

OTAY WATER DISTRICT

BOARD OF DIRECTORS MEETING  
DISTRICT BOARDROOM

2554 SWEETWATER SPRINGS BOULEVARD  
SPRING VALLEY, CALIFORNIA

**WEDNESDAY**

**April 4, 2012**

**3:30 P.M.**

**AGENDA**

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. APPROVE THE MINUTES OF THE REGULAR MEETING OF MARCH 7, 2012 AND SPECIAL MEETING OF MARCH 14, 2012
5. RECESS FOR A RECEPTION FOR DEPARTING BOARD MEMBER JAIME BONILLA
6. PUBLIC PARTICIPATION – OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK TO THE BOARD ON ANY SUBJECT MATTER WITHIN THE BOARD'S JURISDICTION BUT NOT AN ITEM ON TODAY'S AGENDA

**CONSENT CALENDAR**

7. ITEMS TO BE ACTED UPON WITHOUT DISCUSSION, UNLESS A REQUEST IS MADE BY A MEMBER OF THE BOARD OR THE PUBLIC TO DISCUSS A PARTICULAR ITEM:
  - a) DECLARE VEHICLES AND EQUIPMENT SURPLUS TO THE DISTRICT'S NEEDS
  - b) APPROVE THE FUNDING FOR THE PURCHASE AND INSTALLATION OF A CONFINED SPACE TRAINING PROP AT THE HEARTLAND REGIONAL FIRE AND PUBLIC SAFETY TRAINING FACILITY LOCATED ON THE DISTRICT'S REGULATORY SITE IN THE AMOUNT OF \$80,000

**ACTION ITEMS**

8. ENGINEERING AND WATER OPERATIONS

- a) APPROVE A REIMBURSEMENT AGREEMENT WITH INTERNATIONAL INDUSTRIAL PARK, INC., A CALIFORNIA CORPORATION, FOR THE CONSTRUCTION OF A 24-INCH RECYCLED WATER PIPELINE ON ALTA ROAD, NORTH OF LONE STAR ROAD, FOR A PORTION OF THE CAPITAL IMPROVEMENT PROGRAM PROJECT, RecPL-24-INCH 860 ZONE, ALTA ROAD/AIRWAY ROAD (R2077), IN THE AMOUNT OF \$930,962.16 (KENNEDY)

9. BOARD

- a) DISCUSSION ON APPOINTMENT TO VACANCY ON THE BOARD OF DIRECTORS, DIVISION 2
- b) DISCUSSION OF 2012 BOARD MEETING CALENDAR

REPORTS

10. GENERAL MANAGER'S REPORT

- a) SAN DIEGO COUNTY WATER AUTHORITY UPDATE

11. DIRECTORS' REPORTS/REQUESTS

12. PRESIDENT'S REPORT/REQUESTS

- a) Committee Appointments

13. ADJOURNMENT

All items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

The Agenda, and any attachments containing written information, are available at the District's website at [www.otaywater.gov](http://www.otaywater.gov). Written changes to any items to be considered at the open meeting, or to any attachments, will be posted on the District's website. Copies of the Agenda and all attachments are also available through the District Secretary by contacting her at (619) 670-2280.

If you have any disability which would require accommodation in order to enable you to participate in this meeting, please call the District Secretary at (619) 670-2280 at least 24 hours prior to the meeting.

#### Certification of Posting

I certify that on March 29, 2012, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of Otay Water District, said time being at least 72 hours in advance of the regular meeting of the Board of Directors (Government Code Section §54954.2).

Executed at Spring Valley, California on March 29, 2012.

/s/ Susan Cruz, District Secretary

**MINUTES OF THE  
BOARD OF DIRECTORS MEETING OF THE  
OTAY WATER DISTRICT  
March 7, 2012**

1. The meeting was called to order by President Lopez at 3:34 p.m.

2. ROLL CALL

Directors Present: Lopez, Gonzalez, Croucher and Robak

Directors Absent: Bonilla (out-of-town on business)

Staff Present: General Manager Mark Watton, Asst. General Manager German Alvarez, General Counsel Daniel Shinoff, Chief of Information Technology Geoff Stevens, Chief Financial Officer Joe Beachem, Chief of Engineering Rod Posada, Chief of Operations Pedro Porras, Chief of Administration Rom Sarno, District Secretary Susan Cruz and others per attached list.

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

President Jose Lopez recommended that item 16a, Receive Nominations and Appoint a Member and Alternate Member to the City of Chula Vista Redevelopment Agency's Oversight Board, be deferred to a later date when all board members are present to consider the item. He proposed that the item be added to the agenda of the Special Board meeting to be held on March 19, 2012 when all members are anticipated to be present.

A motion was made by Director Croucher, seconded by Director Robak and carried with the following vote:

Ayes:	Directors Lopez, Gonzalez, Croucher and Robak
Noes:	None
Abstain:	None
Absent:	Director Bonilla

to approve the deferral of Item 16a, Receive Nominations and Appoint a Member and Alternate Member to the City of Chula Vista Redevelopment Agency's Oversight Board, to be addressed at the special board meeting to be held on March 19, 2012.

5. RECOGNITION OF EMPLOYEES RETIRING FROM THE DISTRICT:
  - a) MANNY MAGANA, ASSISTANT GENERAL MANAGER OF ENGINEERING AND OPERATIONS; 9 YEARS OF SERVICE
  - b) LARRY OLDS, LEAD RECYCLED WATER DISTRIBUTION OPERATOR, 20 YEARS OF SERVICE
  - c) DAVID CHARLES, PUBLIC SERVICES MANAGER, 31 YEARS OF SERVICE

On behalf of the District and the Board, President Lopez presented plaques to Mssrs. Manny Magana, Larry Olds and David Charles in recognition of their retirement from the District. The members of the board expressed their appreciation to the retirees and thanked them for their dedicated service to the District.

6. APPROVE THE MINUTES OF THE REGULAR MEETING OF FEBRUARY 1, 2012 AND SPECIAL BOARD MEETING OF FEBRUARY 21, 2012

A motion was made by Director Croucher, seconded by Director Gonzalez and carried with the following vote:

Ayes:	Directors Lopez, Gonzalez, Croucher and Robak
Noes:	None
Abstain:	None
Absent:	Director Bonilla

to approve the minutes of the regular meeting of February 1, 2012 and the special meeting of February 21, 2012.

7. PUBLIC PARTICIPATION – OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK TO THE BOARD ON ANY SUBJECT MATTER WITHIN THE BOARD'S JURISDICTION BUT NOT AN ITEM ON TODAY'S AGENDA

No one wished to be heard.

8. RECESS OTAY WATER DISTRICT BOARD MEETING AND CONVENE A MEETING OF THE OTAY WATER DISTRICT FINANCING AUTHORITY

The Otay Water District board meeting was recessed at 3:48 p.m. and a meeting of the Otay Water District Financing Authority board was convened.

9. ROLL CALL

Directors Present: Lopez, Gonzalez, Croucher and Robak

10. RE-AFFIRM OFFICERS OF THE OTAY WATER DISTRICT FINANCING AUTHORITY

A motion was made by Director Croucher, seconded by Director Robak and carried with the following vote:

Ayes:	Directors Lopez, Gonzalez, Croucher and Robak
Noes:	None
Abstain:	None
Absent:	Director Bonilla

to re-affirm officers of the Otay Water District Financing Authority as follows:

- a) Director Lopez as President
- b) Director Gonzalez as Vice-President
- c) Mr. Mark Watton as Executive Director
- d) Mr. Joe Beachem as Treasurer/Auditor
- e) Ms. Susan Cruz as Secretary

11. ADJOURN OTAY WATER DISTRICT FINANCING AUTHORITY BOARD MEETING AND RECONVENE OTAY WATER DISTRICT BOARD MEETING

President Lopez adjourned the Otay Water District Financing Authority meeting at 3:52 p.m. and convened the Otay Water District board meeting.

CONSENT ITEMS

12. ITEMS TO BE ACTED UPON WITHOUT DISCUSSION, UNLESS A REQUEST IS MADE BY A MEMBER OF THE BOARD OR THE PUBLIC TO DISCUSS A PARTICULAR ITEM:

Director Mark Robak requested that Items 13e and 13f be pulled for discussion.

- e) APPROVE ENGAGEMENT LETTER FROM THE AUDITING FIRM OF WHITE NELSON DIEHL EVANS, LLP TO CONTRACT FOR AUDIT SERVICES FOR FISCAL YEAR 2012

Finance Manager Jim Cudlip indicated that Diehl and Evans, LLP has performed the audit of the District's financial statements for the past three (3) years and staff is recommending that the District retain Diehl and Evans, LLP to perform the District's FY 2012 audit. He noted that the board had approved Diehl and Evans, LLP to perform the District's audit for one (1) year with four (4) additional one year options. This would be the third of the four one-year options.

Mr. Cudlip stated that in FY 2011, after the audit on the District's financial statements had started, Diehl and Evans merged with White and Nelson creating the firm White Nelson Diehl Evans, LLP (WNDE). He indicated that the audit team will stay the same for FY 2012 and that the service fee increased slightly from \$33,000 to \$34,000.

It was noted that a year ago, at the board's direction, the Diehl and Evans' partner overseeing the audit was changed from Mr. Harvey Schroeder to Mr. Nitin Patel as it was felt that it would provide a new view of the District's financials. Mr. Schroeder had overseen the audit for two (2) years and this will be Mr. Patel's second year to oversee the audit. Mr. Cudlip indicated that the manager overseeing the FY 2012 audit will be Mr. David Foreman who worked with Mr. Patel last year.

In response to a question from Director Robak, Mr. Nitin Patel stated that there are no particular areas of focus for the audit at this time, but will be addressed once the audit begins.

A motion was made by Director Robak, seconded by Director Gonzalez and carried with the following vote:

Ayes:	Directors Lopez, Gonzalez, Croucher and Robak
Noes:	None
Abstain:	None
Absent:	Director Bonilla

to approve staffs' recommendation.

- f) APPROVE A THREE-YEAR AGREEMENT (ONE-YEAR WITH AN OPTION TO RENEW FOR TWO ADDITIONAL YEARS) WITH MARSTON+MARSTON, INC. FOR THE PUBLIC OUTREACH AND CREATIVE SERVICES FOR AN AMOUNT NOT-TO-EXCEED \$200,000 FOR THE LIFE OF THE AGREEMENT. THE CONTRACT ALLOWS THE DISTRICT TO CONTINUE USING MARSTON+MARSTON, INC. UNTIL EITHER PARTY CHOOSES TO TERMINATE THE BUSINESS RELATIONSHIP

Communications Officer Armando Buelna stated that Board Policy establishes procedures for contracts exceeding \$50,000, and in compliance with that policy, staff forwarded a RFP to 20 local public relations firms. The District received five (5) responses.

Mr. Buelna stated that after review of the RFPs, and based on the overall evaluation and scoring by a panel, Marston+Marston ranked the highest based on their experience working with water agencies, qualifications and knowledge of technical

support related to the District's needs. He recommended that the Board approve a contract with Marston+Marston.

It was indicated that Marston+Marston's services include assistance with news letters, press releases, the District's Consumer Confidence Report, and social media. Mr. Buelna indicated that the firm is currently working on creating a link for the District's Facebook, Twitter and YouTube sites.

Directors Robak and Croucher expressed their support of the RFP process and bid results and stated that they looked forward to the District continuing to work with Marston+Marston.

A motion was made by Director Robak, seconded by Director Croucher and carried with the following vote:

Ayes: Directors Lopez, Gonzalez, Croucher and Robak  
Noes: None  
Abstain: None  
Absent: Directors Bonilla

to approve staffs' recommendation.

Upon a motion by Director Croucher, seconded by Director Gonzalez and carried with the following vote:

Ayes: Directors Lopez, Gonzalez, Croucher and Robak  
Noes: None  
Abstain: None  
Absent: Directors Bonilla

to approve the following remaining consent calendar items:

- a) APPROVE CHANGE ORDER NO. 1 TO THE EXISTING CONTRACT WITH NEWest CONSTRUCTION, INC. FOR THE RALPH W. CHAPMAN WATER RECLAMATION FACILITY UPGRADE PROJECT, IN AN AMOUNT NOT-TO-EXCEED \$17,896
- b) AWARD A CONSTRUCTION CONTRACT TO SEPULVEDA CONSTRUCTION FOR THE 30-INCH POTABLE WATER PIPELINE IN HUNTE PARKWAY IN AN AMOUNT NOT-TO-EXCEED \$1,212,257.13
- c) AWARD A CONSTRUCTION CONTRACT TO ADVANCED INDUSTRIAL SERVICES, INC. (AIS) AND AUTHORIZE AN AGREEMENT WITH AIS FOR THE 850-3 RESERVOIR EXTERIOR COATING AND UPGRADES PROJECT IN AN AMOUNT NOT-TO-EXCEED \$293,300

- d) ADOPT ORDINANCE NO. 531 AMENDING SECTIONS 25, CONDITIONS FOR WATER SERVICE; 28, CONNECTION FEES AND CHARGES FOR POTABLE OR RECLAIMED WATER SERVICE; 38, SERVICE FOR FIRE PROTECTION SYSTEMS; OF THE DISTRICT'S CODE OF ORDINANCES TO INCLUDE MANDATED FIRE SERVICE STANDBY CAPACITY FOR SINGLE-FAMILY RESIDENCES
  
- g) ADOPT RESOLUTION NO. 4193 DESIGNATING MR. JAMES BOND, COUNCILMEMBER FROM THE CITY OF ENCINITAS AND DIRECTOR FOR SAN DIEGUITO WATER DISTRICT, TO VOTE FOR THE OTAY WATER DISTRICT REPRESENTATIVES TO THE SAN DIEGO COUNTY WATER AUTHORITY (AUTHORITY) WHEN BOTH OWD REPRESENTATIVES ARE ABSENT FROM A MEETING OF THE AUTHORITY

ACTION ITEMS

- 13. GENERAL MANAGER
  - a) REVIEW DRAFT QUESTIONNAIRES FOR THE CUSTOMER SATISFACTION AND AWARENESS AND CALL CENTER SURVEYS

Communications Officer Armando Buelna indicated that Rea & Parker Research will perform two customer surveys on behalf of the District: 1) Customer Satisfaction and Awareness Survey (General Survey) and 2) Call Center Survey.

Mr. Buelna stated that the margin of error for the surveys is  $\pm 5.7\%$  with 95% confidence level. He indicated to achieve this level of confidence, the consultant will make several thousand phone calls to acquire 300 valid respondents. If the District wished to reduce the margin of error to  $\pm 5\%$ , many more calls would need to be made, which would then require additional data processing and would, thus, increase the cost to perform the survey.

At the request of the Finance, Administration and Communications Committee, Mr. Buelna provided to the Board the following additional cost to obtain lower margins of error:

- o Reduce Margin of Error to  $\pm 5\%$  is \$2,500 per survey (\$5,000 for both surveys)
- o Reduce Margin of Error to  $\pm 4.5\%$  is \$4,375 per survey (\$8,750 for both surveys)
- o Reduce Margin of Error to  $\pm 4\%$  is \$6,500 per survey (\$13,000 for both surveys)

Mr. Buelna indicated that the District has funds budgeted to cover the cost of both surveys with a margin of error of  $\pm 5.7\%$ .

In response to a question from Director Gonzalez, Mr. Buelna stated that there is an option to reduce the margin of error with one survey to  $\pm 4\%$  or  $\pm 4.5\%$  and have the other survey with a margin of error at  $\pm 5.7\%$ .

Upon inquiry by Director Robak regarding the possibility of including re-purified water questions in the survey, General Manager Mark Watton stated that it could be coordinated with Rea & Parker Research to do so. He also stated that additional input/information about re-purified water is available from the results of the City of Chula Vista's survey as it contained more extensive questions pertaining to re-purified water.

A motion was made by Director Gonzalez, seconded by Director Croucher and carried with the following vote:

Ayes:	Directors Lopez, Gonzalez, Croucher and Robak
Noes:	None
Abstain:	None
Absent:	Directors Bonilla

to reduce the margin of error to  $\pm 4.5\%$  for the customer survey and maintain the call center survey's margin of error at  $\pm 5.7\%$ .

#### 14. ENGINEERING AND WATER OPERATIONS

##### a) APPROVE THE WATER SUPPLY ASSESSMENT REPORT DATED JANUARY 2012 FOR THE HAWANO PROJECT

Senior Civil Engineer Bob Kennedy indicated that Board approval is required for the the submittal of the WSA Report to the County of San Diego. He discussed the background of Senate Bills 610 and 221, and indicated that SB 221 did not apply as this project is an industrial development.

Mr. Kennedy stated that the Hawano Project involves the development of a 79.6 acre parcel of twenty three (23) Industrial/Commercial lots and is located within the East Otay Mesa Specific Plan, Subarea 1 of the County's General Plan at the southwest corner of the intersection of Alta Road and Airway Road. A location map was provided to the Board.

It was noted that the expected water demands for the Hawano Project is approximately 75.6 AFY of potable water and 9.6 AFY of recycled water and is consistent with the demands in the District's 2008 Water Resources Master Plan that was updated in November 2010.

Mr. Kennedy indicated that the WSA Report states the following, "The regional and local water supply agencies acknowledge the challenges of supply and fully intend to develop sufficient reliable supplies to meet demands. Water suppliers recognize

additional water supplies are necessary and portfolios need to be reassessed and redistributed with intent to serve existing and future needs.”

He said that the status of the current water supply situation is documented in the WSA Report with the intent that the water agencies plan to develop sufficient water supplies to meet demands. Staff believes that the Board has met the intent of SB 610 statute in that Land use agencies and water suppliers have demonstrated strong linkage.

It was noted that the Hawano Project WSA Report includes (4) four Otay Water District Planned Local Water Supply Projects:

- Rancho Del Rey Groundwater Well (500-600 AFY)
- Rosarito Ocean Desalination Project (24,000-50,000 AFY)
- Otay Mesa Lot 7 Groundwater Well (300-400 AFY)
- Otay Mesa Recycled Water Supply Link Project (400-800 AFY)

A slide was presented that showed the Projected Balance of Supply and Demand based on data from the District’s 2010 Urban Water Management Plan. Staff indicated that it projects the District’s demand for a single dry year and multiple dry years and is based on meeting the SBX 7-7 conservation goal of a 10% per capita water use reduction by 2015.

Mr. Kennedy stated that water demand and supply forecasts are included in the planning documents of Metropolitan, CWA, and the Otay Water District. He indicated that the Hawano Project’s SB 610 WSA demonstrates and documents that sufficient water supplies are planned for and are intended to be available over the next 20 years.

Director Croucher stated that the Engineering, Operations and Water Resources Committee believes that it is very important to assure that extensive planning of water supply is taken seriously. He indicated that the Committee thoroughly reviews water supply assessment reports prior to recommending that they move forward for consideration and approval by the full board.

A motion was made by Director Croucher, seconded by Director Gonzalez and carried with the following vote:

Ayes:	Directors Lopez, Gonzalez, Croucher and Robak
Noes:	None
Abstain:	None
Absent:	Directors Bonilla

to approve the Water Supply Assessment Report dated January 2012 for the Hawano Project.

15. BOARD

a) DISCUSSION OF 2012 BOARD MEETING CALENDAR

It was noted that the 2012 Board Meeting Calendar will be revised to indicate that the July 2012 Board meeting will be held on July 11, 2012.

President Lopez indicated that a Special Board meeting has been scheduled for March 19, 2012.

On motion by Director Croucher, seconded by Director Robak and carried with the following vote:

Ayes:	Directors Lopez, Gonzalez, Croucher and Robak
Noes:	None
Abstain:	None
Absent:	Director Bonilla

a special board meeting was scheduled for March 19, 2012 at 3:00pm.

It was indicated that the District will keep the September meeting scheduled on the 5<sup>th</sup> unless there is an issue with having a quorum present at the meeting.

INFORMATIONAL ITEMS

16. ITEMS ARE PROVIDED TO THE BOARD FOR INFORMATIONAL PURPOSES ONLY. NO ACTION IS REQUIRED ON THE FOLLOWING AGENDA ITEMS.

a) REPORT ON DIRECTORS' EXPENSES FOR THE 2<sup>ND</sup> QUARTER OF FISCAL YEAR 2012

This is an informational item and no request was received from the board to hear a report on this item.

b) UPDATE ON THE 2<sup>ND</sup> QUARTER OF FISCAL YEAR 2012 CAPITAL IMPROVEMENT PROGRAM REPORT

Associate Civil Engineer Daniel Kay provided a status report on the second quarter of FY 2012's Capital Improvement Program (CIP). He indicated that the overall expenditures through the second quarter of FY 2012 totaled approximately \$7.2 million, which is about 31% of the District's fiscal year budget.

In response to a question from Director Robak regarding the 944-IR Recycled Water Pump Station Improvements Project, Associate Civil Engineer Daniel Kay indicated that the pressure reducing valves are not physically located at that Pump

Station, but are located within Otay Lakes Road, Eastlake Parkway, and Olympic Parkway.

In response to an additional question by Director Robak regarding the pressure reducing criteria, Senior Civil Engineer Bob Kennedy indicated that American Water Works Association (AWWA) provides guidelines on appropriate system pressures. The District tries to provide a pressure of approximately 65psi with the guidelines indicating a maximum pressure of 270psi.

Director Robak inquired about how the District addresses high levels of pressure within its area. Mr. Kennedy stated that the District's Water Resource Master Plan addresses this issue and also indicates that the District establish a process that includes pressure adjustments when connecting to older systems.

This was an informational agenda item and no action was taken by the Board.

c) INFORMATIONAL REPORT ON CHANGES TO THE DISTRICT'S RECORDS RETENTION POLICY

At the Board's request, Chief Information Officer Geoff Stevens stated that the District's new Records System was implemented over the past year and a half and as part of the implementation process, staff reviewed the retention policies of other agencies to assure that the District's retention policy (adopted in February 2010) is in-line with other agencies.

Mr. Stevens indicated that an area where change has occurred from the original adopted retention policy is the management of electronic documents. In discussion with the District's attorney, it was indicated that email is treated as transitory communication; it is not a record in and of itself. Email communications become a record when some content or aspect of the document makes it a record, such as an attached contract to the email communication. With this scenario, Mr. Stevens stated that the contract should be stored in the District's Records System instead of the email system.

Mr. Stevens stated that in researching CWA and the State of California's policy on the handling of electronic information, particularly emails and computer back-up tapes, CWA's policy indicates that emails are retained for four (4) months; the State of California statutes does not indicate a specific time, but does require that the agency determine a policy.

It was recommended that such electronic information be retained for 13 months as it would make sense that the recipient may wish to have reference to it for a period of time. Mr. Stevens indicated that generally, the District maintained 3 years of emails and this revision will change retention to 13 months.

Director Robak indicated that he believes the District's Records Retention Policy should remain the same with regards to retaining email communications for 3 years; he also voiced his concerns about changing the retention timeline. General Counsel Daniel Shinoff indicated that the law requires agencies to hold all records in perpetuity in absence of a policy, but believes the main purpose of the District's Records Retention Policy is to impose discipline.

Director Croucher pointed out that emails have almost become conversational. He believes the 13-month retention is a fair and generous timeline and feels that it is appropriate for the policy.

This was an informational agenda item and no action was taken by the Board.

## REPORTS

### 17. GENERAL MANAGER'S REPORT

#### SAN DIEGO COUNTY WATER AUTHORITY UPDATE

A copy of the County Water Authority's (CWA) PowerPoint presentation was distributed to the board which provided an update on the Carlsbad Seawater Desalination Project. An article published by *The Sacramento Bee*, "Water Tunnels Would be Huge Project—if they Clear Huge Obstacles," and a copy of a policy recommendation from CWA regarding potential disbursements of proceeds resulting from the CWA vs. Metropolitan Water District (MWD) litigation was also provided the board.

General Manager Mark Watton indicated that he and President Lopez will be attending MWD's rate hearing on March 12, 2012 to voice their concerns regarding MWD's plan to increase rates by approximately 11%. Mr. Watton indicated that MWD has not been trying to reduce costs to minimize rate increases and continues to carry a vacancy rate in their budget of about 25%.

#### GENERAL MANAGER'S REPORT

General Manager Watton provided an update on the Rosarito Desalination Project and indicated that there will be a press release indicating that Consolidated Water Co. Ltd. will be moving forward with the project.

General Manager highlighted information from his report that included an update on the District's social media, SDRMA Insurance, meter reading efficiency, meter sales, and water purchases.

Director Croucher requested that the General Manager's Report include a chart for recycled water purchases (similar to the potable water purchase chart that is in the report).

18. DIRECTORS' REPORTS/REQUESTS

There were no additional reports from Directors.

19. PRESIDENT'S REPORT

President Lopez reported on meetings he attended in February 2012 and indicated that on February 2 he attended the Metro Commission's monthly meeting to discuss the Commission's FY 2013 Draft Strategic Plan and other matters. On February 8 he attended the District's employee recognition luncheon. He indicated that on February 9 he met with Mr. John Lynch, Vice Chairman and CEO of the Union-Tribune, to discuss a WatchDog article regarding the District's consultants. He noted that Director Bonilla, General Manager Watton, and Consultants Mr. Cruz Bustamante, Mr. Steve Castaneda, Mr. Hector Mares, Mr. Enrique Morones and Mr. Pete Silva also attended the meeting. On February 10, President Lopez met with General Manager Watton to discuss items that were scheduled to be presented at the February committee meetings. On February 16 he attended the Engineering, Operations and Water Resources Committee meeting where the committee reviewed, discussed and made recommendation on items that would be presented at the March board meeting. On February 21 he attended a Special meeting of the District's Board to discuss the Salt Creek matter. On February 24 he met with General Manager Watton and General Counsel Dan Shinoff to discuss items that would be presented at the March 2012 board meeting. He also attended the San Ysidro Chamber of Commerce's 90<sup>th</sup> Annual Installation Dinner on February 24. On February 25-26 he attended the MWD/CWA Hoover Dam Tour, and on February 27 he attended a Retirement Reception for Mr. Manny Magana, the District's Assistant General Manager of Engineering and Operations.

President Lopez indicated that on March 6 he met with San Diego County Water Authority officials to prepare for Metropolitan Water District's rate hearing scheduled on March 12.

RECESSED TO CLOSED SESSION

20. CLOSED SESSION

The Board recessed to closed session at 5:09 p.m. to discuss the following matters:

- a) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
[GOVERNMENT CODE §54956.9]
  - (I) SALT CREEK GOLF, LLC, UNITED STATES BANKRUPTCY  
COURT, CASE NO. 11-13898-LA11

- b) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
[GOVERNMENT CODE §54956.9]

2 MATTERS

Director Croucher left the board meeting at 5:43pm.

RETURN TO OPEN SESSION

- 21. REPORT ON ANY ACTIONS TAKEN IN CLOSED SESSION. THE BOARD MAY ALSO TAKE ACTION ON ANY ITEMS POSTED IN CLOSED SESSION

The Board reconvened at 5:44 p.m. General Counsel Dan Shinoff indicated that no reportable actions were taken in closed session.

- 22. ADJOURNMENT

With no further business to come before the Board, President Lopez adjourned the meeting at 5:44 p.m.

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
District Secretary

**MINUTES OF THE  
SPECIAL MEETING OF THE BOARD OF DIRECTORS  
OTAY WATER DISTRICT  
March 14, 2012**

1. The meeting was called to order by President Lopez at 4:37 p.m.

2. ROLL CALL

Directors Present: Bonilla, Croucher, Gonzalez, Lopez and Robak (arrived at 4:41 p.m.)

Staff Present: General Manager Mark Watton, Assistant General Manager of Administration and Finance German Alvarez, Assistant General Manager of Engineering and Water Operations Manny Magana, General Counsel Daniel Shinoff, Attorney Christina Cameron, Chief of Information Technology Geoff Stevens, Chief Financial Officer Joe Beachem, Chief of Engineering Rod Posada, Chief of Operations Pedro Porras, Chief of Administration Rom Sarno, District Secretary Susan Cruz and others per attached list.

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

A motion was made by Director Bonilla, seconded by Director Croucher and carried with the following vote:

Ayes: Directors Bonilla, Croucher, Gonzalez and Lopez  
Noes: Director Robak  
Abstain: None  
Absent: None

to approve the agenda.

5. PUBLIC PARTICIPATION – OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK TO THE BOARD ON ANY SUBJECT MATTER WITHIN THE BOARD'S JURISDICTION BUT NOT AN ITEM ON TODAY'S AGENDA

No one wished to be heard.

## WORKSHOP

### 6. REVIEW THE STATE OF CALIFORNIA STATEMENT OF ECONOMIC INTEREST/FORM 700 FILING

General Counsel Dan Shinoff indicated that the State of California requires that all board members and board-designated employees receive ethics training (AB1234) every other year. He stated that this training would fulfill the State mandated training requirement and his firm would provide attendees to today's meeting *Certificates of Participation* for participating in today's training. He introduced Ms. Christina Cameron of his office, Stutz Artiano Shinoff & Holtz, who would provide a review of Ethics Laws and the Form 700/Statement of Economics Interest form. He indicated that Ms. Cameron was employed by City of San Diego for twenty years where she worked on high profile issues. She also worked with a number of local political leaders in San Diego and is Ethics Counsel to the City of San Diego. He stated that she is recognized as the County-wide expert on Form 700 issues.

Ms. Cameron indicated that AB1234 Training covers many things:

- Conflict of Interest
- Brown Act
- Public Records Act
- California Sunshine Rule
- Public Contracting
- Ethics Laws

She discussed the open meeting laws or the Ralph M. Brown Act which requires that public agencies conduct their business at meetings that are open to the public. The Act requires that all meetings be publicized in advanced and that meeting agendas provide details of the items to be discussed at the meeting. It was noted that only items listed on the agenda may be discussed at the meeting. There are limited exceptions that allow for some items to be discussed in private, but these items must still be noted on the meeting agenda. Such items include real estate negotiations, certain personnel matters (not including salary matters), and litigation.

Ms. Cameron indicated that the *Act* defines a meeting of the body as whenever a majority of its members transacts or discusses the business of the public agency. A majority cannot talk privately about an issue that is before a body. This includes discussions by phone, email or at a local coffee shop. She stated that the Brown Act also prohibits "serial meetings," any series of communications that results in a majority of a governing body conferring on an issue. This can occur when e-mails are forwarded members of the board, through staff intermediaries, or signing onto joint memoranda.

She stated the Public Records Act allows the public access to a public agency's documents created to conduct the "people's business." Public records may be any

writing that was prepared, owned, used or retained by a public agency. There are exceptions which include documents prepared in support of litigation or those developed during the “deliberative process” (see attached copy of presentation). It was inquired if an email that had been deleted (“trashed”), if it would be subject to the Public Records Act. It was discussed that agencies should maintain a records retention policy/schedule which identifies when records are purged and the agency should maintain its records accordingly. If an email is in the possession of the agency, then it is considered a record. If it has been purged, as per the retention policy, then it is no longer a record.

Ms. Cameron reviewed the Form 700/Statement of Economic Interests form. She indicated that elected officials, department heads, some employees and candidates are required to file a Form 700. The District’s Conflict of Interest Code identifies those District positions that have been designated to file a Form 700 and what those positions are required to disclose. She noted that officials must file within 30 days of assuming office, annually, and within 30 days of leaving office. Candidates file when they declare their candidacy.

She stated that filers should disclose the following:

- Investments:
  - \$2000 or more in value (excluding mutual funds)
  - Reportable Sources: Generally, businesses that have or will contract with the District to provide services, supplies materials, machinery or equipment
  - Disclose investments in all publicly traded and local companies
- Real Property:
  - \$2,000 or more in value; ownership and leases (excluding personal residence)
  - Reportable Sources: Generally property located in or near the District (sometimes limited to property that may be developed as residential property or may be considered by the District for any school use)
- Income:
  - \$500 or more per year from any one source
  - Reportable Sources: Generally sources that have or will contract with the District to provide services, supplies, materials, machinery or equipment
  - Half of your spouse’s non-government salary
  - Excludes inheritance itself, but once the inheritance is invested, it may need to be disclosed
- Gifts:
  - \$50 or more

- Reportable Sources: If the District's code does not identify reportable sources, then disclose gifts from any source (see attached copy of presentation for exceptions)
  - Includes rebates/discounts not available to the public
  - \$420 per calendar year limit from a single reportable source
  - Disclose both the source and any intermediary
- Business Positions:
    - Own 10% or more of a business
    - Reportable Investments: Real property holdings and sources of income in excess of \$10,000 of a business
    - Your share of the income from the business
    - Note: Service on a non-profit board of directors is not a business position

It was noted that if a District Official is required to disclose interests under Category 5 of the District's Conflict of Interest Code, then the official must disclose all investments and business positions in any banking, savings and loan or other financial institution, whether they are doing or planning to do business within the District's service area or not. Ms. Cameron also noted that Category 6 is similar to Category 5, in that, officials must disclose all business positions in, and sources of income from business entities that provide services, supplies, materials, machinery or equipment of a type purchased or leased by the District, whether they are doing or planning to do business within the District's service area.

She also stated that if an official personally sold a car, he/she must disclose to whom they sold their car to as it is identified as a good or service that the District would purchase. The monies received from the sale would be disclosed as income. It was also discussed that gambling winnings is considered income and should be reported.

There was discussion if the cost associated with travel and meals on the water infrastructure tours hosted by Metropolitan Water District/San Diego County Water Authority (MET/CWA), must be disclosed. It was indicated that they should be disclosed, but such tours are not subject to the gift limitation of \$420 per calendar year. It was requested that Ms. Cameron confirm that such tours are reportable as Otay is a member of CWA and MET. It was also requested that she confirm, if an official is a Director of CWA and, thus, a member of MET, if the travel/meal costs would be reportable. There was further discussion, if a gift is received through a raffle process (chance), then it is not required that the gift be disclosed, however, if it is given, then it should be disclosed by the recipient. One time event tickets, if unused, or given to another, are not required to be reported. However, the recipient of the tickets would need to report the cost of the tickets.

Ms. Cameron provided an overview of the Conflict of Interest Laws. She stated that there are three ways in which an individual can have a conflict of interest; under the Political Reform Act, Contracts and Common Law:

- Political Reform Act: Public officials must not participate in decisions if it is reasonably foreseeable that the decision will affect an economic interest of that official.
  - Applies to any decision relating to permits, licenses, contracts
  - The official must recuse from participating in the decision
    - When recusing, the official must leave the room
  - If an official violates this act, there are penalties that can be incurred , including fines, criminal prosecution and removal from office
  
- A Public Official is:
  - Elective office holders
  - High level employees who have the ability to make discretionary decisions for the District
    - Decisions include preliminary negotiations, advising, and making recommendations leading up to a decision; wherein a decision can be voting, appointing, entering into contracts or otherwise obligating the District
  - Consultants

Ms. Cameron indicated that the individual, as public official, must be able to understand and recognize when they have an economic interest so that they will know when a conflict might arise. Economic interest, as defined by statute, may be any of the following:

- Owning a business
- Being on a company's board of directors
- Owning or leasing property (near or affected by a decision)
- Owning stock or having an investment interest
- Personal financial effect: saving or having to spend \$250 or more as a result of a decision
- Campaign contributions in excess of \$250 (limited circumstances)
- Income of more than \$5090 from an individual or private entity
- Your spouse, dependent child, or registered domestic partner having any of the interests above
- Gift(s) greater than \$420 during the 12 months prior to the decision

An exception is if an official has an economic interest in a decision that would otherwise require disqualification but that interest is no different than that of the public generally, then he or she may not be precluded from participating. An example of such an issue is the implementation of rate increases or rebates; all District customers will be affected by a rate increase/rebate, but the District cannot enact a water rate change without the vote of the board.

Ms. Cameron noted that if an official has a conflict and wishes to recuse himself/herself from participating in a decision, the official must identify the disqualifying interest. The official must then leave the room while the item is being

discussed and voted upon. There is a limited exception when an official, who has a disqualifying event, may still participate during the voting stage. If the District is making a decision that affects the official's own property, then the official has the right, under due process, to speak on behalf of his/her property. If this is the situation, the official would leave the dias and submit a speaker slip to participate as a member of the public. This does not apply to *business interests*, a situation where an individual has a business partner who owns the land along with the elected official, the partner can then speak on behalf of the business. If an official is truly the only owner, then the exemption applies. There are administrative and monetary penalties for failing to disclose economic interests or failure to disqualify where a conflict exists which includes:

- Administrative or civil monetary penalties
- Criminal prosecution which in turn may lead to removal from office

She stated that there are special rules with regard to contracts. Public officials cannot have an economic interest in any contract made by his/her agency. This is referred to as a "section 1090 problem." Government Code Section 1090 applies only to contracts and will be applied to identify, not only if the public official must recuse himself/herself from the decision, but if the District itself may be precluded from entering into a contract with a vendor. She noted that if an individual is a board member, it is presumed that they have participated in every contract when the board is the authority to issue the contract.

She indicated that Section 1090 voids contracts and thus, the local agency does not have to pay for the goods or services received under the contract and may even seek repayment of amounts already paid. The criminal penalties are severe and can lead to fines and up to three (3) years in prison, and a lifetime ban on holding office. She reviewed examples of *economic interests* in contracts which included the following relationships with contracting parties:

- Employee
- Attorney, agent or broker
- Supplier of services or goods
- Landlord-Tenant
- Creditor-Debtor
- Officer or employee of non-profit corporation
- Includes spouse community and separate property

These relationships are not defined by statute and can be complicated or involve intermediaries. They are also broadly applied by the courts. There are some exceptions, such as, when an official's economic interest is deemed as *remote*; some employment situations, stock ownership derived from employment, and landlord-tenant relationships. The official then may disclose his/her interest and recuse themselves from the decision. The agency is then allowed to enter into the contract.

Director Bonilla left at 6:15 p.m.

Another exception is *non-interests or minor interests*, such as, stock of less than 3% in a corporation, reimbursement of expenses and uncompensated service on non-profit boards. In these situations, there are no recusal requirements and the official may participate in the decision making process.

Ms. Cameron reviewed the Common Law Conflict of Interest which included:

- Personal interests: familial relationships, friendships, or general sympathy for a particular viewpoint
- Inquiring of yourself if there is a non-economic situation which makes you unable to make a decision in a fair manner primarily for the benefit of the public

She reviewed the competitive bidding process and indicated that it is designed to give all interested parties the opportunity to do business with the government on an equal basis, eliminates favoritism, and ensures the public gets the best deal by promoting competition. She indicated that the state competitive bidding requirement is necessary when a public works project is worth over \$5000. The project must be publicized for bid and is awarded to the lowest responsible/responsive bidder.

She discussed the laws regarding the misuse of public funds. This law is to ensure that the public's money is being used for a demonstrable public purpose. She stated that the law prohibits using public agency resources for personal or political purposes, sending mass mailings at public expense (an exception is if it is communicating information for a purpose and not promoting an official), or making a gift of public resources or funds.

Ms. Cameron also reviewed the laws regarding bribery, extortion and honoraria:

- Bribery: An official may not receive something of value in exchange for an action or vote. Even agreeing to a bribe is forbidden
- Extortion: An official may not demand something of value from someone else in exchange for an action or vote
- Penalties include:
  - Criminal prosecution with possible prison time
  - Fines, loss of one's office
  - Permanent disqualification from holding public office
- Honoraria: Officials generally may not receive payment for giving speeches, participating on panels or meetings, or attending events
  - Exceptions apply to officials who also work in professions which routinely include paid speaking

She lastly reviewed post employment restrictions and incompatible offices. She stated that elected officials and some high level administrative officers may not represent others before their former agency for one year after leaving office. This only applies to

compensated work and also applies to attorneys. Incompatible offices indicates that you cannot hold two public offices that are essentially in conflict with one another, that is, it is difficult to be clear as to which of the agencies you are operating on behalf of. If you hold two public offices, by operation of law, you will be discharged from the first office and deemed to have taken the second office.

7. ADJOURNMENT

With no further business to come before the Board, President Lopez adjourned the meeting at 6:25 p.m.

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President

ATTEST:

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District Secretary



**STAFF REPORT**

TYPE MEETING:	Regular Board	MEETING DATE:	April 4, 2012
SUBMITTED BY:	Stephen Dobrawa Purchasing Manager	PROJECT:	Various DIV.NO. ALL
APPROVED BY:	<input checked="" type="checkbox"/> Rom Sarno, Chief of Administrative Services <input checked="" type="checkbox"/> German Alvarez, Assistant General Manager <input checked="" type="checkbox"/> Mark Watton, General Manager		
SUBJECT:	DECLARATION OF SURPLUS VEHICLES AND EQUIPMENT		

**GENERAL MANAGER'S RECOMMENDATION:**

That the Board declare the identified vehicles and equipment as surplus to the District's needs.

**COMMITTEE ACTION:**

See "Attachment A".

**PURPOSE:**

To present a list of vehicles and equipment and obtain Board declaration that the items identified on the list are surplus to the District's needs.

**ANALYSIS:**

Listed below are various vehicles and equipment that have been determined by the user departments to be of no use, obsolete (spare parts and service not available), beyond useful life, and/or not cost-effective to repair or operate and therefore, surplus to the District's needs.

The District's Purchasing Manual identifies the process for disposing of material, equipment, and supplies that have been declared surplus. Typically, items declared surplus are disposed of by sale through public auction.

Before vehicles and equipment (where the individual acquisition cost exceeded \$5,000) can be disposed of, the Board must first declare the items as surplus (ref: *Purchasing Manual, Section 12*).

Vehicles Identified as Surplus

<u>Item</u>	<u>Qty</u>	<u>Description</u>	<u>Reason for Declaration</u>
1	1	Unit 100, 1997 Ford Aerostar Van, FA# 8100, VIN 1FMDA31X2VZC23120, 60,700 miles	No longer meets District's operational specifications. No longer cost-effective to maintain and operate.
2	1	Unit 102, 1998 Ford Explorer, FA# 8102, VIN 1FMZU34X2WZA99943, 77,500 miles	Same as above.
3	1	Unit 112, 1999 GMC C-8500 7-8 yard dump truck, FA# 8112, VIN 1GDP7H1C1XJ512299, 69,000 miles	Same as above.
4	1	Unit 7, 1993 Ford F800 water truck, VIN 1FDXK84AXPVA09159	Same as above.
5	1	Unit 9, 1993 Ford F800 flat bed truck, VIN 1FDXK84E1PVA23857	Same as above.
6	1	Unit 142, 2003 Ford F250 pickup truck, VIN 3FTNX20L63MB16392, 79,500 miles	Same as above.

Equipment Identified as Surplus

<u>Item</u>	<u>Qty</u>	<u>Description</u>	<u>Reason for Declaration</u>
1	1	1980 Cummins KT1150 300kw Generator Set, SN 31113566	No longer meets operational specifications or requirements; no longer required.
2	1	1980 Caterpillar 3406DI 325 hp engine, SN 90U8967	Not operational; not cost-effective to maintain and operate.
3	1	Compressor, Ingersol Rand FA# 3097	No longer meets operational specifications or requirements; no longer required.

4	1	Truck crane, Autocrane 3023, FA# 3423	No longer meets operational specifications or requirements; no longer required; no longer supported.
5	1	Forklift, Champ, FA# 435	No longer required.
6	1	Sewage Motor and Pump, Variable Drive, 15hp, SN T04T0220256R-3 and SN XSX SR6/246/LS	No longer meets operational specifications or requirements; no longer supported by manufacturer; not cost-effective to operate.
7	1	Ion Chromatograph and Autosampler, model DX-120, SN 99090451, RFID #A0227 and SN 99100043; RFID #A0228	No longer required.
8	3	Sewage Treatment Blower and Motor, Spencer 100hp, SN 254900 and SN IMA486796-G2-UE	No longer operational; no longer required.
9	6	Valve actuator, Rotor Type AQ130U10.1, SN B13149K, SN B13129C3, SN B13149C2, SN B13149B5, SN B13149A1, SN B13148L1	No longer cost-effective to operate and maintain; no longer required.
10	1	Compac Rack Server, FA #03454	No longer supported by manufacturer; not cost-effective to operate and maintain; no longer required.
11	1	Laserjet Printer, Model 8550GN, FA #03837, RFID #A0073	No longer required; not cost-effective to maintain and operate.
12	1 Lot	NEC 2000 PBX, NEC 2000 IVS, - 190 peripheral devices (phones and ports), 2 attendant consoles and miscellaneous attached storage devices	No longer required; no longer supported by manufacturer.
13	1	Sewage Pump Motor, variable drive, 15 hp, Type VEU-TFC-6S, ID #621008 T04T0220256R-1	Broken/inoperable; not cost-effective to repair.
14	2	Pump, Pioneer, Model P6F00F, SN 2503, SN 2509	Broken/inoperable; not supported by manufacturer; not cost-effective to repair.
15	1	Unit 1565, 1987 Case 680 backhoe tractor, SN 17730619	No longer meets District's operational specifications; no longer cost-effective to maintain and operate.

16	1	Electric motor, ARC Castle Electric, SN US66331760	No longer meets District's operational specifications; no longer cost-effective to maintain and operate.
17	1	Electric Motor, SN D-7002574	No longer meets District's operational specifications; no longer cost-effective to maintain and operate.
18	8	Electric motor, US Electric, Model G 42526, SN U01T2640191R-1, SN U01T2640191R-2, SN U01T2640191R-3, SN U01T2640191R-4	No longer meets District's operational specifications; no longer cost-effective to maintain and operate.
19	1	Electric motor, General Electric, Model 6326A, SN Z11Z283R12-3R-2	No longer meets District's operational specifications; no longer cost-effective to maintain.
20	6	Pump, Peerless, SN 258581, SN 258583, SN 565577, SN 258584, SN 258582, SN 237321	No longer required.
21	1	Electric motor, General Electric, Model 6334A, SN B0060920	No longer meets District's operational specifications; no longer cost-effective to maintain and operate.
22	1	Electric motor, General Electric, SN KOL-BF43A-H	No longer meets District's operational specifications; no longer cost-effective to maintain and operate.
23	1 Lot	2" ClaValve parts, 11 pieces	No longer required.
24	1 Lot	4" ClaValve parts, 16 pieces	No longer required.
25	1 Lot	6" ClaValve parts, 12 pieces	No longer required.
26	1 Lot	8" ClaValve parts, 4 pieces	No longer required.
27	1 Lot	10" ClaValve parts, 1 piece	No longer required.
28	1	12" ClaValve Pump Control	No longer required.
29	1	14" ClaValve	No longer required.
30	1	16" ClaValve, check valve	No longer required.
31	2	Electric motor, General Electric, 40 hp	No longer meets District's operational specifications; no longer cost-effective to maintain and operate.

**FISCAL IMPACT:**             Joe Beachem, Chief Financial Officer

The salvage value and associated gain or loss on items is not determined until their disposal. Therefore, the fiscal impact of the recommended action is not known at this time.

**STRATEGIC GOAL:**

This action supports the District's goal to ensure financial health through efficient operations.

**LEGAL IMPACT:**

None.

Attachments:    Attachment A - Committee Action



## ATTACHMENT A

<b>SUBJECT/PROJECT:</b>	DECLARATION OF SURPLUS VEHICLES AND EQUIPMENT
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### COMMITTEE ACTION:

The Administration, Finance and Communications Committee reviewed this item at a meeting held on March 19, 2012 and the following comments were made:

- Staff is requesting that the board declare the identified vehicles and equipment listed within staffs' report obsolete and surplus to the District's needs.
- It was discussed that there is a Gen-Set on the list to be surplused because it no longer meets the Air Pollution Control District's requirements. This particular Gen-Set is 300kW and is older than the previously surplused Gen-Set. Once this Gen-Set is declared surplus, it will be offered to Mexico's water agencies across the border, before it is auctioned. The District will also have the Gen-Set appraised to determine its value.
- It was noted that Mexico's water agency purchased a previously surplused Gen-Set from the District. That Gen-Set was also surplused because it no longer met the Air Pollution Control District's requirements. The Gen-Set now provides back-up power to one of their pump stations.

Following the discussion, the Committee supported staffs' recommendation and presentation to the full board as a consent item.



**STAFF REPORT**

TYPE MEETING:	Regular Board	MEETING DATE:	April 4, 2012
	Lisa Coburn-Boyd Environmental Compliance Specialist	PROJECT:	P2382- DIV. NO. 5 001000
SUBMITTED BY:	Ron Ripperger Engineering Manager		
APPROVED BY:	<input checked="" type="checkbox"/> Rod Posada, Chief of Engineering <input checked="" type="checkbox"/> German Alvarez, Asst. General Manager <input checked="" type="checkbox"/> Mark Watton, General Manager		
SUBJECT:	Purchase of a Confined Space Training Prop for the Heartland Regional Fire and Public Safety Training Facility for Joint Use by Otay Water District and Fire District Personnel		

**GENERAL MANAGER'S RECOMMENDATION:**

That the Otay Water District (District) Board of Directors (Board) authorize the funds for the purchase and installation of a Confined Space Training Prop at the Heartland Regional Fire and Public Safety Training Facility (Heartland Training Facility) located on the District's Regulatory Site in the amount of \$80,000 (See Exhibit A for location of the Training Facility).

**COMMITTEE ACTION:**

See Attachment A.

**PURPOSE:**

To obtain Board authorization for the funds, in the amount of \$80,000, to purchase and install a confined space training prop at the Heartland Training Facility. This prop will be available for training of District employees and Fire District and Emergency Services personnel.

**ANALYSIS:**

On December 21, 2007, San Miguel Fire District (San Miguel) entered into a Ground Lease and Joint Use Agreement with the District. According to this Agreement, San Miguel was to construct a state-of-the-art regional training facility at the District's Regulatory site. Construction of the facility began in May 2011. Also, in May 2011, San Miguel entered into an agreement with the Heartland Fire Training Facility Authority for the operation of the training facility now known as the Heartland Regional Fire and Public Safety Training Facility.

The construction of the training facility is being done in two phases because of funding constraints. Phase One construction is underway and includes site grading, walls, installation of all utilities, and the construction and/or installation of several training props. The props to be installed in Phase One include the bridge prop, the trench training prop, an electrical vault training prop (provided and to be installed by SDG&E) and a confined space training prop. The confined space prop will provide valuable training opportunities for District personnel at an easily accessible site. At the present time, District staff must arrange for confined space training at Helix Water District. Exhibit B shows the location of the various props and buildings within the training facility site and the phase in which they will be constructed. Exhibit C is a photograph of a similar confined space prop at the Escondido Fire Training Facility.

**FISCAL IMPACT:**  Joe Beachem, Chief Financial Officer

The funding for the Confined Space training prop will be taken from P2382 - Safety and Security Improvements. The total budget for P2382, as approved in the FY2012 budget is \$3,397,000. Total expenditures, plus outstanding commitments to date, including the funding of this training prop, are approximately \$1,795,657. See Attachment B for budget detail.

Based on a review of the financial budget, the Project Manager anticipates that the budget for CIP P2382 will be sufficient to support this Project.

Finance has determined that 40% of the funding is available from the Expansion fund and 60% of the funding is available from the Betterment Fund.

**STRATEGIC GOAL:**

This project supports the District's Mission statement, "To provide customers with the best quality water, wastewater and recycled water service in a professional, effective, and efficient manner."

**LEGAL IMPACT:**

None.

LCB/RR:jf

P:\WORKING\CIP P2382 - Safety and Security Improvements\Staff Reports\BD 04-04-12, Staff Reports, Confined Space Prop, (LCB-RR).docx

Attachments: Attachment A - Committee Action  
Attachment B - Budget Detail  
Exhibit A - Location Map  
Exhibit B - Training Facility Site Plan  
Exhibit C - Confined Space Prop Photograph



## ATTACHMENT A

<b>SUBJECT/PROJECT:</b>  P2382-001000	Purchase of a Confined Space Training Prop for the Heartland Regional Fire and Public Safety Training Facility for Joint Use by Otay Water District and Fire District Personnel
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### COMMITTEE ACTION:

The Engineering, Operations, and Water Resources Committee reviewed this item at a meeting held on March 21, 2012 and the following comments were made:

- Staff requested that the Board authorize the funds for the purchase and installation of a Confined Space Training Prop at the Heartland Regional Fire and Public Safety Training Facility (Heartland Training Facility) located on the District's Regulatory Site in the amount of \$80,000.
- Staff indicated that the District entered into a lease and joint use agreement with the San Miguel Fire Protection District (SMFPD) in 2007, which SMFPD would build a training facility at the Otay Water District's Regulatory site. As the construction for the training facility began in May 2011, SMFPD entered into an agreement with the Heartland Fire Training Facility Authority to operate the facility.
- Staff stated that there are two (2) phases to the construction of the facility and is illustrated on page 2 of the staff report and shown on Exhibit B.
- Staff noted that the Confined Space Training Prop will provide valuable training opportunities for District personnel at an easily accessible site. It was indicated that the District currently arranges for confine space training at Helix Water District.
- As an employee of the SMFPD, Committee member Gary Croucher inquired if there would be a conflict of interest issue if he were to be involved with the consideration of this agenda item. Legal Counsel stated that there would not be a conflict of interest issue because the purchase is from an independent third party and funding for the facility is not going to the SMFPD.

- In response to a question by the Committee, staff stated that the District will have access to all of the props at the Facility. Staff also stated that the term of the lease for the training facility is 30 years from December 2007 and indicated that there is an option to extend the lease for an additional 20 years. Staff noted that if the lease terminates for any reason, the property and all of its improvements are surrendered to Otay Water District.

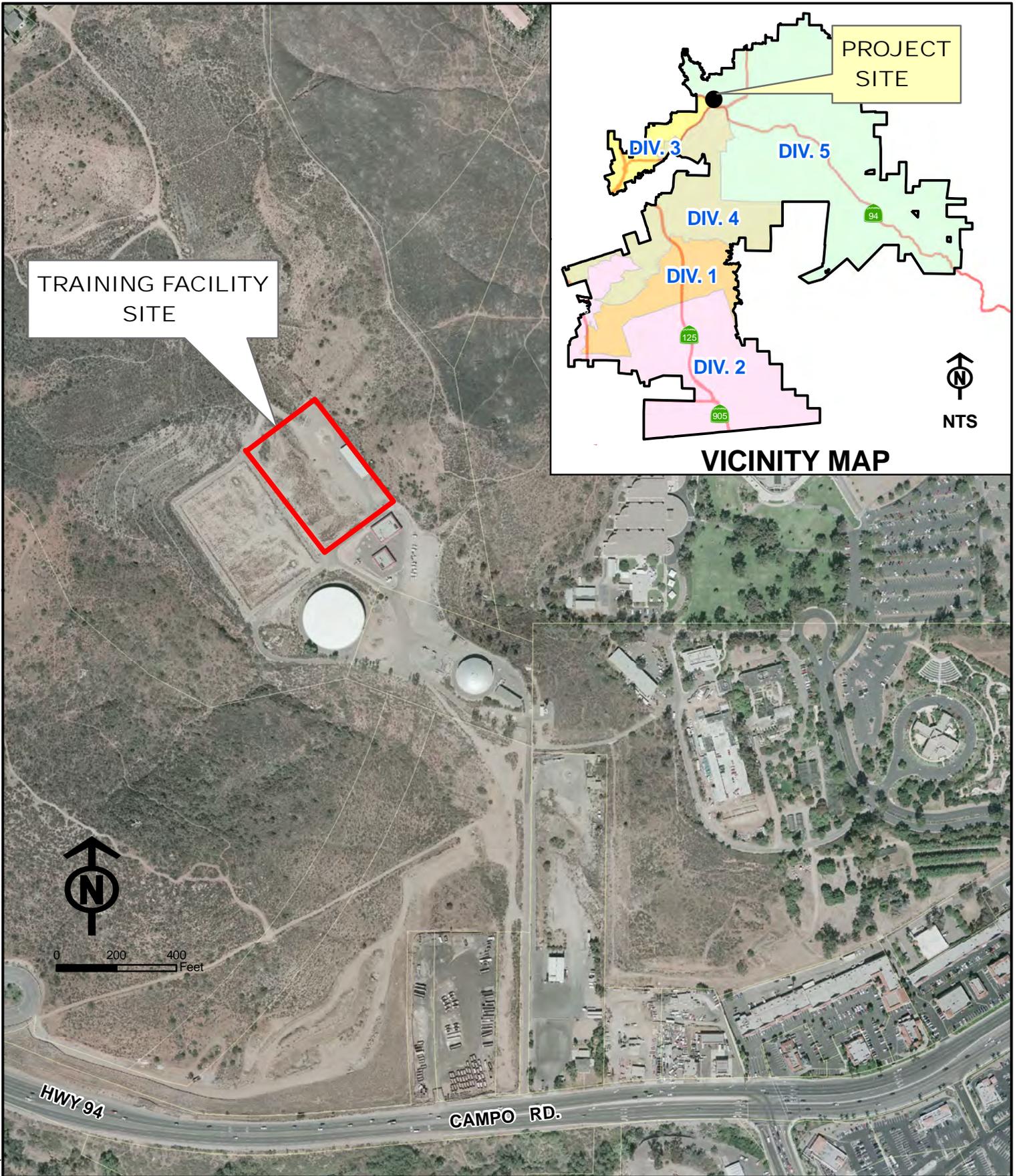
Following the discussion, the Committee supported staffs' recommendation and presentation to the full board as a consent item.



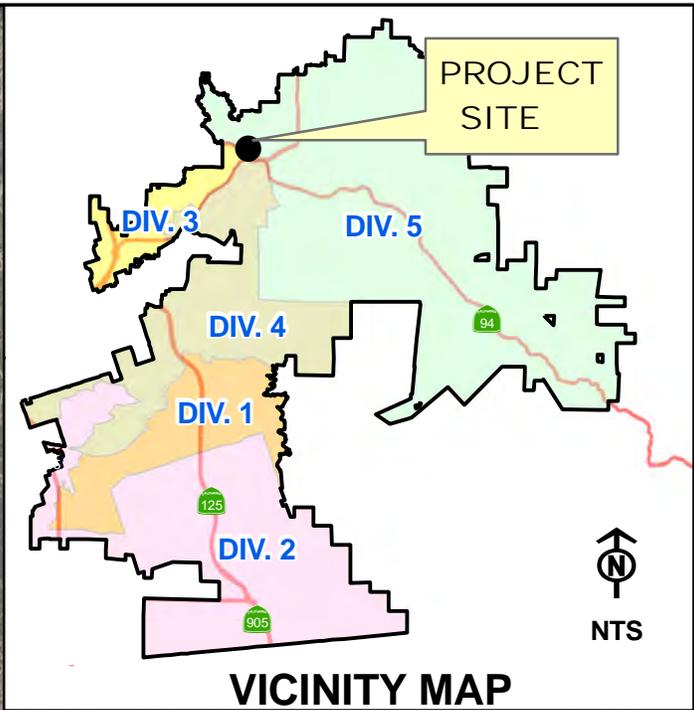
## ATTACHMENT B

<b>SUBJECT/PROJECT:</b>	Purchase of a Confined Space Training Prop for the Heartland Regional Fire and Public Safety Training Facility for Joint Use by Otay Water District and Fire District Personnel
P2382-001000	

<i>Budget</i>	<i>Committed</i>	<i>Expenditures</i>	<i>Outstanding Commitment &amp; Forecast</i>	<i>Projected Final Cost</i>	<i>Vendor/Comments</i>
<b>3,997,000</b>					
<b>Safety/Security Upgrades</b>					
Addl subprojects					
Labor	162,727	162,727		162,727	
Books, Periodicals And Subscriptions	348	348	-	348	UNION TRIBUNE PUBLISHING CO
	96	96	-	96	SAN DIEGO DAILY TRANSCRIPT
Annual Support Maintenance For Softwa	38,322	3,333	34,989	38,322	HENRY BROS ELECTRONICS INC
Consultant Contracts	500	500	-	500	SIMON WONG ENGINEERING
	2,500	2,500	-	2,500	DARRYL THIBAUT
	625	625	-	625	PEXIS CORPORATION
Computer Training	17	17	-	17	PETTY CASH CUSTODIAN
Safety Training	1,000	1,000	-	1,000	JB SAFETY & RESCUE SERVICES
	562	562	-	562	UNITED RENTALS NORTHWEST INC
Gas Detectors	23,867	23,867	-	23,867	CALOLYMPIC SAFETY
Infrastructure Equipment & Supplies	124	124	-	124	PETTY CASH CUSTODIAN
	7,156	7,156	-	7,156	UNITED RENTALS NORTHWEST INC
	1,012	1,012	-	1,012	CALOLYMPIC SAFETY
Infrastructure Equipment & Materials	27,394	27,394	-	27,394	EMCOM ELECTRONICS SYSTEMS INC
	2,091	2,091	-	2,091	WESCO DISTRIBUTION INC
	34,989	-	34,989	34,989	HENRY BROS ELECTRONICS INC
Security Services	574	574	-	574	CALOLYMPIC SAFETY
	970	970	-	970	ALCEM FENCE COMPANY INC
	598,920	598,920	-	598,920	STANDARD ELECTRONICS
	354	354	-	354	MARWEST ACCESS CONTROLS
	6,346	6,346	-	6,346	ADVANCED ELECTRONIC SOLUTIONS2
	344,676	309,687	34,989	344,676	HENRY BROS ELECTRONICS INC
	11,835	11,835	-	11,835	ENHANCED COMMUNICATIONS
	3,875	3,875	-	3,875	PEXIS CORPORATION
	4,875	4,875	-	4,875	ADVANCED COMMUNICATIONS
	1,215	1,215	-	1,215	GRAYBAR ELECTRIC CO INC
	20,490	20,490	-	20,490	PRIME ELECTRICAL SERVICES INC
	5,973	5,973	-	5,973	SPECIALTY DOORS AND AUTOMATION
	14,109	-	14,109	14,109	BRAUT INC
	4,476	-	4,476	4,476	NEAL ELECTRIC CORP
Service Contracts	3,995	3,995	-	3,995	MSA SYSTEMS INC
	97,354	62,365	34,989	97,354	HENRY BROS ELECTRONICS INC
	2,300	2,300	-	2,300	ADVANCED COMMUNICATIONS
	1,980	1,980	-	1,980	SAN DIEGO CONSTRUCTION WELDING
	459	459	-	459	SPECIALTY DOORS AND AUTOMATION
Safety Equipment Misc Materials	135	135	-	135	MARWEST ACCESS CONTROLS
	2,365	2,365	-	2,365	STONEHOUSE SIGNS INC
	824	824	-	824	IDENTICARD SYSTEMS
	2,516	2,516	-	2,516	CALOLYMPIC SAFETY
	8,400	8,400	-	8,400	C & I EQUIPMENT CO
Building And Grounds Materials	90	90	-	90	MCMMASTER-CARR SUPPLY CO
	721	721	-	721	C W MCGRATH INC
	1,698	1,698	-	1,698	T M PEMBERTON
	120	120	-	120	CONSTRUCTION RESIDUE RECYCLING
	6,200	6,200	-	6,200	FRANK & SON PAVING INC
	578	578	-	578	US BANK CORPORATE PAYMENT
	14,599	14,599	-	14,599	ENTERPRISE SECURITY INC
	16,913	16,913	-	16,913	ACCESS SECURITY CONTROLS
For Ops Only - Contracted Services	4,484	4,484	-	4,484	ACCESS SECURITY CONTROLS
	450	450	-	450	WALTCOMM
	8,775	8,775	-	8,775	ADVANCED COMMUNICATIONS
Security Vulnerability Study	92,008	92,008	-	92,008	EMA, INC.
Onsite Training	18	18	-	18	GREYSTONE ENVIRONMENTAL
Reimbursement from EPA	(115,000)	(115,000)	-	(115,000)	
x30074	208,843	208,843	-	208,843	
Construction Contract	30,000	-	30,000	30,000	ADVANCED INDUSTRIAL SERVICES
<b>Confined Space Prop</b>	<b>80,000</b>	<b>-</b>	<b>80,000</b>	<b>80,000</b>	<b>EC CONSTRUCTORS</b>
<b>Total Safety/Security Upgrades</b>	<b>1,792,840</b>	<b>1,524,299</b>	<b>268,541</b>	<b>1,792,840</b>	
<b>Fire Protection</b>					
Labor	191	191	-	191	
For Ops Only - Contracted Services	2,626	2,626	-	2,626	AZTEC FIRE & SAFETY
<b>Total Fire Protection</b>	<b>2,817</b>	<b>2,816</b>	<b>-</b>	<b>2,816</b>	
<b>Grand Total</b>	<b>1,795,657</b>	<b>1,527,116</b>	<b>268,541</b>	<b>1,795,657</b>	



TRAINING FACILITY SITE



VICINITY MAP

0 200 400 Feet

HWY 94

CAMPO RD.



OTAY WATER DISTRICT  
 HEARTLAND REGIONAL FIRE AND PUBLIC SAFETY TRAINING FACILITY  
 LOCATION MAP

CIP P2382

EXHIBIT A

(Phase 1)  
CONFINED SPACE  
TRAINING PROP

(Phase 2)  
FIRST RESPONDER  
TRAINING AREA

ROOF  
PROP  
(Phase 2)

RESERVE  
APPARATUS  
BUILDING  
(Phase 2)

(Phase 1)  
SDG&E  
VAULT PROP

(Phase 2)  
COLLAPSED  
WALL PROP

(Phase 2)  
TRAINING  
TOWER

(Phase 2)  
FLAMABLE  
LIQUID PROP

(Phase 2)

OFFICE  
BLDG.

(Phase 1)  
OVERPASS  
BRIDGE  
SIMULATION

(Phase 1)  
TRENCH  
RESCUE  
PROP

(Phase 2)  
PUMP  
HOUSE  
BLDG.

(Phase 2)  
CLASSROOM  
BLDG.

CLASSROOM  
BLDG.

BALANCE OF SITE PAVING: (Phase 2)

NOT TO SCALE



# OTAY WATER DISTRICT

HEARTLAND REGIONAL FIRE AND PUBLIC SAFETY TRAINING FACILITY  
SITE PLAN

CIP #P2382

## EXHIBIT B



OTAY WATER DISTRICT  
HEARTLAND REGIONAL FIRE AND PUBLIC SAFETY TRAINING FACILITY

CIP P2382

EXHIBIT C



**STAFF REPORT**

TYPE MEETING:	Regular Board	MEETING DATE:	April 4, 2012
SUBMITTED BY:	Bob Kennedy Sr. Civil Engineer	PROJECT NO./ SUBPROJECT:	R2077-001103
APPROVED BY:	<input checked="" type="checkbox"/> Rod Posada, Chief, Engineering <input checked="" type="checkbox"/> German Alvarez, Asst. General Manager <input checked="" type="checkbox"/> Mark Watton, General Manager		
SUBJECT:	Reimbursement Agreement with International Industrial Park, Inc., a California Corporation, Project location Alta Road & Lone Star Road, for a Portion of the Capital Improvement Program Project, RecPL-24-Inch 860 Zone, Alta Road/Airway Road (R2077)		

**GENERAL MANAGER'S RECOMMENDATION:**

That the Otay Water District (District) Board of Directors (Board) approves the request for the General Manager to execute a Reimbursement Agreement with International Industrial Park, Inc., a California Corporation, Project location Alta Road & Lone Star Road, for the construction of a 24-inch recycled water pipeline on Alta Road, north of Lone Star Road, for a portion of the Capital Improvement Program Project, RecPL-24-Inch 860 Zone, Alta Road/Airway Road (R2077), in an amount of \$930,962.16 (see Exhibit A-1 within the Reimbursement Agreement for Project location).

**COMMITTEE ACTION:**

Please see Attachment A.

**PURPOSE:**

To obtain Board authorization for the General Manager to enter into a Reimbursement Agreement (see Attachment C) with International Industrial Park, Inc., a California Corporation, for reimbursement of construction costs for a 24-inch recycled water pipeline on Alta Road North, north of Lone Star Road, for a portion of the Capital Improvement Program Project, RecPL-24-Inch 860 Zone, Alta Road/Airway Road (R2077), in an amount of \$930,962.16.

**ANALYSIS:**

International Industrial Park, Inc., as part of its CG 4754 Project, is widening portions of Alta Road, north of Lone Star Road. As part of these improvements, the Developer has agreed to install approximately 1,510 lineal-feet of 24-inch steel recycled pipe and be reimbursed by the District.

Since the Developer is currently required to improve Alta Road, north of Lone Star Road, the Developer has agreed to install a portion of the 24-inch steel recycled water pipeline adjacent to its MUP 98-001-W1 Phase 2B project and enter into a Reimbursement Agreement (Agreement) per Policy No. 26 (see Exhibit B within the Agreement) with the District. Staff negotiated with the Developer to provide the Developer with cathodic design and welding inspection. Additionally, the District has agreed to use actual costs rather than the 5% and to reimburse the Developer via progress payments on a monthly basis. See Exhibit A-2 within the Agreement which depicts the total of \$930,962.16 corresponding to the maximum construction and estimated soft costs for this Project. The soft costs to be reimbursed to the Developer are \$29,470 or 3% of the total Project cost.

The District will have Valley Construction Management (VCM) monitor the contractors work and facilitate the coordination and cooperation between District, Contractor, and Developer.

In compliance with Policy No. 26, the Developer has received three responsive bids for the pipeline construction and submitted copies to the District. Staff evaluated and certified that the bids are in compliance with Policy No. 26 requirement. They are as follows:

<b>CONTRACTOR</b>	<b>BID AMOUNT</b>
Basile Construction	\$886,492.16
TC Construction	\$921,183.50
CCL Contracting	\$1,012,119.00
Bert W. Salas	\$1,044,852.00
Cass Construction	\$1,351,806.00

**FISCAL IMPACT:**  Joe Beachem, Chief Financial Officer

The approved total budget for CIP R2077, as approved in the Fiscal Year 2012 budget, is \$4,500,000. Expenditures to date are \$1,976,409. Total commitments to date, including this Agreement are approximately \$2,911,590. (See Attachment B for budget detail.)

The Project Manager anticipates that, based on the attached financial analysis, the budget will be sufficient to support this Project.

Finance has determined that 100% of the funding is available from the Expansion Fund.

**STRATEGIC GOAL:**

This Project supports the District's Mission Statement, "To provide the best quality of water and wastewater service to the customers of the Otay Water District in a professional, effective, and efficient manner," and the District's strategic goal, "To satisfy current and future water needs for potable, recycled, and wastewater services."

**LEGAL IMPACT:**

None.

BK/RP:jf

P:\Public-s\Staff Reports\2011\BD 4-4-12, Staff Report, International Industrial Park, Inc Reimbursement

Attachments:    Attachment A - Committee Action  
                  Attachment B - Budget Detail  
                  Attachment C - Reimbursement Agreement w/Exhibits  
                            *Exhibit A-1* - Location Map  
                            *Exhibit A-2* - Construction and Soft  
                            Costs Reimbursable Estimate  
                            *Exhibit B* - District Code of Ordinances  
                            Policy No. 26  
                            *Exhibits C-1 & C-2* - Description of CIP  
                            R2077



## ATTACHMENT A

<b>SUBJECT/PROJECT:</b>  R2077-001103	Reimbursement Agreement with International Industrial Park, Inc, a California Corporation, Project location Alta Rd & Lone Star Road, for a Portion of the Capital Improvement Program Project, RecPL-24-Inch 860 Zone, Alta Road/Airway Road (R2077)
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### COMMITTEE ACTION:

The Engineering, Operations, and Water Resources Committee reviewed this item at a meeting held on March 21, 2012 and the following comments were made:

- Staff requested that the Board approves the request for the General Manager to execute a Reimbursement Agreement with International Industrial Park, Inc., a California Corporation, Project location Alta Road & Lone Star Road, for the construction of a 24-inch recycled water pipeline on Alta Road, north of Lone Star Road, for a portion of the Capital Improvement Program Project, in an amount of \$930,962.16
- Staff stated that International Industrial Park, Inc., as part of its CG 4754 Project, will be widening the west half of Alta Road between Lone Star Road and Calzada de la Fuente. Staff indicated that as part of this improvement, the Developer has agreed to install approximately 1,500 lineal-feet of 24-inch steel recycled pipe and be reimbursed by the District.
- In compliance with Policy No. 26, the Developer received five (5) responsive bids for the pipeline construction and submitted copies to the District. It was noted that staff evaluated and certified that the bids submitted are in compliance with Policy No. 26. Staff indicated that the five firms who submitted bids are listed on page 2 of the staff report.
- Staff indicated that Basile Construction was the lowest bidder. Staff verified with the Contractor's State Licensing Board that Basile Construction has a current License. Staff also checked

the Federal Excluded Parties List System EPLS as now recommended on a recent program specific audit for USBR funded projects.

- Staff stated that Valley Construction Management will monitor the contractors work and facilitate the coordination and cooperation between the District, Contractor and Developer.
- Staff noted that the pipeline construction includes cathodic design and welding inspection, therefore the District has agreed to use actual costs rather than the typical 5% of the construction cost to be used for soft costs as stated in Policy 26.
- Exhibit A-2 of the Agreement identifies the total reimbursement as \$930,962.16, which is the maximum reimbursement amount for this Project and includes \$29,470 of soft costs to be reimbursed to the Developer. Staff indicated that the soft costs are approximately 3% of the total Project cost.
- In response to a question by the Committee, staff stated that Associate Civil Engineer Daniel Kay will be the District's overall Project Manager of the project, Valley CM will oversee the project's day-to-day progress, and Inspection Supervisor Brandon DiPietro and Construction Inspector Jonathan Chambers will oversee the inspection aspect of the project.
- Staff noted that the District has the opportunity to collaborate its project with the Developer project to save money, increase efficiency and minimize the impact on the community.
- In response to a question by Legal Counsel, staff had indicated that the Federal Government will be reimbursing a portion of the project's costs and that the Davis-Bacon compliance is not required for Title XVI agreements. Staff verified that the Prevailing Wage requirement does not apply to this project because it is funded with Federal grant money.

Following the discussion, the Committee supported staffs' recommendation and presentation to the full board as an action item.



## ATTACHMENT B

Otay Water District  
RecPL - 24-Inch, 860 Zone, Alta Road - Alta Gate/Airway

Date Updated: March 07, 2012

<i>Budget</i>	<i>Committed</i>	<i>Expenditures</i>	<i>Outstanding Commitment &amp; Forecast</i>	<i>Projected Final Cost</i>	<i>Vendor/Comments</i>
<b>4,500,000</b>					
<b>Planning</b>					
Labor	85,034	85,034		85,034	
Professional Legal Fees	1,737	1,737	-	1,737	GARCIA CALDERON & RUIZ LLP
Other Agency Fees	46	46	-	46	DEPARTMENT OF PUBLIC HEALTH
Consultant Contracts	38,003	38,003	-	38,003	LEE & RO INC
	67,553	67,553	-	67,553	JONES & STOKES ASSOCIATES INC
Service Contracts	1,182	1,182	-	1,182	UNION TRIBUNE PUBLISHING CO
Contracted Services	360	360	-	360	KIRK PAVING INC
<b>Total Planning</b>	<b>193,916</b>	<b>193,916</b>	<b>-</b>	<b>193,916</b>	
<b>Design</b>					
Labor	429,327	429,327		429,327	
Mileage Reimbursement	21	21	-	21	PETTY CASH CUSTODIAN
Office Supplies	64	64	-	64	PETTY CASH CUSTODIAN
Professional Legal Fees	104	104	-	104	GARCIA CALDERON & RUIZ LLP
	481	481	-	481	STUTZ ARTIANO SHINOFF
Regulatory Agency Fees	6,667	6,667	-	6,667	CITY TREASURER
	156	156	-	156	STATE WATER RESOURCES
	6,783	6,783	-	6,783	COUNTY OF SAN DIEGO
Other Agency Fees	6	6	-	6	PETTY CASH CUSTODIAN
Consultant Contracts	50,584	50,584	-	50,584	SOUTHERN CALIFORNIA SOIL
	49,380	49,380	-	49,380	DARNELL & ASSOCIATES INC
	27,738	27,738	-	27,738	HDR ENGINEERING INC
	23,139	23,139	-	23,139	AEGIS ENGINEERING MGMT INC
	8,000	8,000	-	8,000	SAN-LO AERIAL SURVEYS
	4,140	4,140	-	4,140	CPM PARTNERS INC
	2,275	2,275	-	2,275	MWH CONSTRUCTORS INC
	640	640	-	640	SWINERTON MANAGEMENT
Service Contracts	6,680	2,462	4,218	6,680	REPROHAUS CORP
	1,800	1,800	-	1,800	SAN-LO AERIAL SURVEYS
	138	138	-	138	UNION TRIBUNE PUBLISHING CO
<b>Total Design</b>	<b>618,122</b>	<b>613,904</b>	<b>4,218</b>	<b>618,122</b>	
<b>Construction</b>					
Labor	92,634	92,634		92,634	
Meals and Incidentals	16	16	-	16	PETTY CASH CUSTODIAN
Professional Legal Fees	83	83	-	83	STUTZ ARTIANO SHINOFF
Materials	822	822	-	822	WESTBURNE SUPPLY INC
	47	47	-	47	CW MCGRATH INC
Inventory	1,938	1,938	-	1,938	INVENTORY
Outside Services	3,180	3,180	-	3,180	ALCEM FENCE COMPANY INC
	50	50	-	50	CW MCGRATH INC
Consultant Contracts	21,808	21,808	-	21,808	JC HEDEN AND ASSOCIATES INC
	4,930	4,930	-	4,930	VALLEY CONSTRUCTION MANAGEMENT
	4,653	4,653	-	4,653	RBF CONSULTING
	926	926	-	926	CPM PARTNERS INC
	700	700	-	700	HDR ENGINEERING INC
Construction Contracts	870	870	-	870	VALLEY CONSTRUCTION MANAGEMENT
	1,029,489	1,029,489	-	1,029,489	RANCHO VISTA DEL MAR
	930,962	-	930,962	930,962	INTERNATIONAL INDUSTRIAL PARK INC
	548	548	-	548	CLARKSON LAB & SUPPLY INC
Service Contracts	21	21	-	21	SAN DIEGO DAILY TRANSCRIPT
Infrastructure Equipment & Mate	127	127	-	127	HANSON AGGREGATES INC
	178	178	-	178	UNITED RENTALS NORTHWEST INC
	490	490	-	490	FERGUSON WATERWORKS # 1083
	1,938	1,938	-	1,938	COUNTY OF SAN DIEGO - DPW
Contracted Services	400	400	-	400	PENHALL COMPANY
	2,742	2,742	-	2,742	KIRK PAVING INC
<b>Total Construction</b>	<b>2,099,552</b>	<b>1,168,589</b>	<b>930,962</b>	<b>2,099,552</b>	
<b>Grand Total</b>	<b>2,911,590</b>	<b>1,976,409</b>	<b>935,180</b>	<b>2,911,590</b>	



**ATTACHMENT C**

**REIMBURSEMENT AGREEMENT**

**REIMBURSEMENT AGREEMENT  
FOR  
CAPITAL IMPROVEMENT PROGRAM WATER FACILITIES  
ASSOCIATED WITH R2077 RECPL-24-INCH, 860 ALTA RD – ALTA GATE/AIRWAY RD  
FOR 1510 LF OF 24-INCH STEEL RECYCLED PIPELINE,  
DEVELOPER PROJECT ON ALTA RD & LONE STAR ROAD (PASEO DE LA FUENTE)  
FOR MUP 98-001-W1**

This Reimbursement Agreement (“**Agreement**”) is entered into as of this \_\_\_\_ day of \_\_\_\_\_, 2012, by and between the Otay Water District, a Municipal Water District formed under the Municipal Water District Act of 1911 (“**District**”) and International Industrial Park, Inc., a California Corporation, with an address at 5440 Morehouse Dr., Suite 4000 San Diego, California, 92121 (“**Developer**”), in view of the following facts and for the following purposes:

**RECITALS**

A. District’s Board of Directors has adopted a Master Plan and approved a Capital Improvement Program (“**CIP**”) for all regional water facilities (“**Planned CIP Facilities**”) throughout District. There are a number of Planned CIP Facilities within and adjacent to the Alta Road and Lone Star Road (Paseo De La Fuente) Improvements for MUP 98-001-W1(the “**Development**”), which Developer will construct within District’s service area in Otay Mesa, California.

~~B. In connection with the Development and the Facilities, Developer was required to complete a Subarea Master Plan (the “**SAMP**”) upon which the Planned CIP Facilities are identified. If required, the SAMP has been completed, is entitled “\_\_\_\_\_, dated \_\_\_\_\_ and is incorporated herein by reference. Developer will complete the Planned CIP Facilities as identified in the SAMP, if any, or/and as depicted or described in Exhibit \_\_\_\_\_ attached hereto.~~

C. Developer intends to develop its property, which will include substantial public improvements, including the construction of certain of the Planned CIP Facilities within the Development (“**Required CIP Facilities**”) as more fully depicted or described in Exhibits A-1 for project location and A-2 for reimbursable estimate.

D. Developer recognizes that District will need to construct regional facilities to support this development, typically in advance of the Developer paying all capacity fees.

E. Developer shall conform to, and comply with, all of the conditions set forth in District’s current Policy 26, attached hereto as Exhibit B, with the exception of item numbers 6, 7, 8, and 10.

F. Developer shall comply with all terms and conditions in the current District’s Code of Ordinances and in the District’s Standard Specifications.

G. Developer agrees to encourage participation by Emerging Business Enterprises on construction contracts related to this agreement.

H. In coordination with this Agreement, Developer and District have entered into that certain Agreement for Construction of a Water System dated \_\_\_\_\_ (“**Construction**”

**Agreement**”) wherein Developer’s obligations regarding the construction and completion of the Required CIP Facilities are more fully set forth. The Parties acknowledge that where the terms and conditions of this agreement conflict with the Construction Agreement on matters pertaining to construction and completion of the Required CIP Facilities, the Construction Agreement will control. Similarly, where the terms and conditions of the Construction Agreement conflict with this Agreement on matters pertaining to the reimbursement of Developer by District, this Agreement will control.

### **OPERATIVE PROVISIONS**

**NOW, THEREFORE, in consideration of the above Recitals and of the promises and agreements contained herein, and for other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, District and the Developer do hereby promise and agree as follows:**

1. **Project Cost**

Developer shall design and construct, install and complete a portion of the Required CIP facilities described in Exhibits C-1 (CIP) and C-2 (CIP) in the manner more fully set forth in the Construction Agreement, and shall provide all funds needed for the design, construction, installation and completion of the Required CIP Facilities with the exception of construction management and District’s direct costs including, but not limited to, District inspections and construction water. In order to remain eligible for reimbursement as provided under this Agreement, the Required CIP Facilities must be constructed and completed within the time provided in the Construction Agreement. Furthermore, to remain eligible for reimbursement, Developer must construct the Required CIP Facilities in compliance with all applicable laws, rules and regulations.

2. **Reimbursement**

Developer shall be entitled to reimbursement for the cost and expense of constructing and completing the Required CIP Facilities consistent with District’s Policy No. 26, with the exception of items 6, 7, 8 and 10, and consistent with any Construction Agreement in form and function satisfactory to District. Except as provided in Policy 26, the District will pay 100% of the reimbursement cost via progress payments after the Board approves the request for reimbursement.

Developer shall submit a request for reimbursement in writing to District and shall attach all documents necessary to demonstrate, to the satisfaction of District, that the work has been completed and accepted and the costs and expenses have been actually and reasonably incurred. The necessary documents shall include (i) copies of bid documents, (ii) invoices, (iii) unconditional lien releases, and (iv) any other documentation as requested by the District.

3. **Termination**

If not otherwise earlier terminated, this agreement shall terminate on the earlier of (i) the date on which the reimbursements contemplated herein have been paid, or (ii) five (5) calendar years from the date first set forth above, which shall be the date of Board approval; provided that all Developer’s warranties and indemnifications shall remain in effect until terminated in accordance with their respective terms. District may terminate this Agreement and its obligations if the General

Manager determines that Developer has failed to comply with its obligations hereunder or under the Construction Agreement.

4. **Plan Removal**

Developer shall be required to adhere to District's process for submittal of improvement plans, which includes its contractor bonding for all facilities to be constructed, construction agreements and project acceptance.

5. **Record Keeping**

Developer shall keep an accurate record of the actual cost to construct the Required CIP Facilities for which reimbursement is requested, in accordance with generally accepted accounting procedures. Developer shall allow an authorized District representative, during Developer's regular business hours and upon reasonable notice, to examine and duplicate any records relevant to verifying the actual cost to construct the Required CIP Facilities, including, without limitation, all contract bids and invoices. Any changes occurring during construction shall be properly documented. Back-up documentation shall be kept by Developer for three (3) years after the completion of the facilities and be provided to District for its review upon its request.

6. **Change Orders**

No change orders will be permitted unless the change order results from an unforeseen sub-surface condition or from a change in the work, design or specifications initiated by the District, or other governmental agency, during the construction of the Required CIP Facilities.

7. **General Provisions**

a. **Incorporation of Recitals and Exhibits.** The recitals set forth above and all exhibits referenced in this Agreement are hereby incorporated by reference into this Agreement to be given the same force and effect as if fully set forth herein.

b. **Amendments.** No amendment, modification, supplement, termination or waiver of any provision of this Agreement shall be effective unless executed in writing by both parties and then only in the specified instance and for the specific purpose given.

c. **Notices.** Any demand upon or notice required or permitted to be given by one party to the other party shall be in writing. Except as otherwise provided by law, any demand upon or notice required or permitted to be given by one party to the other party in connection with this Agreement shall be effective (i) on the date a personal delivery is accepted, (ii) on the date a facsimile of the notice is sent, or on the next business day if the fax is sent after 5:00 p.m. or on a Saturday, Sunday or holiday; provided that receipt and confirmation of the facsimile transmission is attached to a copy of the faxed notice, (iii) on the second business day after mailing by certified or registered United States mail, return receipt requested, or (iv) on the succeeding business day after mailing by Express Mail or after deposit with a private delivery service of general use (e.g., Federal Express), postage or fee prepaid as appropriate, addressed to the party at the address shown below:

**If to District:** Otay Water District  
2554 Sweetwater Springs Boulevard  
Spring Valley, California 91978-2004  
Attn: General Manager

**If to Developer:** Mr. David Wick  
International Industrial Park, Inc  
A California Corporation  
5440 Morehouse Dr., Suite 4000  
San Diego, California 92121  
Telephone: (858) 623-9000 x700  
Facsimile: (858) 623-9009

Notice of change of address shall be given by written notice in the manner set forth in this paragraph.

d. Indemnity. Developer agrees to defend, indemnify, protect, and hold harmless District and its governing boards, agents, officers and employees from and against any and all claims asserted or liability established for damages or injuries to any person or property, including injury to employees, agents or officers, which arise from or are connected with or are caused or claimed to be caused by the negligent acts or omissions or willful misconduct of Developer or its agents, officers or employees, in performing the Work, or any part thereof, and all expenses of investigation and defending against same; provided, however, that Developer's duty to defend, indemnify and hold harmless shall not include any claims or liability arising from the negligent acts or omissions or willful misconduct of District or its governing board, agents, officers or employees. District and Developer agree that in the event of any joint or concurrent negligence, they will apportion any established or agreed upon liability proportionate to their respective degree of fault.

e. Applicable Law and Venue. This Agreement and each provision herein shall be interpreted in accordance with the laws of the State of California. The Parties agree that the proper venue for the resolution of any disputes under this Agreement shall be with the Superior Court of the County of San Diego.

f. Successors in Interest. The Agreement and all rights and obligations contained herein shall be in effect whether or not any or all parties to the Agreement have been succeeded by another entity, and all rights and obligations of the parties signatory to this Agreement shall be vested and binding on their successors in interest.

g. Counterparts. This Agreement may be executed in multiple counterparts, each or which counterpart, if fully executed, shall be deemed an original. No counterpart shall be deemed to be an original or presumed delivered unless and until the counterpart executed by the other party to this Agreement is in the physical possession of the party seeking enforcement thereof.

h. Effective Date. This Agreement shall not bind the parties and become effective until such time as the authorized representative of Developer has executed the Agreement, and District has approved and the authorized representative of District has executed this Agreement.

i. Corporate Authority. The persons executing this Agreement on behalf of the parties hereto represent and warrant that: (i) such party is duly organized and existing; (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party; (iii) by so executing this Agreement, such party is formally bound to the provisions of any other Agreement to which said is bound.

IN WITNESS WHEREOF, this Agreement is executed by District and by Developer as of the date first above written.

**OTAY WATER DISTRICT**  
A California Municipal Water District

By: \_\_\_\_\_  
General Manager

Date: \_\_\_\_\_, 2012

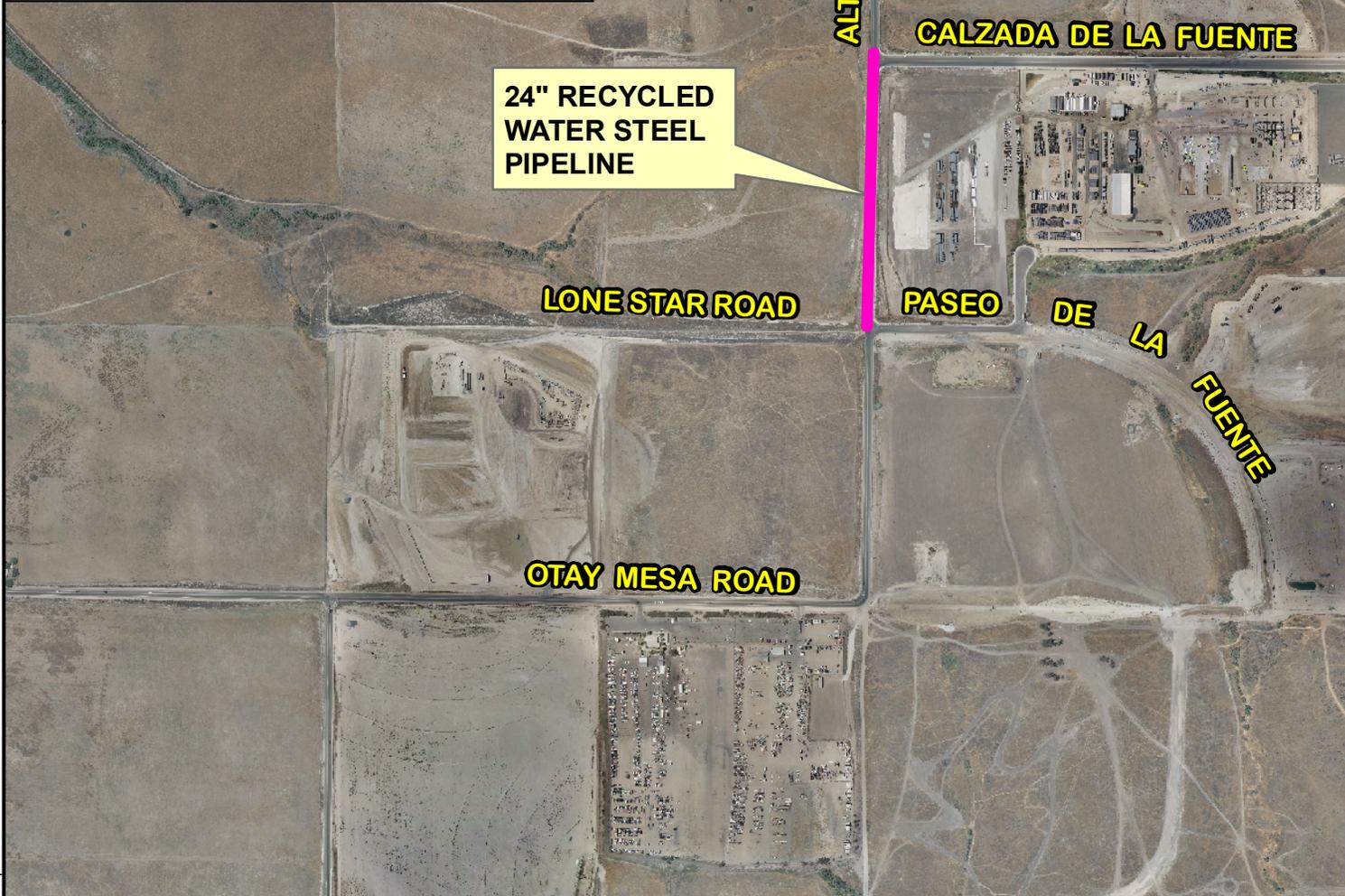
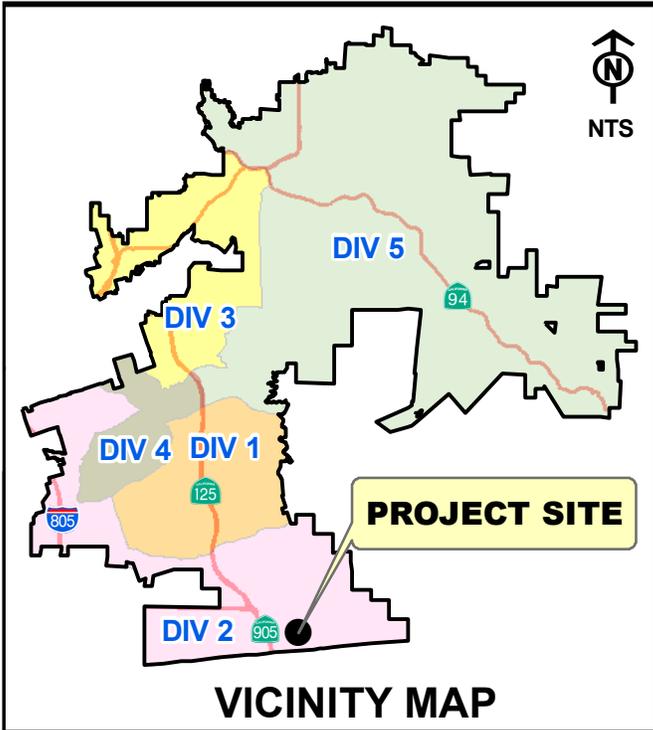
Approved as to Form:

\_\_\_\_\_ Attorney

**INTERNATIONAL INDUSTRIAL PARK, INC.**  
A California Corporation

By: \_\_\_\_\_  
David Wick  
Vice-President

Date: \_\_\_\_\_, 2012



# OTAY WATER DISTRICT

**ALTA ROAD - LONE STAR ROAD TO CALZADA DE LA FUENTE  
LOCATION MAP**



CIP R2077

Exhibit A-2

Project Name: Alta Road North of Lone Star Road  
 Location: Alta Road, County of San Diego  
 Project Engineer: Bartolome J. Pastor  
 OWD CIP Project No. R2077  
 Date: March 2, 2012

Project No. CG-4754 24-Inch Steel CML&C Recycled Water Pipeline		
Item No.	Description	Cost
1	Alta Consultants: Engineering design, construction, administration, and job closeout	\$ 21,745.00
2	JT Kruer & Company	\$ 3,000.00
3	Engineering Contingency	\$ 4,725.00
4	Basile Construction	\$ 886,492.16
5	Unknown Utility Allowance	\$ 15,000.00
Total		\$ 930,962.16

Reimbursement Estimate Amount: \$ 930,962.16

<b>OTAY WATER DISTRICT BOARD OF DIRECTORS POLICY</b>			
<b>Subject</b>	<b>Policy Number</b>	<b>Date Adopted</b>	<b>Date Revised</b>
DISTRICT ADMINISTRATION OF REIMBURSEMENT AGREEMENTS	26	2/10/93	7/05/06

PURPOSE

This policy establishes guidelines for how the District will administer reimbursement agreements for facilities, both Master Plan and Non-Master Plan. It also describes when and how the District will participate in the cost of such facilities.

BACKGROUND

Policy 25 requires that development which creates the need for new facilities must bear all costs to construct and finance the on-site, in-tract and off-site water, wastewater, and recycled water systems.

"On-site" facilities are defined as those pipelines, pump stations and reservoirs required within a developer's project boundaries. "Off-site" facilities are those facilities located outside a project's boundary that are required to serve the project. "In-tract" facilities are defined as those non-regional facilities that serve only the project being constructed. These facilities are typically 6 inch through 12 inch pipelines. In-tract facilities are the sole responsibility of the developer/property owner until the facilities and all required property easements are dedicated to, and accepted by, the District pursuant to authority granted by the Board to the General Manager.

The District's Master Plan includes all regional on-site and off-site facilities anticipated to be necessary to provide service throughout the District. The District's capacity fees have been calculated to pay for the cost of all the regional facilities identified in the Master Plan including the developer/property owner portion of such facilities. The District does not subsidize development but it does undertake responsibility to insure that those regional facilities necessary to serve a particular development are constructed and that the costs associated with the construction of said facilities is fairly distributed among all users.

POLICY

A. Master Plan Facilities-Reimbursement by the District: For facilities identified in the Master Plan, both on-site and off-site, the District may reimburse the developer for construction and design costs if the project meets the following guidelines:

<b>OTAY WATER DISTRICT BOARD OF DIRECTORS POLICY</b>			
Subject	Policy Number	Date Adopted	Date Revised
DISTRICT ADMINISTRATION OF REIMBURSEMENT AGREEMENTS	26	2/10/93	7/05/06

1. The project must be in the District's approved five-year Capital Improvement Program (CIP) at the time of the request, and shall not exceed the CIP budget amount without prior Board approval.
2. The District has approved a Sub-Area Master Plan (SAMP) and any required maps, upon which the facilities are clearly described.
3. The developer makes an irrevocable offer to dedicate the facilities and any easements required for the operation and maintenance of the facilities to the District, which offer is accepted by the General Manager and all applicable language and documentation of the dedication(s) is prepared and recorded, all in the manner authorized by the Board.
4. The developer enters into an Agreement for Construction of a Water System with the District.
5. The developer/property owner obtains bids from qualified contractors and provides copies of the bids to the District. The developer/property owner is responsible for selecting the lowest responsive responsible bidder. The developer/property owner will be reimbursed for the CIP portions of the project based on the unit prices submitted with the lowest responsive responsible bid.
6. The cost of addressing environmental issues, such as burying a reservoir, shall not be reimbursable unless they are currently addressed in the District's Master Environmental Impact Report and CIP.
7. All soft costs, such as engineering, inspection, bonds, etc., will be included in the reimbursement cost at five percent of the construction costs.
8. Except as provided below, the District will pay 100 percent of the reimbursement cost after the General Manager accepts the project.
9. The District may elect to finance the facilities by borrowing if, after analysis by the Finance Department, it is determined that the borrowing fits into the District's financial plan as outlined in Policy 25.
10. If for any reason reimbursement funds are not available at the time the project is operationally complete, the District may elect to defer or a portion of the reimbursement the District determines is due the developer until the General Manager accepts

<b>OTAY WATER DISTRICT BOARD OF DIRECTORS POLICY</b>			
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DISTRICT ADMINISTRATION OF REIMBURSEMENT AGREEMENTS	26	2/10/93	7/05/06

the dedication of the project and until all liens, claims and/or bonds, as applicable, have been released in the manner provided under the Agreement for Construction of a Water System.

11. Funds for reimbursement shall be carried as a CIP until the reimbursement is made.
12. Each reimbursement agreement requires approval by the Board. A Staff Report will be prepared and reviewed with the Finance Department prior to presentation to the Board for approval.
13. This type of reimbursement agreement ends five (5) years after Board's original approval. The reimbursement agreement may be terminated prior to said (5) year term by the General Manager upon a determination that the developer has failed to comply with its obligations under the Reimbursement Agreement or the Agreement for Construction of a Water System.
14. If the reimbursement agreement expires prior to the facilities by the District or prior to payment of reimbursement, the Developer shall no longer be entitled to reimbursement. The Developer may submit new documentation and request that the District enter into a new reimbursement agreement. If the District agrees to enter into a new reimbursement agreement for the facilities, however, the District may revise the terms and amounts of reimbursement at its discretion based on information available at the time of the request.
15. All reimbursement requests shall be submitted to the Board for consideration and shall not be processed without prior Board approval.

B. Non-Master Plan Facilities-Reimbursement to Developer by Future Users: Occasionally, a developer/property owner requests the District to administer a reimbursement agreement to collect money from future customers who connect to the facility built by the developer/property owner. If the District agrees, the District collects the reimbursement amount from each customer connecting to the facility, together with any other District connection fees. The reimbursement portion of the customer's payment is forwarded by the District to the developer/property owner as reimbursement.

The District may administer this type of reimbursement agreement if the developer/property owner's project meets the following criteria and guidelines:

<b>OTAY WATER DISTRICT BOARD OF DIRECTORS POLICY</b>			
Subject	Policy Number	Date Adopted	Date Revised
DISTRICT ADMINISTRATION OF REIMBURSEMENT AGREEMENTS	26	2/10/93	7/05/06

1. The developer/property owner demonstrates the facilities to be constructed have adequate capacity to serve future customers.
2. The developer/property owner requests and executes a reimbursement agreement, which is presented to the Board for approval in conjunction with the presentation of an agreement to construct.
3. The property owner deposits with the District the estimated cost for District staff to prepare a nexus study and obtain Board approval for the reimbursement agreement. District staff will provide a written estimate of the required deposit to the property owner within 15 days of the property owner's request.
4. The property owner provides three (3) bids from qualified contractors for the purpose of establishing the cost of the facilities and the portion of the reimbursement amount which is to be allocated to future connections.
5. A nexus study shall be performed by District staff to identify those who may benefit from the construction of the proposed facility and the amount they shall reimburse the developer/property owner who constructed the facility.
6. Prior to the public notice being sent to those property owners affected by the reimbursement agreement, an informational staff report will be presented to the Board.
7. The District shall notice all those property owners that will be subject to the reimbursement charge. These property owners will then be responsible to pay their fair share of the cost of the facilities at such time as they connect to the system. The fair share will be based on their Assigned Service Unit/Equivalent Dwelling Unit (ASU/EDU) contribution to the total projected ASU/EDU to use the system. The reimbursement charge will be in addition to any other fees a property owner would pay to the District to obtain service.
8. Each reimbursement agreement requires approval by the Board. Prior to presenting a reimbursement agreement to the Board, staff must obtain two originals signed by an authorized representative of the developer/property owner. A Staff Report must then be prepared and reviewed with the Finance Department prior to presentation to the Board for approval.

<b>OTAY WATER DISTRICT BOARD OF DIRECTORS POLICY</b>			
Subject	Policy Number	Date Adopted	Date Revised
DISTRICT ADMINISTRATION OF REIMBURSEMENT AGREEMENTS	26	2/10/93	7/05/06

9. This type of reimbursement agreement shall be valid for 10 years from the date of Board approval. After the 10 year period has lapsed the collection of the reimbursement amount by the District shall cease.
10. Concurrently with submission of a signed reimbursement agreement, the developer/property owner must pay an administrative fee to the District to defray costs related to the review of the request and the negotiation and execution of the reimbursement agreement. The amount of the administrative fee will be calculated at the staff rate existing at the time of said submission.
11. In addition, concurrently with payment of the fee described above, developer must pay a fee to defray costs estimated to be incurred per each connection to be established during the term of the reimbursement agreement. The amount of this fee will be calculated based on an estimated 6 man hours per connection. The staff rate in existence at the time the reimbursement agreement is executed will be used as a base and it will be projected to change each year to account for changes in the COLA, as determined by the District's finance department.
12. The District will not distribute any reimbursement funds to the developer/property owner until the project has been accepted by the Board. The distribution of reimbursement funds will occur as the District collects the funds from new customers who connect to the facility, but not more frequently than once per year.
13. District staff shall collect the reimbursement amount due at the same time the standard District capacity fees for the new service are collected.
14. If the reimbursement agreement expires prior to the facilities by the District or prior to payment of reimbursement, the Developer shall no longer be entitled to reimbursement. The Developer may submit new documentation and request that the District enter into a new reimbursement agreement. If the District agrees to enter into a new reimbursement agreement for the facilities, however, the District may revise the terms and amounts of reimbursement at its discretion based on information available at the time of the request.
15. All reimbursement requests shall be submitted to the Board for consideration and shall not be processed without prior Board approval.

<b>OTAY WATER DISTRICT BOARD OF DIRECTORS POLICY</b>			
Subject	Policy Number	Date Adopted	Date Revised
DISTRICT ADMINISTRATION OF REIMBURSEMENT AGREEMENTS	26	2/10/93	7/05/06

C. Non-Master Plan Facilities-Reimbursement to Developer by the District: Normally the District would not participate in the cost of facilities which are not identified in the Master Plan. These facilities are of benefit only to the adjoining property and should ordinarily be financed solely by the developer/property owner proposing the new facility. Nonetheless, there may be circumstances where the General Manager determines that it is appropriate for the District to participate in the cost of a non-Master Plan facility. Typical reasons would be in order to accommodate future growth or betterment of the system. In these instances, the District may establish special fees to recover the reimbursement costs from benefiting property owners as they connect to the system.

The District may reimburse the developer/property owner for construction costs if the project meets the following criteria and guidelines:

1. The General Manager has determined that it is appropriate for the District's customers to participate in the construction of the project.
2. The developer/property owner shall obtain three (3) bids from qualified contractors and provide copies of the initial bids to the District. The developer/property owner is responsible for selecting the lowest responsive bidder. The developer/property owner will be reimbursed for the CIP portions of the project based on the unit prices submitted with the lowest responsive bid.
3. A nexus study will be performed by the District to identify those property owners who may benefit from the construction of the proposed facility.
4. Prior to the public notice being sent to those property owners affected by the reimbursement agreement, an informational Staff Report shall be presented to the Board.
5. The District shall notice all those property owners which will be subject to the reimbursement charge. These properties will then be responsible to pay their fair share of the cost of the facilities, plus interest, at such time as they connect to the system.
6. The developer/property owner shall request and execute the reimbursement agreement with the District prior to awarding any contracts for construction.

<b>OTAY WATER DISTRICT BOARD OF DIRECTORS POLICY</b>			
Subject	Policy Number	Date Adopted	Date Revised
DISTRICT ADMINISTRATION OF REIMBURSEMENT AGREEMENTS	26	2/10/93	7/05/06

7. Each reimbursement agreement requires approval by the Board. A Staff Report shall be prepared and reviewed with the Finance Department prior to presentation to the Board for approval.
8. Except as provided below, the District will pay 100 percent of the reimbursement cost after the General Manager accepts the project.
9. The District may elect to finance the facilities by borrowing, if it is determined that borrowing is in the best interest of the District's customers.
10. If for any reason reimbursement funds are not available at the time the project is operationally complete, the District may elect to defer the reimbursement until the General Manager determines that it is appropriate to make payments.
11. Funds for reimbursement shall be carried as a CIP until the reimbursement has been made.
12. This type of reimbursement agreement contains no end date for the collection by the District of its contributed share of the cost, and shall be the responsibility of all current and subsequent property owners.
13. District staff shall collect the reimbursement amount due at the same time the standard District capacity fees for the new service are collected.
14. If the reimbursement agreement expires prior to the facilities by the District or prior to payment of reimbursement, the Developer shall no longer be entitled to reimbursement. The Developer may submit new documentation and request that the District enter into a new reimbursement agreement. If the District agrees to enter into a new reimbursement agreement for the facilities, however, the District may revise the terms and amounts of reimbursement at its discretion based on information available at the time of the request.
15. All reimbursement requests shall be submitted to the Board for consideration and shall not be processed without prior Board approval.

**OTAY WATER DISTRICT  
CAPITAL IMPROVEMENT PROGRAM**

**EXHIBIT C-1**

CIP Number: **R2077**

<b>PROJECT TITLE:</b>	<b>RecPL - 24-Inch, 860 Zone, Alta Road - Alta Gate/Airway</b>		
<b>WORK ORDER NO:</b>	n/a	<b>DIRECTOR DIVISION:</b>	2
<b>PROJECT MANAGER:</b>	Kennedy	<b>I.D. LOCATION:</b>	7
<b>ORIGINAL APPROVED DATE:</b>	5/23/2006	<b>PRIORITY</b>	1
<b>RELATED CIP PROJECTS:</b>	R2048, R2058, R2087, R2088	<b>BUDGET AMOUNT:</b>	\$4,500,000

**DESCRIPTION OF PROJECT**

Construction of approximately 9,300 feet 24-inch pipeline within the 860 Pressure Zone in Alta Road from the Alta Gate location to Airway Road. This project will be constructed as part of the Otay Mesa recycled water system.

**JUSTIFICATION OF PROJECT:**

This project will provide transmission capacity for development of Otay Mesa and link the planned 860-1 Reservoir with the recycled water transmission system in Otay Mesa.

**COMMENTS:**

Funding opportunity is the United States Bureau of Reclamation Water Reclamation and Reuse Program, Title XVI of P.L. 102-575.

**FUND DETAIL:**

<b>FUNDING SOURCE:</b>	<b>Expansion</b>	<b>Betterment</b>	<b>Replacement</b>	<b>Total</b>
Recycled	100%			100%
<b>TOTAL</b>	100%			100%

**EXPENDITURE SCHEDULE (X \$1000):**

<b>PRIOR YEARS:</b>	<b>FY</b>	<b>FY</b>	<b>FY</b>	<b>FY</b>	<b>FY</b>	<b>FY</b>	
<b>TOTAL</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>TOTAL</b>
\$624	\$1,750	\$2,121	\$5				\$4,500

**OTAY WATER DISTRICT  
CAPITAL IMPROVEMENT PROGRAM**

**EXHIBIT C-2**

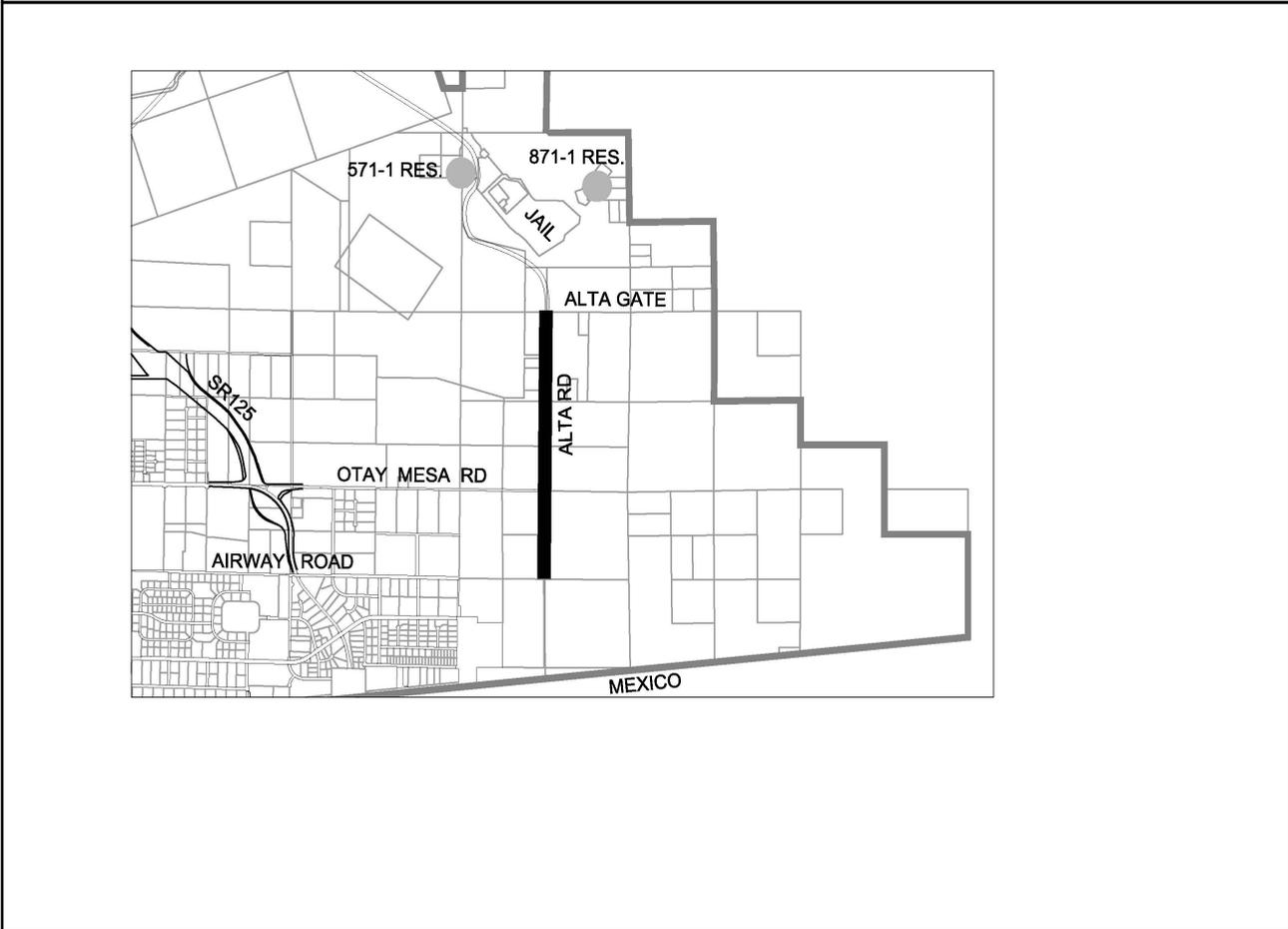
CIP Number: R2077

<b>PROJECT SCHEDULE:</b>	<b>ESTIMATED START DATE:</b>	<b>ESTIMATED FINISH DATE:</b>
<b>PROJECT PHASE:</b>		
<b>PLANNING:</b>	07/01	12/09
<b>DESIGN:</b>	01/10	06/11
<b>CONSTRUCTION:</b>	07/11	06/13

**PROJECTED INCREMENTAL OPERATION EXPENDITURES SCHEDULE (\$):**

<b>FY</b>	<b>FY</b>	<b>FY</b>	<b>FY</b>	<b>FY</b>	<b>FY</b>
2011	2012	2013	2014	2015	2016
			\$3,200	\$3,300	\$3,400

**PROJECT LOCATION:** Thomas Bros. Map: 1332      **OWD Map Book:** 39



**Submitted By:** Bob Kennedy      **Date:** 2/19/2010



**STAFF REPORT**

TYPE MEETING:	Regular Board Meeting	MEETING DATE:	April 4, 2012
SUBMITTED BY:	Mark Watton, General Manager	W.O./G.F. NO:	DIV. NO.
APPROVED BY:	<input checked="" type="checkbox"/> Susan Cruz, District Secretary <input checked="" type="checkbox"/> Mark Watton, General Manager		
SUBJECT:	Board of Directors 2012 Calendar of Meetings		

**GENERAL MANAGER'S RECOMMENDATION:**

At the request of the Board, the attached Board of Director's meeting calendar for 2012 is being presented for discussion.

**PURPOSE:**

This staff report is being presented to provide the Board the opportunity to review the 2012 Board of Director's meeting calendars and amend the schedule as needed.

**COMMITTEE ACTION:**

N/A

**ANALYSIS:**

The Board requested that this item be presented at each meeting so they may have an opportunity to review the Board meeting calendar schedule and amend it as needed.

**STRATEGIC GOAL:**

N/A

**FISCAL IMPACT:**

None.

**LEGAL IMPACT:**

None.

Attachments: Calendar of Meetings for 2012

**Board of Directors, Workshops  
and Committee Meetings  
2012**

**Regular Board Meetings:**

January 4, 2012  
February 1, 2012  
March 7, 2012  
April 4, 2012  
**May 2, 2012**  
June 6, 2012  
July 11, 2012  
August 1, 2012  
September 5, 2012  
October 3, 2012  
November 7, 2012  
December 5, 2012

**Special Board or Committee Meetings (3<sup>rd</sup>  
Wednesday of Each Month or as Noted)**

January 18, 2012  
February 15, 2012  
March 21, 2012  
**April 18, 2012**  
May 16, 2012  
June 20, 2012  
July 18, 2012  
August 15, 2012  
September 19, 2012  
October 17, 2012  
November 21, 2012

**Board Workshops:**

Budget Workshops:

March 19, 2012 at 3:00 p.m.  
May 15, 2012 at 4:00 p.m.

Board Workshop: TBD



## STAFF REPORT

TYPE	MEETING
MEETING: Regular Board	DATE: March 7, 2012
SUBMITTED Mark Watton	W.O./G.F. N/A DIV. N/A
BY: General Manager	NO: NO.
APPROVED BY: <input checked="" type="checkbox"/> Mark Watton, General Manager	
SUBJECT: General Manager's Report	

### ADMINISTRATIVE SERVICES:

#### Water Conservation and School Education:

- Student Photo, Poster and Video Contests - The District has been actively promoting the contests to schools in our service area and plans to present the contest winners at the May Board meeting. The Photo Contest deadline was March 26<sup>th</sup>, while the Student Poster and Video contest deadlines were April 2<sup>nd</sup>.
- Cash-for-Water-Smart-Plants Program - To date, eight residential projects have been completed, involving a total of 14,000 square feet and 2 commercial/HOA projects, involving 12,000 square feet. Projects in progress include ten residential sites involving 9,000 square feet and six HOA projects involving more than 40,000 square feet.
- School Garden Tours - Through the end of March, 26 tours were completed and another six are scheduled to be completed before the end of the school year at the Water Conservation Garden. There were three tours conducted in March, involving 135 third graders and 24 parents from Liberty Elementary School in Chula Vista.
- California Friendly Landscape Contest - The regional contest deadline is on April 6, 2012, and staff has been promoting the contest to its customers. Contest winners will be recognized at a special ceremony held at the Garden on May 19<sup>th</sup>.
- Upcoming Events - The District will be staffing booths, both at the San Diego County Garden Friendly Plant Fair at

the Home Depot off "H" Street in Chula Vista on April 14<sup>th</sup>, from 9:00 am to 2:00 pm, and at the Water Conservation Garden's Spring Garden Festival on April 28<sup>th</sup>, from 9:00 am to 4:00 pm.

### **Safety and Security:**

- Security Upgrades - New cameras were installed in the Board Room, Training Room, and the Wellness Center, and a FOB reader was installed at the Board Room main door.
- Fall Protection - A railing has been installed around the diesel tank at the Treatment Plant.
- District Survey - SDRMA consultant, Bob Lapidus, was on site March 8<sup>th</sup>, 9<sup>th</sup>, and 15<sup>th</sup>, to conduct an employee and safety hazard identification survey of locations under the District's jurisdiction where employees could possibly get injured. A survey report will be prepared and provided within 30 days.
- Meetings/Training - Staff attended the following:
  - o March 20<sup>th</sup>: Jerry Muñoz attended the Homeland Security training on Cyber Security.
  - o March 22<sup>nd</sup>: New staff members received CPR/First Aid/AED training.

### **Human Resources:**

- New Hires/Promotions - There were two new hires in the month of March: Pump Mechanic II and Network Engineer.

### **Purchasing and Facilities:**

- Purchase Orders - There were 82 purchase orders processed in March 2012, for a total of \$299,278.33.

## **INFORMATION TECHNOLOGY AND STRATEGIC PLANNING:**

- Data Center Support Services - IT has negotiated two agreements that will significantly improve our data center support services, while lowering overall costs and expanding support. The first agreement will outsource the hosting of email, SharePoint, mobile phones, and our external website while adding "Lync" - a new messaging service. Email will be provided by an external vendor that manages email for over 5,000 other organizations. Secondly, we will be enhancing our network and hardware support services, whereby we will purchase maintenance and support of our existing systems, which will allow our internal resources to focus on projects that are more critical. Overall, this change will not cause any upward

pressure on the IT Operating budget but does allow us to reduce capital expenses by over \$300,000 from last year and eliminate servers and hardware that will not need to be replaced.

- Eden Upgrade to V.5.6.1.3 - The upgrade was implemented on February 29<sup>th</sup> successfully. So far, no major issues have been encountered. Even though this was not a major upgrade from the previous version (V.5.5.1.10), it did fix a few major issues with the billing scheduler. During the review of EDEN contract, staff identified various modules that do not need support. This reduced the contract amount to \$120,000, with a savings of \$10,000.
- Redline Tickets - The GIS department has completed about 500 redline tickets for the past year. The corrections have been updated into the GIS database and GIS viewers. Staff also created a workflow to notify the person who submitted the redline ticket, to receive an update of the completion. This is a great way to communicate with the field staff to improve the data quality.
- 2012 CA-NV AWWA Spring Conference, Santa Clara, CA - On April 5<sup>th</sup>, Geoff Stevens will be conducting a presentation at the Spring AWWA Conference on the District's effort to implement a structured asset management program.

#### **FINANCE:**

- Water Sales - In December, water sales were more than 10% below budget due to a cool summer and earlier than anticipated seasonal rainfall. As of March 25<sup>th</sup>, water sales are now 2.36% below budget. January and February were warmer and drier than normal, which contributed to the improvement in water sales. Staff will continue to watch these sales improvements and look to regain more of the loss of water sales as we move toward the end of the fiscal year.
- Salt Creek Golf Course - The sale of the lease to Pacific Hospitality Group (PHG) closed on Wednesday, March 21<sup>st</sup>. PHG set up a new subsidiary, Highlands Golf Company, LLC, to run the golf course and assume the lease. The District received three checks totaling \$398,992.55 for pre- and post-bankruptcy water and rent through the close of escrow, making the District whole.
- Cashiering Upgrade - Staff successfully upgraded the cashiering module on March 22<sup>nd</sup>. This ongoing process ensures Otay stays up-to-date with the latest software and security features. This new upgrade enhances the District's compliance with the Payment Card Industry (PCI)

guidelines, which further secures customer's credit card transactions.

- Payroll - W2's and 1099's have been filed and acknowledged by the Social Security Administration and the Internal Revenue Service as complete.
- Financial Reporting:
  - o For the eight months ended February 29, 2012, there are total revenues of \$50,349,160 and total expenses of \$50,678,584. The expenses exceeded revenues by \$329,424. The shortfall is primarily due to the lower than budgeted water sales, especially in the first quarter of the year when the District experienced cooler weather than normal and earlier rainfall than normal.
  - o The market value shown in the Portfolio Summary and in the Investment Portfolio Details as of February 29, 2012, total \$92,689,735.43 with an average yield to maturity of 0.544%. The total earnings year-to-date are \$423,661.05.

#### **ENGINEERING AND WATER OPERATIONS:**

##### ***Engineering:***

- **Rancho del Rey Groundwater Well Development:** Tetra Tech is wrapping up the 90% construction drawing submittal based on architectural elevations presented to the Board on February 1<sup>st</sup>. A draft sewer agreement was sent to the City of Chula Vista on February 22<sup>nd</sup> and a draft Industrial User Discharge Permit application was sent to the City of San Diego on March 9<sup>th</sup>. Activities are underway to secure a power supply from SDG&E, a Hazardous Materials Business Plan from the County, and a storm drain connection for discharge of out-of-spec treated water. The design is anticipated to be completed in the fourth quarter of Fiscal Year 2012, with construction completed in the first quarter of Fiscal Year 2014. (P2434)
- **North District - South District Interconnections System:** This project consists of installing approximately 5.2 miles of 30-inch diameter pipe from H Street in Chula Vista to Paradise Valley Road in Spring Valley. The project currently has two preferred alignments (Proctor Valley Road and Corral Canyon Road). The Proctor Valley Road alignment was presented to the San Diego County Water Authority (SDCWA) on February 7<sup>th</sup> and U.S. Fish and Wildlife on February 16<sup>th</sup>. Staff is currently working on a study to demonstrate "good cause" to the SDCWA for the parallel encroachment along the Proctor Valley Road. Staff presented to the Sweetwater Valley Civic Association on March 7. (P2511)

- **La Presa System Improvements:** This project consists of demolishing the facilities at the La Presa Pump Station Site, constructing an 850/657 Pressure Reducing Station, demolishing the Dorchester Reservoir site, and installing several interconnections in the 640 Zone. In addition, sixty-three (63) homes surrounding the Dorchester Reservoir site will incur a pressure increase due to the demolition of the reservoir. Staff created a rebate program on installation of new and upgraded water pressure regulators for the 63 homeowners associated with the Dorchester Project and the program is approximately 50% complete. The contractor, TC construction, completed the piping for the Pressure Reducing Station at the La Presa site as well as three (3) interconnections on San Carlos Street. Project is on budget and anticipated to be completed in July 2012. (P2370)
- **944-1R Recycled Water Pump Station Upgrades & Enhancements:** This project consists of upgrading the 944-1R Pump Station with new pumps, new pipe configurations, and electrical upgrades to keep up with current and future recycled water demands. The contractor, Sepulveda Construction, Inc., continues to install the new piping configuration and air exhaust system inside the pump station. Sepulveda also continues the construction of three (3) pressure reducing stations. Project is on budget and anticipated to be completed in June 2012. (R2091)
- **Ralph W. Chapman Water Reclamation Facility Upgrade:** This project consists of an upgrade to the treatment plant to reduce the nitrogen levels in the plant effluent. The upgrade includes modifications to the aeration basins, the addition of energy-efficient turbo blowers and replacement of corroded air piping, a new cover for the filter backwash storage tank, a new filter air scour system, and automation enhancements. The treatment plant was shut down on January 14, 2012 and is scheduled to come back on-line by early May. With the plant shut down, the contractor, NEWest Construction Company, Inc. (NEWest), completed the restoration of aeration basins 2 & 3. NEWest continues the upgrade of the instrumentation and blower systems. Project is on budget and construction is anticipated to be completed in June 2012. (R2096)
- **30-Inch, 980 Zone, Hunte Parkway - Proctor Valley/Use Area:** This project consists of the installation of approximately 2,399 linear-feet of 30-inch steel pipe and appurtenances on Hunte Parkway between Proctor Valley Road and the entrance to the Salt Creek Golf Course in the City of Chula Vista. The pipeline will increase total water delivery to reduce pressure losses experienced during periods of high demand. Sepulveda was awarded the Contract at the March 7, 2012 Board Meeting.

Staff anticipates the project to begin in early April. Project is on budget and construction is anticipated to be completed in November 2012. (P2514)

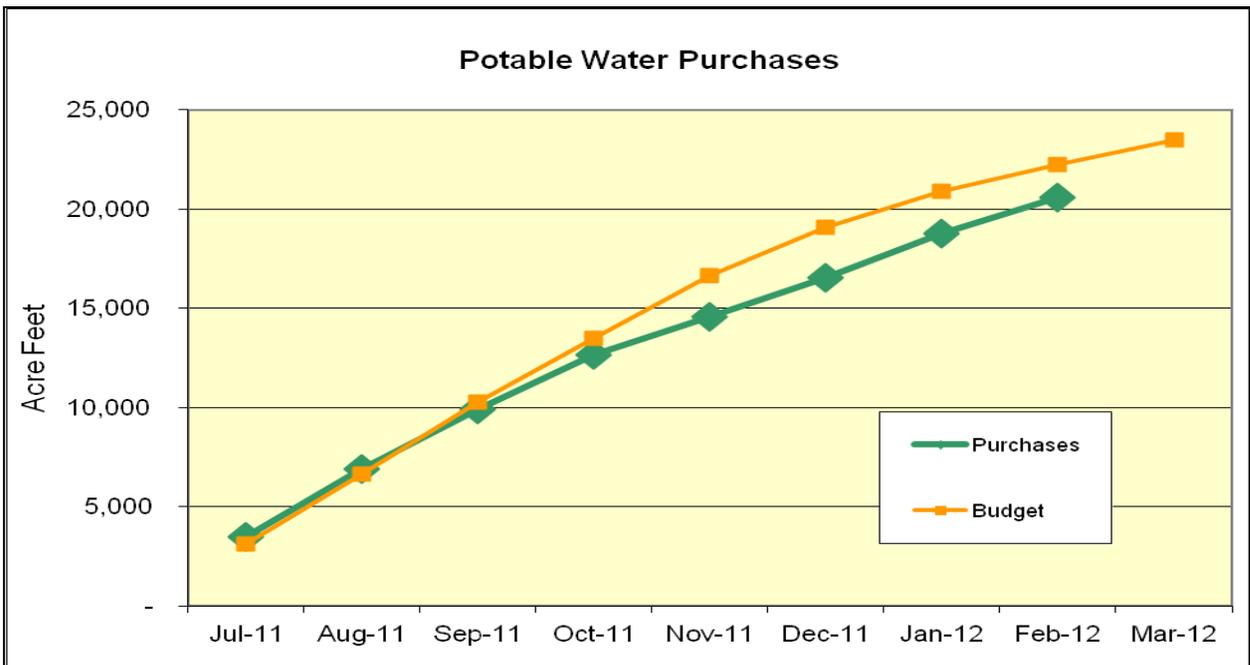
- **Avocado, Louisa, Calavo, Challenge, Hidden Mesa Sanitary Sewer Replacement:** This project consists of replacing approximately 4,500 ft. of sewer pipeline in Avocado Blvd. and neighboring residential streets. Staff sent out flyers notifying local residents of the upcoming construction effort. Garcia Juarez completed the work on Hidden Mesa, and began work on Louisa Dr. Project is on budget and construction is anticipated to be completed in May 2013. (S2019, S2020, S2022, S2023, S2026)
- **850-3 Reservoir Exterior Coating & Upgrades:** This project consists of replacing the exterior coating of the 3.0 MG 850-3 Reservoir, along with providing structural upgrades to ensure the tank complies with both State and Federal OSHA standards, as well as American Water Works Association and County Health Department standards. The Board approved the award of a construction contract to Advanced Industrial Services, Inc. at the March Board Meeting. Project is anticipated to be completed in July 2012. (P2491)
- For the month of February 2012, the District sold 14 meters (14 EDUs) generating \$153,637 in revenue; which is 45% below the monthly projection. Projection for this period was 23 meters (36.7 EDUs) with budgeted revenue of \$281,350. However, projected revenue from July 1, 2011 through June 30, 2012 is \$3,376,200 against a budget of \$2,376,840.
- For the month of February 2012, staff reviewed one (1) potential easement encroachment and will be gathering all the necessary information prior to informing customers of the removal of the encroachments. The above is part of an on-going program of easement monitoring.
- Approximately 1,927 linear-feet of both CIP and developer project pipeline was installed in February 2012. The Construction Division performed quality control for these pipelines.

The following table summarizes Engineering's project purchases and Change Orders issued during the period of February 15, 2012 through March 22, 2012 that were within staff signatory authority:

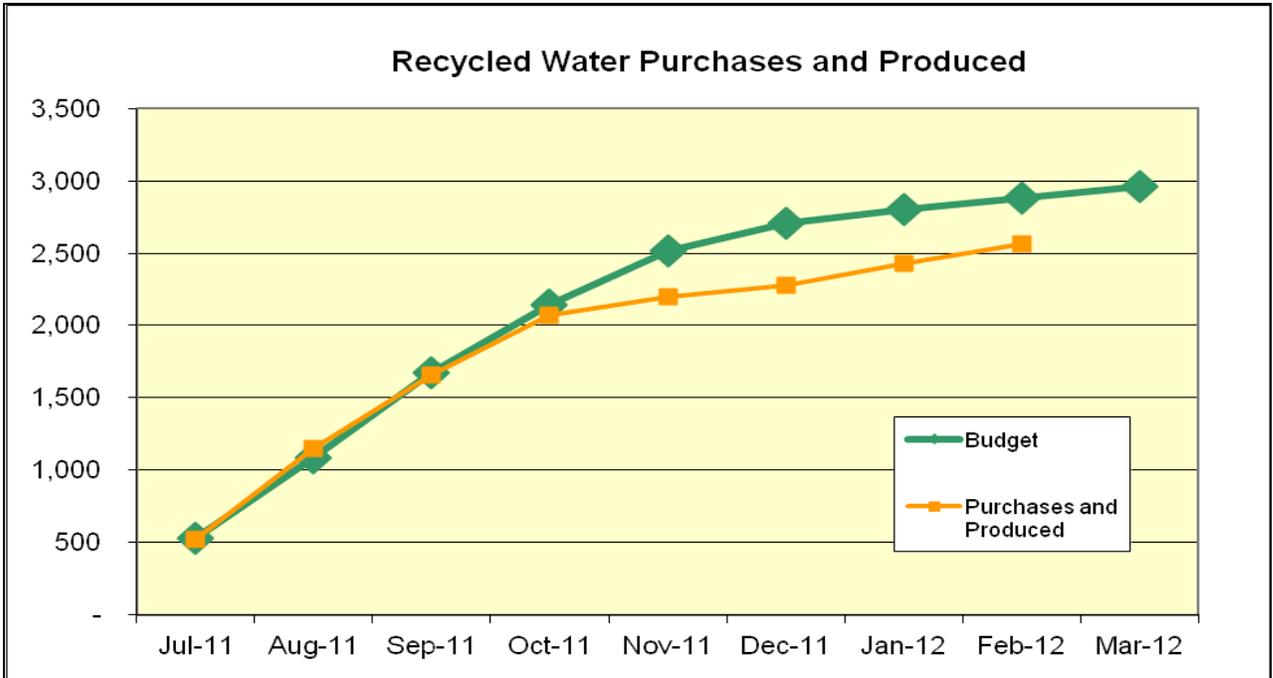
Date	Action	Amount	Contractor/ Consultant	Project
2/22/12	C.O. #2	\$25,000	Darnell & Assoc.	Avocado Sewer Project (S2019, S2020, S2022, S2026)
3/2/12	Check Request	\$2,100	County of San Diego	Dorchester Reservoir - Inspection/Permit for Rebate Program (P2370)
3/8/12	Check Request	\$1,865	Helix Water District	Avocado Sewer Project - Temporary Construction Meter (S2020)
3/22/12	P.O.	\$4,200	San-Lo Aerial Surveys	Britannia Blvd. & Cactus Road (R2048)

**Water Operations:**

- The Treatment Plant is currently offline for facility upgrades which began on January 14, 2012 with a tentative restart date of May 1, 2012.
- Total number of potable water meters is 48,646.
- The February potable water purchases were 1,818.5 acre feet which is 30.3% above the budget of 1,395.5 acre feet. The cumulative purchases through February is 20,570.9 acre feet which is 7.6% below the cumulative budget of 22,260.0 acre feet.



- The February recycled water purchases and production was 137.9 acre feet which is 71.1% above the budget of 80.6 acre feet. The cumulative production and purchases through February is 2,564.9 acre feet which is 11.1% below the cumulative budget of 2,885.6 acre feet.



- Recycled water consumption for the month of February is as follows:
  - Total consumption was 122.5 acre-feet or 39,886,352 gallons and the average daily consumption was 1,375,392 gallons per day.
  - Total number of recycled water meters is 698.
  - Total recycled water consumption as of February for FY 2012 is 2,742.6 acre-feet.
- Wastewater flows for the month of February were as follows:
  - Total basin flow, gallons per day: 1,749,459.
  - Spring Valley Sanitation District Flow to Metro, gallons per day: 470,427.

- Total Otay flow, gallons per day: 949,283.
- Flow Processed at the Ralph W. Chapman Water Recycling Facility, gallons per day: 0.
- Flow to Metro from Otay Water District, gallons per day: 1,279,031.

By the end of February there were 6082 wastewater connections/EDUs.

OTAY WATER DISTRICT  
**COMPARATIVE BUDGET SUMMARY**  
 FOR EIGHT MONTHS ENDED FEBRUARY 29, 2012

	Annual Budget	YTD Actual	YTD Budget	YTD Variance	Var %
<b>REVENUES:</b>					
Water Sales	\$ 36,598,100	\$ 23,534,711	\$ 26,754,500	\$ (3,219,789)	(12.0%)
Energy Charges	1,874,000	1,313,266	1,364,400	(51,134)	(3.7%)
System Charges	9,542,100	6,385,215	6,360,000	25,215	0.4%
MWD & CWA Fixed Charges	8,981,500	5,690,896	5,670,600	20,296	0.4%
Penalties	913,100	500,816	627,200	(126,384)	(20.2%)
Total Water Sales	<u>57,908,800</u>	<u>37,424,904</u>	<u>40,776,700</u>	<u>(3,351,796)</u>	<u>(8.2%)</u>
Reclamation Sales	7,395,500	4,736,732	5,289,600	(552,868)	(10.5%)
Sewer Charges	2,336,000	1,567,793	1,551,800	15,993	1.0%
Meter Fees	82,000	78,563	54,700	23,863	43.6%
Capacity Fee Revenues	1,044,000	813,670	731,000	82,670	11.3%
Betterment Fees for Maintenance	628,600	497,228	419,100	78,128	18.6%
Non-Operating Revenues	2,021,600	1,338,258	1,317,600	20,658	1.6%
Tax Revenues	3,839,600	2,071,855	2,136,000	(64,145)	(3.0%)
Interest	158,300	54,957	85,500	(30,543)	(35.7%)
Transfer from OPEB	1,380,000	920,000	920,000	-	0.0%
Transfer from Betterment Reserve	30,000	20,000	20,000	-	0.0%
Transfer from Replacement	120,000	80,000	80,000	-	0.0%
General Fund Draw Down	522,800	348,500	348,500	-	0.0%
Transfer from General Fund	595,000	396,700	396,700	-	0.0%
Total Revenues	<u>\$ 78,062,200</u>	<u>\$ 50,349,160</u>	<u>\$ 54,127,200</u>	<u>\$ (3,778,040)</u>	<u>(7.0%)</u>
<b>EXPENSES:</b>					
Potable Water Purchases	\$ 27,793,100	\$ 18,414,462	\$ 19,966,800	\$ 1,552,338	7.8%
Recycled Water Purchases	1,452,800	1,248,243	1,051,700	(196,543)	(18.7%)
CWA-Infrastructure Access Charge	1,756,900	1,157,804	1,158,000	196	0.0%
CWA-Customer Service Charge	1,562,600	1,002,772	1,005,600	2,828	0.3%
CWA-Emergency Storage Charge	3,585,800	2,230,998	2,257,600	26,602	1.2%
MWD-Capacity Res Charge	603,900	418,118	422,800	4,682	1.1%
MWD-Readiness to Serve Charge	1,488,600	987,474	992,200	4,726	0.5%
Subtotal Water Purchases	<u>38,243,700</u>	<u>25,459,871</u>	<u>26,854,700</u>	<u>1,394,829</u>	<u>5.2%</u>
Power Charges	2,440,900	1,553,639	1,651,200	97,561	5.9%
Payroll & Related Costs	18,119,600	11,535,704	11,860,406	324,702	2.7%
Material & Maintenance	4,300,000	2,405,034	2,524,674	119,640	4.7%
Administrative Expenses	4,180,700	2,486,052	2,740,235	254,183	9.3%
Legal Fees	380,000	306,685	253,333	(53,351)	(21.1%)
Expansion Reserve	555,000	370,000	370,000	-	0.0%
Replacement Reserve	3,330,000	2,220,000	2,220,000	-	0.0%
Transfer to Sewer Fund Reserve	786,800	524,500	524,500	-	0.0%
Transfer to General Fund Reserve	2,420,500	1,613,700	1,613,700	-	0.0%
Transfer to Sewer Replacement	1,720,000	1,146,700	1,146,700	-	0.0%
Transfer to New Supply Reserve	1,585,000	1,056,700	1,056,700	-	0.0%
Total Expenses	<u>\$ 78,062,200</u>	<u>\$ 50,678,584</u>	<u>\$ 52,816,149</u>	<u>\$ 2,137,564</u>	<u>4.0%</u>
<b>EXCESS REVENUES(EXPENSE)</b>	<u>\$ -</u>	<u>\$ (329,424)</u>	<u>\$ 1,311,051</u>	<u>\$ (1,640,475)</u>	

**OTAY WATER DISTRICT  
INVESTMENT PORTFOLIO REVIEW  
FEBRUARY 29, 2012**

**INVESTMENT OVERVIEW & MARKET STATUS:**

The federal funds rate has remained constant now for over 38-months. On December 16, 2008, at the Federal Reserve Board's regular scheduled meeting, the federal funds rate was lowered from 1.00% to "a target range of between Zero and 0.25%" in response to the nation's ongoing financial crisis, as well as banking industry pressure to ease credit and stimulate the economy. This marked the ninth reduction in a row since September 18, 2007, when the rate was 5.25%. There have been no further changes made to the federal funds rate at the Federal Reserve Board's subsequent regular scheduled meetings, the most recent of which was held on March 13, 2012. They went on to say: "The Committee currently anticipates that economic conditions--including low rates of resource utilization and a subdued outlook for inflation over the medium run--are likely to warrant exceptionally low levels for the federal funds rate at least through late-2014.

Despite the large drop in available interest rates, the District's overall effective rate of return at February 29th was 0.58%, which was a decrease of 1 basis point (0.01%) from the prior month. At the same time the LAIF return on deposits has fluctuated slightly over the last several months, reaching an average effective yield of 0.39% for the month of February 2012. Based on our success at maintaining a competitive rate of return on our portfolio during this extended period of interest rate declines, no changes in investment strategy are being considered at this time.

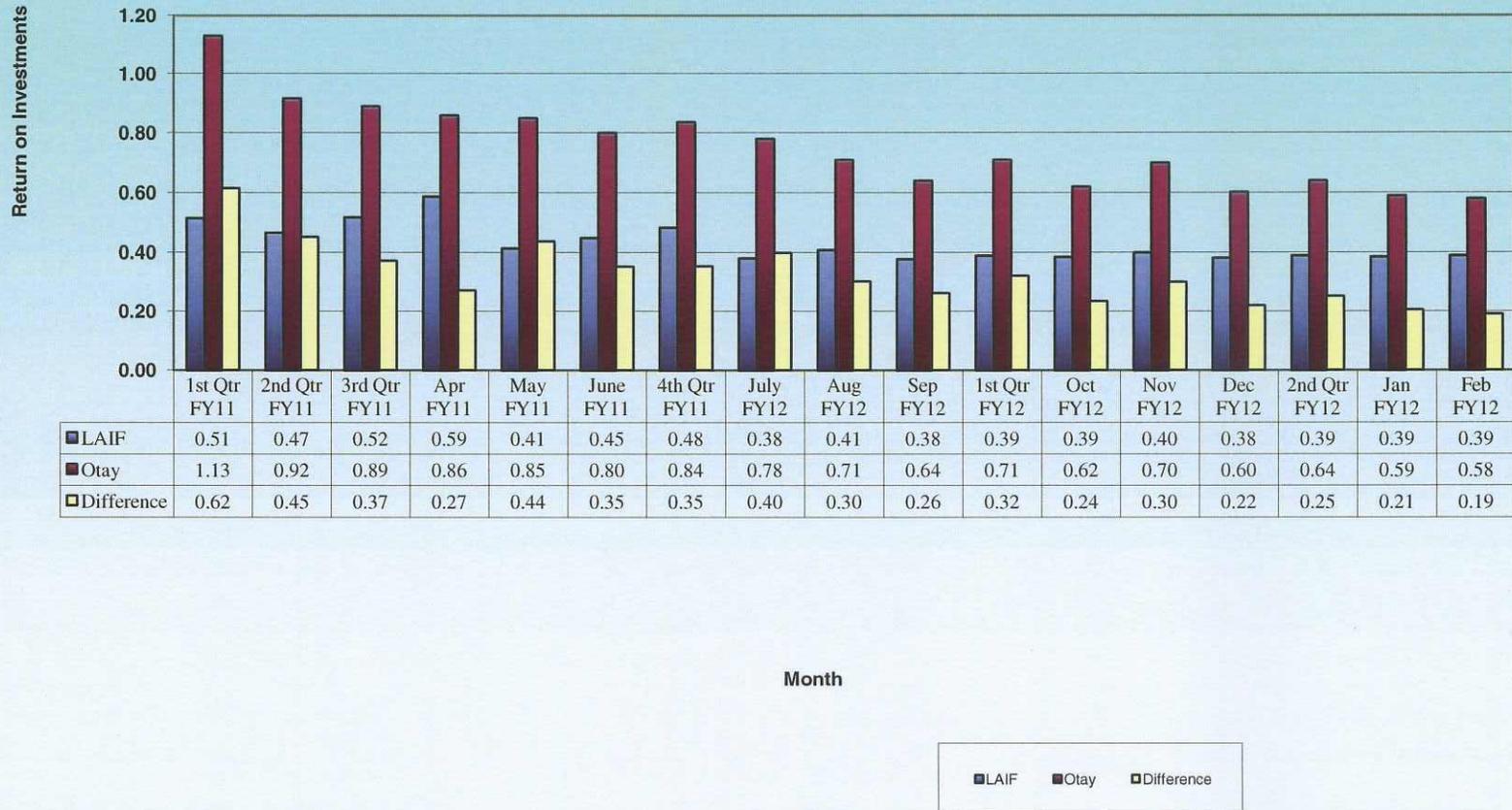
In accordance with the District's Investment Policy, all District funds continue to be managed based on the objectives, in priority order, of safety, liquidity, and return on investment.

**PORTFOLIO COMPLIANCE: February 29, 2012**

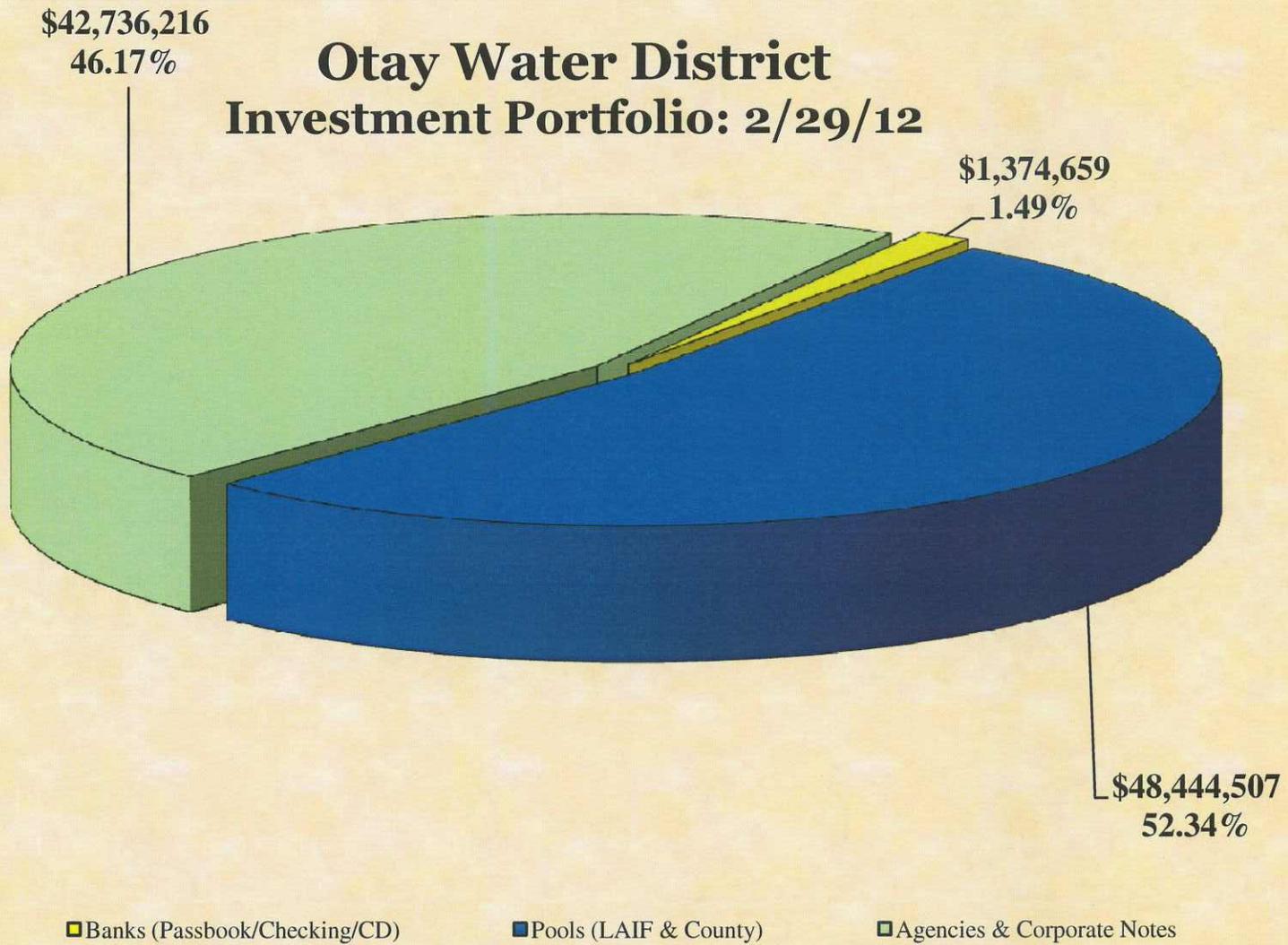
	<u>Investment</u>	<u>State Limit</u>	<u>Otay Limit</u>	<u>Otay Actual</u>
8.01:	Treasury Securities	100%	100%	0
8.02:	Local Agency Investment Fund (Operations)	\$50 Million	\$50 Million	\$22.29 Million
8.02:	Local Agency Investment Fund (Bonds)	100%	100%	4.39%
8.03:	Federal Agency Issues	100%	100%	46.17%
8.04:	Certificates of Deposit	30%	15%	0.09%
8.05:	Short-Term Commercial Notes	25%	15%	0
8.06:	Medium-Term Commercial Debt	30%	15%	0
8.07:	Money Market Mutual Funds	20%	15%	0
8.08:	San Diego County Pool	100%	100%	23.86%
12.0:	Maximum Single Financial Institution	100%	50%	1.40%

## Performance Measure F-12 Return on Investment

Target: Meet or Exceed 100% of LAIF



## Otay Water District Investment Portfolio: 2/29/12

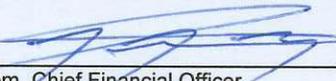


**OTAY**  
**Portfolio Management**  
**Portfolio Summary**  
**February 29, 2012**

<b>Investments</b>	<b>Par Value</b>	<b>Market Value</b>	<b>Book Value</b>	<b>% of Portfolio</b>	<b>Term</b>	<b>Days to Maturity</b>	<b>YTM 360 Equiv.</b>	<b>YTM 365 Equiv.</b>
Federal Agency Issues- Callable	42,737,000.00	42,758,161.67	42,736,216.38	46.83	788	588	0.660	0.669
Certificates of Deposit - Bank	81,326.80	81,326.80	81,326.80	0.09	731	692	0.280	0.284
Local Agency Investment Fund (LAIF)	26,356,373.88	26,399,914.53	26,356,373.88	28.88	1	1	0.384	0.389
San Diego County Pool	22,088,133.03	22,157,000.00	22,088,133.03	24.20	1	1	0.512	0.519
<b>Investments</b>	<b>91,262,833.71</b>	<b>91,396,403.00</b>	<b>91,262,050.09</b>	<b>100.00%</b>	<b>370</b>	<b>276</b>	<b>0.544</b>	<b>0.551</b>
<b>Cash</b>								
Passbook/Checking (not included in yield calculations)	1,293,332.43	1,293,332.43	1,293,332.43		1	1	0.166	0.168
<b>Total Cash and Investments</b>	<b>92,556,166.14</b>	<b>92,689,735.43</b>	<b>92,555,382.52</b>		<b>370</b>	<b>276</b>	<b>0.544</b>	<b>0.551</b>

<b>Total Earnings</b>	<b>February 29 Month Ending</b>	<b>Fiscal Year To Date</b>
Current Year	43,459.06	423,661.05
<b>Average Daily Balance</b>	<b>94,165,812.88</b>	<b>98,368,703.77</b>
<b>Effective Rate of Return</b>	<b>0.58%</b>	<b>0.64%</b>

I hereby certify that the investments contained in this report are made in accordance with the District Investment Policy Number 27 adopted by the Board of Directors on September 6, 2006. The market value information provided by Interactive Data Corporation. The investments provide sufficient liquidity to meet the cash flow requirements of the District for the next six months of expenditures.

  
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 Joseph Beachem, Chief Financial Officer

3-21-12

**OTAY**  
**Portfolio Management**  
**Portfolio Details - Investments**  
**February 29, 2012**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 360	Days to Maturity	Maturity Date
<b>Federal Agency Issues- Callable</b>												
31331KZF0	2219	Federal Farm Credit Bank		09/23/2011	3,000,000.00	2,996,820.00	2,999,396.30	0.481	AA	0.486	662	12/23/2013
313374EL0	2201	Federal Home Loan Bank		06/30/2011	2,000,000.00	2,000,660.00	2,000,000.00	0.875		0.863	669	12/30/2013
313378BR1	2230	Federal Home Loan Bank		02/28/2012	3,000,000.00	2,998,140.00	3,000,000.00	0.500		0.493	910	08/28/2014
3137EACK3	2146	Federal Home Loan Mortgage		05/28/2010	2,000,000.00	2,007,820.00	1,999,820.08	1.125	AAA	1.154	148	07/27/2012
3137EACK3A	2148	Federal Home Loan Mortgage		05/27/2010	1,030,000.00	1,034,027.30	1,030,000.00	1.125	AAA	1.109	148	07/27/2012
3137EACK3B	2149	Federal Home Loan Mortgage		05/27/2010	2,707,000.00	2,717,584.37	2,707,000.00	1.125	AAA	1.109	148	07/27/2012
3134G2B92	2217	Federal Home Loan Mortgage		09/13/2011	2,000,000.00	2,000,240.00	2,000,000.00	0.500		0.493	377	03/13/2013
3134G22H4	2223	Federal Home Loan Mortgage		11/04/2011	2,000,000.00	2,001,000.00	2,000,000.00	0.700	AA	0.690	613	11/04/2013
3134G23NO	2225	Federal Home Loan Mortgage		11/02/2011	3,000,000.00	3,001,200.00	3,000,000.00	0.700	AA	0.690	791	05/01/2014
3134G3AC4	2226	Federal Home Loan Mortgage		12/06/2011	3,000,000.00	2,998,590.00	3,000,000.00	0.600		0.592	645	12/06/2013
3134G3AQ3	2227	Federal Home Loan Mortgage		11/30/2011	2,000,000.00	2,001,720.00	2,000,000.00	0.710	AA	0.700	820	05/30/2014
3134G3BN9	2228	Federal Home Loan Mortgage		12/05/2011	2,000,000.00	2,004,220.00	2,000,000.00	0.770	AA	0.759	826	06/05/2014
3135GOCW1	2214	Federal National Mortgage Assoc		09/06/2011	2,000,000.00	2,000,060.00	2,000,000.00	0.500	AA	0.493	554	09/06/2013
3135GODB6	2215	Federal National Mortgage Assoc		09/12/2011	2,000,000.00	2,000,120.00	2,000,000.00	0.600		0.592	560	09/12/2013
3135GODK6	2218	Federal National Mortgage Assoc		09/27/2011	2,000,000.00	2,000,280.00	2,000,000.00	0.600	AA	0.592	575	09/27/2013
3135GODN0	2220	Federal National Mortgage Assoc		09/26/2011	3,000,000.00	2,996,550.00	3,000,000.00	0.500	AAA	0.493	574	09/26/2013
3135GODR1	2221	Federal National Mortgage Assoc		10/03/2011	3,000,000.00	2,998,080.00	3,000,000.00	0.500	AAA	0.493	581	10/03/2013
3135GODV2	2275	Federal National Mortgage Assoc		10/18/2011	3,000,000.00	3,001,050.00	3,000,000.00	0.550	AA	0.542	596	10/18/2013
<b>Subtotal and Average</b>			<b>47,115,494.42</b>		<b>42,737,000.00</b>	<b>42,758,161.67</b>	<b>42,736,216.38</b>			<b>0.660</b>	<b>588</b>	
<b>Certificates of Deposit - Bank</b>												
2050003183-5	2229	California Bank & Trust		01/22/2012	81,326.80	81,326.80	81,326.80	0.280		0.280	692	01/22/2014
<b>Subtotal and Average</b>			<b>81,326.80</b>		<b>81,326.80</b>	<b>81,326.80</b>	<b>81,326.80</b>			<b>0.280</b>	<b>692</b>	
<b>Local Agency Investment Fund (LAIF)</b>												
LAIF	9001	STATE OF CALIFORNIA		07/01/2004	22,292,617.15	22,329,444.49	22,292,617.15	0.389		0.384	1	
LAIF BABS 2010	9012	STATE OF CALIFORNIA		04/21/2010	4,063,756.73	4,070,470.04	4,063,756.73	0.389		0.384	1	
<b>Subtotal and Average</b>			<b>23,499,477.33</b>		<b>26,356,373.88</b>	<b>26,399,914.53</b>	<b>26,356,373.88</b>			<b>0.384</b>	<b>1</b>	
<b>San Diego County Pool</b>												
SD COUNTY POOL	9007	San Diego County		07/01/2004	22,088,133.03	22,157,000.00	22,088,133.03	0.519		0.512	1	
<b>Subtotal and Average</b>			<b>22,088,133.03</b>		<b>22,088,133.03</b>	<b>22,157,000.00</b>	<b>22,088,133.03</b>			<b>0.512</b>	<b>1</b>	

**OTAY**  
**Portfolio Management**  
**Portfolio Details - Investments**  
**February 29, 2012**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 360	Days to Maturity
Total and Average			94,165,812.88		91,262,833.71	91,396,403.00	91,262,050.09			0.544	276

**OTAY**  
**Portfolio Management**  
**Portfolio Details - Cash**  
**February 29, 2012**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 360	Days to Maturity
<b>Union Bank</b>											
UNION MONEY	9002	STATE OF CALIFORNIA		07/01/2004	17,850.96	17,850.96	17,850.96	0.010		0.010	1
PETTY CASH	9003	STATE OF CALIFORNIA		07/01/2004	2,950.00	2,950.00	2,950.00			0.000	1
UNION OPERATING	9004	STATE OF CALIFORNIA		07/01/2004	838,896.53	838,896.53	838,896.53	0.250		0.247	1
PAYROLL	9005	STATE OF CALIFORNIA		07/01/2004	348,243.84	348,243.84	348,243.84			0.000	1
RESERVE-10 COPS	9010	STATE OF CALIFORNIA		04/20/2010	688.02	688.02	688.02			0.000	1
RESERVE-10 BABS	9011	STATE OF CALIFORNIA		04/20/2010	417.23	417.23	417.23	0.001		0.001	1
UBNA-2010 BOND	9013	STATE OF CALIFORNIA		04/20/2010	48,994.10	48,994.10	48,994.10	0.147		0.145	1
UBNA-FLEX ACCT	9014	STATE OF CALIFORNIA		01/01/2011	35,291.75	35,291.75	35,291.75			0.000	1
		<b>Average Balance</b>	<b>0.00</b>								<b>1</b>
<b>Total Cash and Investments</b>			<b>94,165,812.88</b>		<b>92,556,166.14</b>	<b>92,689,735.43</b>	<b>92,555,382.52</b>			<b>0.544</b>	<b>276</b>

**OTAY**  
**Activity Report**  
**Sorted By Issuer**  
**July 1, 2011 - February 29, 2012**

CUSIP	Investment #	Issuer	Percent of Portfolio	Par Value		Transaction Date	Par Value		Ending Balance
				Beginning Balance	Current Rate		Purchases or Deposits	Redemptions or Withdrawals	
<b>Issuer: STATE OF CALIFORNIA</b>									
<b>Union Bank</b>									
UNION MONEY	9002	STATE OF CALIFORNIA			0.010		92,735,058.01	92,727,263.54	
UNION OPERATING	9004	STATE OF CALIFORNIA			0.250		5,408,015.56	5,455,760.73	
PAYROLL	9005	STATE OF CALIFORNIA					1,002,352.58	677,893.45	
RESERVE-10 COPS	9010	STATE OF CALIFORNIA					5,793.75	13,489.32	
RESERVE-10 BABS	9011	STATE OF CALIFORNIA			0.001		15,228.09	35,453.80	
UBNA-2010 BOND	9013	STATE OF CALIFORNIA			0.147		48,942.21	0.00	
UBNA-FLEX ACCT	9014	STATE OF CALIFORNIA					100,096.15	76,547.16	
<b>Subtotal and Balance</b>				<b>964,254.08</b>			<b>99,315,486.35</b>	<b>98,986,408.00</b>	<b>1,293,332.43</b>
<b>Local Agency Investment Fund (LAIF)</b>									
LAIF	9001	STATE OF CALIFORNIA			0.389		48,724,303.76	58,200,672.73	
LAIF BABS 2010	9012	STATE OF CALIFORNIA			0.389		12,681.09	88.59	
<b>Subtotal and Balance</b>				<b>35,820,150.35</b>			<b>48,736,984.85</b>	<b>58,200,761.32</b>	<b>26,356,373.88</b>
<b>Issuer Subtotal</b>				<b>29.873%</b>	<b>36,784,404.43</b>		<b>148,052,471.20</b>	<b>157,187,169.32</b>	<b>27,649,706.31</b>
<b>Issuer: California Bank &amp; Trust</b>									
<b>Certificates of Deposit - Bank</b>									
2050003183-4	2121	California Bank & Trust			1.380	01/22/2012	0.00	79,108.00	
2050003183-5	2229	California Bank & Trust			0.280	01/22/2012	81,326.80	0.00	
<b>Subtotal and Balance</b>				<b>79,108.00</b>			<b>81,326.80</b>	<b>79,108.00</b>	<b>81,326.80</b>
<b>Issuer Subtotal</b>				<b>0.088%</b>	<b>79,108.00</b>		<b>81,326.80</b>	<b>79,108.00</b>	<b>81,326.80</b>
<b>Issuer: Federal Farm Credit Bank</b>									
<b>Federal Agency Issues- Callable</b>									
31331KZF0	2219	Federal Farm Credit Bank			0.481	09/23/2011	3,000,000.00	0.00	
31331KG79	2222	Federal Farm Credit Bank			0.625	10/24/2011	2,000,000.00	0.00	
31331KG79	2222	Federal Farm Credit Bank				02/02/2012	0.00	2,000,000.00	

OTAY  
Activity Report  
July 1, 2011 - February 29, 2012

CUSIP	Investment #	Issuer	Percent of Portfolio	Par Value		Transaction Date	Purchases or Deposits	Par Value		Ending Balance
				Beginning Balance	Current Rate			Redemptions or Withdrawals		
Subtotal and Balance				0.00			5,000,000.00	2,000,000.00	3,000,000.00	
Issuer Subtotal			3.241%	0.00			5,000,000.00	2,000,000.00	3,000,000.00	

**Issuer: Federal Home Loan Bank**

**Federal Agency Issues- Callable**

313371MR4	2174	Federal Home Loan Bank		0.700	08/22/2011		0.00	2,000,000.00	
313373CW0	2193	Federal Home Loan Bank		1.375	07/25/2011		0.00	2,000,000.00	
313373K27	2194	Federal Home Loan Bank		1.200	08/12/2011		0.00	2,000,000.00	
313373MC3	2195	Federal Home Loan Bank		1.200	08/12/2011		0.00	1,775,000.00	
313373QJ4	2196	Federal Home Loan Bank		1.125	11/25/2011		0.00	2,000,000.00	
313373UD2	2197	Federal Home Loan Bank		1.050	12/12/2011		0.00	2,000,000.00	
313373V25	2198	Federal Home Loan Bank		0.875	09/06/2011		0.00	2,000,000.00	
313373WV0	2199	Federal Home Loan Bank		1.100	07/06/2011		0.00	2,000,000.00	
3133747H7	2202	Federal Home Loan Bank		0.875	09/27/2011		0.00	2,000,000.00	
313374G46	2203	Federal Home Loan Bank		1.000	07/08/2011		2,000,000.00	0.00	
313374G46	2203	Federal Home Loan Bank			08/08/2011		0.00	2,000,000.00	
313374T83	2208	Federal Home Loan Bank		0.900	07/28/2011		2,000,000.00	0.00	
313374T83	2208	Federal Home Loan Bank			10/28/2011		0.00	2,000,000.00	
313374ZW3	2209	Federal Home Loan Bank		0.650	08/08/2011		2,000,000.00	0.00	
313374ZW3	2209	Federal Home Loan Bank			01/30/2012		0.00	2,000,000.00	
3133755W3	2210	Federal Home Loan Bank		0.700	08/23/2011		2,000,000.00	0.00	
3133755W3	2210	Federal Home Loan Bank			02/23/2012		0.00	2,000,000.00	
313375E29	2212	Federal Home Loan Bank		0.625	09/07/2011		2,000,000.00	0.00	
313375E29	2212	Federal Home Loan Bank			02/14/2012		0.00	2,000,000.00	
313375H59	2213	Federal Home Loan Bank		0.550	09/16/2011		2,000,000.00	0.00	
313375H59	2213	Federal Home Loan Bank			02/13/2012		0.00	2,000,000.00	
313375HZ3	2216	Federal Home Loan Bank		0.650	09/19/2011		2,000,000.00	0.00	
313375HZ3	2216	Federal Home Loan Bank			02/14/2012		0.00	2,000,000.00	
313375ZS9	2224	Federal Home Loan Bank		0.625	11/07/2011		2,000,000.00	0.00	
313375ZS9	2224	Federal Home Loan Bank			02/07/2012		0.00	2,000,000.00	
313378BR1	2230	Federal Home Loan Bank		0.500	02/28/2012		3,000,000.00	0.00	
Subtotal and Balance				19,775,000.00			19,000,000.00	33,775,000.00	5,000,000.00
Issuer Subtotal			5.402%	19,775,000.00			19,000,000.00	33,775,000.00	5,000,000.00

**Issuer: Federal Home Loan Mortgage**

OTAY  
Activity Report  
July 1, 2011 - February 29, 2012

CUSIP	Investment #	Issuer	Percent of Portfolio	Par Value		Transaction Date	Purchases or Deposits	Par Value	
				Beginning Balance	Current Rate			Redemptions or Withdrawals	Ending Balance
<b>Issuer: Federal Home Loan Mortgage</b>									
<b>Federal Agency Issues- Callable</b>									
3134G1MD3	2153	Federal Home Loan Mortgage			1.100	07/22/2011	0.00	2,000,000.00	
3134G1PK4	2158	Federal Home Loan Mortgage			1.000	08/11/2011	0.00	2,000,000.00	
3134G1Y40	2183	Federal Home Loan Mortgage			1.100	02/15/2012	0.00	2,000,000.00	
3134G13K8	2185	Federal Home Loan Mortgage			1.000	08/24/2011	0.00	2,000,000.00	
3134G12U7	2186	Federal Home Loan Mortgage			0.750	08/23/2011	0.00	2,000,000.00	
3134G14B7	2187	Federal Home Loan Mortgage			1.350	08/23/2011	0.00	2,000,000.00	
3134G15C4	2188	Federal Home Loan Mortgage			1.250	09/07/2011	0.00	2,000,000.00	
3134G17L2	2190	Federal Home Loan Mortgage			1.350	09/23/2011	0.00	2,000,000.00	
3134G2MC3	2200	Federal Home Loan Mortgage			0.800	09/27/2011	0.00	2,000,000.00	
3134G2PE6	2204	Federal Home Loan Mortgage			1.000	07/08/2011	2,000,000.00	0.00	
3134G2PE6	2204	Federal Home Loan Mortgage				09/08/2011	0.00	2,000,000.00	
3134G2QP0	2205	Federal Home Loan Mortgage			1.000	07/27/2011	2,000,000.00	0.00	
3134G2QP0	2205	Federal Home Loan Mortgage				01/27/2012	0.00	2,000,000.00	
3134G2RK0	2206	Federal Home Loan Mortgage			1.000	07/28/2011	2,000,000.00	0.00	
3134G2RK0	2206	Federal Home Loan Mortgage				10/28/2011	0.00	2,000,000.00	
3134G2NR9	2207	Federal Home Loan Mortgage			0.750	07/13/2011	2,000,000.00	0.00	
3134G2NR9	2207	Federal Home Loan Mortgage				09/06/2011	0.00	2,000,000.00	
3134G2VD1	2211	Federal Home Loan Mortgage			0.750	08/24/2011	2,000,000.00	0.00	
3134G2VD1	2211	Federal Home Loan Mortgage				02/24/2012	0.00	2,000,000.00	
3134G2B92	2217	Federal Home Loan Mortgage			0.500	09/13/2011	2,000,000.00	0.00	
3134G22H4	2223	Federal Home Loan Mortgage			0.700	11/04/2011	2,000,000.00	0.00	
3134G23NO	2225	Federal Home Loan Mortgage			0.700	11/02/2011	3,000,000.00	0.00	
3134G3AC4	2226	Federal Home Loan Mortgage			0.600	12/06/2011	3,000,000.00	0.00	
3134G3AQ3	2227	Federal Home Loan Mortgage			0.710	11/30/2011	2,000,000.00	0.00	
3134G3BN9	2228	Federal Home Loan Mortgage			0.770	12/05/2011	2,000,000.00	0.00	
		<b>Subtotal and Balance</b>					<b>24,000,000.00</b>	<b>28,000,000.00</b>	<b>19,737,000.00</b>
		<b>Issuer Subtotal</b>	<b>21.324%</b>				<b>24,000,000.00</b>	<b>28,000,000.00</b>	<b>19,737,000.00</b>

**Issuer: Federal National Mortgage Assoc**

**Federal Agency Issues- Callable**

3136FPQG5	2171	Federal National Mortgage Assoc			0.850	10/26/2011	0.00	635,000.00	
3136FPSK4	2172	Federal National Mortgage Assoc			0.675	07/29/2011	0.00	2,000,000.00	
3136FP5X1	2182	Federal National Mortgage Assoc			0.860	07/28/2011	0.00	2,000,000.00	

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Activity Report  
July 1, 2011 - February 29, 2012

CUSIP	Investment #	Issuer	Percent of Portfolio	Par Value		Transaction Date	Purchases or Deposits	Par Value	
				Beginning Balance	Current Rate			Redemptions or Withdrawals	Ending Balance
<b>Issuer: Federal National Mortgage Assoc</b>									
<b>Federal Agency Issues- Callable</b>									
3136FRFMO	2192	Federal National Mortgage Assoc			2.000	10/27/2011	0.00	1,000,000.00	
3135GOCW1	2214	Federal National Mortgage Assoc			0.500	09/06/2011	2,000,000.00	0.00	
3135GODB6	2215	Federal National Mortgage Assoc			0.600	09/12/2011	2,000,000.00	0.00	
3135GODK6	2218	Federal National Mortgage Assoc			0.600	09/27/2011	2,000,000.00	0.00	
3135GODN0	2220	Federal National Mortgage Assoc			0.500	09/26/2011	3,000,000.00	0.00	
3135GODR1	2221	Federal National Mortgage Assoc			0.500	10/03/2011	3,000,000.00	0.00	
3135GODV2	2275	Federal National Mortgage Assoc			0.550	10/18/2011	3,000,000.00	0.00	
		<b>Subtotal and Balance</b>					<b>15,000,000.00</b>	<b>5,635,000.00</b>	<b>15,000,000.00</b>
		<b>Issuer Subtotal</b>	<b>16.206%</b>				<b>15,000,000.00</b>	<b>5,635,000.00</b>	<b>15,000,000.00</b>
<b>Issuer: San Diego County</b>									
<b>San Diego County Pool</b>									
SD COUNTY POOL	9007	San Diego County			0.519		5,080,244.29	5,282.83	
		<b>Subtotal and Balance</b>					<b>5,080,244.29</b>	<b>5,282.83</b>	<b>22,088,133.03</b>
		<b>Issuer Subtotal</b>	<b>23.865%</b>				<b>5,080,244.29</b>	<b>5,282.83</b>	<b>22,088,133.03</b>
		<b>Total</b>	<b>100.000%</b>				<b>216,214,042.29</b>	<b>226,681,560.15</b>	<b>92,556,166.14</b>

**OTAY**  
**GASB 31 Compliance Detail**  
**Sorted by Fund - Fund**  
**July 1, 2011 - February 29, 2012**

CUSIP	Investment #	Fund	Investment Class	Maturity Date	Beginning Invested Value	Purchase of Principal	Addition to Principal	Redemption of Principal	Adjustment in Value		Ending Invested Value
									Amortization Adjustment	Change in Market Value	
<b>Fund: Treasury Fund</b>											
LAIF	9001	99	Fair Value		31,819,068.97	0.00	48,724,303.76	58,200,672.73	0.00	-13,255.52	22,329,444.49
UNION MONEY	9002	99	Amortized		10,056.49	0.00	92,735,058.01	92,727,263.54	0.00	0.00	17,850.96
PETTY CASH	9003	99	Amortized		2,950.00	0.00	0.00	0.00	0.00	0.00	2,950.00
UNION OPERATING	9004	99	Amortized		886,641.70	0.00	5,408,015.56	5,455,760.73	0.00	0.00	838,896.53
PAYROLL	9005	99	Amortized		23,784.71	0.00	1,002,352.58	677,893.45	0.00	0.00	348,243.84
SD COUNTY POOL	9007	99	Fair Value		16,992,478.65	0.00	5,080,244.29	5,282.83	0.00	89,559.89	22,157,000.00
2050003183-4	2121	99	Amortized	01/22/2012	79,108.00	0.00	0.00	79,108.00	0.00	0.00	0.00
RESERVE-10 COPS	9010	99	Amortized		8,383.59	0.00	5,793.75	13,489.32	0.00	0.00	688.02
RESERVE-10 BABS	9011	99	Amortized		20,642.94	0.00	15,228.09	35,453.80	0.00	0.00	417.23
LAIF BABS 2010	9012	99	Fair Value		4,057,550.77	0.00	12,681.09	88.59	0.00	326.78	4,070,470.04
UBNA-2010 BOND	9013	99	Amortized		51.89	0.00	48,942.21	0.00	0.00	0.00	48,994.10
3137EACK3	2146	99	Fair Value	07/27/2012	2,015,920.00	0.00	0.00	0.00	0.00	-8,100.00	2,007,820.00
3137EACK3A	2148	99	Fair Value	07/27/2012	1,038,198.80	0.00	0.00	0.00	0.00	-4,171.50	1,034,027.30
3137EACK3B	2149	99	Fair Value	07/27/2012	2,728,547.72	0.00	0.00	0.00	0.00	-10,963.35	2,717,584.37
3134G1MD3	2153	99	Fair Value	01/22/2013	2,000,960.00	0.00	0.00	2,000,000.00	0.00	-960.00	0.00
3134G1PK4	2158	99	Fair Value	02/11/2013	2,001,820.00	0.00	0.00	2,000,000.00	0.00	-1,820.00	0.00
3136FPQG5	2171	99	Fair Value	07/26/2013	636,270.00	0.00	0.00	635,000.00	0.00	-1,270.00	0.00
3136FPSK4	2172	99	Fair Value	04/29/2013	2,000,780.00	0.00	0.00	2,000,000.00	0.00	-780.00	0.00
313371MR4	2174	99	Fair Value	05/22/2013	1,998,980.00	0.00	0.00	2,000,000.00	0.00	1,020.00	0.00
3136FP5X1	2182	99	Fair Value	01/28/2013	2,000,760.00	0.00	0.00	2,000,000.00	0.00	-760.00	0.00
3134G1Y40	2183	99	Fair Value	08/15/2013	2,009,100.00	0.00	0.00	2,000,000.00	0.00	-9,100.00	0.00
3134G13K8	2185	99	Fair Value	05/24/2013	2,002,200.00	0.00	0.00	2,000,000.00	0.00	-2,200.00	0.00
3134G12U7	2186	99	Fair Value	11/23/2012	2,001,040.00	0.00	0.00	2,000,000.00	0.00	-1,040.00	0.00
3134G14B7	2187	99	Fair Value	08/23/2013	2,002,820.00	0.00	0.00	2,000,000.00	0.00	-2,820.00	0.00
3134G15C4	2188	99	Fair Value	06/07/2013	2,003,600.00	0.00	0.00	2,000,000.00	0.00	-3,600.00	0.00
UBNA-FLEX ACCT	9014	99	Amortized		11,742.76	0.00	100,096.15	76,547.16	0.00	0.00	35,291.75
3134G17L2	2190	99	Fair Value	09/23/2013	2,004,420.00	0.00	0.00	2,000,000.00	0.00	-4,420.00	0.00
3136FRFMO	2192	99	Fair Value	04/27/2016	1,006,570.00	0.00	0.00	1,000,000.00	0.00	-6,570.00	0.00
313373CW0	2193	99	Fair Value	10/25/2013	2,001,520.00	0.00	0.00	2,000,000.00	0.00	-1,520.00	0.00
313373K27	2194	99	Fair Value	08/12/2013	2,001,920.00	0.00	0.00	2,000,000.00	0.00	-1,920.00	0.00

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 GASB 31 Compliance Detail  
 Sorted by Fund - Fund

CUSIP	Investment #	Fund	Investment Class	Maturity Date	Beginning Invested Value	Purchase of Principal	Addition to Principal	Redemption of Principal	Adjustment in Value		Ending Invested Value
									Amortization Adjustment	Change in Market Value	
<b>Fund: Treasury Fund</b>											
313373MC3	2195	99	Fair Value	11/12/2013	1,776,810.50	0.00	0.00	1,775,000.00	0.00	-1,810.50	0.00
313373QJ4	2196	99	Fair Value	11/25/2013	2,006,360.00	0.00	0.00	2,000,000.00	0.00	-6,360.00	0.00
313373UD2	2197	99	Fair Value	12/09/2013	2,005,440.00	0.00	0.00	2,000,000.00	0.00	-5,440.00	0.00
313373V25	2198	99	Fair Value	09/06/2013	2,002,080.00	0.00	0.00	2,000,000.00	0.00	-2,080.00	0.00
313373WV0	2199	99	Fair Value	12/06/2013	2,000,220.00	0.00	0.00	2,000,000.00	0.00	-220.00	0.00
3134G2MC3	2200	99	Fair Value	09/27/2013	1,996,780.00	0.00	0.00	2,000,000.00	0.00	3,220.00	0.00
313374EL0	2201	99	Fair Value	12/30/2013	1,993,300.00	0.00	0.00	0.00	0.00	7,360.00	2,000,660.00
313374G46	2203	99	Fair Value	01/08/2014	0.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00	0.00
3134G2PE6	2204	99	Fair Value	01/08/2014	0.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00	0.00
3134G2QP0	2205	99	Fair Value	01/27/2014	0.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00	0.00
3134G2RK0	2206	99	Fair Value	01/27/2014	0.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00	0.00
313374T83	2208	99	Fair Value	01/28/2014	0.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00	0.00
313374ZW3	2209	99	Fair Value	08/08/2013	0.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00	0.00
3133755W3	2210	99	Fair Value	08/23/2013	0.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00	0.00
3134G2VD1	2211	99	Fair Value	02/24/2014	0.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00	0.00
313375E29	2212	99	Fair Value	03/07/2014	0.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00	0.00
313375H59	2213	99	Fair Value	09/16/2013	0.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00	0.00
3135GOCW1	2214	99	Fair Value	09/06/2013	0.00	2,000,000.00	0.00	0.00	0.00	60.00	2,000,060.00
3135GODB6	2215	99	Fair Value	09/12/2013	0.00	2,000,000.00	0.00	0.00	0.00	120.00	2,000,120.00
313375HZ3	2216	99	Fair Value	03/19/2014	0.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00	0.00
3134G2B92	2217	99	Fair Value	03/13/2013	0.00	2,000,000.00	0.00	0.00	0.00	240.00	2,000,240.00
3135GODK6	2218	99	Fair Value	09/27/2013	0.00	2,000,000.00	0.00	0.00	0.00	280.00	2,000,280.00
31331KZF0	2219	99	Fair Value	12/23/2013	0.00	2,999,250.00	0.00	0.00	0.00	-2,430.00	2,996,820.00
3135GODN0	2220	99	Fair Value	09/26/2013	0.00	3,000,000.00	0.00	0.00	0.00	-3,450.00	2,996,550.00
3135GODR1	2221	99	Fair Value	10/03/2013	0.00	3,000,000.00	0.00	0.00	0.00	-1,920.00	2,998,080.00
3135GODV2	2275	99	Fair Value	10/18/2013	0.00	3,000,000.00	0.00	0.00	0.00	1,050.00	3,001,050.00
31331KG79	2222	99	Fair Value	01/24/2014	0.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00	0.00
3134G22H4	2223	99	Fair Value	11/04/2013	0.00	2,000,000.00	0.00	0.00	0.00	1,000.00	2,001,000.00
313375ZS9	2224	99	Fair Value	11/07/2013	0.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00	0.00
3133747H7	2202	99	Fair Value	12/27/2013	2,000,000.00	0.00	0.00	2,000,000.00	0.00	0.00	0.00
3134G2NR9	2207	99	Fair Value	07/05/2013	0.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00	0.00
3134G23NO	2225	99	Fair Value	05/01/2014	0.00	3,000,000.00	0.00	0.00	0.00	1,200.00	3,001,200.00
3134G3AC4	2226	99	Fair Value	12/06/2013	0.00	3,000,000.00	0.00	0.00	0.00	-1,410.00	2,998,590.00
3134G3AQ3	2227	99	Fair Value	05/30/2014	0.00	2,000,000.00	0.00	0.00	0.00	1,720.00	2,001,720.00
3134G3BN9	2228	99	Fair Value	06/05/2014	0.00	2,000,000.00	0.00	0.00	0.00	4,220.00	2,004,220.00
2050003183-5	2229	99	Amortized	01/22/2014	0.00	81,326.80	0.00	0.00	0.00	0.00	81,326.80

Portfolio OTAY  
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 GASB 31 Compliance Detail  
 Sorted by Fund - Fund

CUSIP	Investment #	Fund	Investment Class	Maturity Date	Beginning Invested Value	Purchase of Principal	Addition to Principal	Redemption of Principal	Adjustment in Value		Ending Invested Value
									Amortization Adjustment	Change in Market Value	
<b>Fund: Treasury Fund</b>											
313378BR1	2230	99	Fair Value	08/28/2014	0.00	3,000,000.00	0.00	0.00	0.00	-1,860.00	2,998,140.00
			<b>Subtotal</b>		<b>103,148,877.49</b>	<b>63,080,576.80</b>	<b>153,132,715.49</b>	<b>226,681,560.15</b>	<b>0.00</b>	<b>9,125.80</b>	<b>92,689,735.43</b>
			<b>Total</b>		<b>103,148,877.49</b>	<b>63,080,576.80</b>	<b>153,132,715.49</b>	<b>226,681,560.15</b>	<b>0.00</b>	<b>9,125.80</b>	<b>92,689,735.43</b>

**OTAY**  
**Duration Report**  
**Sorted by Investment Type - Investment Type**  
**Through 02/29/2012**

Security ID	Investment #	Fund	Issuer	Investment Class	Book Value	Par Value	Market Value	Current Rate	YTM 360	Current Yield	Maturity/ Call Date	Modified Duration
3134G3BN9	2228	99	Federal Home Loan Mortgage	Fair	2,000,000.00	2,000,000.00	2,004,220.00	.7700000	0.759	0.676	06/05/2014	2.234
3137EACK3	2146	99	Federal Home Loan Mortgage	Fair	1,999,820.08	2,000,000.00	2,007,820.00	1.125000	1.154	0.342	07/27/2012	0.405
3134G22H4	2223	99	Federal Home Loan Mortgage	Fair	2,000,000.00	2,000,000.00	2,001,000.00	.7000000	0.690	0.670	11/04/2013	1.658
3134G3AQ3	2227	99	Federal Home Loan Mortgage	Fair	2,000,000.00	2,000,000.00	2,001,720.00	.7100000	0.700	0.671	05/30/2014	2.222
3137EACK3A	2148	99	Federal Home Loan Mortgage	Fair	1,030,000.00	1,030,000.00	1,034,027.30	1.125000	1.109	0.160	07/27/2012	0.404
3134G23NO	2225	99	Federal Home Loan Mortgage	Fair	3,000,000.00	3,000,000.00	3,001,200.00	.7000000	0.690	0.681	05/01/2014	2.142
3137EACK3B	2149	99	Federal Home Loan Mortgage	Fair	2,707,000.00	2,707,000.00	2,717,584.37	1.125000	1.109	0.160	07/27/2012	0.404
3134G2B92	2217	99	Federal Home Loan Mortgage	Fair	2,000,000.00	2,000,000.00	2,000,240.00	.5000000	0.493	0.488	03/13/2013	1.026
3134G3AC4	2226	99	Federal Home Loan Mortgage	Fair	3,000,000.00	3,000,000.00	2,998,590.00	.6000000	0.592	0.627	12/06/2013	1.749
3135GODR1	2221	99	Federal National Mortgage Assoc	Fair	3,000,000.00	3,000,000.00	2,998,080.00	.5000000	0.493	0.541	10/03/2013	1.577
3135GODN0	2220	99	Federal National Mortgage Assoc	Fair	3,000,000.00	3,000,000.00	2,996,550.00	.5000000	0.493	0.574	09/26/2013	1.557
3135GOCW1	2214	99	Federal National Mortgage Assoc	Fair	2,000,000.00	2,000,000.00	2,000,060.00	.5000000	0.493	0.498	09/06/2013	1.502
3135GODV2	2275	99	Federal National Mortgage Assoc	Fair	3,000,000.00	3,000,000.00	3,001,050.00	.5500000	0.542	0.528	10/18/2013	1.618
3135GODB6	2215	99	Federal National Mortgage Assoc	Fair	2,000,000.00	2,000,000.00	2,000,120.00	.6000000	0.592	0.596	09/12/2013	1.516
3135GODK6	2218	99	Federal National Mortgage Assoc	Fair	2,000,000.00	2,000,000.00	2,000,280.00	.6000000	0.592	0.591	09/27/2013	1.558
313374EL0	2201	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,000,660.00	.8750000	0.863	0.857	12/30/2013	1.809
313378BR1	2230	99	Federal Home Loan Bank	Fair	3,000,000.00	3,000,000.00	2,998,140.00	.5000000	0.493	0.525	08/28/2014	2.473
31331KZF0	2219	99	Federal Farm Credit Bank	Fair	2,999,396.30	3,000,000.00	2,996,820.00	.4812160	0.486	0.540	12/23/2013	1.798
2050003183-5	2229	99	California Bank & Trust	Amort	81,326.80	81,326.80	81,326.80	.2800000	0.280	0.280	01/22/2014	1.889 †
LAIF COPS07	9009	99	STATE OF CALIFORNIA	Fair	0.00	0.00	0.00	1.530000	1.509	1.530		0.000
LAIF BABS 2010	9012	99	STATE OF CALIFORNIA	Fair	4,063,756.73	4,063,756.73	4,070,470.04	.3890000	0.384	0.389		0.000
LAIF	9001	99	STATE OF CALIFORNIA	Fair	22,292,617.15	22,292,617.15	22,329,444.49	.3890000	0.384	0.389		0.000
SD COUNTY	9007	99	San Diego County	Fair	22,088,133.03	22,088,133.03	22,157,000.00	.5190000	0.512	0.519		0.000
<b>Report Total</b>					<b>91,262,050.09</b>	<b>91,262,833.71</b>	<b>91,396,403.00</b>			<b>0.495</b>		<b>0.747 †</b>

† = Duration can not be calculated on these investments due to incomplete Market price data.

**OTAY**  
**Portfolio Management**  
**Interest Earnings Summary**  
**February 29, 2012**

	February 29 Month Ending	Fiscal Year To Date
<b>CD/Coupon/Discount Investments:</b>		
Interest Collected	44,081.95	307,914.85
Plus Accrued Interest at End of Period	95,183.30	94,884.83
Less Accrued Interest at Beginning of Period	( 112,457.09)	( 123,552.33)
Less Accrued Interest at Purchase During Period	( 0.00)	( 0.00)
Interest Earned during Period	26,808.16	279,247.35
Adjusted by Premiums and Discounts	64.75	442.07
Adjusted by Capital Gains or Losses	0.00	400.00
Earnings during Periods	26,872.91	280,089.42
<b>Pass Through Securities:</b>		
Interest Collected	0.00	0.00
Plus Accrued Interest at End of Period	0.00	0.00
Less Accrued Interest at Beginning of Period	( 0.00)	( 0.00)
Less Accrued Interest at Purchase During Period	( 0.00)	( 0.00)
Interest Earned during Period	0.00	0.00
Adjusted by Premiums and Discounts	0.00	0.00
Adjusted by Capital Gains or Losses	0.00	0.00
Earnings during Periods	0.00	0.00
<b>Cash/Checking Accounts:</b>		
Interest Collected	209.32	168,848.01
Plus Accrued Interest at End of Period	448,157.70	448,158.13
Less Accrued Interest at Beginning of Period	( 431,780.87)	( 473,434.51)
Interest Earned during Period	16,586.15	143,571.63
<b>Total Interest Earned during Period</b>	<b>43,394.31</b>	<b>422,818.98</b>
<b>Total Adjustments from Premiums and Discounts</b>	<b>64.75</b>	<b>442.07</b>
<b>Total Capital Gains or Losses</b>	<b>0.00</b>	<b>400.00</b>
<b>Total Earnings during Period</b>	<b>43,459.06</b>	<b>423,661.05</b>

**OTAY**  
**Interest Earnings**  
**Sorted by Fund - Fund**  
**February 1, 2012 - February 29, 2012**  
**Yield on Beginning Book Value**

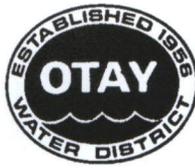
CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Ending Book Value	Maturity Date	Current Annualized Rate	Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
<b>Fund: Treasury Fund</b>												
LAIF	9001	99	LA1	22,292,617.15	10,342,617.15	22,292,617.15		0.389	0.731	6,006.96	0.00	6,006.96
UNION MONEY	9002	99	PA1	17,850.96	16,211.21	17,850.96		0.010	0.129	1.66	0.00	1.66
UNION OPERATING	9004	99	PA1	838,896.53	1,114,528.87	838,896.53		0.250	0.234	207.65	0.00	207.65
SD COUNTY POOL	9007	99	LA3	22,088,133.03	22,088,133.03	22,088,133.03		0.519	0.519	9,108.17	0.00	9,108.17
LAIF BABS 2010	9012	99	LA1	4,063,756.73	4,063,756.73	4,063,756.73		0.389	0.389	1,255.98	0.00	1,255.98
UBNA-2010 BOND	9013	99	PA1	48,994.10	48,994.10	48,994.10		0.147	0.147	5.73	0.00	5.73
3137EACK3	2146	99	MC1	2,000,000.00	1,999,783.11	1,999,820.08	07/27/2012	1.125	1.203	1,875.00	36.97	1,911.97
3137EACK3A	2148	99	MC1	1,030,000.00	1,030,000.00	1,030,000.00	07/27/2012	1.125	1.180	965.63	0.00	965.63
3137EACK3B	2149	99	MC1	2,707,000.00	2,707,000.00	2,707,000.00	07/27/2012	1.125	1.180	2,537.81	0.00	2,537.81
3134G1Y40	2183	99	MC1	0.00	2,000,000.00	0.00	08/15/2013	1.100	1.115	855.56	0.00	855.56
313374EL0	2201	99	MC1	2,000,000.00	2,000,000.00	2,000,000.00	12/30/2013	0.875	0.918	1,458.34	0.00	1,458.34
3133755W3	2210	99	MC1	0.00	2,000,000.00	0.00	08/23/2013	0.700	0.710	855.56	0.00	855.56
3134G2VD1	2211	99	MC1	0.00	2,000,000.00	0.00	02/24/2014	0.750	0.760	958.33	0.00	958.33
313375E29	2212	99	MC1	0.00	2,000,000.00	0.00	03/07/2014	0.625	0.634	451.39	0.00	451.39
313375H59	2213	99	MC1	0.00	2,000,000.00	0.00	09/16/2013	0.550	0.558	366.67	0.00	366.67
3135GOCW1	2214	99	MC1	2,000,000.00	2,000,000.00	2,000,000.00	09/06/2013	0.500	0.524	833.33	0.00	833.33
3135GODB6	2215	99	MC1	2,000,000.00	2,000,000.00	2,000,000.00	09/12/2013	0.600	0.629	1,000.00	0.00	1,000.00
313375HZ3	2216	99	MC1	0.00	2,000,000.00	0.00	03/19/2014	0.650	0.659	469.44	0.00	469.44
3134G2B92	2217	99	MC1	2,000,000.00	2,000,000.00	2,000,000.00	03/13/2013	0.500	0.524	833.34	0.00	833.34
3135GODK6	2218	99	MC1	2,000,000.00	2,000,000.00	2,000,000.00	09/27/2013	0.600	0.629	1,000.00	0.00	1,000.00
31331KZF0	2219	99	MC1	3,000,000.00	2,999,368.52	2,999,396.30	12/23/2013	0.481	0.516	1,203.04	27.78	1,230.82
3135GODN0	2220	99	MC1	3,000,000.00	3,000,000.00	3,000,000.00	09/26/2013	0.500	0.524	1,250.00	0.00	1,250.00
3135GODR1	2221	99	MC1	3,000,000.00	3,000,000.00	3,000,000.00	10/03/2013	0.500	0.524	1,250.00	0.00	1,250.00
3135GODV2	2275	99	MC1	3,000,000.00	3,000,000.00	3,000,000.00	10/18/2013	0.550	0.577	1,375.00	0.00	1,375.00
31331KG79	2222	99	MC1	0.00	2,000,000.00	0.00	01/24/2014	0.625	0.634	34.72	0.00	34.72
3134G22H4	2223	99	MC1	2,000,000.00	2,000,000.00	2,000,000.00	11/04/2013	0.700	0.734	1,166.67	0.00	1,166.67
313375ZS9	2224	99	MC1	0.00	2,000,000.00	0.00	11/07/2013	0.625	0.634	208.33	0.00	208.33
3134G23NO	2225	99	MC1	3,000,000.00	3,000,000.00	3,000,000.00	05/01/2014	0.700	0.734	1,750.00	0.00	1,750.00
3134G3AC4	2226	99	MC1	3,000,000.00	3,000,000.00	3,000,000.00	12/06/2013	0.600	0.629	1,500.00	0.00	1,500.00

OTAY

Interest Earnings

February 1, 2012 - February 29, 2012

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Ending Book Value	Maturity Date	Current Rate	Annualized Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
<b>Fund: Treasury Fund</b>												
3134G3AQ3	2227	99	MC1	2,000,000.00	2,000,000.00	2,000,000.00	05/30/2014	0.710	0.745	1,183.33	0.00	1,183.33
3134G3BN9	2228	99	MC1	2,000,000.00	2,000,000.00	2,000,000.00	06/05/2014	0.770	0.808	1,283.33	0.00	1,283.33
2050003183-5	2229	99	BCD	81,326.80	81,326.80	81,326.80	01/22/2014	0.280	0.284	18.34	0.00	18.34
313378BR1	2230	99	MC1	3,000,000.00	0.00	3,000,000.00	08/28/2014	0.500	0.760	125.00	0.00	125.00
			<b>Subtotal</b>	<b>92,168,575.30</b>	<b>93,491,719.52</b>	<b>92,167,791.68</b>			<b>0.644</b>	<b>43,394.31</b>	<b>64.75</b>	<b>43,459.06</b>
			<b>Total</b>	<b>92,168,575.30</b>	<b>93,491,719.52</b>	<b>92,167,791.68</b>			<b>0.644</b>	<b>43,394.31</b>	<b>64.75</b>	<b>43,459.06</b>



## STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	April 4, 2012
SUBMITTED BY:	Sean Prendergast, Finance Supervisor, Payroll & AP	W.O./G.F. NO:	DIV. NO.
APPROVED BY: (Chief)	Joseph Beachem, Chief Financial Officer		
APPROVED BY: (Asst. GM):	German Alvarez, Assistant General Manager		
SUBJECT:	Accounts Payable Demand List		

**PURPOSE:**

Attached is the list of demands for the Board's information.

**FISCAL IMPACT:**

<b>SUMMARY</b>	<b>NET DEMANDS</b>
CHECKS (2032411-2032753)	\$ 3,353,131.07
VOID CHECK (1)	\$ (20.28)
TOTAL CHECKS	\$ 3,353,110.79
WIRE TO:	
BANK OF NEW YORK MELLON (ONE TIME COST)	
CALPERS - OTHER POST EMPLOYMENT BENEFITS (MONTHLY)	\$ 163,000.00
CITY OF CHULA VISTA - SEWER CHARGES (BI-MONTHLY)	\$ 2,806,485.54
DELTA DENTAL OF CALIF - DENTAL & COBRA CLAIMS (MONTHLY)	\$ 15,776.30
SAN DIEGO COUNTY WATER - WATER DELIVERIES (MONTHLY)	\$ 2,899,242.63
SPECIAL DIST RISK MGMT AUTH - INSURANCE PREM (MONTHLY)	\$ 239,485.73
UNION BANK - CERT OF PARTICIPATION 1996 (MONTHLY)	\$ 1,262.57
UNION BANK - PAYROLL TAXES (MONTHLY)	\$ 261,287.10
<b>TOTAL CASH DISBURSEMENTS</b>	<b>\$ 9,739,650.66</b>

**RECOMMENDED ACTION:**

That the Board receive the attached list of demands.

Jb/Attachment

**OTAY WATER DISTRICT  
CHECK REGISTER  
FOR CHECKS 2032411 THROUGH 2032753  
RUN DATES 3/7/2012 TO 3/28/2012**

Check #	Date	Vendor	Vendor name	Invoice	Inv Date	Description	Amount Paid	Check Total
2032553	03/21/12	13481	3-D ENTERPRISES INC	00013451	01/31/12	RETAINAGE RELEASE	5,641.88	5,641.88
2032411	03/07/12	01910	ABCANA INDUSTRIES	896124	02/16/12	SODIUM HYPOCHLORITE	2,546.32	
				896013	02/13/12	SODIUM HYPOCHLORITE	626.77	
				896012	02/13/12	SODIUM HYPOCHLORITE	603.23	
				896385	02/23/12	SODIUM HYPOCHLORITE	556.13	
				896290	02/21/12	SODIUM HYPOCHLORITE	538.19	
				896125	02/16/12	SODIUM HYPOCHLORITE	438.40	
				896384	02/23/12	SODIUM HYPOCHLORITE	183.88	5,492.92
2032554	03/21/12	01910	ABCANA INDUSTRIES	896705	02/29/12	SODIUM HYPOCHLORITE	2,769.45	
				896883	03/05/12	SODIUM HYPOCHLORITE	947.45	
				896882	03/05/12	SODIUM HYPOCHLORITE	526.98	
				896503	02/27/12	SODIUM HYPOCHLORITE	513.52	
				896504	02/27/12	SODIUM HYPOCHLORITE	357.68	
				896750	03/01/12	SODIUM HYPOCHLORITE	306.10	5,421.18
2032412	03/07/12	08488	ABLEFORCE INC	3159	02/21/12	PROGRAMMING SERVICES (2/6/12-2/19/12)	5,780.00	5,780.00
2032555	03/21/12	08488	ABLEFORCE INC	3178	03/06/12	PROGRAMMING SERVICES (2/21/12-3/2/12)	6,800.00	6,800.00
2032413	03/07/12	00179	ACRO INSTRUMENT CO	12484	02/23/12	CERTIFICATION	85.00	85.00
2032556	03/21/12	01975	ACUNA, RICHARD	003556	03/19/12	SAFETY BOOTS	96.96	96.96
2032489	03/14/12	13802	ADA ACOSTA	Ref002420288	03/12/12	UB Refund Cst #0000090677	79.37	79.37
2032665	03/28/12	13861	AE SOO LERCHE	Ref002420548	03/26/12	UB Refund Cst #0000155497	62.55	62.55
2032414	03/07/12	11803	AEROTEK ENVIRONMENTAL	OE00800345	02/16/12	TEMPORARY EMPLOYMENT (1/30/12-2/3/12)	3,262.88	
				OE00801949	02/23/12	TEMPORARY EMPLOYMENT (2/5/12-2/11/12)	3,258.75	6,521.63
2032557	03/21/12	11803	AEROTEK ENVIRONMENTAL	OE00803496	03/01/12	TEMPORARY EMPLOYMENT (2/13/12-2/17/12)	3,345.38	3,345.38
2032415	03/07/12	13753	AIRGAS USA LLC	9901330904	01/31/12	BREATHING AIR	34.49	34.49
2032666	03/28/12	13753	AIRGAS USA LLC	9901589216	02/29/12	BREATHING AIR	34.49	34.49
2032490	03/14/12	13799	ALBERTO ALMUETE	Ref002420284	03/12/12	UB Refund Cst #0000058896	68.95	68.95
2032667	03/28/12	13881	ALEXANDRA VINSON	Ref002420569	03/26/12	UB Refund Cst #0000184157	5.44	5.44
2032668	03/28/12	13897	ALICIA VIALPANDO	003586	03/27/12	CUSTOMER REFUND	75.19	75.19
2032558	03/21/12	02362	ALLIED WASTE SERVICES # 509	0509004672666	02/25/12	TRASH SERVICES TP (MAR 2012)	170.43	170.43
2032669	03/28/12	02362	ALLIED WASTE SERVICES # 509	0509004670842	02/25/12	TRASH SERVICES (MAR 2012)	1,101.35	1,101.35

**OTAY WATER DISTRICT  
CHECK REGISTER  
FOR CHECKS 2032411 THROUGH 2032753  
RUN DATES 3/7/2012 TO 3/28/2012**

Check #	Date	Vendor	Vendor name	Invoice	Inv Date	Description	Amount Paid	Check Total
2032559	03/21/12	12911	ALTA LAND SURVEYING INC	12228015 11220014	02/29/12 02/29/12	SURVEY SERVICES (2/15/12-2/23/12) SURVEY SERVICES (1/30/12-2/24/12)	3,920.00 2,380.00	6,300.00
2032560	03/21/12	13836	ALVIN ROUSH	003565	03/19/12	VALVE REBATE PROGRAM	350.00	350.00
2032416	03/07/12	06166	AMERICAN MESSAGING	L1109570MC	03/01/12	PAGER SERVICES (FEB 2012)	156.13	156.13
2032491	03/14/12	13801	ANDREW SELLERS	Ref002420287	03/12/12	UB Refund Cst #0000080110	12.50	12.50
2032670	03/28/12	13875	ANGELA GARCIA	Ref002420562	03/26/12	UB Refund Cst #0000176808	24.53	24.53
2032417	03/07/12	06165	ANITA FIRE HOSE COMPANY ETC	16100A	02/20/12	HOSE REPAIR	242.59	242.59
2032561	03/21/12	06165	ANITA FIRE HOSE COMPANY ETC	16183	03/05/12	FIRE HOSE	540.27	540.27
2032492	03/14/12	13807	ANN AMARAL	Ref002420294	03/12/12	UB Refund Cst #0000155201	75.00	75.00
2032671	03/28/12	00002	ANSWER INC	6393	03/22/12	ANSWERING SERVICES (MONTHLY)	1,000.00	1,000.00
2032418	03/07/12	08967	ANTHEM BLUE CROSS EAP	41033	02/23/12	EMPLOYEE ASSISTANCE (MAR 2012)	321.12	321.12
2032419	03/07/12	13171	ARCADIS US INC	0434810	02/24/12	WASTEWATER MGMT (1/23/12-2/19/12)	32,232.90	32,232.90
2032493	03/14/12	13818	ARLEEN PYJAR	Ref002420305	03/12/12	UB Refund Cst #0000183679	35.43	35.43
2032494	03/14/12	11282	ASHTON, PATRICK	003543	03/08/12	TUITION	60.00	60.00
2032420	03/07/12	05758	AT&T	61942256050212	02/20/12	PHONE SERVICE (2/20/12-3/19/12)	45.06	45.06
2032421	03/07/12	05758	AT&T	61969851400212 61967053090212	02/24/12 02/15/12	PHONE SERVICE (MONTHLY) PHONE SERVICE (MONTHLY)	32.52 11.45	43.97
2032495	03/14/12	05758	AT&T	0821645728022512	02/25/12	INTERNET BANDWIDTH (2/25/12-3/24/12)	2,322.63	2,322.63
2032562	03/21/12	05758	AT&T	33784130450312	03/07/12	PHONE SERVICE (3/7/12-4/6/12)	31.43	31.43
2032563	03/21/12	07785	AT&T	000003182803 000003185021	03/02/12 03/02/12	PHONE SERVICES (2/2/12-3/1/12) PHONE SERVICES (2/2/12-3/1/12)	6,384.79 15.44	6,400.23
2032672	03/28/12	05758	AT&T	61967053090312	03/15/12	PHONE SERVICE (MONTHLY)	32.52	32.52
2032422	03/07/12	08330	AT&T INTERNET SERVICES	8547826250212	02/22/12	INTERNET BANDWIDTH (2/21/12-3/20/12)	2,028.00	2,028.00
2032423	03/07/12	12810	ATKINS	1134371	02/17/12	DESIGN SERVICES (12/1/11-1/31/12)	5,937.50	5,937.50
2032424	03/07/12	07730	AZTEC FENCE CO INC	AZ445446	02/17/12	GATES	1,900.00	1,900.00
2032425	03/07/12	08024	BACKGROUND PROFILES INC	3853	02/29/12	BACKGROUND CHECK	40.50	40.50

OTAY WATER DISTRICT  
CHECK REGISTER  
FOR CHECKS 2032411 THROUGH 2032753  
RUN DATES 3/7/2012 TO 3/28/2012

Check #	Date	Vendor	Vendor name	Invoice	Inv Date	Description	Amount Paid	Check Total
2032673	03/28/12	13865	BALDWIN & SONS	Ref002420552	03/26/12	UB Refund Cst #0000163486	2,046.00	2,046.00
2032496	03/14/12	13817	BARBARA BENSON	Ref002420304	03/12/12	UB Refund Cst #0000183429	23.14	23.14
2032426	03/07/12	00145	BARRETT ENGINEERED PUMPS	079678	02/23/12	SAMPLE PUMP	1,155.08	1,155.08
2032564	03/21/12	13834	BENJAMIN WEBER	003563	03/19/12	VALVE REBATE PROGRAM	350.00	350.00
2032674	03/28/12	10811	BIO PROFIT SERIES 1 LLC	Ref002420546	03/26/12	UB Refund Cst #0000147710	131.05	131.05
2032565	03/21/12	13838	BLAKE PETERSON	003567	03/19/12	VALVE REBATE PROGRAM	350.00	350.00
2032427	03/07/12	13293	BLAST PRINT & DESIGN LLC	3176	09/06/11	PRINTING SUPPLIES	1,231.58	1,231.58
2032428	03/07/12	12185	BONITA VIEW OFFICE PRTRNS LLC	003519	02/28/12	LANDSCAPE PROGRAM	5,580.00	5,580.00
2032675	03/28/12	13860	BRENDAN SMITH	Ref002420547	03/26/12	UB Refund Cst #0000153632	7.45	7.45
2032676	03/28/12	13853	BRIAN HEARTON	Ref002420537	03/26/12	UB Refund Cst #0000063610	78.02	78.02
2032497	03/14/12	13824	BUSINESS MANAGEMENT DAILY	003539	03/12/12	WEBINAR REGISTRATION	197.00	197.00
2032429	03/07/12	00223	C W MCGRATH INC	41370	02/23/12	CRUSHED ROCK	210.58	210.58
2032566	03/21/12	00223	C W MCGRATH INC	41397 41431	02/27/12 03/02/12	CRUSHED ROCK CRUSHED ROCK	315.43 274.25	589.68
2032430	03/07/12	11044	CALIFORNIA BANK & TRUST	05	01/31/12	RETENTION / NEWEST (ENDING 1/31/112)	74,247.20	74,247.20
2032567	03/21/12	08966	CALIFORNIA BANK & TRUST	3A	03/07/12	RET / TC CONST LA PRESA (2/1/12-2/29/12)	11,505.31	11,505.31
2032568	03/21/12	02920	CALIFORNIA COMMERCIAL	113095	03/02/12	ASPHALT	1,199.47	1,199.47
2032498	03/14/12	02989	CALIFORNIA MUNICIPAL	12022401	02/24/12	TAX PAYERS STATISTICS	600.00	600.00
2032499	03/14/12	01004	CALOLYMPIC SAFETY	096898 095967	01/23/12 02/06/12	GASTECH SENSOR O2 SENSOR	184.90 184.43	369.33
2032569	03/21/12	01004	CALOLYMPIC SAFETY	098601	03/07/12	HARNES LANYARDS	123.75	123.75
2032431	03/07/12	02758	CARMEL BUSINESS SYSTEMS INC	7443	01/01/12	RECORDS SUPPORT (DEC 2011)	351.13	351.13
2032570	03/21/12	02758	CARMEL BUSINESS SYSTEMS INC	7476 7475 7474	03/01/12 03/01/12 03/01/12	RECORDS CONVERSION (2/6/12-2/29/12) RECORDS MGMT SERVICES (FEB 2012) RECORDS SUPPORT (2/9/12-2/24/12)	4,047.53 254.75 154.55	4,456.83
2032500	03/14/12	13798	CARMEN CECENA	Ref002420283	03/12/12	UB Refund Cst #0000022383	104.72	104.72

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2032571	03/21/12	04653	CARO, PATRICIA	003551	03/14/12	TUITION	175.00	175.00
2032572	03/21/12	13841	CAROL MILLER	003570	03/19/12	VALVE REBATE PROGRAM	350.00	350.00
2032432	03/07/12	13795	CARRILLO, MARY LEE	003530	03/06/12	EMPLOYEE PROGRAM	147.43	147.43
2032573	03/21/12	09801	CENTERBEAM INC	16077	02/28/12	TEMPORARY LABOR (FEB 2012)	16,296.00	18,179.00
				145594	03/01/12	NETWORK MONITORING & SUPP (MAR 2012)	1,786.00	
				16076	02/28/12	TEMPORARY LABOR (FEB 2012)	97.00	
2032574	03/21/12	09801	CENTERBEAM INC	144423	02/01/12	NETWORK MONITORING & SUPP (FEB 2012)	1,786.00	1,786.00
2032677	03/28/12	13779	CENTURY 21 1ST CHOICE	Ref002420567	03/26/12	UB Refund Cst #0000183391	11.42	11.42
2032433	03/07/12	04349	CHAMBERS, JONATHAN	003524	03/03/12	SAFETY BOOTS	146.79	146.79
2032575	03/21/12	13848	CHARLINE FEESER	003577	03/19/12	VALVE REBATE PROGRAM	250.00	250.00
2032576	03/21/12	01788	CHAVARELA, GERARDO	003550	03/13/12	SAFETY BOOTS	126.05	126.05
2032678	03/28/12	12130	CHAVEZ, KIM	003580	03/20/12	TUITION	40.00	40.00
2032577	03/21/12	13843	CHERRIE FLORES	003572	03/19/12	VALVE REBATE PROGRAM	350.00	350.00
2032434	03/07/12	06966	CHEYENNE PRODUCTS INC	26855	02/23/12	LIFE RINGS	1,344.00	1,344.00
2032501	03/14/12	13804	CHRISTINE CARLOS	Ref002420290	03/12/12	UB Refund Cst #0000121671	61.05	61.05
2032435	03/07/12	08895	CITY OF LA MESA	14342	02/29/12	FINGERPRINTING SERVICES	60.00	60.00
2032753	03/28/12	00234	CITY TREASURER	1000046001	02/01/12	RECLAIMED WATER PURCHASE	427,395.99	427,395.99
2032578	03/21/12	04119	CLARKSON LAB & SUPPLY INC	60350	02/29/12	BACTERIOLOGICAL SERVICES	443.00	568.00
				60214	02/29/12	BACTERIOLOGICAL SERVICES	125.00	
2032436	03/07/12	08160	COMPLETE OFFICE	C13581640		CREDIT MEMO	(22.21)	931.04
				13628540	02/15/12	COPY PAPER	801.40	
				13632830	02/16/12	INK CARTRIDGE	81.84	
				13623530	02/15/12	REGISTER RIBBON	51.70	
				13580590	02/22/12	OFFICE SUPPLIES	18.31	
2032579	03/21/12	08160	COMPLETE OFFICE	13661870	02/28/12	TONER	1,574.21	1,965.69
				13659970	02/28/12	TONER	306.01	
				13662350	02/28/12	OFFICE SUPPLIES	82.36	
				13662351	02/29/12	OFFICE SUPPLIES	3.11	
2032437	03/07/12	11056	CONCHAS, FREDERICK	003531	03/06/12	CERTIFICATE RENEWAL	85.00	

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				003529	03/02/12	TUITION	40.00	125.00
2032679	03/28/12	11056	CONCHAS, FREDERICK	003581	03/22/12	SAFETY BOOTS	126.05	126.05
2032580	03/21/12	11510	CONFERENCE CALL.COM	2670824745	02/29/12	CONFERENCE CALLING SERVICE (JAN 2012)	550.81	
				2670778035	01/31/12	CONFERENCE CALLING SERVICE (JAN 2012)	96.50	647.31
2032680	03/28/12	13895	CONSUELO SIAZON	003579	03/21/12	LANDSCAPE PROGRAM	254.00	254.00
2032502	03/14/12	03706	CONSUMERS PIPE & SUPPLY	S1182991001	12/19/11	PVC PIPING	149.30	149.30
2032581	03/21/12	03706	CONSUMERS PIPE & SUPPLY	S1189152005	02/29/12	PVC PIPES	666.32	
				S1189152006	03/01/12	CONSUMERS PIPE	311.48	
				S1189152007	03/05/12	CONSUMERS PIPE	173.78	1,151.58
2032681	03/28/12	03706	CONSUMERS PIPE & SUPPLY	S1190245001	03/07/12	PVC SUPPLIES	890.18	890.18
2032582	03/21/12	12334	CORODATA MEDIA STORAGE INC	DS1248745	02/29/12	BACKUP TAPE STORAGE (FEB 2012)	315.56	315.56
2032583	03/21/12	02612	COUNCIL OF WATER UTILITIES	003554	03/14/12	MEETING REGISTRATION	50.00	50.00
2032438	03/07/12	02794	COUNTY OF SAN DIEGO	003525	03/02/12	PERMIT / INSPECTION FEE	2,100.00	2,100.00
2032584	03/21/12	00184	COUNTY OF SAN DIEGO	DEH120302D11031	02/29/12	SHUT DOWN TEST (1/5/12)	1,526.50	1,526.50
2032503	03/14/12	02756	COX COMMUNICATIONS SAN DIEGO	003546	03/04/12	INTERNET SERVICES (MONTHLY)	1,500.00	
				003547	03/04/12	INTERNET SERVICES (MONTHLY)	1,500.00	3,000.00
2032585	03/21/12	11286	CPM PARTNERS INC	12024	02/29/12	SCHEDULING SERVICES (2/1/12-2/29/12)	4,535.00	4,535.00
2032682	03/28/12	13872	DANIEL FINN	Ref002420559	03/26/12	UB Refund Cst #0000175687	41.34	41.34
2032586	03/21/12	13845	DARRYL FOUNTAIN	003574	03/19/12	VALVE REBATE PROGRAM	350.00	350.00
2032439	03/07/12	01797	DELL ENTERPRISES	190143	03/01/12	EMPLOYEE PROGRAM	337.26	
				189959	01/25/12	EMPLOYEE PROGRAM	86.74	
				190075	02/16/12	PLAQUE	64.11	488.11
2032587	03/21/12	07680	DELTA HEALTH SYSTEMS	IVC05582	02/29/12	CLAIM SERVICES (FEB 2012)	500.00	500.00
2032683	03/28/12	13873	DENISE ROBERSON	Ref002420560	03/26/12	UB Refund Cst #0000176001	71.07	71.07
2032588	03/21/12	13831	DENNIS MCLAUGHLIN	003560	03/19/12	VALVE REBATE PROGRAM	250.00	250.00
2032589	03/21/12	03744	DEPARTMENT OF JUSTICE	898566	03/06/12	FINGERPRINTING SERVICES (FEB 2012)	153.00	153.00
2032440	03/07/12	00319	DEPARTMENT OF PUBLIC HEALTH	67460312	03/06/12	CERTIFICATE RENEWAL	90.00	
				277890312	03/06/12	CERTIFICATE RENEWAL	90.00	180.00

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2032441	03/07/12	13793	DEXUS INDUSTRIAL SPE FINANCED	003518	02/28/12	IRRIGATION PROGRAM	6,319.35	6,319.35
2032590	03/21/12	03417	DIRECTV	17275681765	03/05/12	SATELLITE TV (3/4/12-4/3/12)	18.00	18.00
2032684	03/28/12	03417	DIRECTV	17380322298	03/19/12	SATELLITE TV (3/18/12-4/17/12)	6.00	6.00
2032504	03/14/12	13810	EASTLAKE DESIGN DISTRICT	Ref002420297	03/12/12	UB Refund Cst #0000169942	1,946.53	1,946.53
2032442	03/07/12	13796	EASTLAKE I COMMUNITY ASSN	003534	03/07/12	LANDSCAPE PROGRAM	6,400.00	6,400.00
2032505	03/14/12	02447	EDCO DISPOSAL CORPORATION	1554580212	02/29/12	RECYCLING SERVICES (FEB 2012)	90.00	90.00
2032591	03/21/12	13833	EDGAR GUNNLAUGSSON	003562	03/19/12	VALVE REBATE PROGRAM	350.00	350.00
2032506	03/14/12	13805	EDITHA C GALVAN	Ref002420291	03/12/12	UB Refund Cst #0000122176	64.25	64.25
2032507	03/14/12	13815	EDWARD COX	Ref002420302	03/12/12	UB Refund Cst #0000176741	46.57	46.57
2032592	03/21/12	13839	ELIZABETH LABADIE	003568	03/19/12	VALVE REBATE PROGRAM	350.00	350.00
2032593	03/21/12	13829	ELODIA A HERNANDEZ	003558	03/19/12	VALVE REBATE PROGRAM	350.00	350.00
2032594	03/21/12	08023	EMPLOYEE BENEFIT SPECIALISTS	0055923IN	02/29/12	EMPLOYEE BENEFITS (FEB 2012)	657.50	657.50
2032508	03/14/12	13825	ENRIQUEZ, LUIS	003537	03/07/12	SAFETY BOOTS	150.00	150.00
2032443	03/07/12	02259	ENVIRONMENTAL RESOURCE	641403	02/13/12	LABORATORY CERTIFICATION	739.67	739.67
2032685	03/28/12	13878	ESTANCIA SOUTHWEST LLC	Ref002420565	03/26/12	UB Refund Cst #0000182540	158.76	158.76
2032686	03/28/12	13874	EVELYN GONZALES	Ref002420561	03/26/12	UB Refund Cst #0000176586	12.83	12.83
2032687	03/28/12	13886	EXECUTIVE REALTY GROUP	Ref002420574	03/26/12	UB Refund Cst #0000184663	24.67	24.67
2032595	03/21/12	03757	FANDEL ENTERPRISES INC	1489	03/02/12	CONSULTING SERVICES (FEB 2012)	3,420.00	3,420.00
2032688	03/28/12	13892	FAS-AHM UTILITIES LLC	Ref002420581	03/26/12	UB Refund Cst #0000186031	42.59	42.59
2032444	03/07/12	03546	FERGUSON WATERWORKS # 1083	0399483	02/13/12	METER PARTS	1,833.91	
				0399486	02/14/12	METER PARTS	1,383.51	
				0400500	02/23/12	IPS INSTATITE COUP	831.02	
				03994831	02/20/12	METER PARTS	631.42	
				0398359	02/14/12	VALVE EXTENSIONS	474.10	
				0400187	02/21/12	INVENTORY	373.35	
				0399491	02/14/12	METER PARTS	342.65	5,869.96
2032596	03/21/12	03546	FERGUSON WATERWORKS # 1083	0399820	02/27/12	COUPLINGS	2,512.60	

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				03979901	02/28/12	INVENTORY	637.88	3,150.48
2032689	03/28/12	13870	FIELD ASSET SERVICES INC	Ref002420557	03/26/12	UB Refund Cst #0000174602	52.13	52.13
2032597	03/21/12	12187	FIRST AMERICAN DATA TREE LLC	90034022	02/29/12	ONLINE DOCUMENTS (FEB 2012)	99.00	99.00
2032445	03/07/12	04066	FIRST CHOICE SERVICES - SD	168487	02/22/12	COFFEE SUPPLIES	505.45	505.45
2032446	03/07/12	11962	FLEETWASH INC	3815069 3802128	02/24/12 02/03/12	VEHICLE WASH VEHICLE WASH	229.95 13.14	243.09
2032509	03/14/12	01612	FRANCHISE TAX BOARD	Ben2420360	03/15/12	BI-WEEKLY PAYROLL DEDUCTION	265.00	265.00
2032510	03/14/12	02344	FRANCHISE TAX BOARD	Ben2420370	03/15/12	BI-WEEKLY PAYROLL DEDUCTION	366.56	366.56
2032690	03/28/12	01612	FRANCHISE TAX BOARD	Ben2420673	03/29/12	BI-WEEKLY PAYROLL DEDUCTION	265.00	265.00
2032691	03/28/12	02344	FRANCHISE TAX BOARD	Ben2420683	03/29/12	BI-WEEKLY PAYROLL DEDUCTION	366.56	366.56
2032598	03/21/12	13563	FRIENDS OF THE WATER	113	03/05/12	GARDEN TOURS (2/1/12-2/15/12)	1,860.00	1,860.00
2032511	03/14/12	13811	GATLIN DEVELOPMENT COMPANY	Ref002420298	03/12/12	UB Refund Cst #0000174153	770.06	770.06
2032692	03/28/12	13857	GENEVA ROBINSON	Ref002420543	03/26/12	UB Refund Cst #0000143968	44.48	44.48
2032693	03/28/12	13890	GEORGE STATHORAKIS	Ref002420579	03/26/12	UB Refund Cst #0000185937	31.53	31.53
2032599	03/21/12	13828	GERALYN ORCUTT	003552	03/13/10	LANDSCAPE PROGRAM	1,707.00	1,707.00
2032447	03/07/12	10817	GEXPRO	580171505	02/24/12	PLC MODULES	4,577.79	4,577.79
2032512	03/14/12	13806	GORDON HENDERSON	Ref002420293	03/12/12	UB Refund Cst #0000155146	56.27	56.27
2032513	03/14/12	02634	GRACIA, GUSTAVO	003545	03/13/12	SAFETY BOOTS	97.64	97.64
2032448	03/07/12	00101	GRAINGER INC	9762821875	02/23/12	PARTS	190.47	190.47
2032600	03/21/12	00101	GRAINGER INC	9770651884	03/05/12	PARTS STORAGE	64.20	64.20
2032601	03/21/12	12907	GREENRIDGE LANDSCAPE INC	8720	03/01/12	LANDSCAPING SERVICES (FEB 2012)	8,650.00	8,650.00
2032694	03/28/12	13850	GUILERMINA SANDEZ	Ref002420534	03/26/12	UB Refund Cst #0000002602	43.89	43.89
2032695	03/28/12	13868	HAMANNS CONSTRUCTION	Ref002420555	03/26/12	UB Refund Cst #0000173153	1,797.69	1,797.69
2032696	03/28/12	02795	HARTFORD INSURANCE CO, THE	Ben2420659	03/29/12	MONTHLY CONTRIBUTION TO LTD	5,192.33	5,192.33
2032514	03/14/12	00062	HELIX WATER DISTRICT	003538	03/08/12	TEMP CONST METER DEPOSIT	1,865.00	1,865.00

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2032449	03/07/12	08610	HENRY BROS ELECTRONICS INC	SM36435	02/15/12	SECURITY SYSTEM MAINTENANCE	1,540.13	1,540.13
2032450	03/07/12	08610	HENRY BROS ELECTRONICS INC	SM36436	02/15/12	SECURITY SYSTEM MAINTENANCE	347.89	347.89
2032602	03/21/12	08610	HENRY BROS ELECTRONICS INC	SM36710	03/07/12	SECURITY SYSTEM MAINTENANCE	280.00	280.00
2032603	03/21/12	08610	HENRY BROS ELECTRONICS INC	SM36664	03/01/12	SECURITY SYSTEM MAINTENANCE (FEB 2012)	200.00	200.00
2032604	03/21/12	13837	HERBERT COOK	003566	03/19/12	VALVE REBATE PROGRAM	350.00	350.00
2032451	03/07/12	12335	HP ENTERPRISE SERVICES LLC	U2906267	02/15/12	CREDIT CARD SERVICES (JAN 2012)	2,283.40	2,283.40
2032605	03/21/12	12335	HP ENTERPRISE SERVICES LLC	U2916586	03/07/12	CREDIT CARD SERVICES	2,216.20	2,216.20
2032452	03/07/12	06301	HVAC ENGINEERING INC	5889	02/15/12	HVAC SYSTEMS (PERIOD THRU 2/15/12)	1,498.00	1,498.00
2032515	03/14/12	13812	HYUN NAM	Ref002420299	03/12/12	UB Refund Cst #0000174636	75.00	75.00
2032453	03/07/12	01649	IDEXX DISTRIBUTION INC	257469403	02/17/12	LABORATORY SUPPLIES	2,738.21	2,738.21
2032606	03/21/12	08969	INFOSEND INC	57159	02/29/12	POSTAGE (FEB 2012)	14,824.52	
				57158	02/29/12	BILL PRINTING SERVICES (FEB 2012)	5,878.12	
				57248	03/02/12	BILL PRINTING SERVICES (FEB 2012)	4,685.00	25,387.64
2032607	03/21/12	02372	INTERIOR PLANT SERVICE INC	41053	02/29/12	PLANT SERVICES (FEB 2012)	186.00	186.00
2032697	03/28/12	13876	INTERNATIONAL INVESTMENTS	Ref002420563	03/26/12	UB Refund Cst #0000176819	18.42	18.42
2032516	03/14/12	13814	JAIME PAEZ	Ref002420301	03/12/12	UB Refund Cst #0000175129	75.37	75.37
2032698	03/28/12	13856	JAMIL SALUM	Ref002420542	03/26/12	UB Refund Cst #0000092334	10.92	10.92
2032517	03/14/12	13708	JANET SMITH	003544	03/13/13	CUSTOMER REFUND	255.59	255.59
2032608	03/21/12	03077	JANI-KING OF CALIFORNIA INC	SDO02120183	02/01/12	JANITORIAL SERVICES (FEB 2012)	1,101.10	1,101.10
2032699	03/28/12	13891	JEFF WAGNER	Ref002420580	03/26/12	UB Refund Cst #0000185974	62.18	62.18
2032518	03/14/12	13449	JEREMY LAUB	Ref002420292	03/12/12	UB Refund Cst #0000147603	50.00	50.00
2032700	03/28/12	13863	JESSICA FITZPATRICK	Ref002420550	03/26/12	UB Refund Cst #0000162284	6.40	6.40
2032609	03/21/12	13846	JIMMY AND BARBARA MARTIN	003575	03/19/12	VALVE REBATE PROGRAM	350.00	350.00
2032519	03/14/12	13819	JOE SOUTHWICK	Ref002420306	03/12/12	UB Refund Cst #0000184450	75.00	75.00
2032701	03/28/12	13859	JOEL TORRES	Ref002420545	03/26/12	UB Refund Cst #0000145166	64.37	64.37

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2032454	03/07/12	03172	JONES & STOKES ASSOCIATES INC	0085151 0085150	02/21/12 02/21/12	SAN MIGUEL HABITAT MGMT (1/1/12-1/27/12) ENVIRONMENTAL CONSULT (1/1/12-1/27/12)	12,265.00 2,428.25	14,693.25
2032520	03/14/12	07069	JOSE CHAIDEZ	Ref002420286	03/12/12	UB Refund Cst #0000074515	60.14	60.14
2032702	03/28/12	13880	JUDY DELGADO	Ref002420568	03/26/12	UB Refund Cst #0000183993	115.32	115.32
2032610	03/21/12	13842	KATHRYN JOHNSON	003571	03/19/12	VALVE REBATE PROGRAM	350.00	350.00
2032455	03/07/12	05840	KIRK PAVING INC	5030	02/23/12	PAVING SERVICES	4,938.15	4,938.15
2032611	03/21/12	04996	KNOX ATTORNEY SERVICE INC	672156	02/29/12	DELIVERY SERVICES (1/27/12-2/10/12)	363.00	363.00
2032612	03/21/12	12276	KONECRANES INC	SDG00655621	03/06/12	HOIST INSPECTION	450.00	450.00
2032613	03/21/12	01859	LA PRENSA SAN DIEGO	23684	03/14/12	JOB POSTING	48.00	48.00
2032456	03/07/12	10330	LAKESIDE EQUIPMENT SALES &	105618	02/15/12	MAKISA MTX 70	3,147.81	3,147.81
2032614	03/21/12	06497	LAKESIDE LAND COMPANY	260224	02/29/12	LANDFILL	283.60	283.60
2032521	03/14/12	13797	LAURA SANTOPIETRO	Ref002420282	03/12/12	UB Refund Cst #0000016371	71.07	71.07
2032457	03/07/12	03607	LEE & RO INC	LR14708	02/03/12	DESIGN SERVICES (1/1/12-1/27/12)	11,145.38	11,145.38
2032615	03/21/12	03607	LEE & RO INC	LR14713 LR14774	02/29/12 03/02/12	INTERCONNECTION (1/1/12-1/31/12) DESIGN SERVICES (1/28/12-2/24/12)	27,658.40 6,521.33	34,179.73
2032703	03/28/12	03607	LEE & RO INC	LR14780	03/05/12	INTERCONNECTION (2/1/12-2/29/12)	5,076.98	5,076.98
2032458	03/07/12	06273	LIEBERT CASSIDY WHITMORE	003533	03/06/12	AB 1028 WEBINAR	55.00	55.00
2032616	03/21/12	06263	LINTNER, JERRY	003549	03/14/12	CERTIFICATE RENEWAL	60.00	60.00
2032704	03/28/12	13851	LIONEL MARK	Ref002420535	03/26/12	UB Refund Cst #0000038637	25.00	25.00
2032705	03/28/12	13864	LISA BANNON	Ref002420551	03/26/12	UB Refund Cst #0000163288	43.28	43.28
2032706	03/28/12	05220	LOGICALIS INTEGRATION SOLUTION	S237971 S237970	02/29/12 02/29/12	DISASTER RECOVERY (1/16/12-2/6/12) SUPPORT SERVICES (2/2/12-2/15/12)	2,640.00 1,137.50	3,777.50
2032459	03/07/12	13749	LONDON GROUP REALTY ADVISORS	575	02/29/12	ECONOMIC REPORT 2012-2018	8,750.00	8,750.00
2032617	03/21/12	13749	LONDON GROUP REALTY ADVISORS	585	03/19/12	ECONOMIC REPORT 2012-2018	8,750.00	8,750.00
2032618	03/21/12	03019	LOPEZ, JOSE	70100212	03/13/12	MILEAGE REIMBURSEMENT (FEB 2012)	46.07	46.07

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2032707	03/28/12	13858	LUSCINDA HERMAN	Ref002420544	03/26/12	UB Refund Cst #0000144181	6.56	6.56
2032708	03/28/12	13867	LV-45 LLC	Ref002420554	03/26/12	UB Refund Cst #0000169837	2,060.71	2,060.71
2032709	03/28/12	13884	MANUEL ZAMBRANO	Ref002420572	03/26/12	UB Refund Cst #0000184341	38.44	38.44
2032460	03/07/12	13794	MARIA C SCHNEIDER-VILLEGAS	003517	02/28/12	LANDSCAPE PROGRAM	1,895.00	1,895.00
2032710	03/28/12	13855	MARTHA DANIELA ADAME	Ref002420541	03/26/12	UB Refund Cst #0000091746	112.03	112.03
2032522	03/14/12	13813	MARTHA MULVANY	Ref002420300	03/12/12	UB Refund Cst #0000175128	20.62	20.62
2032711	03/28/12	13871	MARYANN HILVERS AGUSTINE	Ref002420558	03/26/12	UB Refund Cst #0000174646	27.26	27.26
2032461	03/07/12	05329	MASTER METER INC	0197227IN	02/14/12	INVENTORY	3,982.44	3,982.44
2032619	03/21/12	05329	MASTER METER INC	0198034IN	02/29/12	INVENTORY	552,371.22	552,371.22
2032712	03/28/12	13852	MAUREEN BAILEY	Ref002420536	03/26/12	UB Refund Cst #0000042868	7.91	7.91
2032462	03/07/12	01183	MCMaster-CARR SUPPLY CO	19488958 19488959 18195380 18674841 18756676 18299272	  02/15/12 02/21/12 02/22/12 02/16/12	CREDIT MEMO CREDIT MEMO LEVEL MATERIALS AIR-VAC UPDATE UNISTRUT CLAMPS LEVEL MATERIALS	(706.82) (101.85) 706.82 226.28 151.65 101.85	377.93
2032620	03/21/12	01183	MCMaster-CARR SUPPLY CO	20025539 19153333	03/07/12 02/27/12	BOLTS AND RODS BROOMS & SHOVELS	1,487.61 716.33	2,203.94
2032713	03/28/12	13888	MCMILLIN REALTY	Ref002420577	03/26/12	UB Refund Cst #0000185024	20.96	20.96
2032714	03/28/12	01824	MERKEL & ASSOCIATES INC	12030703	03/07/12	ENVIRONMENTAL SERVICES (2/1/12-2/29/12)	19,093.43	19,093.43
2032463	03/07/12	00237	MISSION JANITORIAL & ABRASIVE	29195800	01/12/12	JANITORIAL SUPPLIES	948.01	948.01
2032621	03/21/12	00237	MISSION JANITORIAL & ABRASIVE	29840900	02/27/12	JANITORIAL SUPPLIES	1,367.09	1,367.09
2032464	03/07/12	12016	MTGL INC	35384 35385	02/20/12 02/20/12	GEOTECHNICAL SERVICES (1/1/12-1/31/12) GEOTECHNICAL SERVICES (1/1/12-1/31/12)	23,175.00 6,900.00	30,075.00
2032622	03/21/12	13827	NANCY MONTALVO	003553	03/15/12	LANDSCAPE PROGRAM	1,289.00	1,289.00
2032523	03/14/12	03523	NATIONAL DEFERRED COMPENSATION	Ben2420352	03/15/12	BI-WEEKLY DEFERRED COMP PLAN	12,243.91	12,243.91
2032715	03/28/12	03523	NATIONAL DEFERRED COMPENSATION	Ben2420669	03/29/12	BI-WEEKLY DEFERRED COMP PLAN	11,397.76	11,397.76
2032623	03/21/12	09884	NATIONAL SAFETY COMPLIANCE INC	52660	02/29/12	RANDOM DRUG TESTING (FEB 2012)	825.32	825.32

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2032524	03/14/12	13808	NEW DAWN REALTY	Ref002420295	03/12/12	UB Refund Cst #0000163086	29.38	29.38
2032624	03/21/12	00745	NEWARK	21823195	03/01/12	MISC ELECTRICAL	606.07	
				21823197	03/01/12	MISC ELECTRICAL	52.71	
				21823196	03/01/12	MISC ELECTRICAL	25.65	684.43
2032465	03/07/12	08531	NEWEST CONSTRUCTION	05	01/31/12	RWCWR UPGRADE (PERIOD ENDING 1/31/12)	668,224.80	668,224.80
2032716	03/28/12	07488	NEWMAN, DAMON	003582	03/27/12	SAFETY BOOTS	150.00	150.00
2032625	03/21/12	13840	OFELIA TENORIO	003569	03/19/12	VALVE REBATE PROGRAM	350.00	350.00
2032466	03/07/12	00510	OFFICE DEPOT INC	597909101001	02/13/12	INK CARTRIDGES	261.81	
				597768908001	02/10/12	OFFICE SUPPLIES	77.22	
				598721634001	02/20/12	INK TANKS	51.80	390.83
2032626	03/21/12	00510	OFFICE DEPOT INC	600039859001	02/29/12	OFFICE SUPPLIES	420.75	
				600112901001	02/29/12	RUBBER STAMPS	55.42	
				599653484001	02/27/12	OFFICE SUPPLIES	36.34	512.51
2032627	03/21/12	03149	ON SITE LASER LLC	46479	03/07/12	PRINTER SERVICES	125.03	125.03
2032628	03/21/12	13115	ONESOURCE DISTRIBUTORS LLC	S3725168001	02/29/12	RESPIRATOR CARTRIDGE	69.82	69.82
2032717	03/28/12	13115	ONESOURCE DISTRIBUTORS LLC	S3712136001	03/05/12	SAFETY PIPE	369.00	369.00
2032525	03/14/12	13820	OSCAR ROBLEDO	Ref002420307	03/12/12	UB Refund Cst #0000184482	39.20	39.20
2032467	03/07/12	02334	OTAY LANDFILL	011949	02/15/12	WASTE DISPOSAL	350.33	350.33
2032526	03/14/12	03101	OTAY WATER DISTRICT	Ben2420354	03/15/12	BI-WEEKLY PAYROLL DEDUCTION	686.00	686.00
2032718	03/28/12	03101	OTAY WATER DISTRICT	Ben2420665	03/29/12	BI-WEEKLY PAYROLL DEDUCTION	679.00	679.00
2032629	03/21/12	08891	PACIFIC METER SERVICES INC	00013391	03/02/12	RETAINAGE RELEASE	3,035.00	3,035.00
2032719	03/28/12	13885	PACIFIC REALTY	Ref002420573	03/26/12	UB Refund Cst #0000184650	26.38	26.38
2032468	03/07/12	13710	PARTSMATER	20546628	02/03/12	MISC PARTS	2,927.42	2,927.42
2032720	03/28/12	07334	PAUL PISTEY	Ref002420539	03/26/12	UB Refund Cst #0000083676	168.21	
				Ref002420538	03/26/12	UB Refund Cst #0000083676	157.73	325.94
2032630	03/21/12	13832	PAUL RADKE	003561	03/19/12	VALVE REBATE PROGRAM	350.00	350.00
2032631	03/21/12	13830	PAUL RUSSO	003559	03/19/12	VALVE REBATE PROGRAM	225.00	225.00

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2032632	03/21/12	05497	PAYPAL INC	15959026	02/29/12	PHONE PAYMENT SERVICES (FEB 2012)	54.10	54.10
2032469	03/07/12	03790	PENHALL COMPANY	30124	02/13/12	SAW CUTTING SERVICES	315.00	315.00
2032633	03/21/12	03790	PENHALL COMPANY	30211	02/28/12	SAW CUTTING SERVICES	290.00	290.00
2032470	03/07/12	00593	PEPPER OIL COMPANY INC	619415 619414	02/24/12 02/24/12	UNLEADED FUEL DIESEL FUEL	27,536.97 6,368.19	33,905.16
2032721	03/28/12	13866	PETER RONQUE	Ref002420553	03/26/12	UB Refund Cst #0000169227	41.68	41.68
2032527	03/14/12	00137	PETTY CASH CUSTODIAN	003548	03/14/12	PETTY CASH	476.26	476.26
2032722	03/28/12	00137	PETTY CASH CUSTODIAN	003584	03/27/12	PETTY CASH	318.36	318.36
2032723	03/28/12	13889	PGI INVESTMENTS LLC	Ref002420578	03/26/12	UB Refund Cst #0000185430	54.93	54.93
2032634	03/21/12	00053	PITNEY BOWES INC	412128	03/03/12	PSD RENTAL (4/1/12-6/30/12)	206.88	206.88
2032471	03/07/12	01733	PRICE TRONCONE &	12500	02/22/12	SITE RENTAL (APR-JUNE 2012)	4,128.00	4,128.00
2032635	03/21/12	13059	PRIORITY BUILDING SERVICES	29462	02/01/12	JANITORIAL SERVICES (FEB 2012)	3,504.00	3,504.00
2032472	03/07/12	06641	PRUDENTIAL OVERALL SUPPLY	30243029 30241240 30241239 30243028 30241241 30243030 30240643 30242410 30241242 30234765 30243031 30242409 30240642	02/23/12 02/16/12 02/16/12 02/23/12 02/16/12 02/23/12 02/14/12 02/21/12 02/16/12 01/17/12 02/23/12 02/21/12 02/14/12	UNIFORMS, TOWELS & MATS UNIFORMS, TOWELS & MATS	355.52 344.52 197.34 176.41 164.69 133.29 112.40 112.40 65.97 58.20 54.03 53.74 50.20	1,878.71
2032636	03/21/12	06641	PRUDENTIAL OVERALL SUPPLY	30244486 30244485 30244487 30243884 30245344 31003748 30245343 30244488 30243883	03/01/12 03/01/12 03/01/12 02/28/12 03/06/12 03/01/12 03/06/12 03/01/12 02/28/12	UNIFORMS, TOWELS & MATS UNIFORMS, TOWELS & MATS UNIFORMS, TOWELS & MATS UNIFORMS, TOWELS & MATS UNIFORMS, TOWELS & MATS UNIFORM JACKET UNIFORMS, TOWELS & MATS UNIFORMS, TOWELS & MATS UNIFORMS, TOWELS & MATS	361.13 176.41 133.29 112.40 112.40 75.42 57.74 54.03 51.74	1,134.56
2032473	03/07/12	00078	PUBLIC EMPLOYEES RET SYSTEM	Ben2420079	03/01/12	BI-WEEKLY PERS CONTRIBUTION	149,900.75	149,900.75

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2032637	03/21/12	00078	PUBLIC EMPLOYEES RET SYSTEM	Ben2420348	03/15/12	BI-WEEKLY PERS CONTRIBUTION	146,666.79	146,666.79
2032724	03/28/12	13252	PUNTES LATINOS	003585	03/22/12	GENERAL CONSULTING	4,000.00	4,000.00
2032474	03/07/12	10294	QWIKPRINTS	12611530	03/01/12	FINGERPRINTING SERVICE	20.00	20.00
2032638	03/21/12	01342	R J SAFETY SUPPLY CO INC	29817400 29809800	02/29/12 02/29/12	TRUCK SAFETY SUPPLIES SAFETY SUPPLIES	237.05 213.02	450.07
2032475	03/07/12	00766	RANROY PRINTING COMPANY	015694 015693	02/14/12 02/14/12	POSTCARD POSTCARD	1,309.16 334.03	1,643.19
2032528	03/14/12	13800	REMEGIO MACAOAY	Ref002420285	03/12/12	UB Refund Cst #0000066254	68.82	68.82
2032639	03/21/12	13835	ROBERT TILARO	003564	03/19/12	VALVE REBATE PROGRAM	350.00	350.00
2032529	03/14/12	13809	ROBERTO FRANCO	Ref002420296	03/12/12	UB Refund Cst #0000168861	10.22	10.22
2032725	03/28/12	13862	RODOLFO LOPEZ	Ref002420549	03/26/12	UB Refund Cst #0000161091	5.70	5.70
2032640	03/21/12	13847	RONALD SUNDAHL	003576	03/19/12	VALVE REBATE PROGRAM	700.00	700.00
2032530	03/14/12	13803	ROSA MACIAS	Ref002420289	03/12/12	UB Refund Cst #0000095169	55.69	55.69
2032726	03/28/12	13894	ROY ALLEN SLURRY SEAL INC	Ref002420583	03/26/12	UB Refund Cst #0000186924	1,763.93	1,763.93
2032641	03/21/12	09148	S & J SUPPLY COMPANY INC	S100008952	03/02/12	INVENTORY	276.71	276.71
2032531	03/14/12	13475	SAMANTHA BAZAN	Ref002417931	11/08/11	UB Refund Cst #0000183185	20.28	20.28
2032476	03/07/12	11596	SAN DIEGO CONSTRUCTION WELDING	8208 8272 8261	12/29/11 02/22/12 02/21/12	WELDING SERVICES WELDING SERVICES WELDING SERVICES	510.00 85.00 85.00	680.00
2032642	03/21/12	11596	SAN DIEGO CONSTRUCTION WELDING	8279 8289 8278	02/28/12 03/06/12 02/28/12	WELDING SERVICES WELDING SERVICES WELDING SERVICES	1,700.00 595.00 170.00	2,465.00
2032477	03/07/12	00247	SAN DIEGO DAILY TRANSCRIPT	294153 294149	02/23/12 02/23/12	BID ADVERTISEMENT BID ADVERTISEMENT	86.90 80.70	167.60
2032478	03/07/12	00121	SAN DIEGO GAS & ELECTRIC	003523 003522 003520 003521	02/27/12 02/24/12 02/23/12 02/23/12	UTILITY EXPENSES UTILITY EXPENSES UTILITY EXPENSES UTILITY EXPENSES	29,852.89 20,693.45 7,208.51 135.87	57,890.72
2032532	03/14/12	00121	SAN DIEGO GAS & ELECTRIC	003536	03/06/12	UTILITY EXPENSES	52,930.78	52,930.78

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2032643	03/21/12	00121	SAN DIEGO GAS & ELECTRIC	003557	02/28/12	UTILITY EXPENSES	4,951.64	4,951.64
2032644	03/21/12	13418	SAN DIEGO POWDER COATING	32339	03/07/12	POWDER COATING	496.00	496.00
2032533	03/14/12	13821	SAN DIEGO REALTY	Ref002420308	03/12/12	UB Refund Cst #0000184715	139.19	139.19
2032727	03/28/12	13882	SAN DIEGO REALTY	Ref002420570	03/26/12	UB Refund Cst #0000184199	46.05	46.05
2032645	03/21/12	07676	SAN MIGUEL FIRE PROTECTION	003515	02/28/12	TEMPORARY LABOR (JAN 2012)	6,664.23	6,664.23
2032728	03/28/12	07676	SAN MIGUEL FIRE PROTECTION	003588 003589	01/30/12 12/29/11	TEMPORARY LABOR (DEC 2011) TEMPORARY LABOR (NOV 2011)	6,797.08 6,775.99	13,573.07
2032729	03/28/12	13893	SARA SMITH	Ref002420582	03/26/12	UB Refund Cst #0000186695	10.00	10.00
2032534	03/14/12	07783	SCRIPPS CENTER FOR EXECUTIVE	21880	02/14/12	EXECUTIVE HEALTH EXAM	2,297.40	2,297.40
2032730	03/28/12	13869	SD COASTLINE THREE LP	Ref002420556	03/26/12	UB Refund Cst #0000173299	27.72	27.72
2032731	03/28/12	13879	SDREOSOLD	Ref002420566	03/26/12	UB Refund Cst #0000182998	75.00	75.00
2032646	03/21/12	12904	SEPULVEDA CONSTRUCTION INC	7	03/05/12	PUMP STATION UPGRADES (2/1/12-2/29/12)	172,459.41	172,459.41
2032732	03/28/12	01651	SHARP REES-STEALY MEDICAL CTRS	2461163738	03/17/12	PRE-PLACEMENT PHYSICALS	174.00	174.00
2032535	03/14/12	11516	SIEMENS INDUSTRY INC	900572048 900572047	01/30/12 01/30/12	WATER CHLORINE ANALYZERS WATER CHLORINE ANALYZERS	4,769.31 4,721.67	9,490.98
2032647	03/21/12	11516	SIEMENS INDUSTRY INC	900569247	01/27/12	MAINTENANCE PARTS	4,706.99	4,706.99
2032648	03/21/12	11516	SIEMENS INDUSTRY INC	900619894	02/29/12	SFC-PC CONTROLLER	3,192.16	3,192.16
2032733	03/28/12	11516	SIEMENS INDUSTRY INC	900629851 900627293	03/02/12 03/01/12	COLUMN EXCHANGES PROCESSING TANK	247.86 120.00	367.86
2032734	03/28/12	13327	SILVA SILVA INTERNATIONAL	1203	03/10/12	CONSULTING SERVICES (FEB 2012)	4,000.00	4,000.00
2032479	03/07/12	12281	SIR SPEEDY PRINTING	47296	02/21/12	BUSINESS CARDS- PRESIDENT LOPEZ	41.63	41.63
2032536	03/14/12	13482	SKYLINE SERVICES INC	00013481	01/06/12	RETAINAGE RELEASE	9,919.50	9,919.50
2032735	03/28/12	13898	SOLOMON WARD SEIDENWURM &	Ref002420571	03/26/12	SALT CREEK DEPOSIT REFUND	24,653.02	24,653.02
2032649	03/21/12	03103	SOUTHCOAST HEATING &	C48075	02/14/12	AC MAINTENANCE (FEB 2012)	1,068.00	1,068.00
2032480	03/07/12	13754	SOUTHLAND WATER TECHNOLOGIES	012212231	02/22/12	MISSION COMMUNICATIONS	7,906.26	7,906.26

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2032481	03/07/12	03760	SPANKY'S PORTABLE SERVICES INC	906043	02/10/12	PORTABLE TOILET RENTAL (2/10/12-3/8/12)	79.96	
				906042	02/10/12	PORTABLE TOILET RENTAL (2/10/12-3/8/12)	79.96	
				906180	02/13/12	PORTABLE TOILET RENTAL (2/11/12-3/9/12)	79.96	
				906044	02/10/12	PORTABLE TOILET RENTAL (2/10/12-3/8/12)	79.96	
				906968	02/22/12	PORTABLE TOILET RENTAL (2/22/12-3/20/12)	79.96	
2032736	03/28/12	03760	SPANKY'S PORTABLE SERVICES INC	908148	03/02/12	PORTABLE TOILET RENTAL (3/1/12-3/28/12)	98.15	98.15
2032737	03/28/12	03516	SPECIAL DISTRICT RISK	38781	03/08/12	WORKERS' COMPENSATION (4/1/12-6/30/12)	50,868.00	50,868.00
2032650	03/21/12	00590	SPECIALTY SEALS & ACCESSORIES	29921	02/27/12	MECHANICAL SEAL	507.07	507.07
2032651	03/21/12	06510	SPRINT NEXTEL	901500243066	03/12/12	WIRELESS SERVICES (2/9/12-3/8/12)	3,521.02	3,521.02
2032652	03/21/12	02354	STANDARD ELECTRONICS	16572	03/06/12	ALARM MONITORING	5,544.00	5,544.00
2032738	03/28/12	13564	STAR-NEWS PUBLISHING CO, THE	1940312	03/14/12	SUBSCRIPTION RENEWAL	35.00	35.00
2032537	03/14/12	06281	STATE DISBURSEMENT UNIT	Ben2420368	03/15/12	BI-WEEKLY PAYROLL DEDUCTION	415.38	415.38
2032538	03/14/12	06299	STATE DISBURSEMENT UNIT	Ben2420358	03/15/12	BI-WEEKLY PAYROLL DEDUCTION	237.69	237.69
2032539	03/14/12	06303	STATE DISBURSEMENT UNIT	Ben2420364	03/15/12	BI-WEEKLY PAYROLL DEDUCTION	802.15	802.15
2032540	03/14/12	08533	STATE DISBURSEMENT UNIT	Ben2420372	03/15/12	BI-WEEKLY PAYROLL DEDUCTION	253.85	253.85
2032739	03/28/12	06281	STATE DISBURSEMENT UNIT	Ben2420681	03/29/12	BI-WEEKLY PAYROLL DEDUCTION	415.38	415.38
2032740	03/28/12	06299	STATE DISBURSEMENT UNIT	Ben2420671	03/29/12	BI-WEEKLY PAYROLL DEDUCTION	237.69	237.69
2032741	03/28/12	06303	STATE DISBURSEMENT UNIT	Ben2420677	03/29/12	BI-WEEKLY PAYROLL DEDUCTION	802.15	802.15
2032742	03/28/12	08533	STATE DISBURSEMENT UNIT	Ben2420685	03/29/12	BI-WEEKLY PAYROLL DEDUCTION	253.85	253.85
2032541	03/14/12	11749	STEPHEN V MCCUE	003542	03/05/12	LEGAL SERVICES (2/17/12-3/3/12)	40,664.30	40,664.30
2032743	03/28/12	11749	STEPHEN V MCCUE	003587	03/24/12	LEGAL SERVICES (MAR 2012)	42,755.00	42,755.00
2032653	03/21/12	12809	STUTZ ARTIANO SHINOFF	87230	03/05/12	LEGAL SERVICES (JAN 2012)	25,673.03	25,673.03
2032482	03/07/12	02987	T M PEMBERTON	27974	02/23/12	CEMENT	456.24	456.24
2032654	03/21/12	09221	TACKETT, ZACHARY	003555	03/19/12	SAFETY BOOTS	116.35	116.35
2032655	03/21/12	01834	TC CONSTRUCTION INC	3A	03/07/12	LA PRESA SYSTEM (2/1/12-2/29/12)	103,547.76	103,547.76
2032483	03/07/12	02376	TECHKNOWSION INC	2377	02/16/12	FACTORYLINK LICENSES	16,076.73	16,076.73

OTAY WATER DISTRICT  
CHECK REGISTER  
FOR CHECKS 2032411 THROUGH 2032753  
RUN DATES 3/7/2012 TO 3/28/2012

Check #	Date	Vendor	Vendor name	Invoice	Inv Date	Description	Amount Paid	Check Total
2032744	03/28/12	13785	TELECARE CORPORATION	Ref002420576	03/26/12	UB Refund Cst #0000184733	33.58	33.58
2032656	03/21/12	13844	THOMAS SCHAEFFER	003573	03/19/12	VALVE REBATE PROGRAM	350.00	350.00
2032745	03/28/12	13887	TINA BALCH	Ref002420575	03/26/12	UB Refund Cst #0000184712	382.90	382.90
2032542	03/14/12	13816	TOM ROTHSCHILD	Ref002420303	03/12/12	UB Refund Cst #0000181742	19.51	19.51
2032657	03/21/12	00427	UNDERGROUND SERVICE ALERT OF	220120465	03/01/12	UNDERGROUND ALERTS	297.00	297.00
2032658	03/21/12	13047	UNION BANK NA	7687	02/29/12	COPS 2007 ADM FEES (2/29/12-2/28/13)	1,872.00	1,872.00
2032484	03/07/12	08262	UNITED RENTALS NORTHWEST INC	101402490001	02/15/12	CONCRETE	139.00	139.00
2032659	03/21/12	08262	UNITED RENTALS NORTHWEST INC	101582871001 101684502001	02/28/12 03/06/12	CONCRETE CONCRETE	177.79 118.53	296.32
2032543	03/14/12	05417	UNITED STATES DEPARTMENT	Ben2420366	03/15/12	BI-WEEKLY PAYROLL DEDUCTION	100.00	100.00
2032746	03/28/12	05417	UNITED STATES DEPARTMENT	Ben2420679	03/29/12	BI-WEEKLY PAYROLL DEDUCTION	100.00	100.00
2032660	03/21/12	00350	UNITED STATES POSTAL SERVICE	104339510312	03/08/12	PREPAID POSTAGE MACHINE	2,100.00	2,100.00
2032544	03/14/12	13426	UNITED STATES TREASURY	Ben2420362	03/15/12	BI-WEEKLY PAYROLL DEDUCTION	200.00	200.00
2032747	03/28/12	13426	UNITED STATES TREASURY	Ben2420675	03/29/12	BI-WEEKLY PAYROLL DEDUCTION	200.00	200.00
2032748	03/28/12	07662	UNITEDHEALTHCARE SPECIALTY	120880000062	03/28/12	AD&D & SUPP LIFE INS (APR 2012)	5,561.15	5,561.15
2032485	03/07/12	07674	US BANK CORPORATE PAYMENT	003532 003526 003527 003528	02/22/12 02/22/12 02/22/12 02/22/12	CAL CARD EXPENSES CAL CARD EXPENSES CAL CARD EXPENSES CAL CARD EXPENSES	1,438.27 283.51 188.52 55.00	1,965.30
2032661	03/21/12	07674	US BANK CORPORATE PAYMENT	O0000000001 A120000	02/22/12 02/22/12	CAL CARD EXPENSES CAL CARD EXPENSES	17,088.73 9,133.66	26,222.39
2032486	03/07/12	04345	US CONCRETE PRECAST GROUP	0152354IN	02/24/12	METER BOX LIDS	3,208.36	3,208.36
2032662	03/21/12	04345	US CONCRETE PRECAST GROUP	0152466IN 0152481IN	03/02/12 03/02/12	METER BOX LIDS HINGES	696.07 323.25	1,019.32
2032545	03/14/12	06829	US SECURITY ASSOCIATES INC	569862	02/23/12	SECURITY SERVICES (FEB 2012)	219.75	219.75
2032546	03/14/12	13048	V & A CONSULTING ENGINEERS	13241	02/24/12	CORROSION SERVICES (1/28/12-2/24/12)	11,308.00	11,308.00
2032547	03/14/12	01095	VANTAGEPOINT TRANSFER AGENTS	Ben2420346	03/15/12	BI-WEEKLY DEFERRED COMP PLAN	12,450.46	12,450.46

OTAY WATER DISTRICT  
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FOR CHECKS 2032411 THROUGH 2032753  
RUN DATES 3/7/2012 TO 3/28/2012

Check #	Date	Vendor	Vendor name	Invoice	Inv Date	Description	Amount Paid	Check Total
2032548	03/14/12	06414	VANTAGEPOINT TRANSFER AGENTS	Ben2420356	03/15/12	BI-WEEKLY 401A PLAN	6,031.29	6,031.29
2032549	03/14/12	12686	VANTAGEPOINT TRANSFER AGENTS	Ben2420350	03/15/12	401A TERMINAL PAY	27,128.70	27,128.70
2032749	03/28/12	01095	VANTAGEPOINT TRANSFER AGENTS	Ben2420661	03/29/12	BI-WEEKLY DEFERRED COMP PLAN	12,238.62	12,238.62
2032750	03/28/12	06414	VANTAGEPOINT TRANSFER AGENTS	Ben2420667	03/29/12	BI-WEEKLY 401A PLAN	4,439.92	4,439.92
2032487	03/07/12	03329	VERIZON WIRELESS	1059749740	02/21/12	WIRELESS SERVICES (1/22/12-2/21/12)	5,080.02	5,080.02
2032488	03/07/12	07595	WALTERS WHOLESALE ELECTRIC CO	860983240	02/07/12	FREIGHT	42.07	42.07
2032751	03/28/12	13877	WESTERN DIRECT REALTY INC	Ref002420564	03/26/12	UB Refund Cst #0000181838	75.00	75.00
2032550	03/14/12	00125	WESTERN PUMP INC	0111216IN	01/16/12	APCD TESTING	400.00	400.00
2032663	03/21/12	00125	WESTERN PUMP INC	0112537IN	02/22/12	DUSTO INSPECTIONS	400.00	400.00
2032551	03/14/12	13822	WEST-TECH CONTRACTING INC	Ref002420309	03/12/12	UB Refund Cst #0000186294	1,708.01	1,708.01
2032752	03/28/12	13854	WILLIAM STONE	Ref002420540	03/26/12	UB Refund Cst #0000089353	81.79	81.79
2032664	03/21/12	09149	WILLIS RISK AND INSURANCE	0234932	03/01/12	BENEFITS CONSULTING (QUARTERLY)	9,282.75	9,282.75
2032552	03/14/12	03423	WINZER CORPORATION	4197206	02/07/12	SHOP SUPPLIES	420.96	420.96
<b>GRAND TOTAL</b>							<b>3,353,131.07</b>	<b>3,353,131.07</b>