

OTAY WATER DISTRICT

BOARD OF DIRECTORS MEETING
DISTRICT BOARDROOM

2554 SWEETWATER SPRINGS BOULEVARD
SPRING VALLEY, CALIFORNIA

WEDNESDAY
October 1, 2014
3:30 P.M.

AGENDA

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. APPROVE THE MINUTES OF THE REGULAR BOARD MEETINGS OF JULY 2, 2014
5. PUBLIC PARTICIPATION – OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK TO THE BOARD ON ANY SUBJECT MATTER WITHIN THE BOARD'S JURISDICTION BUT NOT AN ITEM ON TODAY'S AGENDA

CONSENT CALENDAR

6. ITEMS TO BE ACTED UPON WITHOUT DISCUSSION, UNLESS A REQUEST IS MADE BY A MEMBER OF THE BOARD OR THE PUBLIC TO DISCUSS A PARTICULAR ITEM:
 - a) APPROVE AMENDMENTS TO THE DISTRICT'S PURCHASING MANUAL SECTION 12, DISPOSAL OF SURPLUS PROPERTY, IN ORDER TO STREAMLINE AND EXPEDITE THE DISPOSAL PROCESS, PROVIDE CLARITY TO INTENT, AND TO ALIGN DISPOSAL PROCEDURES WITH DISTRICT POLICY
 - b) APPROVE A CONSTRUCTION CONTRACT WITH OLYMPUS & ASSOCIATES, INC. FOR THE 944-1, 944-2 & 458-2 RESERVOIR INTERIOR/EXTERIOR COATINGS AND UPGRADES PROJECT IN AN AMOUNT NOT-TO-EXCEED \$1,206,008

- c) APPROVE A CONSTRUCTION CONTRACT WITH RAP ENGINEERING, INC. FOR THE 870-1 RESERVOIR ACCESS ROAD PAVING PROJECT IN AN AMOUNT NOT-TO-EXCEED \$207,362.02
- d) APPROVE UTILITY AGREEMENT NO. 33622 WITH CALTRANS FOR ROUTES 11/125/905 CONNECTOR RAMPS BLOW OFF RELOCATION PROJECT
- e) APPROVE AMENDMENT NO. 2 TO THE EXISTING CONTRACT WITH AECOM TECHNICAL SERVICES, INC. FOR THE DESIGN OF THE OTAY MESA DESALINATION CONVEYANCE AND DISINFECTION SYSTEM PROJECT DECREASING THE CONTRACT BY \$364,774 RESULTING IN A LOWER CONTRACT AMOUNT WITH AECOM OF AN AMOUNT NOT-TO-EXCEED \$3,681,932

ACTION ITEMS

- 7. ADMINISTRATION, FINANCE AND INFORMATION TECHNOLOGY
 - a) ADOPT RESOLUTION NO. 4243 SUPPORTING THE CITY OF SAN DIEGO'S NATIONAL POLLUTION DISCHARGE ELIMINATION SYSTEM PERMIT AS PART OF A LONG-RANGE REGIONAL WATER REUSE PLAN WITH THE GOAL OF REALIZING A SECONDARY EQUIVALENT POINT LOMA WASTEWATER TREATMENT (KENNEDY)
- 8. ENGINEERING AND WATER OPERATIONS
 - a) APPROVE A PROFESSIONAL SERVICES CONTRACT WITH PIPELINE INSPECTION & CONDITION ANALYSIS CORPORATION FOR INSPECTION AND CONDITION ASSESSMENT OF THE RALPH W. CHAPMAN WATER RECYCLING FACILITY 14-INCH FORCE MAIN IN AN AMOUNT NOT-TO-EXCEED \$302,092 (MARCHIORO)
- 9. BOARD
 - a) DISCUSSION OF THE 2014 BOARD MEETING CALENDAR

INFORMATIONAL ITEM

- 10. THE FOLLOWING ITEMS ARE PROVIDED TO THE BOARD FOR INFORMATIONAL PURPOSES ONLY. NO ACTION IS REQUIRED ON THE FOLLOWING AGENDA ITEMS:
 - a) ANNUAL DIRECTOR'S EXPENSE REPORT FOR FISCAL YEAR 2014 (BENHAM)

- b) FISCAL YEAR-END 2014 STRATEGIC PERFORMANCE PLAN REPORT (STEVENS)

REPORTS

- 11. GENERAL MANAGER'S REPORT
 - a) SAN DIEGO COUNTY WATER AUTHORITY UPDATE
- 12. DIRECTORS' REPORTS/REQUESTS
- 13. PRESIDENT'S REPORT/REQUESTS

RECESS TO CLOSED SESSION

- 14. CLOSED SESSION
 - a) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION [GOVERNMENT CODE §54956.9]
 - 1 CASE
- 15. RETURN TO OPEN SESSION
- 16. REPORT ON ANY ACTIONS TAKEN IN CLOSED SESSION. THE BOARD MAY ALSO TAKE ACTION ON ANY ITEMS POSTED IN CLOSED SESSION
- 17. ADJOURNMENT

AGENDA ITEM 4

MINUTES OF THE BOARD OF DIRECTORS MEETING OF THE OTAY WATER DISTRICT July 2, 2014

1. The meeting was called to order by Vice President Gonzalez at 3:31 p.m.

2. ROLL CALL

Directors Present: Croucher, Gonzalez, Robak and Thompson

Directors Absent: Lopez (out of town on planned vacation)

Staff Present: General Manager Mark Watton, Attorney William Shinoff, Asst. GM German Alvarez, Chief of Engineering Rod Posada, Chief Financial Officer Joe Beachem, Chief of Information Technology Geoff Stevens, Chief of Operations Pedro Porras, Asst. Chief of Information Technology and Administration Adolfo Segura, District Secretary Susan Cruz and others per attached list.

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

A motion was made by Director Croucher, and seconded by Director Thompson and carried with the following vote:

Ayes: Directors Croucher, Gonzalez, Robak and Thompson

Noes: None

Abstain: None

Absent: Director Lopez

to approve the agenda.

5. APPROVE THE MINUTES OF THE SPECIAL MEETING OF MAY 19, 2014

A motion was made by Director Croucher, seconded by Director Robak and carried with the following vote:

Ayes: Directors Croucher, Gonzalez, Robak and Thompson

Noes: None

Abstain: None

Absent: Director Lopez

to approve the minutes of the special meeting of May 19, 2014.

6. PUBLIC PARTICIPATION – OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK TO THE BOARD ON ANY SUBJECT MATTER WITHIN THE BOARD'S JURISDICTION BUT NOT AN ITEM ON TODAY'S AGENDA

No one wished to be heard.

CONSENT CALENDAR

7. ITEMS TO BE ACTED UPON WITHOUT DISCUSSION, UNLESS A REQUEST IS MADE BY A MEMBER OF THE BOARD OR THE PUBLIC TO DISCUSS A PARTICULAR ITEM:

Director Robak pulled items 6a, AWARD A PROFESSIONAL AS-NEEDED ENVIRONMENTAL CONSULTING SERVICES AGREEMENT TO ICF INTERNATIONAL IN AN AMOUNT NOT-TO-EXCEED \$375,000 DURING FISCAL YEARS 2015, 2016 AND 2017 (ENDING JUNE 30, 2017); and 6c, AWARD A PROFESSIONAL SERVICES AGREEMENT TO RBF CONSULTING FOR CONSTRUCTION MANAGER AND INSPECTION SUPPORT OF THE 870-2 PUMP STATION PROJECT IN AN AMOUNT NOT-TO-EXCEED \$853,485, for discussion.

Upon a motion by Director Croucher, seconded by Director Thompson and carried with the following vote:

- Ayes: Directors Croucher, Gonzalez, Robak and Thompson
- Noes: None
- Abstain: None
- Absent: Director Lopez

to approve the following consent calendar items:

- b) AWARD A PROFESSIONAL AS-NEEDED HYDRAULIC MODELING SERVICES AGREEMENT TO WATER SYSTEMS CONSULTING, INC. IN AN AMOUNT NOT-TO-EXCEED \$175,000 FOR FISCAL YEARS 2015 AND 2016 (ENDING JUNE 30, 2016)
- d) REJECT ALL BIDS FOR THE CONSTRUCTION OF THE 624 PRESSURE ZONE PRESSURE REDUCING STATIONS PROJECT
- e) ADOPT RESOLUTION NO. 4236 TO ESTABLISH THE TAX RATE FOR IMPROVEMENT DISTRICT NO. 27 AT \$0.005 FOR FISCAL YEAR 2014-2015
- f) ADOPT RESOLUTION NO. 4237 TO CONTINUE WATER AND SEWER AVAILABILITY CHARGES FOR DISTRICT CUSTOMERS FOR FISCAL YEAR 2014-2015 TO BE COLLECTED THROUGH PROPERTY TAX BILLS

- g) ADOPT ORDINANCE NO. 544 AMENDING SECTION 23.04, CROSS-CONNECTIONS AND BACKFLOW DEVICES, OF THE DISTRICT'S CODE OF ORDINANCES

Vice President Gonzalez presented item 6a for discussion:

- a) AWARD A PROFESSIONAL AS-NEEDED ENVIRONMENTAL CONSULTING SERVICES AGREEMENT TO ICF INTERNATIONAL IN AN AMOUNT NOT-TO-EXCEED \$375,000 DURING FISCAL YEARS 2015, 2016 AND 2017 (ENDING JUNE 30, 2017)

In response to a question from Director Robak, Environmental Compliance Specialist Lisa Coburn-Boyd stated that the District has worked with ICF International for quite a long time for as-needed environmental services.

General Manager Mark Watton indicated that the District also works with other environmental firms, such as RECON and Helix Environmental, on other environmental matters.

Director Thompson commented that for smaller projects, the District should consider selecting two to three firms to be "on-call" for projects when needed. He believes that this would result in the District receiving better pricing for projects as the pool of firms would need to compete for the projects. He shared that when he was with the County, the agency selected a pool of firms for each project and the firms understood that they would need to compete for the County projects.

In response to Director Thompson's comments, Chief of Engineering Rod Posada indicated that next month, the District plans to award contracts to two companies for As-Needed Design Engineering Services for CIP projects. The purpose is to have the two companies compete against each other for certain tasks. Mr. Posada indicated that it will be a pilot project and if it is successful, it will be implemented for all such services.

Director Thompson stated that he believes that this would provide an element of competition as he felt the District's current selection process negates the element of competition.

Director Croucher stated that staff had looked at this issue and had discussed the efficiency of staff because of the time and effort it takes to go through so many different processes. He indicated that one of the primary items that was discussed is the firm's ability to meet the District's needs and quality of service. He agreed with Director Thompson and indicated that consistency of process should be considered too.

Vice President Gonzalez indicated that staff plans to launch a pilot program which would address Director Thompson's concern and requested to see the results of the pilot program.

In response to a question from Director Robak, Environmental Specialist Lisa Coburn-Boyd stated that the hourly rate at the bottom of Attachment B of the staff report is the aggregate of all the different positions that could be working on the project. The firm would produce a scope of work, a list of workers that will be working on that task, and the workers' rates. Ms. Coburn-Boyd noted that the District can always make revisions to what firms submit.

Upon a motion by Director Thompson, seconded by Director Robak and carried with the following vote:

Ayes: Directors Croucher, Gonzalez, Robak and Thompson
Noes: None
Abstain: None
Absent: Director Lopez

to approve staffs' recommendation.

Vice President Gonzalez presented item 6c for discussion:

- c) AWARD A PROFESSIONAL SERVICES AGREEMENT TO RBF CONSULTING FOR CONSTRUCTION MANAGER AND INSPECTION SUPPORT OF THE 870-2 PUMP STATION PROJECT IN AN AMOUNT NOT-TO-EXCEED \$853,485

Director Robak commented that the District should have staff with the capability of performing construction management. He inquired why the District does not have a person on staff with this kind of expertise currently.

Chief of Engineering Rod Posada indicated that the 870-2 Pump Station Project required at least four to five different experts; an instrumentation person, construction manager, inspector, electrician and mechanic, and several experts in different traits. The consultants are only used for very specialized work. The District is not looking just for construction management, but is hiring many different skills.

General Manager Mark Watton stated that the District is really hiring a team, as Chief of Engineering Posada described. It would not be cost effective to staff all of the different expertise. He indicated that the District is trying to avoid hiring staff and then laying them off when the District doesn't have enough work to keep them busy fulltime. Mr. Watton indicated that a lot of the District's CIP Projects are managed in-house. He noted that a while back, staff had indicated that if the District were to build another 5 miles of 36-inch pipeline, it would likely hire project and inspection managers for the project.

Director Croucher stated that he believes that this matter was discussed in the District's Budget Workshop that was held on May 19, 2014. In that meeting, staff indicated that there was a substantial amount of savings for the District through a reduction in personnel with the inclusion of necessary contracts. As this

information was provided to the board at that time, Director Croucher indicated that he supports staff's recommendation because he believes it is based upon the board's policy and direction given at the time of the Budget Workshop. Director Croucher made a motion to approve staff's recommendation.

Director Thompson seconded the motion and indicated that he wished additional information. Engineering Manager Dan Martin indicated in response to comments and questions from Director Thompson, that the RBF contract includes construction management and planning, but does not include the actual construction of the project. The budget for the overall project is \$16.5 million. The projected final cost to this point, with all the contracts that the District has in place, is \$2.5 million. It was noted that the \$2.5 million does not include the construction of the project which is still in the design phase. The *Scope of Work* will be performed by RBF with the exception of the instrumentation details. RBF will retain a subcontractor to provide this service. The actual scope of work RBF will perform is engaging the construction manager at the 30% design stage where constructability reviews and value engineering is performed. Staff feels that if the District can engage construction managers at an early stage, it will provide savings on the project and on the construction when it starts. Mr. Martin indicated a negotiated piece in the Scope of Work is to have RBF's instrumentation staff provide a commissioning plan up front which would be included in the specifications. This will ensure that a development plan will be in place once construction commences. Staff also indicated that RBF's contract includes inspection services. That is, RBF will be responsible for the inspection oversight of the contract and will not bill the District for inspection costs.

The motion by Director Croucher, seconded by Director Thompson carried with the following vote:

Ayes: Directors Croucher, Gonzalez, Robak and Thompson
Noes: None
Abstain: None
Absent: Director Lopez

to approve staffs' recommendation.

ACTION ITEMS

8. ADMINISTRATION, FINANCE AND INFORMATION TECHNOLOGY
 - a) ADOPT RESOLUTION NO. 4238 AMENDING SECTION (C) (6) (e) OF THE DISTRICT'S BOARD OF DIRECTOR'S POLICY 8 TO PROVIDE MORE EFFICIENT AND STREAMLINED REPORTING AND MORE CLOSLY ALIGN ITS LANGUAGE WITH THE REQUIREMENTS OUTLINED IN GOVERNMENT CODE SECTION 53065.5

Senior Accountant Wales Benham indicated that staff is requesting that the board adopt Resolution No. 4238 to amend the Board of Director's Policy 8,

Section (C) (6) (e), to provide more efficient and streamlined reporting and more closely align its language with the requirements outlined in Government Code Section 53065.5. Please reference the Committee Action notes (Attachment A) attached to staff's report for the details of Mr. Benham's report.

General Manager Mark Watton indicated that this item was presented at the Finance, Administration and Communications Committee on June 18, 2014. As the item is a board policy, the Committee requested that it be brought to the full board for consideration. Mr. Watton also indicated that Director Thompson had inquired about the savings that would be realized by providing board and committee packets electronically to the members of the board. Staff's response is reflected within the Committee Action notes (Attachment A) of the staff report.

Director Thompson stated that he requested this item be brought to the board to be transparent and provide information to the public with regard to the use of computer equipment and technology to increase efficiency and reduce District cost.

Upon a motion by Director Croucher, seconded by Director Thompson and carried with the following vote:

Ayes: Directors Croucher, Gonzalez, Robak and Thompson
Noes: None
Abstain: None
Absent: Director Lopez

to approve staffs' recommendation.

b) **APPROVE A TEMPORARY MORATORIUM ON THE INSTALLATION OF A NEW RECYCLED WATER FACILITIES ON OTAY MESA**

Public Services Engineering Manager Dan Martin indicated that staff is requesting that the board place a temporary moratorium on the installation of new recycled water facilities in the Otay Mesa area. The District's recycled water system is located primarily in the Central part of the District. The recycled water system delivers recycled water to customers and is primarily used for irrigation purposes. The District's ongoing operating costs in support of recycled water include maintaining this separate system and performing inspections of the end user and of regulatory cross-connection testing as required by the State of California. Please reference the Committee Action notes (Attachment A) attached to staff's report for the details of Mr. Martin's report.

General Manager Mark Watton indicated that this item was reviewed by the Finance Administration and Communications Committee and the committee supported staffs' recommendations and requested that staff provide an update on the moratorium in six-month. He reported that staff has met the new Utility Director and continues to meet with City of San Diego staff to initiate a dialog and try to solve some of the issues in the Otay Mesa area. He shared that the City's

cost for production was originally \$350. Proposition 26 is more specific on how cost for production charges are assessed, who gets charged as a user, and that any excess fees above the actual cost of production would go back to the participating agencies. Mr. Watton indicated that District staff has reviewed the City's proposed cost study that included a recycled water cost of \$800/\$900 an acre-foot, which District staff found questionable. The District referred to Proposition 26 and noted to the City some of the problems and issues associated with the cost study. The City pulled the report and hired another firm to review the study and it is believed the new study is proposing \$566 an acre-foot. District staff, though, has not yet seen the revised cost study. Mr. Watton also shared that the City is in the process of moving demineralization equipment from the north city west to the Otay Mesa area near the reclamation plant. With other challenges and disputes occurring in the Otay Mesa area with the City, it has resulted in the District having to reevaluate matters in the area. General Manager Watton wished to note that though there are ongoing disputes at one level with the City, he thought it was important to note that the District's daily interactions with regard to emergency connections, shut-downs, any cooperative issues needed to operate the District's water system or the City's water system, these relationships are excellent and are working very well day in and day out. He stated he wished to reiterate that while there are some problems from a contract perspective, the District continues to have a very good working relationship with the City with regard to water deliveries in an emergency.

Director Thompson indicated that the Finance, Administration and Communications Committee is aware of this fairly complex set of circumstances between the District and City. He stated that he felt that the District needs to make smart business decisions for its ratepayers and the recommendation to not invest \$23 million into a project that may end up producing nothing would avoid a burden to the District's ratepayers. He stated that he believes that it is also important, as a public agency, to have good cooperation with other agencies and he hopes during this moratorium period that public discussion would be held at a higher level. He indicated that one question that has not been answered is the economic impact on the Otay Mesa area and the prospect for jobs if recycled water is not available for certain industrial uses for cost savings. This may impact prospective employers' decision when selecting a location for their business. At this time, there is no agreement between the District and the City for recycled water. Director Thompson stated that the District's first and foremost obligation is to protect its ratepayers. Over the next year, the District will either completely abandon this concept of recycled water in the Otay Mesa area or have tremendous cooperation because the District and the City would receive pressure from other organizations for cheaper water to entice business owners to the area.

General Manager Watton stated that the District's and City's system in the Otay Mesa area is not cohesive. Part of the \$23.5 million investment is to tie the systems together, including a supply line. Mr. Watton indicated that he has met with County supervisors about the impacts to the water supply. He stated that the District can review the impacts in further depth, as well as water availability in

the future and an alternative for providing potable water, then bring the information back to the board in the future. Mr. Watton shared that the City wishes to do indirect potable reuse (IPR), which will be part of their plan which will be submitted to the EPA in January for their permit/waiver renewal.

Chief Financial Officer Joe Beachem commented that the economic impact to the Otay Mesa area is the cost of a higher rate for water, potable versus recycled. He believes that irrigation water is probably a minor impact relative to the cost of capacity fees and the cost related to the installation of an additional system for recycled water for irrigation and commercial purposes.

Director Robak commented that this is a very complicated situation that has evolved over many years and is a conflict as the District has to make a decision on whether to invest more money into something that could be functionally obsolete. He inquired if staff is recommending a moratorium in the Otay Mesa area because of the uncertainty of capacity and insufficient water in the future. General Manager Watton stated yes and that the District's capacity was predicated on the City having sufficient capacity for a peak summer load, which the District is rapidly approaching but it will likely not be met and the District will need to supplement with potable water.

In response to a question from Director Robak, General Manager Watton stated the District could manage 566 acre-foot for recycled water, but the question is what the additional cost would be if de-salters are added; plus the City plans to advertise this over a 3-year period which would likely add another \$200.

Mr. Watton indicated that at a Joint Power Authority's (JPA) meeting, the JPA had requested that the City postpone its de-salters project until the numbers can be run to determine cost. City staff had indicated that the project is already in progress. The City has a requirement for 1,000 TDS or less and they are at 1,000 or exceeding the limit. Staff has communicated the District's issues verbally and in writing.

Director Croucher indicated that at some point the City will understand this complex situation. The District, however, will get to a point where it will need to make a solid decision for its ratepayers and the board will have to support that decision. He stated that if the moratorium does not change the current situation, then getting out is the best thing to do.

Director Thompson stated that if the District decides to support a permanent moratorium, it would have to pay approximately \$1 million to \$1.5 million of capacity charges to the CWA. He indicated that he felt it would not be right to request that the property owners pay the capacity fee since they were required to install purple pipe for the use of recycled water on their landscapes. Because the properties would be utilizing recycled water on their landscapes, they did not pay the normal capacity fee for their properties. He also indicated that the City is using some of the District's facilities without paying for its use and the District will have to reserve its rights and establish that this is a cost that our ratepayers

should not be paying. Additionally, if the District supports a permanent moratorium, it should analyze how to preserve its rights to request that the City pay for the capacity fees.

General Manager Watton stated that the District has been preserving its rights through annual letters and cost estimates to the City and will add the moratorium in the Otay Mesa area to the list. He indicated that he has informed the City's Water Utilities Director that the District's board is considering this issue so there is no surprise to the City.

Mr. Tim Smith of Chula Vista requested to address this item with the board and indicated that he is not in opposition or support of this item. He commented that industries and customers have paid for the extra purple pipe in the ground. He inquired if there is any consideration for them as they incurred a cost to put the purple pipe in the ground in Otay Mesa and would they be in opposition of a plan by the board to eliminate any delivery of recycled water.

General Manager Watton stated that that has been part of the discussion and staff will be putting together another review of this issue and will include a discussion in that area. The report that will be presented to the board at a future date.

Upon a motion by Director Thompson, seconded by Director Robak and carried with the following vote:

Ayes: Directors Croucher, Gonzalez, Robak and Thompson
Noes: None
Abstain: None
Absent: Director Lopez

to approve staffs' recommendation.

9. BOARD

a) DISCUSSION OF THE 2014 BOARD MEETING CALENDAR

Director Thompson indicated that he will not be able to attend the July 2014 Finance, Administration and Communications Committee meeting as he will out of town on prescheduled vacation.

There were no changes to the 2014 Board Meeting Calendar.

INFORMATIONAL ITEM

10. THE FOLLOWING ITEM IS PROVIDED TO THE BOARD FOR INFORMATIONAL PURPOSES ONLY. NO ACTION IS REQUIRED ON THE FOLLOWING AGENDA ITEM:

a) FISCAL YEAR 2014 THIRD QUARTER CAPITAL IMPROVEMENT PROGRAM REPORT

Engineering Manager Dan Martin provided an update on the District's third quarter of FY 2014 Capital Improvement Program. He indicated that the FY 2014 budget is broken into 63 projects totaling \$13.9 million. The overall expenditures for the second quarter are \$5.9 million which is approximately 43% of the FY 2014 budget. Please reference the Committee Action notes (Attachment A) attached to staff's report for the details of Mr. Martin's report.

In response to a question from Director Robak, Engineering Manager Bob Kennedy indicated that the District is being reimbursed for most of the expenditures for the SR-11 Utility Relocations Sequence I (P2453) Project.

Director Thompson stated that he really appreciates staff's efforts to align the District's CIP budget forecast with actual expenditures.

REPORTS

11. GENERAL MANAGER'S REPORT

Prior to providing his report to the board, General Manager Watton received a service award for ten (10) years of dedicated service.

Vice President Gonzalez stated that General Manager Watton's knowledge over the past 10 years has brought a lot of stability and credibility to the District and that his leadership is a reflection of District's employees' outstanding performance.

General Manager Watton presented information from his report which included a Leak Detection Project that detects leaks through listening devices in meters and the valves in pipelines, the Employee Picnic and Holiday Dinner schedule, NIMS/SEMS/ICS Program Review/Training, a possible Water Conservation Demonstration Garden in collaboration with Otay Ranch Town Center, Southwestern College or the City of Chula Vista. Mr. Watton also provided a report on the Rosarito Desalination Project and indicated that NSC Agua filed their environmental documents with SEMARNAT, the equivalent to the Environmental Protection Association (EPA), for the desalination project and for the first segment of the conveyance pipeline to Tijuana. He also indicated that the California Department of Public Health (CDPH) will commence seawater testing this month, and next week the State Department will visit the District. Staff plans to provide them a tour of the proposed facilities on both sides of the border. General Manager Watton also indicated with regard to water supply issues that if the drought continues, CWA may implement water allocations. However, he believes the District is prepared for water allocation should they be implemented next year as it has diversified its water supplies and resources over the years.

SAN DIEGO COUNTY WATER AUTHORITY UPDATE

Director Croucher stated that MWD continues the next stage with discussions of the bills, reclassifications, and clarifications with judges. One of the biggest issue has been the water bond and its progress with Legislatures which has been going in circles.

General Manager Mark Watton stated that Legislature has gone home for the summer, so the bond is on hold until August.

Director Croucher shared that water conservation programs continue with the CWA taking the lead. He also shared that CWA finalized the General Manager's and General Counsel's evaluations, and that next month CWA will be moving forward with nominations for Board Officers who will hold office for the next two years. He noted that the Water Conservation Garden will be participating with surrounding agencies through the *CWA August Legislative Conservation Outreach* and a pre-committee will be held at the Garden which will include a tour of its facilities.

General Manager Watton shared that CWA is endorsing the completion of the Bay Delta BDCP's environmental process. CWA, however, is not endorsing the project although there is a lot of pressure to do so. Mr. Watton believes that the water contractors on the State water project are starting to understand the issues related to the Bay Delta BDCP and are starting to ask more about the financial side of the Bay Delta BDCP. There are some who would like to bypass the environmental process and get approval of the project without a good financial analysis. Some of the agencies, including CWA, are questioning the financial liability of the BDCP and the Delta residents are not too thrilled with the idea that a massive tunnel project will be going through their areas. Developers claim that the project can be completed in 8 years, but it may take up to 10 or 20 years. The Boston Dig, which is smaller than the Bay Delta, took 30 years to complete.

Director Thompson inquired about the State Water Bond discussion; if there was a possibility that the District's Desalination Project on the U.S. side could be funded or partially funded by the State if the water bond were approved. General Manager Watton indicated that through CWA, the District has had some input into the bond discussion. Senator Hueso has authored a proposal for about \$10.5 billion and it includes language to bring funding to Southern California. The proposal mentions Desalination and Indirect Potable Reuse (IPR) as water projects that could receive funding. It is uncertain though whether the District will be successful in getting the funding as it is not ear marked, but it is noted as a qualifier for project funding.

General Manager Watton indicated that the polling of the public, however, indicates that the bond will not be successful if it were in the tens of billions, but it may have a chance of passing if the it were proposed in the single digits (\$1 to \$9 billion). The speaker proposed a bond for \$8 billion and the governor is proposing a \$6 billion bond. There is disagreement in the Legislature as to

whether they should support a smaller bond or get the vote to remove the \$11 billion bond from the ballot in November. We'll know more when the Legislature returns from its recess in late August.

12. DIRECTORS' REPORTS/REQUESTS

Director Thompson stated that he missed the original tour of the Rosarito Desalination Plant site in Mexico and would like to go on the next tour if possible. He also shared that he is serving on the Chula Vista Redevelopment Oversight Board and indicated that the District is one of four agencies, along with the City of Chula Vista, that oversees the construction of the redevelopment agency and its assets. He stated that the reason there are taxing entities like the Redevelopment Oversight Board is that there are redevelopment agencies that are not motivated to sell for the highest and best prices. The Board's role is to ensure that redevelopment agencies stay honest, perform work that needs to be accomplished on behalf of the public, and have a reasonable process for disposing of assets.

Director Gonzalez shared that the District participated in a Garden Family Plant Fair at the Eastlake Home Depot and an International Friendship Event in Chula Vista. He also shared information about the Gonzalez Scholarship Program that gives back to the kids of the City of Chula Vista by providing funds for college programs and computer equipment. He indicated that the Program recently participated in an event to clean up Rice Canyon in Chula Vista.

13. ADJOURNMENT

With no further business to come before the Vice Gonzalez adjourned the meeting at 5:26 p.m.

President

ATTEST:

District Secretary

AGENDA ITEM 6a



STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	October 1, 2014
		PROJECT:	Various DIV.NO. ALL
SUBMITTED BY:	Kent Payne Purchasing and Facilities Manager		
APPROVED BY:	<input checked="" type="checkbox"/> Adolfo Segura, Assistant Chief, Admin Services and IT <input checked="" type="checkbox"/> German Alvarez, Assistant General Manager <input checked="" type="checkbox"/> Mark Watton, General Manager		
SUBJECT:	AMENDMENT OF THE DISTRICT'S PURCHASING MANUAL TO STREAMLINE THE PROCESS FOR DISPOSAL OF SURPLUS PROPERTY		

GENERAL MANAGER'S RECOMMENDATION:

That the Board approve amendments to the District's Purchasing Manual Section 12, Disposal of Surplus Property, as identified in "Attachment B" in order to streamline and expedite the disposal process, provide clarity to intent, and to align disposal procedures with District policy.

COMMITTEE ACTION:

See "Attachment A".

PURPOSE:

To request that the Board amend the District's Purchasing Manual as presented in "Attachment B" in order to streamline and expedite the disposal process, provide clarity to intent, and to align disposal procedures with District policy.

ANALYSIS:

The Board of Directors establishes the operational guidelines and procedures with respect to purchasing materials, equipment, and services necessary to conduct the District's business as well as

procedures for the disposition of surplus items. These procedures are defined and published in the District's Purchasing Manual. As a normal course of business, the manual is reviewed periodically and changes are recommended that are intended to improve the operation of the District.

Surplus Value Criteria and Thresholds

Sections 12.1.b and 12.1.c establish the level of authority at which the General Manager may declare items trash, scrap, or surplus.

Currently, the General Manager has the authority to declare property surplus and dispose of it only if the original acquisition price of the individual item does not exceed \$5,000, regardless of the current residual value. This results in the General Manager periodically presenting to the Board a list of items, most of which have little or no residual value.

In order to streamline and expedite the process, the recommendation is to delegate to the General Manager the authority to declare property surplus if the estimated residual value of the individual item is \$10,000.00 or less, regardless of the original acquisition price. The items that are declared surplus would continue to be disposed of pursuant to the existing guidelines. Typically, items with a residual value are disposed of by sale through public auction. Items with no remaining useful life are sold for scrap value.

Clarifying Language

Sections within 12.1 GENERAL have been updated to clarify the intent of each section. Section 12.1.b has been modified to clearly address the disposition of items that retain a useful life and value in the market place but are surplus to the needs of the District. Section 12.1.c has been modified to clearly address the disposition of items that have little or no value to the District nor in the market place.

Policy Alignment

Section 12.2.1 Auction Sale: Subsection a.4) *By Sale to District Employees*, has been deleted in its entirety in order to align disposal procedures with the District's policy that District property shall not be sold to nor given away to District employees.

FISCAL IMPACT: Joe Beachem, Chief Financial Officer

None.

STRATEGIC GOAL:

This action supports the District's goal to ensure financial health through formalized policies, prudent investing, and efficient operations.

LEGAL IMPACT:

None.

Attachments:

Attachment A - Committee Action Report

Attachment B - Strike-thru Copy, Section 12.1.b and 12.1.c

Attachment C - Proposed Copy, Section 12.1.b and 12.1.c



ATTACHMENT A

SUBJECT/PROJECT:	AMENDMENT OF THE DISTRICT'S PURCHASING MANUAL TO STREAMLINE THE PROCESS FOR DISPOSAL OF SURPLUS PROPERTY
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COMMITTEE ACTION:

The Finance, Administration and Communications Committee (Committee) reviewed this item at a meeting held on September 16, 2014, and the following comments were made:

- Staff is recommending that the Board approve amendments to the District's Purchasing Manual, Section 12, Disposal of Surplus Property, in order to streamline and expedite the disposal process, provide clarity to intent, and to align disposal procedures with District policy.
- It was indicated that the Board of Directors establishes the operational guidelines and procedures with respect to purchasing materials, equipment, and services necessary to conduct the District's business as well as procedures for the disposition of surplus items.
- As a normal course of business, the Purchasing Manual is reviewed periodically and changes are recommended that are intended to improve the operation of the District.
- Sections 12.1.b and 12.1.c of the Purchasing Manual establishes the level of authority at which the General Manager may declare items trash, scrap, or surplus. Currently, the General Manager has the authority to declare property surplus and dispose of it only if the original acquisition price of the item does not exceed \$5,000, regardless of the current residual value. This results in the General Manager periodically presenting to the Board a list of items where most have little or no residual value.
- In order to streamline and expedite the process, staff is recommending that the Board delegate to the General Manager the authority to declare property surplus if the estimated residual value of the individual item is \$10,000 or less, regardless of the original acquisition price.

- The items that are declared surplus would continue to be disposed of pursuant to the existing guidelines. It was indicated that, typically, items with a residual value are disposed through sale at a public auction. Items with no remaining useful life are sold for scrap value.
- The committee suggested that language within the Purchasing Manual concerning District property be modified to state that District employees could purchase District surplused equipment as long as they participate as individuals in the public process/auction. The new language is included in attachment B to staffs' report.
- It was indicated that the \$10,000 threshold was discussed in two different contexts in the past. The first was with regard to determining the definition of a capital item. The second was that \$10,000 is the same level of authority that the General Manager is provided to settle claims.

Upon completion of the discussion, the committee supported staffs' recommendation and presentation to the full board as a consent item.

Section 12 – Disposal of Surplus Property

12.0 PURPOSE:

To provide a standardized method for disposing of materials, supplies and other property, excluding real property, that is surplus to the needs of the District.

12.1 GENERAL:

- a. ~~a.~~ It is staff's responsibility to keep the District's inventories as low as possible and to standardize materials, supplies and equipment ~~used so as in order~~ to minimize the number of articles carried in stock while ensuring that District operations, functions, and requirements can be effectively met.
- b. ~~Surplus Items - To accomplish this, the~~The District's General Manager shall ~~not less than annually~~ develop, ~~on an as need basis, an~~ inventory of properties~~y~~ that ~~is~~are surplus to the District's needs, ~~which retain a useful life and value in the market place. Said inventory shall be and presented it to the Board of Directors at a regularly scheduled board meeting. At and at a minimum, the information provided shall include the quantity and description of the surplus property and a proposed method for said property's disposal.~~ The General Manager or his/her designee may declare items ~~with a residual value less than \$10,000.00 as surplus to the needs of the District and authorize their disposal. to be trash, scrap, or, for items for which the acquisition cost was \$5000.00 or less, as surplus and authorized for disposal.~~ Where the ~~acquisition cost~~residual value of an item exceeded ~~\$5000.00~~\$10,000.00, only the Board of Directors may declare the property, ~~as~~ surplus and authorized ~~for its~~ disposal.
- c. ~~Items of Little or No Value – Items that have no value to the District and little or no value in the market place except as scrap or for a purpose other than its originally intended use, t~~The General Manager or his/her designee shall have authority to declare ~~District said propertiesy~~ as trash or scrap and ~~for items for which the acquisition cost was \$5000.00 or less, as surplus~~authorize their disposal. For purposes of this section, "trash" is defined as an item that has no value to the District or in the market place and "scrap" is defined as an item that has no value to the District but may have a nominal value in the market place as a raw or scrap material or for a purpose other than its originally intended use. ~~The General Manager shall inform the Board, through the General Manager's report presented during a regular board meeting, of any declaration of trash or scrap when the acquisition cost~~value of the item was greater than \$510,000.

12.2 PROCEDURE:

Once property has been declared surplus it shall be the responsibility of the Purchasing and Facilities Manager, in a manner provided herein and approved by the General Manager, to dispose of the surplus property. All property shall be disposed of "as is-where is", with no warranty or guarantee as to serviceability or usability and where applicable, paid in full in U.S. currency prior to delivery. District property tags shall be removed from the surplus property prior to its disposal. District employees, as private individuals, may purchase District surplus property by participating in auction sales as prescribed in Section 12.2.1 Auction Sale.

12.2.1 Auction Sale:

- a. Disposal of surplus property may be accomplished through auction sale.

- 1) *Through consignment* of items to a vendor, a private auctioneer, licensed and bonded to do business in San Diego County, to sell on behalf of the District. Where authorized by the General Manager, the Purchasing and Facilities Manager shall enter into an agreement with the vendor that has the potential of generating the most market interest and, therefore, the highest net proceeds for the District. The consignment vendor shall, at its expense, advertise the item for sale and shall accept offers for the District, with the District having final acceptance authority.

- 2) *By advertising* for sale in a newspaper of general circulation or in any other manner approved by the General Manager. Newspaper ads shall be placed at least two (2) weeks prior to the sale date and shall identify the property for sale. Sealed bids will be solicited unless otherwise directed by the Purchasing and Facilities Manager and the property will be sold to the highest bidder.

Bid security shall be provided by requiring that a ten percent (10%) guarantee accompany each bid or aggregated bid. Such bid security shall be in the form of a certified check, cashier's check, or money order payable to the order of the District. Payment of the balance of the total bid must be made by the successful bidder within twenty-four (24) hours after the award. In the event the successful bidder fails to pay the balance of his bid, the bid security will be forfeited and the award will be made to the next highest responsible bidder.

The successful bidder shall be responsible for all required permits, fees and licenses. The property shall be removed from District premises in a time frame established by the Purchasing and Facilities Manager.

- 3) *By participation in a joint municipal/public agency public auction.* Where authorized by the General Manager, the District may dispose of surplus property through participation in a joint municipal/public agency auction.

~~4) *By sale to District Employees.* Where authorized by the General Manager, the District may dispose of surplus property by sale to District employees through a sealed bid process.~~

~~a) The General Manager or the Purchasing and Facilities Manager shall ascertain the fair market value of such property and shall post a description of the property together with its fair market value at the District's business and field offices and shall therein invite the employees to submit sealed informal bids. No bid shall be accepted which is below the stated fair market value for said property. Award shall be made to the highest bidder.~~

~~b) The Board of Directors, the General Manager and any employee designated by the General Manager, shall be excluded from bidding and shall not be allowed to purchase such surplus property.~~

~~c) Any employee purchasing such property must certify to the District that such property purchased is for the sole use of the employee and not for resale. Sale of, or gift of said property within one year from the date of purchase may constitute grounds for immediate employee termination.~~

~~d) The successful bidder shall be responsible for all required permits, fees and licenses.~~

~~The property shall be removed from District premises in a time frame established by the~~

Purchasing and Facilities Manager.

Section 12 – Disposal of Surplus Property

12.0 PURPOSE:

To provide a standardized method for disposing of materials, supplies and other property, excluding real property, that is surplus to the needs of the District.

12.1 GENERAL:

- a. It is staff's responsibility to keep the District's inventories as low as possible and to standardize materials, supplies and equipment in order to minimize the number of articles carried in stock while ensuring that District operations, functions, and requirements can be effectively met.
- b. Surplus Items - The General Manager shall develop, on an as need basis, an inventory of properties that are surplus to the District's needs. The General Manager or his/her designee may declare items with a residual value less than \$10,000.00 as surplus to the needs of the District and authorize their disposal. Where the residual value of an item exceeds \$10,000.00, only the Board of Directors may declare the property surplus and authorize its disposal.
- c. Items of Little or No Value – Items that have no value to the District and little or no value in the market place except as scrap or for a purpose other than its originally intended use, the General Manager or his/her designee shall have authority to declare said properties trash or scrap and authorize their disposal.

12.2 PROCEDURE:

Once property has been declared surplus it shall be the responsibility of the Purchasing and Facilities Manager, in a manner provided herein and approved by the General Manager, to dispose of the surplus property. All property shall be disposed of "as is-where is", with no warranty or guarantee as to serviceability or usability and where applicable, paid in full in U.S. currency prior to delivery. District property tags shall be removed from the surplus property prior to its disposal. District employees, as private individuals, may purchase District surplus property by participating in auction sales as prescribed in Section 12.2.1 Auction Sale.

12.2.1 Auction Sale:

- a. Disposal of surplus property may be accomplished through auction sale.
 - 1) *Through consignment* of items to a vendor, a private auctioneer, licensed and bonded to do business in San Diego County, to sell on behalf of the District. Where authorized by the General Manager, the Purchasing and Facilities Manager shall enter into an agreement with the vendor that has the potential of generating the most market interest and, therefore, the highest net proceeds for the District. The consignment vendor shall, at its expense, advertise the item for sale and shall accept offers for the District, with the District having final acceptance authority.

- 2) *By advertising* for sale in a newspaper of general circulation or in any other manner approved by the General Manager. Newspaper ads shall be placed at least two (2) weeks prior to the sale date and shall identify the property for sale. Sealed bids will be solicited unless otherwise directed by the Purchasing and Facilities Manager and the property will be sold to the highest bidder.

Bid security shall be provided by requiring that a ten percent (10%) guarantee accompany each bid or aggregated bid. Such bid security shall be in the form of a certified check, cashier's check, or money order payable to the order of the District. Payment of the balance of the total bid must be made by the successful bidder within twenty-four (24) hours after the award. In the event the successful bidder fails to pay the balance of his bid, the bid security will be forfeited and the award will be made to the next highest responsible bidder.

The successful bidder shall be responsible for all required permits, fees and licenses. The property shall be removed from District premises in a time frame established by the Purchasing and Facilities Manager.

- 3) *By participation in a joint municipal/public agency public auction.* Where authorized by the General Manager, the District may dispose of surplus property through participation in a joint municipal/public agency auction.

AGENDA ITEM 6b



STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	October 1, 2014		
SUBMITTED BY:	Kevin Cameron Assistant Civil Engineer II Bob Kennedy Engineering Manager	PROJECT:	P2531-001103 P2532-001103 P2535-001103	DIV. NO.:	2 & 5
APPROVED BY:	<input checked="" type="checkbox"/> Rod Posada, Chief, Engineering <input checked="" type="checkbox"/> German Alvarez, Assistant General Manager <input checked="" type="checkbox"/> Mark Watton, General Manager				
SUBJECT:	Award of a Construction Contract to Olympus & Associates, Inc. for the 944-1, 944-2, & 458-2 Reservoir Interior/Exterior Coatings & Upgrades Project				

GENERAL MANAGER'S RECOMMENDATION:

That the Otay Water District (District) Board of Directors (Board) award a construction contract to Olympus & Associates, Inc. (Olympus) and to authorize the General Manager to execute a construction contract with Olympus for the 944-1, 944-2, & 458-2 Reservoir Interior/Exterior Coatings & Upgrades Project in an amount-not-to exceed \$1,206,008 (see Exhibits A-1 & A-2 for Project locations).

COMMITTEE ACTION:

Please see Attachment A.

PURPOSE:

To obtain Board authorization for the General Manager to enter into a construction contract with Olympus for the 944-1, 944-2, & 458-2 Reservoir Interior/Exterior Coatings & Upgrades Project in an amount-not-to exceed \$1,206,008.

ANALYSIS:

In June 2013, the District's corrosion consultant, V&A Consulting Engineers, completed a Corrosion Control Program (CCP) that addressed the installation, maintenance, and monitoring of corrosion protection systems for the District's steel reservoirs and buried metallic piping. The CCP included a reservoir maintenance schedule that showed the 944-1 (0.3 MG), 944-2 (3.0 MG), and the 458-2 (1.8 MG) Reservoirs were due to be recoated on both the interior and exterior surfaces. In addition to replacing the coatings of the reservoirs, structural upgrades will be added to comply with the current American Water Works Association (AWWA) and the Occupational Safety and Health Administration standards for both Federal (OSHA) and State (Cal-OSHA) levels.

An external inspection of the reservoir was performed in 2008 by Utility Service Company, Inc. as part of a multiple tank investigation. An internal inspection was completed in March 5, 2014 by HDR, Inc. (HDR). The recommended coating and structural upgrades, developed with input from engineering and operations staff, are as follows: replace the twenty (20) year old coating on the interior and exterior surfaces, replace the existing level indicators, install a new fall prevention device on the interior ladder, modify anode access ports, replace all anodes, replace the roof vents, install new safety cable lanyards, and add miscellaneous tank penetrations for chlorination and sampling. These upgrades will ensure compliance with AWWA, OSHA, and Cal-OSHA requirements as well as upgrade antiquated equipment on the tank.

The Project was advertised on July 23, 2014 on the District's website and several other publications including the San Diego Daily Transcript. A Pre-Bid Meeting was held on August 7, 2014, which was attended by seven (7) contractors. Two (2) addenda were sent out to all bidders and plan houses to address questions and clarifications to the contract documents during the bidding period. Bids were publicly opened on August 20, 2014, with the following results:

	CONTRACTOR	TOTAL BID AMOUNT	CORRECTED BID AMOUNT
1	Olympus & Associates, Inc. Reno, NV	\$1,206,008.00	
2	Advanced Industrial Services, Inc., Los Alamitos, CA	\$1,252,690.00	
3	Farr Construction, Sparks, NV	\$1,471,771.00	\$1,471,770.00
4	Blastco, Inc. Downey, CA	\$1,592,470.00	
5	Paso Robles Tank, Inc. Laguna Hills, CA	\$1,609,626.00	\$1,609,632.52

6	Abhe & Svoboda, Inc. Alpine, CA	\$1,946,230.00	
7	Utility Service Co., Inc. Perry, GA	\$1,561,377.00	\$2,064,763.92

The Engineer's Estimate is \$1,499,000.

The 458-2 Reservoir was part of the 624-2 and 458-2 Reservoir coating project that was bid in August of 2013. On the day of the bid opening, October 29, 2013, three (3) bids were received late due to a FedEx plane arriving late into San Diego. Following District policy, the late bids were returned unopened. Also, the low bidder did not hold the proper certification, as required by the contract documents, and was considered unresponsive. Therefore, per staff's recommendation, the Board elected to reject all bids. The 624-2 Reservoir Coating was rebid two weeks later and the 458-2 Reservoir was delayed until this fiscal year to avoid the reservoir being out of service during the summer months.

The table below describes both the cost of rebidding the 624-2 and the 458-2 reservoirs and the overall savings.

Name	Original Bid Amount 8/29/13	458-2 Rebid 8/20/14	624-2 Rebid 10/29/13	Difference (+/-)	Costs Incurred Between Bids	Total Savings
458-2	\$446,514	\$404,100		-\$42,414	\$8,080	\$34,334
624-2	\$1,251,603		\$1,199,000	-\$82,603	\$14,569	\$68,034
				Total Savings		\$102,368

Staff reviewed the submitted bids for conformance with the contract requirements and determined that Olympus was the lowest responsive and responsible bidder. Olympus holds a Class C-33, Painting and Decorating, Contractor's License, which meets the contract document's requirements, and is valid through April 30, 2016. Olympus also holds a current QP-2 certification from the Society for Protective Coatings, which was also a requirement. Four (4) references were contacted and all indicated a good performance record on similar projects. An internet background search of the company was performed and revealed no outstanding issues with this company.

Staff has verified that the bid bond provided by Olympus is valid. Staff will also verify that Olympus' Performance Bond and Labor and Materials Bond are valid prior to execution of the contract.

FISCAL IMPACT: Joe Beachem, Chief Financial Officer

The total budget for CIP P2531, as approved in the FY 2015 budget, is \$240,000. Total expenditures, plus outstanding commitments and forecast, are \$239,801. See Attachment B-1 for the budget detail.

The total budget for CIP P2532, as approved in the FY 2015 budget, is \$950,000. Total expenditures, plus outstanding commitments and forecast, are \$750,132. See Attachment B-2 for the budget detail.

The total budget for CIP P2535, as approved in the FY 2015 budget, is \$640,000. Total expenditures, plus outstanding commitments and forecast, are \$570,634. See Attachment B-3 for the budget detail.

Based on a review of the financial budget, the Project Manager anticipates that the budget is sufficient to support the Project.

Finance has determined that 100% of the funding is available from the Replacement Fund for all three (3) CIP's.

STRATEGIC GOAL:

This Project supports the District's Mission statement, "To provide high value water and wastewater services to the customers of the Otay Water District in a professional, effective, and efficient manner" and the General Manager's Vision, "A District that is at the forefront in innovations to provide water services at affordable rates, with a reputation for outstanding customer service."

LEGAL IMPACT:

None.

KC/BK:jf

P:\WORKING\CIP P2531 & P2532 - 944-1 & 2 Reservoir Int-Ext Coating\Staff Reports\10-01-14, Staff Report, 944-1, 944-2, & 458-2 Reservoir Coating(KC-BK).docx

Attachments: Attachment A - Committee Action
 Attachment B-1 - Budget Detail for P2531
 Attachment B-2 - Budget Detail for P2532
 Attachment B-3 - Budget Detail for P2535
 Exhibit A-1 - Location Map for 944-1 & 944-2
 Exhibit A-2 - Location Map for 458-2



ATTACHMENT A

SUBJECT/PROJECT: P2531-001103 P2532-001103 P2535-001103	Award of a Construction Contract to Olympus & Associates, Inc. for the 944-1, 944-2, & 458-2 Reservoir Interior/ Exterior Coatings & Upgrades Project
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COMMITTEE ACTION:

The Engineering, Operations, and Water Resources Committee (Committee) reviewed this item at a meeting held on September 15, 2014, and the following comments were made:

- Staff recommended that the Board award a construction contract to Olympus & Associates, Inc. (Olympus) and to authorize the General Manager to execute a construction contract with Olympus for the 944-1, 944-2, & 458-2 Reservoir Interior/Exterior Coatings & Upgrades Project in an amount-not-to exceed \$1,206,008.
- Staff discussed that the 458-2 and 624-2 Reservoirs coating project were previously bid in August 2013 but were rejected at the October 2013 meeting because the low bidder was deemed unresponsive and three (3) bids were received late and returned unopened.
- The project was delayed three months due to rebidding of the project. The 624-2 Reservoir project went out for rebid, and the 458-2 was removed from the project and postponed for a year to avoid having the reservoir out of service during the summer months.
- Staff discussed the advertising and selection process and indicated that the District received seven (7) bids on August 20, 2014. Results of the process are shown on Pages 2 and 3 of the staff report.
- Olympus submitted the lowest responsible bid. Staff reviewed the bid for conformance and checked references that showed a good overall performance record.
- It was noted that as a result of rebidding both the 624-2 and the 458-2 Reservoirs, the District saved over \$100,000. That

savings includes the cost to rebid each Reservoirs. Details of the costs are provided on Page 3 of the staff report.

Following the discussion, the committee supported staffs' recommendation and presentation to the full board on the consent calendar.



ATTACHMENT B-1 – Budget Detail for P2531

SUBJECT/PROJECT:	Award of a Construction Contract to Olympus & Associates, Inc. for the 944-1, 944-2, & 458-2 Reservoir Interior/Exterior Coatings & Upgrades Project
P2531-001103	
P2532-001103	
P2535-001103	

Otay Water District					Date Updated: 8/21/14
P2531-944-1 Reservoir Interior/Exterior Coating					
<i>Budget</i>	<i>Committed</i>	<i>Expenditures</i>	<i>Outstanding Commitment &</i>	<i>Projected Final Cost</i>	<i>Vendor/Comments</i>
240,000					
Planning					
Standard Salaries	468	468	-	468	
Consultant Contracts	3,411	3,411	-	3,411	HDR ENGINEERING INC
Regulatory Agency Fees	25	25	-	25	PETTY CASH CUSTODIAN
Total Planning	3,904	3,904	-	3,904	
Design					
Standard Salaries	4,144	3,144	1,000	4,144	
Service Contracts	45	45	-	45	SAN DIEGO DAILY TRANSCRIPT
Construction Contracts	90	90	-	90	CLARKSON LAB & SUPPLY INC
Total Design	4,279	3,279	1,000	4,279	
Construction					
Standard Salaries	8,479	279	8,200	8,479	
Construction Contract	198,228	-	198,228	198,228	OLYMPUS & ASSOCIATES
Service Contracts	7,500	-	7,500	7,500	HDR-SPECIALTY INSPECTION
	5,000	-	5,000	5,000	ALYSON CONSULTING-CM
Project Closeout	3,000	-	3,000	3,000	CLOSEOUT
Project Contingency	9,911	-	9,411	9,411	5% CONTINGENCY
Total Construction	232,118	279	231,339	231,618	
Grand Total	240,301	7,462	232,339	239,801	



ATTACHMENT B-2 – Budget Detail for P2532

SUBJECT/PROJECT:	Award of a Construction Contract to Olympus & Associates, Inc. for the 944-1, 944-2, & 458-2 Reservoir Interior/ Exterior Coatings & Upgrades Project
P2531-001103	
P2532-001103	
P2535-001103	

Otay Water District					Date Updated: 8/21/14
P2532-944-2 Reservoir Interior/Exterior Coating					
Budget	Committed	Expenditures	Outstanding Commitment &	Projected Final Cost	Vendor/Comments
950,000					
Planning					
Standard Salaries	468	468	-	468	
Consultant Contracts	3,411	3,411	-	3,411	HDR ENGINEERING INC
Regulatory Agency Fees	25	25	-	25	PETTY CASH CUSTODIAN
Total Planning	3,904	3,904	-	3,904	
Design					
Standard Salaries	8,007	6,007	2,000	8,007	
Service Contracts	45	45	-	45	SAN DIEGO DAILY TRANSCRIPT
Total Design	8,052	6,052	2,000	8,052	
Construction					
Standard Salaries	60,112	112	60,000	60,112	
Construction Contract	583,680	-	583,680	583,680	OLYMPUS & ASSOCIATES
Service Contracts	30,000	-	30,000	30,000	HDR-SPECIALTY INSPECTION
	25,200	-	25,200	25,200	ALYSON CONSULTING-CM
Project Closeout	10,000	-	10,000	10,000	CLOSEOUT
Project Contingency	29,184	-	29,184	29,184	5% CONTINGENCY
Total Construction	738,176	112	738,064	738,176	
Grand Total	750,132	10,068	740,064	750,132	

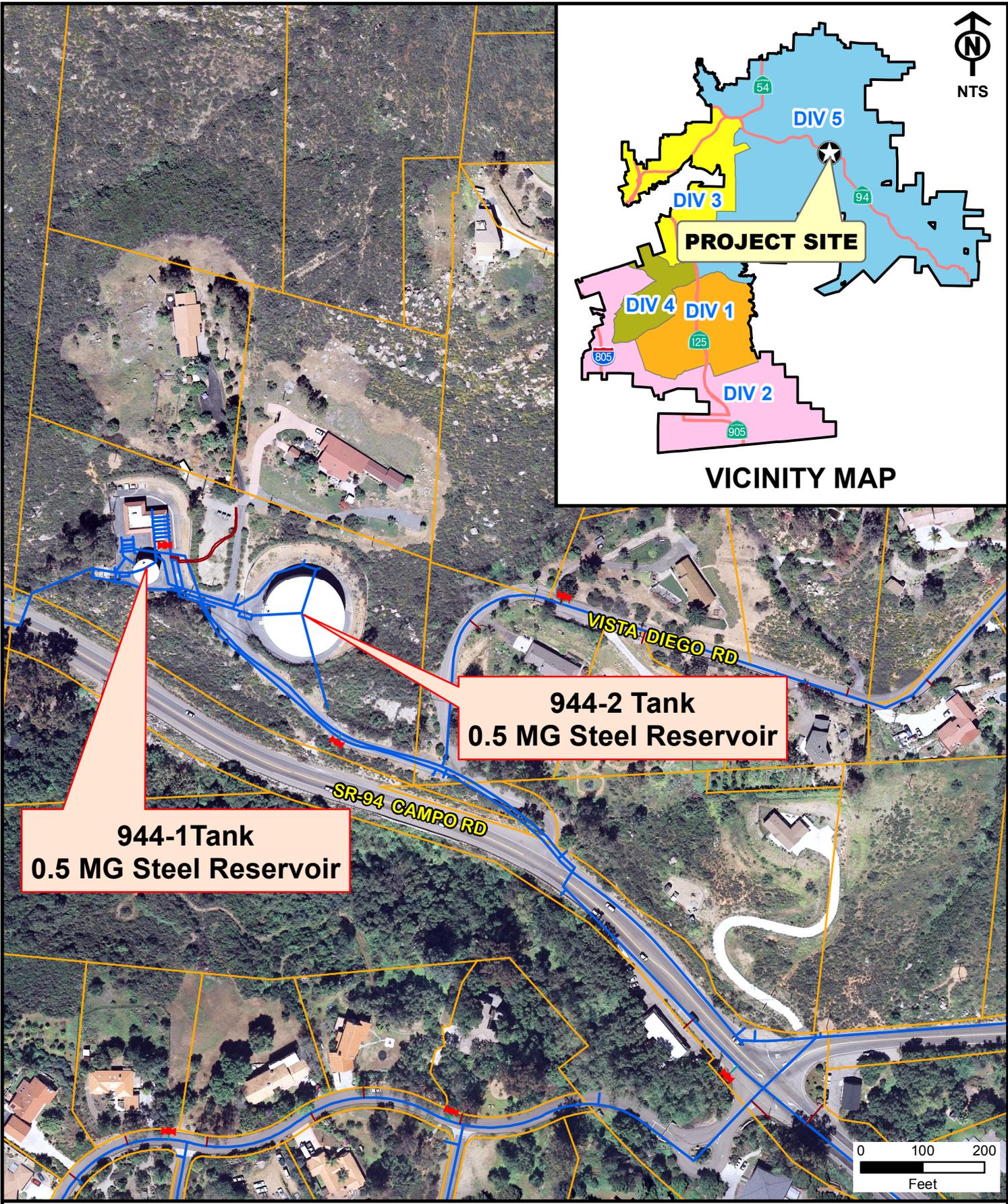


ATTACHMENT B-3 – Budget Detail for P2535

SUBJECT/PROJECT:	Award of a Construction Contract to Olympus & Associates, Inc. for the 944-1, 944-2, & 458-2 Reservoir Interior/ Exterior Coatings & Upgrades Project
P2531-001103	
P2532-001103	
P2535-001103	

Otay Water District					Date Updated: 8/21/14
P2535-458-2 Reservoir Interior/Exterior Coating					
Budget	Committed	Expenditures	Outstanding Commitment &	Projected Final Cost	Vendor/Comments
640,000					
Planning					
	-	-	-	-	
Total Planning	-	-	-	-	
Design					
Standard Salaries	11,581	9,581	2,000	11,581	
Professional Legal Fees	-	-	-	-	STUTZ ARTIANO SHINOFF
Consultant Contracts	2,715	2,715	-	2,715	CSI SERVICES INC
Service Contracts	4,802	4,802	-	4,802	MAYER
	89	89	-	89	SAN DIEGO DAILY TRANSCRIPT
Total Design	19,187	17,187	2,000	19,187	
Construction					
Standard Salaries	53,070	3,070	50,000	53,070	
Construction Contract	424,100	-	424,100	424,100	OLYMPUS & ASSOCIATES
Service Contracts	47	47	-	47	SAN DIEGO DAILY TRANSCRIPT
	30,000	-	30,000	30,000	HDR-SPECIALTY INSPECTION
	13,000	-	13,000	13,000	ALYSON CONSULTING-CM
Regulatory Agency Fees	25	25	-	25	PETTY CASH CUSTODIAN
Project Closeout	10,000	-	10,000	10,000	CLOSEOUT
Project Contingency	21,205	-	21,205	21,205	5% CONTINGENCY
Total Construction	551,447	3,142	548,305	551,447	
Grand Total	570,634	20,329	550,305	570,634	

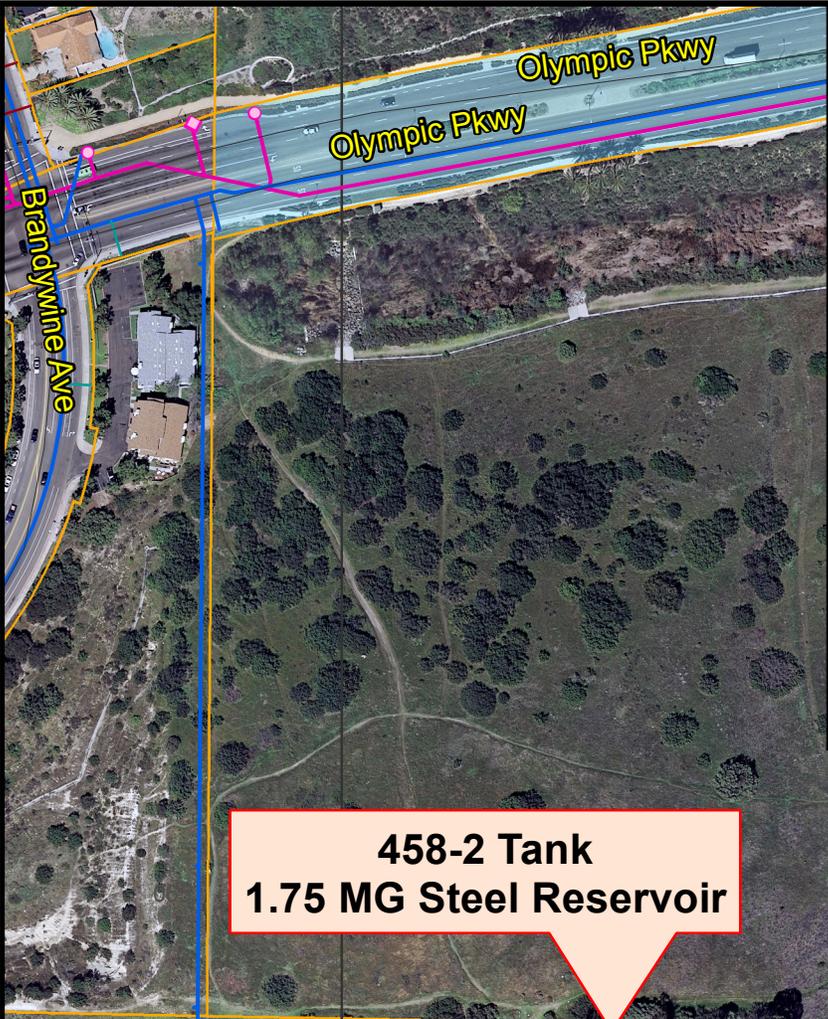
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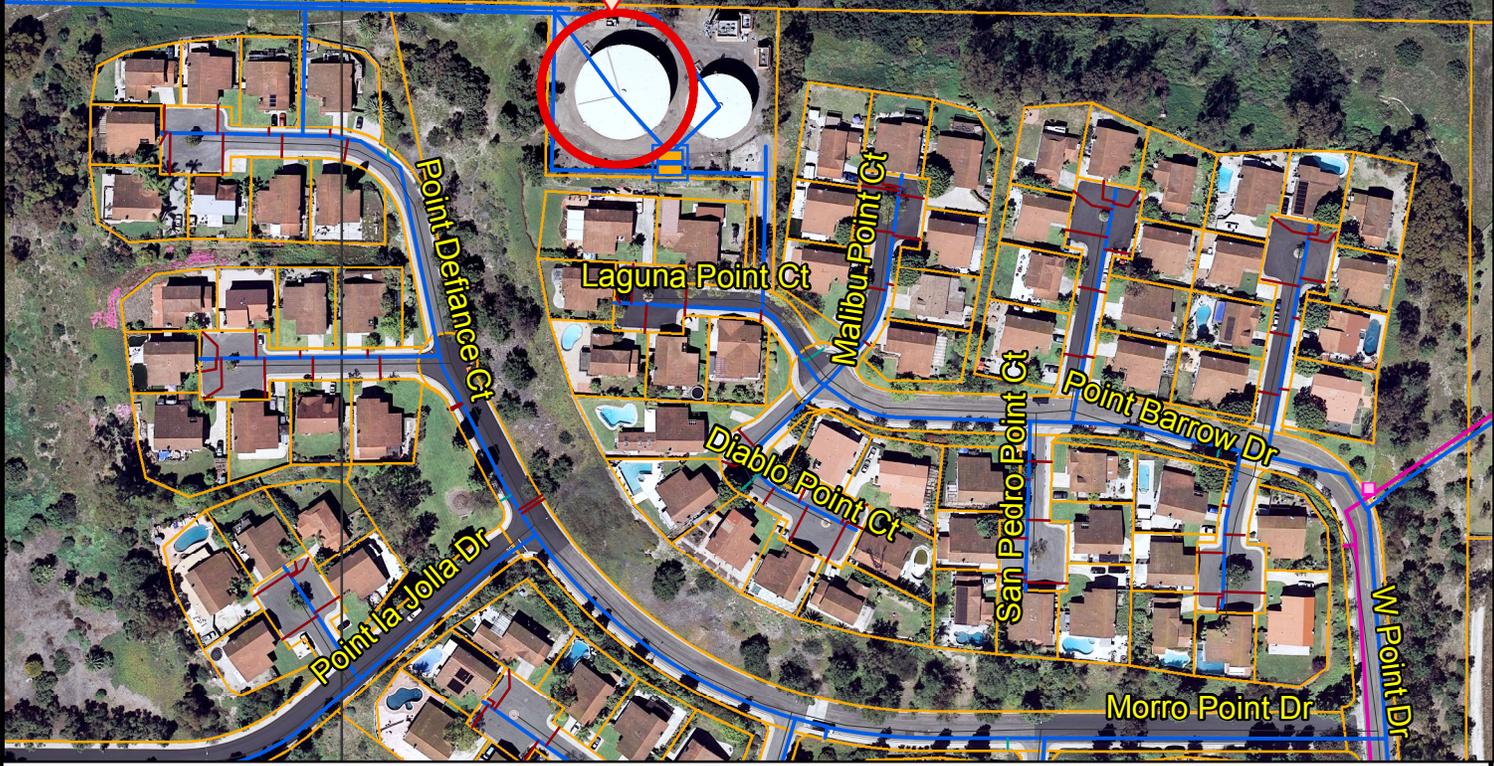
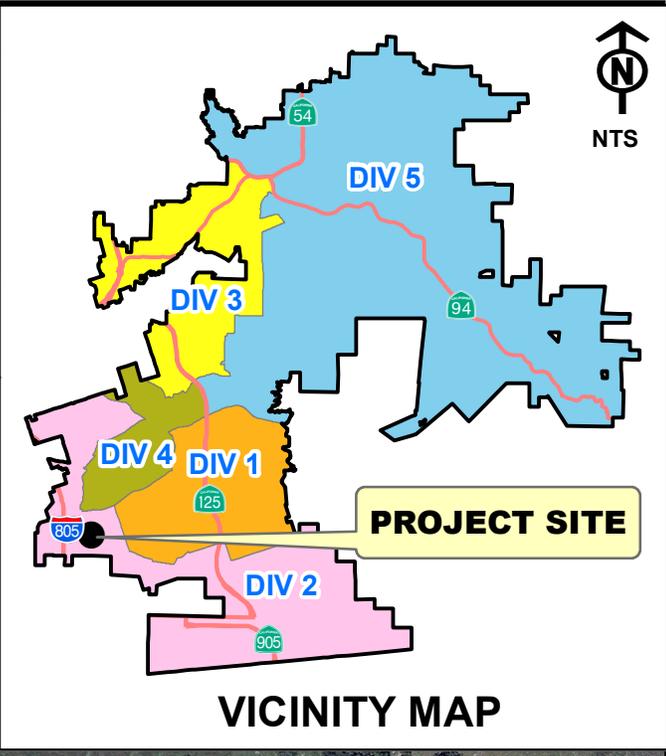
OTAY WATER DISTRICT

**944-1 & 944-2 Reservoirs Exterior/Interior Coating Project
Location Map**


 CIP P2531
 CIP P2532



**458-2 Tank
1.75 MG Steel Reservoir**



OTAY WATER DISTRICT

458-2 Reservoir Interior/Exterior Coating and Upgrades



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AGENDA ITEM 6c



STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	October 1, 2014
SUBMITTED BY:	Howard Almgren Senior Civil Engineer	PROJECT:	P2515-001103
	Bob Kennedy Engineering Manager	DIV. NO.:	2
APPROVED BY:	<input checked="" type="checkbox"/> Rod Posada, Chief, Engineering <input checked="" type="checkbox"/> German Alvarez, Assistant General Manager <input checked="" type="checkbox"/> Mark Watton, General Manager		
SUBJECT:	Award of a Construction Contract to RAP Engineering, Inc. for the 870-1 Reservoir Access Paving Project		

GENERAL MANAGER'S RECOMMENDATION:

That the Otay Water District (District) Board of Directors (Board) award a construction contract to RAP Engineering, Inc. (RAP Engineering) and to authorize the General Manager to execute an agreement with RAP Engineering for the 870-1 Reservoir Access Road Paving Project in an amount-not-to exceed \$207,362.02 (see Exhibit A for Project location).

COMMITTEE ACTION:

Please see Attachment A.

PURPOSE:

To obtain Board authorization for the General Manager to enter into a construction contract with RAP Engineering for the 870-1 Reservoir Access Road Project in an amount-not-to exceed \$207,362.02.

ANALYSIS:

The 870-1 Reservoir is a 10.98 million gallon reservoir in Otay Mesa near the end of Alta Road (see Exhibit A for Project location). The reservoir receives a daily inspection to observe its general condition. Regular maintenance activities or operation are necessary and the existing perimeter dirt road is difficult to travel on any day but can be very difficult during rainy days. The perimeter dirt road, approximately 2,100-feet in length, is in need of repair and the roll gate at the site entrance needs to be replaced.

The new road will be 12-feet wide, paved with asphalt concrete on imported crushed aggregate base. The road will also include a "staging" area or vehicle turn around at the reservoir entrance to facilitate future maintenance projects.

The Project was advertised on July 18, 2014 on the District's website and several other publications including the San Diego Daily Transcript. A Pre-Bid Meeting was held on July 29, 2014, which was attended by seven (7) contractors. One (1) addendum was sent out to all bidders and plan houses to address questions and clarifications to the contract documents during the bidding period. Bids were publicly opened on August 19, 2014, with the following results:

	CONTRACTOR	TOTAL BID AMOUNT
1	RAP Engineering, Inc. Vista, CA	\$207,362.02
2	A.M. Ortega G.E.C., Inc. Lakeside, CA	\$210,423.97
3	LC Paving & Sealing, Inc. San Marcos, CA	\$223,401.00
4	Portillo Concrete, Inc. Lemon Grove, CA	\$225,614.00
5	TC Construction Co. Santee, CA	\$226,310.00
6	A.B. Hashmi, Inc. San Diego, CA	\$238,915.00
7	SRM Contracting & Paving San Diego, CA	\$246,500.00
8	Kirk Paving, Inc. Lakeside, CA	\$248,316.00
9	Visionary Construction & Consulting, Inc. Escondido, CA	\$267,881.82
10	Ramona Paving and Construction Corp. Ramona, CA	\$284,785.00

The Engineer's Estimate is \$250,000.

Three (3) bids were received and were determined to be non-responsive. They were from Miller Paving Corporation, Spring Valley, CA, (incomplete bid); Koch-Armstrong General Engineering, Inc., Lakeside, CA, (Addendum No. 1 not acknowledged in bid); and Eagle Paving Company, Inc., Poway, CA (bid bond not included in bid).

Staff reviewed the bids submitted for conformance with the contract requirements and determined that RAP Engineering was the lowest responsive and responsible bidder. RAP Engineering holds a Class A, General Engineering, Contractor's License, which meets the contract document's requirements, and is valid through June 30, 2015. The reference checks indicated an excellent performance record on similar projects. An internet background search of the company was performed and revealed no outstanding issues with this company. RAP Engineering previously worked with the District's Operations Department on one previous project and completed the work within budget and on schedule.

Staff verified that the bid bond provided by RAP Engineering is valid. Staff will also verify that RAP Engineering Performance Bond and Labor and Materials Bond are valid prior to execution of the contract.

FISCAL IMPACT: Joe Beachem, Chief Financial Officer

The total budget for CIP P2515, as approved in the FY 2015 budget, is \$550,000. Total expenditures, plus outstanding commitments and forecast, are \$435,553.06. See Attachment B for the budget detail for CIP P2515.

Based on a review of the financial budget, the Project Manager anticipates that the budget is sufficient to support the Project.

Finance has determined that 100% of the funding is available from the Replacement Fund for CIP P2515.

STRATEGIC GOAL:

This Project supports the District's Mission statement, "To provide high value water and wastewater services to the customers of the Otay Water District in a professional, effective, and efficient manner" and the General Manager's Vision, "A District that is at the forefront in innovations to provide water services at affordable rates, with a reputation for outstanding customer service."

LEGAL IMPACT:

None.

HA/BK:jf

P:\WORKING\CIP P2515 - 870-1 Reservoir Paving\Staff Reports\BD 10-1-14\BD 10-01-14, Staff Report, 870-1
Award Construction Reservoir Access Road Paving Project To RAP (HA-BK-RP).Docx

Attachments: Attachment A - Committee Action
Attachment B - Budget Detail
Exhibit A - Location Map



ATTACHMENT A

SUBJECT/PROJECT: P2515-001103	Award of a Construction Contract to RAP Engineering, Inc. for the 870-1 Reservoir Access Paving Project
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COMMITTEE ACTION:

The Engineering, Operations, and Water Resources Committee (Committee) reviewed this item at a meeting held on September 15, 2014, and the following comments were made:

- Staff recommended that the Board award a construction contract to RAP Engineering, Inc. (RAP Engineering) and to authorize the General Manager to execute an agreement with RAP Engineering for the 870-1 Reservoir Access Road Paving Project in an amount-not-to exceed \$207,362.02.
- Staff stated that the 870-1 Reservoir is a 10.98 MG reservoir in Otay Mesa near the end of Alta Road, and the reservoir receives a daily inspection to observe its general condition.
- Staff stated that the existing perimeter dirt road to the reservoir is difficult to travel on any day and can be very difficult on rainy days. The road is in need of repair and the roll gate at the site entrance needs to be replaced.
- The proposed new road will be 12 feet wide, 2,100 feet long and paved with asphalt concrete. A "staging" area or vehicle turn around at the reservoir entrance is included to facilitate future maintenance projects.
- Staff discussed the advertising and selection process and indicated that ten (10) bids were received. Three (3) additional bids were received and determined by staff to be non-responsive. It was noted that the lowest bid was one of the non-responsive bids and that staff did contact the firm to advise them of their non-responsive bid. Within 24 hours the firm wrote a letter to the District requesting to withdraw its bid as it had several errors; the firm left out items in their bid and also had mathematical errors.
- RAP Engineering of Vista, California, was the lowest responsible bidder with a bid of \$207,362. The firm has an active Class A license and their Bid Bond was valid. RAP Engineering's

contractor and project manager references were excellent, including one project for the District's Operations Department.

- It was indicated that the FY 2015 Budget is sufficient to support this project.

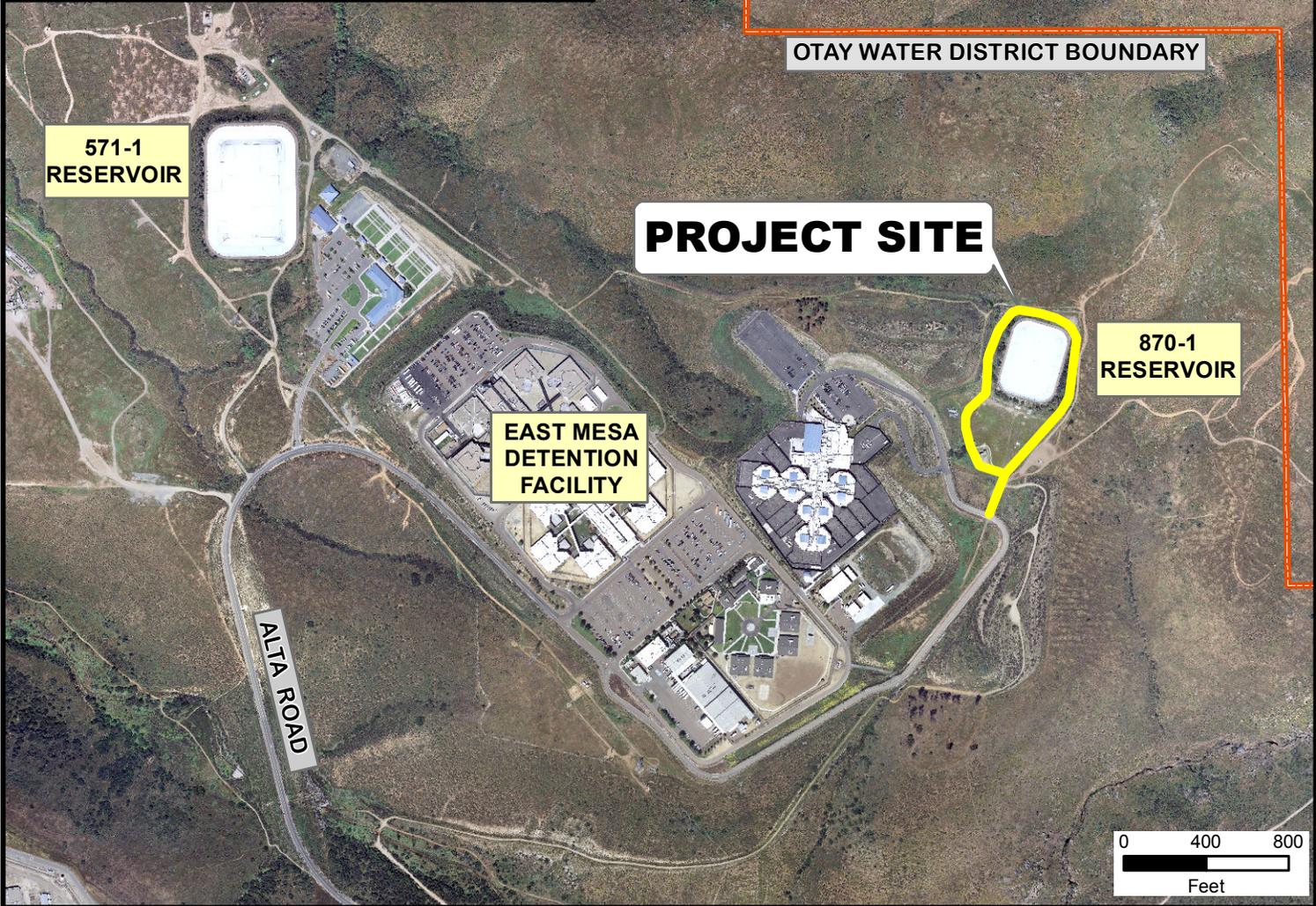
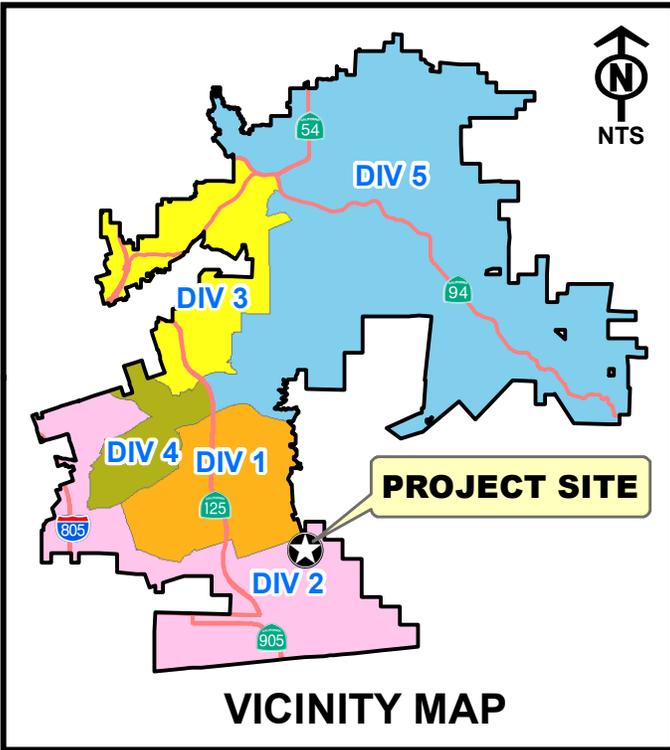
Following the discussion, the committee supported staffs' recommendation and presentation to the full board on the consent calendar.



ATTACHMENT B – Budget Detail

SUBJECT/PROJECT: P2515-001103	Award of a Construction Contract to RAP Engineering, Inc. for the 870-1 Reservoir Access Paving Project
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Otay Water District					Date Updated: 8/29/2014
p2515-870-1 Reservoir Paving					
<i>Budget</i>	<i>Committed</i>	<i>Expenditures</i>	<i>Outstanding Commitment & Forecast</i>	<i>Projected Final Cost</i>	<i>Vendor/Comments</i>
550,000					
Phases					
Equipment Distribution	350	350	-	350	
Total Planning	350	350	-	350	
Planning					
Consultant Contracts	19,890	19,890	-	19,890	JONES & STOKES ASSOCIATES INC
Regulatory Agency Fees	2,231	2,231	-	2,231	COUNTY OF SAN DIEGO
	50	50	-	50	PETTY CASH CUSTODIAN
Service Contracts	125	125	-	125	SAN DIEGO DAILY TRANSCRIPT
	115	115	-	115	THE STAR-NEWS PUBLISHING CO
Standard Salaries	33,740	33,740	-	33,740	
Total Planning	56,152	56,152	-	56,152	
Design					
Consultant Contracts	7,615	7,615	-	7,615	MTGL INC
	2,716	2,716	-	2,716	AIRX UTILITY SURVEYORS INC
	1,425	1,425	-	1,425	ALTA LAND SURVEYING INC
Service Contracts	109	109	-	109	SAN DIEGO DAILY TRANSCRIPT
	2,284	2,038	246	2,284	MAYER REPROGRAPHICS INC
	12	12	-	12	FIRST AMERICAN DATA TREE LLC
	1,300	1,300	-	1,300	INLAND AERIAL SURVEYS INC
Standard Salaries	116,485	112,485	4,000	116,485	
Total Design	131,947	127,701	4,246	131,947	
Construction					
Standard Salaries	22,774	2,774	20,000	22,774	
Construction Contract	207,362	-	207,362	207,362	RAP ENGINEERING, INC.
Construction Management Contract	19,200	-	19,200	19,200	ALYSON CONSULTING
Total Construction	249,336	2,774	246,562	249,336	
Grand Total	437,784	186,976	250,808	437,784	



OTAY WATER DISTRICT

870-1 RESERVOIR PAVING LOCATION MAP



CIP P2515

AGENDA ITEM 6d



STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	October 1, 2014
SUBMITTED BY:	Jeff Marchioro Senior Civil Engineer	PROJECT:	P2453- DIV. NO. 2 003102
	Bob Kennedy Engineering Manager		
APPROVED BY:	<input checked="" type="checkbox"/> Rod Posada, Chief, Engineering <input checked="" type="checkbox"/> German Alvarez, Assistant General Manager <input checked="" type="checkbox"/> Mark Watton, General Manager		
SUBJECT:	Approve Utility Agreement No. 33622 with Caltrans for Routes 11/125/905 Connector Ramps Blow Off Relocation Project		

GENERAL MANAGER'S RECOMMENDATION:

That the Otay Water District (District) Board of Directors (Board) authorize the General Manager to execute Utility Agreement No. 33622 with Caltrans for Routes 11/125/905 Connector Ramps Blow Off Relocation Project (see attached Exhibit A for Project location).

COMMITTEE ACTION:

Please see Attachment A.

PURPOSE:

To obtain Board authorization for the General Manager to execute Utility Agreement No. 33622 with Caltrans for Routes 11/125/905 Connector Ramps Blow Off Relocation Project.

ANALYSIS:

The Board previously approved a separate utility agreement and a construction contract associated with the SR-11 freeway on July 13, 2013 and January 4, 2014 respectively. The attached utility agreement (Exhibit C) constitutes the second round of potable water utility relocations associated with the freeway. Caltrans required a new/separate utility agreement to comply with Caltrans' funding requirements.

The attached utility agreement includes relocation of an existing 6-inch potable water blow off to accommodate a new freeway overpass. Responding to a request from Caltrans, staff submitted a claim letter dated March 28, 2014, which was revised August 12, 2014, for the utility conflict. The District has prior and superior rights for the relocation.

The total planning, design, inspection, and closeout costs incurred by the District for this relocation are estimated to be \$74,000. The calculated depreciation cost for the existing blow off is \$7,000. The total cost that Caltrans will reimburse the District at completion of the construction work is estimated at \$67,000. Consistent with the conditions of all other utility agreements between the District and Caltrans, actual costs may not exceed 125 percent of the estimated cost in the agreement without a revised amendment being executed.

The District's relocations will be constructed through a construction contract administered by the District separately from Caltrans' freeway construction project.

Staff anticipates that the above-described relocations will be awarded for construction at the January 7, 2015 Board Meeting.

The installation of the pipelines, including the tie-ins, will not adversely affect any District customers. Staff will coordinate the necessary short-term shutdowns to minimize the impact on system operations.

A future Utility Agreement will be presented to the Board for future phases of the SR-11 freeway project including the future SR-11 alignment from Enrico Fermi Drive to a future Port of Entry facility and the U.S. border with Mexico.

FISCAL IMPACT: Joe Beachem, Chief Financial Officer

The total planning, design, inspection, and closeout costs incurred by the District for this relocation are estimated to be \$74,000. The calculated depreciation cost for the existing blow off is \$7,000. The total net cost that Caltrans will reimburse the District at completion of the construction work is estimated at \$67,000.

The total budget for CIP P2453, as approved in the FY 2015 budget, is \$2,250,000. Total expenditures, plus outstanding commitments and forecast, accounting for the previous agreement and the attached agreement, is \$1,113,430. See Attachment B for budget detail.

Based on a review of the financial budget, the Project Manager anticipates that the budget for CIP P2453 is sufficient to support the Project.

Finance has determined that 100% of the funding is available from the Replacement Fund for CIP P2453.

STRATEGIC GOAL:

This Project supports the District's Mission statement, "To provide high value water and wastewater services to the customers of the Otay Water District in a professional, effective, and efficient manner" and the General Manager's Vision, "A District that is at the forefront in innovations to provide water services at affordable rates, with a reputation for outstanding customer service."

LEGAL IMPACT:

None.

JM/BK:jf

P:\WORKING\CIP P2453 SR-11 Utility Relocations\Staff Reports\BD 10-01-14, Staff Report, SR-11 Utility Agreement No. 33622 with Caltrans.docx

- Attachments: Attachment A - Committee Action
 Attachment B - Budget Detail
 Exhibit A - Location Map
 Exhibit B - Caltrans signed Utility Agreement



ATTACHMENT A

SUBJECT/PROJECT: P2453-003102	Approve Utility Agreement No. 33622 with Caltrans for Routes 11/125/905 Connector Ramps Blow Off Relocation Project
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COMMITTEE ACTION:

The Engineering, Operations, and Water Resources Committee (Committee) reviewed this item at a meeting held on September 15, 2014, and the following comments were made:

- Staff recommended that the Board authorize the General Manager to execute Utility Agreement No. 33622 with Caltrans for Routes 11/125/905 Connector Ramps Blow Off Relocation Project.
- Staff indicated that an existing 6-inch blow off at the current terminus of the SR 125 freeway along Otay Mesa Road must be relocated to accommodate a new freeway overpass. The blow off will be relocated as soon as possible.
- It is anticipated that the blow off relocation construction contract will be awarded at the January 7, 2015, regular board meeting.
- Staff noted that this is the second round of potable water utility relocations associated with the SR 11 freeway. Caltrans required a new/separate utility agreement to comply with Caltrans' funding requirements.
- Staff stated that the District has prior and superior rights for the relocation. Caltrans will pay for the relocation minus depreciation of the existing facilities. The total cost of the project is \$74,000. The depreciation was estimated at \$7,000.

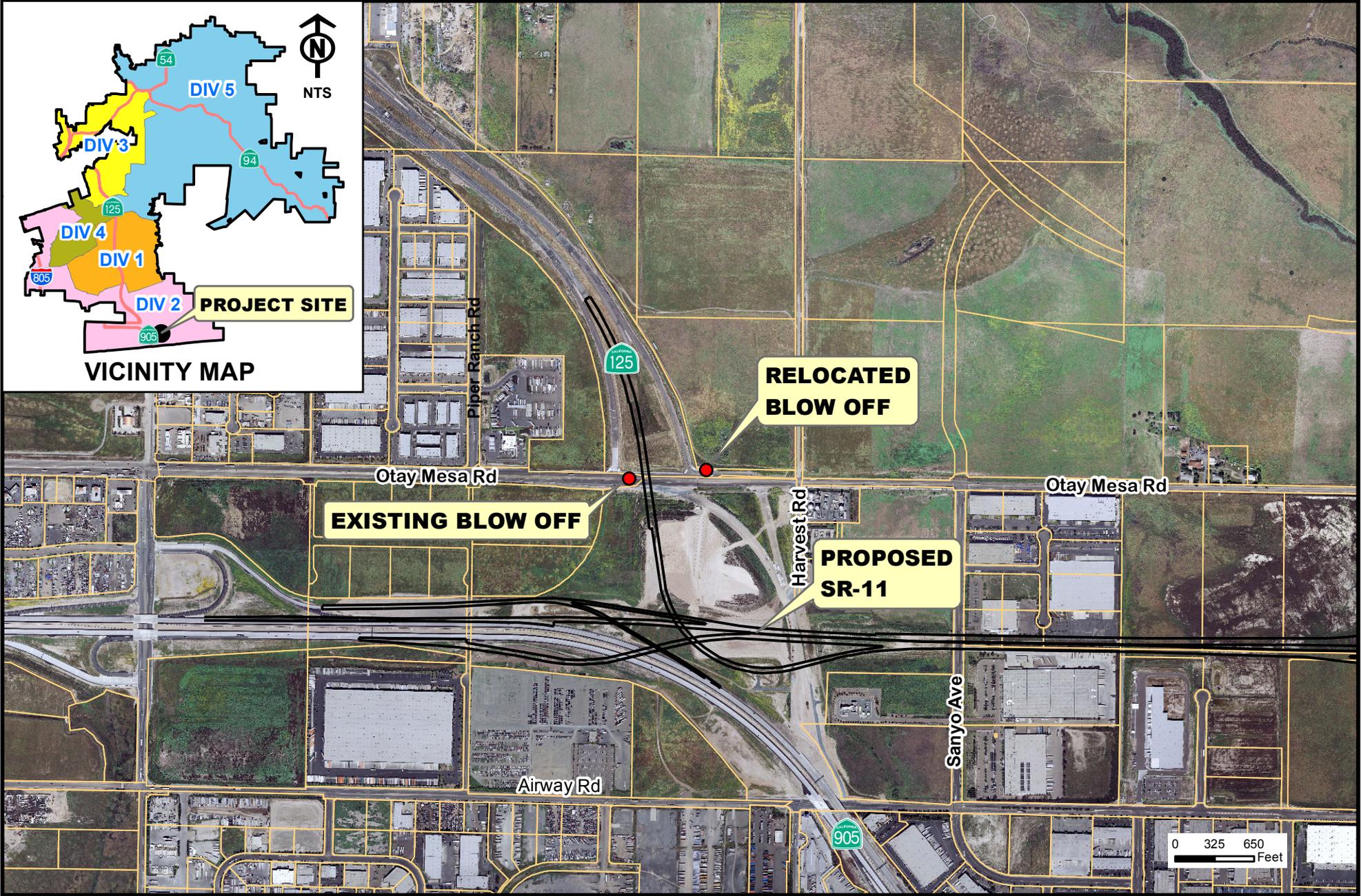
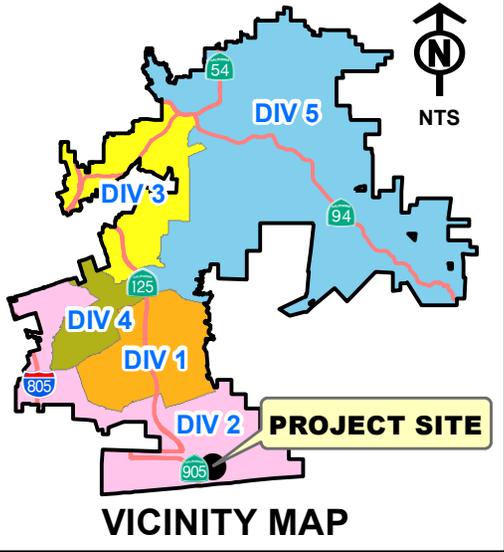
Following the discussion, the committee supported staffs' recommendation and presentation to the full board on the consent calendar.



ATTACHMENT B – Budget Detail

SUBJECT/PROJECT: P2453-003102	Approve Utility Agreement No. 33622 with Caltrans for Routes 11/125/905 Connector Ramps Blow Off Relocation Project
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Otay Water District p2453-SR-11 Utility Relocations					Date Updated: 8/21/2014
Budget	Committed	Expenditures	Outstanding Commitment & Forecast	Projected Final Cost	Vendor/Comments
2,250,000					
Planning/Design/Construction - Sequence 1					
Standard Salaries	189,428	154,916	34,512	189,428	STAFF LABOR
Consultant Contracts	80,450	61,864	18,586	80,450	ATKINS
	2,763	2,763	-	2,763	V & A CONSULTING ENGINEERS
	970	970	-	970	ALTA LAND SURVEYING INC
	4,901	4,901	-	4,901	NARASIMHAN CONSULTING SERVICES
	2,561	2,561	-	2,561	CPM PARTNERS INC
	30,000	11,550	18,450	30,000	ALYSON CONSULTING
Professional Legal Fees	121	121	-	121	STUTZ ARTIANO SHINOFF
Service Contracts	1,382	1,382	-	1,382	US BANK
	1,382	1,382	-	1,382	US BANK CORPORATE PAYMENT
	2,985	2,985	-	2,985	MAYER REPROGRAPHICS INC
	84	84	-	84	SAN DIEGO DAILY TRANSCRIPT
Construction Contract	992,380	84,263	908,117	992,380	COFFMAN SPECIALTIES
	49,619	4,435	45,184	49,619	REGENTS BANK
	24,063	-	24,063	24,063	CLOSEOUT
Total - Sequence 1	1,383,089	334,176	1,048,913	1,383,089	
Planning/Design/Construction - 6-inch Blow Off					
Standard Salaries	19,000	9,483	9,517	19,000	STAFF LABOR
Service Contracts	1,500		1,500	1,500	MAYER REPROGRAPHICS INC
	3,500	-	3,500	3,500	ALYSON CONSULTING
Construction Contract	50,000	-	50,000	50,000	CONSTRUCTION COST EST
Total - 6-inch Blow Off	74,000	9,483	64,517	74,000	
Grand Total	1,457,089	343,660	1,113,430	1,457,089	
	Committed	Expenditures	Outstanding Commitment & Forecast	Projected Final Cost	Vendor/Comments
Reimbursement Agreements	(961,521)	-	(961,521)	(961,521)	CALTRANS UTILITY AGREEMENT
	(285,380)	-	(285,380)	(285,380)	FUTURE CALTRANS AMENDMENT
	(74,000)	-	(74,000)	(74,000)	CALTRANS UTILITY AGREEMENT
Grand Total	(1,320,901)	-	(1,320,901)	(1,320,901)	



OTAY WATER DISTRICT
POTABLE 6-INCH BLOW OFF RELOCATION
LOCATION MAP



CIP P2453

Exhibit B

UTILITY AGREEMENT

RW 13-5 (REV 6/2012)

DISTRICT 11	COUNTY SD	ROUTE 11	POST MILE 0.40-0.40	PROJECT ID 1113000167	EA 288811
FEDERAL PARTICIPATION X073 (108)			OWNER'S FILE NUMBER SR 11/125/905 Connector Ramps Blowoff Relocation CIP P2453		
FEDERAL PARTICIPATION On the Project <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No On the Utilities <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No					

Owner Payee Data No. VC0000020910 or Form STD 204 is attached **UTILITY AGREEMENT NO. 33622 DATE _____**

The State of California acting by and through the Department of Transportation, herein after called "STATE" proposes to construct northbound connectors in San Diego County, in and near San Diego at State Route (SR) -11/125/905 separation, and

NAME: **Otay Water District**

ADDRESS: 2554 Sweetwater Springs Blvd., Spring Valley, CA 91978

hereinafter called "OWNER," owns and maintains a 6-inch potable water blowoff assembly located in the median of Otay Mesa Road within the limits of State's project which requires relocation to accommodate STATE's project.

It is hereby mutually agreed that:

I. WORK TO BE DONE:

In accordance with Notice to Owner No. 33622 dated August 21, 2014, OWNER shall relocate the 6-inch potable water blowoff assembly. All work shall be performed substantially in accordance with OWNER's SR 11/125/905 Connector Ramp Blowoff Relocation CIP P2453 approved August 19, 2014 consisting of seven sheets, a copy of which is on file in the District office of the Department of Transportation at 4050 Taylor Street, MS 310, San Diego, CA, 92110. Deviations from the OWNER's plan described above initiated by either the STATE or the OWNER, shall be agreed upon by both parties hereto under a Revised Notice to Owner. Such Revised Notices to Owner, approved by the STATE and agreed to/acknowledged by the OWNER, will constitute an approved revision of the OWNER's plan described above and are hereby made a part hereof. No work under said deviation shall commence prior to written execution by the OWNER of the Revised Notice to Owner. Changes in the scope of the work will require an amendment to this Agreement in addition to the Revised Notice To Owner.

II. LIABILITY FOR WORK:

The existing facilities are lawfully maintained in their present location and qualify for relocation at STATE expense under the provisions of Section 703 of the Streets and Highways Code.

III. PERFORMANCE OF WORK:

OWNER agrees to perform the herein described work with its own forces or to cause the herein described work to be performed by the OWNER's contractor, employed by written contract on a continuing basis to perform work of this type, and to provide and furnish all necessary labor, materials, tools, and equipment required therefore, and to prosecute said work diligently to completion.

Use of out-of-state personnel (or personnel requiring lodging and meal "per diem" expenses) will not be allowed without prior written authorization by STATE's representative. Requests for such authorization must be contained in OWNER's estimate of actual and necessary relocation costs. Accounting Form FA-1301 is to be completed and submitted for all non-State personnel travel per diem. OWNER shall include an explanation why local employee or contract labor is not considered adequate for the relocation work proposed. Per Diem expenses shall not exceed the per diem expense amounts allowed under the State's Department of Personnel Administration travel expense guidelines.

Pursuant to Public Works Case No. 2001-059 determination by the California Department of Industrial Relations dated October 25, 2002, work performed by OWNER's contractor is a public work under the definition of Labor Code Section 1720(a) and is therefore subject to prevailing wage requirements. OWNER shall verify compliance with this requirement in the administration of its contracts referenced above.

IV. PAYMENT FOR WORK:

The STATE shall pay its share of the actual and necessary cost of the herein described work within 45 days after receipt of three (3) copies of OWNER's itemized bill, signed by a responsible official of OWNER's organization and prepared on OWNER's letterhead, compiled on the basis of the actual and necessary cost and expense. The OWNER shall maintain records of the actual costs incurred and charged or allocated to the project in accordance with recognized accounting principles. The OWNER's billing cost to the STATE is \$74,000.00.

It is understood and agreed that the STATE will not pay for any betterment or increase in capacity of OWNER's facilities in the new location and that OWNER shall give credit to the STATE for the "used life" or accrued depreciation of the replaced facilities and for the salvage value of any material or parts salvaged and retained or sold by OWNER.

Not more frequently than once a month, but at least quarterly, OWNER will prepare and submit progress bills for costs incurred not to exceed OWNER's recorded costs as of the billing date less estimated credits applicable to completed work. Payment of progress bills not to exceed the amount of this Agreement may be made under the terms of this Agreement. Payment of progress bills which exceed the amount of this Agreement may be made after receipt and approval by STATE of documentation supporting the cost increase and after an Amendment to this Agreement has been executed by the parties to this Agreement.

The OWNER shall submit a final bill to the STATE within 360 days after the completion of the work described in Section I above. If the STATE has not received a final bill within 360 days after notification of completion of OWNER's work described in Section I of this Agreement, and STATE has delivered to OWNER fully executed Director's Deeds, Consents to Common Use or Joint Use Agreements, if required for OWNER's facilities, STATE will provide written notification to OWNER of its intent to close its file within 30 days and OWNER hereby acknowledges, to the extent allowed by law, that all remaining costs will be deemed to have been abandoned. If the STATE processes a final bill for payment more than 360 days after notification of completion of OWNER's work, payment of the late bill may be subject to allocation and/or approval by the California Transportation Commission.

The final billing shall be in the form of an itemized statement of the total costs charged to the project, less the credits provided for in this Agreement, and less any amounts covered by progress billings. However, the STATE shall not pay final bills which exceed the estimated cost of this Agreement without documentation of the reason for the increase of said cost from the OWNER and approval of documentation by STATE. Except, if the final bill exceeds the OWNER's estimated costs solely as the result of a Revised Notice to Owner as provided for in Section I, a copy of said Revised Notice to Owner shall suffice as documentation. In either case, payment of the amount over the estimated cost of this Agreement may be subject to allocation and/or approval by the California Transportation Commission.

In any event if the final bill exceeds 125% of the estimated cost of this Agreement, an Amended Agreement shall be executed by the parties to this Agreement prior to the payment of the OWNER'S final bill. Any and all increases in costs that are the direct result of deviations from the work described in Section I of this Agreement shall have the prior concurrence of STATE.

Detailed records from which the billing is compiled shall be retained by the OWNER for a period of three years from the date of the final payment and will be available for audit by State and/or Federal auditors. Owner agrees to comply with Contract Cost Principles and Procedures as set forth in 48 CFR, Chapter 1, Part 31, et seq., 23 CFR, Chapter 1, Part 645 and/or 18 CFR, Chapter 1, Parts 101, 201, et al. If a subsequent State and/or Federal audit determines payments to be unallowable, OWNER agrees to reimburse STATE upon receipt of STATE billing.

V. GENERAL CONDITIONS:

All costs accrued by OWNER as a result of STATE's request of November 5, 2013 to review, study and or prepare relocation plans and estimates for the project associated with this Agreement may be billed pursuant to the terms and conditions of this Agreement.

If STATE's project which precipitated this Agreement is canceled or modified so as to eliminate the necessity of work by OWNER, STATE will notify OWNER in writing and STATE reserves the right to terminate this Agreement by Amendment. The Amendment shall provide mutually acceptable terms and conditions for terminating the Agreement.

All obligations of STATE under the terms of this Agreement are subject to the passage of the annual Budget Act by the State Legislature and the allocation of those funds by the California Transportation Commission.

OWNER shall submit a Notice of Completion to the STATE within 30 days of the completion of the work described herein.

It is understood that said highway is a Federal aid highway and accordingly, 23 CFR, Chapter 1, Part 645 is hereby incorporated into this Agreement.

In addition, the provisions of 23 CFR 635.410, BA, are also incorporated into this agreement. The BA requirements are further specified in Moving Ahead for Progress in the 21st Century (MAP-21), section 1518; 23 CFR 635.410 requires that all manufacturing processes have occurred in the United States for steel and iron products (including the application of coatings) installed on a project receiving funding from the FHWA.

OWNER understands and acknowledges that this project is subject to the requirements of the BA law (23 U.S.C., section 313) and applicable regulations, including 23 CFR 635.410 and FHWA guidance and will demonstrate BA compliance by collecting written certification(s) from the vendor(s) or by collecting written certification(s) from the manufacturer(s) (the mill test report (MTR)).

All documents obtained to demonstrate BA compliance will be held by the OWNER for a period of three (3) years from the date the final payment was received by the OWNER and will be made available to Caltrans or FHWA upon request.

One set of copies of all documents obtained to demonstrate BA compliance will be attached to, and submitted with, the final invoice.

UTILITY AGREEMENT NO. 33622

IN WITNESS WHEREOF, the above parties have executed this Agreement the day and year above written.

STATE: DEPARTMENT OF TRANSPORTATION

OWNER: OTAY WATER DISTRICT

By *Greg Gutierrez* 8/19/14
Name GREG GUTIERREZ, CHIEF Date
Title Utility Relocation/Railroads Branch
Right of Way Division

By _____
Name _____ Date
Title _____

APPROVAL RECOMMENDED:

By *Syndi Sutter* 8-19-14
Name SYNDI SUTTER Date
Title Utility Coordinator
Right of Way Division

By _____
Name _____ Date
Title _____

THIS AGREEMENT SHALL NOT BE EXECUTED BY THE STATE OF CALIFORNIA - DEPARTMENT OF TRANSPORTATION UNTIL FUNDS ARE CERTIFIED.

DO NOT WRITE BELOW - FOR ACCOUNTING PURPOSES ONLY

PLANNING AND MANAGEMENT TO COMPLETE UNSHADED FIELDS:

UTILITY COMPLETES:

T CODE	DOCUMENT NUMBER	SUP FIX	DIST	UNIT	CHG DIST	PROJECT ID	PHASE	SPECIAL DESIGNATION	FFY	FA	OBJ CODE	DOLLAR AMOUNT
1115	UA033622		11	2839	11	1113000117	9	933622	13		054	74,000.00
	UA											

PROJECT ID FUNDING VERIFIED:
Sign: *Joyce Wiggs* 8-20-14
Print: JOYCE WIGGS Date
R/W Planning and Management

REVIEW/REQUEST FUNDING:
Sign: *Syndi Sutter* 8-19-14
Print: SYNDI SUTTER Date
Utility Coordinator

THE ESTIMATED COST TO STATE FOR ITS SHARE OF THE ABOVE DESCRIBED WORK IS \$74,000.00

CERTIFICATION OF FUNDS				
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure shown here.				
<u><i>Joyce Wiggs</i></u>				<u>8-20-14</u>
Planning and Management				Date
ITEM	CHAP	STAT	FY	AMOUNT
2660-301-0890-30-20	21	2012	12/13	74,000.00

FUND TYPE	PROJECT ID	AMOUNT
Design Funds		\$
Construction Funds		\$
RW Funds	288819	\$74,000.00

Vendor/Customer: VC00000209 ~~10~~
Address ID: AD0021

Distribution: 2 originals to R/W Accounting
1 original to Utility Owner
1 original to Utility File

AGENDA ITEM 6e



STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	October 1, 2014
SUBMITTED BY:	Lisa Coburn-Boyd Environmental Compliance Specialist	CIP./G.F. NO:	P2451- 001102
	Bob Kennedy Engineering Manager	DIV. NO.	ALL
APPROVED BY:	<input checked="" type="checkbox"/> Rod Posada, Chief, Engineering <input checked="" type="checkbox"/> German Alvarez, Assistant General Manager <input checked="" type="checkbox"/> Mark Watton, General Manager		
SUBJECT:	Amendment No. 2 to the Contract with AECOM Technical Services, Inc. for the Otay Mesa Desalination Conveyance and Disinfection System Project		

GENERAL MANAGER'S RECOMMENDATION:

That the Otay Water District (District) Board approve Amendment No. 2 to the existing contract with AECOM Technical Services, Inc. (AECOM) for design of the Otay Mesa Desalination Conveyance and Disinfection System Project decreasing the contract by \$364,774 resulting in a lower contract amount with AECOM of an amount not-to-exceed \$3,681,932 (see Exhibit A for Project location).

COMMITTEE ACTION:

Please see Attachment A.

PURPOSE:

To obtain Board authorization for the General Manager to execute Amendment No. 2 with AECOM (see Exhibit B) for the Otay Mesa Desalination Conveyance and Disinfection System Project (Project) decreasing the contract by \$364,774.

ANALYSIS:

At the November 3, 2010 Board Meeting, AECOM was awarded a professional engineering services contract for the Otay Mesa Desalination Conveyance and Disinfection System Project. The contract amount approved by the Board was an amount not-to-exceed \$3,910,297 to be completed by the end of Fiscal Year 2016. The District restricted AECOM's work to miscellaneous studies until January 24, 2013 when AECOM was authorized to initiate work on the preliminary design of a large diameter pipeline 3.5 miles long, a pump station, and a disinfection facility, along with the environmental surveys and studies for CEQA/NEPA compliance. In April 2014, the Board approved an amendment to the original contract for additional environmental surveys and project management. The new contract amount, after approval of the amendment, is \$4,046,706 and the completion date of the Project was extended to June 30, 2018.

The environmental work for the Project has been ongoing since January 2013 and has included coordination with the State Department for the Presidential Permit (PP) application that was submitted to the State Department in November 2013. Due to the need for a PP, the State Department assumes the role of lead agency for the NEPA component of the Project's CEQA/NEPA environmental analysis. The State Department must comply with the regulations of the Council for Environmental Quality which has very specific Conflict of Interest guidelines. These guidelines state that there can't be any suggestion of financial interest in the construction of the project by the firm that is completing the project's environmental work. The original contract with AECOM includes construction services support for the Project and the State Department sees this as a potential conflict of interest. Therefore, this amendment of the original contract will remove the construction services component, resulting in a decrease of the contract amount by \$364,774. There will not be a change in the contract completion date for the Project, which remains at June 30, 2018.

Since the construction services support will not be able to be provided by AECOM, the District will add these services to the scope of work for the Construction Management of the project.

FISCAL IMPACT: Joe Beachem, Chief Financial Officer

The total budget for CIP P2451, as approved in the FY 2015 budget, is \$30,000,000. Total expenditures, plus outstanding

commitments and forecast, including this contract, are \$6,066,535.61. See Attachment B for budget detail.

Based on a review of the financial budget, the Project Manager anticipates that the budget is sufficient to support this Project.

Finance has determined that 40% of the funding is available from the Expansion Fund and 60% of the funding will be available from the Betterment Fund for CIP P2451.

STRATEGIC GOAL:

This Project supports the District's Mission statement, "To provide high value water and wastewater services to the customers of the Otay Water District in a professional, effective, and efficient manner" and the General Manager's Vision, "A District that is at the forefront in innovations to provide water services at affordable rates, with a reputation for outstanding customer service."

LEGAL IMPACT:

None

LCB/BK/RP:jf

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Attachments: Attachment A - Committee Action
Attachment B - Budget Detail
Exhibit A - Location Map
Exhibit B - Contract Amendment No. 2



ATTACHMENT A

SUBJECT/PROJECT: P2451-001102	Amendment No. 2 to the Contract with AECOM Technical Services, Inc. for the Otay Mesa Desalination Conveyance and Disinfection System Project
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COMMITTEE ACTION:

The Engineering, Operations, and Water Resources Committee (Committee) reviewed this item at a meeting held on September 15, 2014, and the following comments were made:

- Staff recommended that the board approve Amendment No. 2 to the existing contract with AECOM Technical Services, Inc. (AECOM) for design of the Otay Mesa Desalination Conveyance and Disinfection System Project decreasing the contract by \$364,774 resulting in a lower contract amount with AECOM of an amount not-to-exceed \$3,681,932.
- Staff indicated that AECOM was awarded a professional engineering services contract for the Otay Mesa Desalination Conveyance and Disinfection System Project on November 3, 2010 in an amount not-to-exceed \$3,910,297.
- In April 2014, the board approved amendment #1 to the contract which increased the contract amount by \$136,409 for additional environmental survey work and project management. The new contract amount, after amendment #1 is \$4,046,076.
- The environmental work for the Project has been proceeding and has included coordination with the State Department for the Presidential Permit (PP) application that was submitted to the State Department. Due to the need for a PP, the State Department is the lead agency for the NEPA component of the Project's CEQA/NEPA environmental analysis.
- The State Department must comply with the regulations of the Council for Environmental Quality which has very specific Conflict of Interest guidelines. These guidelines state that there cannot be any suggestion of financial interest in the construction of the project by the firm that is completing the project's environmental work.

- The original contract with AECOM includes construction services support for the Project and the State Department sees this as a potential conflict of interest. Therefore, this amendment of the original contract will remove the construction services component, resulting in a decrease of the contract amount by \$364,774. There will be a change in the contract completion date for the Project.
- Since the construction services support will not be able to be provided by AECOM, the District will add these services to the scope of work for the Construction Management of the project.
- Staff requested that the Committee recommend to the Board that Amendment #2 to the District's contract with AECOM Technical Services be executed, removing the construction support services task and reducing the contract amount by \$364,774, resulting in a new contract amount of \$3,681,932.
- Staff indicated that the State Department signed the MOU for the project so that the District could begin the CEQA/NEPA process with a condition that the District's board approves Amendment #2.

Following the discussion, the committee supported staffs' recommendation and presentation to the full board on the consent calendar.



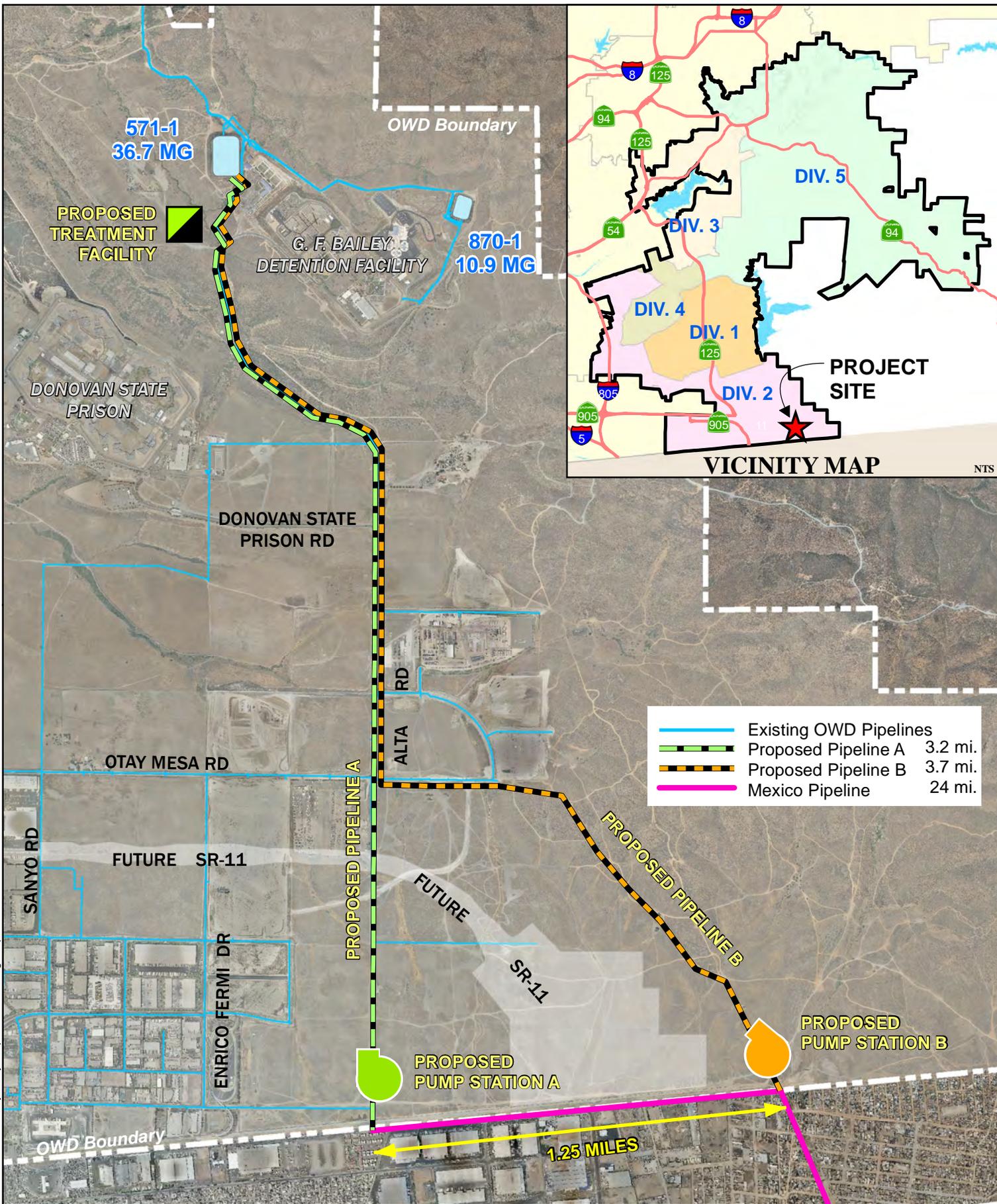
ATTACHMENT B – Budget Detail

SUBJECT/PROJECT:	Amendment No. 2 to the Contract with AECOM Technical Services, Inc. for the Otay Mesa Desalination Conveyance and Disinfection System Project
P2451-001102	

Level	Title1	Committed	Expenditures	Outstanding Commitment	Projected Final Cost	Vendor	
Planning	Consultant Contracts	\$98,577.34	\$98,577.34		\$98,577.34	CAMP DRESSER & MCKEE INC	
		\$13,311.19	\$13,311.19		\$13,311.19	CPM PARTNERS INC	
		\$71,529.59	\$71,529.59		\$71,529.59	MARSTON+MARSTON INC	
		\$437,200.00	\$371,200.00	\$66,000.00	\$437,200.00	HECTOR I MARES-COSSIO	
		\$26,700.00	\$26,700.00		\$26,700.00	REA & PARKER RESEARCH	
		\$4,172.90	\$4,172.90		\$4,172.90	SALVADOR LOPEZ-CORDOVA	
		\$267,066.00	\$160,355.05	\$106,710.95	\$267,066.00	SILVA SILVA INTERNATIONAL	
	Travel	\$20,046.35	\$20,046.35		\$20,046.35	STAFF	
	Printing	\$60.59	\$60.59		\$60.59	MAIL MANAGEMENT GROUP INC	
	Legal Fees	\$162,041.07	\$162,041.07		\$162,041.07	GARCIA CALDERON & RUIZ LLP	
		\$43,174.50	\$43,174.50		\$43,174.50	SOLORZANO CARVAJAL GONZALEZ Y	
		\$16,609.76	\$16,609.76		\$16,609.76	STUTZ ARTIANO SHINOFF	
	Service Contracts	\$500.00	\$500.00		\$500.00	REBECA SOTURA NICKERSON	
		\$105.50	\$105.50		\$105.50	SAN DIEGO DAILY TRANSCRIPT	
		\$17,500.00	\$17,500.00		\$17,500.00	BUSTAMANTE & ASSOCIATES LLC	
		\$32,340.00	\$32,340.00		\$32,340.00	BROWNSTEIN HYATT FARBER	
	Standard Salaries	\$909,497.19	\$909,497.19		\$909,497.19		
	Total	\$2,120,431.98	\$1,947,721.03	\$172,710.95	\$2,120,431.98		
	Design	Consultant Contracts	\$5,108.75	\$5,108.75		\$5,108.75	MARSTON+MARSTON INC
			\$120,520.00	\$22,320.00	\$98,200.00	\$120,520.00	MICHAEL R WELCH PHD PE
\$8,818.00			\$8,818.00		\$8,818.00	CPM PARTNERS INC	
\$5,000.00			\$5,000.00		\$5,000.00	ATKINS	
\$3,681,932.00			\$862,634.03	\$2,819,297.97	\$3,681,932.00	AECOM TECHNICAL SERVICES INC	
Legal Fees		\$7,761.19	\$7,761.19		\$7,761.19	STUTZ ARTIANO SHINOFF	
Travel		\$3,174.39	\$3,174.39		\$3,174.39	STAFF	
Service Contracts		\$342.80	\$342.80		\$342.80	SAN DIEGO UNION-TRIBUNE LLC	
		\$114.08	\$114.08		\$114.08	REPROHAUS CORP	
Standard Salaries		\$113,002.94	\$113,002.94		\$113,002.94		
Total	\$3,945,774.15	\$1,028,276.18	\$2,917,497.97	\$3,945,774.15			
Construction	Standard Salaries	\$329.48	\$329.48		\$329.48		
	Total	\$329.48	\$329.48		\$329.48		
Budget	\$30,000,000.00						
Total		\$6,066,535.61	\$2,976,326.69	\$3,090,208.92	\$6,066,535.61		

March 23, 2005 through August 30, 2014

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OTAY WATER DISTRICT
 Otay Mesa Conveyance and
 Disinfection Facility Project
EXHIBIT A

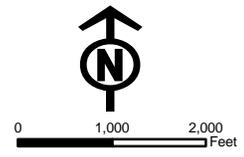


EXHIBIT B

SECOND AMENDMENT TO AGREEMENT
BETWEEN OTAY WATER DISTRICT AND
AECOM TECHNICAL SERVICES, INC. RELATIVE TO
THE PROFESSIONAL ENGINEERING SERVICES FOR
THE OTAY MESA CONVEYANCE AND DISINFECTION SYSTEM

This Second Amendment ("Amendment") to the original Agreement for Professional Engineering Services is made and entered into as of the ____ day of _____, 2014, by and between the OTAY WATER DISTRICT ("District"), and AECOM TECHNICAL SERVICES, INC. ("Consultant").

RECITALS

A. District and Consultant entered into that certain Professional Services Agreement dated January 3, 2011 (the "Original Agreement"), under which Consultant agreed to provide the services therein described in connection with the District's Otay Mesa Conveyance and Disinfection System (the "Services"). The Original Agreement was amended on June 16, 2014 (the "Amended Original Agreement").

B. The Amended Original Agreement is due to expire on June 30, 2018 and the Services are 21% complete.

C. District and Consultant desire to enter into this Agreement to amend certain specific terms and conditions of the Amended Original Agreement as indicated below.

NOW, THEREFORE, in consideration of the foregoing and the mutual promises and covenants hereinafter contained, the parties agree as follows:

1. Exhibit A to the Amended Original Agreement, setting forth the Services to be provided by Consultant, is hereby amended and supplemented by the attached Exhibit A, Revised and Supplemented Scope of Work, attached to this Second Amendment and incorporated herein by reference. This revision deletes Task 20, Construction Phase Services.

2. The parties agree that the aggregate amount paid by the District to the Consultant for the Professional Engineering Design Services rendered by Consultant in excess of the original Agreement shall be decreased by an amount not to exceed Three Hundred Sixty Four Thousand Seven Hundred Seventy Four Dollars (\$364,774). Therefore, the total compensation paid by the District for Services described in the amended original contract and this second amendment shall not exceed Three Million Six Hundred Eighty One Thousand Nine Hundred Thirty Two Dollars (\$3,681,932).

3. The parties agree that all terms and conditions of the Amended Original Agreement not modified or amended by this Second Amendment, including without limitation all indemnity and insurance requirements, are and shall remain in full force and effect.

4. This Second Amendment is subject to the venue, choice of law and interpretation provisions of the Original Agreement.

IN WITNESS WHEREOF, the parties have caused this Second Amendment to be executed as of the day and year first above written.

<p>OTAY WATER DISTRICT</p> <p>By: _____ Mark Watton Its: General Manager Date: _____</p>	<p>CONSULTANT:</p> <p>AECOM TECHNICAL SERVICES, INC.</p> <p>By: _____ Name: _____ Its: _____ Date: _____</p>
<p>Approved as to form:</p> <p>By: _____ General Counsel</p>	<p>Approved as to form:</p> <p>By: _____ Its: _____</p>

Exhibit A

REVISED AND SUPPLEMENTED SCOPE OF WORK							
Task No.	Description	Labor	Subconsultant	Other Direct Costs	Fee	Previous Fee	Difference
20	Construction Phase Services	\$0.00	\$0.00	\$0.00	\$0.00	\$364,774.00	(\$364,774.00)
*	Tasks 1-19, 21-22				\$3,681,932.00	Total	(\$364,774.00)
				Total	\$3,681,932.00		

* Tasks 1-6, 8-19 and 22 are not modified or amended by the Second Amendment. The Consultant's fee for these tasks are provided for reference.

AGENDA ITEM 7a



STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	October 1, 2014
SUBMITTED BY:	Bob Kennedy Engineering Manager	PROJECT:	S1502- DIV. NO. All 001000
APPROVED BY:	<input checked="" type="checkbox"/> Rod Posada, Chief, Engineering <input checked="" type="checkbox"/> German Alvarez, Assistant General Manager <input checked="" type="checkbox"/> Mark Watton, General Manager		
SUBJECT:	Adopt Resolution No. 4243 Supporting the City of San Diego's National Pollution Discharge Elimination System (NPDES) Permit for the Point Loma Wastewater Treatment Plant and to support the Pure Water San Diego Program		

GENERAL MANAGER'S RECOMMENDATION:

Adopt Resolution No. 4243 (Attachment B) supporting the City of San Diego's National Pollution Discharge Elimination System (NPDES) permit as part of a long-range regional water reuse plan with the goal of realizing a secondary equivalent Point Loma Wastewater Treatment Plant (PLWTP). The Pure Water San Diego Program, as a new local sustainable water supply, could also avoid or downsize future imported water projects.

COMMITTEE ACTION:

Please see Attachment A.

PURPOSE:

To request that the Board consider supporting the City of San Diego's NPDES permit as part of a long-range regional water reuse plan. The Clean Water Act of 1972 requires wastewater to be treated to achieve certain protections before ocean discharge. The Ocean Pollution Reduction Act (OPRA) of 1994 allowed the City of San Diego to apply for modified NPDES permits allowing the PLWTP to continue operating at an Advanced Primary Treatment Level while meeting or exceeding all

general and specifically negotiated regulatory obligations. To remain operating at the Advanced Primary Treatment Level, the City of San Diego is seeking passage of federal legislation, with support from the environmental community, the proposal called Ocean Pollution Reduction Act II (OPRA II). OPRA II will allow the City of San Diego's NPDES permit to be based on secondary equivalency with a commitment to implement potable reuse of wastewater. Resolution No. 4243 supports the City of San Diego's NPDES permit application. A summary of the basis of the Application for the PLWTP 2015 NPDES Modified Permit Renewal is included with Attachment C.

ANALYSIS:

The Metropolitan Wastewater Joint Powers Authority (JPA) is a coalition of municipalities and special districts in the southern and central portions of San Diego County that share in the use of the City of San Diego's (City) regional wastewater collection and treatment facilities. This coalition represents 35% of the flow and \$65 million of the annual budget in relation to the Metro wastewater system. The JPA member agencies include the cities of Chula Vista, Coronado, Del Mar, El Cajon, Imperial Beach, La Mesa, National City, and Poway, the Lemon Grove Sanitation District, the Padre Dam Municipal and Otay Water Districts, and the County of San Diego on behalf of the County Sanitation Districts. Otay Water District contributes approximately 0.5% of the wastewater flow to the Metro wastewater system.

Members of the JPA believe that permanent acceptance of a smaller Point Loma Wastewater Treatment Plant as an Advanced Primary Treatment plant can be achieved through development and implementation of a comprehensive, systematic Regional Water Reuse Plan (Plan). This Plan must increase public awareness, further catalyze customer action through individual water conservation and implement a variety of agency-specific and collaborative large-scale potable water reuse projects. These include indirect potable reuse (IPR), resulting in significant off-loading of the treatment demand on the PLWTP.

The City's PLWTP is currently permitted to treat 240-million gallons of wastewater per day (MGD). The current permit allows treatment to an Advanced Primary Level and is set to expire on July 31, 2015. It takes approximately one year to collect and assemble the data required for the permit application that must be submitted no later than January 2015. That process began in January of this year (2014).

The City has 20 years of ocean monitoring data demonstrating that the Advanced Primary PLWTP consistently protects the ocean. The City has estimated the cost of upgrading the PLWTP from Advanced Primary to Full Secondary Treatment Level to \$3.5 billion. This high cost of the upgrade, combined with the projected high costs for creating a reliable potable water supply, has led the City to the conclusion that it is possible to divert flow from PLWTP and to treat a portion of this diverted flow to a level suitable for IPR and maintain PLWTP at Advanced Primary without impacting the ocean environment.

The product of years of collaboration between stakeholders and technical experts, the Recycled Water Study outlines a concept to divert almost 100 MGD of wastewater that would otherwise have been treated. If this goal can be achieved, the lower flow to the PLWTP could preclude the need for upgrading to a Full Secondary Level, and use the diverted flow to offset the region's future potable water import needs. The City has successfully completed a 1 MGD Advanced Water Purification Demonstration Project that treats wastewater and yields product water of similar quality to distilled water.

The City is expected to present a report on the status of the Pure Water San Diego implementation strategy at a meeting of the City Council prior to submission of the modified NPDES permit renewal application. The City is looking for all stakeholders to approve and support the City's efforts to develop the budget, structure, staffing, contracts, regulatory packages, legislative strategy, and public outreach programs necessary to support Pure Water San Diego.

Part of the consideration of next five year permit is to reduce the total suspended solids (TSS) from the permitted 13,598 tons to 12,000 tons commencing on December 21, 2015. If OPRA II legislation is passed, the TSS will be further reduced to 9,942 tons by December 31, 2027. In addition, funding will be allocated for planning and design work of facilities with the next five (5) years.

Current indications are that the City will request, at the Metro Commission meeting of October 2, 2014, the Commission's support of the City's January 2015 permit application including many of the details discussed above. The Summary of the Basis of the Application for the PLWTP 2015 NPDES Modified Permit Renewal also provides a schedule for starting various elements of the project including issuing the Notice of Preparation for a Programmatic EIR no later than January 30, 2015 and issuing a Notice to Proceed for the first project design no later than January 30, 2017.

FISCAL IMPACT:

Joe Beachem, Chief Financial Officer

None.

STRATEGIC GOAL:

This Resolution supports the District's Mission statement, "To provide high value water and wastewater services to the customers of the Otay Water District in a professional, effective, and efficient manner" and the General Manager's Vision, "A District that is innovative in providing water services at affordable rates, with a reputation for outstanding customer service."

LEGAL IMPACT:

The District's Legal Counsel has reviewed and approved Resolution No. 4243 as to form and legality.

BK/RP:jf

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- Attachments:
- Attachment A - Committee Action
 - Attachment B - Resolution No. 4243
 - Attachment C - Summary of the Basis of Application for the PLWTP 2015 NPDES Modified Permit Renewal
 - Attachment D - Metro JPA Power Point Presentation



ATTACHMENT A

SUBJECT/PROJECT: S1502-001000	Adopt Resolution No. 4243 Supporting the City of San Diego's National Pollution Discharge Elimination System (NPDES) Permit for the Point Loma Wastewater Treatment Plant and to support the Pure Water San Diego Program
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COMMITTEE ACTION:

The Finance, Administration and Communications Committee (Committee) reviewed this item at a meeting held on September 16, 2014, and the following comments were made:

- Staff is recommending that the Board approve Resolution No. 4243 supporting the City of San Diego's National Pollution Discharge Elimination System (NPDES) permit as part of a long-range regional water reuse plan with the goal of realizing a secondary equivalent Point Loma Wastewater Treatment Plant.
- The Metro Wastewater Joint Powers Authority was formed in 1988. Thirty-five percent of the flow to the Metro Wastewater System is from 11 of the 12 member agencies. The twelfth agency, City of San Diego, accounts for 65% of the flow. The City also owns the system.
- Otay WD is a member agency of the Metro Commission and its flow to the Metro system is about 0.5% of the total flow.
- The San Diego Metropolitan Wastewater System is comprised of:
 - The Point Loma Wastewater Treatment Plant (PLWTP) with a treatment capacity of 240 million gallons per day (MGD).
 - North City Water Reclamation Plant (NCWRP) with a treatment capacity of 30 MGD.
 - South Bay Water Reclamation Plant with a treatment capacity of 15 MGD.
 - Metro Biosolids Center
 - Point Loma Ocean Outfall
 - Metro Wastewater Pump Stations and many of miles of pipeline
- The PLWTP is an Advanced Primary Treatment Plant. The plant removes 87 to 88% of solids from water treated at the plant. Secondary Treatment removes 90% of the solids. It was noted that there is only a 2% to 3% difference between Advanced Primary

versus Secondary Treatment, however, there is a large difference in the cost. The NCWRP and the SBWRP removes 99% of solids which is termed *tertiary* treated water.

- In 1972, the Clean Water Act was enacted to establish secondary treatment standards for all wastewater discharge.
- As the PLWTP is an Advanced Primary Treatment Plant, the City acquires a special waiver every five years from the Environmental Protection Agency (EPA) to continue to operate as an Advanced Primary Treatment Plant. The State Water Resources Control Board, Regional Water Quality Control Board and the California Coastal Commission also have input into the approval of the City's permit/waiver.
- Staff indicated that in 1994 legislation was passed by Congressman Filner titled, Ocean Pollution Reduction Act (OPRA), which is only applicable to the PLWTP. The legislation allows the PLWTP to operate as an Advanced Primary Treatment Plant.
- The present PLWTP permit will expire on July 31, 2015 and the application for renewal of the permit must be submitted by January 2015.
- In the past, the City has received the support of the environmental community for a waiver for the PLWTP. However, it is very unlikely the City will receive such support in its request to renew the permit in 2015.
- To avoid the requirement to upgrade the PLWTP to Secondary and comply with the Clean Water Act, the City is proposing creating a new local diversified water supply which would save \$3.5 billion to upgrade the plant to Secondary. It was noted that the reason the cost to upgrade the plant is so high is that there is no available space to expand and, thus, the upgrades would need to be built upward.
- The City has been exploring options to avoid having to upgrade the PLWTP to Secondary and is requesting Federal Legislation, OPRA II, which would allow the PLWTP to be declared an Advanced Primary treatment plant and allow resources to be allocated for alternative water resources; specifically, potable reuse. It was indicated that the City has 20+ years of ocean monitoring data consistently demonstrating that the Advanced Primary PLWTP does not impact the ocean.

- To match the Total Suspended Solids (TSS) Discharge for Secondary, the PLWTP will reduce its TSS discharge from the permitted 13,600 metric tons to 9,942 metric tons. This would be accomplished by reducing the amount of water processed by the PLWTP. The diverted water (approximately 100 MGD) will be highly treated through an advanced treatment process which would yield water similar in quality to distilled water. This water will be then be fed to the San Vicente or Otay Reservoir where it will be mixed with raw water and retreated to provide for potable water supply (Indirect Potable Reuse).
- Staff is recommending that the board support the City of San Diego's program that:
 - Provides a new local sustainable water supply (approximately 83 MGD)
 - Allows the PLWTP to meet secondary equivalency by reducing TSS emissions
 - Avoids billions of dollars in capital, financing, energy and operating costs
 - Continues to protect the ocean environment
- By adopting Resolution No. 4243, the District is supporting the City's NPDES Permit Application to provide for the:
 - PLWTP to remain at the Advanced Primary Treatment Level
 - Passage of new federal legislation supporting secondary equivalency
 - Commitment to implement potable reuse of wastewater
- It was discussed that the City of San Diego's Council will be approving this direction and is requesting that all member agencies of the Metro Commission express their support of the City's plans.
- The committee indicated that if the Otay WD supports the City's plan, it should be communicated to the City that, while it supports the City's plan, it would like a fair and equitable cost allocation for the studies, etc., and how the new water supply will be allocated/shared. Staff indicated that there have been discussions that possibly the water would be distributed by CWA as a part of the regional water supply. It was also noted that there will need to be discussions on who benefits from the payments from CWA to the City for this new supply. Staff will need to stay in front of all the issues.

- Staff stated that the District's share of the \$3.5 billion to upgrade the PLWTP to Secondary is approximately \$20 million (0.5% share in PLWTP).
- It was indicated that cost allocations have not yet been discussed with regard to the City's proposed plan, but the District's staff is involved in all meetings concerning financial and economic discussions with regard to the Metro Commission.
- It was also noted that the City has not yet considered within their proposal that Padre Dam MWD may start treating their own sewage which will reduce their flow to the Metro Commission by approximately 20 MGD.

Upon completion of the discussion, the committee supported staffs' recommendation and presentation to the full board as an action item.

ATTACHMENT B

RESOLUTION NO. 4243

**A JOINT RESOLUTION OF THE OTAY WATER DISTRICT AS A MEMBER OF
AND WITH THE METRO WASTEWATER JPA/METRO COMMISSION,
SUPPORTING THE CITY OF SAN DIEGO'S NATIONAL POLLUTANT DISCHARGE
ELIMINATION SYSTEM (NPDES) FOR THE POINT LOMA WASTEWATER
TREATMENT PLANT**

WHEREAS, the Point Loma Wastewater Treatment Plant (PLWTP) is a regional facility in the Metro Wastewater System, operated by the City of San Diego, permitted to treat 240 million gallons of wastewater per day to an Advanced Primary Level, serving a 12 member Joint Powers Authority that comprises approximately 35% of the total flow in the Metro Wastewater System/ PLWTP; and

WHEREAS, the Clean Water Act of 1972 requires that wastewater be treated to achieve certain protections before ocean discharge and the permitting of wastewater treatment plants, and wastewater treatment plant permits must be renewed every five years; and

WHEREAS, the Ocean Pollution Reduction Act (OPRA) of 1994 allowed the City of San Diego to apply for modified NPDES permits allowing PLWTP to continue operating at an Advanced Primary Treatment Level while meeting or exceeding all general and specifically negotiated regulatory obligations including ocean protection requirements; and

WHEREAS, the City of San Diego has 20 years of ocean monitoring data demonstrating that the Advanced Primary PLWTP consistently protects the ocean environment; and

WHEREAS, the City of San Diego and Stakeholders from the environmental community have agreed upon a definition for secondary equivalency and will use their best efforts to have federal legislation passed in accordance with the proposal called Ocean Pollution Reduction Act II (OPRA II). Generally, OPRA II will allow the City's NPDES permit to be based on secondary equivalency with a commitment to implement potable reuse of wastewater and allow the PLWTP to remain operating at the Advanced Primary Treatment Level; and

WHEREAS, the current modified permit for the PLWTP expires on July 31, 2015, and City of San Diego staff need to submit an application to renew the NPDES permit by January 30, 2015.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Otay Water District as follows:

- That the Board of Directors of the Otay Water District desires the Point Loma Wastewater Treatment Plant to remain operating at an Advanced Primary Treatment Level.
- That the Board of Directors of the Otay Water District supports the concept of secondary equivalency for the Point Loma Wastewater Treatment Plant and desires the passage of federal legislation in accordance with the proposal call Ocean Pollution Reduction Act II (OPRA II). Generally, OPRA II will allow the City's NPDES permit to be based on secondary equivalency with a commitment to implement potable reuse of wastewater and allow the PLWTP to remain operating at the Advanced Primary Treatment Level.
- That the Board of Directors of the Otay Water District supports the City of San Diego's NPDES Permit Application for the Point Loma Wastewater Treatment Plant as further described in the attached Basis of Point Loma Application..

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Otay Water District on the 1st day of October, 2014:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

President

District Secretary

Summary of the Basis of the Application for the PLWTP 2015 NPDES Modified Permit Renewal

The application will be based on:

- a. Compliance with CWA section 301(h) requirements for waivers. (required)
- b. Compliance with CWA section 301(J) requirements (Ocean Pollution Reduction Act). (required)
- c. Point Loma will remain as a Chemically Enhanced Primary Treatment Plant with a capacity of 240 mgd.
- d. It will also contain specific provisions *voluntarily* included to **enhance** the application: **These include the following provisions that would be included in the final modified NPDES permit as program goals, as well as some enforceable permit requirements.**
- e. **The goals related to water produced will be calculated based on wastewater in the applicant's wastewater system and wastewater systems connected to the applicant's wastewater system:**

New Enforceable Provision Request	What is in current permit
Cap TSS mass emissions (metric tons/year): 12,000 – Commencing no later than December 31, 2015	TSS mass emissions have been reduced 1mt/yr in each permit cycle: 13,600 in 1995 permit 13,599 in 2002 permit 13,598 in 2010 permit(current permit)
Issue NTP for pre-design for the at least 15 mgd: No later than July 28, 2014	N/A
Issue Notice of Preparation for a Programmatic EIR: No later than January 30, 2015	N/A
Issue NTP for first project Design for at least 15 mgd: No later than January 30, 2017	N/A

Include in application as future goals, subject to approval of the OPRA II legislation	
Cap TSS mass emissions (metric tons/year): 11,500 - Commencing on December 31, 2025 9,942 - Commencing of December 31, 2027* *equivalent to Pt Loma at secondary and full capacity (240 mgd)	13,600 in 1995 permit 13,599 in 2002 permit 13,598 in 2010 permit(current)
Produce at least 15 mgd of Potable Reuse Water: No later than December 31, 2023	N/A
Produce at least 30 mgd of Potable Reuse Water (cumulative total): No later than December 31, 2027	N/A
Produce at least 83 mgd of Potable Reuse Water (cumulative total): No later than December 31, 2035	N/A



IPR-DPR

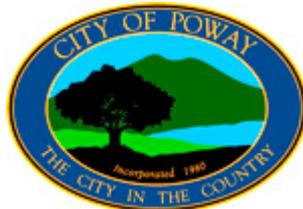
Regional Water Reuse Plan

Secondary Equivalency for the
Point Loma Wastewater Treatment Plant

PureWaterSD.org

Metro Wastewater Joint Powers Authority

- Formed 1988
- 35% of Flow & Cost of SD Metro WW System
- Twelve Member Agencies



San Diego Metropolitan Wastewater System

- PLWTP: 240 MGD
- North City Water Reclamation Plant (NCWRP): 30 MGD
- South Bay Water Reclamation Plant (SBWRP): 15 MGD
- Metro Biosolids Center (MBC)
- Point Loma Ocean Outfall (PLOO)
- South Bay Ocean Outfall (SBOO)
- Metro Wastewater Pump Stations/Pipelines



Wastewater Treatment Levels

- Primary
 - 65% Solids Removal
- Advanced Primary (PLWTP)
 - 87/88% Solids Removal
- Secondary
 - 90% Solids Removal
- Tertiary (NCWRP, SBWRP)
 - 99% Solids Removal



PLWTP Permit Background

Clean Water Act of 1972 established secondary treatment standards for all discharges.

- pH (acidity)
- Total Suspended Solids (TSS)
- Biochemical Oxygen Demand (BOD)



PLWTP Permit Background

Wastewater Treatment Plant MUST get a Permit or Modified Permit every 5 years

- Environmental Protection Agency
- State Water Resources Control Board
- Regional Water Quality Control Board
- California Coastal Commission



PLWTP Permit Background (cont'd)

Wastewater Treatment Plant **MUST** get a Permit or Modified Permit every 5 years

Environmental Community Support for another San Diego Waiver to meet secondary treatment requirements at PLWTP is unlikely

- Current Permit **EXPIRES** July 31, 2015
- Permit application due January 2015

Challenge

Avoid Upgrade of Point Loma Wastewater Treatment Plant to Secondary

- Saving Billions of Dollars
- Create a New, Local, Diversified Water Supply

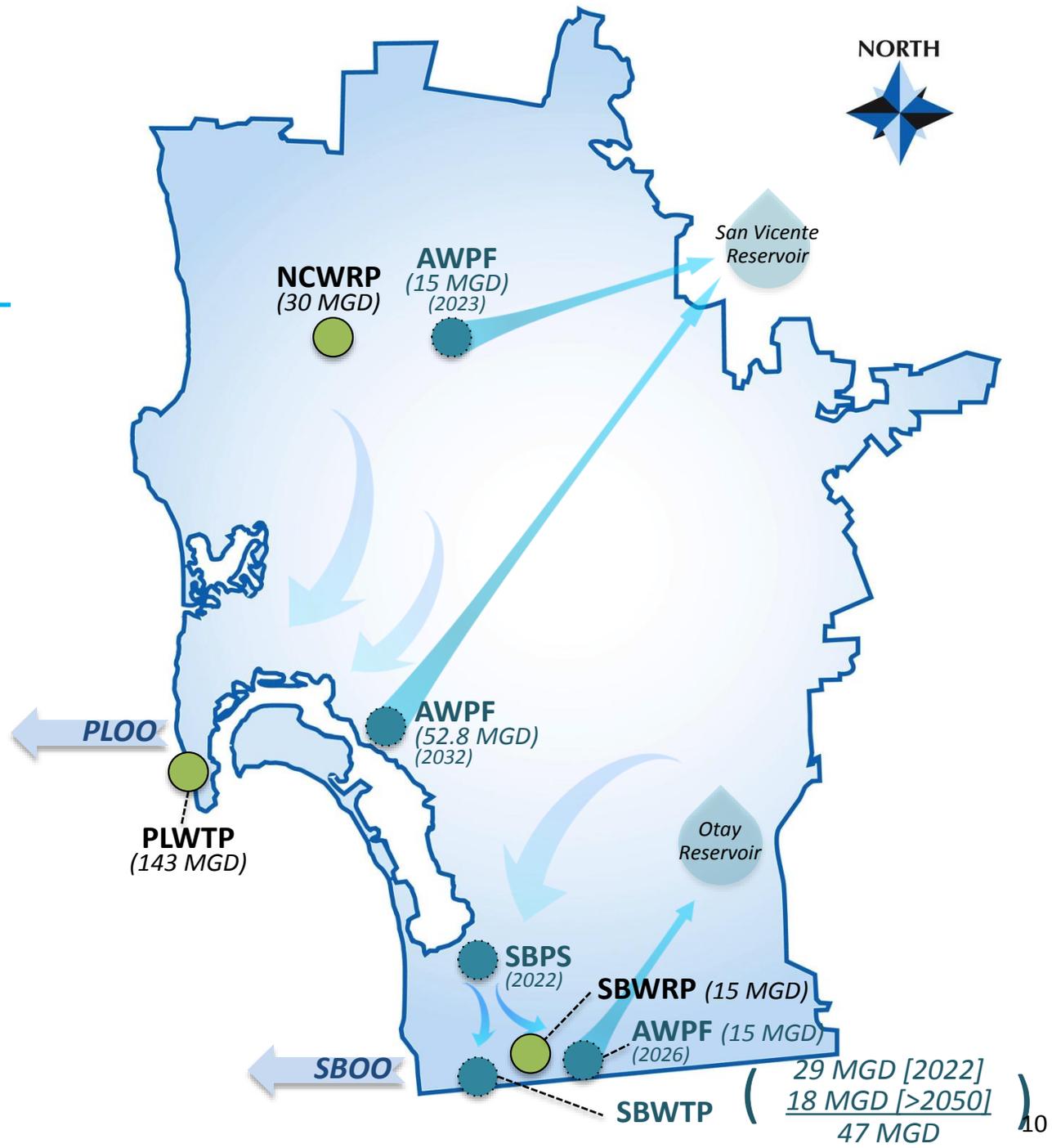
~~\$3.5 Billion~~

Solution

- Obtain legislation so that the discharge from Pt. Loma is considered equivalent to secondary for purposes of compliance with the CWA standards
 - No more modified permit renewals required every five years
 - Provides certainty for the ratepayer and planners
 - Resources can be allocated for other issues
- Achieve Equivalent Total Suspended Solids Discharge
 - Pt Loma's current rated capacity is 240MGD. At secondary (30mg/l TSS discharge) it would put out 9,942 metric/tons per year of TSS
 - Set a cap on TSS discharge from Pt Loma to never exceed 9,942 mt/yr
 - Keep current permitted removal rate for TSS: 80%
 - Set a maximum level of TSS in the effluent: 60 mg/l

San Diego Recycled Water Study

Alternative



San Vicente Reservoir

Otoy Reservoir

NCWRP
(30 MGD)

AWPF
(15 MGD)
(2023)

PLOO

PLWTP
(143 MGD)

AWPF
(52.8 MGD)
(2032)

SBPS
(2022)

SBWRP (15 MGD)

AWPF (15 MGD)
(2026)

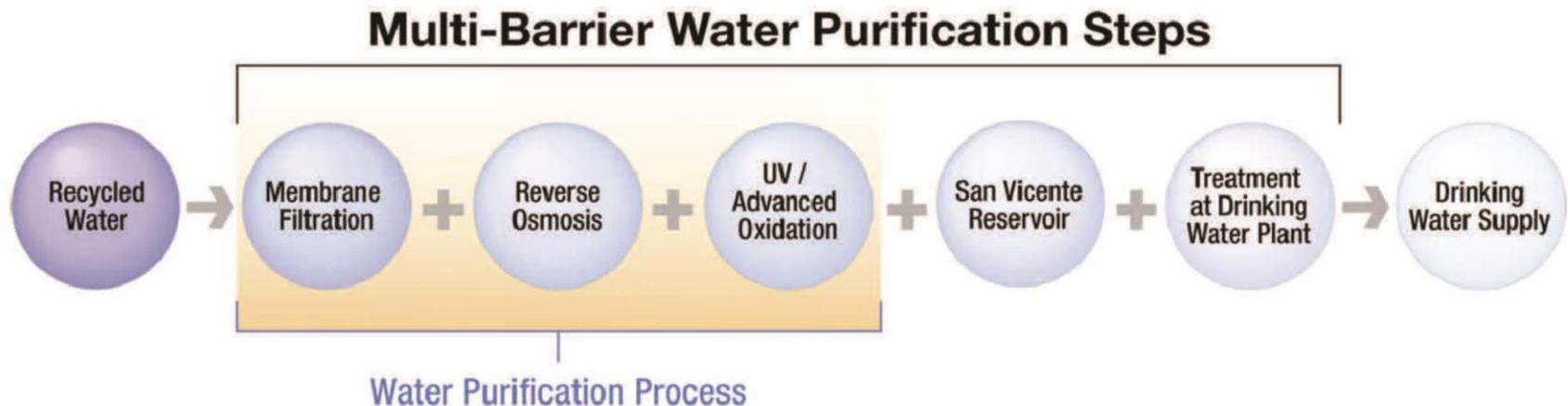
SBOO

SBWTP

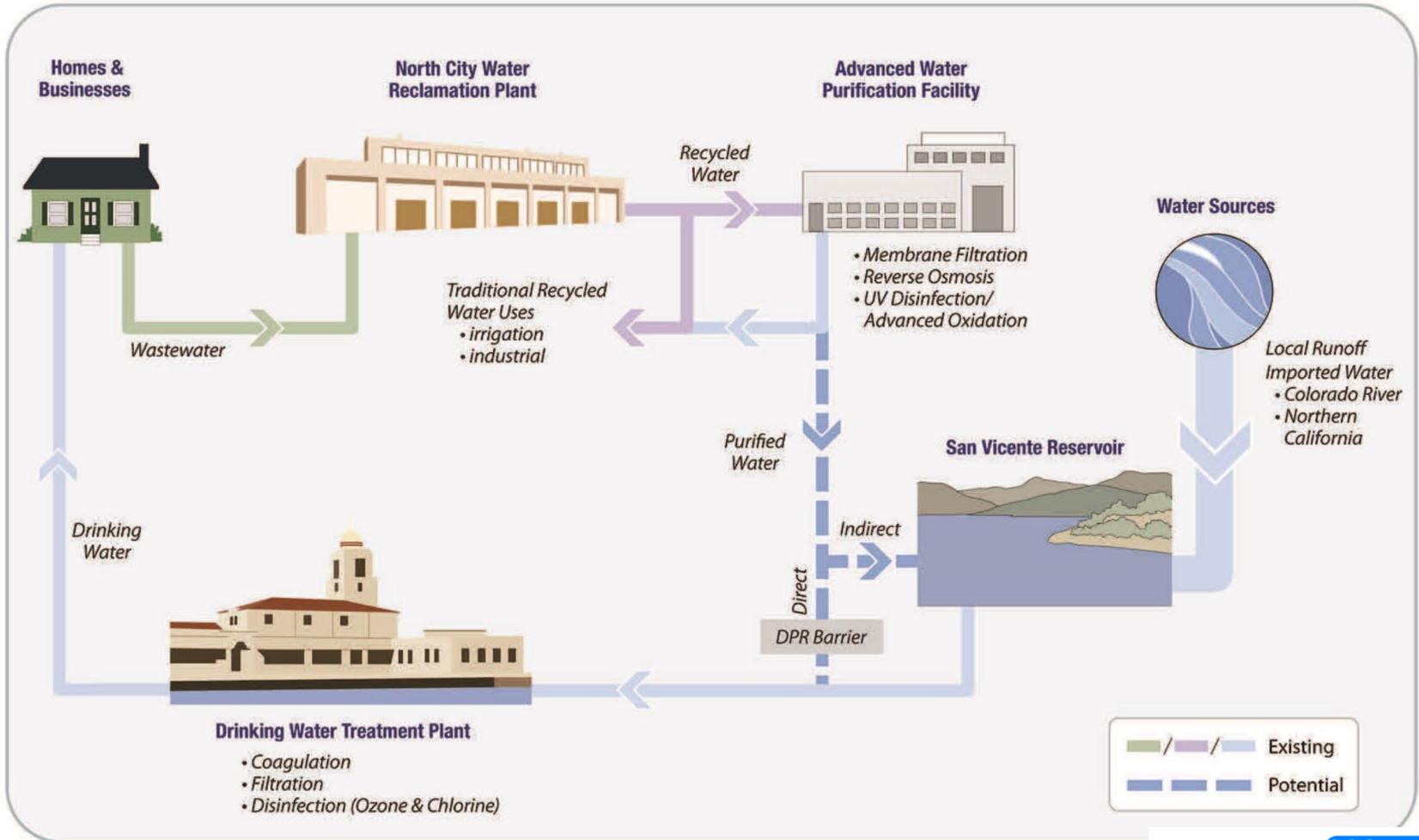
San Diego Water Reuse Demonstration Project

- Proved ability to purify wastewater at operational flow rates
- Quality of water similar to distilled water—

Far Superior to Current Raw Water Sources



Water Purification Process



Metro JPA Recommendation



- Create a Long Range Regional Water Reuse Program focused on potable water reuse that:
 - *Provides new, local, sustainable water supply (~83 MGD)*
 - *PLWTP to meet secondary equivalency*
 - *Avoids billions of dollars in capital, financing, energy and operating costs*
 - *Continues to protect the ocean environment*

Metro JPA Recommendation



- Approve Resolution Supporting City's NPDES Permit Application:
 - ***PLWTP to remain Advanced Primary Treatment Level***
 - ***Passage of new federal legislation supporting secondary equivalency***
 - ***Commitment to implement potable reuse of wastewater***



PureWaterSD.org



AGENDA ITEM 8a



STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	October 1, 2014
SUBMITTED BY:	Jeff Marchioro Senior Civil Engineer	PROJECT:	R2116- DIV. NO. 3 001101
	Bob Kennedy Engineering Manager		
APPROVED BY:	<input checked="" type="checkbox"/> Rod Posada, Chief, Engineering <input checked="" type="checkbox"/> German Alvarez, Assistant General Manager <input checked="" type="checkbox"/> Mark Watton, General Manager		
SUBJECT:	Award of a Professional Services Contract for Inspection and Condition Assessment of the Ralph W. Chapman Water Recycling Facility 14-inch Force Main to Pipeline Inspection & Condition Analysis Corporation		

GENERAL MANAGER'S RECOMMENDATION:

That the Otay Water District (District) Board of Directors (Board) award a professional services contract to Pipeline Inspection & Condition Analysis Corporation (PICA) and authorize the General Manager to execute an agreement with PICA for inspection and condition assessment of the Ralph W. Chapman Water Recycling Facility (RWCWRF) 14-inch Force Main in an amount not-to-exceed \$302,092 (see Exhibit A for Project location).

COMMITTEE ACTION:

Please see Attachment A.

PURPOSE:

To obtain Board authorization for the General Manager to enter into a professional services contract with PICA for inspection and condition assessment of the RWCWRF 14-inch Force Main in an amount not-to-exceed \$302,092.

ANALYSIS:

The District owns and operates the RWCWRF 14-inch cement mortar lined, coal-tar epoxy coated steel force main. The 1980 era, 3.1 mile long steel force main, which has pressures up to 400 psi, conveys reclaimed water from the RWCWRF to a hydraulic structure (Junction Box) north of the Salt Creek Golf Course. At the Junction Box, the force main transitions to a gravity main and the pipe material transitions from steel to asbestos-cement pipe.

The entire force main traverses an environmentally sensitive area designated as an environmental preserve. The preserve contains an active river (Sweetwater River) which drains to the Sweetwater Reservoir through very rough/steep terrain.

District staff are concerned that RWCWRF chlorine residuals could shorten the force main's life expectancy. District staff recently repaired two (2) leaks in the upper (lower pressure) portions of the steel force main. District staff also completed a traditional above-grade noise based leak detection survey in May 2014 and did not find any leaks.

The District requires the services of a professional consulting firm to provide inspection and condition assessment of the 14-inch force main. In accordance with the Board of Directors Policy Number 21, the District initiated the consultant selection process on July 9, 2014, by placing an advertisement in the San Diego Daily Transcript, and posting the Project on the District's website for Professional Consulting Services. The advertisements attracted Letters of Interest and Statements of Qualifications from four (4) consulting firms. A Pre-Proposal Meeting was held on July 29, 2014. Five (5) people representing four (4) prime consulting firms attended the meeting.

On August 12, 2014, proposals were received from the following three (3) consulting firms:

1. PICA (Miami, FL)
2. Pure Technologies (San Diego, CA)
3. RBF Consulting (San Diego, CA)

The firm that submitted a letter of interest, but did not propose, was Rock Solid Group located in Australia.

After the written proposals were evaluated and ranked by a five-member review panel consisting of District Engineering and Operations staff, it was determined that all three (3) proposals ranked

sufficiently to warrant being invited to make an oral presentation and respond to questions from the panel. After conducting the interviews on August 27, 2014, the panel completed the consultant ranking process and concluded that PICA had the best approach to the Project and provided the best overall value to the District. A summary of the complete evaluation is shown in Exhibit B.

As suggested in the written proposals, and confirmed during the interviews, PICA and their civil engineering sub consultant (Brown & Caldwell), was the only team that could fulfill the entire Request for Proposal (RFP) scope which required civil engineering interpretation/calculations based on remaining wall thickness of the steel pipe. Remaining wall thickness is needed to quantitatively estimate the probability of pipe failure and remaining life expectancy and also recommend improvements with cost estimates and corresponding effect on life expectancy. PICA's inspection tool (SeeSnake®) can also pinpoint the location and size of existing defects to facilitate development of effective action plans for repairs.

Pure Technologies' inspection tool (SmartBall®) can detect active leaks, air pockets, and stress anomalies within about 10 feet accuracy; however, the SmartBall® technology could not provide remaining wall thickness of the steel pipe. Pure Technologies has other tools that can provide remaining wall thickness data, but none would be suitable for the pipe diameter associated with this effort.

RBF's team proposed closed circuit television (CCTV), an option for helium leak detection, and another option for high definition CCTV. Similar to Pure Technologies, RBF's team could not estimate remaining wall thickness of the steel pipe.

PICA submitted the Company Background Questionnaire as required by the RFP and staff did not find any outstanding issues. In addition, staff checked their references and performed an internet search on the company. Staff found the references to be excellent and did not find any outstanding issues with the internet search.

FISCAL IMPACT: Joe Beachem, Chief Financial Officer

The total budget for CIP R2116, as approved in the FY 2015 budget, is \$1,500,000. Total expenditures, plus outstanding commitments and forecast, including this contract, are \$340,210. See Attachment B for budget detail.

Based on a review of the financial budget, the Project Manager anticipates that the budget for CIP R2116 is sufficient to support the Project.

Finance has determined that 100% of the funding is available from the Betterment Fund for CIP R2116.

STRATEGIC GOAL:

This Project supports the District's Mission statement, "To provide high value water and wastewater services to the customers of the Otay Water District in a professional, effective, and efficient manner" and the General Manager's Vision, "A District that is at the forefront in innovations to provide water services at affordable rates, with a reputation for outstanding customer service."

LEGAL IMPACT:

None.

JM/BK:jf

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Attachments: Attachment A - Committee Action
Attachment B - Budget Detail
Exhibit A - Location Map
Exhibit B - Summary of Proposal Rankings



ATTACHMENT A

SUBJECT/PROJECT: R2116-001101	Award of a Professional Services Contract for Inspection and Condition Assessment of the Ralph W. Chapman Water Recycling Facility 14-inch Force Main to Pipeline Inspection & Condition Analysis Corporation
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COMMITTEE ACTION:

The Engineering, Operations, and Water Resources Committee (Committee) reviewed this item at a meeting held on September 15, 2014, and the following comments were made:

- Staff recommended that the Board award a professional services contract to Pipeline Inspection & Condition Analysis Corporation (PICA) and authorize the General Manager to execute an agreement with PICA for inspection and condition assessment of the Ralph W. Chapman Water Recycling Facility (RWCWRF) 14-inch Force Main in an amount not-to-exceed \$302,092.
- Staff would like to gain a better understanding of the condition and remaining life expectancy of the pipe for a few reasons:
 - District staff has recently repaired two (2) leaks in the upper portions of the steel force main as an emergency
 - All air-vac and in-line valves were replaced about 5 years ago. The replaced valves were found severely corroded. The new valves are already showing corrosion.
 - The consequence of failure is high. The entire force main traverses an environmental preserve which drains to the Sweetwater Reservoir.
- Staff contacted several experts before the selection process. Condition assessment work is very specialized and there are three (3) commonly recognized inspection specialty firms in the world which offer substantially different assessment approaches including Pure Technologies which has contracts with SDCWA, PICA headquartered in Canada with offices in the United States, and Rock Solid located in Australia.
- Staff discussed the advertising and selection process that was in accordance with Policy 21 and stated that the District received three (3) proposals.

- It was noted that Rock Solid, located in Australia, dropped out before submitting a proposal as the scope of work required construction work such as dewatering and removal and reinstallation of valves that Rock Solid was not positioned to provide.
- Staff indicated that five (5) staff members ranked the proposals and the result of the analysis are shown in Exhibit A of the staff report.
- Staff highlighted that PICA and their civil engineering sub-consultant (Brown & Caldwell), was the only team that could fulfill the entire Request for Proposal scope which required civil engineering interpretation/calculations based on remaining wall thickness of the steel pipes; the other technologies did not offer all the information necessary to prepare the assessment.
- Staff checked PICA's references, reviewed their Company Background Questionnaire form, and performed an internet search on the company and did not find any significant issues.
- The Committee inquired if staff has considered total replacement of the Ralph Chapman Water Recycling Facility 14-inch Force Main as opposed to spending funds to inspect and assess the condition of the current pipeline. The Committee questioned if it would be better to apply the inspection/condition assessment costs towards total replacement. Staff stated that the life expectancy for this pipe is approximately 75 years. The pipeline has been in place for about half of its expected life. The recent repairs to the pipeline appeared to be the result of improperly placed backfill that damaged the exterior coating causing corrosion on the exterior of the pipe. The existing pipe on each side of the repairs appeared to be in good shape suggesting localized issues. Staff does not have enough information to make a strategic decision to determine if total replacement is required at this time. The inspection and condition assessment of the pipeline will provide information to aid the decision.
- The Committee commented that the selection panel's scores suggest that Pure Technologies' (Pure) met the District's RFP requirements at half the price of PICA. The scope of work included in the RFP was developed and written in a manner that allowed several different condition assessment technologies to be evaluated by District staff. Within the written proposals, Pure and the other respondents to the RFP provided information that they were capable of performing some of the inspection and condition assessment. However, during the oral interviews, staff determined that PICA's solution was the only one that

could provide the level of condition assessment required by the project since the PICA solution can quantitatively estimate the remaining life expectancy of the pipe through civil engineering interpretation/calculations based on remaining wall thickness of the steel pipe which is critical information that the other technologies could not provide. In response to the Committee's question, District staff stated that PICA is best positioned to meet the needs of the project.

Upon completion of the discussion, the committee received staffs' report and supported presentation to the full board as an action item.

The following was provided after the Committee meeting in response to the Committee's inquiry questions:

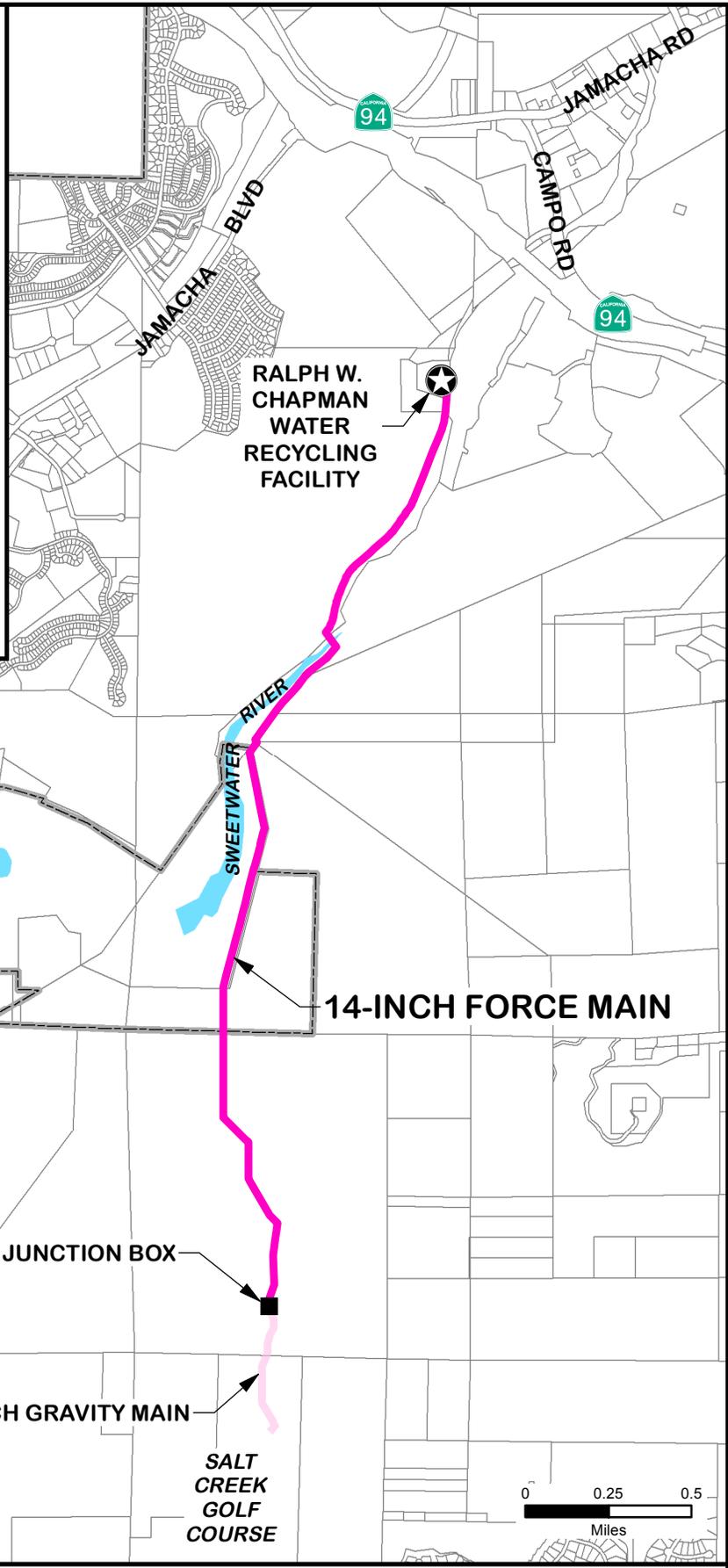
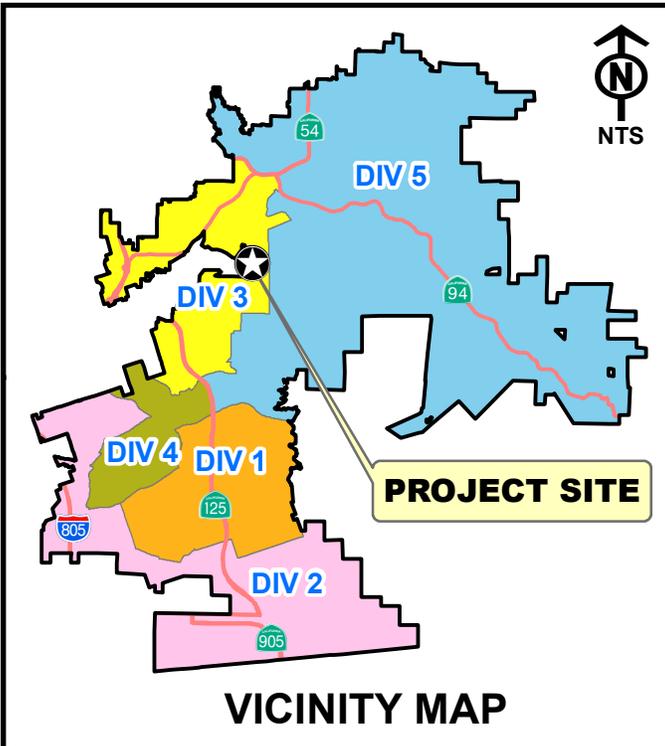
- The cost to replace the project's 3.1 miles of 14-inch high pressure steel pipe through the environmentally sensitive area is estimated to be in excess of \$10 million. Additionally, environmental permitting for total replacement is anticipated to be very challenging requiring an Environmental Impact Report and extensive offsite mitigation of multiple endangered species. The data obtained from PICA will predict the remaining life expectancy of the pipe. This information will assist staff in making decisions that will maximize the life of the assets while strategically planning for their replacement. The cost of the inspection and condition assessment contract represents approximately three percent of the estimated cost of replacement.



ATTACHMENT B – Budget Detail

SUBJECT/PROJECT: R2116-001101	Award of a Professional Services Contract for Inspection and Condition Assessment of the Ralph W. Chapman Water Recycling Facility 14-inch Force Main to Pipeline Inspection & Condition Analysis Corporation
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Otay Water District					Date Updated: 8/28/2014
r2116-RecPL - 14-Inch, 927 Zone, Forcemain Ass					
<i>Budget</i>	<i>Committed</i>	<i>Expenditures</i>	<i>Outstanding Commitment & Forecast</i>	<i>Projected Final Cost</i>	<i>Vendor/Comments</i>
1,500,000					
Planning					
Standard Salaries	37,011	7,011	30,000	37,011	
Consultant Contracts	302,092	-	302,092	302,092	PICA
Total Planning	339,103	7,011	332,092	339,103	
Design					
Consultant Contracts	420	420	-	420	HDR ENGINEERING INC
Service Contracts	152	152	-	152	SAN DIEGO DAILY TRANSCRIPT
Standard Salaries	535	535	-	535	
Total Design	1,107	1,107	-	1,107	
Construction					
	-	-	-	-	
Total Construction	-	-	-	-	
Grand Total	340,210	8,118	332,092	340,210	



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**OTAY WATER DISTRICT
INSPECTION AND CONDITION ASSESSMENT
OF THE RWCWF 14-INCH FORCE MAIN**



**EXHIBIT B
SUMMARY OF PROPOSAL RANKINGS
Inspection and Condition Assessment of the Ralph W. Chapman Water Recycling Facility 14-Inch Force main**

		WRITTEN							ORAL							REFERENCES	
		Qualifications of Team	Responsiveness and Project Understanding	Technical and Management Approach	INDIVIDUAL SUBTOTAL - WRITTEN	AVERAGE SUBTOTAL - WRITTEN	Proposed Fee*	Consultant's Commitment to DBE	TOTAL - WRITTEN	Additional Creativity and Insight	Strength of Project Manager	Presentation and Communication Skills	Responses to Questions	INDIVIDUAL TOTAL - ORAL	AVERAGE TOTAL ORAL		TOTAL SCORE
MAXIMUM POINTS		30	25	30	85	85	15	Y/N	Y/N	15	15	10	10	50	50	150	Poor/Good/Excellent
PICA	<i>Dan Martin</i>	28	24	27	79	76	1	Y	77	15	14	10	10	49	47	124	Excellent
	<i>Jose Martinez</i>	25	23	27	75					14	14	10	10	48			
	<i>Steve Beppler</i>	28	22	25	75					15	14	9	10	48			
	<i>Howard Almgren</i>	25	22	25	72					13	13	8	8	42			
	<i>Kevin Cameron</i>	27	23	28	78					15	14	9	10	48			
Pure	<i>Dan Martin</i>	27	23	20	70	69	15	Y	84	10	12	6	6	34	33	117	
	<i>Jose Martinez</i>	28	19	25	72					9	12	8	7	36			
	<i>Steve Beppler</i>	25	19	23	67					9	11	7	6	33			
	<i>Howard Almgren</i>	26	18	21	65					8	10	5	5	28			
	<i>Kevin Cameron</i>	27	22	23	72					9	13	7	5	34			
RBF	<i>Dan Martin</i>	26	23	23	72	67	8	Y	75	8	14	7	7	36	32	107	
	<i>Jose Martinez</i>	25	21	22	68					10	13	7	6	36			
	<i>Steve Beppler</i>	23	18	23	64					8	9	6	6	29			
	<i>Howard Almgren</i>	26	18	20	64					7	8	8	5	28			
	<i>Kevin Cameron</i>	26	20	20	66					8	12	7	5	32			

RATES SCORING CHART*			
Firm	PICA	Pure	RBF**
Fee	\$302,092	\$144,492	\$221,703
Score	1	15	8

*Note: Review Panel does not see or consider proposed fee when scoring other categories. The proposed fee is scored by the PM, who is not on Review Panel.

**Average of four price options ranging from \$184,145 to \$259,261 provided in RBF's cost proposal

AGENDA ITEM 9a



STAFF REPORT

TYPE MEETING:	Regular Board Meeting	MEETING DATE:	October 1, 2014
SUBMITTED BY:	Mark Watton, General Manager	W.O./G.F. NO:	DIV. NO.
APPROVED BY:	<input checked="" type="checkbox"/> Susan Cruz, District Secretary <input checked="" type="checkbox"/> Mark Watton, General Manager		
SUBJECT:	Board of Directors 2014 Calendar of Meetings		

GENERAL MANAGER'S RECOMMENDATION:

At the request of the Board, the attached Board of Director's meeting calendar for 2014 is being presented for discussion.

PURPOSE:

This staff report is being presented to provide the Board the opportunity to review the 2014 Board of Director's meeting calendar and amend the schedule as needed.

COMMITTEE ACTION:

N/A

ANALYSIS:

The Board requested that this item be presented at each meeting so they may have an opportunity to review the Board meeting calendar schedule and amend it as needed.

STRATEGIC GOAL:

N/A

FISCAL IMPACT:

None.

LEGAL IMPACT:

None.

Attachment: Calendar of Meetings for 2014

**Board of Directors, Workshops
and Committee Meetings
2014**

Regular Board Meetings:

January 7, 2014
February 5, 2014
March 11, 2014
April 8, 2014
May 7, 2014
June 4, 2014
July 2, 2014
August 6, 2014
September 3, 2014
October 1, 2014
November 5, 2014
December 3, 2014

**Special Board or Committee Meetings (3rd
Wednesday of Each Month or as Noted)**

January 21, 2014
February 19, 2014
March 17, 2014
April 16, 2014
May 21, 2014
June 18, 2014
July 16, 2014
August 20, 2014
September 17, 2014
October 15, 2014
November 19, 2014
December 17, 2014

SPECIAL BOARD MEETINGS:

BOARD WORKSHOPS:

AGENDA ITEM 10a



STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	October 1, 2014
		PROJECT:	DIV. NO. All
SUBMITTED BY:	Wales Benham Senior Accountant		
APPROVED BY:	<input checked="" type="checkbox"/> Joseph R. Beachem, Chief Financial Officer <input checked="" type="checkbox"/> German Alvarez, Assistant General Manager <input checked="" type="checkbox"/> Mark Watton, General Manager		
SUBJECT:	Fiscal Year 2014 Board of Directors' Expenses		

GENERAL MANAGER'S RECOMMENDATION:

This is an informational item only.

COMMITTEE ACTION:

Please see Attachment A.

PURPOSE:

To present the Board of the Directors' expenses for Fiscal Year 2014.

ANALYSIS:

The California Government Code Section 53065.5 requires special districts, at least annually, to disclose any reimbursement paid by a district within the immediately preceding fiscal year. This Staff Report and attached documentation fulfills this requirement. (See Attachment B for the Summary and C-H for Details.)

FISCAL IMPACT:

None.

STRATEGIC GOAL:

Prudently manage District funds.

LEGAL IMPACT:

Compliance with state law.

Attachments: Attachment A Committee Action
Attachment B Director's Expenses and per Diems
Attachment C-H Director's Expenses Detail



ATTACHMENT A

SUBJECT/PROJECT:	Fiscal Year 2014 Board of Directors' Expenses
-------------------------	---

COMMITTEE ACTION:

This item was presented to the Finance, Administration and Communications Committee at a meeting held on September 16, 2014. The expenses for each director from July 1, 2013 thru June 30, 2014 were presented. It was indicated that the total expenditures for the fiscal year was \$26,742.76. The average of the total expenses from 2000 to 2014 was \$38,501.

The committee noted that they did research and found that the Otay WD spends 2½ times less in directors' expenses than an agency of comparable size to the District. The committee felt that it is possible that a board can oversee an agency at a reasonable cost. Following the discussion, the committee accepted the report and recommended that it be presented to the full board as an informational item.

BOARD OF DIRECTORS' EXPENSES AND PER DIEMS

**BOARD OF DIRECTORS MEETING
October 1, 2014**

California Government Code Section 53065.5 and Otay Water District's Code of Ordinances Policy 8 require that staff present the Expenses and Per Diems for the Board of Directors on an Annual basis:

- Fiscal Year 2014.
- The expenses are shown by Board member and expense type.
- This presentation is in alphabetical order.
- This information was presented to the Finance, Administration, and Communications Committee on September 16, 2014 and updated for the Board meeting on October 1, 2014.

Board of Directors' Expenses and Per Diems
Fiscal Year 2014 to Date (Jul 2013 – Jun 2014)

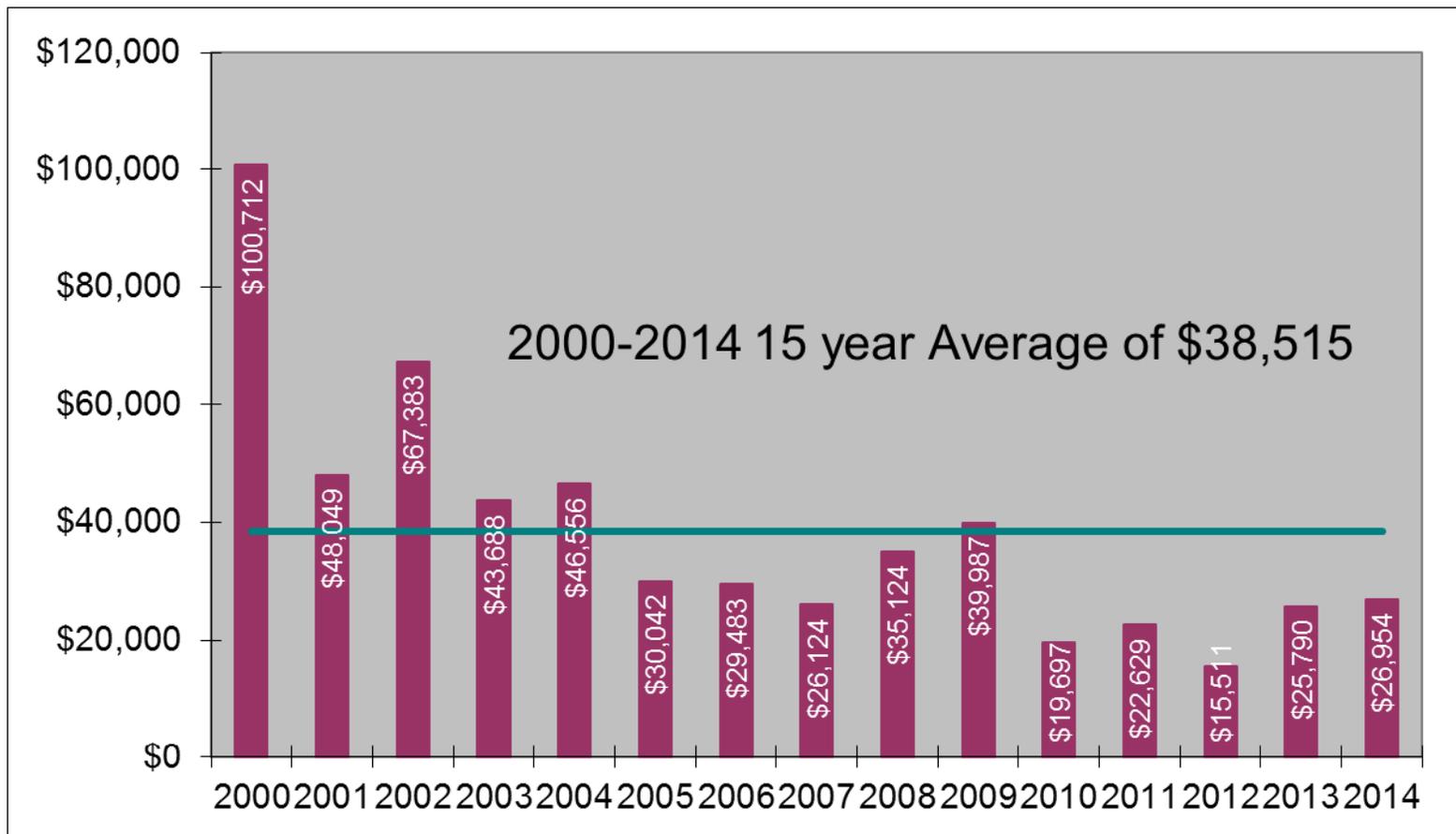
Director Croucher	\$1,600.00
Director Gonzalez	\$6,461.17
Director Lopez	\$10,122.07
Director Robak	\$1,443.38
Director Thompson	\$7,327.34
Total	\$26,953.96

**OTAY WATER DISTRICT
BOARD EXPENSES
July 1, 2013 -June 30, 2014**

	<u>Croucher</u>	<u>Gonzalez</u>	<u>Lopez</u>	<u>Robak</u>	<u>Thompson</u>	<u>Total</u>
Business Meetings	\$ -	\$ -	\$ 314.00	\$ 155.00	\$ 90.00	\$ 559.00
Director's Fees	1,600.00	2,500.00	7,500.00	1,200.00	5,500.00	18,100.00
Mileage Business	-	138.39	384.96	67.04	289.94	873.61
Mileage Commuting	-	-	428.63	21.34	452.92	898.41
Conferences and Seminars	-	2,440.00	500.00	-	-	2,940.00
Travel	-	1,382.78	994.48	-	994.48	3,371.74
Total	\$ 1,600.00	\$ 6,461.17	\$ 10,122.07	\$ 1,443.38	\$ 7,327.34	\$ 26,953.96

Meetings Attended	16	33	96	32	66	243
Meetings Paid	16	25	75	12	55	183

Board of Directors' Expenses and Per Diems Fiscal Years 2000-2014



OTAY WATER DISTRICT
ADMINISTRATIVE EXPENSES - BOARD
July 1, 2013 -June 30, 2014

	<u>Jul-13</u>	<u>Aug-13</u>	<u>Sep-13</u>	<u>Oct-13</u>	<u>Nov-13</u>	<u>Dec-13</u>	<u>Jan-14</u>	<u>Feb-14</u>	<u>Mar-14</u>	<u>Apr-14</u>	<u>May-14</u>	<u>Jun-14</u>	<u>Total</u>
	1	2	3	4	5	6	7	8	9	10	11	12	
GARY D. CROUCHER (DETAILED IN SECTION D):													
5214 Business Meetings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5281 Director's Fees	100.00	200.00	100.00	100.00	100.00	200.00	100.00	100.00	200.00	100.00	100.00	200.00	1,600.00
5211 Mileage - Business	-	-	-	-	-	-	-	-	-	-	-	-	-
5211 Mileage - Commuting	-	-	-	-	-	-	-	-	-	-	-	-	-
5213 Seminars and Conferences	-	-	-	-	-	-	-	-	-	-	-	-	-
5212 Travel	-	-	-	-	-	-	-	-	-	-	-	-	-
Total	\$ 100.00	\$ 200.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 200.00	\$ 100.00	\$ 100.00	\$ 200.00	\$ 100.00	\$ 100.00	\$ 200.00	\$ 1,600.00
DAVID GONZALEZ (DETAILED IN SECTION E):													
5214 Business Meetings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5281 Director's Fees	300.00	200.00	200.00	200.00	400.00	100.00	200.00	200.00	200.00	200.00	200.00	100.00	2,500.00
5211 Mileage - Business	-	-	-	-	138.39	-	-	-	-	-	-	-	138.39
5211 Mileage - Commuting	-	-	-	-	-	-	-	-	-	-	-	-	-
5213 Seminars and Conferences	-	-	1,040.00	-	600.00	-	-	-	-	-	-	800.00	2,440.00
5212 Travel	-	-	874.06	339.92	168.80	-	-	-	-	-	-	-	1,382.78
Total	\$ 300.00	\$ 200.00	\$ 2,114.06	\$ 539.92	\$ 1,307.19	\$ 100.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 900.00	\$ 6,461.17
JOSE LOPEZ (DETAILED IN SECTION F):													
5214 Business Meetings	\$ -	\$ 225.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 64.00	\$ -	\$ -	\$ -	\$ 25.00	\$ 314.00
5281 Director's Fees	400.00	800.00	700.00	500.00	400.00	500.00	400.00	700.00	600.00	800.00	700.00	1,000.00	7,500.00
5211 Mileage - Business	-	83.62	3.39	6.78	40.68	19.21	-	44.80	19.04	26.32	12.32	128.80	384.96
5211 Mileage - Commuting	45.20	22.60	68.93	33.90	22.60	22.60	33.60	33.60	33.60	33.60	44.80	33.60	428.63
5213 Seminars and Conferences	-	-	-	-	-	-	-	-	-	-	-	500.00	500.00
5212 Travel	-	-	-	-	-	-	-	-	-	-	-	994.48	994.48
Total	\$ 445.20	\$ 1,131.22	\$ 772.32	\$ 540.68	\$ 463.28	\$ 541.81	\$ 433.60	\$ 842.40	\$ 652.64	\$ 859.92	\$ 757.12	\$ 2,681.88	\$ 10,122.07
MARK ROBAK (DETAILED IN SECTION G):													
5214 Business Meetings	\$ 20.00	\$ -	\$ 75.00	\$ -	\$ -	\$ 20.00	\$ -	\$ -	\$ -	\$ -	\$ 20.00	\$ 20.00	\$ 155.00
5281 Director's Fees	100.00	200.00	200.00	-	-	-	100.00	200.00	100.00	100.00	100.00	100.00	1,200.00
5211 Mileage - Business	3.39	34.47	6.78	-	-	-	2.24	6.72	3.36	3.36	3.36	3.36	67.04
5211 Mileage - Commuting	2.26	2.26	2.26	-	-	-	3.36	2.24	2.24	2.24	2.24	2.24	21.34
5213 Seminars and Conferences	-	-	-	-	-	-	-	-	-	-	-	-	-
5212 Travel	-	-	-	-	-	-	-	-	-	-	-	-	-
Total	\$ 125.65	\$ 236.73	\$ 284.04	\$ -	\$ -	\$ 20.00	\$ 105.60	\$ 208.96	\$ 105.60	\$ 105.60	\$ 125.60	\$ 125.60	\$ 1,443.38
MITCHELL THOMPSON (DETAILED IN SECTION H):													
5214 Business Meetings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13.00	\$ 13.00	\$ 64.00	\$ -	\$ -	\$ -	\$ -	\$ 90.00
5281 Director's Fees	200.00	500.00	700.00	600.00	100.00	300.00	300.00	500.00	400.00	400.00	700.00	800.00	5,500.00
5211 Mileage - Business	41.81	6.78	38.99	65.54	-	19.78	3.36	34.72	23.52	6.72	25.76	22.96	289.94
5211 Mileage - Commuting	14.69	29.38	44.07	44.07	14.69	29.38	43.68	43.68	43.68	43.68	58.24	43.68	452.92
5213 Seminars and Conferences	-	-	-	-	-	-	-	-	-	-	-	-	-
5212 Travel	-	-	-	-	-	-	-	-	-	-	-	994.48	994.48
Total	\$ 256.50	\$ 536.16	\$ 783.06	\$ 709.61	\$ 114.69	\$ 362.16	\$ 360.04	\$ 642.40	\$ 467.20	\$ 450.40	\$ 784.00	\$ 1,861.12	\$ 7,327.34
TOTALS:													
5214 Business Meetings	\$ 20.00	\$ 225.00	\$ 75.00	\$ -	\$ -	\$ 33.00	\$ 13.00	\$ 128.00	\$ -	\$ -	\$ 20.00	\$ 45.00	\$ 559.00
5281 Director's Fees	1,100.00	1,900.00	1,900.00	1,400.00	1,000.00	1,100.00	1,100.00	1,700.00	1,500.00	1,600.00	1,800.00	2,200.00	18,300.00
5211 Mileage - Business	45.20	124.87	49.16	72.32	179.07	38.99	5.60	86.24	45.92	36.40	41.44	155.12	880.33
5211 Mileage - Commuting	62.15	54.24	115.26	77.97	37.29	51.98	80.64	79.52	79.52	79.52	105.28	79.52	902.89
5213 Seminars and Conferences	-	-	1,040.00	-	600.00	-	-	-	-	-	-	-	1,300.00
5212 Travel	-	-	874.06	339.92	168.80	-	-	-	-	-	-	1,988.96	3,371.74
Total	\$ 1,227.35	\$ 2,304.11	\$ 4,053.48	\$ 1,890.21	\$ 1,985.16	\$ 1,223.97	\$ 1,199.24	\$ 1,993.76	\$ 1,625.44	\$ 1,715.92	\$ 1,966.72	\$ 5,768.60	\$ 26,953.96

**OTAY WATER DISTRICT
SUMMARY - BOARD OF DIRECTORS EXPENSES
FOR THE PERIOD JULY 1, 2013 THROUGH JUNE 30, 2014**

DIRECTOR'S NAME: CROUCHER, GARY

ATTACHMENT D

Account Name	Date	Descriptions	SECTION D Amount
Director's Fee	7/24/2013	ENGINEERING AND OPERATIONS COMMITTEE MEETING	\$ 100.00
	8/7/2013	REGULAR BOARD OF DIRECTORS MEETING	100.00
	8/20/2013	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
	9/4/2013	REGULAR BOARD OF DIRECTORS MEETING	100.00
	10/2/2013	REGULAR BOARD OF DIRECTORS MEETING	100.00
	11/15/2013	SPECIAL DISTRICTS ADVISORY COMMITTEE MEETING - LAFCO	100.00
	12/9/2013	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
	12/20/2013	SPECIAL DISTRICTS ADVISORY COMMITTEE MEETING - LAFCO	100.00
	1/7/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00
	2/19/2014	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
	3/11/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00
	3/17/2014	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
	4/8/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00
	5/19/2014	SPECIAL BOARD MEETING - BUDGET WORKSHOP	100.00
	6/4/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00
	6/17/2014	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
Director's Fee Total			1,600.00
Grand Total			\$ 1,600.00

**OTAY WATER DISTRICT
SUMMARY - BOARD OF DIRECTORS EXPENSES
FOR THE PERIOD JULY 1, 2013 THROUGH JUNE 30, 2014**

DIRECTOR'S NAME: GONZALEZ, DAVID

ATTACHMENT E

Account Name	Date	Descriptions	SECTION E Amount
Director's Fee	7/3/2013	REGULAR BOARD OF DIRECTORS MEETING	\$ 100.00
	7/19/2013	COMMITTEE AGENDA BRIEFING	100.00
	7/24/2013	COMMITTEE MEETING	100.00
	8/7/2013	REGULAR BOARD OF DIRECTORS MEETING	100.00
	8/20/2013	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
	9/4/2013	REGULAR BOARD OF DIRECTORS MEETING	100.00
	9/23/2013	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
	10/2/2013	REGULAR BOARD OF DIRECTORS MEETING	100.00
	10/23/2013	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
	11/6/2013	REGULAR BOARD OF DIRECTORS MEETING	100.00
	11/17/2013	SPECIAL DISTRICT LEADERSHIP ACADEMY CONFERENCE	100.00
	11/18/2013	SPECIAL DISTRICT LEADERSHIP ACADEMY CONFERENCE	100.00
	11/19/2013	SPECIAL DISTRICT LEADERSHIP ACADEMY CONFERENCE	100.00
	12/9/2013	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
	1/7/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00
	1/21/2014	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
	2/5/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00
	2/19/2014	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
	3/11/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00
	3/17/2014	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
	4/2/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00

**OTAY WATER DISTRICT
SUMMARY - BOARD OF DIRECTORS EXPENSES
FOR THE PERIOD JULY 1, 2013 THROUGH JUNE 30, 2014**

DIRECTOR'S NAME: GONZALEZ, DAVID

ATTACHMENT E

Account Name	Date	Descriptions	SECTION E Amount
Director's Fee	4/17/2014	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
	5/7/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00
	5/19/2014	SPECIAL BOARD MEETING - BUDGET WORKSHOP	100.00
	6/4/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00
Director's Fee Total			2,500.00
Mileage - Business	11/17/2013	CAR RENTAL - SPECIAL DISTRICT LEADERSHIP ACADEMY NOV. 17-19, 2013	138.39
Travel	9/24/2013	AIRFARE TO HOUSTON TEXAS - WATER & ENERGY CONFERENCE	338.20
	9/26/2013	LODGING - ENERGY CONFERENCE, HOUSTON TEXAS ON 9/25-9/26/2013	535.86
	11/17/2013	AIRFARE TO OAKLAND CALIFORNIA - SPECIAL DISTRICT LEADERSHIP ACADEMY CONFERENCE	168.80
	11/30/2013	LODGING - NOVEMBER 17, 18, & 19, 2013	339.92
Travel Total			1,382.78
Conferences and Seminars	9/5/2013	REGISTRATION - MEXICAN AMERICAN BUSINESS PROFESSIONALS ASSOC. MEETING HELD ON SEPTEMBER 5, 2013	25.00
	9/6/2013	REGISTRATION - ABONDIGAS MONTHLY MEETING SEPTEMBER 6, 2013	15.00
	9/25/2013	REGISTRATION - SEPT 25-26, 2013 WATER & ENERGY CONFERENCE	1,000.00
	11/19/2013	REGISTRATION - SPECIAL DISTRICT LEADERSHIP ACADEMY CONFERENCE (NOV.17-19, 2013)	600.00
	6/26/2014	REGISTRATION FEE NALEO 31ST ANNUAL CONFERENCE (JUNE 26, 27, & 28, 2014)	800.00
Conferences and Seminars Total			2,440.00
Grand Total			\$ 6,461.17

**OTAY WATER DISTRICT
SUMMARY - BOARD OF DIRECTORS EXPENSES
FOR THE PERIOD JULY 1, 2013 THROUGH JUNE 30, 2014**

DIRECTOR'S NAME: LOPEZ, JOSE

ATTACHMENT F

Account Name	Date	Descriptions	SECTION F Amount
Director's Fee	7/3/2013	REGULAR BOARD OF DIRECTORS MEETING	\$ 100.00
	7/11/2013	MEETING WITH DISTRICT'S AUDITOR - DAVID FOREMAN	100.00
	7/19/2013	COMMITTEE AGENDA BRIEFING	100.00
	7/23/2013	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
	8/1/2013	BOARD AGENDA BRIEFING - GENERAL MANAGER & COUNSEL	100.00
	8/7/2013	REGULAR BOARD OF DIRECTORS MEETING	100.00
	8/9/2013	SEMINAR "BOARD ROLE IN FINANCE & FISCAL ACCOUNTABILITY"	100.00
	8/13/2013	WEBINAR "UNDERSTANDING BOARD MEMBER & DISTRICT LIABILITY"	100.00
	8/14/2013	AGENDA - DEVELOPER FOR JOINT WATER SUMMIT MEETING	100.00
	8/21/2013	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
	8/27/2013	JOINT WATER SUMMIT MEETING	100.00
	8/30/2013	BOARD AGENDA BRIEFING - GENERAL MANAGER & COUNSEL	100.00
	9/4/2013	REGULAR BOARD OF DIRECTORS MEETING	100.00
	9/11/2013	WATER CONSERVATION GARDEN COMMITTEE MEETING	100.00
	9/17/2013	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
	9/23/2013	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
	9/25/2013	JOHN BOLTHOUSE - WATER CONSERVATION GARDEN	100.00
	9/26/2013	DESALINATION MEETING IN TIJUANA	100.00
	9/27/2013	BOARD AGENDA BRIEFING - GENERAL MANAGER & COUNSEL	100.00
	10/2/2013	REGULAR BOARD OF DIRECTORS MEETING	100.00
	10/18/2013	COMMITTEE AGENDA BRIEFING	100.00
	10/22/2013	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
	10/23/2013	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
	10/31/2013	BOARD AGENDA BRIEFING - GENERAL MANAGER & COUNSEL	100.00
	11/2/2013	BAJA CALIORNIA GOVERNOR'S INAUGURATION (MEXICALI)	100.00
	11/6/2013	REGULAR BOARD OF DIRECTORS MEETING	100.00
	11/15/2013	WATER CONSERVATION GARDEN COMMITTEE MEETING	100.00
	11/21/2013	QUARTERLY MEETING - DAN MCALLISTER SPEAKER	100.00
	12/6/2013	COMMITTEE AGENDA BRIEFING	100.00
	12/10/2013	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00

**OTAY WATER DISTRICT
SUMMARY - BOARD OF DIRECTORS EXPENSES
FOR THE PERIOD JULY 1, 2013 THROUGH JUNE 30, 2014**

DIRECTOR'S NAME: LOPEZ, JOSE

ATTACHMENT F

Account Name	Date	Descriptions	SECTION F Amount
Director's Fee	12/11/2013	WATER CONSERVATION GARDEN COMMITTEE MEETING	100.00
	12/17/2013	MEETING WITH JOHN BOLTHOUSE AT WATER CONSERVATION GARDEN	100.00
	12/20/2013	COMMITTEE AGENDA BRIEFING	100.00
	1/7/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00
	1/13/2014	COMMITTEE AGENDA BRIEFING	100.00
	1/22/2014	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
	1/28/2014	DESALINATION COMMITTEE MEETING	100.00
	2/5/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00
	2/10/2014	METROPOLITAN WATER DISTRICT MEETING IN LOS ANGELES	100.00
	2/13/2014	COMMITTEE BRIEFING WITH GENERAL MANAGER	100.00
	2/19/2014	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
	2/25/2014	AD HOC EMPLOYEE NEGOTIATIONS COMMITTEE MEETING	100.00
	2/27/2014	CSDA QUARTERLY MEETING	100.00
	2/28/2014	BOARD AGENDA BRIEFING - GENERAL MANAGER & COUNSEL	100.00
	3/11/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00
	3/12/2014	WATER CONSERVATION GARDEN COMMITTEE MEETING	100.00
	3/14/2014	COMMITTEE BRIEFING WITH GENERAL MANAGER	100.00
	3/17/2014	DESALINATION COMMITTEE MEETING	100.00
	3/18/2014	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
	3/29/2014	BOARD AGENDA BRIEFING - GENERAL MANAGER & COUNSEL	100.00
	4/8/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00
	4/14/2014	WATER CONSERVATION GARDEN - GENERAL MANGER AND DIREC	100.00
	4/15/2014	AD HOC EMPLOYEE NEGOTIATIONS COMMITTEE MEETING	100.00
	4/16/2014	COMMITTEE AGENDA BRIEFING	100.00
	4/22/2014	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
	4/25/2014	NEW CESPT DIRECTOR ALFONSO ALVAREZ JUAN IN TIJUANA	100.00
	4/28/2014	WATER CONSERVATION GARDEN OUTREACH COMMITTEE MEETING	100.00
	4/29/2014	CHULA VISTA FORUM - WATER CONDITIONS IN CHULA VISTA	100.00
	5/4/2014	AGENDA BRIEFING MEETING	100.00
	5/7/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00
	5/15/2014	ROSARITO DESAL PLANT LAND DEAL TIJUANA	100.00
	5/19/2014	REGULAR BUDGET WORKSHOP	100.00
	5/21/2014	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
	5/29/2014	AD HOC EMPLOYEE NEGOTIATIONS COMMITTEE MEETING	100.00
	5/30/2014	AGENDA BRIEFING MEETING	100.00
	6/2/2014	AB1234 ETHICS TRAINING FOR PUBLIC OFFICIALS	100.00
	6/4/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00

**OTAY WATER DISTRICT
SUMMARY - BOARD OF DIRECTORS EXPENSES
FOR THE PERIOD JULY 1, 2013 THROUGH JUNE 30, 2014**

DIRECTOR'S NAME: LOPEZ, JOSE

ATTACHMENT F

Account Name	Date	Descriptions	SECTION F Amount
Director's Fee	6/10/2014	CONFERENCE ON DESALINATION	100.00
	6/11/2014	CONFERENCE ON DESALINATION	100.00
	6/12/2014	CONFERENCE ON DESALINATION	100.00
	6/13/2014	CONFERENCE ON DESALINATION	100.00
	6/17/2014	COUNCIL OF WATER UTILITIES	100.00
	6/18/2014	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
	6/26/2014	NATIONAL LANTINO ELECTED CONFERENCE	100.00
	6/27/2014	BOARD AGENDA BRIEFING - GENERAL MANAGER & COUNSEL	100.00
Director's Fee Total			7,500.00
Mileage - Commuting	7/31/2013	MEETING - JULY 3, 11,19, & 23, 2013	45.20
	8/31/2013	MEETING - AUG. 7 & 21, 2013	22.60
	9/30/2013	MEETING - SEPTEMBER 4, 11,17, 23, 25, & 26, 2013	68.93
	10/31/2013	MEETING - OCTOBER 2, 22, & 23, 2013	33.90
	11/30/2013	MEETING - NOVEMBER 2 & 6, 2013	22.60
	12/31/2013	MEETING - DECEMBER 10 & 17, 2013	22.60
	1/7/2014	MEETING- JANUARY 7, 22, & 28, 2014	33.60
	2/28/2014	MEETING- FEBRUARY 5, 19, & 25, 2014	33.60
	3/31/2014	MEETING- MARCH 11, 17, & 18, 2014	33.60
	4/30/2014	MEETING - APRIL 8, 15, & 22, 2014	33.60
	5/31/2014	MEETING - MAY 7, 19, 21, & 29, 2014	44.80
	6/27/2014	MEETING - JUNE 2, 4, & 18, 2014	33.60
Mileage - Commuting Total			428.63

**OTAY WATER DISTRICT
SUMMARY - BOARD OF DIRECTORS EXPENSES
FOR THE PERIOD JULY 1, 2013 THROUGH JUNE 30, 2014**

DIRECTOR'S NAME: LOPEZ, JOSE

ATTACHMENT F

Account Name	Date	Descriptions	SECTION F Amount
Mileage - Business	8/31/2013	MEETING - AUG. 1, 9, 14, 27 & 30, 2013	83.62
	9/27/2013	MEETING - SEPTEMBER 27, 2013	3.39
	10/31/2013	MEETING - OCTOBER 18 & 31, 2013	6.78
	11/30/2013	MEETING - NOVEMBER 6, 15, & 21, 2013	40.68
	12/31/2013	MEETING - DECEMBER 6, 11 & 20, 2013	19.21
	2/28/2014	MEETING- FEBRUARY 10, 27, & 28, 2014	44.80
	3/31/2014	MEETING- MARCH 12, 14, & 29, 2014	19.04
	4/30/2014	MEETING - APRIL 14, 16, 25, 28, & 29, 2014	26.32
	5/31/2014	MEETING - MAY 4, 15, & 30, 2014	12.32
	6/27/2014	MEETING - JUNE 2, 10, 13, 17, 26, & 27, 2014	128.80
Mileage - Business Total			384.96
Business meetings	8/9/2013	CALIFORNIA SPECIAL DISTRICT	225.00
	2/18/2014	COUNCIL OF WATER UTILITIES	25.00
	2/27/2014	CSDA QUARTERLY MEETING	39.00
	6/17/2014	MEETING - COUNCIL OF WATER UTILITIES	25.00
Business meetings Total			314.00
Travel	6/10/2014	AIRFARE TO CABO SAN LUCAS JUN 10-13, 2014 FOR DESAL CONFERENCE	994.48
Conferences and Seminars	6/28/2014	REGISTRATION FEE NALEO 31ST ANNUAL CONFERENCE (JUNE 26 & 27. 2014)	500.00
Grand Total			\$ 10,122.07

**OTAY WATER DISTRICT
SUMMARY - BOARD OF DIRECTORS EXPENSES
FOR THE PERIOD JULY 1, 2013 THROUGH JUNE 30, 2014**

DIRECTOR'S NAME: ROBAK, MARK

ATTACHMENT G

Account Name	Date	Descriptions	SECTION G Amount
Director's Fee	7/3/2013	REGULAR BOARD OF DIRECTORS MEETING	\$ 100.00
	8/7/2013	REGULAR BOARD OF DIRECTORS MEETING	100.00
	8/20/2013	COUNCIL OF WATER UTILITIES	100.00
	9/4/2013	REGULAR BOARD OF DIRECTORS MEETING	100.00
	9/12/2013	SDCWA - DISCUSSION OF BAY DELTA ALTERNATIVES	100.00
	1/7/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00
	2/5/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00
	2/27/2014	CSDA QUARTERLY MEETING	100.00
	3/11/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00
	4/8/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00
	5/19/2014	SPECIAL BOARD MEETING - BUDGET WORKSHOP	100.00
	6/4/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00
Director's Fee Total			1,200.00
Mileage - Commuting	7/31/2013	MEETING - JULY 3, 2013	2.26
	8/31/2013	MEETING - AUG. 7, 2013	2.26
	9/30/2013	MEETING - SEPT. 4, 2013	2.26
	1/7/2014	MEETING- JANUARY 7, 2014	3.36
	2/28/2014	MEETING - FEBRUARY 5, 2014	2.24
	3/11/2014	MEETING - MARCH 11, 2014	2.24
	4/8/2014	MEETING - APRIL 8, 2014	2.24
	5/19/2014	MEETING - MAY 19, 2014	2.24
	6/4/2014	MEETING - JUNE 4, 2014	2.24
Mileage - Commuting Total			21.34
Mileage - Business	7/31/2013	MEETING - JULY 3, 2013	3.39
	8/31/2013	MEETING - AUG. 7 & 20, 2013	34.47
	9/30/2013	MEETING - SEPT. 4 & 12, 2013	6.78
	1/7/2014	MEETING- JANUARY 7, 2014	2.24
	2/28/2014	MEETING - FEBRUARY 5 & 27, 2014	6.72
	3/11/2014	MEETING - MARCH 11, 2014	3.36
	4/8/2014	MEETING - APRIL 8, 2014	3.36
	5/19/2014	MEETING - MAY 19, 2014	3.36
	6/4/2014	MEETING - JUNE 4, 2014	3.36
Mileage - Business Total			67.04

**OTAY WATER DISTRICT
SUMMARY - BOARD OF DIRECTORS EXPENSES
FOR THE PERIOD JULY 1, 2013 THROUGH JUNE 30, 2014**

DIRECTOR'S NAME: ROBAK, MARK

ATTACHMENT G

Account Name	Date	Descriptions	SECTION G Amount
Business meetings	7/1/2013	SD EAST COUNTY CHAMBER OF COMMERCE FIRST FRIDAY JULY 2013	20.00
	9/17/2013	COUNCIL OF WATER UTILITIES	50.00
	9/25/2013	REGISTRATION - SD EAST COUNTY CHAMBER OF COMMERCE	25.00
	12/4/2013	EAST COUNTY CHAMBER OF COMMERCE	20.00
	5/27/2014	SAN DIEGO COUNTY CHAMBER OF COMMERCE EVENT	20.00
	6/6/2014	MEETING FIRST FRIDAY BREAKFAST - CHAMBER MEMBERS	20.00
Business meetings Total			155.00
Grand Total			\$ 1,443.38

**OTAY WATER DISTRICT
SUMMARY - BOARD OF DIRECTORS EXPENSES
FOR THE PERIOD JULY 1, 2013 THROUGH JUNE 30, 2014**

DIRECTOR'S NAME: THOMPSON, MITCHELL

ATTACHMENT H

Account Name	Date	Descriptions	SECTION H Amount
Director's Fee	7/3/2013	REGULAR BOARD OF DIRECTORS MEETING	\$ 100.00
	7/16/2013	COUNCIL OF SD COUNTY WATER AGENCIES MONTHLY MEETING	100.00
	8/7/2013	REGULAR BOARD OF DIRECTORS MEETING	100.00
	8/13/2013	MEETING WITH SWEETWATER AND OTAY WATER DISTRICT	100.00
	8/21/2013	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
	8/27/2013	JOINT WATER SUMMIT MEETING	100.00
	8/28/2013	SEXUAL HARRASSMENT FOR SUPERVISORS TRAINING	100.00
	9/3/2013	AB1234 ETHICS TRAINING FOR PUBLIC OFFICIALS	100.00
	9/4/2013	REGULAR BOARD OF DIRECTORS MEETING	100.00
	9/11/2013	WATER CONSERVATION GARDEN COMMITTEE MEETING	100.00
	9/13/2013	AGENDA BRIEFING MEETING	100.00
	9/17/2013	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
	9/23/2013	REDEVELOPMENT OVERSIGHT BOARD MEETING	100.00
	9/25/2013	JOHN BOLTHOUSE - WATER CONSERVATION GARDEN	100.00
	10/2/2013	REGULAR BOARD OF DIRECTORS MEETING	100.00
	10/3/2013	CALIFORNIA DESAL CONFERENCE	100.00
	10/4/2013	CALIFORNIA DESAL CONFERENCE	100.00
	10/18/2013	COLORADO RIVER AQUEDUCT TOUR	100.00
	10/19/2013	COLORADO RIVER AQUEDUCT TOUR	100.00
	10/22/2013	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
	11/6/2013	REGULAR BOARD OF DIRECTORS MEETING	100.00
	12/10/2013	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
	12/11/2013	WATER CONSERVATION GARDEN COMMITTEE MEETING	100.00
	12/17/2013	MEETING WITH JOHN BOLTHOUSE AT WATER CONSERVATION GARDEN	100.00

**OTAY WATER DISTRICT
SUMMARY - BOARD OF DIRECTORS EXPENSES
FOR THE PERIOD JULY 1, 2013 THROUGH JUNE 30, 2014**

DIRECTOR'S NAME: THOMPSON, MITCHELL

ATTACHMENT H

Account Name	Date	Descriptions	SECTION H Amount
Director's Fee	1/7/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00
	1/22/2014	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
	1/28/2014	DESALINATION COMMITTEE MEETING	100.00
	2/5/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00
	2/19/2014	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
	2/24/2014	REDEVELOPMENT OVERSIGHT BOARD MEETING	100.00
	2/25/2014	AD HOC EMPLOYEE NEGOTIATIONS COMMITTEE MEETING	100.00
	2/27/2014	BINATIONAL LEGISLATORS CONFERENCE	100.00
	3/11/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00
	3/12/2014	WATER CONSERVATION GARDEN COMMITTEE MEETING	100.00
	3/17/2014	DESALINATION COMMITTEE MEETING	100.00
	3/18/2014	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
	4/14/2014	WATER CONSERVATION GARDEN - MEETING WITH MARK WATTON & J. LOPEZ	100.00
	4/15/2014	AD HOC EMPLOYEE NEGOTIATIONS COMMITTEE MEETING	100.00
	4/22/2014	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
	4/29/2014	PUBLIC MEETING WITH CITY OF CHULA VISTA TO DISCUSS WATER CRISIS	100.00
	5/7/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00
	5/12/2014	CHULA VISTA REDEVELOPMENT OVERSIGHT COMMITTEE	100.00
	5/16/2014	DISCUSS ENVIRONMENTAL/XERISCAPE PROGRAM CONCEPTS WITH EMILY YOUNG, VP ENV INITIATIVES, SD FOUNDATION	100.00
	5/17/2014	LANDSCAPE CONTEST AWARDS CEREMONY	100.00
	5/19/2014	SPECIAL BOARD MEETING - BUDGET WORKSHOP	100.00
	5/21/2014	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
	5/29/2014	AD HOC EMPLOYEE NEGOTIATIONS COMMITTEE MEETING	100.00

**OTAY WATER DISTRICT
SUMMARY - BOARD OF DIRECTORS EXPENSES
FOR THE PERIOD JULY 1, 2013 THROUGH JUNE 30, 2014**

DIRECTOR'S NAME: THOMPSON, MITCHELL

ATTACHMENT H

Account Name	Date	Descriptions	SECTION H Amount
Director's Fee	6/2/2014	AD HOC EMPLOYEE NEGOTIATIONS COMMITTEE MEETING	100.00
	6/4/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00
	6/9/2014	REDEVELOPMENT OVERSIGHT COMMITTEE MEETING	100.00
	6/10/2014	DESALINATION CONFERENCE MEETING	100.00
	6/11/2014	DESALINATION CONFERENCE MEETING	100.00
	6/12/2014	DESALINATION CONFERENCE MEETING	100.00
	6/13/2014	DESALINATION CONFERENCE MEETING	100.00
	6/18/2014	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
Director's Fee Total			5,500.00
Mileage - Commuting	7/31/2013	MEETING - JULY 3, 2013	14.69
	8/31/2013	MEETING - AUGUST 7 & 21, 2013	29.38
	9/30/2013	MEETING - SEPTEMBER 4, 17, & 25, 2013	44.07
	10/31/2013	MEETING - OCTOBER 2, 21, & 22, 2013	44.07
	11/6/2013	MEETING - NOVEMBER 6, 2013	14.69
	12/31/2013	MEETING - DECEMBER 10 & 17, 2013	29.38
	1/31/2014	MEETING- JANUARY 7, 22, & 28, 2014	43.68
	2/28/2014	MEETING- FEBRUARY 5, 19, & 25, 2014	43.68
	3/31/2014	MEETING- MARCH 11, 17, & 18, 2014	43.68
	4/30/2014	MEETING - APRIL 14, 15, 22, & 29, 2014	43.68
	5/31/2014	MEETING - MAY 7, 19, 21, & 29, 2014	58.24
	6/30/2014	MEETING - JUNE 2, 4, & 18, 2014	43.68
	Mileage - Commuting Total		

**OTAY WATER DISTRICT
SUMMARY - BOARD OF DIRECTORS EXPENSES
FOR THE PERIOD JULY 1, 2013 THROUGH JUNE 30, 2014**

DIRECTOR'S NAME: THOMPSON, MITCHELL

ATTACHMENT H

Account Name	Date	Descriptions	SECTION H Amount
Mileage - Business	7/31/2013	MEETING - JULY 16, 2013	41.81
	8/31/2013	MEETING - AUGUST 13 & 27, 2013	6.78
	9/30/2013	MEETING - SEPTEMBER 11,13, 23, & 26, 2013	38.99
	10/31/2013	MEETING - OCTOBER 3, 4, 18, & 19 2013	65.54
	12/31/2013	MEETING - DECEMBER 11, 2013	19.78
	1/3/2014	MEETING- JANUARY 3, 2014	3.36
	2/28/2014	MEETING- FEBRUARY 7, 24, & 27, 2014	34.72
	3/31/2014	MEETING- MARCH 7 & 12, 2014	23.52
	4/30/2014	MEETING - APRIL 14, 2014	6.72
	5/31/2014	MEETING - MAY 12 & 17, 2014	25.76
	6/30/2014	MEETING - JUNE 9 & 31, 2014	22.96
Mileage - Business Total			289.94
Business meetings	12/6/2013	CHULA VISTA MAYOR'S FIRST FRIDAY BREAKFAST	13.00
	1/3/2014	CHULA VISTA MAYOR'S FIRST FRIDAY BREAKFAST	13.00
	2/18/2014	COUNCIL OF WATER UTILITIES	25.00
	2/27/2014	CSDA QUARTERLY MEETING	39.00
Business meetings Total			90.00
Travel	6/10/2014	AIRFARE TO CABO SAN LUCAS JUN 10-13, 2014 FOR DESAL CONFERENCE	994.48
Grand Total			\$ 7,327.34



AB000-1B3000-2101-528101 400.00

EXHIBIT B

OTAY WATER DISTRICT BOARD OF DIRECTORS PER-DIEM AND MILEAGE CLAIM FORM

Pay To: Gary Croucher

Period Covered:

Employee Number: 7011

From: 6/1/13 To: 8/7/13

Table with 6 columns: ITEM, DATE, MEETING, PURPOSE / ISSUES DISCUSSED, MILEAGE HOME to OWD, MILEAGE OTHER LOCATIONS. Rows 1-4 are checked and contain meeting data.

Total Meeting Per Diem: \$400.00 (\$100 per meeting)

Total Mileage Claimed: 0 miles

Handwritten signature of Gary Croucher over the line for Director's Signature.

GM Receipt: [Handwritten initials]

Date: 8/8/13

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$



HB 000.1B 3000.2101.528101

300.00

EXHIBIT B

OTAY WATER DISTRICT BOARD OF DIRECTORS PER-DIEM AND MILEAGE CLAIM FORM

Pay To: Gary Croucher

Period Covered:

Employee Number: 7011

From: Aug 8 To: Oct

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
✓ 1	8/20	Committee	E.O. COMMITTEE ✓	⊖	⊖
✓ 2	9/4	Board	SEPT Board Meeting	⊖	⊖
✓ 3	10/2	Board	OCT Board Meeting	⊖	⊖
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Per Diems

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300.00*

Total Meeting Per Diem: \$ 300 (\$100 per meeting)

Total Mileage Claimed: 0 miles

[Signature] (Director's Signature)

GM Receipt: [Signature]

Date: 10/9/2013

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$



AB 000 · 1B3000 · 2101 · 528101

700.00
EXHIBIT B

OTAY WATER DISTRICT
BOARD OF DIRECTORS
PER-DIEM AND MILEAGE CLAIM FORM

Pay To: Gary Croucher

Period Covered:

Employee Number: 7011

From: 11-1-13 To: 1-7-14

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
1					
✓ 2	NOV 15	LAFCO	SPECIAL DISCUSSIONS DISTRICTS Advisory Committee		
✓ 3	DEC 9	Committee	E & O Committee OTAY REP		
✓ 4	DEC 20	LAFCO	SPEC DISTRICT Advisory to LAFCO		
✓ 5	Jan 7	Board	Jan Board Meeting OTAY REP		
6					
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14					100.00 =
15					400.00*
16					0.*
17					
18					

Per items

Total Meeting Per Diem: \$ 400.-
(\$100 per meeting)

Total Mileage Claimed: _____ miles

Gary Croucher

(Director's Signature)

✓ State

GM Receipt: *[Signature]*

Date: 1-8/14

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ _____

*NO
1-14-14*



HB 000-1B3000-2101-528101

400.00

EXHIBIT B

OTAY WATER DISTRICT BOARD OF DIRECTORS PER-DIEM AND MILEAGE CLAIM FORM

Pay To: Gary Croucher

Period Covered:

Employee Number: 7011

From: Feb 19, 2014 To: April 8, 2014

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
✓ 1	2/19	E+O	FEB E+O Committee Meeting		
✓ 2	3/11	BOARD	MARCH BOARD MEETING		
✓ 3	3/17	E+O	MARCH E+O Committee Meeting		
✓ 4	4/8	BOARD	APRIL BOARD Meeting		April
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17					
18					

per items

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Total Meeting Per Diem: \$ 400

Total Mileage Claimed: 0 miles

done

Handwritten signature of Gary Croucher

(Director's Signature)

GM Receipt: [Handwritten initials]

Date: 4/8/14

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$

APR 10 11:35



OTAY WATER DISTRICT BOARD OF DIRECTORS PER-DIEM AND MILEAGE CLAIM FORM

Pay To: Gary Croucher

Period Covered:

Employee Number: 7011

From: 5/19/14 To: 7-2-14

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
✓ 1	5/19	SPECIAL Board	Budget Workshop	✓	
✓ 2	6/14	Board	Regular Board Meeting	✓	
✓ 3	6/17	EEO	EEO COMMITTEE Meeting	✓	
✓ 4	7/2	Board	Regular Board Meeting		
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16					0.*
17					
18					

Per Items

Total Meeting Per Diem: \$ 400.00
(\$100 per meeting)

Total Mileage Claimed: 6 miles

Gary Croucher
(Director's Signature)

7-2-14

GM Receipt: *[Signature]*

Date: 7/17/14

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ _____

done
reimburse
Sam

done



AB000. 131000. 2101. 528101

200.00

OTAY WATER DISTRICT
BOARD OF DIRECTORS
PER-DIEM AND MILEAGE CLAIM FORM

Pay To: David Gonzalez

Period Covered:

Employee Number: 1796

From: 10/1/13 To: 10/31/13

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
✓ 1.	10/2/13	OWD*	Board Meeting		
2.	10/10/13	WEF	Webinar: Cost of Over-Treating Reclaimed Water: Evaluation of Potable & Non-Potable Reuse Treatment		
3.	10/17/13	City of National City	National City Mayor State of the City Address		
✓ 4.	10/23/13	OWD*	Engineering Operations & Water Resources Committee		
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Per item

Total Meeting Per Diem: \$200.00
(\$100 per meeting)

Total Mileage Claimed: 0 miles

[Signature]
(Director's Signature)

GM Receipt: [Signature]

Date: 11/7/2013

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ _____

HYD000 - 1B1000 . 2101 . 528101 100.00



OTAY WATER DISTRICT
BOARD OF DIRECTORS
PER-DIEM AND MILEAGE CLAIM FORM

Pay To: David Gonzalez

Period Covered:

Employee Number: 1796

From: 12/01/2014 To: 12/31/2014

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to DWD DWD to HOME	MILEAGE OTHER LOCATION
✓ 1.	12/09		BO COMMITTEE MEETING		
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Per Diem

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100.00* ✓

Total Meeting Per Diem: 100
(\$100 per meeting)

Total Mileage Claimed: _____ miles



(Director's Signature)

GM Receipt: 

Date: 2/18/2014

done ✓

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ _____



AB 000 - 134000 - 2101 - 528101
AB 000 - 134000 - 2101 - 5211 2

700.00
EXHIBIT B 45.20

OTAY WATER DISTRICT
BOARD OF DIRECTORS
PER-DIEM AND MILEAGE CLAIM FORM

Pay To: Jose Lopez

Period Covered:

Employee Number: 7010

From: 07/01/13 To: 07/31/13

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
✓ 1.	07/03	OWD	REGULAR BOARD MEETING	20	
✓ 2.	07/11	OWD	Meeting with District's Auditor David Foreman	20	
✓ 3.	07/19	OWD	Committee Agenda Briefing	20	
✓ 4.	07/23	OWD	Finance, Admin & Communications Committee mtg	20	
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per diem
 mileage

Total Meeting Per Diem: \$400
(\$100 per meeting)

Total Mileage Claimed: 80 miles

(Director's Signature)

GM Receipt:

Date: 8/8/13

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ _____

13AUG 8 AM 4:55

8/8/13
8-9-13



AB 000 . 134000 . 2101 . 528101 800.00
 AB 000 . 134000 . 2101 . 521102 22.60

EXHIBIT B

OTAY WATER DISTRICT
 BOARD OF DIRECTORS
 PER-DIEM AND MILEAGE CLAIM FORM

Pay To: Jose Lopez

Period Covered:

Employee Number: 7010

From: 08/01/13 To: 08/31/13

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
✓ 1.	08/01	OWD	Board Agenda Briefing - Gen Mgr. & Counsel		6 ✓
2.	08/01	JPA	Metro Commission Wastewater Mtg (No charge)		
✓ 3.	08/07	OWD	Regular Board Meeting	20 ✓	
✓ 4.	08/09	OWD	Seminar " Board Role in Fin. & Fiscal Accountability"		110 ✓
✓ 5.	08/13	OWD	Webinar "Understanding Board Mem & Dist Liability"		
6.	08/14	OWD	Committee Agenda Briefing -Gen Mgr (No Charge)		8 ✗
✓ 7.	08/14	OWD	Agenda Dev for Joint Water Summit Meeting		12 ✓
✓ 8.	08/21	OWD	Finance, Admin, & Communications committee mtg	20 ✓	
✓ 9.	08/27	OWD	Joint Water Summit Meeting		12 ✓
✓ 10.	08/30	OWD	Board Agenda Briefing - Gen Mgr. & Counsel		8 ✓
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Per Diem
 Mileage

Total Meeting Per Diem: \$800
 (\$100 per meeting)

Total Mileage Claimed: 196 miles

Jose A. Lopez
 (Director's Signature)

Date: 9/6/2013

GM Receipt: *[Signature]*

3 SEP 10 AM '13

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ _____

✓
 9.10.13

AB000-1B4000-2101-528101 700.00
 AB000-1B4000-2101-521102 68.93



EXHIBIT B

**OTAY WATER DISTRICT
 BOARD OF DIRECTORS
 PER-DIEM AND MILEAGE CLAIM FORM**

Pay To: Jose Lopez

Period Covered:

Employee Number: 7010

From: 09/01/13 To: 09/30/13

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
✓ 1.	09/04	OWD	Regular Board meeting	20	
2.	09/07	OWD	Otay Employees Picnic (No charge)		
✓ 3.	09/11	JPA	Water Conservation Garden meeting	22	
✓ 4.	09/17	OWD	Finance, Admin & Communications Committee	20	
✓ 5.	09/23	OWD	Engineering and Operations Committee	20	
✓ 6.	09/25	OWD	John Bolthouse-Water Conservation Garden	20	
7.	09/25	OWD	Otay Employee Recognition (no Charge)		
✓ 8.	09/26	OWD	Hector Mares, Hernando Duron, Gen Mgr (Tijuana)	20	
9.	09/26	EDC	EDC - Elected Officials Reception (No Charge)		
✓ 10.	09/27	OWD	Board Agenda Briefing - Gen Mgr. & Counsel		6
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per items

Mileage

Total Meeting Per Diem: \$700
 (\$100 per meeting)

Total Mileage Claimed: 128 miles

Jose Q. Lopez
 (Director's Signature)

GM Receipt: *MBA*

Date: 10/9/2013

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ _____

13 OCT 14 am 11:15



AB 000 - 1B 4000 - 2101 - 528101

AB 000 - 1B 4000 - 2101 - 521102 EXHIBIT B

OTAY WATER DISTRICT
BOARD OF DIRECTORS
PER-DIEM AND MILEAGE CLAIM FORM

Pay To: Jose Lopez

Period Covered:

Employee Number: 7010

From: 10/01/13 To: 10/31/13

10/31/13
10/31/13

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
✓ 1.	10/02	OWD	Regular Board meeting	20	
2.	10/03	JPA	Metro Commission (No charge)		
✓ 3.	10/18	QWD	Committee Agenda Briefing GM		6
✓ 4.	10/22	OWD	Finance, Admin & Communications Committee	20	
✓ 5.	10/23	OWD	Engineering and Operations Committee	20	
✓ 6.	10/31	OWD	Board Agenda Briefing - Gen Mgr. & Counsel		6
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Chrom
M. Lopez

Total Meeting Per Diem: \$500
(\$100 per meeting)

Total Mileage Claimed: 72 miles

done ✓

(Director's Signature)

GM Receipt:

Date: 11/7/2013

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ _____



AB000 · 1B4000 · 2101 · 528101
AB000 · 1B4000 · 2101 · 521102

400.00
22.60
EXHIBIT B

OTAY WATER DISTRICT
BOARD OF DIRECTORS
PER-DIEM AND MILEAGE CLAIM FORM

rec'd 1/15/14 *GR*

Pay To: Jose Lopez

Period Covered:

Employee Number: 07010

From: 11/01/13 To: 11/30/13

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
✓ 1.	11/02	OWD	Baja California Governor's Inauguration (Mexicali)	20	
2.	11/06	OWD	CILA/IBWC Desal Tijuana (No Charge)		5
✓ 3.	11/06	OWD	OWD Regular Board Meeting	20	
✓ 4.	11/15	JPA	Water Conservation Garden- ^{Donor} Vendor Appreciation		24
✓ 5.	11/21	CSDA	Quarterly mtg- Dan McAlister speaker		42
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0.5550 =
22.6*

Per Diem

Mileage

Total Meeting Per Diem: \$400
(\$100 per meeting)

Total Mileage Claimed: 111 miles

Jose Lopez
(Director's Signature)

1/15/14
1-24-14

GM Receipt: *[Signature]*

Date: 1/21/2014 *down*

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ _____



AB000.1154000.2101.521102 22.60
AB000.1B4000.2101.521102 22.60
EXHIBIT B

OTAY WATER DISTRICT
BOARD OF DIRECTORS
PER-DIEM AND MILEAGE CLAIM FORM

rec'd 1/15/14

Pay To: Jose Lopez

Period Covered:

Employee Number: 07010

From: 12/01/13 To: 12/31/13

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
✓ 1.	12/05	JPA	SD Metro Commission -Wastewater (No Charge)		
✓ 2.	12/06	OWD	OWD Committee Agenda Briefing ✓		5
3.	12/07	OWD	OWD Holiday Dinner (No Charge)		
✓ 4.	12/10	OWD	Finance & Admin Committee meeting ✓	20	
✓ 5.	12/11	JPA	Water Conservation Garden ✓		24
✓ 6.	12/17	OWD	John Bolthouse - Water Conservation Garden ✓	20	
✓ 7.	12/20	OWD	Board Meeting Agenda Briefing ✓		5
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.					
17.					
18.					

0.*
5.*
100.00=
500.00*
0.*
20.+
20.+
40.*
40.*
0.5550=
22.6

Per Diem
Mileage

Total Meeting Per Diem: \$500
(\$100 per meeting)

Total Mileage Claimed: 74 miles

Jose A. Lopez
(Director's Signature)

GM Receipt: *[Signature]*

Date: 1/21/2014

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ _____

done 1-24-14



AB000-1B4000-2101-528101
AB000-1B4000-2101-521102

400.00
33.60
EXHIBIT B

OTAY WATER DISTRICT
BOARD OF DIRECTORS
PER-DIEM AND MILEAGE CLAIM FORM

Pay To: Jose Lopez

Period Covered:

Employee Number: 07010

From: 01/01/14 To: 01/31/14

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
✓ 1.	01/07	OWD	Regular Board Meeting	20	
✓ 2.	01/13	OWD	Committee Agenda Briefing		
✓ 3.	01/22	OWD	Finance and Administration Committee Meeting	20	
✓ 4.	01/28	OWD	Desalinization Committee Meeting	20	
5.					
6.					
7.					
8.					
9.					
10.					
11.				0.*	
12.				4.*x	
13.				100.00=	
14.				400.00*	
15.				0.*	
16.				0.*	
17.				20.+	
18.				20.+	
				20.+	
				60.*	
				60.x	
				0.56=	
				33.60*	

Per diem
Mileage

Total Meeting Per Diem: \$400
(\$100 per meeting)

Total Mileage Claimed: 80 miles

(Director's Signature)

GM Receipt:

Date: 2/5/2014

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ _____

done



OTAY WATER DISTRICT
BOARD OF DIRECTORS
PER-DIEM AND MILEAGE CLAIM FORM

EXHIBIT B
3360

2 Galveston Way
Bonita CA 91902
Pay To: Jose Lopez

Per Item
Mileage

Period Covered:

Employee Number: 7010

From: 04/01/14 To: 04/30/14

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
✓ 1.	04/08	OWD	Regular Board Meeting	20	
✓ 2.	04/14	OWD	Water Conservation Garden Gen Mgr, & Dir MT		5
✓ 3.	04/15	OWD	Ad Hoc Negotiations Committee	20	
✓ 4.	04/16	OWD	Committee Agenda Briefing		5
5.	04/21	OWD	Diputado Jaime Bonilla, Gen Mgr (No Charge)		
✓ 6.	04/22	OWD	Finance, Admin, & Communications Committee	20	
✓ 7.	04/25	OWD	New CESPT Director Alfonso Alvarez Juan in Tijuana		5
✓ 8.	04/28	JPA	Water Conversation Garden Outreach Committee		24
✓ 9.	04/29	CV	Chula Vista Forum - Water Conditions in CV		8
10.	04/30	JPA	Metro Commission - Finance Committee (No Charge)		47 miles
11.					
12.					
13.					
14.					
15.					
16.					
17.					
18.					



0 + x
47 + x
0 + 56 =
26 - 32 =
m

Total Meeting Per Diem: \$800
(\$100 per meeting)

Total Mileage Claimed: 107 miles

[Signature]
(Director's Signature)

GM Receipt: *[Signature]*

Date: 5/2/14

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ _____



AB 000 · 1B4000 · 2101 · 528101
AB 000 1B4000 · 2101 · 521102

100.00
44.80
EXHIBIT B

OTAY WATER DISTRICT
BOARD OF DIRECTORS
PER-DIEM AND MILEAGE CLAIM FORM

Pay To: Jose Lopez

Period Covered:

Employee Number: 7010

From: 05/01/14 To: 05/31/14

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
✓ 1.	05/04	OWD	Regular Board Agenda Briefing		8
✓ 2.	05/07	OWD	Regular Board Meeting	20	
3.	05/16/15	OWD	Committee Agenda Briefing (No Charge)		
✓ 4.	05/16/15	OWD	Rosarito Desal Plant Land Deal - Tijuana		6
✓ 5.	05/19	OWD	Board Budget Workshop	20	
✓ 6.	05/21	OWD	Finance, Admin, & Communications Committee	20	
✓ 7.	05/29	OWD	Ad Hoc Employee Negotiations	20	
✓ 8.	05/30	OWD	Board Agenda Briefing		8
9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.					
17.					
18.					

U.* 7.X U.* 20.00+ 20.00+ 20.00+ 20.00+ 80.00* 80.00* 0.56= 44.80*

Per Diem Mileage

Total Meeting Per Diem: \$700
(\$100 per meeting)

Total Mileage Claimed: 107 miles

Jose C. Lopez
(Director's Signature)

GM Receipt: [Signature]

Date: 6/4/2014

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ _____

Done

6-12-14



AB 000 · 134000 · 2101 · 528101
AB 000 · 134000 · 2101 · 521102

1,000.00
33.00
EXHIBIT B

OTAY WATER DISTRICT
BOARD OF DIRECTORS
PER-DIEM AND MILEAGE CLAIM FORM

Pay To: Jose Lopez

Period Covered:

Employee Number: 7010

From: 06/01/14 To: 06/30/14

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
✓ 1.	06/02	OWD	Employee Ad Hoc Negotiations Com. (No Charge)	20	
2.	06/02	OWD	AB1234 Ethics Training Seminar CWA ✓		43
✓ 3.	06/04	OWD	Regular Board Meeting	20	
4.	06/05	JPA	Metro Commission (No Charge)		
✓ 5.	06/10	OWD	Conference on Desalination		20
✓ 6.	06/11	OWD	Conference on Desalination		
✓ 7.	06/12	OWD	Conference on Desalination		
✓ 8.	06/13	OWD	Conference on Desalination		20
✓ 9.		OWD	Council of Water Utilities Meeting		77
✓ 10.	06/18	OWD	Finance, Admin & Communications Committee	20	
✓ 11.	06/26	NALEO	National Latino Elected Conference		35
✓ 12.	06/27	OWD	Board Agenda Briefing GM, Counsel, D Gonzalez		35
13.	06/27	NALEO	National Latino Elected Conference (No Charge)		
14.					
15.					
16.					
17.					
18.					

Total Meeting Per Diem: \$1000 ✓
(\$100 per meeting)

Total Mileage Claimed: 290 miles

(Director's Signature)

GM Receipt:

Date: 7/28/14

FOR OFFICE USE: TOTAL M

U**
10-X
100-007
1000-4
U**
20-F
20-F
20-F
00-F
00-X
100-007
100-007

done

4-2-14 7:35

Sherry

THANK

AB660-18400-2101-521301-11-1111



- Step 1
Welcome
- Step 2
Membership
- Step 3
Contact
- Step 4
Additional Information
- Step 5
Registration
- Step 6
Verification
- Step 7
Payment
- Step 8
Thank You

DIRECTOR LOPEZ ATTENDED CONVENTION

REGISTRATION FEE

Thank you for submitting your registration. Please print this page for your records.

NALEO 31st Annual Conference
 June 26-28, 2014
 Loews Coronado Bay Resort
 San Diego, CA

This is your confirmation. To expedite your check in onsite, please bring this confirmation to the registration desk and your badge will be printed for you.

If you cannot print this page at this time; please refer to your e-mail confirmation for instructions on how to access the NALEO Attendee Resource Center. If you do not receive your e-mail confirmation, please contact us at NALEORegistration@smithbucklin.com. Please include your confirmation number (19155047).



19155047

Confirmation Number: 19155047
 Name: JOSE LOPEZ
 Company: OTAY WATER DISTRICT
 E-mail: scrudz@otaywater.gov

Registration Fees:

Product	Code	Description
P010-009	R3	Thursday, June 26, 2014
P011-009	R4	Friday, June 27, 2014

Item Cost	Qty	Item Total
\$250.00	1	\$250.00
\$250.00	1	\$250.00

Sub Total \$500.00
 Total Paid \$500.00 ✓

Total Due \$0.00

Click [here](#) to return to the NALEO 31st Annual Conference web site.

NALEO 31st Annual Conference Presenting Sponsors



[Cancellation/Substitution Policies](#)

National Association of Latino Elected and Appointed Officials (NALEO) Educational Fund

1122 W. Washington Blvd., Third Floor
 Los Angeles, California 90015

For Customer Support please email NALEORegistration@smithbucklin.com

CHAMBER
San Diego - East County
201 South Magnolia Avenue
El Cajon, CA 92020

619.440 6161
jena@eastcountychamber.org

Date	Invoice #
12/4/2013	177027

PAID
12/07/2013

Otay Water District
Mr. Mark Watton
2554 Sweetwater Springs Blvd.
Spring Valley, CA 91978

Stop To
Otay Water District
2554 Sweetwater Springs Blvd.
Spring Valley, CA 91978

		Date			
		12/4/2013			
Quantity	Description		Price Each	Amount	
1	Event Tkts		20.00	20.00	
	First Friday Breakfast Event Tkts				
	Sales Tax		9.00%	0.00	

*DIRECTOR MARK ROBAK ATTENDED
FIRST FRIDAY BREAKFAST EVENT
AB000 - 1B5000 - 2101 - 521401 - 11-1111*

Please make checks payable to: San Diego East County Chamber of Commerce

Total	\$20.00
Payments	-\$20.00
Balance Due	\$0.00



HY3000-1135000-2101-528101
AB000-1135000-2101-521102

400.00
6.72

OTAY WATER DISTRICT
BOARD OF DIRECTORS
PER-DIEM AND MILEAGE CLAIM FORM

Pay To: Mark Robak

Period Covered:

Employee Number: 7014

From: 1-16-14 To: 4-15-14

3217 Fair Oaks Lane, Spring Valley, CA 91978

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
1	2-4	South County Economic Development Council	Monthly Board Meeting – NO CHARGE	0	0
✓ 2	2-5	Monthly Otay Board Meeting	General District Business	4 ✓	6 ✓
3	2-8	Water Conservation Garden	How to Hire a Landscape Professional – NO CHARGE	0	0
✓ 4	2-27	CSDA Quarterly Meeting	Taught Group Twitter and Social Media	0	6 ✓
5	3-4	South County Economic Development Council	Monthly Board Meeting – NO CHARGE	0	0
✓ 6	3-11	Monthly Otay Board Meeting	General District Business	4 ✓	6 ✓
7	4-1	South County Economic Development Council	Monthly Board Meeting – NO CHARGE	0	0
8	4-5	Water Conservation Garden	Butterfly Festival - NO CHARGE	4	6
✓ 9	4-8	Monthly Otay Board Meeting	General District Business	4	6
10	4-4	East County Chamber of Commerce	First Friday Breakfast – NO CHARGE	0	0
11	4-14	Dine & Dialogue with Congressman Hunter	Lunch and discussion with Congressman on various topics – NO CHARGE	0	0
				12	24

Total Meeting Per Diem: \$400
(\$100 per meeting)

Total Mileage Claimed: 36 miles

Mark Robak
(Director's Signature)

GM Approval: *[Signature]*
Receipt

Date: 4/16/2014

FOR OFFICE USE

0**
4*x
100.00 ✓
400.00*
0**
4.00+
4.00+
4.00+
12.00+
12.00x
0.50=
6.72*

Per item
Mileage

4-21

AB000-1135000-2101-528101

rec'd 9/15/14 *GR*



OTAY WATER DISTRICT
BOARD OF DIRECTORS

500.00

PER-DIEM AND MILEAGE CLAIM FORM

AB000-1135000-2101-521102

11.20

Pay To: Mark Robak

Period Covered:

Employee Number: 7014

From: 4-16-14 To: 9-15-14

3217 Fair Oaks Lane, Spring Valley, CA 91978

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
1	5-2	East County Chamber of Commerce	First Friday Breakfast at Cuyamaca College - NO CHARGE	0	0
2	5-6	South County Economic Development Council	Monthly Board Meeting - NO CHARGE	0	0
3	5-7	Monthly Otay Board Meeting	General District Business	4	6
4	5-15	Mex-Port 2014	Yearly trade show promoting cross-border business opportunities - NO CHARGE	0	0
5	5-19	Special Otay Board Meeting	Budget Workshop	4 ✓	6
6	6-3	South County Economic Development Council	Monthly Board Meeting - NO CHARGE	0	0
7	6-4	Monthly Otay Board Meeting	General District Business	4 ✓	6
8	6-6	East County Chamber of Commerce	First Friday Breakfast at Noah Homes - NO CHARGE	0	0
9	7-2	Monthly Otay Board Meeting	General District Business	4 ✓	6
10	7-31	East County Chamber of Commerce	Marketing Lunch at Hooley's - NO CHARGE	0	0
11	8-6	Monthly Otay Board Meeting	General District Business	4 ✓	6
12	8-7	East County Chamber of Commerce-Politics in Paradise	Annual political forum at Water Conservation Garden- NO CHARGE	0	0
13	8-26	East County Chamber of Commerce	Government Affairs Committee - NO CHARGE	0	0
14	9-3	Monthly Otay Board Meeting	General District Business	4 ✓	6
15	9-5	East County Chamber of Commerce	First Friday Breakfast-Grossmont College - NO CHARGE	0	0
Total Meeting Per Diem: \$600 500.- <i>GR</i> (\$100 per meeting)				24	36

Total Mileage Claimed: 60 miles

Mark Robak
(Director's Signature)

11/10 9-22-14

GM Approval: *Jane A. Lopez*

Date: _____

14 SEP 22 AM 9:43 FO

0 * 5 * x = 100 - 00 = 500 - 00 *

0 * 4 * + 4 * + 4 * + 4 * + 4 * + 20 * *

20 * x 0 - 56 = 11 - 2 *

Per Diem *Mileage*

✓



AB000. 1B2000. 2101. 528101 200.
AB000. 1B2000. 2101. 521102 14.69

OTAY WATER DISTRICT
BOARD OF DIRECTORS
PER-DIEM AND MILEAGE CLAIM FORM

Pay To: Mitchell Thompson

Period Covered:

Employee Number: 1807

From: 7/1/2013 To: 7/31/2013

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
1					
2	7/3/13	OWD Board Mtg*	Agenda	26	
3	7/16/13	Council of SD Co Water Agencies Monthly Breakfast*	Agenda		74
4					
5					
6					
7					
8				0.*	
9				2.*	
10				100.00*	
				200.00*	
				0.*	
				20.*	
				0.*	
				14.69*	

Revisions
Mileage

Total \$200 *

(\$100 per meeting)

Total Mileage Claimed: 101 miles

Mitchell Thompson

(Director's Signature)

GM Receipt: *[Signature]*

Date: 8/8/2013

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ _____

INSTRUCTIONS ON REVERSE



AB000. 104000. 401 - 020101 05000
AB000. 132000. 2101 - 521102 29.38

**OTAY WATER DISTRICT
BOARD OF DIRECTORS
PER-DIEM AND MILEAGE CLAIM FORM**

Pay To: Mitchell Thompson

Period Covered:

Employee Number: 1807

From: 8/1/2013 To: 8/31/2013

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
1					
✓ 2	8/7/13	OWD Board Mtg*	Agenda	26	
✓ 3	8/13/13	Mtg with Sweetwater & Otav*	Planning Mtg for joint meeting on 8-27		12
✓ 4	8/21/13	FA&C Committee Mtg *	Agenda	26	
✓ 5	8/27/13	Joint Mtg SWA, OWD, CV, NC & County	Agenda		
✓ 6	8/28/13	Sexual Harassment for Supervisors Training*			
7					
8					
9					
10					

Per Diem
0.*
0.*
100.00*
500.00*
Mileage
0.*
20.*
20.*
22.*
50.*
100.00*
20.00*

Total \$500 *

(\$100 per meeting)

Total Mileage Claimed: 74 miles

Mitchell Thompson
(Director's Signature)

GM Receipt: [Signature]

Date: 8/28/2013

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ _____

INSTRUCTIONS ON REVERSE

13 SEP 3 AM 9:53

9.5.13



AB 000. 1B2000. 2101. 528101

700.00

AB 000. 1B2000. 2101. 521102

44.07

OTAY WATER DISTRICT
BOARD OF DIRECTORS
PER-DIEM AND MILEAGE CLAIM FORM

Pay To: Mitchell Thompson

Period Covered:

Employee Number: 1807

From: 9/1/2013 To: 9/30/2013

Table with 6 columns: ITEM, DATE, MEETING, PURPOSE / ISSUES DISCUSSED, MILEAGE HOME to OWD OWD to HOME, MILEAGE OTHER LOCATIONS. Contains 10 rows of meeting data.

Handwritten calculations: 0.00 + 7.00 = 7.00, 7.00 + 100.00 = 107.00, 107.00 + 73.00 = 180.00, 180.00 + 25.00 = 205.00, 205.00 + 25.00 = 230.00, 230.00 + 13.00 = 243.00, 243.00 + 73.00 = 316.00, 316.00 + 44.07 = 360.07

Total 700 *

(\$100 per meeting)

Total Mileage Claimed: 147 miles

Handwritten signature of Mitchell Thompson

(Director's Signature)

GM Receipt: [Handwritten signature]

Date: 9/30/2013

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$

INSTRUCTIONS ON REVERSE



AB 000 · 1B2000 · 2101 · 528101 600.00
AB 000 · 1B2000 · 2101 · 521102 44.07

**OTAY WATER DISTRICT
BOARD OF DIRECTORS
PER-DIEM AND MILEAGE CLAIM FORM**

Pay To: Mitchell Thompson

Period Covered:

Employee Number: 1807

From: 10/1/2013 To: 10/31/2013

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
1					
✓ 2	10/2/13	OWD Board Mtg*	Agenda	26 ✓	
✓ 3	10/3/13	Cal Desal Conference*	See Program		40 ✓
✓ 4	10/4/13	Cal Desal Conference *	See Program		40 ✓
✓ 5	10/18/13	Colo River Aqueduct Tour*	See program sched		18 ✓
✓ 6	10/19/13	Colo River Aqueduct Tour*	See program sched		18 ✓
✓ 7	10/22/13	FA&C Committee*	Agenda	26 ✓	
8	10/21/13	Cnclmn R. Ramirez & GM	Discuss water & sewer issues.	26 ✓	
9					
10					

0.* 6.*x
 100.00 =
 600.*
 0.* 26.*+ 26.*+ 25.*+ 78.**
 78.*x
 0.5550 =
 44.07*

Special
per MW

Total \$600 *
(\$100 per meeting)

116

Total Mileage Claimed: 194 miles

Mitchell Thompson

(Director's Signature)

GM Receipt: *[Signature]*

Date: 10/23/2013

W/D
11-1-13
[Signature]

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ _____

INSTRUCTIONS ON REVERSE



HTD 0000 · 119 2000 · 2101 · 520 · 51 100.00
13000 · 132000 · 2101 · 521102 14.69

OTAY WATER DISTRICT
BOARD OF DIRECTORS
PER-DIEM AND MILEAGE CLAIM FORM

Pay To: Mitchell Thompson

Period Covered:

Employee Number: 1807

From: 11/1/2013 To: 11/30/2013

ITEM	DATE	MEETING	PURPOSE / ISSUES		MILEAGE	
			DISCUSSED		HOME to OWD OWD to HOME	OTHER LOCATIONS
1	11/1/13	CV Mavor's 1 st Friday Bkfst	Local issues			6
2	11/6/13	CILA Mtg - Tijuana	Desal Plant - Regulatory issues			4
3	11/6/13	OWD Bd Mtg*	Agenda		26	
4						
5			0.*	1.X		
6				100.00E	0.*	
7				100.00K	26.*	
8					26.*	
9					26.X	
10					0.5550E	
					14.69*	

Total \$100 *
(\$100 per meeting)

36

Total Mileage Claimed: 36 miles

(Director's Signature)

GM Receipt:

Date: 1/6/2014

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ _____

INSTRUCTIONS ON REVERSE

24 JAN 9 2014

✓
1-14-14
done

HYB 00 · 132000 · 2101 · 528101
 AM 00 · 132000 · 2101 · 521102

300.00
 29.38



**OTAY WATER DISTRICT
 BOARD OF DIRECTORS
 PER-DIEM AND MILEAGE CLAIM FORM**

Pay To: Mitchell Thompson

Period Covered:

Employee Number: 1807

From: 12/1/2013 To: 12/31/2013

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
1	12/6/13	CV Mavor's 1 st Friday Bkfst	Local issues		6
✓ 2	12/10/13	FA&C Comm Mtg*	Agenda	26	
✓ 3	12/11/13	Water Cons Grdn JPA Mtg *	Agenda		35
✓ 4	12/17/13	Mtg w J. Bolthouse*	Conservation program ideas for OWD	26	
5					
6					
7					
8					
9					
10					

Handwritten calculations and notes in the table area:
 0 * 3 * x 100.00 = 300.00 * 0 * 26 * + 26 * + 52 * * 52 * x 0 * 5550 = 29.38 *
 Includes handwritten signatures: "Pop" and "M. Bolthouse".

Total \$300 *
 (\$100 per meeting)

41

Total Mileage Claimed: 93 miles

[Handwritten Signature]

(Director's Signature)

GM Receipt: *[Handwritten Signature]*

Date: 1/6/2014

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ _____

INSTRUCTIONS ON REVERSE

[Handwritten notes]
 114-14

AB 000 - 1B2000. 2101. 528101 300.00 ✓
 AB 000 - 1B2000. 2101. 521102 43.68 ✓
 JAW



**OTAY WATER DISTRICT
 BOARD OF DIRECTORS
 PER-DIEM AND MILEAGE CLAIM FORM**

Pay To: Mitchell Thompson

Period Covered:

Employee Number: 1807

From: 1/1/2014 To: 1/31/2014

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
1	1/3/14	CV Mayor's 1 st Friday Bkfst	Local issues		6
✓ 2	1/7/14	OWD Board Mtg*	Agenda	26	
✓ 3	1/22/14	FA&C Comm Mtg*	Agenda	26	
✓ 4	1/28/14	DeSal Committee*	Agenda	26	
5					
6					
7					
8					
9					
10					

0.* 3.*x 0.* 26.+ 26.+ 26.+ 78.* 78.*
 100.00= 300.00* 0.55= 43.68*
 Total
 300.00*
 Per Diem Mileage

Total \$300 *
 (\$100 per meeting)

Total Mileage Claimed: 84 miles

84

Mitchell Thompson

(Director's Signature)

GM Receipt: *[Signature]* 2/3/2014

Date: 1/6/2014

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ _____

INSTRUCTIONS ON REVERSE

done ✓

FEB

AB000. 1B2000. 2101. 528101
AB000. 1B2000. 2101. 521102

500.00 ✓
43.68 ✓



OTAY WATER DISTRICT
BOARD OF DIRECTORS
PER-DIEM AND MILEAGE CLAIM FORM

Pay To: Mitchell Thompson

Period Covered:

Employee Number: 1807

From: 2/1/2014 To: 2/28/2014

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
1	2/5/14	Boad Mtg*	Agenda	26	
2	2/7/14	CV 1 st Friday Breakfast	Represent OWD		7
3	2/19/14	FA&C Committee*	Agenda	26	
4	2/20/14	AdHoc Empl. Negotiations Comm*	Agenda	26	
5	2/25/14	Binational Legislators Conf*	Represent OWD		10
6	2/24/14	Redev Oversight Committee*	Agenda		10
7	2/27/14	CSDA Dinner	Agenda		35

ok per pres JL

0.*
5.*
100.00 =
500.00*
0.*
26.*
26.*
26.*
78.*
78.*
0.56 =
43.68*

Total \$600.*
(\$100 per
Total Mileage Claimed: 78 miles

62

Mitchell Thompson

(Director's Signature)

GM Receipt: *[Signature]*

Date: 3/4/2014

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ _____

INSTRUCTIONS ON REVERSE

done

3-21-14
3/6/14

Mark
 AB000-1B2000-2101-528101
 AB000-1B2000-2101-521102

400.00 ✓
 43.68 ✓



**OTAY WATER DISTRICT
 BOARD OF DIRECTORS
 PER-DIEM AND MILEAGE CLAIM FORM**

Pay To: Mitchell Thompson

Period Covered:

Employee Number: 1807

From: 3/1/14 To: 3/31/14
~~2/1/2014~~ ~~2/28/2014~~

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
✓ 1	3/11/14	OWD Board Mtg*	Agenda	26	
2	3/7/14	CV 1 st Friday Breakfast	Represent OWD		7
3	3/11/14	AdHoc Empl. Negotiations Comm	Agenda		
✓ 4	3/12/14	Water Conservation Garden JPA Mtg*	Agenda		35
✓ 5	3/17/14	DeSal Committee mtg*	Agenda	26	
✓ 6	3/18/14	FA&C Committee Mtg*	Agenda	26	
7					

0.* 4.* 10J.00= 4JJ.* 0.* 25.+ 25.+ 25.+ 78.* 78.* X 0.58= 43.68*

Thompson *Mitchell*

Total \$400 *

42

per
 Total Mileage Claimed: 78 miles

Mitchell Thompson

(Director's Signature)

GM Receipt: *[Signature]*

Date: 3/26/2014

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ _____

INSTRUCTIONS ON REVERSE

4-4-14

1-1-14
1000

Requested changes have not been applied. Your reservation remains unchanged.

Confirmation Code **HDMTYU**
 MVP® Gold Guest Upgrade 
 Link Reservations
 How to contact me during travel



Traveler Information

Traveler	Seats **	Services Requested	Traveler Documentation
Name: Mitchell Thompson MP#: Enter mileage program E-0272148778274 Ticket:	17D, 17D Change Seats	Request Services (Wheelchair, etc)	Enter Known Traveler/Redress number

AB000-1B2000-2101-521201-11-1111

** Seat assignments are subject to change.

Flights

Flight Confirmation Code: **HDMTYU**

Flight	Departs	Arrives	Total Price for 1 Traveler
 Alaska 238 Coach (Y) Nonstop Details	San Diego (SAN) 1:10 pm Tue, Jun 10	Cabo San Lucas/Los Cabos (SJD) 4:15 pm Tue, Jun 10	\$994.48 including taxes, fees and charges Low Price Guarantee
Distance: 802 mi Duration: 2h 5m			

 Alaska 239 Coach (Y) Nonstop Details	Cabo San Lucas/Los Cabos San Diego (SAN) (SJD) 5:05 pm Fri, Jun 13	6:05 pm Fri, Jun 13	
Distance: 802 mi Duration: 2h 0m			

PRICE SUMMARY

Flight Total for 1 Traveler: **\$994.48**

The VISA ending with *****4491 has been charged a total of USD \$994.48.

Total per Traveler	\$994.48 ✓
Fare	\$868.00
Base Fare	\$868.00
Taxes and Fees	\$126.48
Mexico Airport Dept. Tax	\$43.36
Mexico Tourism Tax	\$23.62
US APHIS User Fee	\$5.00
US Customs User Fee	\$5.50
US Immigration User Fee	\$7.00
US Int'l Arrival Tax	\$17.50
US Int'l Departure Tax	\$17.50
US Psgr. Facility Charge	\$4.50
US Sept. 11 Security Fee	\$2.50

Each ticket and any booking or change fees will be a separate charge on your credit card statement.

For additional assistance with your reservation, call Alaska Airlines Reservations at 1-800-ALASKAAIR (1-800-252-7522).

INTERNATIONAL REQUIREMENTS

Traveler Documents Customs and Immigration agencies require documents that prove citizenship when traveling across international borders. Document requirements can vary as each country has its own requirements for entry. The traveler is responsible for obtaining all necessary travel documents and complying with the laws of each country flown from, through, or into. Visit our preferred provider, **TravelDoc**, to determine the documentation and visa requirements for your chosen destination.

Lap Infant Ticket A ticket is required and fees apply for **lap infants**. Contact the international airline to pay the fee and arrange for ticketing immediately after purchasing the accompanying adult's reservation. Alaska Airlines does not issue lap infant tickets.

TRAVEL REMINDERS

AGENDA ITEM 10b



STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	October 1, 2014
		PROJECT:	Various DIV.NO. ALL
SUBMITTED BY:	Geoffrey Stevens, Chief Information Officer		
APPROVED BY:	<input checked="" type="checkbox"/> German Alvarez, Assistant General Manager <input checked="" type="checkbox"/> Mark Watton, General Manager		
SUBJECT:	FISCAL YEAR 2012 - 2014 YEAR-END STRATEGIC PLAN AND PERFORMANCE MEASURES REPORT		

GENERAL MANAGER'S RECOMMENDATION:

No recommendation. This is an informational item only.

COMMITTEE ACTION:

See "Attachment A".

PURPOSE:

To provide a final report on the District's Strategic Performance Plan for FY 2012-2014.

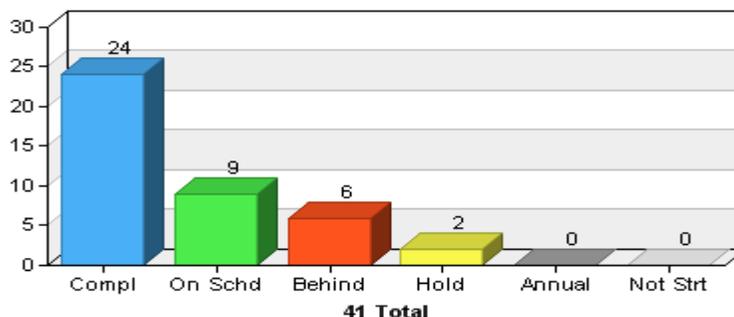
ANALYSIS:

The District has completed the FY 2012-2014 Strategic Plan. Results for Performance Measures are mixed, but overall positive. For example, Strategic Objectives, with 85% complete or on schedule are slightly below the target of 90%, however, staff significantly exceeded the combined target for Performance Measures with 88% on target versus the 75% goal. In addition, 14 of 16 benchmarked items were on or above target.

Strategic Plan Objectives

Strategic Plan Objectives are designed to ensure that the District is making the appropriate high-level changes necessary to move the agency in the planned direction to meet new challenges and harness opportunities. Objective results for FY 2014 were slightly below target at 85% complete, ahead or on schedule. These results are marginally lower than the previous year.

33/39 or 85% of Strategic Objectives Meet or Exceed Expectations



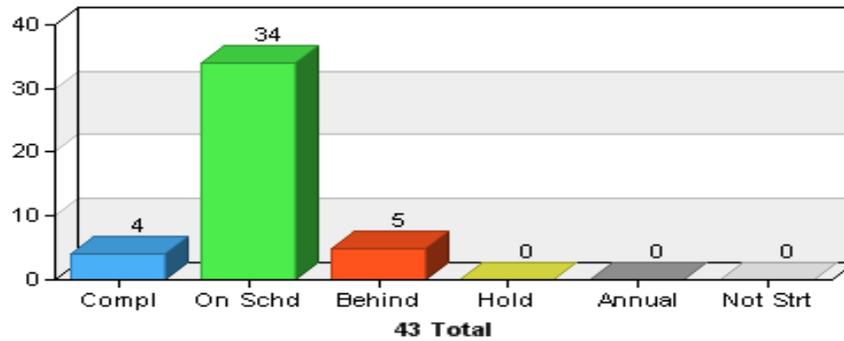
Strategic Objectives Not On Schedule:

- 1.1.1.1 CAREY, A Enhance communications with customers using our new phone system
- 3.1.2.16 STALKER, G Replace SCADA software system
- 3.1.2.25 STALKER, G Implement wireless radio and data network for field operations
- 4.1.1.4 WILLIAMSON, K Negotiate a successor Memorandum of Understanding for represented employees for 2014 and beyond, and related compensations and benefits for unrepresented employees
- 3.1.1.8 KENNEDY, R Update Water Facilities Master Plan
- 3.1.1.2 KENNEDY, R Update the 2007 Integrated Water Resources Plan (IRP) to acquire and/or additional potable and recycled water supplies and enhanced resource reliability

Performance Measures

Performance measures are designed to track the day-to-day performance of the District. These items measure the effectiveness and efficiency of daily operations. The overall goal is that at least 75% of these measures be rated "on target". Results for the fourth quarter Performance Measures are well above target with 38 of 43 (88%) items achieving the desired level or better.

38/43 or 88% of Performance Measures Are On or Above Target



Items Not On target

- 1.4.104 RAMIREZ, O Health & Safety Severity Rate (QualServe)
- 2.2.200 MARTIN, D CIP Project Expenditures vs. Budget
- 2.3.203 MARTIN, D Project Closeout Time
- 5.1.500 VACLAVEK, J Unplanned Disruptions (QualServe)
- 5.2.503 HOLLY, R Planned Recycled Water Maintenance Ratio in \$

QualServe Benchmarking Perspective

The District participates in a benchmarking program sponsored by AWWA. We utilize 16 measures designed by QualServe. The District is on target for 14 of 16 measures or 88%. The two items not on target are Health & Safety Severity Rate and Unplanned Disruptions.

Category	Measure	Target	Result	Target Met
Sewer Ops	Collection System Integrity (QualServe)	3.5	0	Yes
Sewer Ops	Direct Cost of Treatment per MGD (QualServe)	1050	833.87	Yes
Sewer Ops	O&M Cost per MG Processed of Wastewater (QualServe)	1925	1383.03	Yes
Sewer Ops	Sewer Overflow Rate (QualServe)	0	0	Yes
Sewer Ops	Planned Wastewater Maintenance Ratio in \$ (QualServe)	77.00	84.71	Yes
Customer Relations	Unplanned Disruptions (QualServe)	.7	1.57	No
Customer Relations	Technical Quality Complaint (QualServe)	9	5.19	Yes
Customer Relations	Billing Accuracy (QualServe)	99.8	99.99	Yes
Customer Relations	Planned Water Service Disruption Rate (QualServe)	2.5	2.4	Yes
Water Ops	Distribution System Loss (QualServe)	5%	4.5	Yes
Water Ops	Potable Water Compliance Rate (QualServe)	100%	100	Yes
Water Ops	O&M Cost per Account (QualServe)	512	482	Yes
Water Ops	Water Distribution System Integrity (QualServe)	4	15.82	Yes
Water Ops	Planned Potable Water Maintenance Ratio in \$ (QualServe)	66%	70.2	Yes
Business Ops	Debt Coverage Ratio (QualServe)	148.6	1.97	Yes
Org Dev	Health & Safety Severity Rate (QualServe)	30	36.63	No

The Strategic Plan results are presented to both the Administration and Finance Committee and the Engineering and Operations Committee with a specific focus on the most relevant information for each Committee (see Attachment B).

All of the Strategic Plan results and associated details are provided in a real-time, interactive web-based application available to the Board on the Board Virtual Private Network (VPN).

Next Steps

The Board has adopted the FY 2015 - 2018 Strategic Plan along with the FY 2016 Budget. Staff will report back to the Board on March 2016 on the progress from quarters one and two of the 2015-2018 Strategic Plan.

FISCAL IMPACT: Joe Beachem, Chief Financial Officer

Informational item only, no fiscal impact.

STRATEGIC GOAL:

Strategic Plan and Performance Measure reporting is a critical element in providing performance reporting to the Board and staff.

LEGAL IMPACT:

None

Attachments: Attachment A - Committee Action
 Attachment B - Presentation



ATTACHMENT A

SUBJECT/PROJECT:

FISCAL YEAR 2012 - 2014 YEAR-END STRATEGIC PLAN AND PERFORMANCE MEASURES REPORT

COMMITTEE ACTION:

The Engineering, Operations and Water Resources and the Finance, Administration and Communications Committees reviewed this item at a meeting held on September 15 and 16, 2014, respectively. The following comments were made:

- Staff indicated that the District completed its 2012-2014 Strategic Plan and that on May 19, 2014, the board approved the District's 2015-2018 Strategic Plan.
- A PowerPoint presentation on the Strategic Plan FY 2014 Year-End Report was provided to the Committee.
- Staff indicated that 33 out of 39, or 85%, of the Strategic Objectives Meet or Exceed Expectations. The target is 90%. It was indicated that the objectives that are not on schedule is mainly due to timing issues. The 6 objectives that are not on schedule follows:
 - 1.1.1.1 Enhance communications with customers using our new phone system: Objective was not met due to the new version of the phone software that will be installed once available.
 - 3.1.2.16 Replace SCADA software system: Objective was not met because of the start-up of the project which affected the goal to meet the objective deadline. However, this objective is now on track.
 - 3.1.2.25 Implement wireless radio and data network for field operations: Objective was not met because of the start-up of the project which affected the goal to meet the objective deadline. However, this objective is now on track.
 - 4.1.1.4 Negotiate a successor Memorandum of Understanding for represented employees for 2014 and beyond, and related

compensations and benefits for unrepresented employees: Objective did not meet the June 30, 2014 deadline but is now on track.

- o 3.1.1.8 Update Water Facilities Master Plan: Objective was not met due to lack of information from SANDAG.
- Staff discussed the Performance Measures, which 38 of 43 (88%) were on or above target.
- Staff indicated that the Gallons Per Capita Per Day (1.3.103) is on target mainly because District customers are conserving water. The District's target is to be below 172 Gallons Per Capita Per Day.
- The Health & Safety Severity Rate (1.4.104, Qualserve) did not meet its target. This objective is a ratio measure of the number of lost time days over the number of total employee labor days. It was indicated that this measure can easily be below target if only one (1) employee is out for an extended period of time, which is the current situation. This measure is a reflection of two (2) employees who have been out for an extended period of time and not of a pattern of many injuries.
- In response to an inquiry from the committee, staff indicated that the target is 30% for the Health & Safety Severity Rate and the District is above that target.
- Staff indicated that the Safety Training Hours Per Employee (1.4.106) exceeded the target number of hours set for training. Staff is continuing to review this objective as the District just doesn't want to exceed the goal, but wants to assure that the training that the District is providing is the appropriate amount of training to accomplish the District's safety objective.
- The CIP Project Expenditure vs. Budget (2.2.200) is under target due to unforeseen issues that are beyond the District's control. These issues delay projects which impact the reconciliation of project expenditures and budget. Staff would like to be closer to the target since the District has already allocated the money. The result is that the District has additional funds available which come with an interest cost. It was noted that the added cost is more a result of the unanticipated general downturn in the economy, not just this one year's results.
- Project Closeout Time (2.3.203) is another measure in which the delay of one (1) project, due to reasons beyond the District's

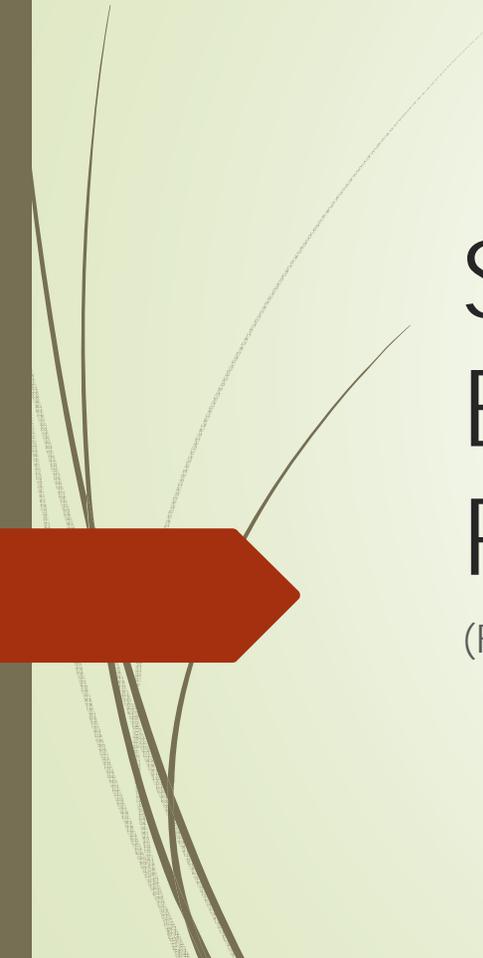
control, can impact the measure negatively. Staff is considering revising this measure by looking at a group of projects by phase (i.e. planning, design and construction) as opposed to measuring the entire project to completion. The committee cautioned staff in changing the measure in such a way that the historical data is lost. It was noted, however, to consider only historical data that is worth keeping.

- The Answer Rate (3.1.300) is above target with a 98% answer rate. The target is 97%. This reflects a very high level of management occurring in the District's call center.
- The O&M Cost Per Account (3.2.301, Qualserve) is on target. Staff noted in response to an inquiry from the committee that the District's target is set higher than the Qualserve benchmark because the District provides both water and sewer/wastewater services. Because the comparison group was quite small in the Qualserve survey, it wasn't a good comparable measure. Staff had discussed this a couple years ago at the board level and it was decided to set the target higher than Qualserve. The District's target is to be below \$510.40 for O&M Cost per account in a single year.
- Overtime Percentage (3.2.303) is on target overall. The overtime measure is set by budget. The Committee commented that the District will see employees working overtime as vacancies in positions, vacations and workers compensation injuries occur.
- The Website Hits (4.4.402) significantly exceeded the District's target. Staff will likely adjust this target because when the target was set, it was not anticipated that many of the visits to the District's website were from customers wishing to pay their bill.
- The District did not meet its target for Unplanned Disruptions (5.1.500, Qualserve). This objective is measured on a per account basis. Staff indicated that only a small number of homes/accounts whose service is disrupted would impact the measure negatively. Because the District has condensed developments, if there was a main break, an entire street of 25 homes could be impacted by the break. These homes would be included in the unplanned disruption measure. The measure only allows for 47 homes/accounts to be impacted by unplanned disruptions annually for the District to meet the target. In response to an inquiry from the committee, staff indicated that this measure is targeted to breaks in a pipeline only. If a hydrant or air vac was hit and impacted homes, these would not be included in the measure. It was indicated in response to another inquiry from the committee that this measure is for

potable only. Staff did look at a recycled measure, but it was not carried over.

- The Planned Recycled Water Maintenance Ratio in \$ (5.2.503) did not meet the District's target. Staff indicated that in the first quarter, the District had a large break on the recycled system which was very costly to fix (this repair was covered by insurance). In the third and fourth quarter there was a leak on the District's forcemain. Because these issues increased the District's maintenance cost, the District did not meet the target for this measure.
- Customer Satisfaction (1.1.100) is measured once a year and the District is coming up on a new measurement period in December 2014 to January 2015. The contract is in place to perform the survey and staff is working on developing the new survey.
- It was discussed that board members have access to the Strategic Plan information via the extranet and the committee encouraged board members to review the information on the extranet and contact staff with any questions that they might have rather than waiting until the information is presented at the committee and board meetings.
- Staff indicated that the next step is to implement the FY 2015-2018 Strategic Plan. The first quarterly results for the FY 2015 Strategic Plan will be provided to the board around February or March 2015. Then in May 2015 staff will present the FY 2016 Strategic Plan as part of the FY 2016 Budget.

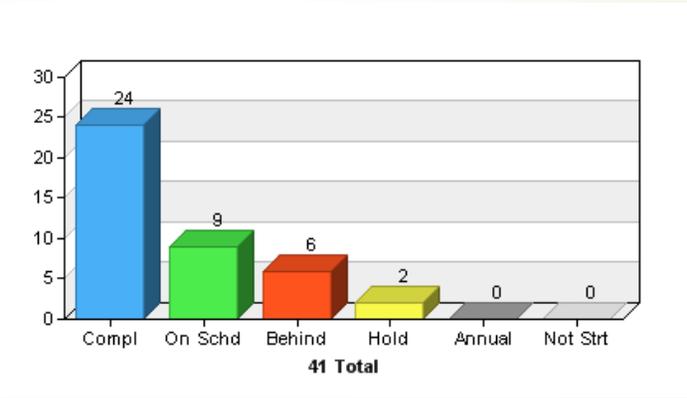
Following the discussion, the committees recommended presentation to the full board as an informational item.



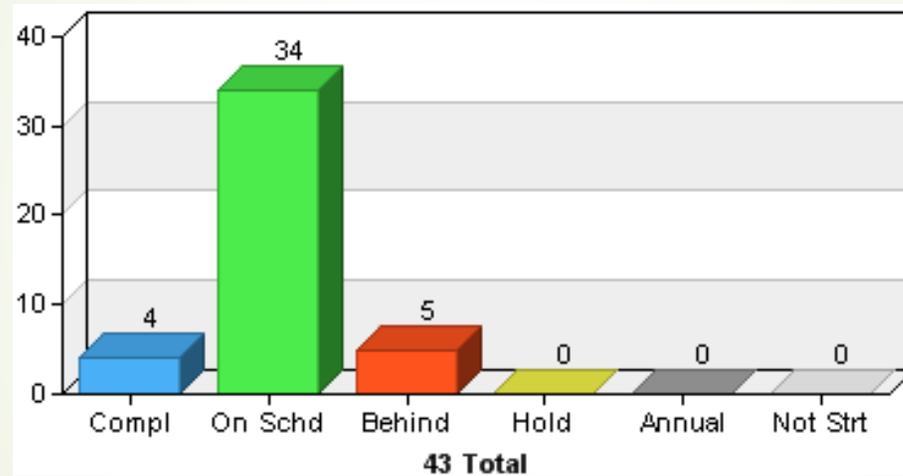
Strategic Plan FY 2014 Year- End Report

(Final Year of FY 2012 – 2014 Strategic Plan)

33/39 (85%) Objectives On Target



38/43 (88%) Measures On Target



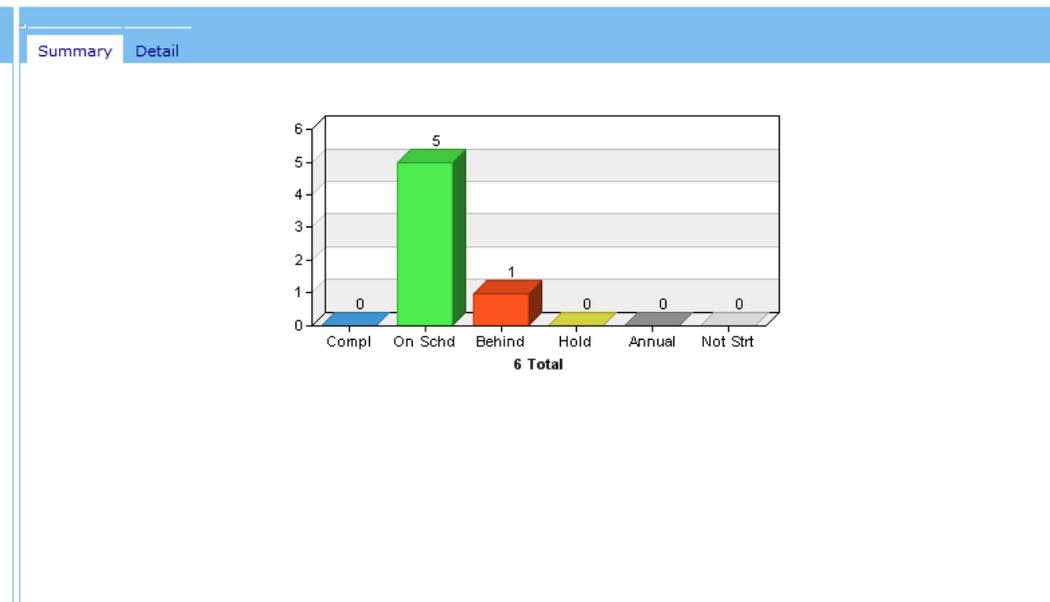
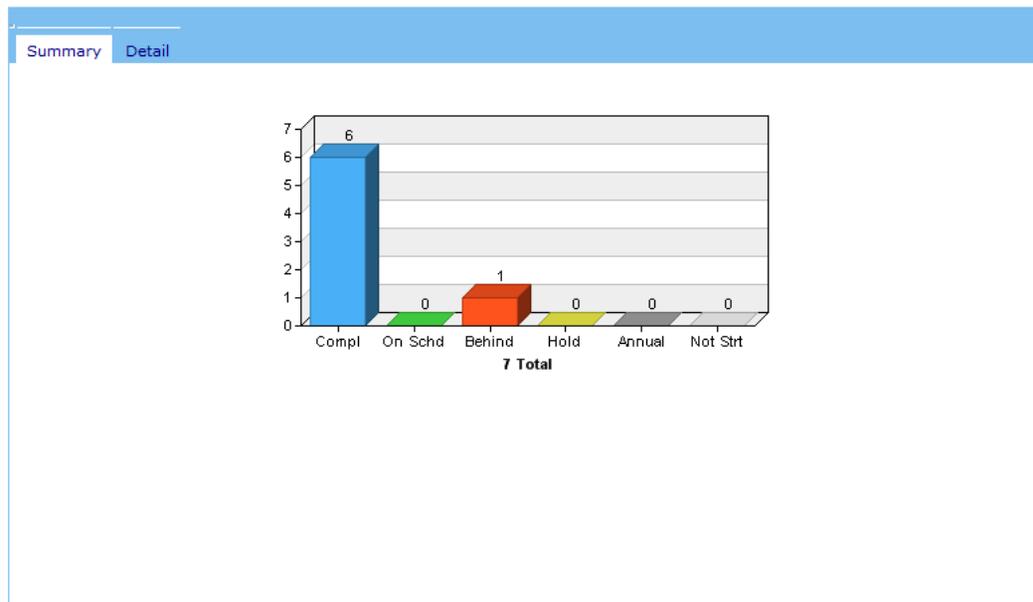


Department Overview

- Engineering and Operations Committee
 - Engineering
 - Operations
- Finance, Administration and Communications Committee
 - IT
 - Finance

Objectives: 1-Administrative Services

Measures: 1-Administrative Services



Summary Detail

Behind Schedule

- 4.1.1.4 WILLIAMSON, Negotiate a successor Memorandum of Understanding for represented employees for 2014 and beyond, and related compensations and benefits for unrepresented employees

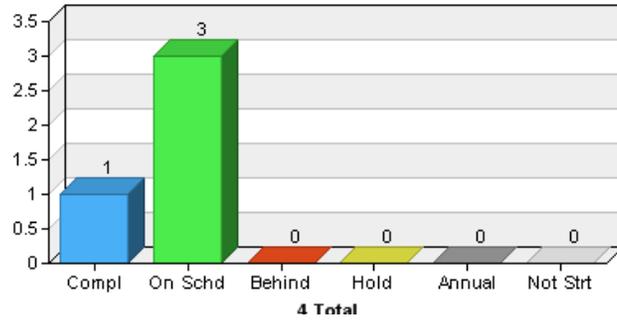
Summary Detail

Behind Schedule

- 1.4.104 RAMIREZ, O Health & Safety Severity Rate (QualServe)

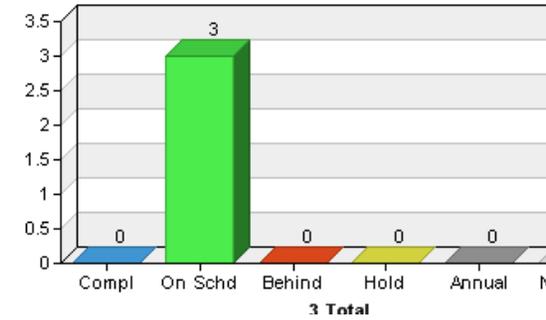
Objectives: 4-Information Technology

Summary Detail



Measures: 4-Information Technology

Summary Detail



Show All Departments

Objectives: 4-Information Technology

Summary Detail

Behind Schedule

(0) Records found

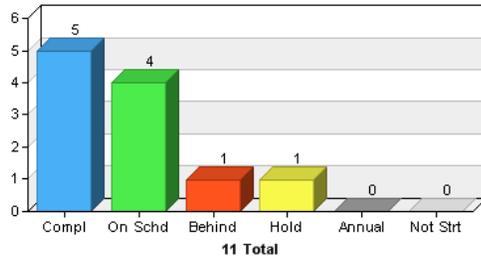
Measures: 4-Information Technology

Summary Detail

Behind Schedule

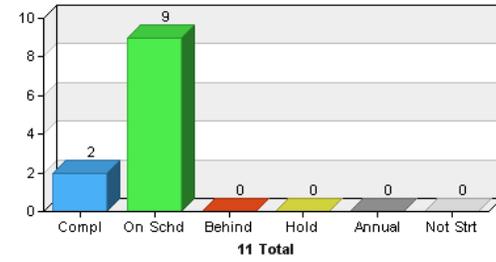
Objectives: 3-Finance

Summary Detail



Measures: 3-Finance

Summary Detail



[Show All Departments](#)

Objectives: 3-Finance

Summary Detail

Behind Schedule

- 1.1.1.1 CAREY, Enhance communications with customers using our new phone system.
A

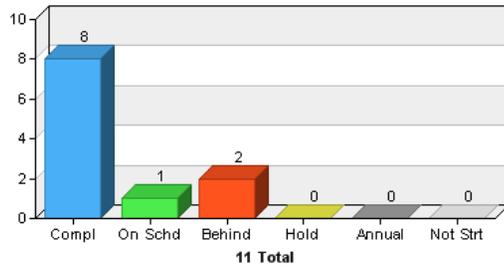
Measures: 3-Finance

Summary Detail

Behind Schedule

Objectives: 5-Operations

Summary [Detail](#)



Show All Departments

Objectives: 5-Operations

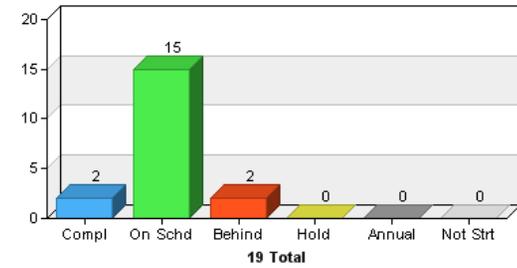
Summary [Detail](#)

Behind Schedule

■ 3.1.2.16 STALKER, Replace SCADA software system. G
■ 3.1.2.25 STALKER, Implement wireless radio and data network for field operations G

Measures: 5-Operations

Summary [Detail](#)



Measures: 5-Operations

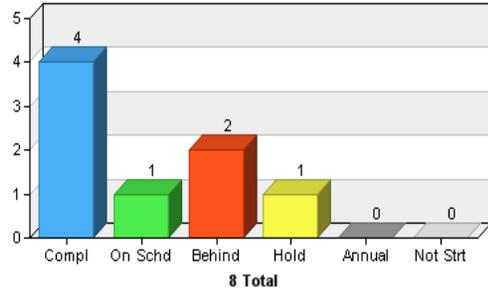
Summary [Detail](#)

Behind Schedule

■ 5.1.500 VACLAVEK,J Unplanned Disruptions (QualServe)
■ 5.2.503 HOLLY,R Planned Recycled Water Maintenance Ratio in \$

Objectives: 2-Engineering

Summary Detail



Show All Departments

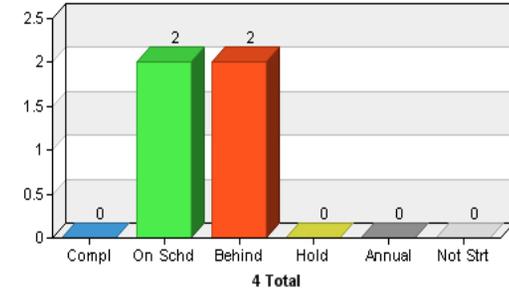
Objectives: 2-Engineering

Summary Detail

- Behind Schedule
- 3.1.1.8 KENNEDY, Update Water Facilities Master Plan
R
 - 3.1.1.2 KENNEDY, Update the 2007 Integrated Water Resources Plan (IRP) to acquire and/or additional potable and recycled water supplies and enhanced resource reliability
R

Measures: 2-Engineering

Summary Detail



Measures: 2-Engineering

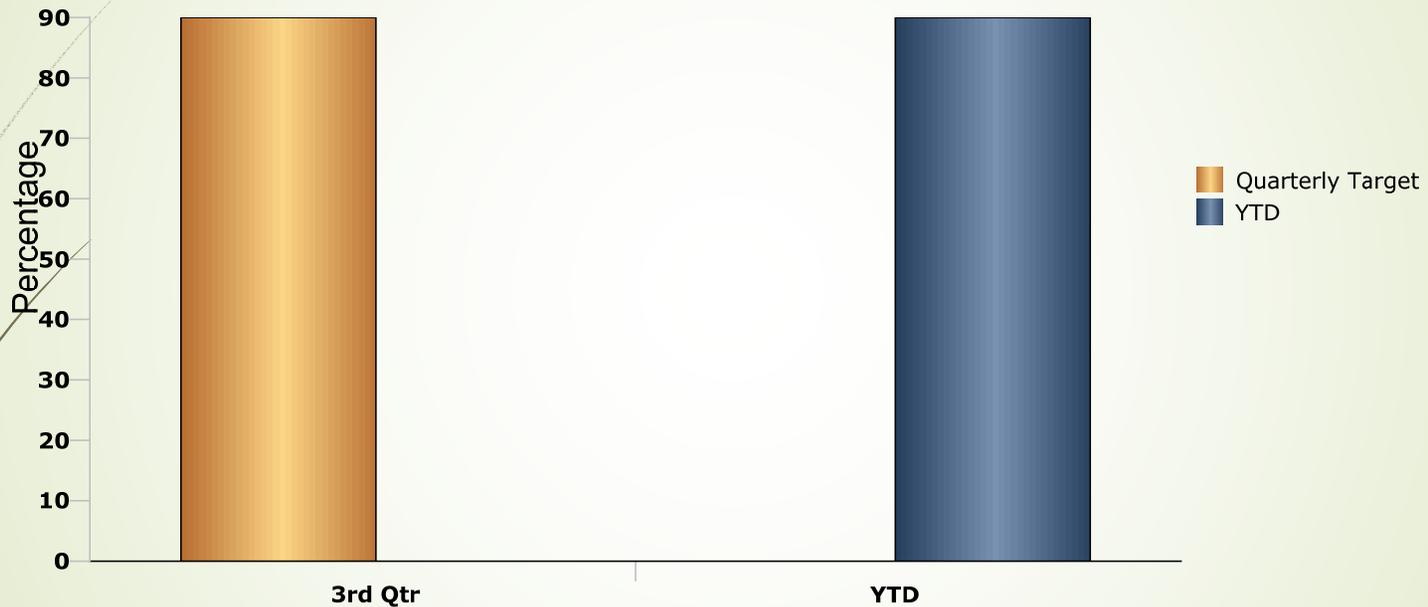
Summary Detail

- Behind Schedule
- 2.2.200 MARTIN,D CIP Project Expenditures vs. Budget
 - 2.3.203 MARTIN,D Project Closeout Time

Detailed Presentation of Performance Measures

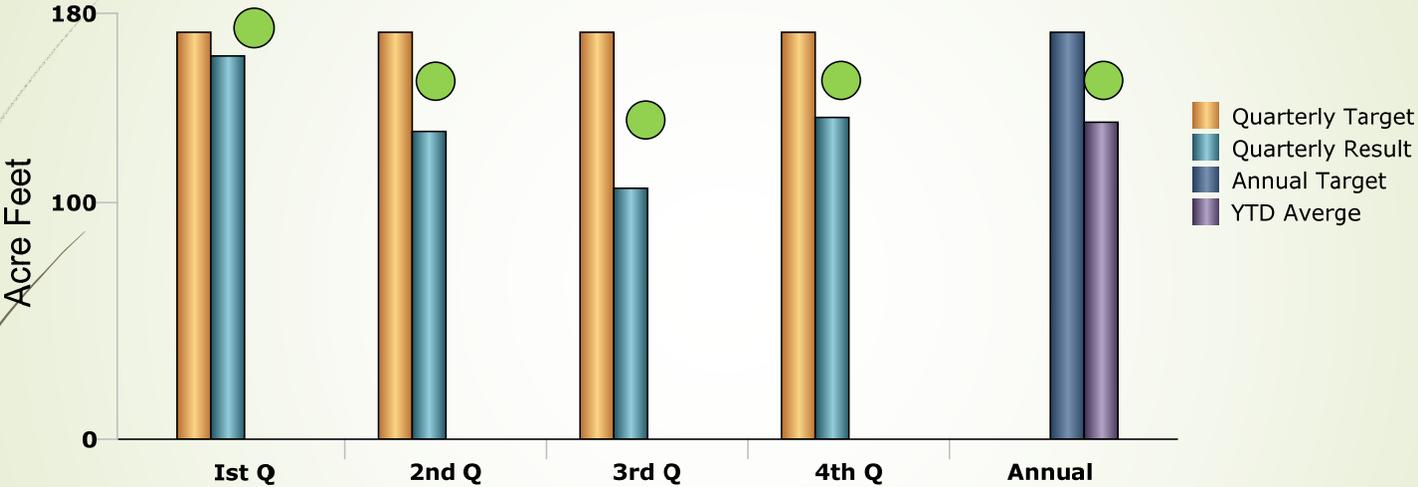


Customer Satisfaction (Measured Once Per Year) 1.1.100 - Planned for Dec 2014



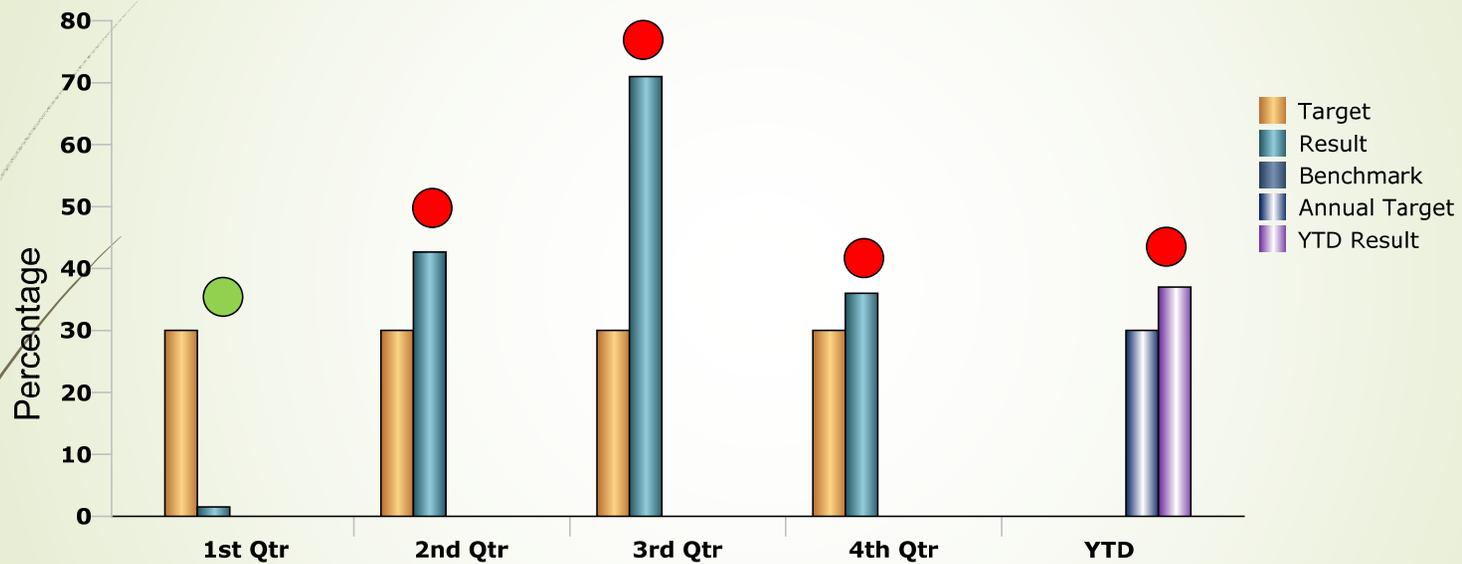
Measure 1.1.100, Customer Satisfaction, annual survey that is reported in the third quarter and represents the results for the given fiscal year.

Gallons Per Capita Per Day 1.3.103



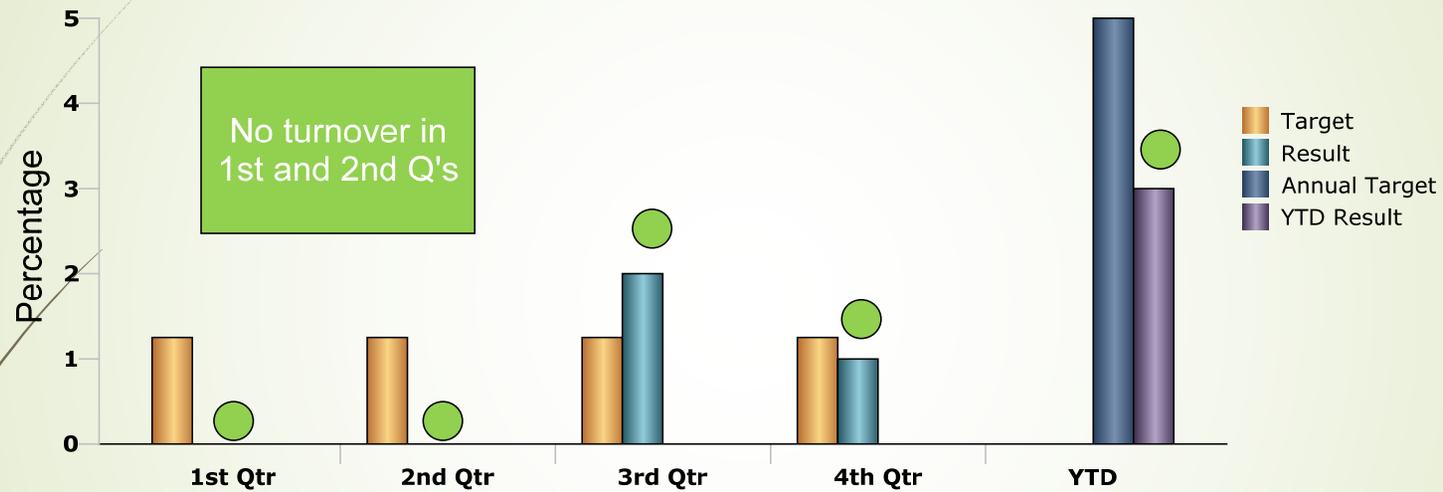
Measure 1.3.103, Otay Water Use, aims to be below 172 Gallons Per Day

Health & Safety Severity Rate (Qualserve) 1.4.104



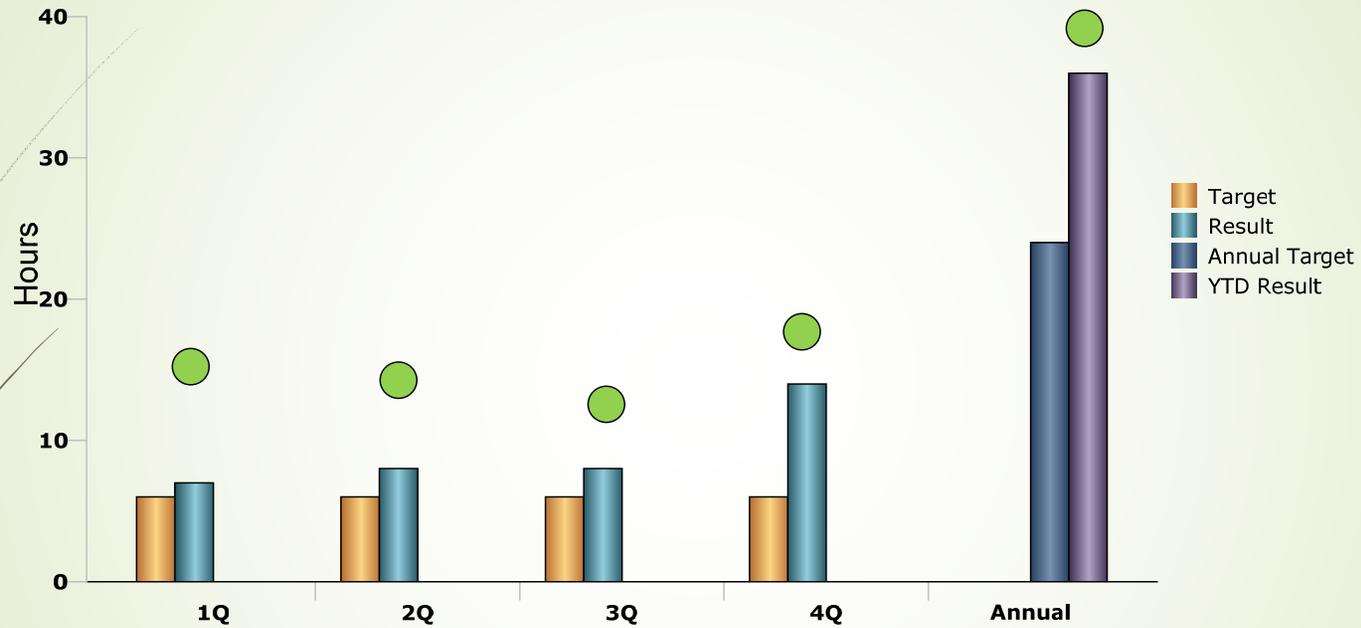
Measure 1.4.104, Health & Safety Severity Rate, aims to be below all set targets in order to have no more than 30% severity rate per year.

Employee Turnover Rate 1.4.105



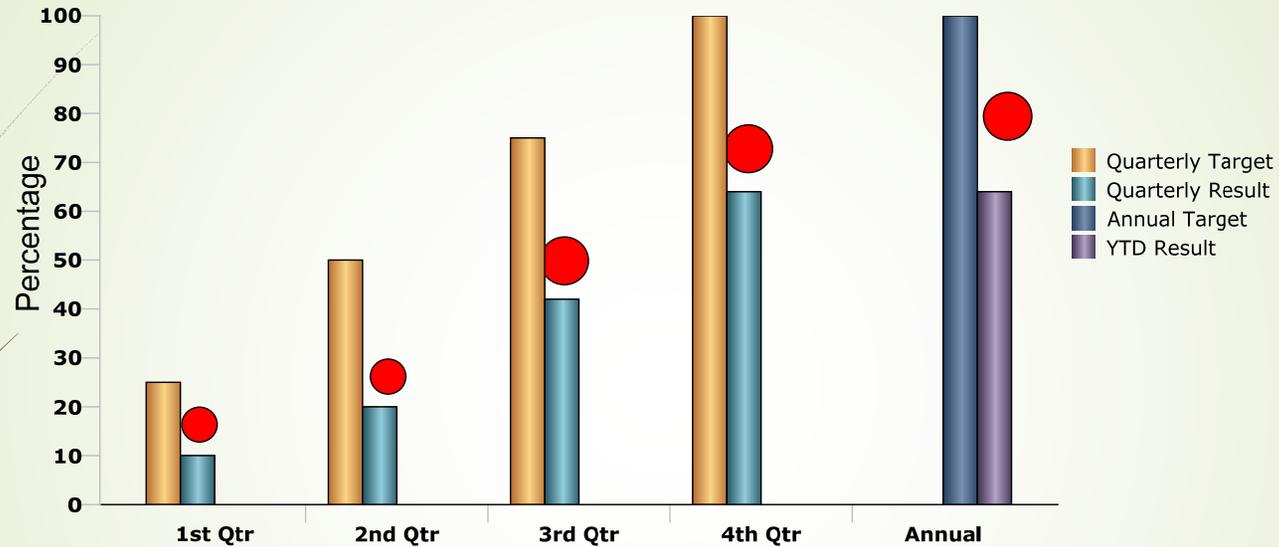
Measure 1.4.105, Turnover Rate, aims to be below all set targets in order to have less than 5% turnover in a single year.

Safety Training Hours Per Employee 1.4.106



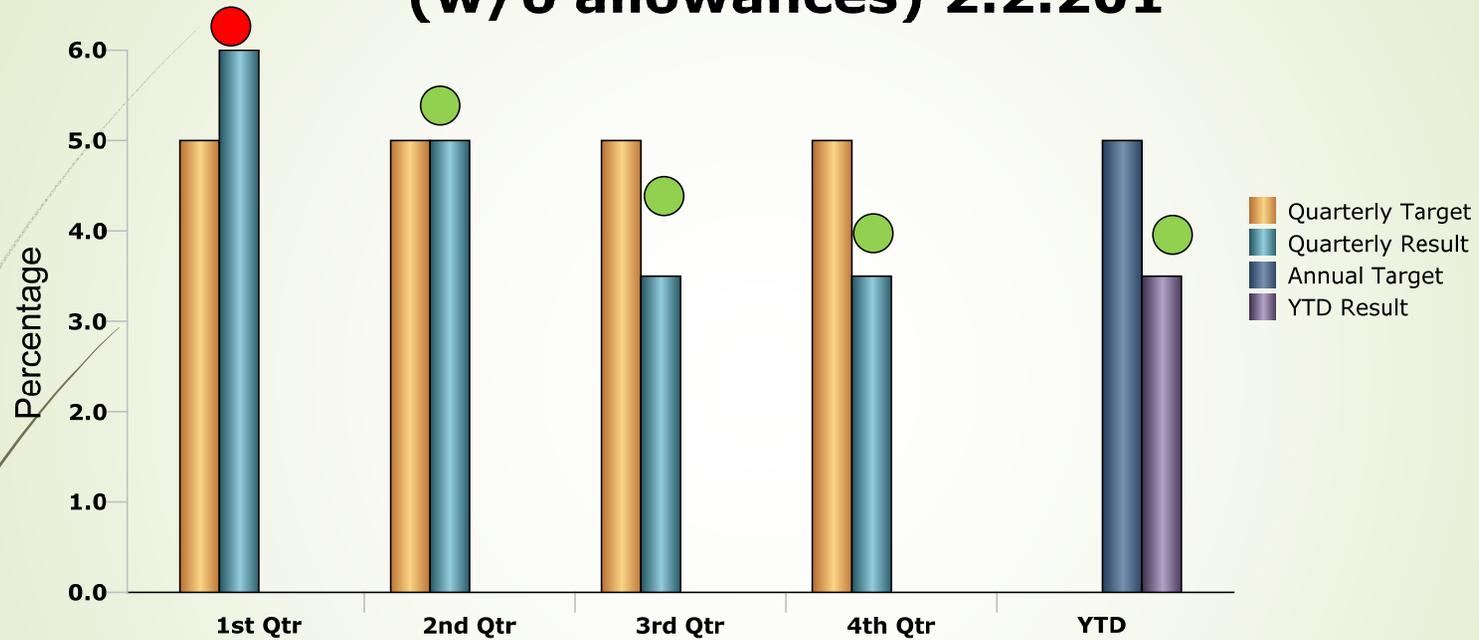
Measure 1.4.106, Training Hours per Employee, aims to be above all set targets in order to have more than 24 hours of training per employee in a single year.

CIP Project Expenditure vs. Budget 2.2.200



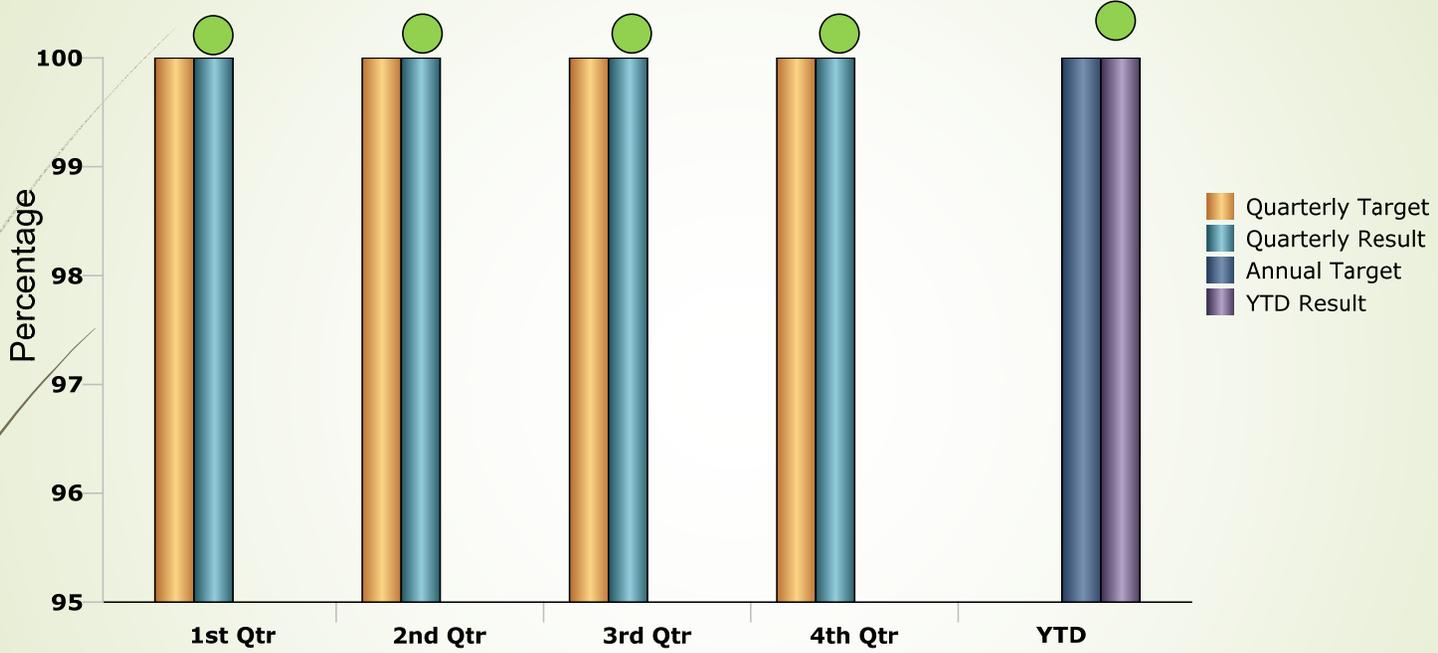
Measure 2.2.200, Annual result aims to be between 95-100% of budget but is not to exceed 100%. Being significantly below target also gives the measure a “not on target” status.

Construction Change Order Incidence (w/o allowances) 2.2.201



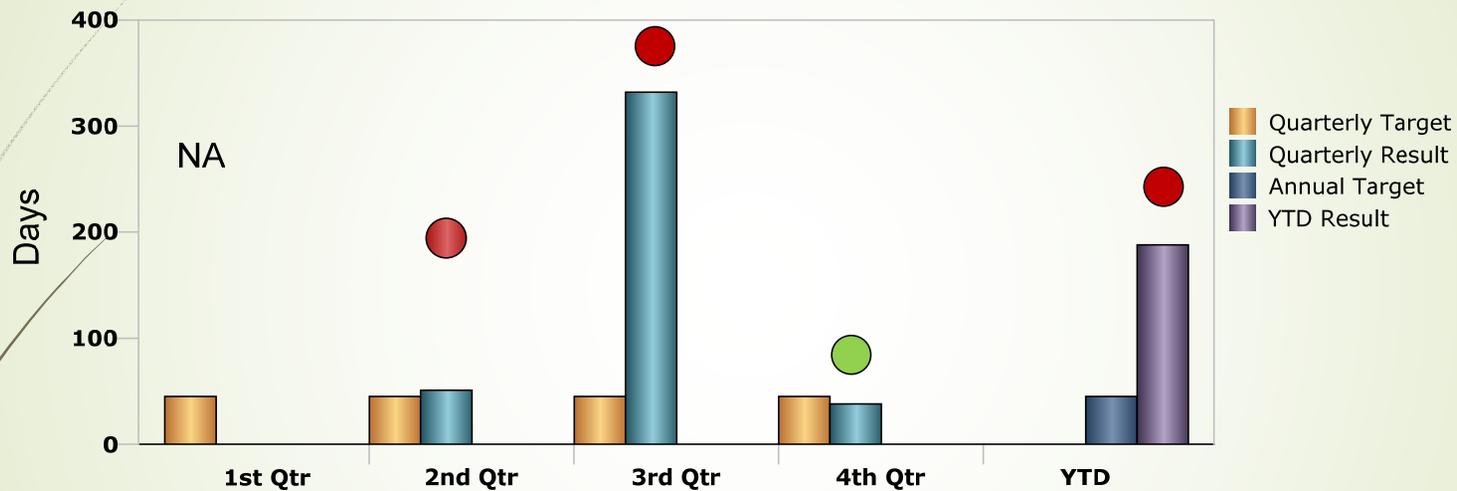
Measure 2.2.201, Construction Change Order Incidence, aims to be below all set targets in order to have no more than 5 % in one year.

Mark Out Accuracy 2.3.202



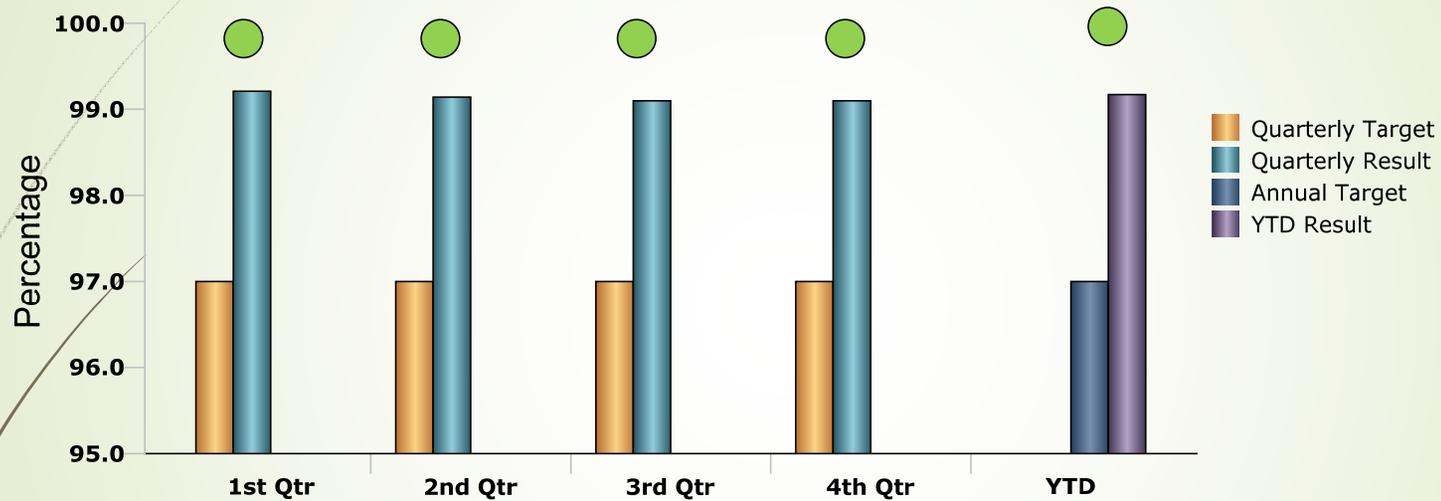
Measure 2.3.202, Mark Out Accuracy, aims to have no less than 100% mark out accuracy every quarter in a single year.

Project Closeout Time 2.3.203



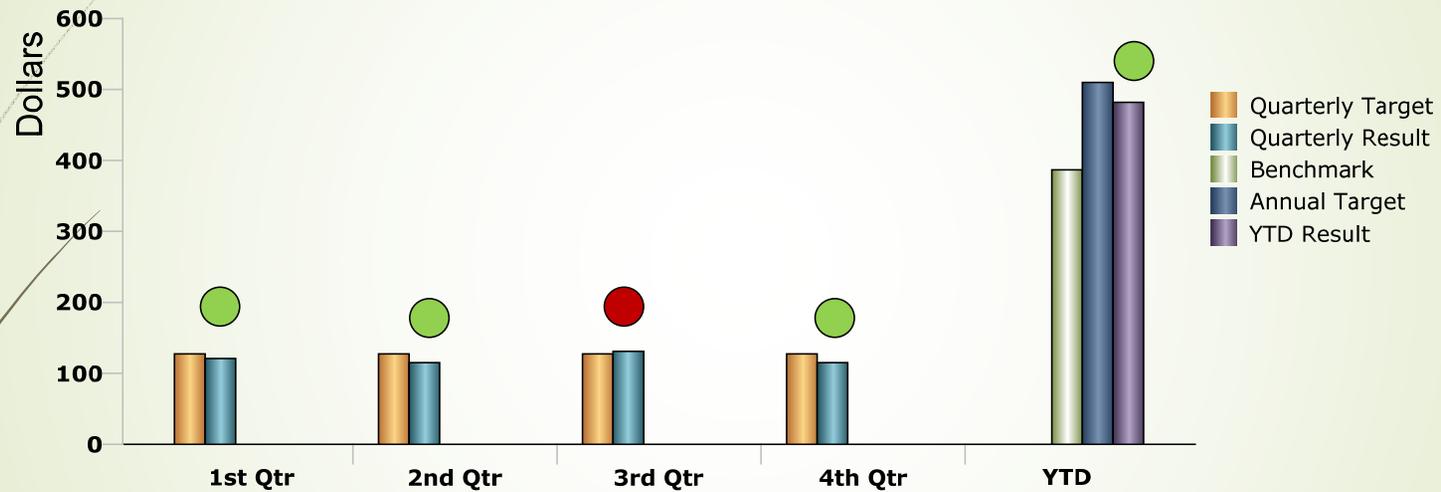
Measure 2.3.203, Project Closeout Time, aims to be below all set targets in order to have an average closeout time of no more than 45 days in a single year. Note: No projects closed out in the 1st quarter 2013.

Answer Rate 3.1.300



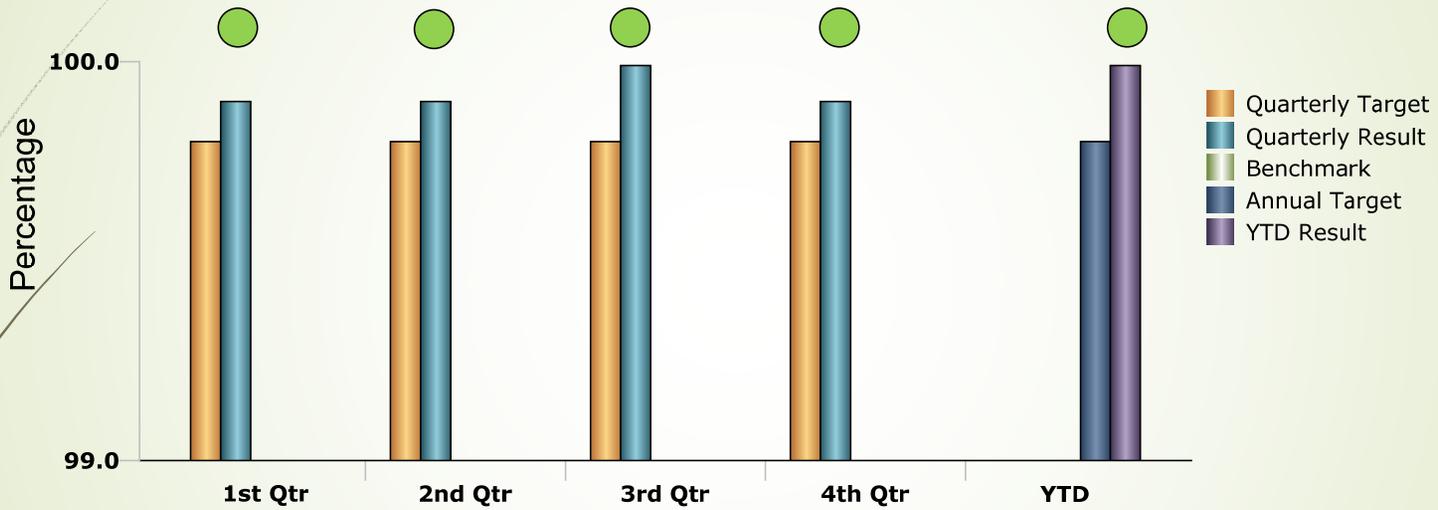
Measure 3.1.300 Answer Rate aims to be above all set targets in order to have an average answer rate no less than 97%

O&M Cost Per Account (Qualserve) 3.2.301



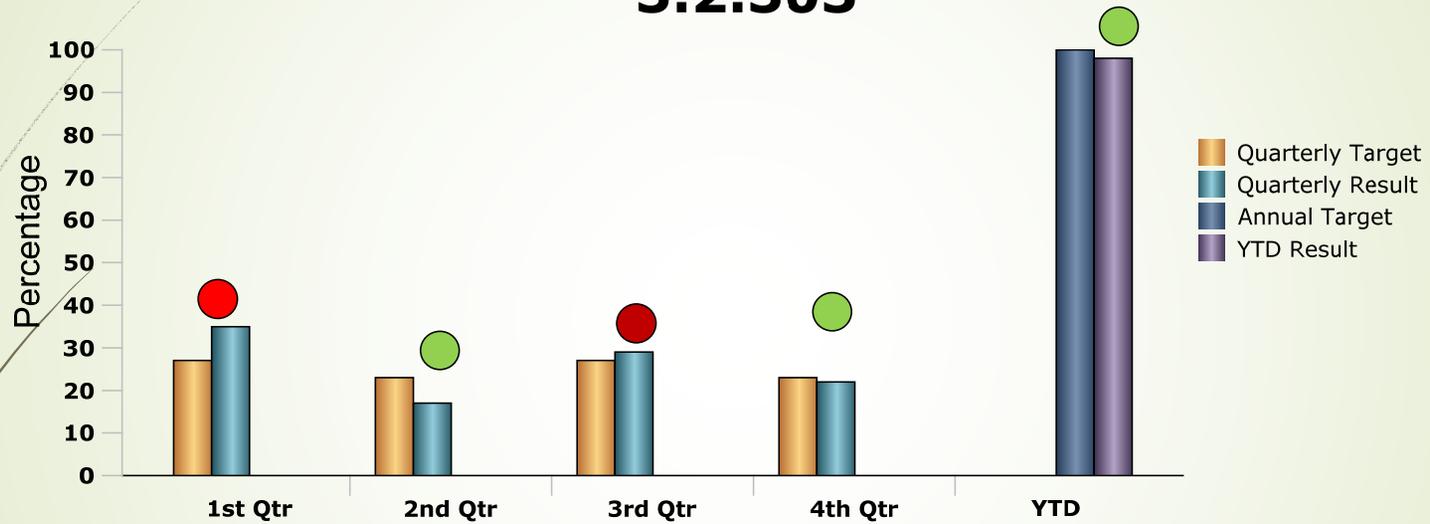
Measure 3.2.301, O&M Cost Per Account, aims to be below all set targets in order to keep O&M cost per account less than \$510.40 in a single year.

Bill Accuracy (Qualserve) 3.2.302



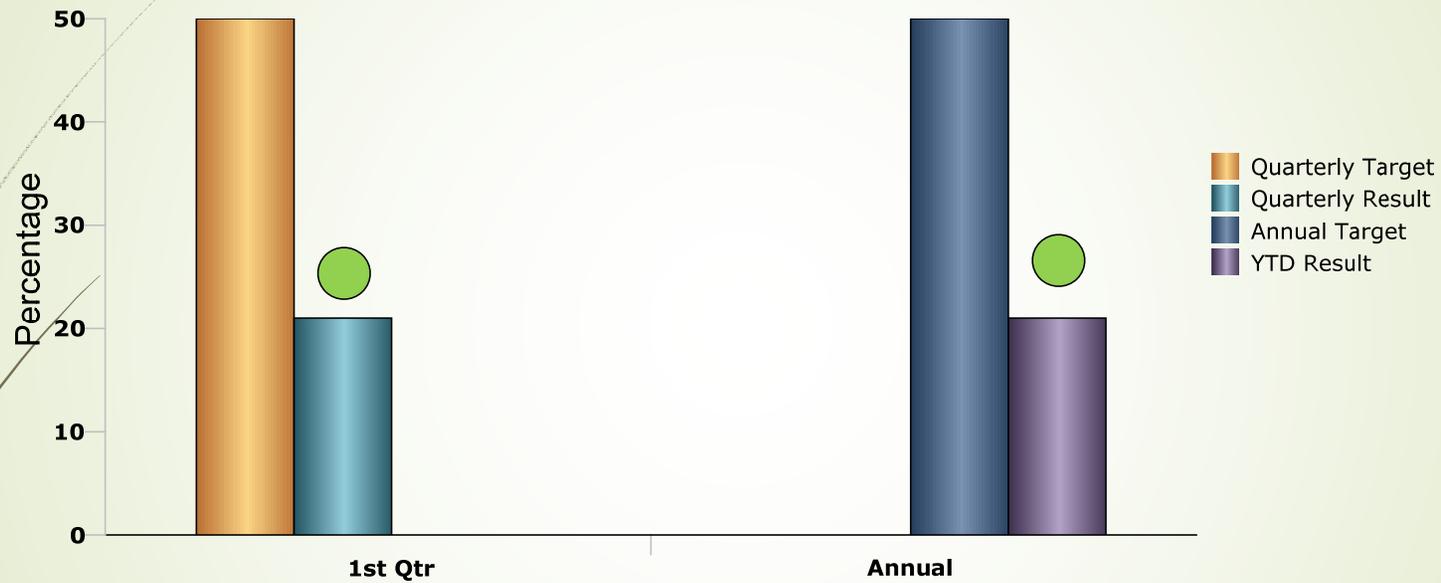
Measure 3.2.302, Billing Accuracy, aims to be above all set targets in order to have no less than 99.8% billing accuracy per quarter in a single year.

Overtime Percentage 3.2.303



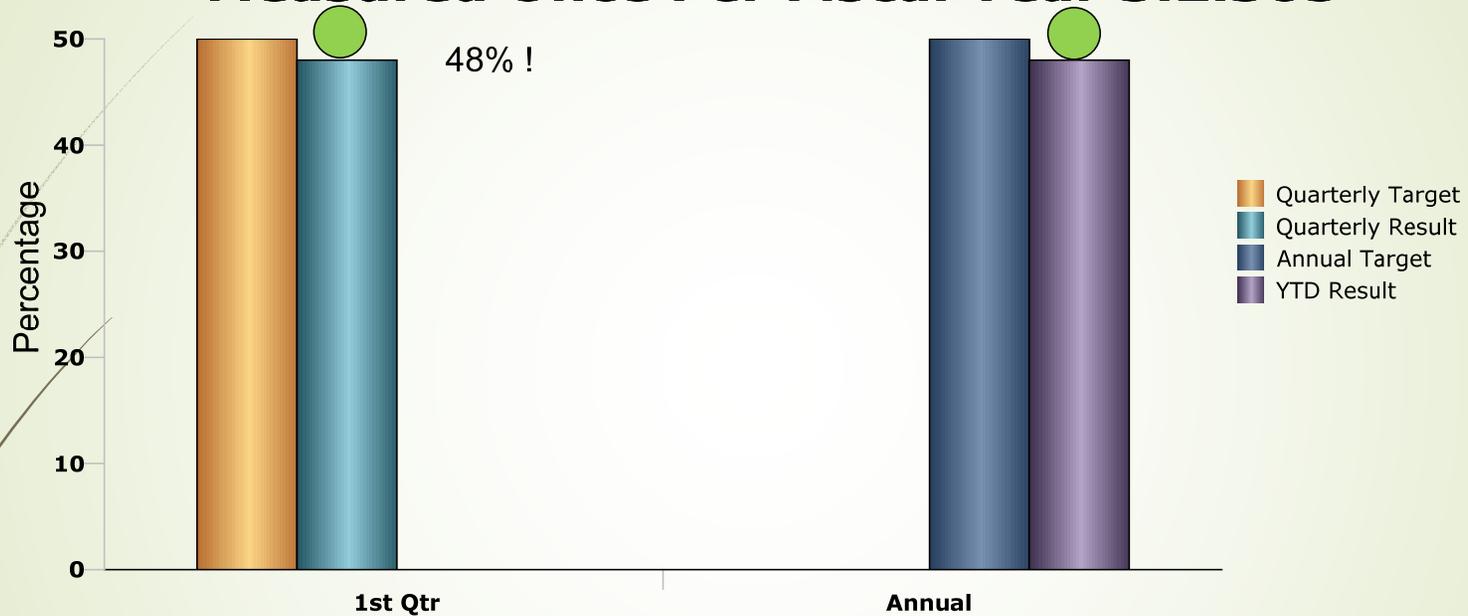
Measure 3.2.303, Overtime Percentage, aims to be between 23 and 27 percent per quarter. In total, less than 100% by the end of the year.

Sewer Rate Ranking Measured Once Per Fiscal Year 3.2.304



Measure 3.2.304, Sewer Rate Ranking, is an annual survey that is reported in the first quarter and represents the results for the given fiscal year. The District's goal was to be in the top 50.

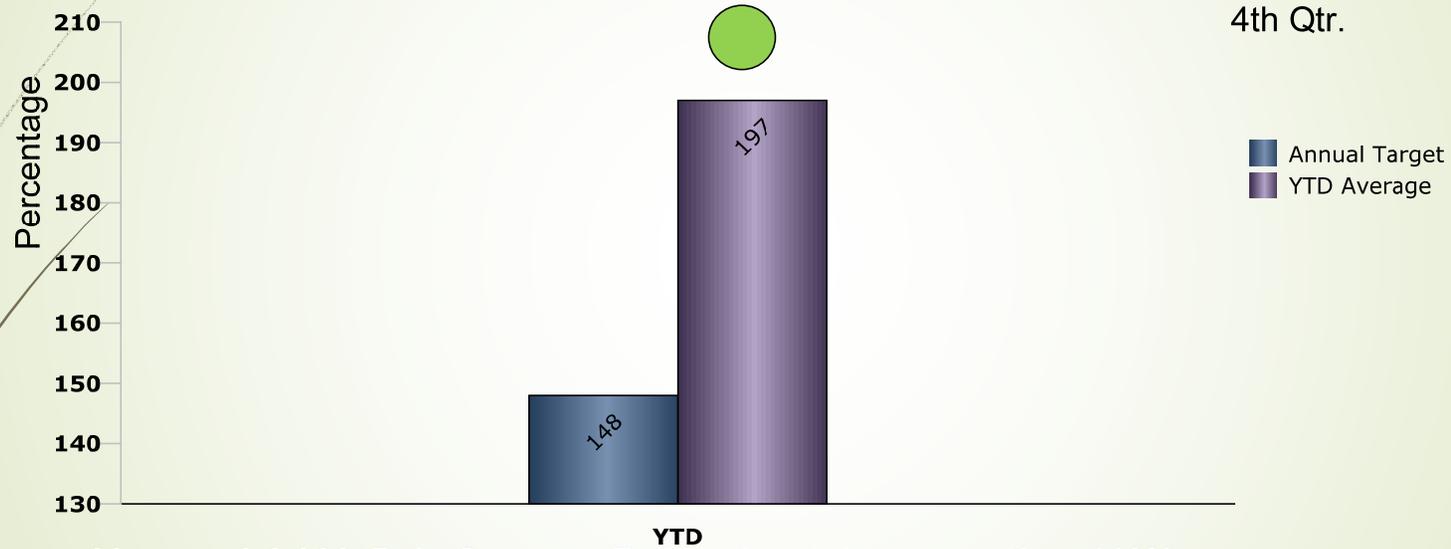
Water Rate Ranking Measured Once Per Fiscal Year 3.2.305



Measure 3.2.305, Water Rate Ranking, is an annual survey that is reported in the first quarter and represents the results for the given fiscal year. The District's goal was to be below the midpoint (bottom 50%) for neighboring Districts

Debt Coverage Ratio - (Qualserve) YTD 3.2.306

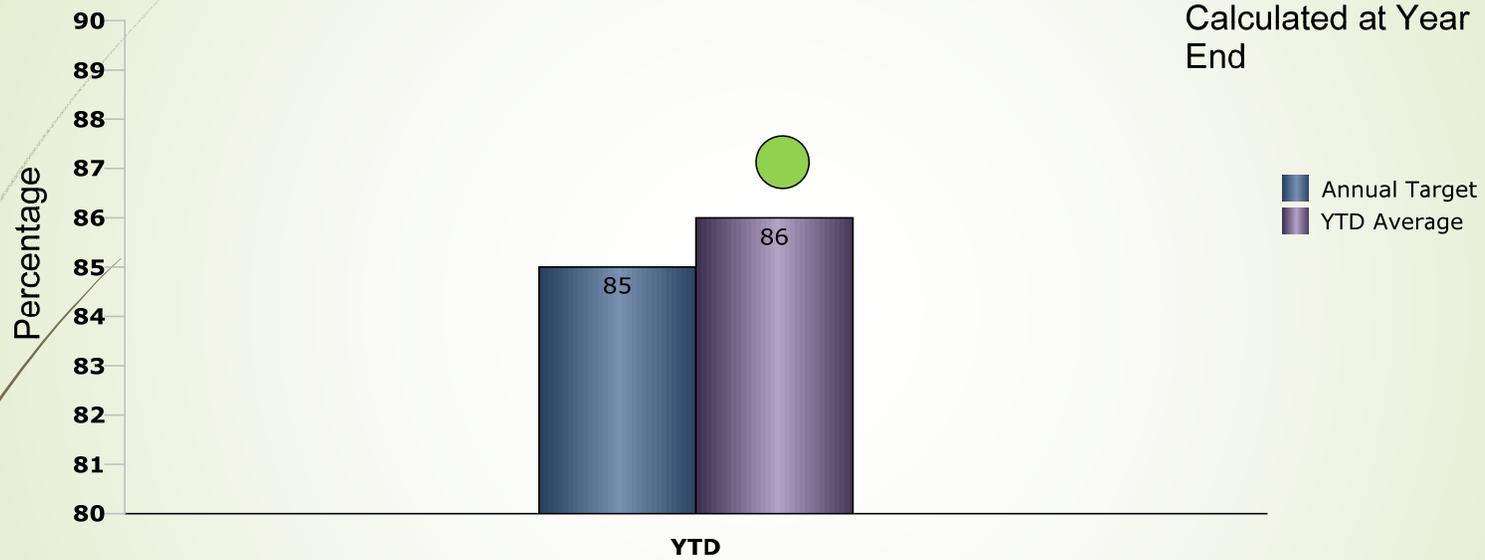
Annual Measure
Calculated in
4th Qtr.



Measure 3.2.306, Debt Coverage Ration aims to be greater than 148%.
It is measured annually.

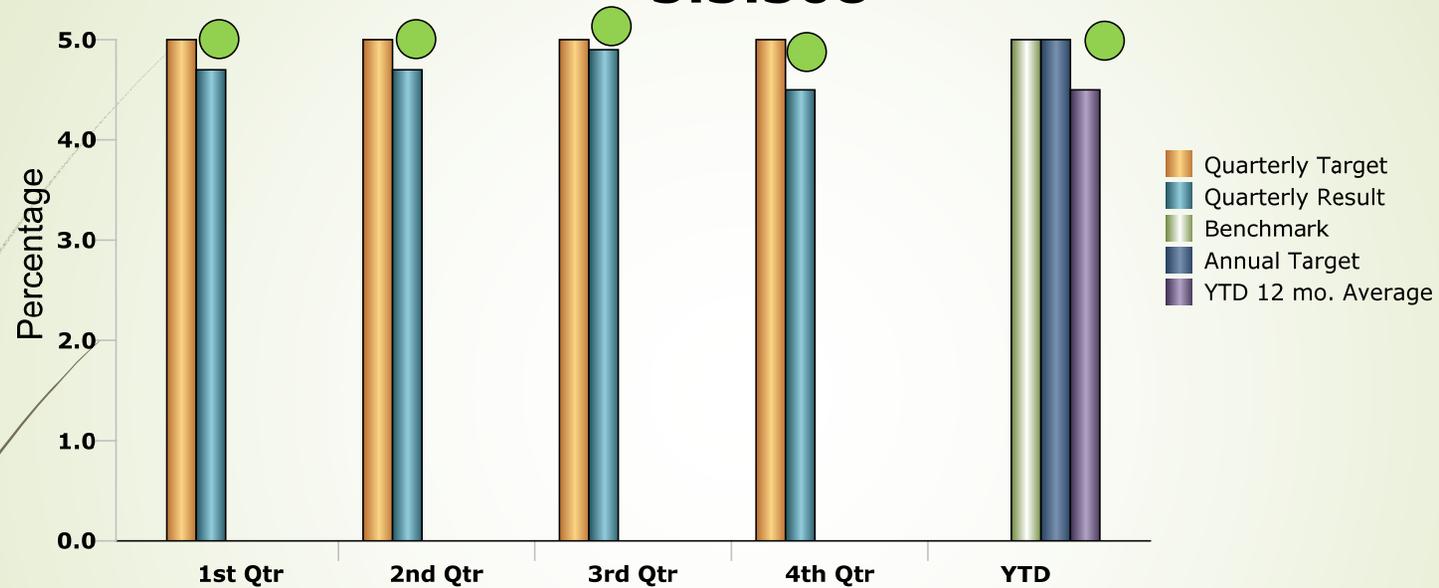
Reserve Level 3.2.307

Annual Measure
Calculated at Year
End



Measure 3.2.307, Reserve Level, aims to be no less than 85%. It is measured annually.

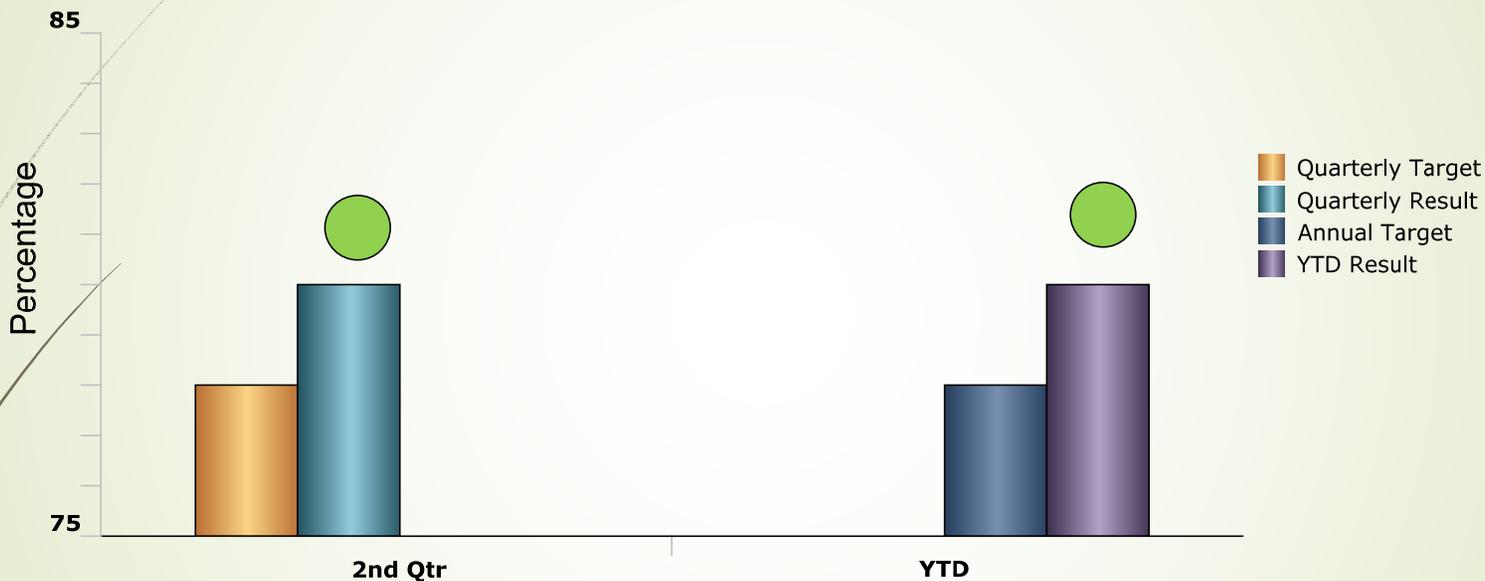
Distribution System Loss (Qualserve) 3.3.308



Measure 3.3.308, Distribution System Loss, aims to be below all set targets in order to ensure less than 5% of unaccounted water in a single year.

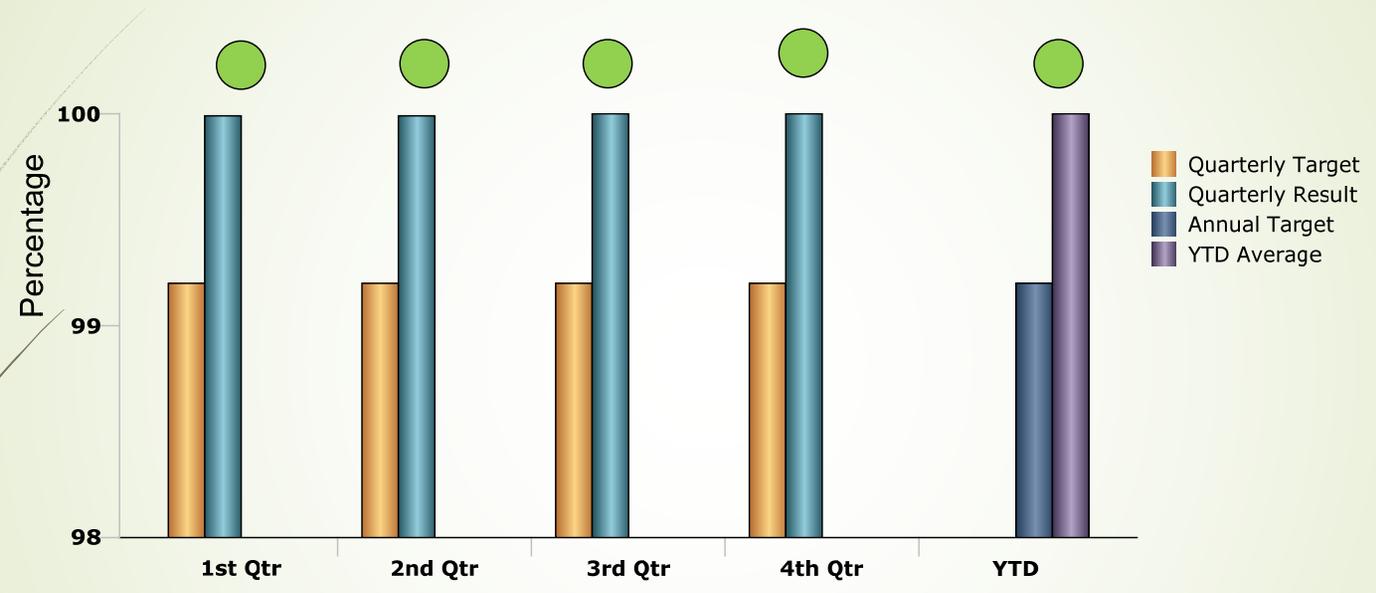
*The calculation is a year-to-date calculation, so Qtr Result = YTD Result.

Customer Satisfaction Website Measured Once Per Year 4.1.400



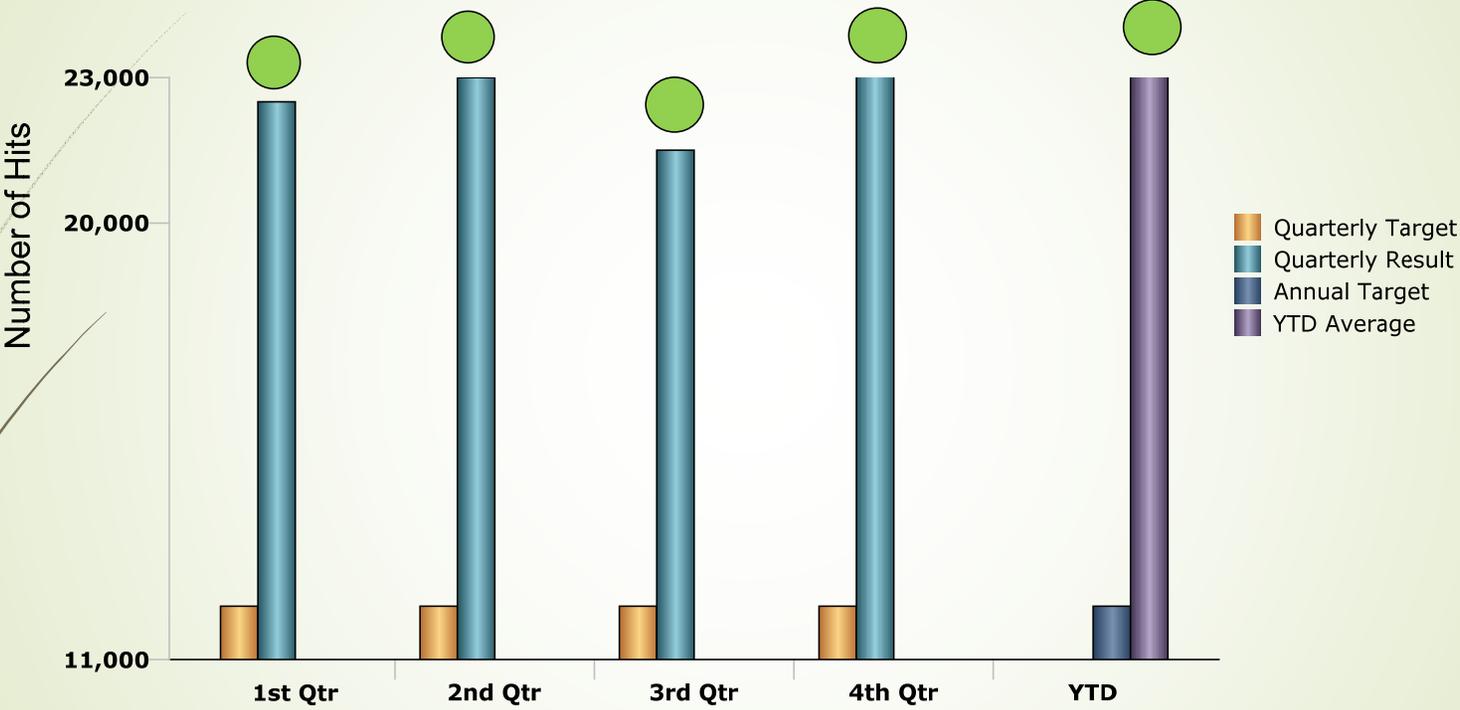
Measure 4.1.400, Customer Satisfaction with Website, is an annual survey that is reported in the second quarter and represents the results for the given fiscal year.

Network Availability 4.3.401



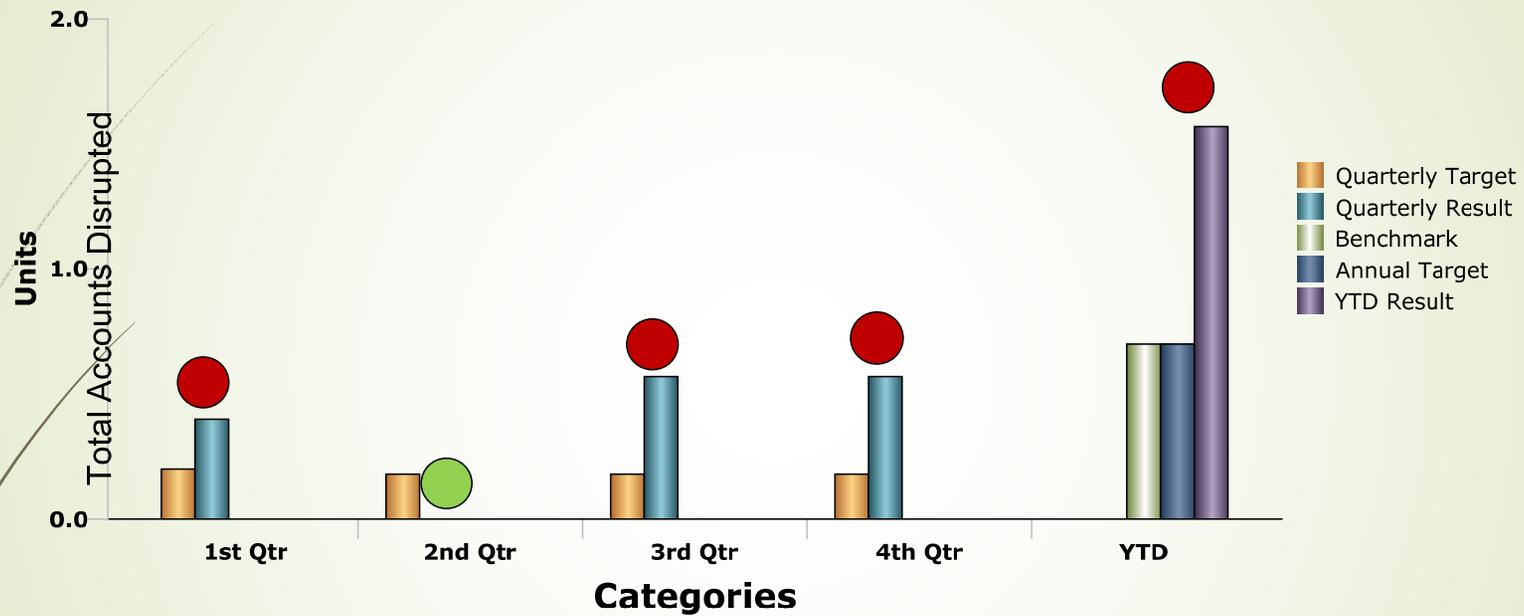
Measure 4.3.401, Network Availability, aims to be above all set targets in order to have an average of no less than 99.2% network availability per quarter in a single year.

Website Hits 4.4.402



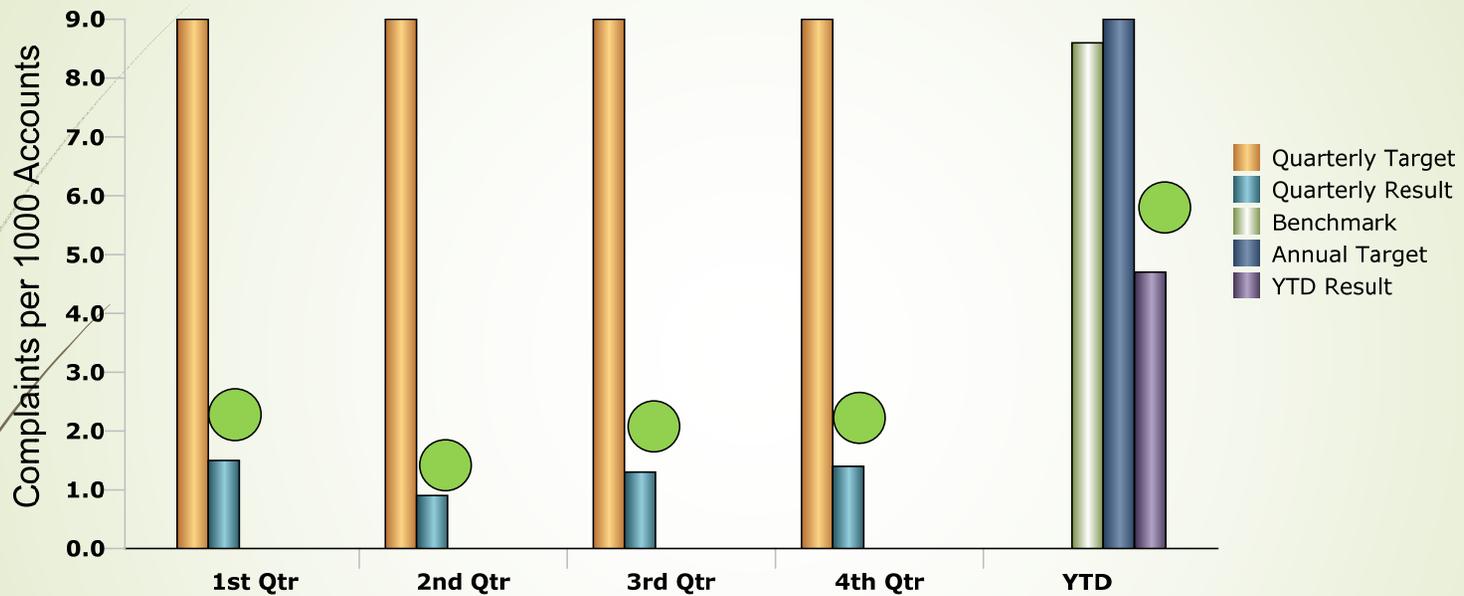
Measure 4.4.402, Website Hits, aims to be above all set targets in order to have an average of no less than 12,100 website hits per quarter in a single year.

Unplanned Disruptions (Qualserve) 5.1.500



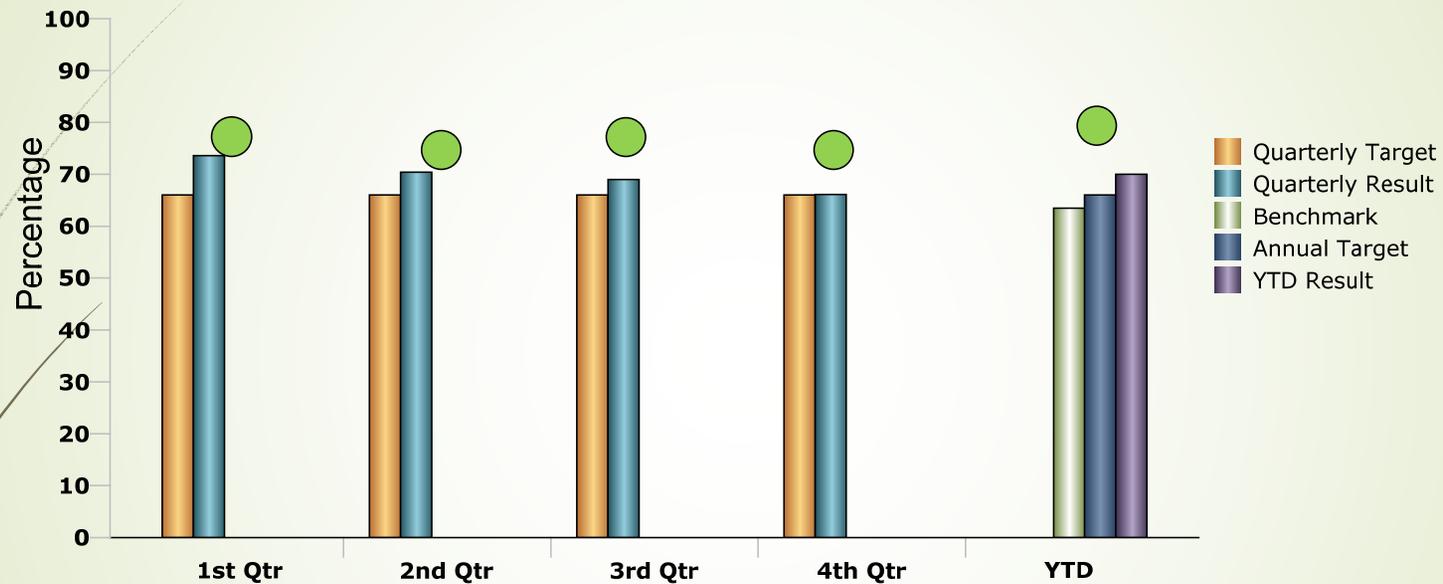
Measure 5.1.500, Unplanned Disruptions, aims to be below the Qualserve Target ratio of 0.7. Ratio is calculated by # disruptions x 1000/total accounts.

Technical Quality Complaint (Qualserve) 5.1.501



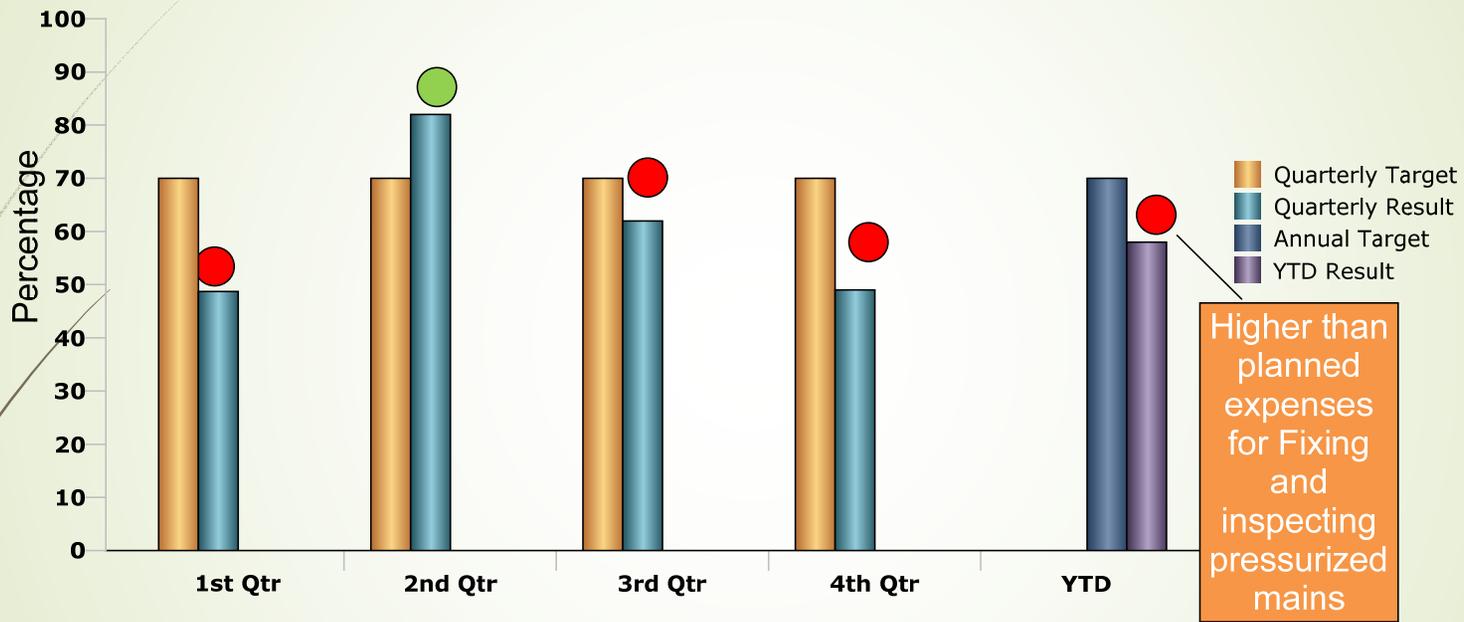
Measure 5.1.501, Technical Quality Complaint, aims to be below all set targets in order to have no more than 9 complaints per 1000 customer accounts in a single year.

Planned Potable Water Maintenance Ratio in \$ Qualserve 5.2.502



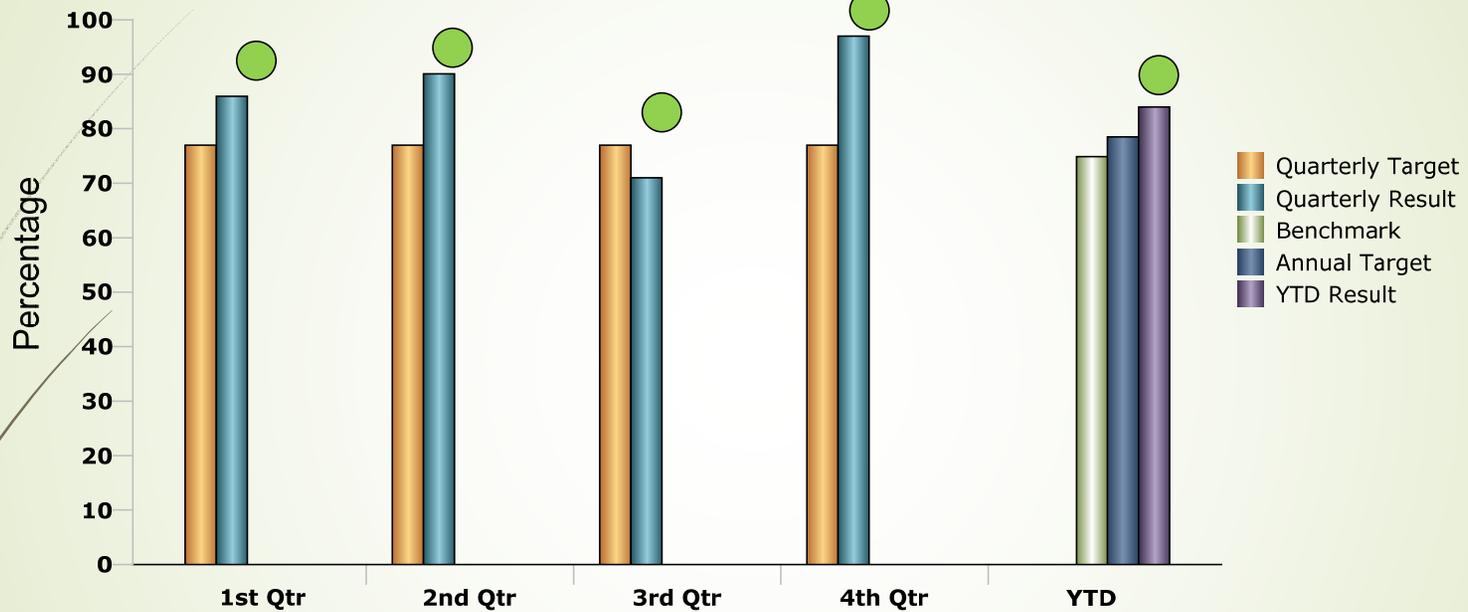
Measure 5.2.502, Planned Potable Water Maintenance Ratio in \$, aims to be above all set targets in order to have no less than 66% of all labor dollars spent on preventative maintenance per quarter in a single year. Note: Quarterly results are subject to change.

Planned Recycled Water Maintenance Ratio in \$ 5.2.503



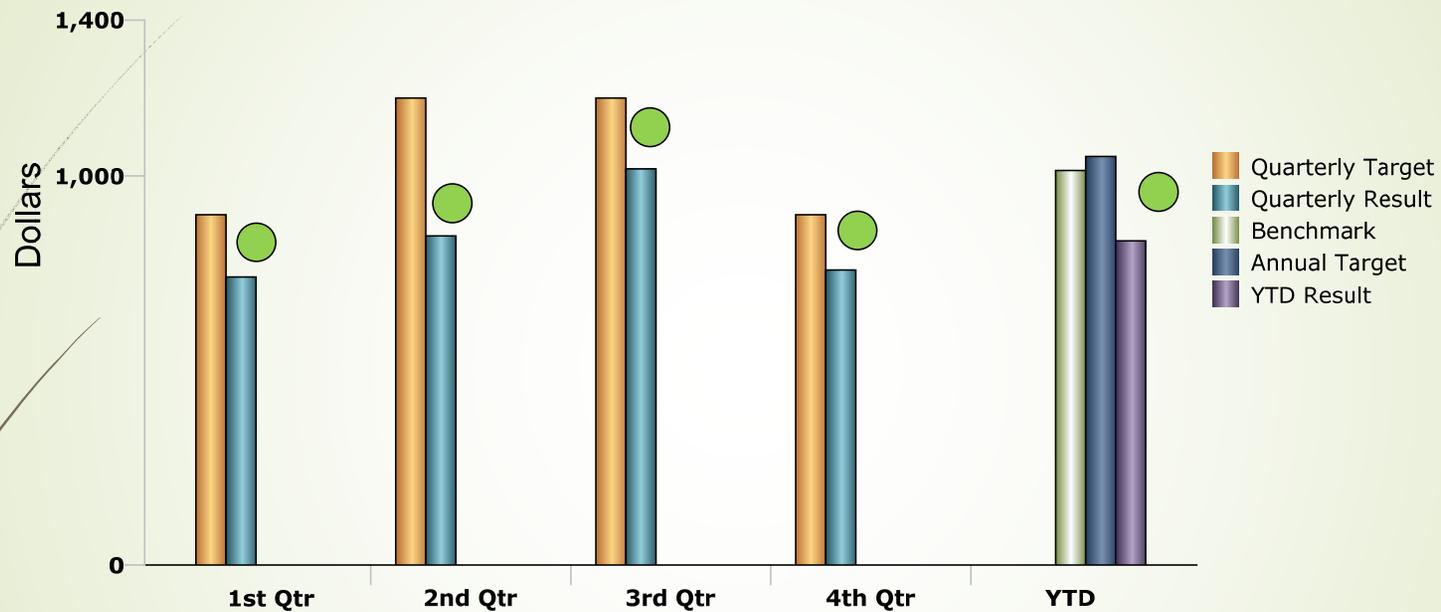
Measure 5.2.503, Planned Recycled Water Maintenance Ratio in \$, aims to be above all set targets in order to have no less than 70% of all labor dollars spent on preventative maintenance per year.

Planned Wastewater Maintenance Ratio in \$ (Qualserve) 5.2.504



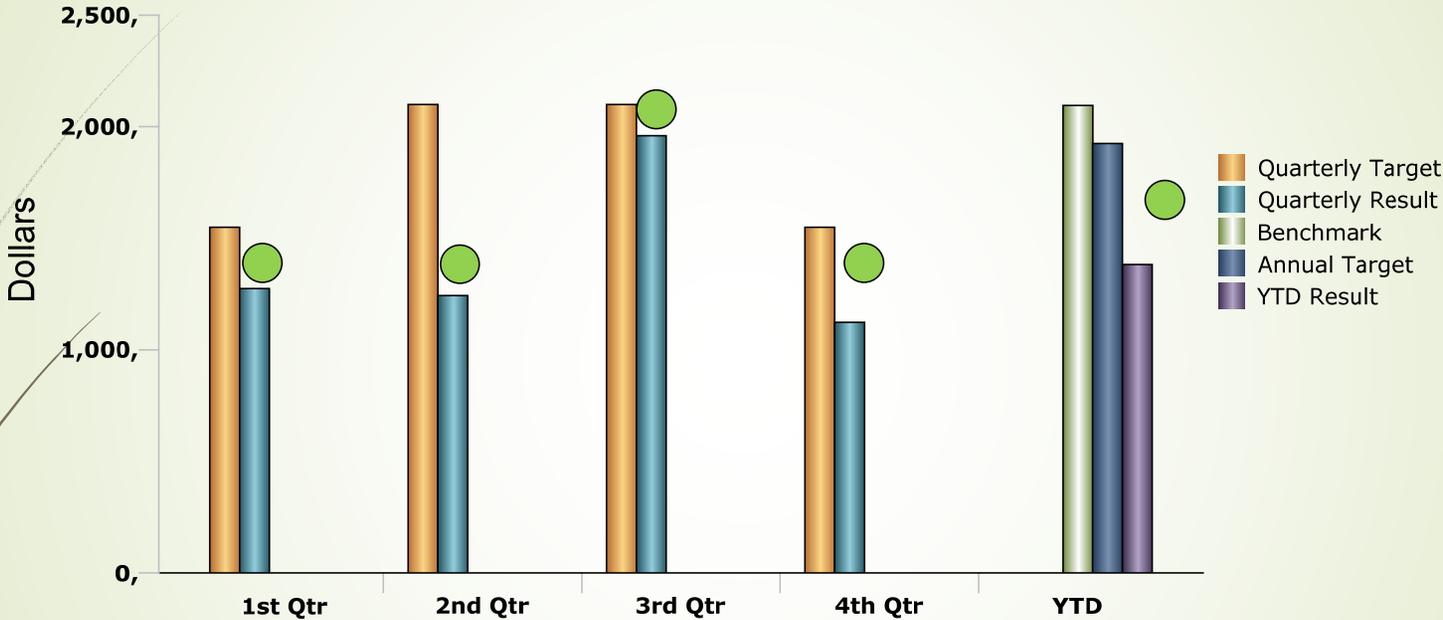
Measure 5.2.504, Planned Wastewater Maintenance Ratio in \$, aims to be above all set targets in order to have no less than 66% of all labor dollars spent on preventative maintenance in a year.

Direct Cost of Treatment per MGD (Qualserve) 5.2.505



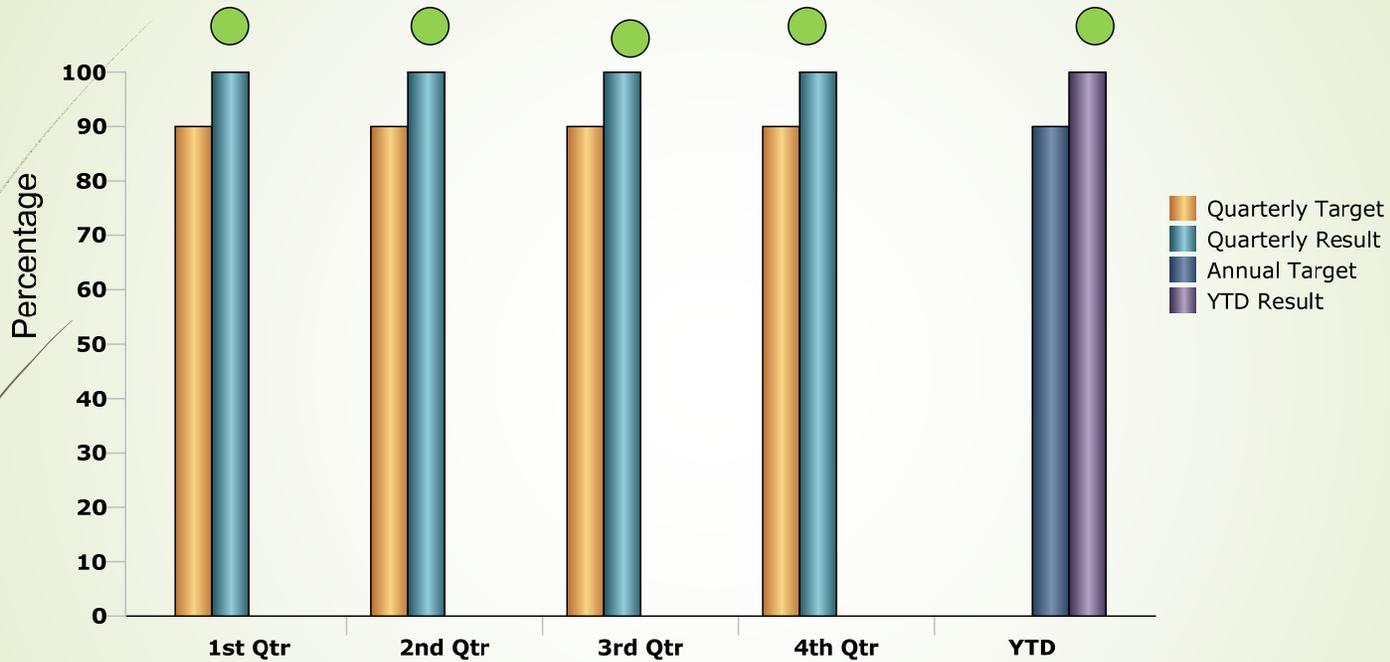
Measure 5.2.505, Direct Cost of Treatment per MGD, aims to be below all set targets in order to have no more than \$1050 per MG spent on wastewater treatment per year.

O&M Cost per MGP - Wastewater (Qualserve) 5.2.506



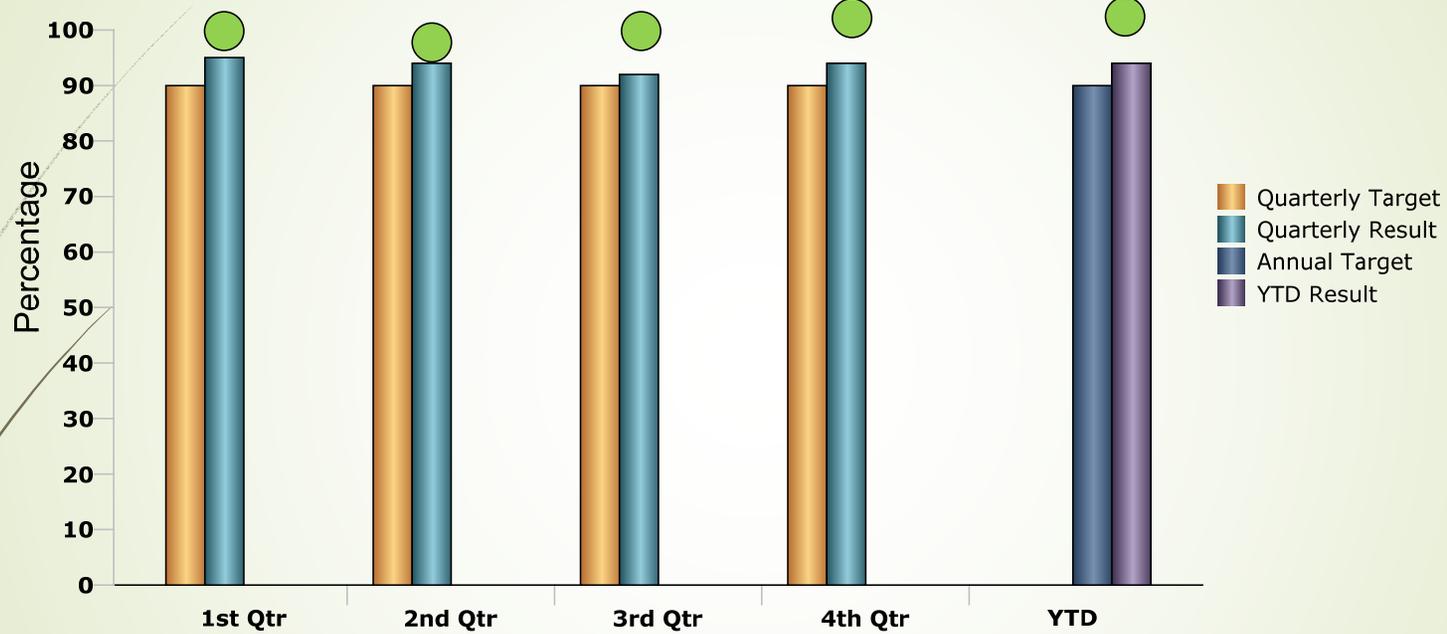
Measure 5.2.506, O & M Cost per MGP - wastewater, aims to be below all set targets in order to have no more than \$1925 per MG spent on O & M for wastewater treatment per year. Note targets vary between low and high seasons.

% PMs Completed - Fleet Shop 5.3.507



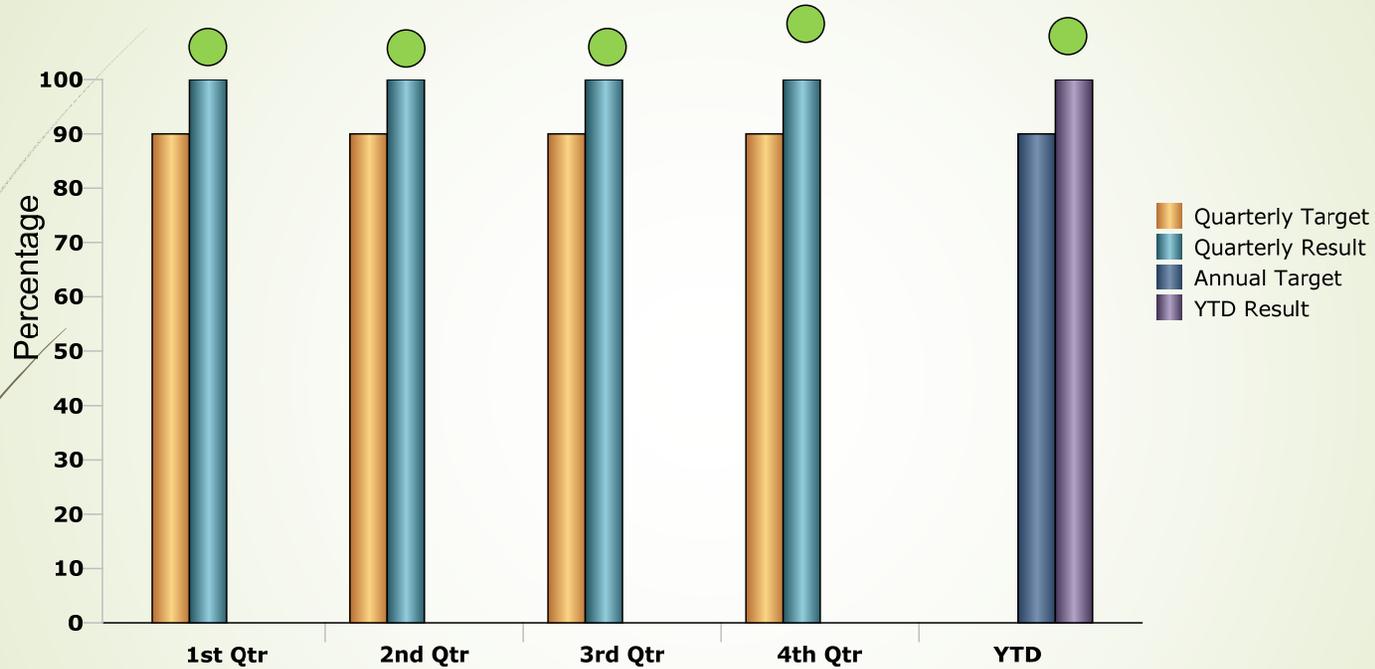
Measure 5.3.507, % PMs Completed – Fleet Shop, aims to be above all set targets in order to have no less than 90% of the scheduled PMs completed per year.

% PMs Completed - Reclamation Plant 5.3.508



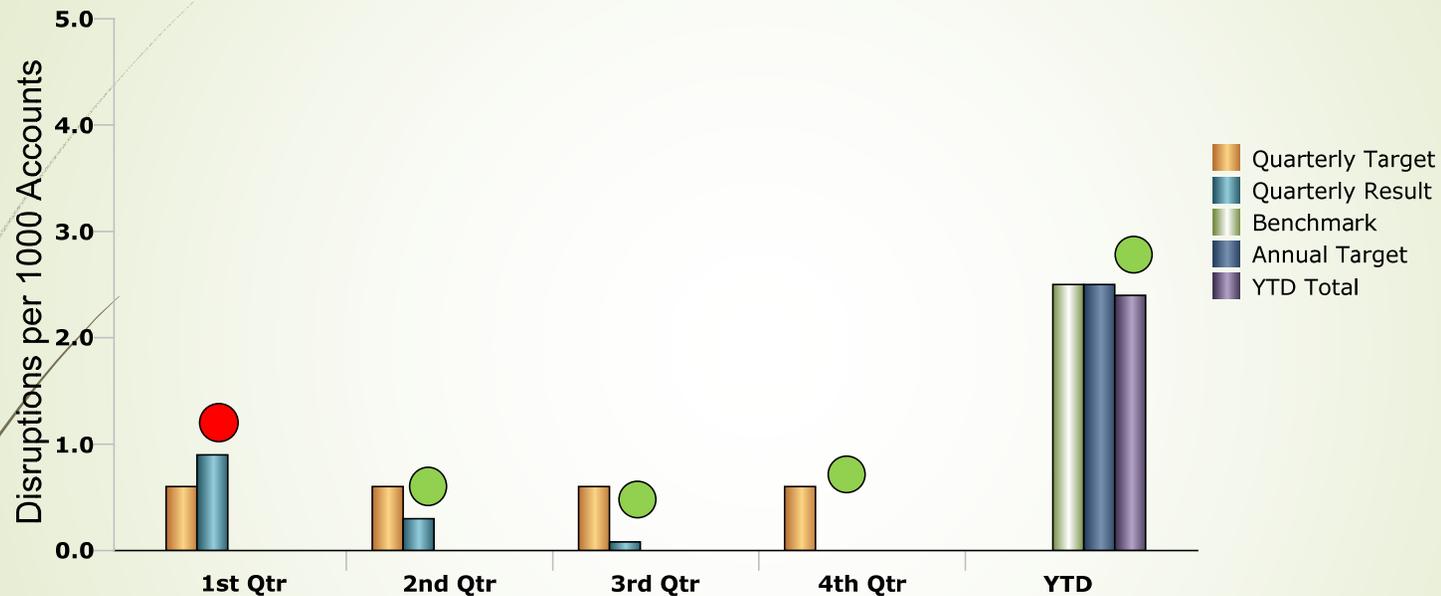
Measure 5.3.508, % PMs Completed - Reclamation Plant, aims to be above all set targets in order to have no less than 90% of the scheduled PMs completed per year.

% PMs Completed - Pump and Electric 5.3.509



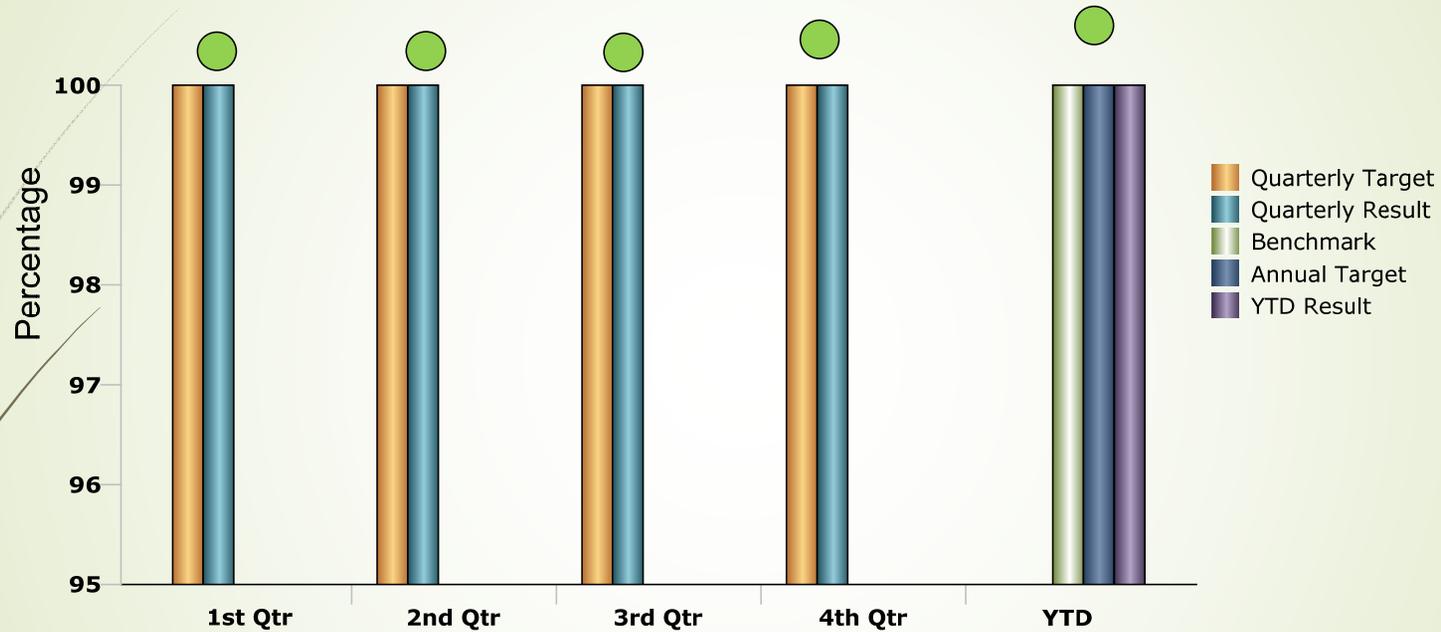
Measure 5.3.509, % PMs Completed – Pump and Electric, aims to be above all set targets in order to have no less than 90% of the scheduled PMs completed per year.

Planned Water Service Disruption Rate (Qualserve) 5.3.513



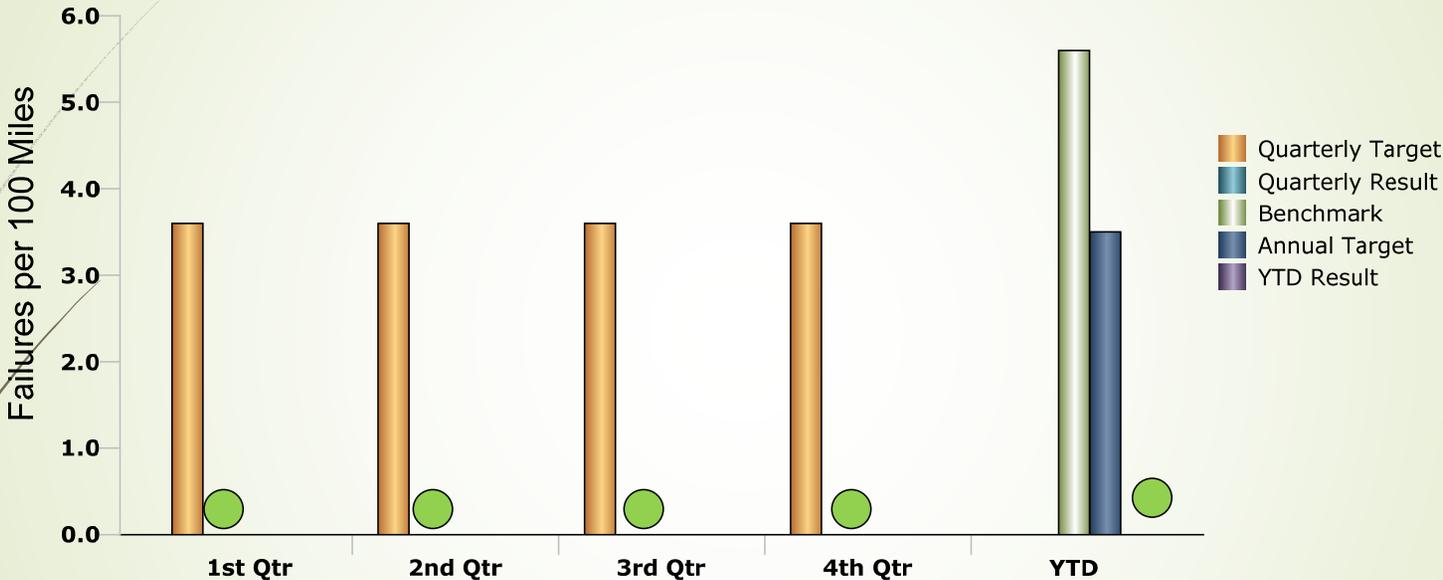
Measure 5.3.513, Planned Water Service Disruption Rate, aims to be below all set targets in order to have no more than 2.5 planned outages per 1,000 accounts per quarter in a single year. Note: This measure is expressed as number of accounts affected per 1,000 accounts.

Potable Water Compliance Rate (Qualserve) 5.3.514



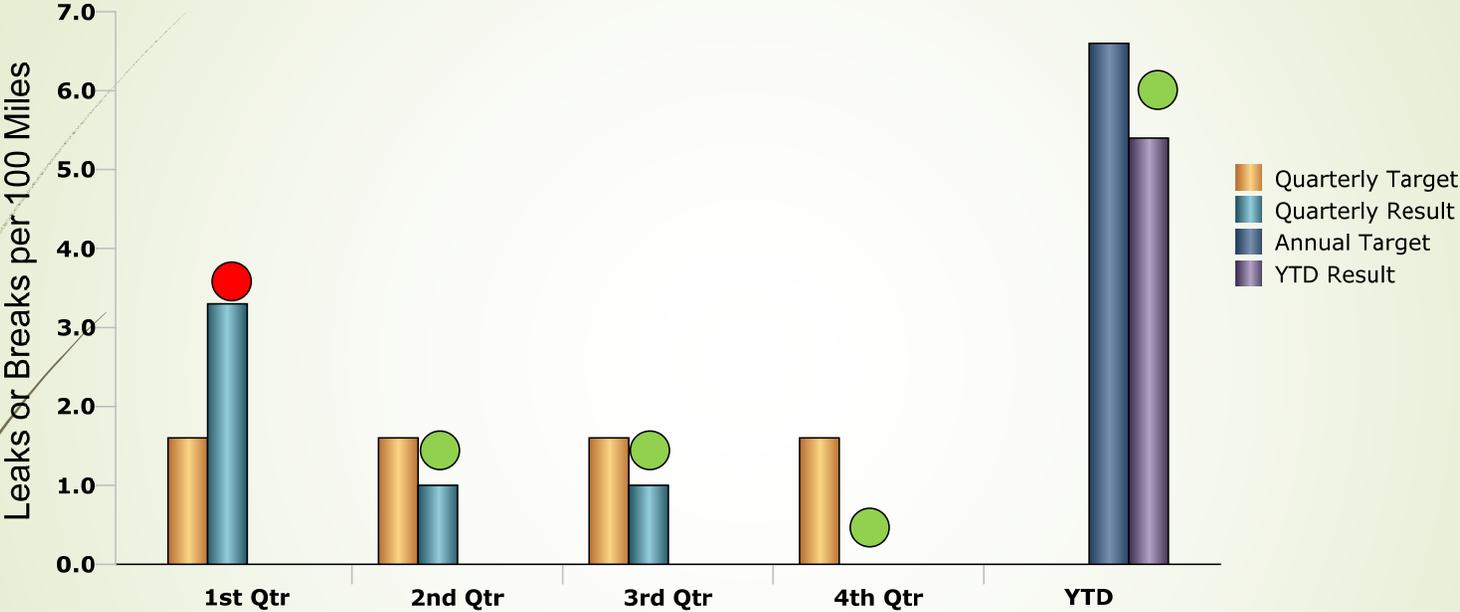
Measure 5.3.514, Drinking Water Compliance Rate, aims to be no less than 100% every quarter in order to ensure the District meets all of the health related drinking water standards everyday for a single year.

Collection System Integrity (Qualserve) 5.3.515



Measure 5.3.515, Collection System Integrity, aims to be below all set targets in order to have no more than 3.5 wastewater collection system failures per 100 miles of collection system pipeline in a single year.

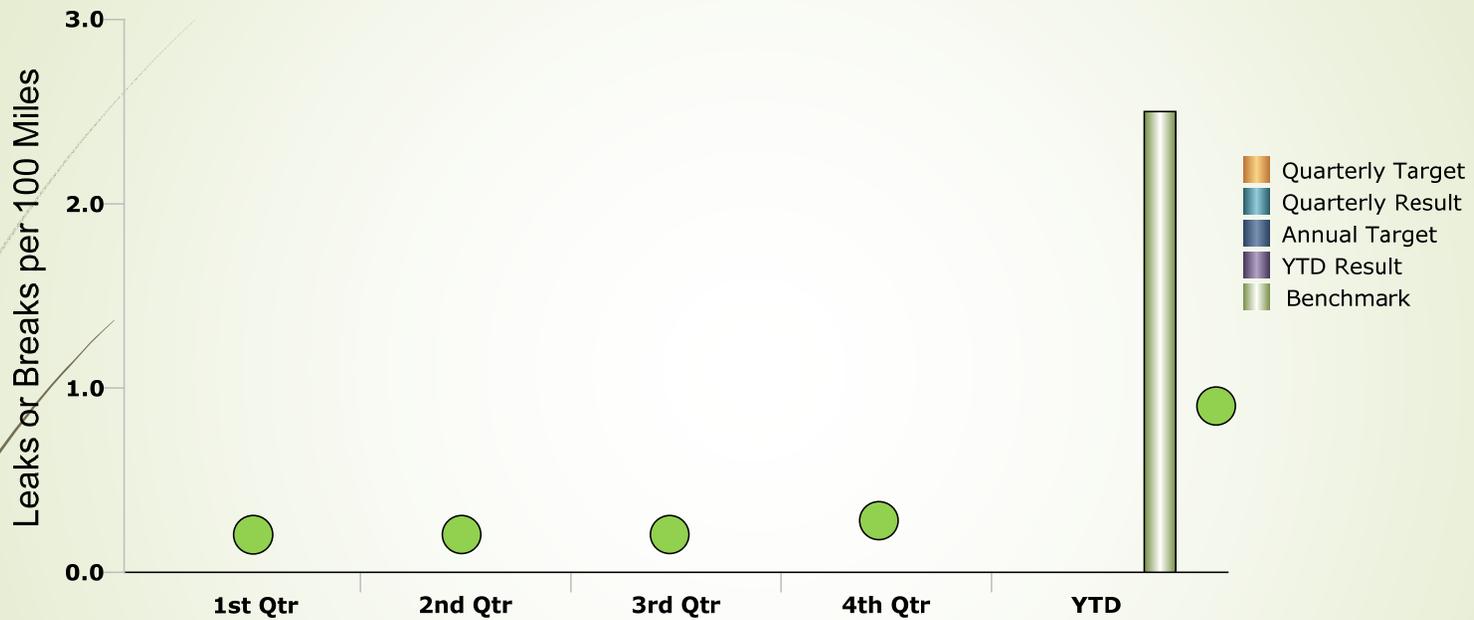
Recycled Water System Integrity 5.3.517



Measure 5.3.517, Recycled Water System Integrity, aims to be below all set targets in order to have no more than 6.6 leaks or breaks per 100 miles of recycled distribution system in a single year.

Sewer Overflow Rate

5.3.518



Measure 5.3.518, Sewer Overflow Rate aims to have no overflows.



▀ Next Steps

- ▀ FY15 – 18 Plan is in progress
- ▀ Board will see results in February 2015 – March 2015
- ▀ Board will review Strategic Plan as part of FY16 Budget.



Questions?

AGENDA ITEM 11



STAFF REPORT

TYPE		MEETING			
MEETING:	Regular Board	DATE:	October 1, 2014		
SUBMITTED	Mark Watton	W.O./G.F.	N/A	DIV.	N/A
BY:	General Manager	NO:		NO.	
APPROVED BY:	<input checked="" type="checkbox"/> Mark Watton, General Manager				
SUBJECT:	General Manager's Report				

ADMINISTRATIVE SERVICES:

Purchasing and Facilities:

- Small, Minority and Disadvantaged Business Outreach - The District, through its partnership with the San Diego Contracting Opportunities Center, held a "Doing Business with Otay Water District" seminar on September 16th. Forty-five companies RSVP'd with 38 attending. Twenty-six completed evaluation forms; 13 rated the seminar Excellent, 12 Very Good, and 1 Good. All rated the seminar as informative in areas such as government contracting law and regulations as well as District purchasing requirements. The District looks forward to its next workshop in the spring of 2015.
- Purchase Orders - There were 130 purchase orders processed in July with an adjusted total value of \$434,350. Thirty-four percent of the value was on blanket orders, exceeding Purchasing's 15% strategic plan objective.

Human Resources:

- Employee Recognition Luncheon - The District's Recognition Luncheon and BBQ was held on Wednesday, September 24th at the Operations Center. Each department presented its awards.
- Benefits - HR is working with our Benefit Consultant to review the third party administrator for our dental plan and Short and Long Term Disability coverage. In addition, they are assisting

HR with preparing for Open Enrollment, which will be held during the month of October.

- Implementation of MOU - HR worked with the Association to finalize the new MOU, coordinated with Payroll to implement all pay adjustments, and communicated all changes to the management team and employees.
- Recruitments - HR is currently recruiting for Systems Operations Manager and Pump Mechanic I/II.
- New Hires/Promotions - There was one new hire in the month of September: Senior SCADA/Instrumentation Technician.

Safety & Security:

- District's Safety & Security New Hire Orientation - Reviewed and refined the process and it is now available online via SharePoint.
- Training:
 - Incident Command System Instructor Lead Training: Staff has secured, via the San Diego Urban Area Safety Initiative (SD-UASI), no-cost onsite training classes for Emergency Response, ICS-300 and ICS-400. Training will take place on the dates below:
 - ICS 300 - December 9-11, 2014
 - ICS 400 - February 11-12, 2015
 - This training initiative saves the District \$32,000 in off-site training costs.
 - Staff completed Web Based Emergency Operations Center (WebEOC) training at the County of San Diego Office of Emergency Services.

INFORMATION TECHNOLOGY AND STRATEGIC PLANNING:

- Cityworks Work Order System - Replacement of the District's legacy GBA work order system is progressing as scheduled. A beta system configuration is being built and we expect to be testing by the end of October. Overall, the project is at 60% completion.
- GE iFIX SCADA System - Replacement of the District's legacy Factory Link SCADA system is progressing as scheduled. A beta system configuration is being built and we expect to be testing

by middle of November. Overall, the project is at 60% completion.

- Tegile Storage Area Network (SAN) System - Replacement of the District's legacy HP SAN or data storage cabinet is progressing as scheduled. The new Tegile SAN's will go into production at the end of the month.

FINANCE:

- FY 2014 Financial Audit - Teaman, Ramirez and Smith, LLP has completed fieldwork related to the fiscal year 2014 financial audit and staff has begun preparing the related financial statements and Comprehensive Annual Financial Report (CAFR). The CAFR will be submitted to the Government Finance Officers Association (GFOA) for the Excellence in Financial Reporting award by the December 31st deadline.
- Budget Award Submittals - Staff has submitted the FY2015 Operating and Capital Budgets to GFOA and CSMFO for the budget award programs. The responses to the submittals are expected to be delivered in early 2016.
- August Water Use Drops 5% in District - In response to a Level 2 Supply Alert declaration imposing mandatory water restrictions and an extensive regional promotional campaign to conserve water, the District's water use was reduced by 5% in August 2014 when compared to August 2013. Even though temperatures were warmer than average in August 2014, District customers have responded positively to the call to conserve water. In the county, the CWA reported a year-over-year reduction in potable water use of 6% in August based on data submitted by the 24 member agencies.
- Turf Removal Rebates - The MWD and CWA reported that their respective turf removal rebate programs have generated large increases in applications this summer. Since the start of the fiscal year, the MWD has recorded over \$50 million worth of turf removal rebate applications. The CWA has reported that their number of applications has doubled this summer compared to previous summers.
- Outreach Events - The Drought Tolerant Plant Fair will be held at the Eastlake Parkway Home Depot on Saturday, October 11, 2014.

- Financial Reporting:

- For the twelve months ended August 31, 2014, there are total revenues of \$17,358,382 and total expenses of \$16,924,957. The revenues exceeded expenses by \$433,425.
- The market value shown in the Portfolio Summary and in the Investment Portfolio Details as of August 31, 2014 total \$81,106,417.75 with an average yield to maturity of 0.60%. The total earnings year-to-date are \$84,896.63.

ENGINEERING AND WATER OPERATIONS:

Engineering:

- **SR-11 Potable Water Utility Relocations:** This project consists of two (2) groups of potable water relocations to accommodate the construction of the future SR-11 right-of-way and connector ramps. The first group includes relocation of existing pipelines in Sanyo Avenue and utility easements and is currently in the construction phase. The contractor, Coffman Specialties Inc., has completed work in Sanyo Avenue to isolate and remove a portion of the existing 12-inch main. The first group is on schedule and within budget and is anticipated to complete by June 2015. Construction contract award for the second group of relocations, including the relocation of an existing 6-inch potable water blow off, will be presented at the January 2015 Board Meeting. The second group is on schedule and within budget. (P2453)
- **870-1 Reservoir Access Road Paving:** This project consists of paving the existing perimeter dirt road around the 870-1 Reservoir. The project was advertised on July 18, 2014, and bids were opened on August 19, 2014. This item will be presented at the October 2014 Board Meeting to award a construction contract. The low bidder was RAP Engineering Inc. for \$207,362.02. The project is on schedule and within budget. (P2515)
- **944-1, 944-2, & 458-2 Reservoir Interior/Exterior Coatings & Upgrades:** This project consists of removing and replacing the interior and exterior coatings of the 944-1 0.3 MG Reservoir, the 944-2 3.0 MG Reservoir, and the 458-2 1.8 MG Reservoir along with providing structural upgrades to ensure the tanks comply with both State and Federal OSHA standards as well as American Water Works Association and County Health Department standards. The project was advertised on July 23, 2014, and bids were opened on August 20, 2014. The low bidder was Olympus & Associates for \$1,206,008. This item will be presented at the October 2014 Board Meeting to award a

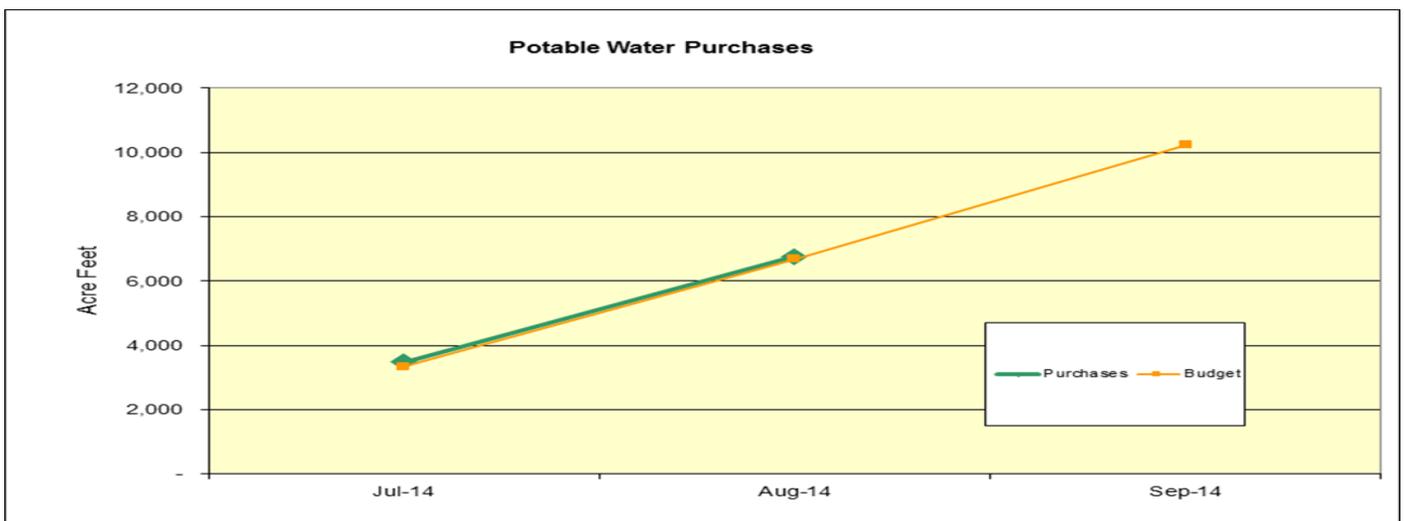
construction contract. The project is on schedule and within budget. (P2531, P2532, P2535)

- **Calavo Basin Sewer System Rehabilitation:** This project consists of removing and replacing approximately 1,200 linear feet of 8-inch PVC sewer pipeline and construction of 220 feet of new 8-inch PVC sewer pipeline in the residential streets of the Calavo Gardens area near Avocado Boulevard. This project was advertised on July 31, 2014. A Pre-Bid meeting was held on August 21, 2014. Bids were opened on September 11, 2014. The low bidder was Arrieta Construction for \$529,490. This item will be presented at the November 2014 Board Meeting to award a construction contract. The project is on schedule and within budget. (S2033)
- **Rosarito Desal:** Staff, together with the District's consultants and representatives from NSC Agua, held a telephone conference call on August 6, 2014 to discuss the project and coordinate on complying with the California Water Resources Control Board Drinking Water Program regulatory requirements. On August 27, 2014, staff met with the public outreach teams from both NSC Agua and the District to coordinate the message being presented to business organizations, government and opinion leaders. On September 2, 2014, NSC Agua submitted the environmental documentation to SEMARNAT for the conveyance pipeline from El Florido to the U.S./Mexico border. (P2451)
- **870-2 Pump Station Replacement:** This project consists of a new pump station to replace the existing Low Head 571-1 and High Head 870-1 Pump Stations. The project is currently transitioning from the preliminary design phase to the 30% design level. A value engineering workshop was held with the design consultant (Carollo), the Value Engineering and Construction Management Consultant (RBF), and District staff on August 25, 2014. The project is on schedule and within budget. (P2083)
- **Water Facilities Master Plan Update:** This project will update the District's existing Water Resources Master Plan that was previously updated in October 2008 and revised in May 2013. The consultant (Atkins) obtained and reviewed SANDAG and Series 13 population data and dissected six years of recent District sales data to establish baselines for each District pressure zone and service area. The project is on schedule and within budget. (P1210)
- For the month of August 2014, the District sold 11 meters (15 EDUs) generating \$142,316 in revenue. Projection for this period was 12.8 meters (15.3 EDUs) with budgeted revenue of

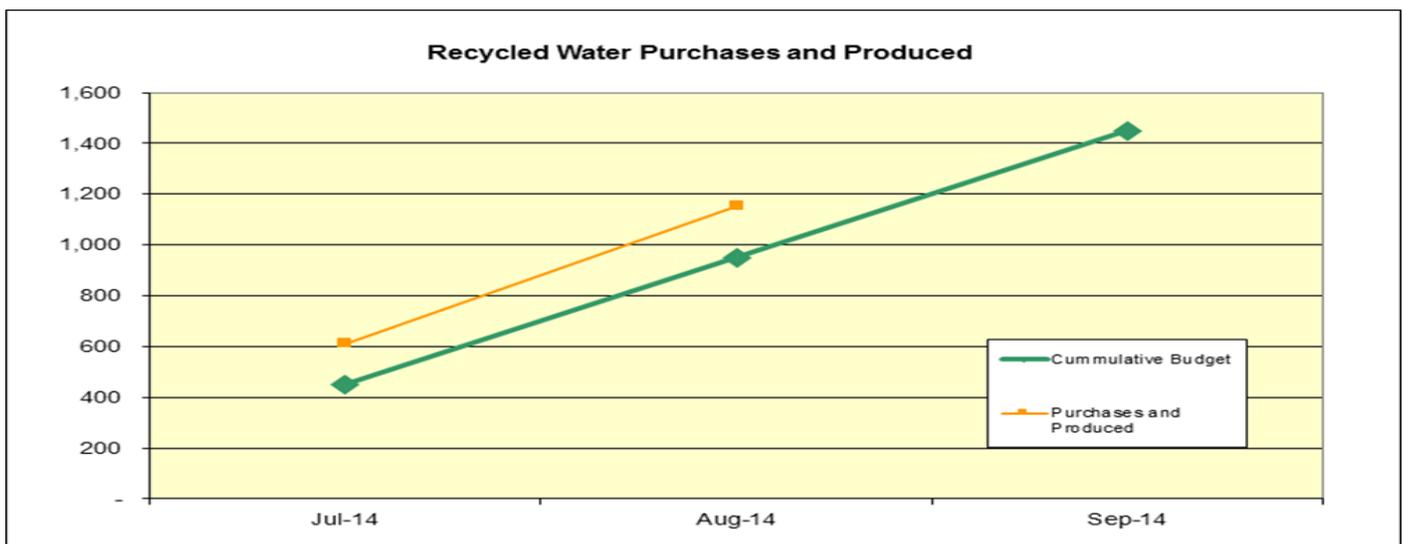
\$140,758. Total revenue for Fiscal Year 2015 is \$407,937 against the annual budget of \$1,689,093.

Water Operations:

- Total number of potable water meters is 49,291.
- The August potable water purchases were 3,276.4 acre-feet which is 0.3% below the budget of 3,287.6 acre-feet. The cumulative purchases through August is 6,768.3 acre-feet which is 5.7% above the cumulative budget of 6,402.2 acre-feet. The August 2013 water purchase was 3,456 acre-feet. Water use in August 2014 declined by 5% compared to August 2013.



- The August recycled water purchases and production was 541.6 acre-feet which is 8.6% above the budget of 498.5 acre-feet. The cumulative production and purchases through August is 1,153.0 acre-feet which is 21.3 % above the cumulative budget of 950.7 acre-feet.



- Recycled water consumption for the month of August is as follows:
 - Total consumption was 535 acre-feet or 174,260,812 gallons and the average daily consumption was 5,621,317 gallons per day.
 - Total recycled water consumption as of August for FY 2015 is 1076.1 acre-feet.
 - Total number of recycled water meters is 707.

- Wastewater flows for the month of August were as follows:
 - Total basin flow, gallons per day: 1,593,759.
 - Spring Valley Sanitation District Flow to Metro, gallons per day: 527,693.
 - Total Otay flow, gallons per day: 1,066,066.
 - Flow Processed at the Ralph W. Chapman Water Recycling Facility, gallons per day: 1,064,856.
 - Flow to Metro from Otay Water District, not including solids, was 1,210 gallons per day.

- By the end of August there were 6,089 wastewater EDUs.

**OTAY WATER DISTRICT
COMPARATIVE BUDGET SUMMARY
FOR TWO MONTH ENDED AUGUST 31, 2014**

	Annual Budget	Actual	Budget	YTD Variance	Var %
REVENUES:					
Potable Water Sales	\$ 45,669,500	\$ 9,579,458	\$ 9,433,000	\$ 146,458	1.6%
Recycled Water Sales	8,826,600	2,223,240	2,097,700	125,540	6.0%
Potable Energy Charges	2,145,600	459,085	420,400	38,685	9.2%
Potable System Charges	12,337,500	1,876,244	1,873,000	3,244	0.2%
Potable MWD & CWA Fixed Charges	10,936,200	1,854,816	1,853,500	1,316	0.1%
Potable Penalties	870,300	183,553	177,300	6,253	3.5%
Total Water Sales	<u>80,785,700</u>	<u>16,176,396</u>	<u>15,854,900</u>	<u>321,496</u>	<u>2.0%</u>
Sewer Charges	3,007,700	463,528	466,100	(2,572)	(0.6%)
Meter Fees	51,500	10,440	8,600	1,840	21.4%
Capacity Fee Revenues	1,150,600	188,000	191,800	(3,800)	(2.0%)
Betterment Fees for Maintenance	301,800	48,000	50,300	(2,300)	(4.6%)
Non-Operating Revenues	1,947,800	304,892	332,500	(27,608)	(8.3%)
Tax Revenues	3,763,700	63,825	37,800	26,025	68.8%
Interest	77,400	11,000	12,900	(1,900)	(14.7%)
Transfer from Potable General Fund	553,800	92,300	92,300	-	0.0%
Total Revenues	<u>\$ 91,640,000</u>	<u>\$ 17,358,382</u>	<u>\$ 17,047,200</u>	<u>\$ 311,182</u>	<u>1.8%</u>
EXPENSES:					
Potable Water Purchases	\$ 34,521,500	\$ 7,464,500	\$ 7,064,400	\$ (400,100)	(5.7%)
Recycled Water Purchases	1,601,500	440,402	415,500	(24,902)	(6.0%)
CWA-Infrastructure Access Charge	1,901,400	312,092	312,200	108	0.0%
CWA-Customer Service Charge	1,792,200	297,316	297,400	84	0.0%
CWA-Emergency Storage Charge	4,741,200	780,352	780,400	48	0.0%
MWD-Capacity Res Charge	701,400	99,665	99,600	(65)	(0.1%)
MWD-Readiness to Serve Charge	1,800,000	302,890	302,000	(890)	(0.3%)
Subtotal Water Purchases	<u>47,059,200</u>	<u>9,697,218</u>	<u>9,271,500</u>	<u>(425,717)</u>	<u>(4.6%)</u>
Power Charges	2,838,400	646,270	653,200	6,930	1.1%
Payroll & Related Costs	19,747,600	3,260,960	3,371,100	110,140	3.3%
Material & Maintenance	3,619,800	590,261	615,917	25,657	4.2%
Administrative Expenses	5,009,200	534,048	606,990	72,942	12.0%
Legal Fees	410,000	36,800	68,333	31,533	46.1%
Expansion Reserve	2,538,900	423,200	423,200	-	0.0%
Betterment Reserve	3,530,000	588,300	588,300	-	0.0%
Replacement Reserve	3,270,200	545,000	545,000	-	0.0%
New Supply Fee	705,000	117,500	117,500	-	0.0%
Transfer to Sewer General Fund	553,800	92,300	92,300	-	0.0%
OPEB Trust	647,100	107,900	107,900	-	0.0%
Potable General Fund	1,583,800	264,000	264,000	-	0.0%
Sewer Replacement	127,000	21,200	21,200	-	0.0%
Total Expenses	<u>\$ 91,640,000</u>	<u>\$ 16,924,957</u>	<u>\$ 16,746,442</u>	<u>\$ (178,514)</u>	<u>(1.1%)</u>
EXCESS REVENUES(EXPENSE)	<u>\$ -</u>	<u>\$ 433,425</u>	<u>\$ 300,758</u>	<u>\$ 132,667</u>	

OTAY
Portfolio Management
Portfolio Summary
August 31, 2014

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
Federal Agency Issues- Callable	53,735,000.00	53,728,712.35	53,737,177.03	67.88	1,017	816	0.737	0.747
Federal Agency Issues - Coupon	2,000,000.00	2,001,300.00	2,002,314.45	2.53	878	725	0.558	0.566
Certificates of Deposit - Bank	81,784.76	81,784.76	81,784.76	0.10	730	508	0.030	0.030
Local Agency Investment Fund (LAIF)	13,072,020.57	13,075,925.84	13,072,020.57	16.51	1	1	0.256	0.260
San Diego County Pool	10,270,913.59	10,181,000.00	10,270,913.59	12.97	1	1	0.452	0.458
Investments	79,159,718.92	79,068,722.95	79,164,210.40	100.00%	714	573	0.615	0.624
Cash								
Passbook/Checking (not included in yield calculations)	2,037,694.80	2,037,694.80	2,037,694.80		1	1	0.235	0.239
Total Cash and Investments	81,197,413.72	81,106,417.75	81,201,905.20		714	573	0.615	0.624

Total Earnings	August 31 Month Ending	Fiscal Year To Date
Current Year	42,503.75	84,896.63
Average Daily Balance	83,310,656.34	83,516,322.46
Effective Rate of Return	0.60%	0.60%

I hereby certify that the investments contained in this report are made in accordance with the District Investment Policy Number 27 adopted by the Board of Directors on May 7, 2014. The market value information provided by Interactive Data Corporation. The investments provide sufficient liquidity to meet the cash flow requirements of the District for the next six months of expenditures.



 Joseph Beachem, Chief Financial Officer

9-17-14

**OTAY WATER DISTRICT
INVESTMENT PORTFOLIO REVIEW
August 31, 2014**

INVESTMENT OVERVIEW & MARKET STATUS:

The federal funds rate has remained constant now for over 5 years. On December 16, 2008, at the Federal Reserve Board's regular scheduled meeting, the federal funds rate was lowered from 1.00% to "a target range of between Zero and 0.25%" in response to the nation's ongoing financial crisis, as well as banking industry pressure to ease credit and stimulate the economy. This marked the ninth reduction in a row since September 18, 2007, when the rate was 5.25%. There have been no further changes made to the federal funds rate at the Federal Reserve Board's subsequent regular scheduled meetings, the most recent of which was held on September 17, 2014. They went on to say: *"In determining how long to maintain the current 0 to 1/4 percent target range for the federal funds rate, the Committee will assess progress--both realized and expected--toward its objectives of maximum employment and 2 percent inflation. This assessment will take into account a wide range of information, including measures of labor market conditions, indicators of inflation pressures and inflation expectations, and readings on financial developments. The Committee continues to anticipate, based on its assessment of these factors, that it likely will be appropriate to maintain the current target range for the federal funds rate for a considerable time after the asset purchase program ends, especially if projected inflation continues to run below the Committee's 2 percent longer-run goal, and provided that longer-term inflation expectations remain well anchored."*

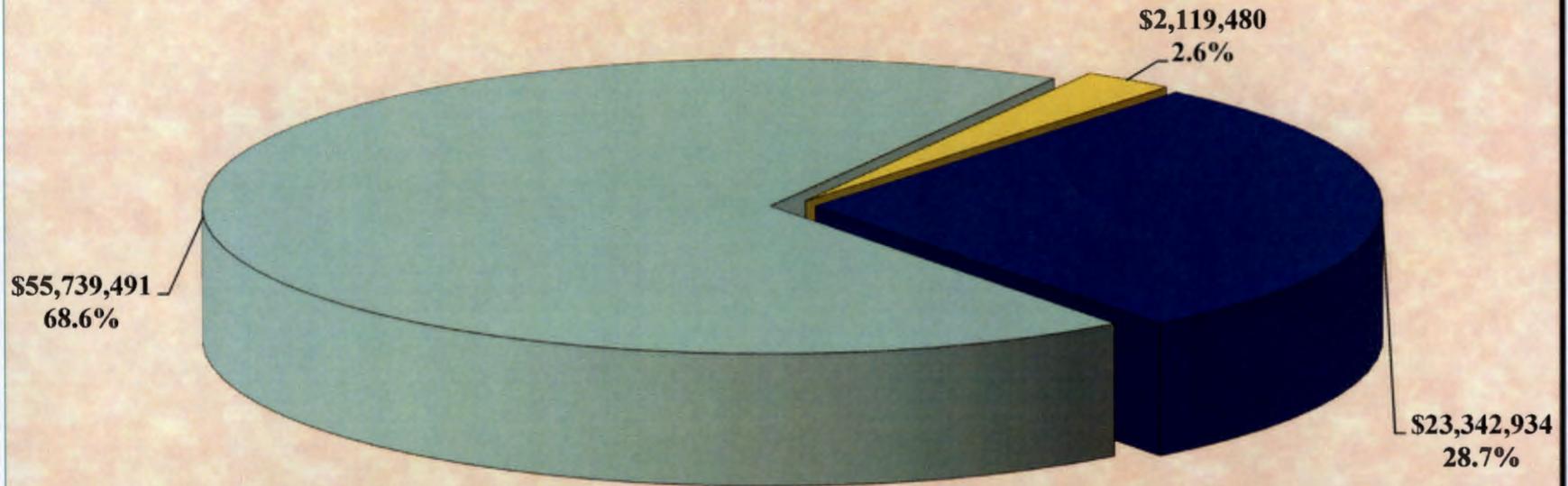
Despite the large drop in available interest rates, the District's overall effective rate of return at August 31, 2014 was 0.60%, which was one basis point above the previous month. At the same time the LAIF return on deposits has improved over the previous month, reaching an average effective yield of 0.26% for the month of August 2014. Based on our success at maintaining a competitive rate of return on our portfolio during this extended period of interest rate declines, no changes in investment strategy regarding returns on investment are being considered at this time. This desired portfolio mix is important in mitigating any liquidity risk from unforeseen changes in LAIF or County Pool policy.

In accordance with the District's Investment Policy, all District funds continue to be managed based on the objectives, in priority order, of safety, liquidity, and return on investment.

PORTFOLIO COMPLIANCE: August 31, 2014

	<u>Investment</u>	<u>State Limit</u>	<u>Otay Limit</u>	<u>Otay Actual</u>
8.01:	Treasury Securities	100%	100%	0
8.02:	Local Agency Investment Fund (Operations)	\$50 Million	\$50 Million	\$13.07 Million
8.02:	Local Agency Investment Fund (Bonds)	100%	100%	0
8.03:	Federal Agency Issues	100%	100%	68.64%
8.04:	Certificates of Deposit	30%	15%	0.10%
8.05:	Short-Term Commercial Notes	25%	10%	0
8.06:	Medium-Term Commercial Debt	30%	10%	0
8.07:	Money Market Mutual Funds	20%	10%	0
8.08:	San Diego County Pool	100%	100%	12.65%
12.0:	Maximum Single Financial Institution	100%	50%	2.51%

Otay Water District Investment Portfolio: 08/31/2014



Total Cash and Investments: \$81,201,905

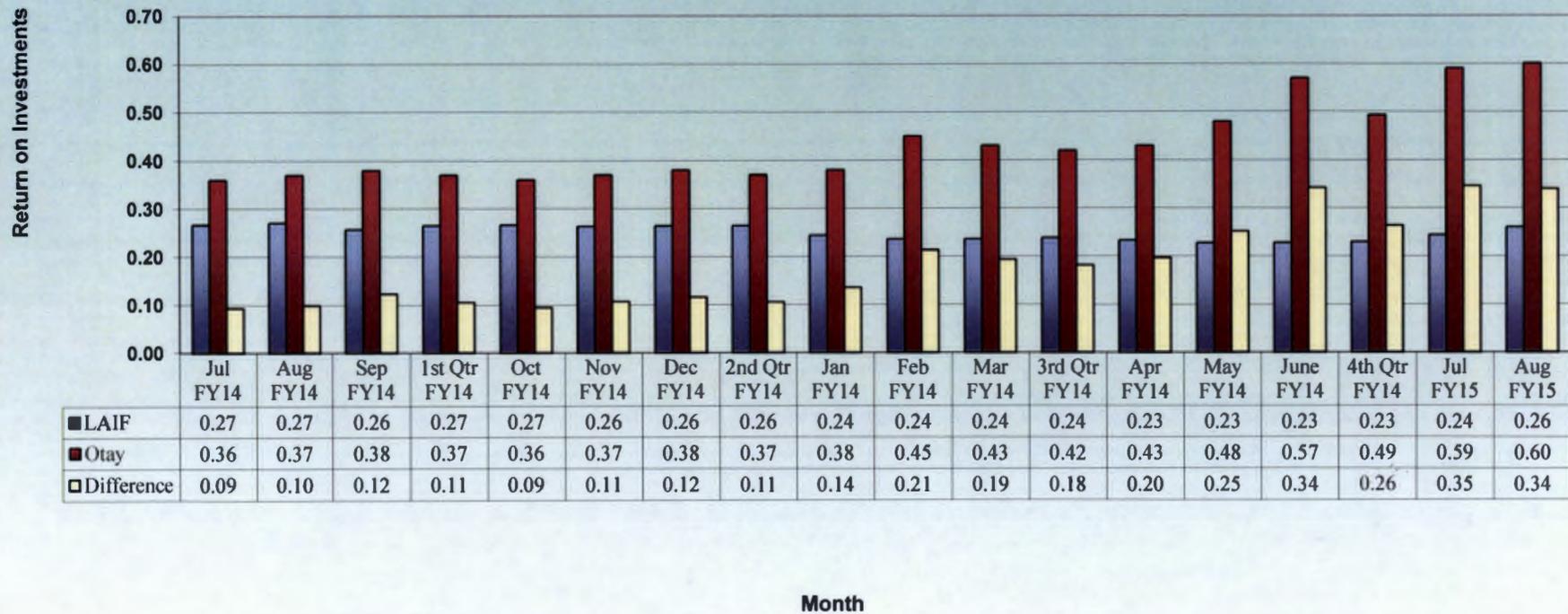
■ Banks (Passbook/Checking/CD)

■ Pools (LAIF & County)

■ Agencies & Corporate Notes

Performance Measure FY-15 Return on Investment

Target: Meet or Exceed 100% of LAIF



OTAY
Portfolio Management
Portfolio Details - Investments
August 31, 2014

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 360	Days to Maturity	Maturity Date
Federal Agency Issues- Callable												
3133EC6F6	2258	Federal Farm Credit Bank		12/05/2012	3,000,000.00	3,004,890.00	3,000,000.00	0.350	AA	0.345	273	06/01/2015
3133EC7H1	2260	Federal Farm Credit Bank		12/17/2012	3,000,000.00	3,005,490.00	3,000,000.00	0.340		0.335	350	08/17/2015
313382YY3	2268	Federal Home Loan Bank		05/22/2013	2,000,000.00	1,996,940.00	2,000,000.00	0.350	AA	0.345	539	02/22/2016
3134G4PX0	2277	Federal Home Loan Mortgage		12/27/2013	2,000,000.00	1,995,740.00	2,000,000.00	0.500		0.493	665	06/27/2016
3133EDKF8	2291	Federal Farm Credit Bank		04/29/2014	2,000,000.00	1,999,100.00	2,000,000.00	0.550		0.542	697	07/29/2016
3135GOXR9	2289	Fannie Mae		06/06/2013	2,000,000.00	1,998,640.00	2,000,000.00	0.550	AA	0.542	736	09/06/2016
3134G4WJ3	2284	Federal Home Loan Mortgage		03/19/2014	2,000,000.00	2,000,520.00	2,000,000.00	0.625		0.616	749	09/19/2016
3130A2HW9	2303	Federal Home Loan Bank		07/07/2014	2,000,000.00	1,998,820.00	2,000,000.00	0.660		0.651	767	10/07/2016
3130A0VG2	2281	Federal Home Loan Bank		02/25/2014	2,000,000.00	2,002,280.00	2,000,000.00	0.700		0.690	816	11/25/2016
3135G0YW7	2276	Federal National Mortgage Assoc		12/04/2013	2,000,000.00	2,002,340.00	2,002,177.03	0.750		0.685	816	11/25/2016
3134G54N2	2293	Federal Home Loan Mortgage		05/28/2014	2,000,000.00	2,002,460.00	2,000,000.00	0.750		0.740	819	11/28/2016
3134G55T8	2295	Federal Home Loan Mortgage		06/12/2014	2,000,000.00	1,999,720.00	2,000,000.00	0.700	AA	0.690	833	12/12/2016
3130A25S1	2299	Federal Home Loan Bank		06/19/2014	2,000,000.00	1,997,860.00	2,000,000.00	0.700		0.690	840	12/19/2016
3136G1XZ7	2274	Federal National Mortgage Assoc		12/19/2013	2,000,000.00	1,995,080.00	2,000,000.00	0.870		0.661	840	12/19/2016
3134G5A47	2301	Federal Home Loan Mortgage		06/30/2014	2,000,000.00	1,998,160.00	2,000,000.00	0.850		0.641	851	12/30/2016
3134G55X9	2298	Federal Home Loan Mortgage		06/10/2014	2,000,000.00	1,998,300.00	2,000,000.00	0.810		0.799	921	03/10/2017
3134G4WH7	2285	Federal Home Loan Mortgage		03/20/2014	2,000,000.00	1,998,200.00	2,000,000.00	0.900		0.888	931	03/20/2017
3130A1Q84	2292	Federal Home Loan Bank		05/08/2014	2,000,000.00	1,999,680.00	2,000,000.00	1.010		0.996	980	05/08/2017
3130A1RB6	2289	Federal Home Loan Bank		05/15/2014	1,030,000.00	1,031,040.30	1,030,000.00	1.020		1.006	987	05/15/2017
3130A1RB6	2290	Federal Home Loan Bank		05/15/2014	2,705,000.00	2,707,732.05	2,705,000.00	1.020		1.006	987	05/15/2017
3130A1SE9	2288	Federal Home Loan Bank		05/19/2014	2,000,000.00	1,999,340.00	2,000,000.00	1.000		0.986	991	05/19/2017
3134G56A8	2297	Federal Home Loan Mortgage		06/16/2014	2,000,000.00	2,000,700.00	2,000,000.00	1.000		0.986	1,019	06/16/2017
3134G56N0	2300	Federal Home Loan Mortgage		06/26/2014	2,000,000.00	1,999,260.00	2,000,000.00	1.000		0.986	1,029	06/26/2017
3136G23G0	2304	Federal National Mortgage Assoc		08/15/2014	2,000,000.00	2,000,220.00	2,000,000.00	1.050		1.036	1,079	08/15/2017
3130A1ZX9	2296	Federal Home Loan Bank		05/22/2014	2,000,000.00	1,995,960.00	2,000,000.00	1.050		1.036	1,086	08/22/2017
3134G5BL8	2302	Federal Home Loan Mortgage		07/17/2014	2,000,000.00	2,000,240.00	2,000,000.00	1.220		1.203	1,142	10/17/2017
Subtotal and Average			54,446,892.45		53,735,000.00	53,728,712.35	53,737,177.03			0.737	816	
Federal Agency Issues - Coupon												
3135G0YE7	2286	Federal National Mortgage Assoc		04/01/2014	2,000,000.00	2,001,300.00	2,002,314.45	0.625		0.558	725	08/26/2016
Subtotal and Average			2,002,359.87		2,000,000.00	2,001,300.00	2,002,314.45			0.558	725	
Certificates of Deposit - Bank												
2050003183-6	2283	California Bank & Trust		01/22/2014	81,784.76	81,784.76	81,784.76	0.030		0.030	508	01/22/2016
Subtotal and Average			81,784.76		81,784.76	81,784.76	81,784.76			0.030	508	

OTAY
Portfolio Management
Portfolio Details - Investments
August 31, 2014

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 360	Days to Maturity	Maturity Date
Local Agency Investment Fund (LAIF)												
LAIF	9001	STATE OF CALIFORNIA			13,072,020.57	13,075,925.84	13,072,020.57	0.260		0.256	1	
LAIF BABS 2010	9012	STATE OF CALIFORNIA		07/01/2014	0.00	0.00	0.00	0.228		0.225	1	
Subtotal and Average			11,001,052.83		13,072,020.57	13,075,925.84	13,072,020.57			0.256	1	
San Diego County Pool												
SD COUNTY POOL	9007	San Diego County			10,270,913.59	10,181,000.00	10,270,913.59	0.458		0.452	1	
Subtotal and Average			13,496,720.04		10,270,913.59	10,181,000.00	10,270,913.59			0.452	1	
Total and Average			83,310,656.34		79,159,718.92	79,068,722.95	79,164,210.40			0.615	573	

OTAY
Portfolio Management
Portfolio Details - Cash
August 31, 2014

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 360	Days to Maturity
Union Bank											
UNION MONEY	9002	STATE OF CALIFORNIA			10,005.64	10,005.64	10,005.64	0.010		0.010	1
PETTY CASH	9003	STATE OF CALIFORNIA			2,950.00	2,950.00	2,950.00			0.000	1
UNION OPERATING	9004	STATE OF CALIFORNIA			1,944,939.77	1,944,939.77	1,944,939.77	0.250		0.247	1
PAYROLL	9005	STATE OF CALIFORNIA		07/01/2014	27,891.35	27,891.35	27,891.35			0.000	1
RESERVE-10 COIPS	9010	STATE OF CALIFORNIA			1,687.43	1,687.43	1,687.43	0.010		0.010	1
RESERVE-10 BABS	9011	STATE OF CALIFORNIA			5,042.30	5,042.30	5,042.30	0.010		0.010	1
UBNA-2010 BOND	9013	STATE OF CALIFORNIA		07/01/2014	51.89	51.89	51.89			0.000	1
UBNA-FLEX ACCT	9014	STATE OF CALIFORNIA		07/01/2014	45,126.42	45,126.42	45,126.42			0.000	1
		Average Balance	0.00								1
Total Cash and Investments					81,197,413.72	81,106,417.75	81,201,905.20			0.615	573

OTAY
Interest Earnings
Sorted by Security Type - Fund
August 1, 2014 - August 31, 2014
Period Yield on Beginning Book Value

CUSIP	Investment #	Fund	Issuer	Ending Par Value	Beginning Book Value	Ending Book Value	Maturity Date	Current Rate	Yield This Period	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Security Type: Federal Agency Issues- Callable												
3134G4WH7	2285	99	FHLMC	2,000,000.00	2,000,000.00	2,000,000.00	03/20/2017	0.900	0.075	1,500.00	0.00	1,500.00
3134G54N2	2293	99	FHLMC	2,000,000.00	2,000,000.00	2,000,000.00	11/28/2016	0.750	0.063	1,250.00	0.00	1,250.00
3134G4WJ3	2284	99	FHLMC	2,000,000.00	2,000,000.00	2,000,000.00	09/19/2016	0.625	0.052	1,041.67	0.00	1,041.67
3134G55T8	2295	99	FHLMC	2,000,000.00	2,000,000.00	2,000,000.00	12/12/2016	0.700	0.058	1,166.66	0.00	1,166.66
3134G56A8	2297	99	FHLMC	2,000,000.00	2,000,000.00	2,000,000.00	06/16/2017	1.000	0.083	1,666.67	0.00	1,666.67
3134G5BL8	2302	99	FHLMC	2,000,000.00	2,000,000.00	2,000,000.00	10/17/2017	1.220	0.102	2,033.33	0.00	2,033.33
3134G56N0	2300	99	FHLMC	2,000,000.00	2,000,000.00	2,000,000.00	06/26/2017	1.000	0.083	1,666.67	0.00	1,666.67
3134G5A47	2301	99	FHLMC	2,000,000.00	2,000,000.00	2,000,000.00	12/30/2016	0.650	0.054	1,083.34	0.00	1,083.34
3134G55X9	2298	99	FHLMC	2,000,000.00	2,000,000.00	2,000,000.00	03/10/2017	0.810	0.068	1,350.00	0.00	1,350.00
3134G4PX0	2277	99	FHLMC	2,000,000.00	2,000,000.00	2,000,000.00	06/27/2016	0.500	0.042	833.34	0.00	833.34
3136G1XZ7	2274	99	FNMA	2,000,000.00	2,000,000.00	2,000,000.00	12/19/2016	0.670	0.056	1,118.67	0.00	1,118.67
3135G0YW7	2276	99	FNMA	2,000,000.00	2,002,258.26	2,002,177.03	11/25/2016	0.750	0.058	1,250.00	-81.23	1,168.77
3136G23G0	2304	99	FNMA	2,000,000.00	0.00	2,000,000.00	08/15/2017	1.050	0.085	933.33	0.00	933.33
3130A1RB6	2290	99	FHLB	2,705,000.00	2,705,000.00	2,705,000.00	05/15/2017	1.020	0.085	2,299.25	0.00	2,299.25
3130A1RB6	2289	99	FHLB	1,030,000.00	1,030,000.00	1,030,000.00	05/15/2017	1.020	0.085	875.50	0.00	875.50
3130A2HW9	2303	99	FHLB	2,000,000.00	2,000,000.00	2,000,000.00	10/07/2016	0.660	0.055	1,100.00	0.00	1,100.00
3130A1XA1	2294	99	FHLB	0.00	2,000,000.00	0.00	08/26/2016	0.650	0.056	902.78	0.00	902.78
3130A1Q84	2292	99	FHLB	2,000,000.00	2,000,000.00	2,000,000.00	05/08/2017	1.010	0.084	1,683.34	0.00	1,683.34
3130A25S1	2299	99	FHLB	2,000,000.00	2,000,000.00	2,000,000.00	12/19/2016	0.700	0.058	1,166.67	0.00	1,166.67
3130A1ZX9	2296	99	FHLB	2,000,000.00	2,000,000.00	2,000,000.00	08/22/2017	1.050	0.088	1,750.00	0.00	1,750.00
3130A1SE9	2288	99	FHLB	2,000,000.00	2,000,000.00	2,000,000.00	05/19/2017	1.000	0.083	1,666.67	0.00	1,666.67
313382YY3	2268	99	FHLB	2,000,000.00	2,000,000.00	2,000,000.00	02/22/2016	0.350	0.029	583.33	0.00	583.33
3130A0VG2	2281	99	FHLB	2,000,000.00	2,000,000.00	2,000,000.00	11/25/2016	0.700	0.058	1,166.66	0.00	1,166.66
3133EC7H1	2260	99	FFCB	3,000,000.00	3,000,000.00	3,000,000.00	08/17/2015	0.340	0.028	850.00	0.00	850.00
3133EC6F6	2258	99	FFCB	3,000,000.00	3,000,000.00	3,000,000.00	06/01/2015	0.350	0.029	875.00	0.00	875.00
3133EDKF8	2291	99	FFCB	2,000,000.00	2,000,000.00	2,000,000.00	07/29/2016	0.550	0.046	916.67	0.00	916.67
3135GOXR9	2269	99	FANM	2,000,000.00	2,000,000.00	2,000,000.00	09/06/2016	0.550	0.046	916.66	0.00	916.66
Subtotal				53,735,000.00	53,737,258.26	53,737,177.03			0.062	33,644.21	-81.23	33,562.98

OTAY
Interest Earnings
August 1, 2014 - August 31, 2014

CUSIP	Investment #	Fund	Issuer	Ending Par Value	Beginning Book Value	Ending Book Value	Maturity Date	Current Rate	Yield This Period	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Security Type: Federal Agency Issues - Coupon												
3135G0YE7	2286	99	FNMA	2,000,000.00	2,002,411.56	2,002,314.45	08/26/2016	0.625	0.047	1,041.66	-97.11	944.55
			Subtotal	2,000,000.00	2,002,411.56	2,002,314.45			0.047	1,041.66	-97.11	944.55
Security Type: Certificates of Deposit - Bank												
2050003183-6	2283	99	CB&T	81,784.76	81,784.76	81,784.76	01/22/2016	0.030	0.003	2.11	0.00	2.11
			Subtotal	81,784.76	81,784.76	81,784.76			0.003	2.11	0.00	2.11
Security Type: Union Bank												
RESERVE-10 COPS	9010	99	CA	1,687.43	31,968.96	1,687.43		0.010	0.001	0.21	0.00	0.21
UNION OPERATING	9004	99	CA	1,944,939.77	1,443,972.46	1,944,939.77		0.250	0.021	308.44	0.00	308.44
UNION MONEY	9002	99	CA	10,005.64	10,003.40	10,005.64		0.010	0.056	5.59	0.00	5.59
RESERVE-10 BABS	9011	99	CA	5,042.30	84,618.98	5,042.30		0.010	0.001	0.56	0.00	0.56
			Subtotal	1,961,675.14	1,570,563.80	1,961,675.14			0.020	314.80	0.00	314.80
Security Type: Local Agency Investment Fund (LAIF)												
LAIF	9001	99	CA	13,072,020.57	9,972,020.57	13,072,020.57		0.260	0.024	2,429.28	0.00	2,429.28
			Subtotal	13,072,020.57	9,972,020.57	13,072,020.57			0.024	2,429.28	0.00	2,429.28
Security Type: San Diego County Pool												
SD COUNTY POOL	9007	99	SDC	10,270,913.59	15,270,913.59	10,270,913.59		0.458	0.034	5,250.03	0.00	5,250.03
			Subtotal	10,270,913.59	15,270,913.59	10,270,913.59			0.034	5,250.03	0.00	5,250.03
			Total	81,121,394.06	82,634,952.54	81,125,885.54			0.051	42,682.09	-178.34	42,503.75

**OTAY
Activity Report
Sorted By Issuer
August 1, 2014 - August 31, 2014**

CUSIP	Investment #	Issuer	Percent of Portfolio	Par Value Beginning Balance	Current Rate	Transaction Date	Purchases or Deposits	Par Value Redemptions or Withdrawals	Ending Balance
Issuer: STATE OF CALIFORNIA									
Union Bank									
UNION MONEY	9002	STATE OF CALIFORNIA			0.010		6,557,059.83	6,557,057.59	
UNION OPERATING	9004	STATE OF CALIFORNIA			0.250		639,361.04	138,393.73	
RESERVE-10 COPS	9010	STATE OF CALIFORNIA			0.010		0.31	30,281.84	
RESERVE-10 BABS	9011	STATE OF CALIFORNIA			0.010		0.62	79,577.30	
UBNA-FLEX ACCT	9014	STATE OF CALIFORNIA					0.00	7,547.37	
Subtotal and Balance				1,654,130.83			7,196,421.80	6,812,857.83	2,037,694.80
Local Agency Investment Fund (LAIF)									
LAIF	9001	STATE OF CALIFORNIA			0.260		7,700,000.00	4,600,000.00	
Subtotal and Balance				9,972,020.57			7,700,000.00	4,600,000.00	13,072,020.57
Issuer Subtotal				18.609%	11,626,151.40		14,896,421.80	11,412,857.83	15,109,715.37
Issuer: California Bank & Trust									
Certificates of Deposit - Bank									
Subtotal and Balance				81,784.78					81,784.76
Issuer Subtotal				0.101%	81,784.76		0.00	0.00	81,784.76
Issuer: Fannie Mae									
Federal Agency Issues- Callable									
Subtotal and Balance				2,000,000.00					2,000,000.00
Issuer Subtotal				2.463%	2,000,000.00		0.00	0.00	2,000,000.00
Issuer: Federal Farm Credit Bank									
Federal Agency Issues- Callable									
Subtotal and Balance				8,000,000.00					8,000,000.00

OTAY
Activity Report
August 1, 2014 - August 31, 2014

CUSIP	Investment #	Issuer	Percent of Portfolio	Par Value Beginning Balance	Current Rate	Transaction Date	Purchases or Deposits	Par Value Redemptions or Withdrawals	Ending Balance
Issuer Subtotal			9.853%	8,000,000.00			0.00	0.00	8,000,000.00
Issuer: Federal Home Loan Bank									
Federal Agency Issues- Callable									
3130A1XA1	2294	Federal Home Loan Bank			0.650	08/26/2014	0.00	2,000,000.00	
Subtotal and Balance				19,735,000.00			0.00	2,000,000.00	17,735,000.00
Issuer Subtotal			21.842%	19,735,000.00			0.00	2,000,000.00	17,735,000.00
Issuer: Federal Home Loan Mortgage									
Federal Agency Issues- Callable									
Subtotal and Balance				20,000,000.00					20,000,000.00
Issuer Subtotal			24.631%	20,000,000.00			0.00	0.00	20,000,000.00
Issuer: Federal National Mortgage Assoc									
Federal Agency Issues- Callable									
3136G23G0	2304	Federal National Mortgage Assoc			1.050	08/15/2014	2,000,000.00	0.00	
Subtotal and Balance				4,000,000.00			2,000,000.00	0.00	6,000,000.00
Federal Agency Issues - Coupon									
Subtotal and Balance				2,000,000.00					2,000,000.00
Issuer Subtotal			9.853%	6,000,000.00			2,000,000.00	0.00	8,000,000.00
Issuer: San Diego County									
San Diego County Pool									
SD COUNTY POOL	9007	San Diego County			0.458		0.00	5,000,000.00	
Subtotal and Balance				15,270,913.59			0.00	5,000,000.00	10,270,913.59
Issuer Subtotal			12.649%	15,270,913.59			0.00	5,000,000.00	10,270,913.59
Total			100.000%	82,713,849.75			16,896,421.80	18,412,857.83	81,197,413.72

OTAY
GASB 31 Compliance Detail
Sorted by Fund - Fund
August 1, 2014 - August 31, 2014

CUSIP	Investment #	Fund	Investment Class	Maturity Date	Beginning Invested Value	Purchase of Principal	Addition to Principal	Redemption of Principal	Adjustment in Value		Ending Invested Value
									Amortization Adjustment	Change in Market Value	
Fund: Treasury Fund											
3134G4WH7	2285	99	Fair Value	03/20/2017	1,993,760.00	0.00	0.00	0.00	0.00	4,440.00	1,998,200.00
3134G54N2	2293	99	Fair Value	11/28/2016	1,999,720.00	0.00	0.00	0.00	0.00	2,740.00	2,002,460.00
3134G4WJ3	2284	99	Fair Value	09/19/2016	1,998,580.00	0.00	0.00	0.00	0.00	1,940.00	2,000,520.00
3134G55T8	2295	99	Fair Value	12/12/2016	1,996,320.00	0.00	0.00	0.00	0.00	3,400.00	1,999,720.00
3134G56A8	2297	99	Fair Value	06/16/2017	1,996,220.00	0.00	0.00	0.00	0.00	4,480.00	2,000,700.00
3134G5BL8	2302	99	Fair Value	10/17/2017	1,995,180.00	0.00	0.00	0.00	0.00	5,060.00	2,000,240.00
3134G56N0	2300	99	Fair Value	06/26/2017	1,994,280.00	0.00	0.00	0.00	0.00	4,980.00	1,999,260.00
3134G5A47	2301	99	Fair Value	12/30/2016	1,994,500.00	0.00	0.00	0.00	0.00	3,660.00	1,998,160.00
3134G55X9	2298	99	Fair Value	03/10/2017	1,993,920.00	0.00	0.00	0.00	0.00	4,380.00	1,998,300.00
3134G4PX0	2277	99	Fair Value	06/27/2016	1,998,340.00	0.00	0.00	0.00	0.00	-2,600.00	1,995,740.00
3136G1XZ7	2274	99	Fair Value	12/19/2016	1,990,800.00	0.00	0.00	0.00	0.00	4,280.00	1,995,080.00
3135G0YW7	2276	99	Fair Value	11/25/2018	1,997,340.00	0.00	0.00	0.00	0.00	5,000.00	2,002,340.00
3135G0YE7	2286	99	Fair Value	08/26/2016	1,999,000.00	0.00	0.00	0.00	0.00	2,300.00	2,001,300.00
3136G23G0	2304	99	Fair Value	08/15/2017	0.00	2,000,000.00	0.00	0.00	0.00	220.00	2,000,220.00
3130A1RB6	2290	99	Fair Value	05/15/2017	2,701,699.90	0.00	0.00	0.00	0.00	6,032.15	2,707,732.05
3130A1RB6	2289	99	Fair Value	05/15/2017	1,028,743.40	0.00	0.00	0.00	0.00	2,298.90	1,031,040.30
3130A2HW9	2303	99	Fair Value	10/07/2016	1,995,400.00	0.00	0.00	0.00	0.00	3,420.00	1,998,820.00
3130A1XA1	2294	99	Fair Value	08/26/2016	1,994,600.00	0.00	0.00	2,000,000.00	0.00	5,400.00	0.00
3130A1Q84	2292	99	Fair Value	05/08/2017	1,995,240.00	0.00	0.00	0.00	0.00	4,440.00	1,999,680.00
3130A25S1	2299	99	Fair Value	12/19/2016	1,994,200.00	0.00	0.00	0.00	0.00	3,660.00	1,997,860.00
3130A1ZX9	2296	99	Fair Value	08/22/2017	1,989,860.00	0.00	0.00	0.00	0.00	6,100.00	1,995,960.00
3130A1SE9	2288	99	Fair Value	05/19/2017	1,994,720.00	0.00	0.00	0.00	0.00	4,620.00	1,999,340.00
313382YY3	2268	99	Fair Value	02/22/2016	1,995,240.00	0.00	0.00	0.00	0.00	1,700.00	1,996,940.00
3130A0VG2	2281	99	Fair Value	11/25/2016	1,998,960.00	0.00	0.00	0.00	0.00	3,320.00	2,002,280.00
RESERVE-10 COPS	9010	99	Amortized		31,968.98	0.00	0.31	30,281.84	0.00	0.00	1,687.43
UBNA-2010 BOND	9013	99	Amortized		51.89	0.00	0.00	0.00	0.00	0.00	51.89
PETTY CASH	9003	99	Amortized		2,950.00	0.00	0.00	0.00	0.00	0.00	2,950.00
PAYROLL	9005	99	Amortized		27,891.35	0.00	0.00	0.00	0.00	0.00	27,891.35
LAIF BABS 2010	9012	99	Fair Value		0.00	0.00	0.00	0.00	0.00	0.00	0.00
UNION OPERATING	9004	99	Amortized		1,443,972.46	0.00	639,361.04	138,393.73	0.00	0.00	1,944,939.77
UBNA-FLEX ACCT	9014	99	Amortized		52,673.79	0.00	0.00	7,547.37	0.00	0.00	45,126.42

Portfolio OTAY
AP

OTAY
GASB 31 Compliance Detail
Sorted by Fund - Fund

CUSIP	Investment #	Fund	Investment Class	Maturity Date	Beginning Invested Value	Purchase of Principal	Addition to Principal	Redemption of Principal	Adjustment in Value		Ending Invested Value
									Amortization Adjustment	Change in Market Value	
Fund: Treasury Fund											
LAIF	9001	99	Fair Value		9,974,999.71	0.00	7,700,000.00	4,600,000.00	0.00	826.13	13,075,925.84
UNION MONEY	9002	99	Amortized		10,003.40	0.00	6,557,059.83	6,557,057.59	0.00	0.00	10,005.64
RESERVE-10 BABS	9011	99	Amortized		84,618.98	0.00	0.62	79,577.30	0.00	0.00	5,042.30
3133EC7H1	2260	99	Fair Value	08/17/2015	3,005,130.00	0.00	0.00	0.00	0.00	360.00	3,005,490.00
3133EC6F6	2258	99	Fair Value	06/01/2015	3,005,220.00	0.00	0.00	0.00	0.00	-330.00	3,004,890.00
3133EDKF8	2291	99	Fair Value	07/29/2016	1,996,140.00	0.00	0.00	0.00	0.00	2,960.00	1,999,100.00
2050003183-6	2283	99	Amortized	01/22/2016	81,784.76	0.00	0.00	0.00	0.00	0.00	81,784.76
3135GOXR9	2269	99	Fair Value	09/06/2016	1,995,120.00	0.00	0.00	0.00	0.00	3,520.00	1,998,640.00
SD COUNTY POOL	9007	99	Fair Value		15,192,000.00	0.00	0.00	5,000,000.00	0.00	-11,000.00	10,181,000.00
Subtotal					82,541,148.60	2,000,000.00	14,896,421.80	18,412,857.83	0.00	81,705.18	81,106,417.75
Total					82,541,148.60	2,000,000.00	14,896,421.80	18,412,857.83	0.00	81,705.18	81,106,417.75

OTAY
Duration Report
Sorted by Investment Type - Investment Type
Through 08/31/2014

Security ID	Investment #	Fund	Issuer	Investment Class	Book Value	Par Value	Market Value	Current Rate	YTM 360	Current Yield	Maturity/ Call Date	Modified Duration
3134G5BL8	2302	99	Federal Home Loan Mortgage	Fair	2,000,000.00	2,000,000.00	2,000,240.00	1.220000	1.203	1.216	10/17/2017	3.054
3134G4PX0	2277	99	Federal Home Loan Mortgage	Fair	2,000,000.00	2,000,000.00	1,995,740.00	.5000000	0.493	0.618	06/27/2016	1.808
3134G5A47	2301	99	Federal Home Loan Mortgage	Fair	2,000,000.00	2,000,000.00	1,998,160.00	.6500000	0.641	0.690	12/30/2016	2.306
3134G55T8	2295	99	Federal Home Loan Mortgage	Fair	2,000,000.00	2,000,000.00	1,999,720.00	.7000000	0.690	0.706	12/12/2016	2.255
3134G56N0	2300	99	Federal Home Loan Mortgage	Fair	2,000,000.00	2,000,000.00	1,999,260.00	1.000000	0.986	1.013	06/26/2017	2.768
3134G55X9	2298	99	Federal Home Loan Mortgage	Fair	2,000,000.00	2,000,000.00	1,998,300.00	.8100000	0.799	0.844	03/10/2017	2.488
3134G56A8	2297	99	Federal Home Loan Mortgage	Fair	2,000,000.00	2,000,000.00	2,000,700.00	1.000000	0.986	0.987	06/16/2017	2.740
3134G54N2	2293	99	Federal Home Loan Mortgage	Fair	2,000,000.00	2,000,000.00	2,002,460.00	.7500000	0.740	0.695	11/28/2016	2.215
3134G4WH7	2285	99	Federal Home Loan Mortgage	Fair	2,000,000.00	2,000,000.00	1,998,200.00	.9000000	0.888	0.936	03/20/2017	2.507
3134G4WJ3	2284	99	Federal Home Loan Mortgage	Fair	2,000,000.00	2,000,000.00	2,000,520.00	.6250000	0.616	0.612	09/19/2016	2.028
3138G23G0	2304	99	Federal National Mortgage Assoc	Fair	2,000,000.00	2,000,000.00	2,000,220.00	1.050000	1.036	1.046	08/15/2017	2.901
3135G0YW7	2276	99	Federal National Mortgage Assoc	Fair	2,002,177.03	2,000,000.00	2,002,340.00	.7500000	0.685	0.515	11/25/2016	2.208
3136G1XZ7	2274	99	Federal National Mortgage Assoc	Fair	2,000,000.00	2,000,000.00	1,995,080.00	.6700000	0.661	0.778	12/19/2016	2.274
3130A0VG2	2281	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,002,280.00	.7000000	0.690	0.649	11/25/2016	2.212
3130A1SE9	2288	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	1,999,340.00	1.000000	0.986	1.012	05/19/2017	2.666
313362YY3	2268	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	1,996,940.00	.3500000	0.345	0.454	02/22/2016	1.469
3130A25S1	2299	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	1,997,860.00	.7000000	0.690	0.747	12/19/2016	2.274
3130A2HW9	2303	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	1,998,820.00	.6600000	0.651	0.688	10/07/2016	2.079
3130A1RB6	2289	99	Federal Home Loan Bank	Fair	1,030,000.00	1,030,000.00	1,031,040.30	1.020000	1.006	0.982	05/15/2017	2.654
3130A1Q84	2292	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	1,999,680.00	1.010000	0.996	1.016	05/08/2017	2.635
3130A1ZX9	2296	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	1,995,960.00	1.050000	1.036	1.119	08/22/2017	2.920
3130A1RB6	2290	99	Federal Home Loan Bank	Fair	2,705,000.00	2,705,000.00	2,707,732.05	1.020000	1.006	0.982	05/15/2017	2.654
3133EDKF8	2291	99	Federal Farm Credit Bank	Fair	2,000,000.00	2,000,000.00	1,999,100.00	.5500000	0.542	0.574	07/29/2016	1.897
3133EC7H1	2260	99	Federal Farm Credit Bank	Fair	3,000,000.00	3,000,000.00	3,005,490.00	.3400000	0.335	-0.026	08/17/2015	0.960
3133EC6F6	2258	99	Federal Farm Credit Bank	Fair	3,000,000.00	3,000,000.00	3,004,890.00	.3500000	0.345	0.133	06/01/2015	0.749
3135GOXR9	2269	99	Fannie Mae	Fair	2,000,000.00	2,000,000.00	1,998,640.00	.5500000	0.542	0.686	09/06/2016	1.993

OTAY
Duration Report
Sorted by Investment Type - Investment Type
Through 08/31/2014

Security ID	Investment #	Fund	Issuer	Investment Class	Book Value	Par Value	Market Value	Current Rate	YTM 360	Current Yield	Maturity/ Call Date	Modified Duration
3135G0YE7	2286	99	Federal National Mortgage Assoc	Fair	2,002,314.45	2,000,000.00	2,001,300.00	.6250000	0.558	0.592	08/26/2016	1.970
2050003183-6	2283	99	California Bank & Trust	Amort	81,784.76	81,784.76	81,784.76	.0300000	0.030	0.030	01/22/2016	1.390
LAIF	9001	99	STATE OF CALIFORNIA	Fair	13,072,020.57	13,072,020.57	13,075,925.84	.2600000	0.256	0.260		0.000
LAIF BABS 2010	9012	99	STATE OF CALIFORNIA	Fair	0.00	0.00	0.00	.2280000	0.225	0.228		0.000
SD COUNTY	9007	99	San Diego County	Fair	10,270,913.59	10,270,913.59	10,181,000.00	.4580000	0.452	0.458		0.000
Report Total					79,164,210.40	79,159,718.92	79,068,722.95			0.613		1.548



STAFF REPORT

TYPE MEETING: Regular Board	MEETING DATE: October 1, 2014
SUBMITTED BY: Kevin Koeppen, Finance Manager, Treasury & Acct	W.O./G.F. NO: DIV. NO.
APPROVED BY: Joseph Beachem, Chief Financial Officer (Chief)	
APPROVED BY: German Alvarez, Assistant General Manager (Asst. GM)	
SUBJECT: Accounts Payable Demand List	

PURPOSE:

Attached is the list of demands for the Board's information.

FISCAL IMPACT:

SUMMARY FOR PERIOD 8/21/2014 - 9/17/2014	NET DEMANDS
CHECKS (2041106 - 2041325)	\$ 1,595,348.81
VOID CHECKS (1)	(\$ 22.48)
TOTAL CHECKS	\$ 1,595,326.33
WIRE TO:	
CITY TREASURER - METROPOLITAN SEWERAGE SYSTEM (QUARTERLY)	\$ 255,069.00
CITY TREASURER - RECLAIMED WATER PURCHASE (5/30/14-6/3/14)	\$ 26,648.53
CITY TREASURER - RECLAIMED WATER PURCHASE (6/4/14-6/30/14)	\$ 139,744.52
CITY TREASURER - RECLAIMED WATER PURCHASE (7/1/14-8/4/14)	\$ 180,662.92
DELTA DENTAL OF CALIFORNIA - DENTAL & COBRA CLAIMS (AUG 2014)	\$ 12,609.90
OTAY WATER DISTRICT - BI-WEEKLY PAYROLL DEDUCTION	\$ 686.00
OTAY WATER DISTRICT - BI-WEEKLY PAYROLL DEDUCTION	\$ 686.00
SAN DIEGO COUNTY WATER AUTH - WATER DELIVERIES & CHARGES (JULY 2014)	\$ 4,544,712.79
SPECIAL DISTRICT RISK - HEALTH ADMINISTRATION (SEPT 2014)	\$ 258,433.32
STATE DISBURSEMENT UNIT - BI-WEEKLY PAYROLL DEDUCTION	\$ 237.69
STATE DISBURSEMENT UNIT - BI-WEEKLY PAYROLL DEDUCTION	\$ 831.23
STATE DISBURSEMENT UNIT - BI-WEEKLY PAYROLL DEDUCTION	\$ 208.72
STATE DISBURSEMENT UNIT - BI-WEEKLY PAYROLL DEDUCTION	\$ 237.69
STATE DISBURSEMENT UNIT - BI-WEEKLY PAYROLL DEDUCTION	\$ 831.23
STATE DISBURSEMENT UNIT - BI-WEEKLY PAYROLL DEDUCTION	\$ 208.72
UNION BANK - BI-WEEKLY PAYROLL TAXES	\$ 134,897.13
UNION BANK - BI-WEEKLY PAYROLL TAXES	\$ 164,982.17
UNION BANK NA - COPS 1996 (ANNUAL)	\$ 500,523.54
UNION BANK NA - COPS 2007 (SEMI-ANNUAL)	\$ 1,762,977.50
UNION BANK NA - COPS 2010 (SEMI-ANNUAL)	\$ 1,796,480.45
UNION BANK NA - COPS 2013 (SEMI-ANNUAL)	\$ 737,373.82
UNION BANK NA - ID 27 SERIES 2009 BONDS (SEMI-ANNUAL)	\$ 656,206.25
TOTAL CASH DISBURSEMENTS	\$ 12,770,575.45

RECOMMENDED ACTION:

That the Board received the attached list of demands.

Jb/Attachment

CHECK REGISTER

Otay Water District

Date Range: 8/21/2014 - 9/17/2014

Check #	Date	Vendor	Vendor Name	Invoice	Inv. Date	Description	Amount	Check Total
2041255	09/17/14	15416	24 HOUR ELEVATOR INC	13596	08/01/14	ELEVATOR MAINTENANCE (AUG 2014)	420.00	420.00
2041256	09/17/14	01910	ABCANA INDUSTRIES	950629	08/25/14	SODIUM HYPOCHLORITE	1,995.11	
				951088	08/29/14	SODIUM HYPOCHLORITE	1,826.40	
				950513	08/22/14	SODIUM HYPOCHLORITE	1,459.55	
				950280	08/20/14	SODIUM HYPOCHLORITE	1,144.69	
				950631	08/25/14	SODIUM HYPOCHLORITE	1,134.88	
				950891	08/27/14	SODIUM HYPOCHLORITE	1,027.96	
				950274	08/20/14	SODIUM HYPOCHLORITE	974.01	
				950418	08/21/14	SODIUM HYPOCHLORITE	958.32	
				950994	08/28/14	SODIUM HYPOCHLORITE	829.82	
				951270	09/01/14	SODIUM HYPOCHLORITE	744.49	
				950415	08/21/14	SODIUM HYPOCHLORITE	674.85	
				950996	08/28/14	SODIUM HYPOCHLORITE	468.86	
				950277	08/20/14	SODIUM HYPOCHLORITE	434.53	
				950995	08/28/14	SODIUM HYPOCHLORITE	374.70	14,048.17
2041161	09/03/14	01910	ABCANA INDUSTRIES	950075	08/18/14	SODIUM HYPOCHLORITE	1,777.35	
				949130	08/06/14	SODIUM HYPOCHLORITE	1,441.89	
				949713	08/13/14	SODIUM HYPOCHLORITE	1,328.11	
				949889	08/15/14	SODIUM HYPOCHLORITE	1,321.25	
				949495	08/11/14	SODIUM HYPOCHLORITE	1,252.58	
				949448	08/08/14	SODIUM HYPOCHLORITE	991.67	
				950076	08/18/14	SODIUM HYPOCHLORITE	907.31	
				949496	08/11/14	SODIUM HYPOCHLORITE	823.94	
				949215	08/07/14	SODIUM HYPOCHLORITE	785.68	
				949783	08/14/14	SODIUM HYPOCHLORITE	729.77	
				949026	08/05/14	SODIUM HYPOCHLORITE	727.81	
				949784	08/14/14	SODIUM HYPOCHLORITE	694.46	
				949217	08/07/14	SODIUM HYPOCHLORITE	576.76	13,358.58
2041162	09/03/14	08488	ABLEFORCE INC	4394	08/06/14	SHAREPOINT SERVICES (6/27/14-7/29/14)	1,500.00	1,500.00
2041163	09/03/14	03317	ADVANCED CALL PROCESSING INC	20143271	08/05/14	TELEPHONE SOFTWARE MAINTENANCE	13,487.96	
				20143274	08/13/14	DESKTOP PHONES	6,896.19	20,384.15
2041257	09/17/14	12174	AECOM TECHNICAL SERVICES INC	20	08/25/14	DISINFECTION SYSTEM (ENDING 7/25/14)	40,506.92	40,506.92
2041164	09/03/14	11462	AEGIS ENGINEERING MGMT INC	1312	08/08/14	DEVELOPER PROJECTS (7/1/14-8/1/14)	27,442.29	

CHECK REGISTER

Otay Water District

Date Range: 8/21/2014 - 9/17/2014

Check #	Date	Vendor	Vendor Name	Invoice	Inv. Date	Description	Amount	Check Total
				1213	08/06/14	DESIGN SVCS (7/1/14-8/1/14)	400.00	27,842.29
2041258	09/17/14	11803	AEROTEK ENVIRONMENTAL	OE01073322	09/11/14	TEMPORARY EMPLOYMENT (8/25/14-8/29/14)	1,505.63	
				OE01070948	09/04/14	TEMPORARY EMPLOYMENT (8/18/14-8/22/14)	1,320.00	2,825.63
2041165	09/03/14	11803	AEROTEK ENVIRONMENTAL	OE01066317	08/21/14	TEMPORARY EMPLOYMENT (8/5/14-8/8/14)	1,320.00	
				OE01068647	08/28/14	TEMPORARY EMPLOYMENT (8/11/14-8/15/14)	1,258.13	2,578.13
2041259	09/17/14	07732	AIRGAS SPECIALTY PRODUCTS INC	131349041	08/25/14	AQUA AMMONIA	3,399.60	
				131349040	08/25/14	AQUA AMMONIA	1,296.60	
				131349042	08/25/14	AQUA AMMONIA	382.80	5,079.00
2041260	09/17/14	13753	AIRGAS USA LLC	9921108779	08/31/14	AIR BOTTLES	46.35	46.35
2041106	08/27/14	13753	AIRGAS USA LLC	9920375981	07/31/14	AIR BOTTLES	46.35	46.35
2041166	09/03/14	13753	AIRGAS USA LLC	9030654135	08/18/14	AIR BOTTLES	221.53	221.53
2041167	09/03/14	15024	AIRX UTILITY SURVEYORS INC	10	08/13/14	LAND SURVEYING (7/1/14-7/31/14)	5,627.00	5,627.00
2041168	09/03/14	14811	ALARMS UNLIMITED INC	165029	08/25/14	MONITORING SVC 980-1 & 2 RES (8/25/14-8/31/14)	9.10	
				165044	08/25/14	MONITORING SVC 1485-2 PS (8/25/14-8/31/14)	9.10	18.20
2041213	09/10/14	14811	ALARMS UNLIMITED INC	165043	08/25/14	FACILITY CONVERSIONS	933.48	
				165722	08/26/14	FACILITY CONVERSIONS	581.47	
				165028	08/25/14	FACILITY CONVERSIONS	409.00	1,923.95
2041107	08/27/14	15795	ALEGRIA REAL ESTATE FUND IV	Ref002435671	08/25/14	UB Refund Cst #0000207028	249.99	249.99
2041108	08/27/14	15777	ALLAN FARIAS	Ref002435652	08/25/14	UB Refund Cst #0000049140	244.09	244.09
2041214	09/10/14	02362	ALLIED WASTE SERVICES # 509	0509005702577	08/25/14	TRASH SERVICES (SEPT 2014)	530.33	530.33
2041261	09/17/14	02362	ALLIED WASTE SERVICES # 509	0509005704165	08/25/14	TRASH SERVICES (SEPT 2014)	192.71	192.71
2041169	09/03/14	14462	ALYSON CONSULTING	CM201430	08/08/14	MGMT/INSP (7/1/14-7/31/14)	2,400.00	
				CM201429	08/08/14	MGMT/INSP (7/1/14-7/31/14)	1,650.00	4,050.00
2041215	09/10/14	06166	AMERICAN MESSAGING	L11095700I	09/01/14	PAGERS (AUG 2014)	203.75	203.75
2041262	09/17/14	02730	AMERICAN PAYROLL ASSOCIATION	192213	07/31/14	MEMBERSHIP DUES (ANNUAL)	219.00	219.00
2041109	08/27/14	15774	ANDREW FLORES	Ref002435649	08/25/14	UB Refund Cst #0000014574	9.36	9.36
2041170	09/03/14	00002	ANSWER INC	10399	08/22/14	ANSWERING SERVICES (MONTHLY)	1,110.00	1,110.00
2041216	09/10/14	08967	ANTHEM BLUE CROSS EAP	41246	08/25/14	EMPLOYEE ASSISTANCE PROGRAM (SEPT 2014)	314.43	314.43

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2041263	09/17/14	07785	AT&T	000005711254	09/01/14	TELEPHONE SERVICES (MONTHLY)	1,229.08	1,229.08
2041264	09/17/14	12810	ATKINS	1201284	08/28/14	DESIGN SERVICES (6/27/14-7/27/14)	420.00	420.00
2041171	09/03/14	03407	ATKINS, SUSAN	082814	08/28/14	COMPUTER LOAN	1,027.82	1,027.82
2041265	09/17/14	15808	AURY MCDANIEL	2410091014	09/12/14	CUSTOMER REFUND	708.20	708.20
2041266	09/17/14	11519	BACKFLOW APPARATUS & VALVE CO	677900	08/01/14	BACKFLOWS	4,622.40	4,622.40
2041267	09/17/14	12684	BALDWIN & SONS LLC	0909091214	09/12/14	W/O REFUND D0909-090175	384.52	384.52
2041110	08/27/14	15788	BARBARA BURNS	Ref002435664	08/25/14	UB Refund Cst #0000203767	164.41	164.41
2041217	09/10/14	15802	BARBARA ZAMPETTI	Ref002435903	09/08/14	UB Refund Cst #0000034428	6.77	6.77
2041218	09/10/14	15570	BEYOND IDEAS LLC	OWD2	09/01/14	CONSULTING SERVICES	4,950.00	4,950.00
2041172	09/03/14	15772	BONITA OPTIMIST FOUNDATION	091314	08/12/14	PUBLIC RECOGNITION	75.00	75.00
2041219	09/10/14	08156	BROWNSTEIN HYATT FARBER	575732	08/27/14	LEGISLATIVE ADVOCACY (JULY 2014)	4,841.00	4,841.00
2041220	09/10/14	01060	CALIFORNIA SOCIETY OF	090814	09/08/14	APPLICATION FEE - OPERATION BUDGET	150.00	150.00
2041221	09/10/14	01060	CALIFORNIA SOCIETY OF	090814A	09/08/14	APPLICATION FEE - CAPITAL BUDGET	150.00	150.00
2041268	09/17/14	01004	CALOLYMPIC SAFETY	3307081	08/25/14	CAL-GAS, REG, HOSE	961.02	961.02
2041173	09/03/14	04071	CAPITOL WEBWORKS LLC	26488	07/31/14	LEGISLATIVE ADVOCACY	45.00	45.00
2041111	08/27/14	15786	CARLYN BLEVINS	Ref002435662	08/25/14	UB Refund Cst #0000197426	26.06	26.06
2041112	08/27/14	04653	CARO, PATRICIA	PC081814	08/21/14	TUITION REIMBURSEMENT	43.78	43.78
2041174	09/03/14	15177	CAROLLO ENGINEERS INC	136279	08/12/14	DESIGN/CONSTRUCTION (7/1/14-7/31/14)	51,387.50	51,387.50
2041113	08/27/14	15723	CATHERINE ARENA	Ref002435032	07/14/14	UB Refund Cst #0000203575	22.48	22.48
2041114	08/27/14	15785	CECILIA SANDLIN	Ref002435661	08/25/14	UB Refund Cst #0000195400	103.88	103.88
2041175	09/03/14	15800	CHAN, SIU MAN POLLY	082714	08/28/14	COMPUTER LOAN	974.99	974.99
2041115	08/27/14	15773	CHRISTINE DELGADO	Ref002435648	08/25/14	UB Refund Cst #0000013012	66.64	66.64
2041116	08/27/14	01719	CHULA VISTA CHAMBER OF	080714	08/07/14	MEMBERSHIP RENEWAL	175.00	175.00
2041117	08/27/14	15256	CIGNA GROUP INSURANCE / LINA	9267081014	08/10/14	AD&D & SUPP LIFE INS (AUG 2014)	4,451.75	4,451.75
2041269	09/17/14	04119	CLARKSON LAB & SUPPLY INC	74895	08/31/14	BACTERIOLOGICAL TESTING SERVICES	632.00	

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				74897	08/31/14	BACTERIOLOGICAL TESTING SERVICES	322.00	
				74898	08/31/14	BACTERIOLOGICAL TESTING SERVICES	322.00	
				74893	08/31/14	BACTERIOLOGICAL TESTING SERVICES	274.00	
				74899	08/31/14	BACTERIOLOGICAL TESTING SERVICES	178.00	
				74896	08/31/14	BACTERIOLOGICAL TESTING SERVICES	161.00	
				74894	08/31/14	BACTERIOLOGICAL TESTING SERVICES	154.00	
				74730	08/31/14	BACTERIOLOGICAL TESTING SERVICES	90.00	2,133.00
2041176	09/03/14	15395	COFFMAN SPECIALTIES INC	1	08/12/14	SR-11 RELOCATIONS (ENDING 7/31/14)	84,262.63	84,262.63
2041177	09/03/14	08160	COMPLETE OFFICE	16356420	08/12/14	TONERS	2,007.42	2,007.42
2041178	09/03/14	08160	COMPLETE OFFICE	16348510	08/08/14	OFFICE SUPPLIES	278.63	
				16348511	08/11/14	OFFICE SUPPLIES	83.05	361.68
2041118	08/27/14	12334	CORODATA MEDIA STORAGE INC	DS1263968	07/31/14	TAPE STORAGE (JULY 2014)	426.96	426.96
2041179	09/03/14	00134	COUNTY OF SAN DIEGO	082514	08/25/14	NEGATIVE DECLARATION FEE	2,231.25	2,231.25
2041270	09/17/14	00184	COUNTY OF SAN DIEGO	DEH2010HUPFP2	08/21/14	UPFP PERMIT RENEWAL (9/30/2014 - 9/30/2015)	292.00	292.00
2041222	09/10/14	07494	COUNTY OF SAN DIEGO	1458	09/04/14	SEWER SERVICE (7/1/14-6/30/15)	4,146.39	
				1461	09/04/14	SEWER SERVICE (7/1/14-6/30/15)	157.06	4,303.45
2041271	09/17/14	02756	COX COMMUNICATIONS SAN DIEGO	9601082914	08/29/14	INTERNET SERVICES (8/29/14-9/28/14)	1,500.00	
				6701082914	08/29/14	INTERNET SERVICES (8/29/14-9/28/14)	1,500.00	3,000.00
2041223	09/10/14	00693	CSDA, SAN DIEGO CHAPTER	082114	08/21/14	BUSINESS MEETING	39.00	39.00
2041119	08/27/14	15791	DANIEL PIKE	Ref002435667	08/25/14	UB Refund Cst #0000205571	32.65	32.65
2041272	09/17/14	14905	DART CONTAINER	0846091214	09/12/14	W/O REFUND D0846-060066	566.93	566.93
2041120	08/27/14	15775	DAVID CREEDON	Ref002435650	08/25/14	UB Refund Cst #0000038133	84.67	84.67
2041121	08/27/14	13320	DENNIS DILLON	Ref002435658	08/25/14	UB Refund Cst #0000181775	26.65	26.65
2041122	08/27/14	00319	DEPARTMENT OF PUBLIC HEALTH	100114	08/21/14	CERTIFICATION RENEWAL	60.00	60.00
2041224	09/10/14	02447	EDCO DISPOSAL CORPORATION	5458083114	08/31/14	RECYCLING SERVICES (AUG 2014)	95.00	95.00
2041225	09/10/14	08023	EMPLOYEE BENEFIT SPECIALISTS	0065925IN	09/02/14	EMPLOYEE BENEFITS (JULY 2014)	766.00	766.00
2041123	08/27/14	00331	EMPLOYMENT DEVELOPMENT DEPT	2384082114	08/11/14	UNEMPLOYMENT INSURANCE (QUARTERLY)	1,228.00	1,228.00
2041226	09/10/14	15805	ENGRACIA LIZARRAGA	Ref002435907	09/08/14	UB Refund Cst #0000203559	31.18	31.18

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2041180	09/03/14	03227	ENVIROMATRIX ANALYTICAL INC	4080488	08/11/14	LAB ANALYSIS (7/25/14-7/31/14)	445.00	
				4080680	08/18/14	LAB ANALYSIS (8/1/14-8/7/14)	445.00	890.00
2041273	09/17/14	03227	ENVIROMATRIX ANALYTICAL INC	4080862	08/25/14	LAB ANALYSIS (8/8/14-8/14/14)	445.00	445.00
2041124	08/27/14	02939	ESCARCEGA, LUIS	081214	08/21/14	SAFETY BOOT REIMBURSEMENT	150.00	150.00
2041274	09/17/14	14320	EUROFINS EATON ANALYTICAL INC	L0181207	08/27/14	OUTSIDE LAB SERVICES (8/12/14)	750.00	
				L0180225	08/22/14	OUTSIDE LAB SERVICES (8/5/14)	255.00	1,005.00
2041275	09/17/14	15396	EVOQUA WATER TECHNOLOGIES LLC	901842690	08/28/14	ENCORE 700	1,170.72	1,170.72
2041181	09/03/14	15765	EZAUTOMATION	75860	08/14/14	HMI EQUIPMENT	128.55	128.55
2041182	09/03/14	03546	FERGUSON WATERWORKS # 1083	0483170	08/05/14	HYDRANT PARTS	2,360.80	2,360.80
2041276	09/17/14	03546	FERGUSON WATERWORKS # 1083	04831702	08/25/14	HYDRANT PARTS	556.20	
				04831701	08/20/14	HYDRANT PARTS	59.81	616.01
2041227	09/10/14	03546	FERGUSON WATERWORKS # 1083	04761971	07/25/14	GATE CAPS	1,272.24	
				04731442	07/25/14	GATE CAPS	902.88	2,175.12
2041277	09/17/14	12187	FIRST AMERICAN DATA TREE LLC	9003400814	08/31/14	ONLINE DOCUMENTS (MONTHLY)	99.00	99.00
2041125	08/27/14	12187	FIRST AMERICAN DATA TREE LLC	9003400714	07/31/14	ONLINE DOCUMENTS (MONTHLY)	99.00	99.00
2041183	09/03/14	04066	FIRST CHOICE SERVICES - SD	024587	08/06/14	COFFEE SUPPLIES	137.49	137.49
2041278	09/17/14	04066	FIRST CHOICE SERVICES - SD	025159	08/20/14	COFFEE SUPPLIES	17.40	17.40
2041184	09/03/14	02591	FITNESS TECH	9165	08/01/14	EQUIPMENT MAINTENANCE (AUG 2014)	135.00	135.00
2041279	09/17/14	11501	FLUID CONSERVATION SYSTEMS INC	3375	07/15/14	LEAK DETECTION EQUIPMENT	5,396.00	5,396.00
2041126	08/27/14	02344	FRANCHISE TAX BOARD	Ben2435718	08/28/14	BI-WEEKLY PAYROLL DEDUCTION	81.00	81.00
2041228	09/10/14	02344	FRANCHISE TAX BOARD	Ben2435950	09/11/14	BI-WEEKLY PAYROLL DEDUCTION	81.00	81.00
2041280	09/17/14	07224	FRAZEE INDUSTRIES INC	63540	08/20/14	PAINT	621.53	621.53
2041127	08/27/14	15780	GIACOMO LALICATA	Ref002435655	08/25/14	UB Refund Cst #0000143904	23.21	23.21
2041229	09/10/14	00131	GOVERNMENT FIN OFFICERS ASSN	090814	09/08/14	APPLICATION FEE	550.00	550.00
2041185	09/03/14	00101	GRAINGER INC	9516921096	08/13/14	FLUKE MULTIMETER	1,159.11	
				9516606929	08/13/14	FLUKE MULTIMETER	99.79	1,258.90
2041281	09/17/14	12907	GREENRIDGE LANDSCAPE INC	12302	08/29/14	LANDSCAPING SERVICES (AUG 2014)	8,909.50	8,909.50

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2041230	09/10/14	00174	HACH COMPANY	8954417	07/30/14	HACH PM SERVICE	12,009.54	12,009.54
2041186	09/03/14	00174	HACH COMPANY	8985223	08/18/14	HACH APA6000	1,259.79	1,259.79
2041282	09/17/14	00174	HACH COMPANY	8950392	07/28/14	HACH ANALYZERS	2,077.27	2,077.27
2041283	09/17/14	00201	HARRINGTON INDL PLASTICS LLC	004E8741	08/21/14	HACH 25 MIC FILTER	611.17	611.17
2041128	08/27/14	02795	HARTFORD INSURANCE CO, THE	Ben2435704	08/28/14	MONTHLY CONTRIBUTION TO LTD	5,423.04	5,423.04
2041187	09/03/14	10973	HDR ENGINEERING INC	7	08/15/14	CORROSION SERVICES (6/29/14-7/26/14)	20,062.99	20,062.99
2041284	09/17/14	04472	HECTOR I MARES-COSSIO	113	09/09/14	BI-NATIONAL CONSULTANT SVCS (JULY 2014)	3,600.00	
				114	09/09/14	BI-NATIONAL CONSULTANT SVCS (AUG 2014)	3,600.00	7,200.00
2041129	08/27/14	00062	HELIX WATER DISTRICT	9980081214	08/12/14	WATER USAGE (6/5/14-8/7/14)	42.93	
				0341081214	08/12/14	WATER USAGE (8/12/14-8/25/14)	42.93	85.86
2041231	09/10/14	15622	ICF JONES & STOKES INC	0102530	08/13/14	ENVIRONMENTAL SERVICES (7/1/14-7/25/14)	7,010.00	
				0102531	08/13/14	ENVIRONMENTAL SERVICES (7/1/14-7/25/14)	300.00	7,310.00
2041285	09/17/14	02372	INTERIOR PLANT SERVICE INC	9051	08/20/14	PLANT SERVICES (AUG 2014)	205.00	205.00
2041286	09/17/14	03077	JANI-KING OF CALIFORNIA INC	SDO08140139	08/01/14	JANITORIAL SERVICES (AUG 2014)	1,159.35	1,159.35
2041188	09/03/14	10563	JCI JONES CHEMICALS INC	628470		CREDIT MEMO	-3,000.00	
				628457	08/11/14	CHLORINE TP	4,684.65	1,684.65
2041189	09/03/14	02269	JENAL ENGINEERING CORP	141590	08/12/14	FUEL ISLAND MAINTENANCE	1,026.69	1,026.69
2041287	09/17/14	02269	JENAL ENGINEERING CORP	141697	08/29/14	DUSTO INSPECTIONS (AUG 2014)	100.00	100.00
2041130	08/27/14	15778	JIM JOAQUIN	Ref002435653	08/25/14	UB Refund Cst #0000072900	184.19	184.19
2041131	08/27/14	15797	JIMMY HODGES	Ref002435673	08/25/14	UB Refund Cst #0000209031	44.48	44.48
2041132	08/27/14	15794	JOSE LUIS CASTRO	Ref002435670	08/25/14	UB Refund Cst #0000206862	37.19	37.19
2041232	09/10/14	15715	JOSE SEGURA	Ref002435904	09/08/14	UB Refund Cst #0000059612	30.00	30.00
2041288	09/17/14	05840	KIRK PAVING INC	5651	08/27/14	AS NEEDED PAVING SERVICES FY15	1,200.00	1,200.00
2041190	09/03/14	14808	KOEPPEN, KEVIN	090314	09/03/14	COMPUTER LOAN	2,368.59	2,368.59
2041289	09/17/14	14808	KOEPPEN, KEVIN	2550091114	09/11/14	AICPA DUES	235.00	235.00
2041133	08/27/14	15787	LAARISSA CAREY	Ref002435663	08/25/14	UB Refund Cst #0000198192	24.22	24.22

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2041290	09/17/14	12843	LAWTON GROUP, THE	51870	09/05/14	INTERNSHIP AGREEMENT (8/25/14-8/31/14)	275.00	550.00
				51876	09/12/14	INTERNSHIP AGREEMENT (9/1/14-9/7/14)	275.00	
2041233	09/10/14	12843	LAWTON GROUP, THE	51866	08/29/14	INTERNSHIP AGREEMENT (8/18/14-8/24/14)	275.00	275.00
2041191	09/03/14	09511	LAYFIELD ENVIRONMENTAL SYSTEMS	00015221	06/27/14	RETAINAGE RELEASE	43,947.90	43,947.90
2041192	09/03/14	03607	LEE & RO INC	LR16599	08/05/14	INTERCONNECTION (6/1/14-7/25/14)	8,465.30	8,465.30
2041234	09/10/14	15597	LEONARD H VILLARREAL	1559082414	08/24/14	CONSULTANT SERVICES	5,600.00	6,475.00
				0001559080414	08/04/14	CONSULTANT SERVICES	875.00	
2041291	09/17/14	06273	LIEBERT CASSIDY WHITMORE	1392111	08/31/14	ATTORNEY SERVICES (THRU 8/31/14)	3,737.50	3,737.50
2041134	08/27/14	06273	LIEBERT CASSIDY WHITMORE	1391004	07/31/14	ATTORNEY SERVICES (THRU 7/31/14)	18,395.70	18,395.70
2041135	08/27/14	15796	LORENE PEARCY	Ref002435672	08/25/14	UB Refund Cst #0000207896	30.36	30.36
2041292	09/17/14	10512	MAIL MANAGEMENT GROUP INC	082214	09/11/14	MAILOUT	275.00	275.00
2041293	09/17/14	05329	MASTER METER INC	126054	08/22/14	INVENTORY	20,754.49	20,754.49
2041136	08/27/14	15781	MAUREEN GUARCELLO	Ref002435656	08/25/14	UB Refund Cst #0000158142	117.55	117.55
2041137	08/27/14	02882	MAYER REPROGRAPHICS INC	0088217IN	08/13/14	REPROGRAPHIC SERVICES	197.50	437.50
				0088216IN	08/13/14	REPROGRAPHIC SERVICES	155.00	
				0088215IN	08/13/14	REPROGRAPHICS SERVICES	85.00	
2041193	09/03/14	02882	MAYER REPROGRAPHICS INC	0088329IN	08/19/14	REPROGRAPHIC SERVICES	195.00	195.00
2041235	09/10/14	15803	MCMILLIN ROLLING HILLS RANCH L	Ref002435905	09/08/14	UB Refund Cst #0000174010	1,910.67	1,910.67
2041294	09/17/14	01824	MERKEL & ASSOCIATES INC	14082602	08/26/14	ENVIRONMENTAL SERVICES (7/1/14-8/15/14)	12,488.31	12,488.31
2041138	08/27/14	15793	MICHAEL BURDT	Ref002435669	08/25/14	UB Refund Cst #0000206358	13.71	13.71
2041139	08/27/14	15782	MICHELLE IBARRA	Ref002435657	08/25/14	UB Refund Cst #0000172618	116.95	116.95
2041140	08/27/14	15792	MIRANDA REAL ESTATE	Ref002435668	08/25/14	UB Refund Cst #0000205926	40.18	40.18
2041295	09/17/14	00237	MISSION JANITORIAL & ABRASIVE	42617300	08/27/14	JANITORIAL SUPPLIES	2,592.20	2,592.20
2041236	09/10/14	00237	MISSION JANITORIAL & ABRASIVE	41928201	07/10/14	JANITORIAL SUPPLIES	154.78	154.78
2041194	09/03/14	15136	MISSION UNIFORM SERVICE	340297520	08/05/14	UNIFORM SERVICES	405.42	
				340298631	08/12/14	UNIFORM SERVICES	398.38	
				340297519	08/05/14	UNIFORM SERVICES	114.17	

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				340297524	08/05/14	UNIFORM SERVICES	89.75	
				340299451	08/18/14	UNIFORM SERVICES	89.75	
				340298634	08/12/14	UNIFORM SERVICES	84.01	
				340298630	08/12/14	UNIFORM SERVICES	68.25	1,249.73
2041296	09/17/14	15136	MISSION UNIFORM SERVICE	340200785	08/26/14	UNIFORM SERVICES	399.09	
				340299700	08/19/14	UNIFORM SERVICES	398.27	
				340299699	08/19/14	UNIFORM SERVICES	114.17	
				340200784	08/26/14	UNIFORM SERVICES	114.17	
				340201602	09/01/14	UNIFORM SERVICES	93.43	
				340200545	08/25/14	UNIFORM SERVICES	89.75	
				S340200128	08/26/14	UNIFORM SERVICES	4.00	1,212.88
2041237	09/10/14	15806	NAMIR NAMO	4419090814	09/08/14	CUSTOMER REFUND	231.07	231.07
2041238	09/10/14	03523	NATIONAL DEFERRED COMPENSATION	Ben2435942	09/11/14	BI-WEEKLY DEFERRED COMP PLAN	6,883.27	6,883.27
2041141	08/27/14	03523	NATIONAL DEFERRED COMPENSATION	Ben2435710	08/28/14	BI-WEEKLY DEFERRED COMP PLAN	7,058.27	7,058.27
2041297	09/17/14	00745	NEWARK	25443200	07/30/14	RESISTORS / TIMERS	477.61	477.61
2041142	08/27/14	03215	O'DONNELL, MICHAEL	082114	08/21/14	SAFETY BOOTS REIMBURSEMENT	145.78	145.78
2041298	09/17/14	00510	OFFICE DEPOT INC	727139194001	08/28/14	OFFICE SUPPLIES	363.51	
				725551887001	08/21/14	TONER CARTRIDGES	210.50	574.01
2041195	09/03/14	00510	OFFICE DEPOT INC	723137631001	08/05/14	OFFICE SUPPLIES	109.25	109.25
2041143	08/27/14	15798	OFTEDAHL & JACKSON CONST	Ref002435674	08/25/14	UB Refund Cst #0000212313	1,295.78	1,295.78
2041299	09/17/14	13115	ONESOURCE DISTRIBUTORS LLC	S4430409002	08/26/14	ENGINEERING SERVICE	1,231.20	
				S4437251001	08/25/14	SUPPORT SERVICE (8/19/14-8/18/15)	725.00	
				S4430409001	08/19/14	ENGINEERING SERVICE	108.99	2,065.19
2041300	09/17/14	15813	OTAY VILLAGE (SD) ASLI V LLLP	0910091214	09/12/14	W/O REFUND D0910-090176	384.52	384.52
2041196	09/03/14	01002	PACIFIC PIPELINE SUPPLY	300242	08/08/14	INVENTORY	1,875.96	1,875.96
2041144	08/27/14	15776	PAUL LOZANO	Ref002435651	08/25/14	UB Refund Cst #0000039484	51.89	51.89
2041301	09/17/14	05497	PAYPAL INC	34573486	08/31/14	PHONE PAYMENT SVCS (AUG 2014)	54.10	54.10
2041197	09/03/14	08398	PEERLESS MATERIALS COMPANY	40074	08/11/14	RAGS	388.80	388.80
2041239	09/10/14	00137	PETTY CASH CUSTODIAN	090814	09/08/14	PETTY CASH REIMBURSEMENT	657.43	657.43

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2041198	09/03/14	15081	PINOMAKI DESIGN	4583	08/18/14	GRAPHIC DESIGN	85.00	85.00
2041199	09/03/14	03351	POSADA, ROD	082014082214	08/26/14	TRAVEL EXPENSE REIMB (8/20/14-8/22/14)	1,166.53	1,166.53
2041200	09/03/14	01151	PRES-TECH MANUFACTURER'S	7825	08/15/14	MAGNETIC LOCATORS	2,369.41	2,369.41
2041302	09/17/14	01733	PRICE TRONCONE &	12863	08/13/14	ANTENNA SUBLEASE (OCT-DEC 2014)	4,335.00	4,335.00
2041303	09/17/14	13059	PRIORITY BUILDING SERVICES	40529	08/01/14	JANITORIAL SERVICES (AUG 2014)	3,924.48	3,924.48
2041201	09/03/14	00078	PUBLIC EMPLOYEES RET SYSTEM	Ben2435706	08/28/14	BI-WEEKLY PERS CONTRIBUTION	172,849.86	172,849.86
2041304	09/17/14	00078	PUBLIC EMPLOYEES RET SYSTEM	Ben2435938	09/11/14	BI-WEEKLY PERS CONTRIBUTION	191,405.44	191,405.44
2041202	09/03/14	01342	R J SAFETY SUPPLY CO INC	32736900	08/13/14	HARNESS 2014	1,639.22	1,639.22
2041305	09/17/14	01342	R J SAFETY SUPPLY CO INC	32775600	08/22/14	HIP PAC RECERTIFICATION	197.50	197.50
2041203	09/03/14	15414	REGENTS BANK	1	08/12/14	RETENTION/COFFMAN (ENDING 7/31/14)	4,434.88	4,434.88
2041204	09/03/14	08972	RICK ENGINEERING COMPANY	0038732	08/14/14	CAMPO ROAD SUPPORT (7/1/14-7/25/14)	16,787.85	16,787.85
2041306	09/17/14	00521	RICK POST WELD & WET TAPPING	9790	08/26/14	RICK POST WELDING	870.00	870.00
2041145	08/27/14	15779	ROBERT CLARK	Ref002435654	08/25/14	UB Refund Cst #0000097455	60.60	60.60
2041146	08/27/14	15784	ROLANDO ENRIQUEZ	Ref002435660	08/25/14	UB Refund Cst #0000188153	36.77	36.77
2041307	09/17/14	15812	ROSINA VISTA LP	0808060056	09/12/14	W/O REFUND D0808-060056	1,979.70	1,979.70
2041308	09/17/14	09148	S & J SUPPLY COMPANY INC	S100040339001 S100042043001 S100042078002 S100042078001	08/26/14 08/25/14 08/26/14 08/26/14	AIR-VAC #354 INVENTORY 16" 914 FCA 16" PLATED A307 GRADE A BOLT KIT	10,117.44 7,102.08 2,228.23 151.20	19,598.95
2041205	09/03/14	11596	SAN DIEGO CONSTRUCTION WELDING	9497	08/12/14	WELDING SERVICES	1,170.00	1,170.00
2041147	08/27/14	03752	SAN DIEGO COUNTY SHERIFF	Ben2435716	08/28/14	BI-WEEKLY PAYROLL DEDUCTION	460.90	460.90
2041240	09/10/14	03752	SAN DIEGO COUNTY SHERIFF	Ben2435948	09/11/14	BI-WEEKLY PAYROLL DEDUCTION	460.90	460.90
2041309	09/17/14	00247	SAN DIEGO DAILY TRANSCRIPT	1563082614	08/26/14	LEGAL ADVERTISING	376.20	376.20
2041206	09/03/14	00121	SAN DIEGO GAS & ELECTRIC	082414 081814 082214 082514	08/24/14 08/18/14 08/22/14 08/25/14	UTILITY EXPENSES (MONTHLY) UTILITY EXPENSES (MONTHLY) UTILITY EXPENSES (MONTHLY) UTILITY EXPENSES (MONTHLY)	68,003.94 52,067.84 28,616.58 24,210.98	

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				082214a	08/22/14	UTILITY EXPENSES (MONTHLY)	14,159.74	
				082114	08/21/14	UTILITY EXPENSES (MONTHLY)	887.44	187,946.52
2041310	09/17/14	00121	SAN DIEGO GAS & ELECTRIC	090414	09/04/14	UTILITY EXPENSES (MONTHLY)	50.71	50.71
2041241	09/10/14	00121	SAN DIEGO GAS & ELECTRIC	090214	09/02/14	UTILITY EXPENSES (MONTHLY)	85,015.91	
				090314	09/03/14	UTILITY EXPENSES (MONTHLY)	34,696.86	
				082614	08/26/14	UTILITY EXPENSES (MONTHLY)	26,587.25	
				090314a	09/03/14	UTILITY EXPENSES (MONTHLY)	5,595.31	151,895.33
2041242	09/10/14	12080	SAN DIEGO UNION-TRIBUNE, THE	486355	09/04/14	SUBSCRIPTION RENEWAL	357.74	357.74
2041311	09/17/14	07676	SAN MIGUEL FIRE PROTECTION	082014	08/20/14	SPONSORSHIP	750.00	750.00
2041148	08/27/14	15790	SARAH ALBERTS	Ref002435666	08/25/14	UB Refund Cst #0000204102	21.73	21.73
2041312	09/17/14	15811	SD - SCANNELL DEVELOPMENT	0711091214	09/12/14	W/O REFUND D0711-060107	4,435.22	4,435.22
2041313	09/17/14	15811	SD - SCANNELL DEVELOPMENT	0711091214a	09/12/14	W/O REFUND D0711-090166	101.56	101.56
2041314	09/17/14	13610	SHARP CHULA VISTA MEDICAL CTR	0675090187	09/12/14	W/O REFUND D0675-090187	2,011.32	2,011.32
2041315	09/17/14	15307	SIERRA ANALYTICAL LABS INC	4G23002	07/23/14	LABORATORY SERVICES (7/16/14)	220.00	
				4G29041	07/29/14	LABORATORY SERVICES	220.00	440.00
2041243	09/10/14	13327	SILVA-SILVA INTERNATIONAL	1409	09/01/14	DESAL PROJ CONSULTANT (AUG 2014)	4,000.00	4,000.00
2041149	08/27/14	03612	SIMON WONG ENGINEERING	17549	07/31/14	WOODEN TRESTLE IMPROVEMENT (ENDING 7/31/14)	8,235.00	8,235.00
2041207	09/03/14	03592	SOFTCHOICE CORPORATION	3757209	08/06/14	MICROSOFT ENTERPRISE AGREEMENT	83,546.14	83,546.14
2041316	09/17/14	11618	SOUTH COAST COPY SYSTEMS	AR158670	08/29/14	COPIER MAINTENANCE (SEPT 2014)	1,682.59	1,682.59
2041208	09/03/14	15176	SOUTHCOAST HEATING &	J11367	08/12/14	REPLACE AIR CONDITIONER	4,691.00	
				C54210	08/11/14	AC MAINTENANCE (MONTHLY)	1,068.00	
				C54227	08/11/14	AC MAINTENANCE (MONTHLY)	480.00	
				C54218	08/11/14	IT AC MAINTENANCE (MONTHLY)	205.00	6,444.00
2041244	09/10/14	03516	SPECIAL DISTRICT RISK	47965	08/27/14	2014-15 WORKERS' COMPENSATION	1,840.48	1,840.48
2041245	09/10/14	15804	STACEY KNEESHAW	Ref002435906	09/08/14	UB Refund Cst #0000193434	44.44	44.44
2041150	08/27/14	13564	STAR-NEWS PUBLISHING CO, THE	0203080814	08/08/14	AD - COMMUNITY EVENT	195.00	195.00
2041317	09/17/14	12809	STUTZ ARTIANO SHINOFF	95780	08/22/14	LEGAL SERVICES (JULY 2014)	16,816.62	16,816.62
2041318	09/17/14	10339	SUPREME OIL COMPANY	401361	08/21/14	UNLEADED FUEL	13,606.62	

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				401363	08/21/14	DIESEL FUEL	7,593.42	21,200.04
2041319	09/17/14	15593	SYSTEMS INTEGRATORS LLC	13200	08/29/14	CM800 REPAIR & CALIBRATION	761.89	761.89
2041209	09/03/14	03770	TEAMAN RAMIREZ & SMITH INC	206268615	08/12/14	AUDIT SERVICES FOR FY 2014 (THRU 7/31/14)	10,000.00	10,000.00
2041320	09/17/14	03608	TELLIARD CONSTRUCTION	OWD62014	08/20/14	FILTER GEARDRIVE INSTALL	2,560.00	2,560.00
2041151	08/27/14	15789	TIERA MARSHALL	Ref002435665	08/25/14	UB Refund Cst #0000203958	15.29	15.29
2041210	09/03/14	15398	TIMMONS GROUP INC	162437	08/12/14	CONSULTANT SERVICES (THRU 7/31/14)	850.00	850.00
2041321	09/17/14	00870	TRANSCAT INC	902836	08/28/14	EQUIPMENT CALIBRATIONS	561.76	561.76
2041152	08/27/14	15799	TURNKEY HOMES AND LOANS	9029082514	08/25/14	CUSTOMER REFUND	4.95	4.95
2041322	09/17/14	00427	UNDERGROUND SERVICE ALERT OF	820140486	09/01/14	UNDERGROUND ALERTS (MONTHLY)	424.50	424.50
2041246	09/10/14	13047	UNION BANK NA	13721	07/30/14	ADM FEES COPS 2007 (7/1/14-6/30/15)	1,872.00	
				13720	07/30/14	ADM FEES FOR 93 COPS (7/1/14-6/30/15)	1,872.00	3,744.00
2041247	09/10/14	15675	UNITED SITE SERVICES INC	1142269284	08/22/14	PORTABLE TOILET RENTALS (8/22/14-9/18/14)	80.08	
				1142269476	08/23/14	PORTABLE TOILET RENTALS (8/23/14-9/19/14)	79.98	
				1142269283	08/22/14	PORTABLE TOILET RENTALS (8/22/14-9/18/14)	79.98	
				1142269282	08/22/14	PORTABLE TOILET RENTALS (8/22/14-9/18/14)	79.98	320.02
2041211	09/03/14	15675	UNITED SITE SERVICES INC	1142172828	07/17/14	PORTABLE TOILET RENTALS (7/17/14-8/13/14)	98.17	
				1142246889	08/14/14	PORTABLE TOILET RENTALS (8/14/14-8/27/14)	98.17	
				1142107642	06/19/14	PORTABLE TOILET RENTALS (6/19/14-7/16/14)	98.17	
				1142129183	06/27/14	PORTABLE TOILET RENTALS (6/27/14-7/24/14)	80.08	
				1142192701	07/25/14	PORTABLE TOILET RENTALS (7/25/14-8/21/14)	80.08	
				1142129181	06/27/14	PORTABLE TOILET RENTALS (6/27/14-7/24/14)	79.98	
				1142129182	06/27/14	PORTABLE TOILET RENTALS (6/27/14-7/24/14)	79.98	
				1142129297	06/28/14	PORTABLE TOILET RENTALS (6/28/14-7/25/14)	79.98	
				1142152634	07/09/14	PORTABLE TOILET RENTALS (7/9/14-8/5/14)	79.98	
				1142192699	07/25/14	PORTABLE TOILET RENTALS (7/25/14-8/21/14)	79.98	
				1142192700	07/25/14	PORTABLE TOILET RENTALS (7/25/14-8/21/14)	79.98	
				1142192797	07/26/14	PORTABLE TOILET RENTALS (7/26/14-8/22/14)	79.98	
				1142221285	08/06/14	PORTABLE TOILET RENTALS (8/6/14-9/2/14)	79.98	1,094.51
2041248	09/10/14	00350	UNITED STATES POSTAL SERVICE	104339510914	09/08/14	PREPAID POSTAGE MACHINE	6,000.00	6,000.00
2041249	09/10/14	07674	US BANK	2212082214	08/22/14	CAL CARD EXPENSES (MONTHLY)	555.00	555.00

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2041153	08/27/14	07674	US BANK	OP081814	08/22/14	CAL CARD EXPENSES	25,292.39	25,292.39
2041212	09/03/14	07674	US BANK	AD072214	07/22/14	CAL CARD EXPENSES (MONTHLY)	17,778.54	17,778.54
2041250	09/10/14	08402	US POSTMASTER	09042014	09/05/14	POSTAGE	286.72	286.72
2041251	09/10/14	03190	VALCO INSTRUMENTS CO INC	90258859	07/30/14	HACH APA6000	4,359.11	4,359.11
2041252	09/10/14	01095	VANTAGEPOINT TRANSFER AGENTS	Ben2435944	09/11/14	BI-WEEKLY DEFERRED COMP PLAN	12,107.05	12,107.05
2041154	08/27/14	01095	VANTAGEPOINT TRANSFER AGENTS	Ben2435712	08/28/14	BI-WEEKLY DEFERRED COMP PLAN	11,632.15	11,632.15
2041155	08/27/14	06414	VANTAGEPOINT TRANSFER AGENTS	Ben2435714	08/28/14	BI-WEEKLY 401A PLAN	1,520.85	1,520.85
2041253	09/10/14	06414	VANTAGEPOINT TRANSFER AGENTS	Ben2435946	09/11/14	BI-WEEKLY 401A PLAN	1,426.24	1,426.24
2041156	08/27/14	15770	VENTURA URGENT	9971082114	08/21/14	RECRUITMENT	240.00	240.00
2041157	08/27/14	03329	VERIZON WIRELESS	9729039971	07/21/14	WIRELESS SERVICES (6/22/14-7/21/14)	3,840.46	
				9729039975	07/21/14	WIRELESS SERVICES (6/25/14-7/21/14)	2,456.27	
				9729039977	07/21/14	WIRELESS SERVICES (7/8/14-7/21/14)	221.20	6,517.93
2041323	09/17/14	03329	VERIZON WIRELESS	9730749279	08/21/14	WIRELESS SERVICES (7/22/14-8/21/14)	4,934.17	
				9730749283	08/21/14	WIRELESS SERVICES (7/22/14-8/21/14)	1,254.10	
				9730749285	08/21/14	WIRELESS SERVICES (7/22/14-8/21/14)	737.70	6,925.97
2041158	08/27/14	15709	WASHINGTON STATE SUPPORT	Ben2435720	08/28/14	BI-WEEKLY PAYROLL DEDUCTION	230.76	230.76
2041254	09/10/14	15709	WASHINGTON STATE SUPPORT	Ben2435952	09/11/14	BI-WEEKLY PAYROLL DEDUCTION	230.76	230.76
2041159	08/27/14	15726	WATER SYSTEMS CONSULTING INC	1076	07/31/14	HYDRAULIC MODELING (ENDING 7/31/14)	3,040.00	3,040.00
2041324	09/17/14	15726	WATER SYSTEMS CONSULTING INC	1092	08/31/14	HYDRAULIC MODELING (ENDING 8/31/14)	1,600.00	1,600.00
2041325	09/17/14	09646	WELLS FARGO BANK	2192082614	09/12/14	UB Refund Cst #0000176889	160.00	160.00
2041160	08/27/14	15783	XILONEN NAUNGAYAN	Ref002435659	08/25/14	UB Refund Cst #0000187220	21.22	21.22
Amount Pd Total:							1,595,348.81	
Check Grand Total:							1,595,348.81	