153
Toll free phone number
(800) 354-4420
www.mwdh2o.com

Mission Statement

The mission of the Metropolitan Water District of Southern California is to provide its service area with adequate and reliable supplies of high quality water to meet present and future needs in an environmentally and economically responsible way.



Fluoridation

FAQ

Metropolitan's Board of Directors has been examining fluoridation since passage of a state law that conditionally mandates fluoridation of any public water supply that has at least 10,000 service connections or customers. Although Metropolitan was exempt from conditions of the law, local public health officials continued to push for large-scale fluoridation to be applied in order to maximize the financial and medical benefits of treating municipal water supplies. After an appeal by a group of public health officials representing six Southern California counties, Metropolitan's board voted to adopt a policy to fluoridate at the district's five treatment plants.

Q. How does fluoride protect teeth against tooth decay?

Tooth enamel and the material underneath are made mostly of two common minerals—calcium and phosphate. Tooth decay occurs when acids produced by bacteria in the mouth dissolve or “demineralize” the teeth. Fluoride protects against tooth decay by slowing down or stopping demineralization, promoting “remineralization,” and keeping the bacteria from producing too much acid.

Q. What proof is there that fluoridated water prevents tooth decay?

The benefits of fluoride in drinking water have been observed in numerous studies and have been shown for people of all ages. Reductions in the rate of tooth decay in fluoridated communities have ranged from 30 to 60 percent for baby teeth, from 20 to 40 percent for teeth of children from 8 to 12 years old and from 15 to 35 percent for teenagers, adults and seniors.

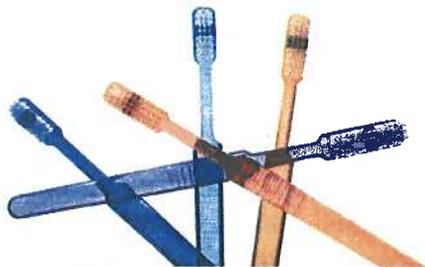
Some of the earliest evidence of the benefits of fluoride in drinking water came from comparing the rate of tooth decay in communities that had naturally optimized levels of fluoride in their water with communities with naturally low levels. In fact, the original recommendations for fluoridating water supplies came from this early work.

The first community in the world to add fluoride to its water supply was Grand Rapids, Michigan in 1945. Fifteen years after fluoride was introduced, a study compared tooth decay in children who had consumed fluoride in drinking water from birth with children before fluoridation was started. The children who had consumed fluoridated water from birth had less than half the tooth decay of children who did not have fluoridated water. Communities who have fluoridated their water supplies in more recent years also have seen reductions in tooth decay although not as dramatic. That's because there is now widespread use of fluoridated toothpastes and there are other sources of fluoride, even in communities that have not fluoridated their water. (See answer to the next question.)

Q. If I use a fluoridated toothpaste, am I already getting enough fluoride to protect against decay?

The benefits from water fluoridation build on those from fluoride in toothpaste or other sources. The use of fluoridated toothpastes became common in the 1970s. Communities that initiated fluoridation in the mid '70s have generally shown a lower rate of tooth decay than communities that did not fluoridate, even though fluoridated toothpastes have been in wide use.

Fluoridation FAQ



Thousands of research studies and more than 60 years of experience have demonstrated that fluoridating public drinking water is not only safe and effective, it is the best method of improving oral health in a community. In fact, the Centers for Disease Control and Prevention (CDC) recognized drinking water fluoridation as one of the 10 great major public health achievements of the 20th century.

Although tooth decay is considered largely preventable, it remains the most common chronic disease, particularly in children aged 5 to 17 years. Fluoridation of drinking water, proven to reduce tooth decay in both children and adults, is endorsed by the American Dental Association (ADA). Studies have concluded that people in communities with fluoridated water have up to 60 percent less tooth decay than those in communities without fluoridated water. Along with the CDC and the ADA, the American Medical Association, the American Cancer Society, the American Academy of Pediatrics, the National Institutes of Health, the PTA, and the World Health Organization support drinking water fluoridation.

Based on these benefits, the Metropolitan Water District of Southern California—the primary supplier of imported water in the Southland—is scheduled to begin fluoridating its drinking water supplies in October 2007.

Despite fluoridation's proven record, many consumers may not be familiar with its benefits or may be concerned about adding a chemical to their drinking water. The answers to some of the more frequently asked questions about fluoride are provided below.

Q. What is fluoride?

Fluoride is the electrically charged atom (or "ion") that makes up the naturally occurring element fluorine. Although fluoride comes from fluorine, its properties are very different, just like chloride in common table salt is very different from chlorine. Most sources of drinking water contain some naturally occurring fluoride.

Q. What is fluoridation?

Fluoridation is the addition of fluoride to a drinking water supply so that it contains the level recommended for optimal protection against tooth decay.

Q. Why is Metropolitan fluoridating its water supplies?

At a cost of less than a dollar a family per year, Metropolitan joins the dental and medical health communities in believing fluoridation offers Southern California consumers an additional level of public health protection. In the end, adding fluoridation at its five treatment plants represents the greatest cost benefits for Metropolitan's 26 member public agencies and the 18 million people they serve.

Fluoridation

FAQ

Q ■ How much fluoride is used to treat drinking water supplies?

The California Department of Public Health has adopted regulations that establish standards for addition of fluoride to drinking water. According to those standards, any public water agency that fluoridates its water supply must maintain fluoride levels within the control range that has been established for its climate.

Q ■ How much fluoride will be in my drinking water once Metropolitan starts to fluoridate?

Metropolitan's water supply contains natural levels of fluoride of 0.1 to 0.4 milligrams per liter (mg/L) or parts per million. Once Metropolitan begins to fluoridate, levels will average about 0.7 to 0.8 mg/L in treated water. Because Metropolitan supplies about half of the water used in Southern California, the water delivered to your home may not come from Metropolitan. Most utilities have more than one source of supply. Interested consumers should contact their water provider to find out how much fluoride is likely to be in their tap water.

Q ■ What chemical is Metropolitan using to fluoridate its supplies?

While there are three chemicals commonly used to fluoridate municipal drinking water, Metropolitan selected fluorosilicic acid as the most cost-effective bulk chemical to be used in the district's treatment processes. The appropriate state drinking water authorities must approve all drinking water additives. Metropolitan's use of fluorosilicic acid was approved by the California Department of Public Health

Q ■ What are Metropolitan's costs to fluoridate at its treatment plants?

Metropolitan's estimated cost to fluoridate its supplies is roughly less than \$2 per acre-foot of water treated. This cost is largely dependent on the cost of the fluoride treatment chemical.

Q ■ Once Metropolitan adds fluoride at its treatment plants, do its member agency and retailers still need to treat their supplies?

Any agency relying on Metropolitan for 100 percent of its treated drinking water will benefit from fully optimized fluoride concentrations. If a water system blends Metropolitan supplies with other non-fluoridated supplies, additional fluoride treatment would be required within its system to maintain optimal fluoride levels. If no additional fluoride is added in the blended system, fewer overall health benefits would be provided.

Q ■ Is fluoride harmful to my health?

There have been literally hundreds, if not thousands, of studies that have looked at whether fluoride in drinking water is harmful to human health. These studies have looked at whether there is a link between fluoride and cancer, bone fractures as well as adverse effects on the immune system, kidneys, digestive system and reproductive system. The American Dental Association (ADA), in reviewing the body of scientific evidence, concluded that "the overwhelming ... evidence indicates that fluoridation of community water supplies is both safe and effective."

That doesn't mean that *no* studies have ever shown a link between an adverse health effect and fluoride in

Fluoridation

FAQ

drinking water. Some of the studies that suggested a link looked at drinking water with fluoride levels ten or more times higher than will be in water fluoridated by Metropolitan or recommended by public health officials. Other studies, when repeated, did not find any link, were inconclusive or suggested that fluoride actually *reduced* the rate of certain diseases. It is important to look at the whole body of scientific evidence and the quality of the studies. Fortunately, many studies have been performed, and the conclusions of the ADA are based on a review of the many studies that have been undertaken.

Q ■ If my local water district fluoridates its water and Metropolitan also adds fluoride to its supplies, wouldn't this result in over-fluoridated water?

Blending fluoridated water from different sources does not increase total fluoride levels in water. The final fluoride concentrations in blended supplies will be a weighted average of the fluoride in the various sources.

Q ■ How does Metropolitan plan to guard against over-feeding fluoride into its water supply?

Public water systems must monitor fluoride levels in their drinking water on a daily basis to ensure that fluoride levels remain within the prescribed control range. To prevent chemical overfeed, Metropolitan will monitor its treatment plant effluent on a continuous basis using on-line analyzers and “grab” sampling with data recording once per shift for plant status and compliance reporting.

Q ■ I heard that fluoride can cause teeth to become discolored or pitted, is that true?

Dental fluorosis—a condition that changes the appearance of the teeth—can be caused by ingesting too much fluoride in early childhood when teeth are forming. This condition occurs at levels much higher than the drinking water control ranges. When public health officials were determining the optimal level of fluoridation for community water supplies, they took into account the relationship between fluoride levels, prevention of tooth decay and dental fluorosis. The vast majority of dental fluorosis is caused by the ingestion of fluoridated products such as toothpastes and fluoride supplements, not from fluoridated water supplies.

Although dental fluorosis has increased since fluoridation began, most cases have been very mild in communities with optimally fluoridated water. Both very mild and mild forms are characterized by opaque white areas on the tooth surface. More severe cases are characterized by stained and pitted enamel.

Q ■ Should I give fluoridated water to my infant?

A National Research Council study has raised the possibility that infants could receive a greater than optimal amount of fluoride through liquid concentrate or powdered baby formula that has been mixed with water containing fluoride during a time that their developing teeth may be susceptible to enamel fluorosis. The American Dental Association has issued interim guidance on fluoride intake for infants and young children. Among the recommendations are that if liquid concentrate or powdered infant formula is the primary source of nutrition for infants, it can be mixed with water that is fluoride free or contains low levels of fluoride to reduce the risk of fluorosis. The complete list of recommendations can be found on the ADA's Web site.

Q. Will I miss the benefits from fluoridation if I drink bottled water, vended water or water from a “water store”? What about home filtration devices?

If you mostly drink bottled water, water from vending machines or water from water stores, you may miss the benefits of an optimally fluoridated water supply. That’s because all of these alternatives typically contain fluoride levels that are below the optimal level for prevention of tooth decay.

If you use bottled water, you can call the consumer service number on the bottle’s label and ask how much fluoride is in the water. Bottled water companies are required to monitor for fluoride, and so they should be able to tell you. Optimal fluoride concentrations for areas like Southern California with its warmer climate are typically 0.7-0.8 mg/L. If you use vended water or purchase water from a water store and the water is treated by reverse osmosis or distillation, the water is most likely low in fluoride. You can call the number on the vending machine or ask the water store owner how the water is treated. You may also miss the benefits of fluoridated water if you use certain types of home filtration devices. Reverse osmosis systems and distillation units both remove significant amounts of fluoride.

Q. I still would rather not drink water that has fluoride added to it, what choices do I have?

You have several choices. Many brands of bottled water contain some levels of fluoride. You can call the consumer information number on the bottle’s label and ask about the level of fluoride and whether this level is naturally low. Other brands of bottled water take tap water and then further treat it. The additional treatment, if by reverse osmosis or distillation will remove a significant amount of both naturally occurring fluoride and any fluoride added through fluoridation. These bottled waters will say “purified” water on the label and should have very low levels of fluoride. Again, call the consumer service number on the bottle’s label for more information about the level of fluoride.

If you are considering vended water or water from a water store, make sure the water has been treated by reverse osmosis or distillation. You can also use home treatment devices that are reverse osmosis systems or distillation units. The California Department of Public Health certifies certain reverse osmosis home treatment devices and distillation units for the reduction of fluoride. For a list of state-certified devices, go to: <http://www.cdph.ca.gov/certlic/device/Pages/watertreatmentdevices.aspx>. Home filtration devices must be maintained according to the manufacturer’s instructions in order to ensure their effectiveness.

Q. Will fluoridated water harm my pets?

No evidence exists that indicates fluoridated water at the levels prescribed for human consumption is harmful to animals or pets.

Q. Where can I get more information about fluoride?

The ADA has a web site that provides very good information about fluoride and fluoridation. Go to www.ada.org/public/topics/index.asp.