

OTAY WATER DISTRICT

BOARD OF DIRECTORS MEETING  
DISTRICT BOARDROOM

2554 SWEETWATER SPRINGS BOULEVARD  
SPRING VALLEY, CALIFORNIA

**TUESDAY**  
**March 11, 2014**  
**3:30 P.M.**

**AGENDA**

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. APPROVE THE MINUTES OF THE REGULAR MEETING OF FEBRUARY 5, 2014
5. OVERVIEW OF 2014 LEGISLATIVE SESSION (CHRIS FRAHM AND ROSANNA CARVACHO, BROWNSTEIN HYATT FARBER AND SCHRECK
6. PUBLIC PARTICIPATION – OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK TO THE BOARD ON ANY SUBJECT MATTER WITHIN THE BOARD'S JURISDICTION BUT NOT AN ITEM ON TODAY'S AGENDA

**RECESS TO CLOSED SESSION**

7. **CLOSED SESSION**

- a) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION [GOVERNMENT CODE §54956.9]

1 CASE

- b) CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [GOVERNMENT CODE §54956.9]

CITY OF CHULA VISTA; CITY OF EL CAJON, et. al. v. TRACY SANDOVAL in her official capacity as San Diego County Auditor-Controller, et. al.; CASE NO. 34-2014-80001723-CU-WM-GDS

- c) CONFERENCE WITH LABOR NEGOTIATORS [GOVERNMENT CODE §54957.6]

AGENCY DESIGNATED REPRESENTATIVES: PRESIDENT  
LOPEZ AND DIRECTOR THOMPSON

EMPLOYEE ORGANIZATION: OTAY WATER DISTRICT EMPLOYEES'  
ASSOCIATION

AND

ALL REPRESENTED AND UNREPRESENTED PERSONNEL INCLUDING  
MANAGEMENT AND CONFIDENTIAL EMPLOYEES

8. RETURN TO OPEN SESSION

- 9. REPORT ON ANY ACTIONS TAKEN IN CLOSED SESSION. THE BOARD  
MAY ALSO TAKE ACTION ON ANY ITEMS POSTED IN CLOSED SESSION

CONSENT CALENDAR

- 10. ITEMS TO BE ACTED UPON WITHOUT DISCUSSION, UNLESS A REQUEST  
IS MADE BY A MEMBER OF THE BOARD OR THE PUBLIC TO DISCUSS A  
PARTICULAR ITEM:

- a) APPROVE THE ELIMINATION OF THE COLLECTION OF BETTER-  
MENT FEES FOR THE NORTH DISTRICT AND IMPROVEMENT DIS-  
TRICTS (ID) 9 AND 10; AND ADOPT ORDINANCE NO. 541 AMENDING  
SECTION 0.02 A, DEFINITIONS; SECTION 25.03 G, H AND I, DEFINI-  
TIONS OF WATER CATEGORIES, WATER RATES, CHARGES AND  
FEES; AND APPENDIX A OF THE DISTRICT'S CODE OF ORDINANC-  
ES TO REFLECT THESE CHANGES EFFECTIVE JANUARY 1, 2015
- b) ADOPT ORDINANCE NO. 542 AMENDING SECTION 2.01, AUTHORITY  
OF THE GENERAL MANAGER, OF THE DISTRICT'S CODE OF ORDI-  
NANCE WITH REGARD TO AMENDMENTS FOR THE LEASE OF DIS-  
TRICT REAL PROPERTY AND/OR SPACE ON DISTRICT FACILITIES  
TO CELLULAR COMPANIES AND RELATED ENTITIES FOR TELE-  
COMMUNICATIONS PURPOSES

ACTION ITEMS

- 11. ADMINISTRATION, FINANCE AND INFORMATION TECHNOLOGY
  - a) AUTHORIZE THE DISTRICT TO DECLARE A LEVEL I DROUGHT  
WATCH (MENDEZ-SCHOMER)

12. BOARD

- a) ADOPT RESOLUTION NOs. 4229 AND 4230 APPROVING THE REAPPOINTMENT OF MARK WATTON (SECOND SEAT) AND GARY CROUCHER (FIRST SEAT) AS THE DISTRICT'S REPRESENTATIVES TO THE SAN DIEGO COUNTY WATER AUTHORITY'S BOARD OF DIRECTORS (WATTON)
- b) DISCUSSION OF DRAFT FISCAL YEAR 2015-2017 STRATEGIC PLAN (STEVENS)
- c) DISCUSSION OF THE 2014 BOARD MEETING CALENDAR

INFORMATIONAL ITEMS

13. THE FOLLOWING ITEM IS PROVIDED TO THE BOARD FOR INFORMATIONAL PURPOSES ONLY. NO ACTION IS REQUIRED ON THE FOLLOWING AGENDA ITEM:
- a) FISCAL YEAR 2014 SECOND QUARTER CAPITAL IMPROVEMENT PROGRAM REPORT (MARTIN)

REPORTS

14. GENERAL MANAGER'S REPORT
- a) SAN DIEGO COUNTY WATER AUTHORITY UPDATE
15. DIRECTORS' REPORTS/REQUESTS
16. PRESIDENT'S REPORT/REQUESTS
17. ADJOURNMENT



# AGENDA ITEM 4

## MINUTES OF THE BOARD OF DIRECTORS MEETING OF THE OTAY WATER DISTRICT February 5, 2014

1. The meeting was called to order by President Lopez at 3:35 p.m.

2. ROLL CALL

Directors Present: Gonzalez, Lopez, Robak, and Thompson

Directors Absent: Croucher

Staff Present: General Manager Mark Watton, General Counsel Dan Shinoff, Asst. GM German Alvarez, Chief of Engineering Rod Posada, Chief Financial Officer Joe Beachem, Chief of Information Technology Geoff Stevens, Chief of Administration Rom Sarno, Chief of Operations Pedro Porras and District Secretary Susan Cruz and others per attached list.

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

A motion was made by Director Gonzalez, and seconded by Director Thompson and carried with the following vote:

Ayes: Directors Gonzalez, Lopez, Robak, and Thompson

Noes: None

Abstain: None

Absent: Director Croucher

to approve the agenda.

5. APPROVE THE MINUTES OF THE REGULAR MEETINGS OF NOVEMBER 6, 2013 AND JANUARY 7, 2014

A motion was made by Director Thompson, seconded by Director Gonzalez and carried with the following vote:

Ayes: Directors Gonzalez, Lopez, Robak, and Thompson

Noes: None

Abstain: None

Absent: Director Croucher

to approve the minutes of the regular meetings of November 6, 2013 and January 7, 2014.

6. PRESENTATION ON THE OTAY WATER DISTRICT RECEIVING THE DISTRICT OF DISTINCTION ACCREDITATION AND DISTRICT TRANSPARENCY CERTIFICATE OF EXCELLENCE FROM THE SPECIAL DISTRICT LEADERSHIP ASSOCIATION

Director Gonzalez indicated that he had the honor of receiving the District of Distinction Award and the District of Transparency Certificate of Excellence from the Special District Leadership Foundation (SDLF) on behalf of the District. The District of Distinction Award recognizes the District for demonstrating a strong commitment to practicing sound management, fiscal practices and operations. The District of Distinction Award was received for the District's sound practice of transparency which included posting on the District's website board meetings, agendas, etc. SDLF is an independent, non-profit organization formed to promote good governance and the best practices among California's special districts through certification, accreditation and other recognition programs. He stated that Otay is honored to receive this accreditation from a respected third party as it is affirmation from a third party of Otay's longstanding commitment to transparency and accountability.

President Lopez requested that the District's receipt of these awards also be announced at the next California Special District Association meeting.

7. PUBLIC PARTICIPATION – OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK TO THE BOARD ON ANY SUBJECT MATTER WITHIN THE BOARD'S JURISDICTION BUT NOT AN ITEM ON TODAY'S AGENDA

No one wished to be heard.

CONSENT CALENDAR

8. ITEMS TO BE ACTED UPON WITHOUT DISCUSSION, UNLESS A REQUEST IS MADE BY A MEMBER OF THE BOARD OR THE PUBLIC TO DISCUSS A PARTICULAR ITEM:

Director Robak pulled item 7c, APPROVE A PROFESSIONAL AS-NEEDED SERVICES CONSULTING SERVICES CONTRACT WITH DR. MICHAEL WELCH IN AN AMOUNT NOT-TO-EXCEED \$100,000 FOR FISCAL YEARS 2014 THROUGH 2019, for discussion. Director Thompson pulled item 7e, APPROVE A RENEWAL TO THE "AGREEMENT FOR THE TEMPORARY EMERGENCY DELIVERY OF A PORTION OF THE MEXICAN TREATY WATERS," for discussion.

Upon a motion by Director Robak, seconded by Director Thompson and carried with the following vote:

Ayes: Directors Gonzalez, Lopez, Robak, and Thompson  
Noes: None

Abstain: None  
Absent: Director Croucher

to approve the following consent calendar items:

- a) APPROVE A MESSAGE ON ALL PROPOSITION 218 NOTICES DIRECTING CUSTOMERS TO CONTACT THE DISTRICT'S CUSTOMER SERVICE DEPARTMENT FOR AN EXPLANATION IN SPANISH OF THE CONTENTS OF THE 218 NOTICE
- b) REAFFIRM RESOLUTION NOS. 4219 AND 4220 INITIATING THE PROCESS FOR THE EXCLUSION OF PARCELS WITHIN IMPROVEMENT DISTRICTS (IDs) 19 AND 25 AND ALSO AMEND THESE RESOLUTIONS TO REVISE THE DATE OF THE PUBLIC HEARING TO MARCH 5, 2014; CONCURRENT WITH THIS ACTION, THAT THE BOARD ALSO REAFFIRM THE RESOLUTIONS OF INTENTION, NOS. 4221 AND 4222, THAT ARE NECESSARY TO INITIATE THE PROCESS FOR THE ANNEXATION OF THE EXCLUDED PARCELS IN IDs 19 AND 25 INTO IDs 22 AND 20, RESPECTIVELY
- d) APPROVE CHANGE ORDER NO. 1 TO THE EXISTING CONTRACT WITH ADVANCED INDUSTRIAL SERVICES, INC. FOR A CREDIT IN THE AMOUNT OF <\$73,338.63> FOR THE 803-3 AND 832-2 RESERVOIRS INTERIOR/EXTERIOR COATINGS AND UPGRADES PROJECT

President Lopez presented item 7c for discussion:

- c) APPROVE A PROFESSIONAL AS-NEEDED SERVICES CONSULTING SERVICES CONTRACT WITH DR. MICHAEL WELCH IN AN AMOUNT NOT-TO-EXCEED \$100,000 FOR FISCAL YEARS 2014 THROUGH 2019

Director Robak inquired what Mr. Michael Welch will be doing for the District over the next several years. Engineering Manager Bob Kennedy indicated that Mr. Welch has been assisting the District over the past 30 years. He assisted the District with the permitting process for the Ralph W. Chapman Water Reclamation Plant and the Salt and Nutrient Study that was required by the Regional Water Quality Control Board. He is currently assisting the District on the Otay Mesa Conveyance and Disinfection System Project. Mr. Kennedy indicated that Mr. Welch has a wide range of knowledge and his expertise will be utilized for many District projects. Mr. Welch is considered a preeminent expert in the western States and he has just signed a new contract with the City of San Diego to assist them with their Indirect Potable Reuse Project. It was noted that many seek his expertise for water reuse projects and State Health Department related issues.

Upon a motion by Director Robak, seconded by Director Lopez and carried with the following vote:

Ayes: Directors Gonzalez, Lopez, Robak, and Thompson  
Noes: None  
Abstain: None  
Absent: Director Croucher

to approve staffs' recommendation.

President Lopez presented item 7e for discussion:

- e) APPROVE A RENEWAL TO THE "AGREEMENT FOR THE TEMPORARY EMERGENCY DELIVERY OF A PORTION OF THE MEXICAN TREATY WATERS"

In response to an inquiry from Director Thompson, Chief of Operations Pedro Porrás confirmed that the District will not be building additional facilities. Mr. Porrás indicated in response to additional questions from Director Thompson that originally the agreement, signed in 1972, was with Mexico and that same agreement was in place through 1983. Mr. Porrás indicated that Mexico had paid for portions of pipelines which are now considered by the District to be an integral part of the water system. Mexico also paid for some pumping upgrades in 1972. The 1972 agreement clearly stated at the end of the agreement, facilities that were paid by Mexico should be dismantled and returned to Mexico. This did not happen and in 1983, an illegal connection was discovered to the pipe which was providing water to another location in Mexico. When the illegal connection was discovered the pipe was removed.

In 1989 Mexico was in dire need for water and the United States Government directed Metropolitan Water District (MWD) to provide Mexico a connection quickly. A meter was not used on the emergency connection to the 14" pipeline. The water use was estimated by the District and was paid for by Mexico. This also occurred in 1992. In 2001, Mexico decided they would like a more permanent connection due to the drought and their growing population. A connection was built by CWA and was paid for by Mexico. It was agreed that the connection would be owned by the Otay WD. Mr. Porrás indicated that, unfortunately, subsequent agreements always referred to the 1972 agreement, which caused confusion as to who owns the facilities. The new agreement clarifies that the Otay WD owns all the facilities, requires Mexico to provide a deposit should the facilities require major repairs, and if the connection is no longer required, that Mexico is liable to pay to remove the facilities that are no longer required. Mr. Porrás indicated that Finance Manager Kevin Koeppen also worked on the agreement.

Upon a motion by Director Thompson, seconded by Director Gonzalez and carried with the following vote:

Ayes: Directors Gonzalez, Lopez, Robak, and Thompson  
Noes: None  
Abstain: None  
Absent: Director Croucher

to approve staffs' recommendation.

## ACTION ITEMS

### 9. BOARD

#### a) DISCUSSION OF THE 2014 BOARD MEETING CALENDAR

Director Thompson indicated that he would not be able to attend the April 2, 2014 board meeting and requested an excused absence. President Lopez indicated that he would not be available to attend the March 5, 2014 board meeting. President Lopez inquired if the March meeting could be moved to the following week. District Secretary Susan Cruz indicated she would poll board members for their availability on Tuesday, March 11, 2014.

Upon a motion by President Lopez, seconded by Director Thompson and carried with the following vote:

Ayes: Directors Gonzalez, Lopez, Robak, and Thompson  
Noes: None  
Abstain: None  
Absent: Director Croucher

to move the March board meeting to Tuesday, March 11, 2014.

## REPORTS

### 10. GENERAL MANAGER'S REPORT

General Manager Watton presented information from his report that included the District's new membership with the East County Chaldean American Chamber of Commerce, the ESRI Fall Water/Wastewater Conference; that preparation for the District's FY 2015 Budget is underway, the Administration Building fire sprinkler replacement project, meter sales and potable water purchases.

Director Thompson inquired with regard to the *Fitch Ratings Review* on page four (4) of the General Manager's report the reason for the downgrade of the District's credit rating. Chief Financial Officer Joe Beachem indicated that each year the District budgets water sales and during the economic downturn water sales was dramatically lower than anticipated. For about four (4) years during the downturn, there was a steep decline in sales, so revenues were lower than budgeted which impacted the District's debt coverage ratio. The debt coverage

ratio would not rebound as the District projected. Consequently, Fitch downgraded the District's rating to AA- due to the District's debt coverage ratio. The other two rating agencies did not lower the District's credit rating of AA.

The District recommended not raising rates to increase the debt coverage ratio and would go out to the debt market instead. Mr. Beachem indicated that the District does not want to spike its rates and would prefer to have a smooth rate increase over the next few years. It is likely in two to three years the District's debt coverage ratio would increase and staff would expect the District's credit rating to be raised. Director Thompson indicated that he would like a discussion of the impact of the District's credit rating to water rates included at the next Budget workshop. It was noted that a drop from AA to AA- is not a significant change, but if the District dropped to a single A, then there would be a significant impact to the District's borrowing rate. It was also noted that if the District does not issue debt, then there is no impact.

### SAN DIEGO COUNTY WATER AUTHORITY UPDATE

General Manager Watton indicated that CWA has been focused on board policies, rates and the Desalination Project. He indicated that Director Croucher has been appointed to CWA's Fiscal Sustainability Task Force (FSTF) and both he and Director Croucher have been advocating that CWA hold presenting the policy on rates for action by CWA's board until the board can see the actual rates and the impacts of the rates. He stated that the Otay WD's staff has reviewed the proposed policy and it is felt that it needs work and would not be positive for the District. He, Director Croucher and the District's staff have presented the District's review of the policy at various CWA meetings so they may share the information with the other local agencies. He indicated that they have requested at CWA's FSTF to delay the vote on the policy until the board members and their respective staffs have had an opportunity to review the policy and its impact to rates. There are some arguments against holding the vote on the policy and CWA is taking a more extreme view. He noted that the proposed policy would charge Otay WD with high fixed costs which are not wise or fair in the long run, particularly if there is a drought or reduced water sales. He felt that CWA does not have the same issues as retailers do, and that they need to understand all their member agencies' issues. He stated, in the policy, CWA would like to impose a reliability charge. That is, if member agencies do not purchase water because they have local supplies, CWA's policy provides for an insurance policy for providing standby resources should an agency's local supplies fail. This concept is correct, however, the board policy being proposed by CWA is more punitive and impacts the ability of the member agencies' to bring their local supply projects to fruition. The policy will be presented to CWA's board at their February meeting. The Otay WD CWA board representatives and staff have been working to delay the presentation of the policy to CWA's board until some of the issues can be discussed and worked out.

Director Thompson inquired if there were enough agencies that would have the same issues with the policy as Otay WD. General Manager Watton indicated

that it is more about cost allocation and what is fair as required by Proposition 26. Otay has been very clear that CWA needs to provide a Cost of Service Study which justifies the costs they are allocating to Otay WD as is required by Proposition 26. Otay is taking an aggressive stance to protect its ratepayers.

#### 11. DIRECTORS' REPORTS/REQUESTS

Director Robak indicated that he attended the *State of the County Address* last week where San Diego County Supervisor Dianne Jacob was sworn in as the new Chair of the Board of Supervisors. He indicated that they have centralized their facilities and that their new facilities in Kearny Mesa are very nice. He also shared that he discussed with President Lopez a new way of doing the Board documents electronically. He had received information from a company, Board Docs, and had the opportunity to view a demonstration of the software. The software is very interactive and provides for hyperlinks and the ability to write notes on the electronic board documents. The system can be run from your tablet or computer. He stated that he had spoken with District Secretary Cruz about the software before the board meeting and suggested that it is something worth reviewing along with other options as well.

Director Robak also shared that the California State Governor declared a drought on January 17. He stated that the public may have a hard time reconciling the Governor's message and the fact that the San Diego region is not as impacted because the region has been preparing for drought through the construction of storage projects. He suggested that the District's message to the public should indicate, due to this preparation, the region will not require mandatory cutbacks at this time. He also commented with regard to CWA's rate setting policy that it clearly affects other districts to their detriment and he hopes that CWA's board takes their time to review the policy and forestall making a decision.

Director Thompson indicated that he had no comments and would defer to President Lopez to comment on the meeting of the District's Desalination Project Committee held on January 28, 2014.

Director Gonzalez indicated that he did not have anything to report, but stated that he had been reviewing some of the District's conservation programs and inquired if some of the programs were with MWD. General Manager Watton indicated that the District does have programs with MWD and they include the rebate programs and the residential surveys.

#### 12. PRESIDENT'S REPORT

President Lopez reported on meetings he attended during the month of January 2014 (a list of meetings he attended is attached). He also shared that the District published an article in response to the State Governor declaring a drought that provided the District's perspective on the drought. He lastly shared that he would be attending MWD's board meeting on Monday, February 10, 2014 to protest their rate increase. He indicated that there has been concern on how they

calculate rates, especially the water transportation rates. He will be requesting, as a member agency of CWA, that MWD forego rate increases in 2015 and 2016. The request is based on the fact that MWD has collected revenues over the past two (2) years that is \$6 million more than what is needed to pay 100% of their (MWD's) budgeted costs and exceeds their maximum reserve target level by \$320 million.

a. CLOSED SESSION

The board recessed to closed session at 4:42 p.m. to discuss the following matter:

a) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
[GOVERNMENT CODE §54956.9]

1 CASE

The board reconvened at 4:58 p.m. and the District's General Counsel, Dan Shinoff, reported that the board voted four to zero in favor of entering into a settlement agreement with the County of San Diego. The board took no other reportable actions in closed session.

13. ADJOURNMENT

With no further business to come before the Board, President Lopez adjourned the meeting at 4:59 p.m.

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President

ATTEST:

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District Secretary

**President's Report**  
**February 5, 2014 Board Meeting**

**A) Meetings attended during the Month of January 2014:**

- 1) **January 7: Attended the District's Regular Board Meeting**
- 2) **January 13: Committee Agenda Briefing.** Met with General Manager Watton to review items that will be presented at the January Committee meetings.
- 3) **January 22: Attended a meeting of the Finance, Administration and Communications Committee.** Reviewed, discussed, and made recommendation on items that will be presented at the February 2014 board meeting.
- 4) **January 28: Attended a meeting of the District's Desalination Project Committee.** Received an update on the status of the Desalination Project, the District's desalination conveyance system and the regulatory processes.

## Memorandum

**DATE:** March 4, 2014  
**TO:** Jose Lopez, President of the Board and Board of Directors  
Otay Water District  
**FROM:** Chris Frahm and Rosanna Carvacho  
**RE:** Sacramento Update

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We are looking forward to seeing you at the March 11 Board of Directors meeting.

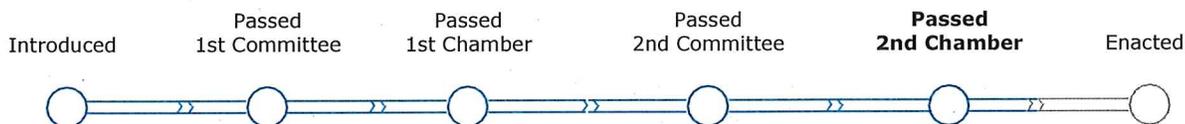
In advance of that meeting, we have attached:

- 1) A list of all bills that we are monitoring for Otay.
- 2) A comparison of the current water bond and the two main proposals (SB 848 and AB 1331).
- 3) A copy of the 2014 Legislative Calendar.

We hope that you will find these materials helpful in advance of our discussion next week.

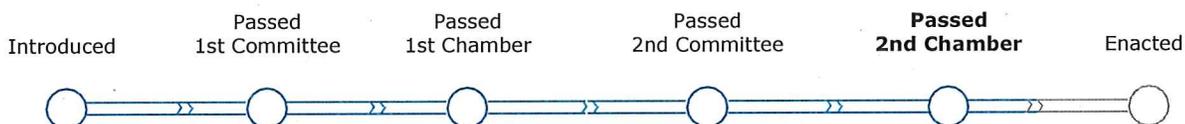
## California

## 1. CA AB 79



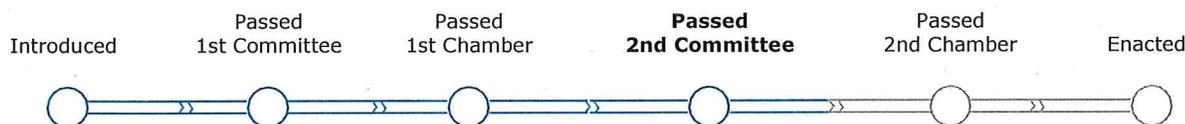
**Author:** Skinner (D)  
**Title:** Budget Act of 2013  
**Fiscal Committee:** yes  
**Urgency Clause:** no  
**Introduced:** 01/10/2013  
**Last Amend:** 02/26/2014  
**Disposition:** Pending  
**File:** 18  
**Location:** Senate Third Reading File  
**Summary:** Amends the Budget Act of 2013 by revising items of appropriation and making other changes for the purpose of addressing drought conditions in the State.  
**Status:** 02/26/2014 From SENATE Committee on BUDGET AND FISCAL REVIEW: Do pass as amended. (12-0)  
 02/26/2014 In SENATE. Read second time and amended. To third reading.  
**Private File:** Otay\_Water\_District

## 2. CA AB 80

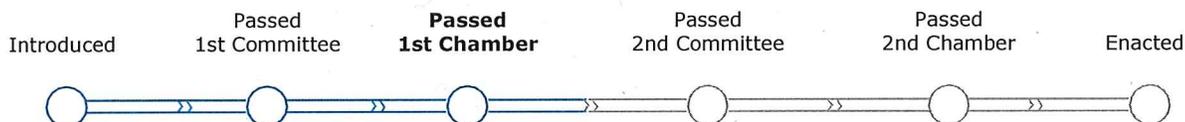


**Author:** Skinner (D)  
**Title:** Drought Relief  
**Fiscal Committee:** yes  
**Urgency Clause:** no  
**Introduced:** 01/10/2013  
**Last Amend:** 02/26/2014  
**Disposition:** Pending  
**File:** 19  
**Location:** Senate Third Reading File  
**Summary:** Provides provisions regarding drought relief to include fines for violations of permits and licenses issued by the State Water Resources Control Board, the disbursement of disaster assistance, civil fines for the improper water diversion, emergency regulations regarding the diversion of water and the fines for a related infraction and for groundwater replenishment, rental space for those with economic hardship, the employment training tax, and the providing of funds for water management grants.  
**Status:** 02/26/2014 From SENATE Committee on BUDGET AND FISCAL REVIEW: Do pass as amended. (12-0)

02/26/2014 In SENATE. Read second time and amended. To third reading.

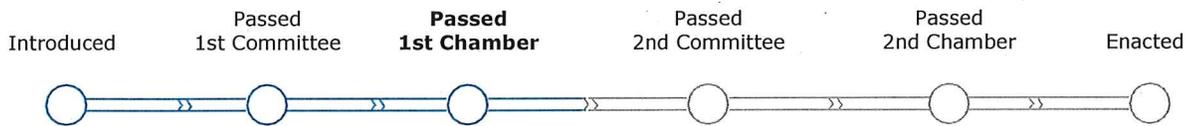
**Private File:** Otay\_Water\_District**3. CA AB 145****Author:** Perea (D)**Title:** State Water Resources Control Board: Drinking Water**Fiscal Committee:** yes**Urgency Clause:** no**Introduced:** 01/18/2013**Last Amend:** 06/18/2013**Disposition:** Pending**Location:** Senate Appropriations Committee

**Summary:** Transfers to the State Water Resources Control Board the various duties and responsibilities imposed on the State Department of Public Health by the State Safe Drinking Water Act and the Safe Drinking Water State Revolving Fund Law of 1997. Requires the State Environmental Protection Agency to prepare a project initiation document for the transfer of the state drinking water program from the State Department of Public Health to a Division of Drinking Water Quality.

**Status:** 08/30/2013 In SENATE Committee on APPROPRIATIONS: Held in committee.**Private File:** Otay\_Water\_District**4. CA AB 690****Author:** Campos (D)**Title:** State Government: International Relations**Fiscal Committee:** yes**Urgency Clause:** no**Introduced:** 02/21/2013**Last Amend:** 01/23/2014**Disposition:** Pending**Location:** Senate Business, Professions & Economic Development Committee

**Summary:** Repeals and recasts the provisions of existing law relating to the California-Mexico Border Relations Council and the Office of California-Mexico Affairs.

**Status:** 02/06/2014 To SENATE Committees on BUSINESS, PROFESSIONS AND ECONOMIC DEVELOPMENT and APPROPRIATIONS.**Private File:** Otay\_Water\_District

5. **CA AB 1043**

**Author:** Chau (D)

**Title:** Drinking Water, Quality, Flood, River Protection

**Fiscal Committee:** yes

**Urgency Clause:** no

**Introduced:** 02/22/2013

**Last Amend:** 04/16/2013

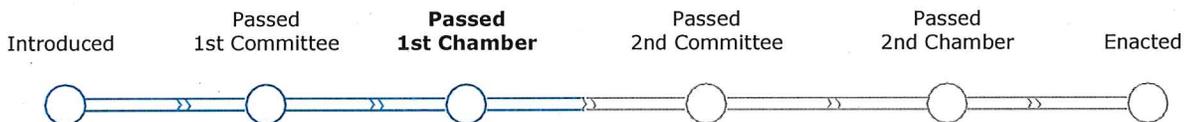
**Disposition:** Pending

**Location:** Senate Natural Resources and Water Committee

**Summary:** Amends the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006. Eliminates the requirement to develop and adopt regulations and requires a grantee of certain initiative bond act funds to take specific actions to recover the costs of cleanup and to utilize those funds for certain groundwater contamination cleanup projects.

**Status:** 06/25/2013 In SENATE Committee on NATURAL RESOURCES AND WATER: Not heard.

**Private File:** Otay\_Water\_District

6. **CA AB 1249**

**Author:** Salas (D)

**Title:** Water Management Plans: Nitrate Contamination

**Fiscal Committee:** no

**Urgency Clause:** no

**Introduced:** 02/22/2013

**Last Amend:** 01/06/2014

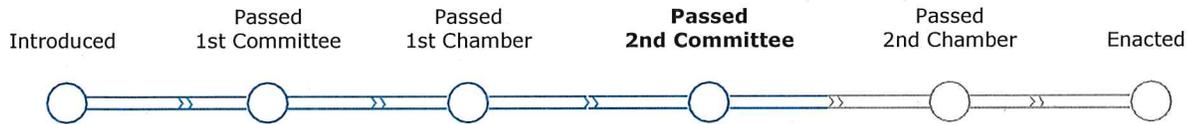
**Disposition:** Pending

**Location:** Senate Environmental Quality Committee

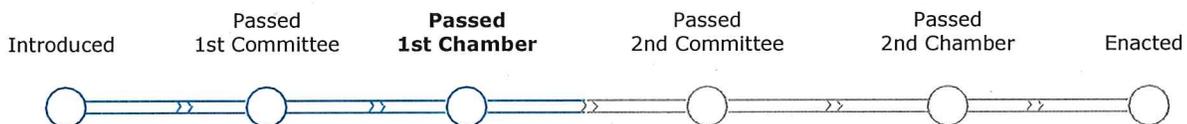
**Summary:** Requires an integrated regional water management plan to include an explanation of how the plan addressed nitrate contamination, or an explanation of why the plan does not address such concentration, if an area within the boundaries of the plan has been identified as a nitrate high-risk area by the State Water Resources Control Board; requires the Board when selecting projects for funding to establish a preference for project that implement plans that address nitrate impacts.

**Status:** 02/06/2014 To SENATE Committee on ENVIRONMENTAL QUALITY.

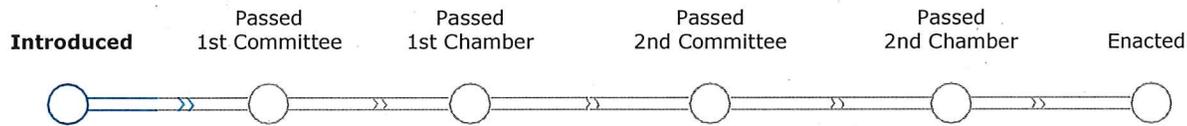
**Private File:** Otay\_Water\_District

7. **CA AB 1331**

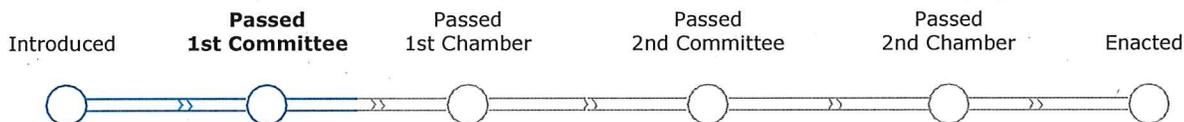
**Author:** Rendon (D)  
**Title:** Climate Change Response for Clean and Safe Water  
**Fiscal Committee:** yes  
**Urgency Clause:** no  
**Introduced:** 02/22/2013  
**Last Amend:** 01/07/2014  
**Disposition:** Pending  
**Committee:** Senate Natural Resources and Water Committee  
**Hearing:** 03/25/2014 9:30 am, Room 112  
**Summary:** Repeals the Safe, Clean, and Reliable Drinking Water Supply Act of 2012; Enacts the Clean and Safe Drinking Water Act of 2014, which, if adopted by the voters, would authorize the issuance of bonds in a specified amount pursuant to the State General Obligation Bond Law to finance a clean and safe drinking water program.  
**Status:** 01/07/2014 From SENATE Committee on NATURAL RESOURCES AND WATER with author's amendments.  
 01/07/2014 In SENATE. Read second time and amended. Re-referred to Committee on NATURAL RESOURCES AND WATER.  
**Private File:** Otay\_Water\_District

8. **CA AB 1333**

**Author:** Hernandez R (D)  
**Title:** Local Government Contracts  
**Fiscal Committee:** no  
**Urgency Clause:** no  
**Introduced:** 02/22/2013  
**Last Amend:** 06/26/2013  
**Disposition:** Pending  
**Location:** Senate Governance and Finance Committee  
**Summary:** Requires if a contract or memorandum of understanding with a specified total annual value of funds between a private party and a city, county, city and county, or district contains an automatic renewal clause, the legislative body of the city, county, city and county, or district to, on or before the annual date by which the contract may be rescinded, adopt a resolution that either exercises or declines to exercise the option to rescind the contract.  
**Status:** 07/03/2013 In SENATE Committee on GOVERNANCE AND FINANCE: Held in committee.  
**Private File:** Otay\_Water\_District

9. **CA AB 1442**

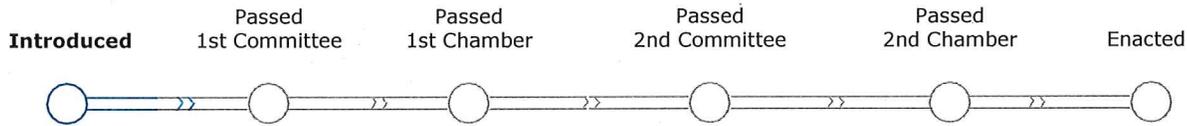
**Author:** Gatto (D)  
**Title:** Information Practices Act of 1977: Local Government  
**Fiscal Committee:** yes  
**Urgency Clause:** no  
**Introduced:** 01/06/2014  
**Disposition:** Pending  
**Location:** Assembly Judiciary Committee  
**Summary:** Requires an agency to destroy personal information maintained in accordance with the Information Practices Act of 1977 when the agency determines the personal information is no longer relevant and necessary to accomplish its purpose. Establishes special provision for a Kindergarten and grades 1 to 12, inclusive, school district regarding information destruction and parental notification for personal information on students maintained by the district.  
**Status:** 01/30/2014 To ASSEMBLY Committees on JUDICIARY and EDUCATION.  
**Private File:** Otay\_Water\_District

10. **CA AB 1445**

**Author:** Logue (R)  
**Title:** Water Infrastructure Act of 2014  
**Fiscal Committee:** yes  
**Urgency Clause:** yes  
**Introduced:** 01/06/2014  
**Last Amend:** 02/14/2014  
**Disposition:** Pending  
**Location:** Assembly Water, Parks and Wildlife Committee  
**Summary:** Repeals the provisions that would create the Safe, Clean, and Reliable Drinking Water Supply Act of 2012. Enacts the State Water Infrastructure Act of 2014. Authorizes the issuance of bonds in a specified amount to finance a public benefit associated with water storage and water quality improvement projects.  
**Status:** 02/14/2014 To ASSEMBLY Committee on WATER, PARKS AND WILDLIFE.  
 02/14/2014 From ASSEMBLY Committee on WATER, PARKS AND WILDLIFE with author's amendments.  
 02/14/2014 In ASSEMBLY. Read second time and amended. Re-referred to Committee on WATER, PARKS AND WILDLIFE.  
 Otay\_Water\_District

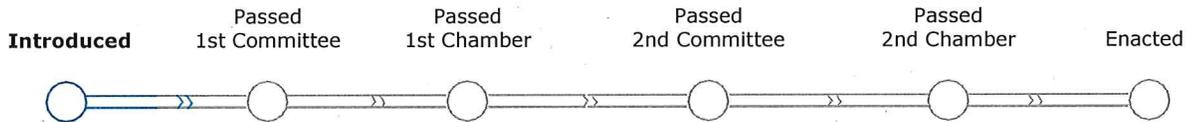
**Private File:**

**11. CA AB 1527**



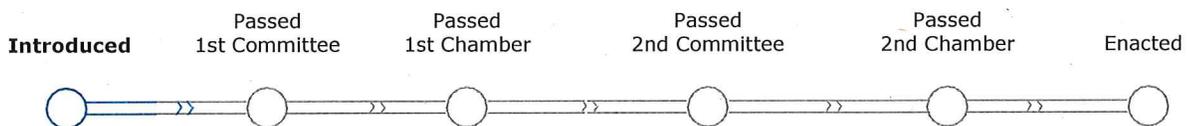
**Author:** Perea (D)  
**Title:** Public Water Systems: Drinking Water  
**Introduced:** 01/17/2014  
**Disposition:** Pending  
**Location:** Assembly Environmental Safety and Toxic Materials Committee  
**Summary:** Requires the State Department of Public Health in administering programs to fund improvements and expansions of small community water systems, and other water systems, to promote service delivery alternatives that improve efficiency and affordability of infrastructure and service delivery.  
**Status:** 02/06/2014 To ASSEMBLY Committee on ENVIRONMENTAL SAFETY AND TOXIC MATERIALS.  
**Private File:** Otay\_Water\_District

**12. CA AB 1630**



**Author:** Alejo (D)  
**Title:** Water Quality: Integrated Plan: Salinas Valley  
**Introduced:** 02/10/2014  
**Disposition:** Pending  
**Location:** Assembly Environmental Safety and Toxic Materials Committee  
**Summary:** Appropriates moneys from the Waste Discharge Permit Fund to the State Water Resources Control Board for use by the Greater Monterey County Regional Water Management Group to develop an integrated plan to address the drinking water and wastewater needs of disadvantaged communities in the Salinas Valley whose waters have been affected by waste discharge.  
**Status:** 02/20/2014 To ASSEMBLY Committee on ENVIRONMENTAL SAFETY AND TOXIC MATERIALS.  
**Private File:** Otay\_Water\_District

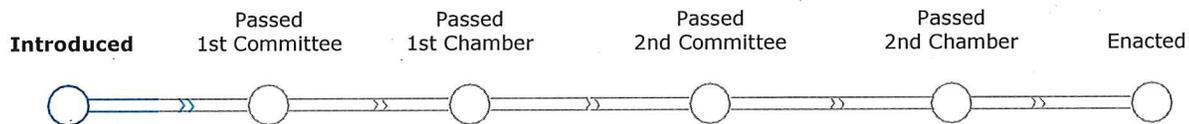
**13. CA AB 1632**



**Author:** Olsen (R)  
**Title:** Water Rights: Appropriation  
**Introduced:** 02/10/2014

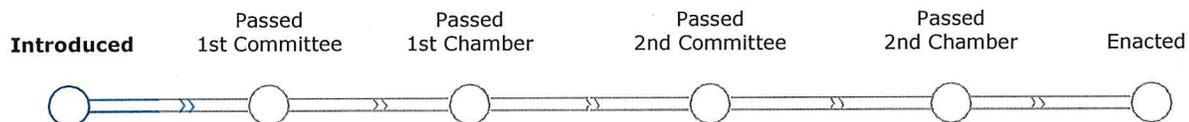
**Disposition:** Pending  
**Location:** ASSEMBLY  
**Summary:** Makes a technical, nonsubstantive change in provisions regarding the State Water Resources Control Board allowing permits and licenses appropriations for beneficial purposes of unappropriated water under terms and conditions as in its judgment will best develop, conserve, and utilize in the public interest the water sought to be appropriated.  
**Status:** 02/10/2014 INTRODUCED.  
**Private File:** Otay\_Water\_District  
**Position:** Spot

#### 14. CA AB 1636



**Author:** Brown (D)  
**Title:** Water Conservation  
**Introduced:** 02/10/2014  
**Disposition:** Pending  
**Location:** Assembly Local Government Committee  
**Summary:** Prohibits a city or county, during a drought emergency declared by the Governor, from enforcing a law or ordinance requiring a resident to water his or her lawn.  
**Status:** 02/20/2014 To ASSEMBLY Committee on LOCAL GOVERNMENT.  
**Private File:** Otay\_Water\_District

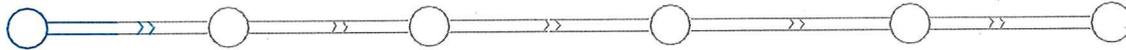
#### 15. CA AB 1671



**Author:** Frazier (D)  
**Title:** Sacramento-San Joaquin Delta:Water Conveyance System  
**Introduced:** 02/12/2014  
**Disposition:** Pending  
**Location:** Assembly Water, Parks and Wildlife Committee  
**Summary:** Prohibits the Department of Water Resources from constructing water facilities as part of a specified water conveyance system unless specifically authorized by the Legislature.  
**Status:** 02/20/2014 To ASSEMBLY Committee on WATER, PARKS AND WILDLIFE.  
**Private File:** Otay\_Water\_District  
**Position:** No\_Position

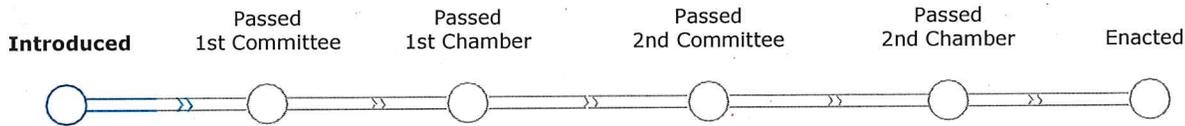
#### 16. CA AB 1674





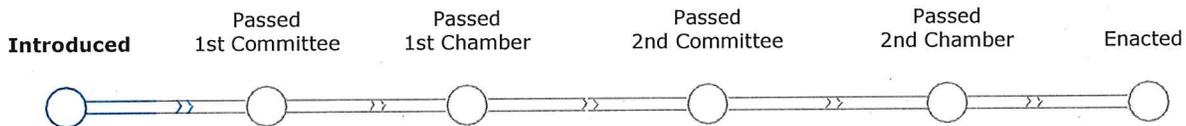
**Author:** Bigelow (R)  
**Title:** Safe, Clean, Reliable Drinking Water Supply Act of 2012  
**Introduced:** 02/12/2014  
**Disposition:** Pending  
**Location:** ASSEMBLY  
**Summary:** States the intent of the Legislature to enact legislation that would amend the Safe, Clean, and Reliable Drinking Water Supply Act of 2012.  
**Status:** 02/12/2014 INTRODUCED.  
**Private File:** Otay\_Water\_District  
**Position:** Spot

17. **CA AB 1707**



**Author:** Wilk (R)  
**Title:** Water Quality: Organization of Regional Boards  
**Introduced:** 02/13/2014  
**Disposition:** Pending  
**Location:** ASSEMBLY  
**Summary:** Makes a nonsubstantive change to existing law that requires the State Water Resources Control Board and the 9 regional water quality control boards to prescribe waste discharge requirements in accordance with the federal national pollutant discharge elimination system permit program.  
**Status:** 02/13/2014 INTRODUCED.  
**Private File:** Otay\_Water\_District  
**Position:** Spot

18. **CA AB 1731**

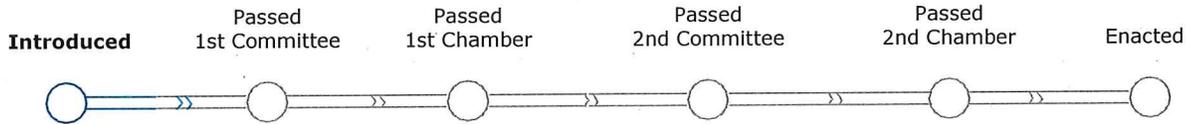


**Author:** Perea (D)  
**Title:** Integrated Regional Water Management Plans: Funding  
**Introduced:** 02/14/2014  
**Disposition:** Pending  
**Location:** Assembly Water, Parks and Wildlife Committee  
**Summary:** Requires, in each integrated regional water management region, that not less than a specified percentage of any funding for integrated regional water management planning purposes be used to facilitate and support the participation of disadvantaged communities in integrated regional water

management planning and for projects that address critical water supply or water quality needs for disadvantaged communities.

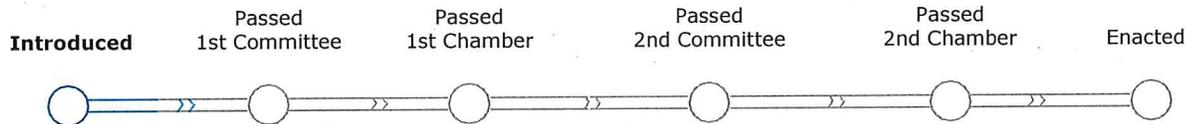
**Status:** 03/03/2014 To ASSEMBLY Committee on WATER, PARKS AND WILDLIFE.  
**Private File:** Otay\_Water\_District

19. **CA AB 1739**



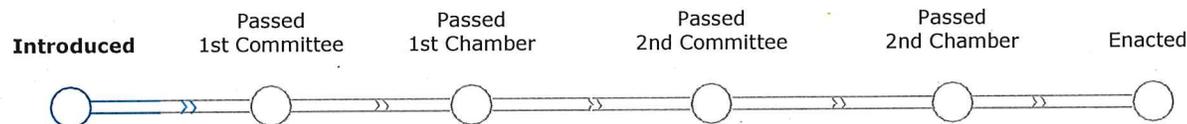
**Author:** Dickinson (D)  
**Title:** Groundwater Basin Management: Sustainability  
**Introduced:** 02/14/2014  
**Disposition:** Pending  
**Location:** Assembly Water, Parks and Wildlife Committee  
**Summary:** Requires the State Water Resources Control Board, in consultation with the Department of Water Resources, to develop thresholds for the sustainable management of the priority groundwater basins.  
**Status:** 02/27/2014 To ASSEMBLY Committee on WATER, PARKS AND WILDLIFE.  
**Private File:** Otay\_Water\_District

20. **CA AB 1807**



**Author:** Dahle (R)  
**Title:** Water Quality: Organization of Regional Boards  
**Introduced:** 02/18/2014  
**Disposition:** Pending  
**Location:** ASSEMBLY  
**Summary:** Makes nonsubstantive changes to existing law regarding regional water quality control board membership.  
**Status:** 02/18/2014 INTRODUCED.  
**Private File:** Otay\_Water\_District  
**Position:** Spot

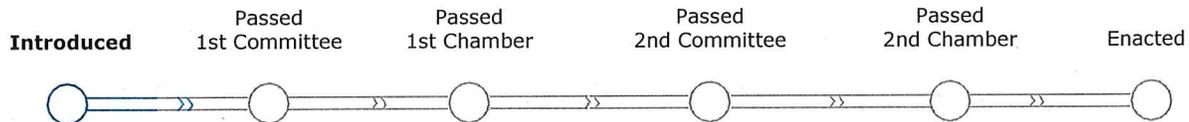
21. **CA AB 1808**



**Author:** Dahle (R)  
**Title:** Drinking Water

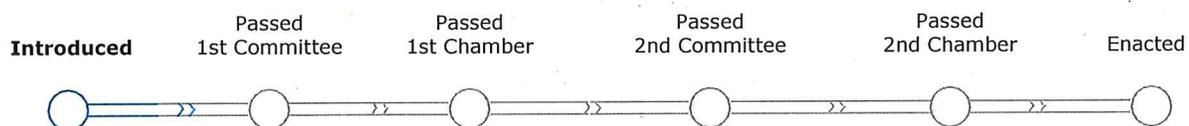
**Introduced:** 02/18/2014  
**Disposition:** Pending  
**Location:** ASSEMBLY  
**Summary:** Makes a technical, nonsubstantive change to the California Safe Drinking Water Act.  
**Status:** 02/18/2014 INTRODUCED.  
**Private File:** Otay\_Water\_District  
**Position:** Spot

## 22. CA AB 1849



**Author:** Logue (R)  
**Title:** California Environmental Quality Act: Exemptions  
**Introduced:** 02/19/2014  
**Disposition:** Pending  
**Location:** Assembly Natural Resources Committee  
**Summary:** Relates to the California Environmental Quality Act. Exempts from the requirements of CEQA, the maintenance, repair, or replacement of an existing levee.  
**Status:** 02/27/2014 To ASSEMBLY Committee on NATURAL RESOURCES.  
**Private File:** Otay\_Water\_District  
**Position:** No\_Position

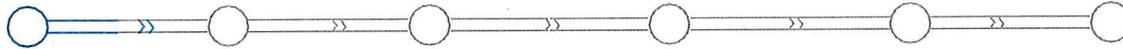
## 23. CA AB 1874



**Author:** Gonzalez (D)  
**Title:** Integrated Regional Water Management Plans: Funding  
**Introduced:** 02/19/2014  
**Disposition:** Pending  
**Location:** Assembly Water, Parks and Wildlife Committee  
**Summary:** Requires the Department of Water Resources to develop a streamlined application process for the funding of regional projects and programs. Requires the Department to promptly review and pay invoices associated with grants for regional projects and programs.  
**Status:** 02/27/2014 To ASSEMBLY Committee on WATER, PARKS AND WILDLIFE.  
**Private File:** Otay\_Water\_District

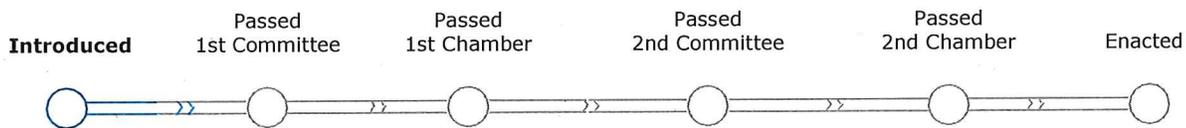
## 24. CA AB 1896





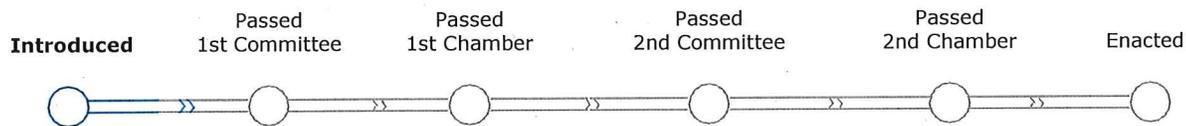
**Author:** Perez V (D)  
**Title:** Coachella Valley Water District  
**Introduced:** 02/19/2014  
**Disposition:** Pending  
**Location:** Assembly Environmental Safety and Toxic Materials Committee  
**Summary:** Relates to the Coachella Valley Water District. Adds the use of potable domestic water for homeowner's association facilities as a prohibited use if the board of directors of the district determines that suitable nonpotable water is available.  
**Status:** 02/27/2014 To ASSEMBLY Committee on ENVIRONMENTAL SAFETY AND TOXIC MATERIALS.  
**Private File:** Otay\_Water\_District

25. **CA AB 1983**



**Author:** Gray (D)  
**Title:** Water Meters: Multiunit Structures  
**Introduced:** 02/19/2014  
**Disposition:** Pending  
**Location:** Assembly Housing and Community Development Committee  
**Summary:** Authorizes the owner or operator of a building containing residential units to install equipment to determine or use an economic allocation methodology to approximate the quantity of water that is provided to the tenants and used in the common areas of that building and to charge tenants separately for water and wastewater service based on usage as determined through the use of that equipment or allocation methodology if certain requirements are met.  
**Status:** 03/03/2014 To ASSEMBLY Committees on HOUSING AND COMMUNITY DEVELOPMENT and WATER, PARKS AND WILDLIFE.  
**Private File:** Otay\_Water\_District

26. **CA AB 2035**

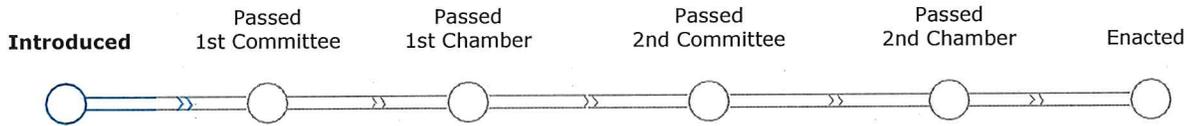


**Author:** Chesbro (D)  
**Title:** State Land Revenue  
**Introduced:** 02/20/2014  
**Disposition:** Pending  
**Location:** Assembly Natural Resources Committee  
**Summary:** Requires that an unspecified amount of funds be made available for deposit into the State Coastal Conservancy Fund, out of an appropriation for that purpose, for expenditure for the preservation and protection of coastal lands.  
 03/03/2014 To ASSEMBLY Committee on NATURAL RESOURCES.

**Status:**

**Private File:** Otay\_Water\_District

27. **CA AB 2043**



**Author:** Bigelow (R)

**Title:** Safe Clean and Reliable Drinking Water Supply Act

**Introduced:** 02/20/2014

**Disposition:** Pending

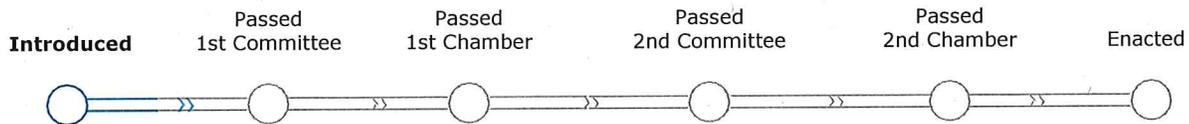
**Location:** ASSEMBLY

**Summary:** Enacts the Safe, Clean, and Reliable Water Supply Act of 2014, which, if adopted by votes, would authorize the issuance of bonds to finance a safe drinking water and water supply reliability program.

**Status:** 02/20/2014 INTRODUCED.

**Private File:** Otay\_Water\_District

28. **CA AB 2049**



**Author:** Dahle (R)

**Title:** Drinking Water: Point-of-Entry: Point-of-Use Treatment

**Introduced:** 02/20/2014

**Disposition:** Pending

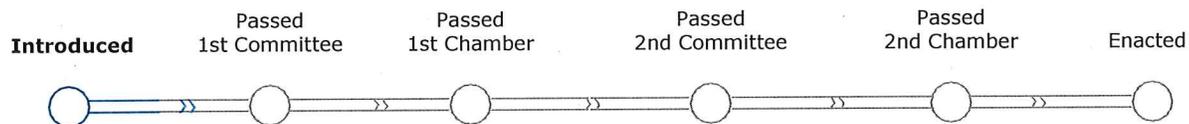
**Location:** Assembly Environmental Safety and Toxic Materials Committee

**Summary:** Limits the use of point-of-entry and point-of-use treatment to water systems with less than 500 service connections.

**Status:** 03/03/2014 To ASSEMBLY Committee on ENVIRONMENTAL SAFETY AND TOXIC MATERIALS.

**Private File:** Otay\_Water\_District

29. **CA AB 2067**



**Author:** Weber (D)

**Title:** Urban Water Management Plans

**Fiscal Committee:** yes

no

**Urgency Clause:**

**Introduced:** 02/20/2014

**Disposition:** Pending

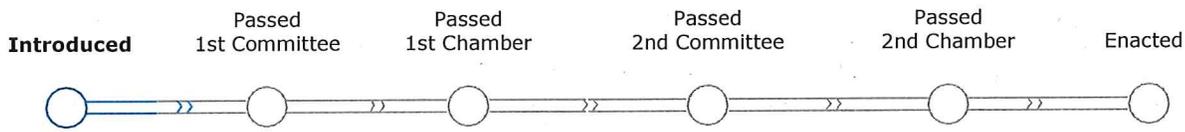
**Location:** Assembly Water, Parks and Wildlife Committee

**Summary:** Requires an urban retail water supplier and an urban wholesale water supplier to provide narratives describing the supplier's water demand management measures. Requires the narrative to address the nature and extent of each water demand management measure implemented to describe the water demand management measures that the supplier plans to implement.

**Status:** 03/03/2014 To ASSEMBLY Committee on WATER, PARKS AND WILDLIFE.

**Private File:** Otay\_Water\_District

**30. CA AB 2071**



**Author:** Levine (D)

**Title:** Recycled Water to Pasture Animals

**Fiscal Committee:** yes

**Urgency Clause:** no

**Introduced:** 02/20/2014

**Disposition:** Pending

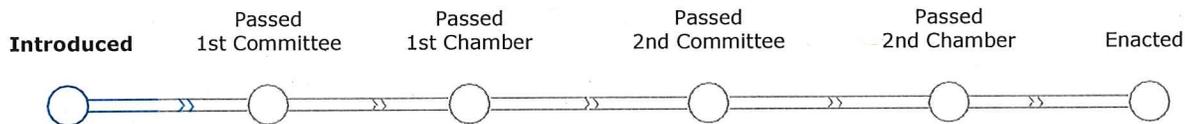
**Location:** Assembly Water, Parks and Wildlife Committee

**Summary:** Requires the State Department of Public Health to approve the use of tertiary treated recycled water for the purpose of providing water to pasture animals, unless the department determines that this use would harm public health.

**Status:** 03/03/2014 To ASSEMBLY Committees on WATER, PARKS AND WILDLIFE and ENVIRONMENTAL SAFETY AND TOXIC MATERIALS.

**Private File:** Otay\_Water\_District

**31. CA AB 2100**



**Author:** Campos (D)

**Title:** Common Interest Developments

**Introduced:** 02/20/2014

**Disposition:** Pending

**Location:** Assembly Housing and Community Development Committee

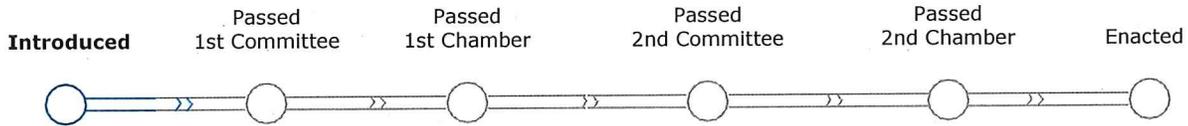
**Summary:** Prohibits a common interest development city, county, or city and county from imposing a fine or assessment on separate interest owners for yard maintenance issues related to under-watered plants and lawns during any period for which the Governor has declared a state of emergency due to drought.

**Status:** 03/03/2014

To ASSEMBLY Committees on HOUSING AND COMMUNITY DEVELOPMENT and LOCL GOVERNMENT.

**Private File:** Otay\_Water\_District

**32. CA AB 2104**



**Author:** Gonzalez (D)

**Title:** Common Interest Developments:Water Efficient Landscapes

**Introduced:** 02/20/2014

**Disposition:** Pending

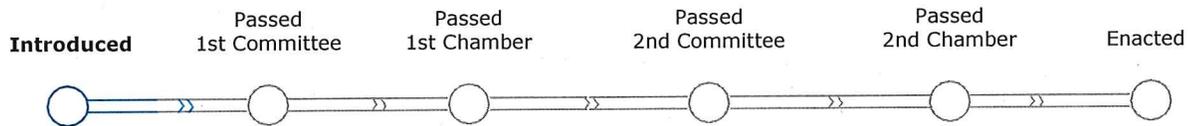
**Location:** ASSEMBLY

**Summary:** Relates to the Davis-Stirling Common Interest Development Act. Provides that governing documents shall include architectural or landscaping guidelines or policies and decisions by the board of directors applicable to a specific homeowner. Applies these provisions to a prohibition on the replacement of existing turf with low water-using plants.

**Status:** 02/20/2014 INTRODUCED.

**Private File:** Otay\_Water\_District

**33. CA AB 2179**



**Author:** Gray (D)

**Title:** Water

**Introduced:** 02/20/2014

**Disposition:** Pending

**Location:** ASSEMBLY

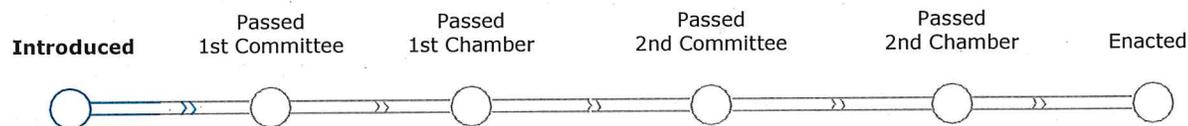
**Summary:** States the intent of the Legislature to enact legislation that would affect the appropriation of water.

**Status:** 02/20/2014 INTRODUCED.

**Private File:** Otay\_Water\_District

**Position:** Spot

**34. CA AB 2269**

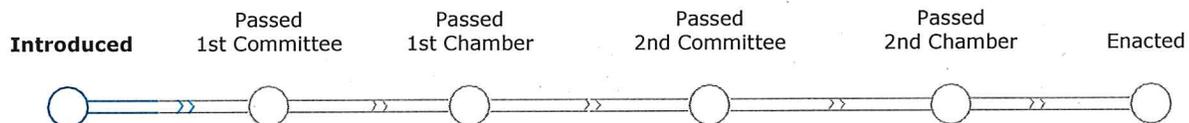


**Author:** Bigelow (R)

**Title:** Integrated Regional Water Management Planning

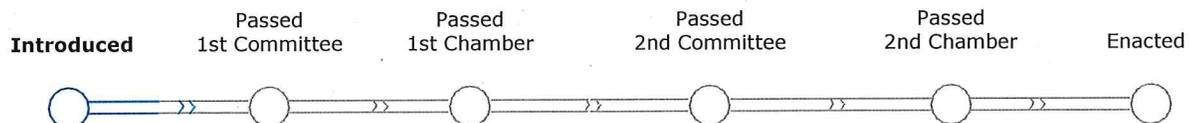
**Introduced:** 02/21/2014  
**Disposition:** Pending  
**Location:** ASSEMBLY  
**Summary:** Makes a technical, nonsubstantive change to existing law that authorizes a regional water management group to prepare and adopt an integrated regional water management plan.  
**Status:** 02/21/2014 INTRODUCED.  
**Private File:** Otay\_Water\_District  
**Position:** Spot

### 35. CA AB 2282

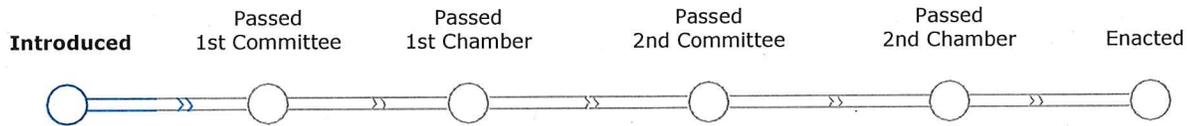


**Author:** Gatto (D)  
**Title:** Building Standards: Recycled Water Infrastructure  
**Introduced:** 02/21/2014  
**Disposition:** Pending  
**Location:** ASSEMBLY  
**Summary:** Requires the Department of Housing and Community Development to conduct research to assist in the development of and to propose adoption, amendment or repeal by the California Building Standards Commission of mandatory building standards for the installation of future recycled water infrastructure for single-family and multifamily residential buildings.  
**Status:** 02/21/2014 INTRODUCED.  
**Private File:** Otay\_Water\_District  
**Position:** No\_Position

### 36. CA AB 2403



**Author:** Rendon (D)  
**Title:** Local Government: Assessments, fees, and charges  
**Introduced:** 02/21/2014  
**Disposition:** Pending  
**Location:** ASSEMBLY  
**Summary:** Provides that provisions of the California Constitution generally require that assessments, fees, and charges be submitted to property owners for approval or rejection after the provisions of written notice and the holding of a public hearing. Modifies the definition of water to specifically include recycled water and stormwater intended for water service.  
**Status:** 02/21/2014 INTRODUCED.  
**Private File:** Otay\_Water\_District

37. **CA AB 2432**

**Author:** Salas (D)

**Title:** Drinking Water

**Introduced:** 02/21/2014

**Disposition:** Pending

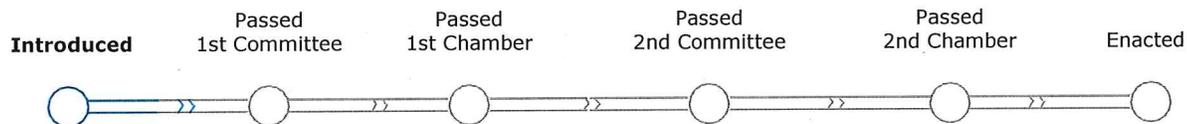
**Location:** ASSEMBLY

**Summary:** Makes a technical, nonsubstantive change to the State Safe Drinking Water Act that requires the State Department of Public Health to administer the regulation of drinking water and public water systems, to protect public health, including the conduct of research, studies, and demonstration programs relating to the provision of a dependable, safe supply of drinking water.

**Status:** 02/21/2014 INTRODUCED.

**Private File:** Otay\_Water\_District

**Position:** Spot

38. **CA AB 2443**

**Author:** Rendon (D)

**Title:** Duplication of Service: Mutual Water Companies

**Introduced:** 02/21/2014

**Disposition:** Pending

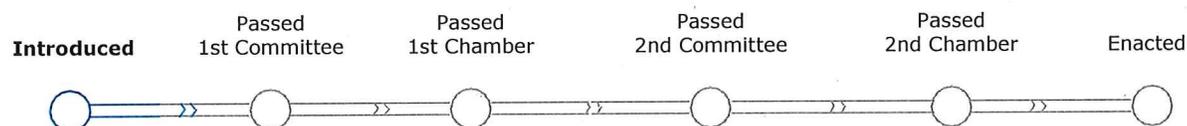
**Location:** ASSEMBLY

**Summary:** Makes inapplicable the provision that a mutual water company is a private utility entitled to just compensation for a taking in a territory it services at the time of the taking when a political subdivision constructs facilities to provide or extend recycled water service to the territory of the mutual water company.

**Status:** 02/21/2014 INTRODUCED.

**Private File:** Otay\_Water\_District

**Position:** No\_Position

39. **CA AB 2446**

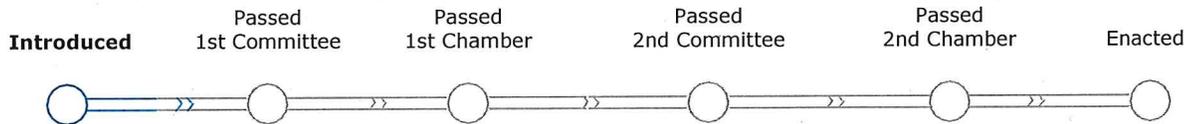
**Author:** Waldron (R)

**Title:** Recycled Water: Recycling Criteria

**Introduced:** 02/21/2014

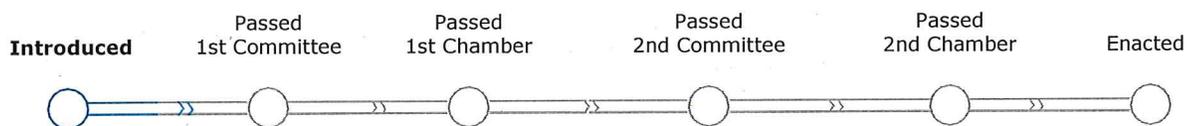
**Disposition:** Pending  
**Location:** ASSEMBLY  
**Summary:** Makes technical, nonsubstantive changes to the Porter-Cologne Water Quality Control Act that requires the State Department of Public Health to establish uniform statewide recycling criteria for each varying type of use of recycled water if the use involves the protection of public health.  
**Status:** 02/21/2014 INTRODUCED.  
**Private File:** Otay\_Water\_District  
**Position:** Spot

#### 40. CA AB 2453



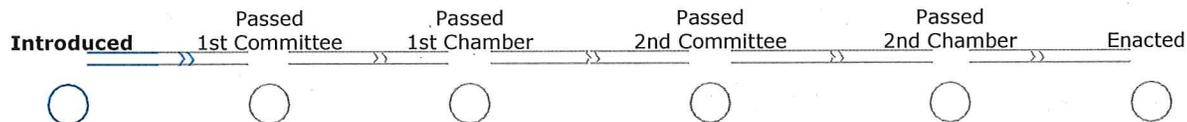
**Author:** Achadjian (R)  
**Title:** Water Supply  
**Introduced:** 02/21/2014  
**Disposition:** Pending  
**Location:** ASSEMBLY  
**Summary:** Makes technical, nonsubstantive change in existing law that makes findings and declarations relating to local or regional level water management decisions.  
**Status:** 02/21/2014 INTRODUCED.  
**Private File:** Otay\_Water\_District  
**Position:** Spot

#### 41. CA AB 2463



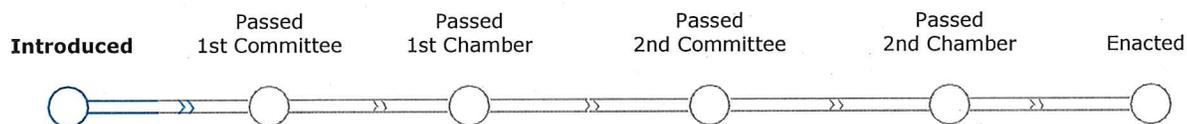
**Author:** Dickinson (D)  
**Title:** Delta Plan: Bay Delta Conservation Plan: Hearings  
**Introduced:** 02/21/2014  
**Disposition:** Pending  
**Location:** ASSEMBLY  
**Summary:** Amends existing law, the Sacramento San Joaquin Delta Reform Act of 2009 that establishes the Delta Stewardship Council. Requires the council to have at least 5 public hearings concerning the incorporation of the Bay Delta Conservation Plan into the Delta Plan if the Department of Fish and Wildlife approves the Bay Delta Conversation Plan as a natural community conservation plan.  
**Status:** 02/21/2014 INTRODUCED.  
**Private File:** Otay\_Water\_District

#### 42. CA AB 2554



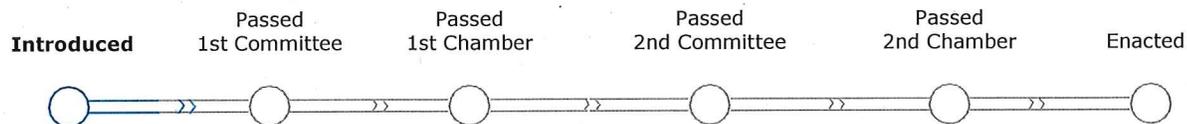
**Author:** Rendon (D)  
**Title:** Bond Accountability  
**Introduced:** 02/21/2014  
**Disposition:** Pending  
**Location:** ASSEMBLY  
**Summary:** Creates the Natural Resources Bond Accountability Commission to provide independent review of all expenditures resulting from the adoption of any natural resource related bond acts approved by the voters. Relates to the Safe Clean, and Reliable Drinking Water Supply Act of 2012. Provides for commission membership.  
**Status:** 02/21/2014 INTRODUCED.  
**Private File:** Otay\_Water\_District

43. **CA AB 2636**



**Author:** Gatto (D)  
**Title:** CalConserve Water Use Efficiency Revolving Fund  
**Introduced:** 02/21/2014  
**Disposition:** Pending  
**Location:** ASSEMBLY  
**Summary:** Establishes the CalConserve Water Use Efficiency Revolving Fund administered by the Department of Water Resources for the purpose of water use efficiency projects.  
**Status:** 02/21/2014 INTRODUCED.  
**Private File:** Otay\_Water\_District

44. **CA AB 2676**



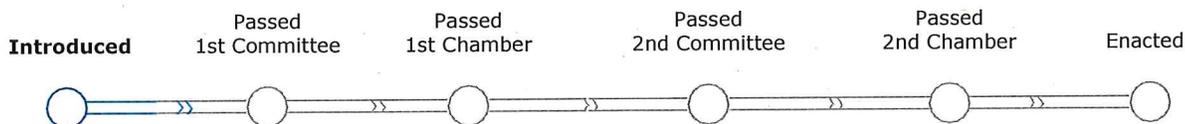
**Author:** Rendon (D)  
**Title:** Controller Reports  
**Introduced:** 02/21/2014  
**Disposition:** Pending  
**Location:** ASSEMBLY  
**Summary:** Changes the definition of a special district included in the reporting requirements of the Controller to include a public entity, agency, or board provided for by a joint powers agreement that is separate from the parties to the agreement and is responsible for the administration of the agreement. Relates

to auditing local redevelopment agencies. Relates to forfeiture requirements local agency officers that fail or refuse to file a financial report to the Controller.

**Status:** 02/21/2014 INTRODUCED.

**Private File:** Otay\_Water\_District

#### 45. CA AB 2686



**Author:** Perea (D)

**Title:** Clean, Safe, and Reliable Water Supply Act of 2014

**Introduced:** 02/21/2014

**Disposition:** Pending

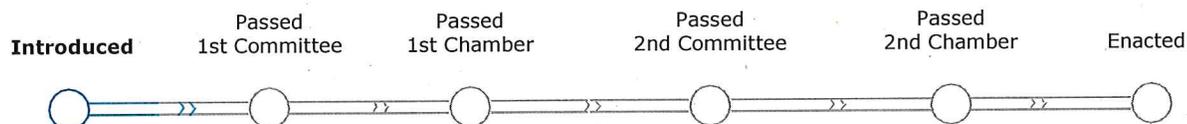
**Location:** ASSEMBLY

**Summary:** Repeals the Safe, Clean, and Reliable Drinking Water Supply Act of 2012. Enacts the Clean, Safe, and Reliable Water Supply Act of 2014, which, if adopted by the votes, would authorize the issuance of bonds to finance a clean, safe, and reliable water supply program. Provides for the submission of the bond act to the voters at a statewide general election.

**Status:** 02/21/2014 INTRODUCED.

**Private File:** Otay\_Water\_District

#### 46. CA AB 2725



**Author:** Brown (D)

**Title:** Urban Waterway Restoration

**Introduced:** 02/21/2014

**Disposition:** Pending

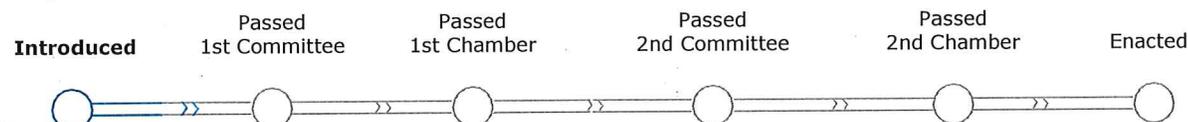
**Location:** ASSEMBLY

**Summary:** Requires the Department of Water Resources to release assumptions and estimates relating to water use for urban waterway restoration. Includes urban waterway restoration that increases water supplies for any beneficial use, as a regional project or program. Includes an urban waterway restoration project as an eligible project for the grant program under the Environmental Water Fund.

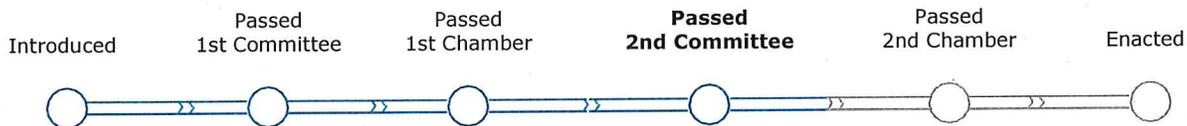
**Status:** 02/21/2014 INTRODUCED.

**Private File:** Otay\_Water\_District

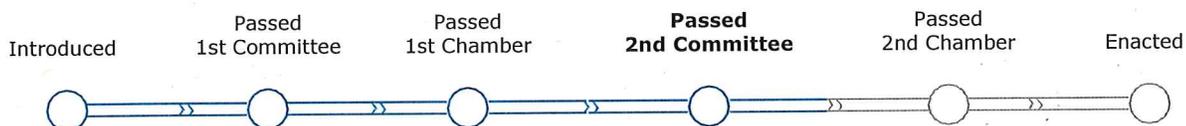
#### 47. CA AB 2738



**Author:** Assembly Environmental Safety and Toxic Materials Committee  
**Title:** Safe Drinking Water State Revolving Fund: Accounts  
**Introduced:** 02/26/2014  
**Disposition:** Pending  
**Location:** ASSEMBLY  
**Summary:** Establishes the fees and charges account within the Safe Drinking Water State Revolving Fund Law of 1997 for deposit of prescribed administrative fees to be expended for administrative costs of providing assistance under these provisions to the extent consistent with federal law. Authorizes such fees to reimburse the costs for application processing and a loan disbursement fee. Authorizes an annual adjustment to the fee schedule. Deletes a requirement for payment of charges by the Attorney General.  
**Status:** 02/26/2014 INTRODUCED.  
**Private File:** Otay\_Water\_District

48. **CA SB 33**

**Author:** Wolk (D)  
**Title:** Infrastructure Financing Districts: Voter Approval  
**Fiscal Committee:** yes  
**Urgency Clause:** no  
**Introduced:** 12/03/2012  
**Last Amend:** 08/26/2013  
**Disposition:** Pending  
**File:** A-13  
**Location:** Assembly Inactive File  
**Summary:** Revises provisions governing infrastructure financing districts. Eliminates the requirement of voter approval for creation of the district and for bond issuance, and authorizes the legislative body to create the district subject to specified procedures. Authorizes the creation of such district subject to specified procedures. Authorizes a district to finance specified actions and project. Prohibits financing until a certain requirement is met. Prohibits assistance to a vehicle dealer or big box retailer.  
**Status:** 09/11/2013 In ASSEMBLY. To Inactive File.  
**Private File:** Otay\_Water\_District

49. **CA SB 750**

**Author:** Wolk (D)  
**Title:** Building Standards: Water Meters: Multiunits  
 no

**Fiscal Committee:**

**Urgency Clause:** no

**Introduced:** 02/22/2013

**Last Amend:** 08/08/2013

**Disposition:** Pending

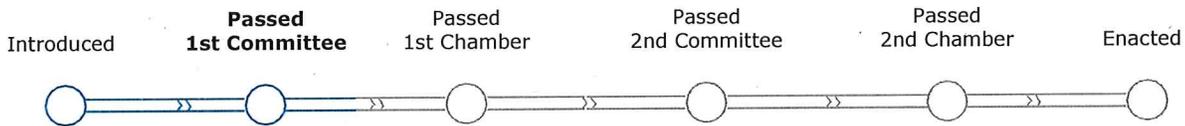
**Location:** Assembly Water, Parks and Wildlife Committee

**Summary:** Requires a water purveyor providing water service to new multiunit residential or mixed use structures to require water measurement to each unit and to permit measurement to be by water meters or submeters. Requires submeters to comply with existing laws and regulations. Prohibits purveyor fees for submeters installed by the owner. Imposes certain requirements on landlords in related to the submetered water service. Relates to separate charge notification to tenant. Authorizes damages for violations.

**Status:** 08/13/2013 In ASSEMBLY Committee on WATER, PARKS AND WILDLIFE: Failed passage.  
08/13/2013 In ASSEMBLY Committee on WATER, PARKS AND WILDLIFE: Reconsideration granted.

**Private File:** Otay\_Water\_District

50. **CA SB 848**



**Author:** Wolk (D)

**Title:** Safe Drinking Water, Water Quality, and Water Supply

**Introduced:** 01/09/2014

**Last Amend:** 02/20/2014

**Disposition:** Pending

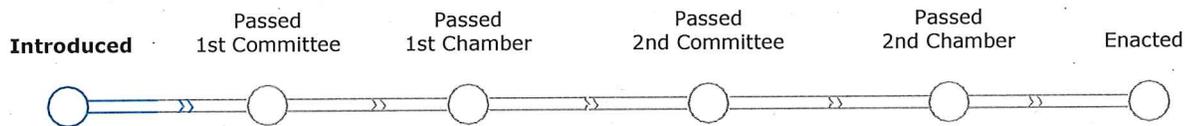
**Location:** Senate Appropriations Committee

**Summary:** Repeals the provisions of existing law that created the Safe, Clean, and Reliable Drinking Water Supply Act of 2012. Enacts the Safe Drinking Water, Water Quality, and Flood Protection Act of 2014 which would authorize the issuance of bonds pursuant to the State General Obligation Bond Law to finance a safe drinking water, water quality, and water supply program.

**Status:** 02/26/2014 From SENATE Committee on GOVERNANCE AND FINANCE: Do pass to Committee on APPROPRIATIONS. (5-2)

**Private File:** Otay\_Water\_District

51. **CA SB 927**



**Author:** Cannella (R)

**Title:** Safe, Clean, and Reliable Drinking Water Supply Act

**Introduced:** 01/29/2014

**Disposition:** Pending

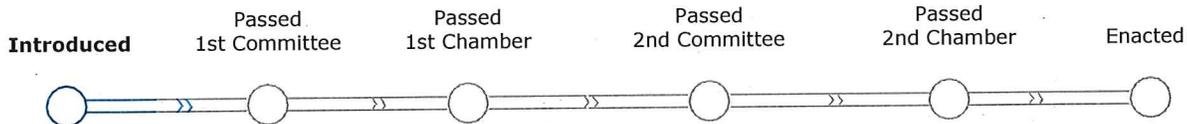
**Location:** Senate Natural Resources and Water Committee

**Summary:** Renames the Safe, Clean, and Reliable Drinking Water Supply Act of 2012 as the Safe, Clean, and Reliable Drinking Water Supply Act of 2014 and makes conforming changes. Authorizes the issuance of bonds in a specified amount by reducing the amount available for projects related to drought relief and water supply reliability.

**Status:** 02/06/2014 To SENATE Committees on NATURAL RESOURCES AND WATER, ENVIRONMENTAL QUALITY and GOVERNANCE AND FINANCE.

**Private File:** Otay\_Water\_District

## 52. CA SB 985



**Author:** Pavley (D)

**Title:** Stormwater Resource Planning

**Introduced:** 02/11/2014

**Disposition:** Pending

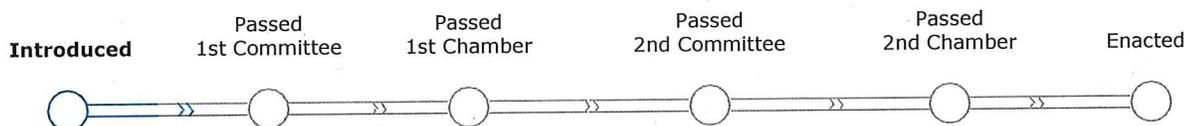
**Location:** Senate Environmental Quality Committee

**Summary:** Amends the Stormwater Resource Planning Act that authorizes a city, county, or special district, to develop a stormwater resource plan that meets certain standards. Requires a stormwater resource plan to identify opportunities to use existing publicly owned lands to capture and reuse stormwater.

**Status:** 02/20/2014 To SENATE Committees on ENVIRONMENTAL QUALITY and NATURAL RESOURCES AND WATER.

**Private File:** Otay\_Water\_District

## 53. CA SB 992



**Author:** Nielsen (R)

**Title:** Maintenance of Exclusive Areas: Fines

**Introduced:** 02/12/2014

**Disposition:** Pending

**Committee:** Senate Transportation and Housing Committee

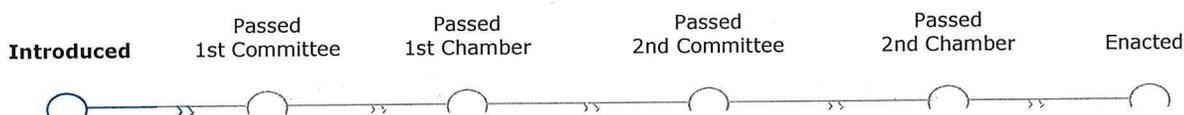
**Hearing:** 04/01/2014 1:30 pm, John L. Burton Hearing Room (4203)

**Summary:** Relates to the Common Interest Development Act. Prohibits an association from imposing a fine or assessment on separate interest owners for yard maintenance issues related to under-watered plants and lawn during any period for which the Governor has declared a state of emergency due to drought.

**Status:** 02/20/2014 To SENATE Committee on TRANSPORTATION AND HOUSING.

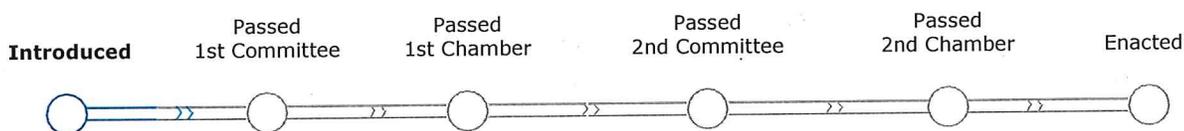
**Private File:** Otay\_Water\_District

## 54. CA SB 1036



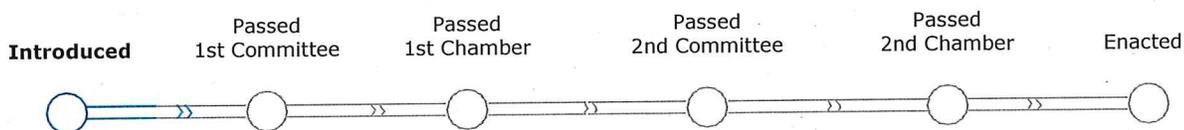
**Author:** Pavley (D)  
**Title:** Urban Water Management Plans  
**Introduced:** 02/18/2014  
**Disposition:** Pending  
**Location:** Senate Natural Resources and Water Committee  
**Summary:** Authorizes an urban water supplier to include within an urban water management plan certain energy-related information, including, but not limited to, estimates of the amount of energy used to extract or divert water supplies.  
**Status:** 02/27/2014 To SENATE Committee on NATURAL RESOURCES AND WATER.  
**Private File:** Otay\_Water\_District

### 55. CA SB 1049



**Author:** Pavley (D)  
**Title:** Integrated Regional Water Management Plans  
**Introduced:** 02/18/2014  
**Disposition:** Pending  
**Location:** Senate Natural Resources and Water Committee  
**Summary:** Amends the Integrated Regional Water Management Planning Act. Includes projects or programs that reduce energy used to acquire, transport, treat, or distribute water, as a regional project or program. Requires a regional water management group to include all water suppliers that are within a watershed area, the area over a groundwater basin or subbasin, or the area within a county's boundaries.  
**Status:** 02/27/2014 To SENATE Committee on NATURAL RESOURCES AND WATER.  
**Private File:** Otay\_Water\_District

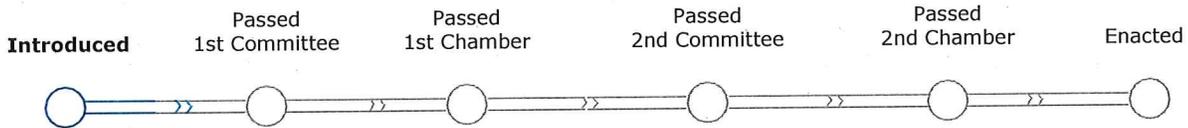
### 56. CA SB 1080



**Author:** Fuller (R)  
**Title:** Safe, Clean, and Reliable Drinking Water Supply Act  
**Introduced:** 02/19/2014  
**Disposition:** Pending  
**Location:** Senate Rules Committee  
**Summary:** Relates to the Safe, Clean, and Reliable Drinking Water Supply Act of 2012, which, if approved by the voters, would authorize the issuance of bonds in a specified amount. Declares the intent of the Legislature to enact legislation to reduce the bond amount.  
**Status:** 02/27/2014 To SENATE Committee on RULES.  
**Private File:** Otay\_Water\_District  
 Spot

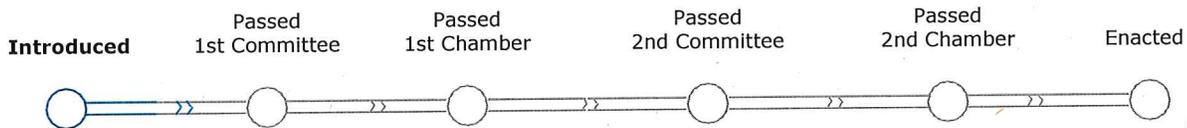
**Position:**

**57. CA SB 1120**



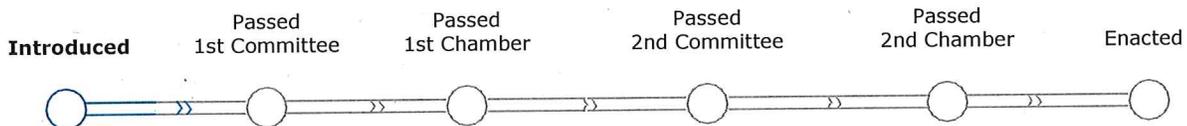
**Author:** Galgiani (D)  
**Title:** Local Water Supply Programs or Projects: Funding  
**Introduced:** 02/19/2014  
**Disposition:** Pending  
**Location:** Senate Natural Resources and Water Committee  
**Summary:** Requires the Department of Water Resources to conduct a statewide inventory of local regional water supply projects and post specified results of the inventory on the department's Internet Web site.  
**Status:** 02/27/2014 To SENATE Committee on NATURAL RESOURCES AND WATER.  
**Private File:** Otay\_Water\_District

**58. CA SB 1130**



**Author:** Roth (D)  
**Title:** County Water Company of Riverside Water System  
**Introduced:** 02/20/2014  
**Disposition:** Pending  
**Location:** SENATE  
**Summary:** Exempts the Elsinore Valley Municipal Water District, the Eastern Municipal Water District, and those urban wholesale water suppliers, from providing supplemental imported water supplies to Elsinore Valley Municipal Water District and the Eastern Municipal Water District, from liability for any good faith, reasonable effort to assume possession of, and to operate and supply water.  
**Status:** 02/20/2014 INTRODUCED:  
**Private File:** Otay\_Water\_District

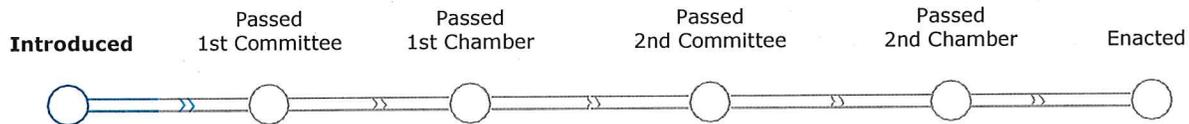
**59. CA SB 1144**



**Author:** Galgiani (D)  
**Title:** Common Interest Developments  
**Introduced:** 02/20/2014  
**Disposition:** Pending

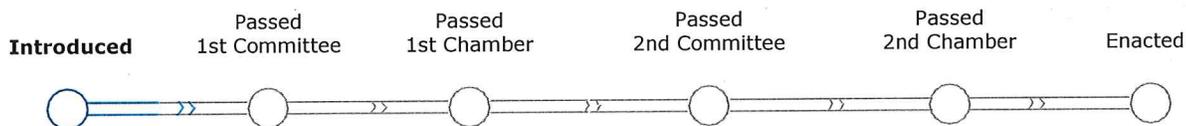
**Location:** SENATE  
**Summary:** Prohibits an association from imposing a fine or assessment on separate interest owners for yard maintenance issues related to under watered plants and lawns during any period for which the governor has declared a state of emergency due to drought. Prohibits a city, county, or city and county from imposing a fine or assessment on separate interest owners for yard maintenance issues.  
**Status:** 02/20/2014 INTRODUCED.  
**Private File:** Otay\_Water\_District

## 60. CA SB 1216



**Author:** Cannella (R)  
**Title:** The State Water Resources Law of 1945  
**Introduced:** 02/20/2014  
**Disposition:** Pending  
**Location:** SENATE  
**Summary:** Makes nonsubstantive changes to the State Water Resources Law of 1945 that declares that the people of the state have a primary interest in the control and conservation of flood waters, prevention of damage by flood waters, the washing away of river and stream banks by floods, and in the determination of the manner in which flood waters shall be controlled for the protection of life and property.  
**Status:** 02/20/2014 INTRODUCED.  
**Private File:** Otay\_Water\_District  
**Position:** Spot

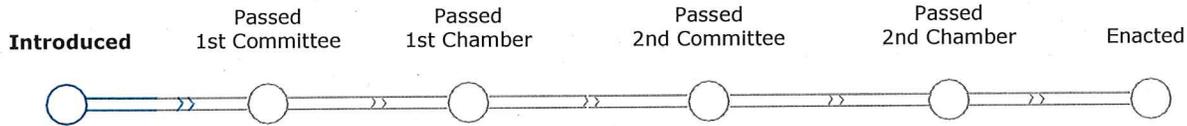
## 61. CA SB 1250



**Author:** Hueso (D)  
**Title:** Safe, Clean and Reliable Drinking Water Supply Act  
**Fiscal Committee:** no  
**Urgency Clause:** yes  
**Introduced:** 02/20/2014  
**Disposition:** Pending  
**Location:** SENATE  
**Summary:** Amends the Safe, Clean and Reliable Drinking Water Supply Act of 2012 that would authorize the issuance of bonds to finance a safe drinking water and water supply reliability program. States the intent of the Legislature to enact legislation that would amend the act for the purpose of reducing the bond.  
**Status:** 02/20/2014 INTRODUCED.  
**Private File:** Otay\_Water\_District

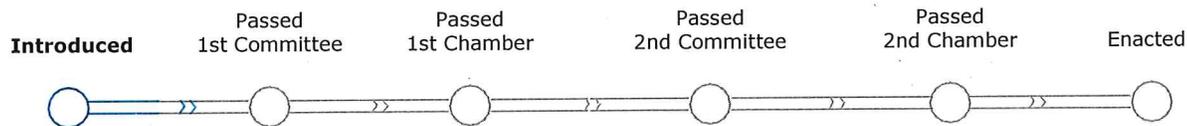
**Position:** Spot

**62. CA SB 1292**



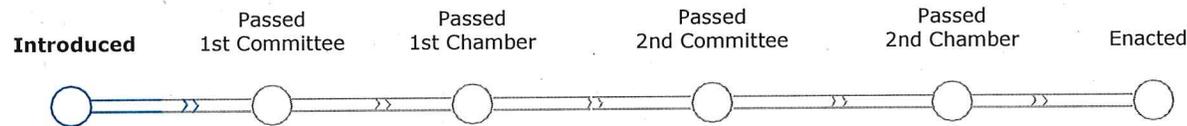
**Author:** Hueso (D)  
**Title:** Safe Drinking water State Revolving Fund  
**Introduced:** 02/21/2014  
**Disposition:** Pending  
**Location:** SENATE  
**Summary:** Relates to the Safe Drinking Water State Revolving Fund. Increases the maximum amount of a construction grant award for a water system serving severely disadvantaged communities.  
**Status:** 02/21/2014 INTRODUCED.  
**Private File:** Otay\_Water\_District

**63. CA SB 1370**



**Author:** Galgiani (D)  
**Title:** Reliable Water Supply Bond Act of 2014  
**Introduced:** 02/21/2014  
**Disposition:** Pending  
**Location:** SENATE  
**Summary:** Repeals the Safe, Clean, and Reliable Drinking Water Supply Act of 2012. Enacts the Reliable Water Supply Bond Act of 2014 to finance surface water storage projects.  
**Status:** 02/21/2014 INTRODUCED.  
**Private File:** Otay\_Water\_District

**64. CA SB 1420**



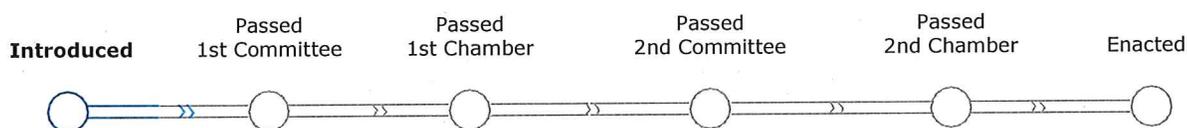
**Author:** Wolk (D)  
**Title:** Urban Water Management Plans  
**Introduced:** 02/21/2014  
**Disposition:** Pending  
**Location:** SENATE

**Summary:** Requires an urban water management plan to quantify and report on distribution system water loss. Authorizes water use projections to display and account for the water savings estimated to result from adopted codes, standards, ordinances, and transportation and land use plans. Requires the plan, or amendments be submitted electronically to the department and include any standardized forms, tables, or displays specified by the department.

**Status:** 02/21/2014 INTRODUCED.

**Private File:** Otay\_Water\_District

## 65. CA SB 1447



**Author:** Fuller (R)

**Title:** Bay Delta Conservation Plan: Judicial Review

**Introduced:** 02/21/2014

**Disposition:** Pending

**Location:** SENATE

**Summary:** States the intent of the Legislature to enact legislation establishing judicial review procedures for the Bay Delta Conservation Plan.

**Status:** 02/21/2014 INTRODUCED.

**Private File:** Otay\_Water\_District

## Water Bond Comparison – March 2014

Funding Category	AB 1331 (Rendon) \$6.5 Billion	SB 848 (Wolk) \$6.825 Billion	2014 Water Bond \$11.14 Billion
<b>Clean and Safe Drinking Water</b>	<b>\$1 Billion</b>	<b>\$900 Million</b>	<b>\$ 1 Billion (Groundwater Cleanup)</b>
	<ul style="list-style-type: none"> <li>• Safe Drinking Water \$400M</li> <li>• Emergency Clean Water \$100M</li> <li>• Small Community Wastewater \$400M</li> <li>• Groundwater Cleanup up to \$100M</li> </ul>	<ul style="list-style-type: none"> <li>• Drinking Water \$400M</li> <li>• Emergency Clean Water \$100M</li> <li>• Small Community Wastewater \$400M                             <ul style="list-style-type: none"> <li>○ Private Wells \$20M</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Emergency &amp; Urgent Groundwater Action in Disadvantaged Communities \$100M</li> <li>• Listed Contaminated Sites \$100M</li> </ul>
<b>Protecting Rivers, Coast &amp; Watersheds</b>	<b>\$1.5 Billion</b>	<b>\$1.7 Billion</b>	<b>\$1.785 Billion</b>
	<ul style="list-style-type: none"> <li>• State Obligations \$500M</li> <li>• Conservancies \$250M</li> <li>• Unspecified Regional Amounts</li> </ul>	<ul style="list-style-type: none"> <li>• State Obligations \$500M</li> <li>• \$875M to 9 Conservancies, Wildlife Conservation Board, &amp; Ocean Protection Council</li> <li>• Urban Watersheds \$250M</li> <li>• State Park Water Quality \$20M</li> <li>• Resource Conservation Dist. \$30M</li> <li>• Agricultural Runoff \$25M</li> </ul>	<ul style="list-style-type: none"> <li>• State Obligations \$375M</li> <li>• Siskiyou County Economic Development \$20M</li> </ul>
<b>Regional Water Projects / Recycled Water</b>	<b>\$1.5 Billion</b>	<b>\$2 Billion (Water Enhancement)</b>	<b>Separate Chapters on:</b>
	<ul style="list-style-type: none"> <li>• IRWM (\$1B, allocated by region)                             <ul style="list-style-type: none"> <li>○ water conservation, stormwater, up to \$250M</li> <li>○ priority for innovation</li> </ul> </li> <li>• Recycled Water \$500M</li> </ul>	<ul style="list-style-type: none"> <li>• IRWM (\$1.4B, allocated by region)</li> <li>• IRWM Innovation \$100M</li> <li>• Stormwater \$500M</li> </ul>	<ul style="list-style-type: none"> <li>• Drought Relief \$455M                             <ul style="list-style-type: none"> <li>○ Storage Projects to benefit San Diego County \$100M</li> <li>○ Disadvantaged Communities \$90M</li> <li>○ Small Community Wastewater Treatment \$75M</li> <li>○ Safe Drinking Water SRF \$80M</li> </ul> </li> <li>• Regional Water Supply \$1.4B                             <ul style="list-style-type: none"> <li>○ 12 Specific Regions/Subregions and Interregional Grants \$1.05B</li> <li>○ Local &amp; Regional Conveyance \$350M</li> </ul> </li> <li>• Water Recycling \$1.25B</li> </ul>
<b>Delta Sustainability</b>	<b>\$1 Billion (unallocated)</b>	<b>\$1.2 Billion</b>	<b>\$2.25 Billion</b>
	<ul style="list-style-type: none"> <li>• Delta Levees</li> <li>• Ecosystem Restoration</li> <li>• Delta Sustainability</li> <li>• Silent on BDCP</li> </ul>	<ul style="list-style-type: none"> <li>• Delta Conservancy \$800M                             <ul style="list-style-type: none"> <li>○ at least \$500M for water quality and habitat restoration</li> </ul> </li> <li>• Delta Levees \$400M</li> <li>• Silent on BDCP</li> </ul>	<ul style="list-style-type: none"> <li>• Delta Cities and Counties \$750M</li> <li>• Ecosystem Restoration \$1.5B                             <ul style="list-style-type: none"> <li>○ Including BDCP</li> </ul> </li> </ul>
<b>Water Storage</b>	<b>\$1.5 Billion (unallocated)</b>	<b>\$1.025 Billion</b>	<b>\$3 Billion</b>
	<ul style="list-style-type: none"> <li>• Surface and Groundwater Storage                             <ul style="list-style-type: none"> <li>○ including groundwater cleanup</li> </ul> </li> <li>• Restoring Existing Storage Capacity                             <ul style="list-style-type: none"> <li>○ earthquakes, sediment</li> </ul> </li> <li>• Specified Appropriation for 5 Years</li> </ul>	<ul style="list-style-type: none"> <li>• Storage Projects \$1B</li> <li>• DWR Surface Storage Studies \$25M</li> <li>• No Continuous Appropriation</li> </ul>	<ul style="list-style-type: none"> <li>• Surface and Groundwater Storage</li> <li>• Continuous Appropriation</li> <li>• Broad Definition of Public Benefits</li> </ul>

**2014 TENTATIVE LEGISLATIVE CALENDAR**

COMPILED BY THE OFFICE OF THE SECRETARY OF THE SENATE & THE OFFICE OF THE ASSEMBLY CHIEF CLERK  
Revised 10-22-13

**DEADLINES**

JANUARY							
	S	M	T	W	TH	F	S
				1	2	3	4
Wk. 1	5	6	7	8	9	10	11
Wk. 2	12	13	14	15	16	17	18
Wk. 3	19	20	21	22	23	24	25
Wk. 4	26	27	28	29	30	31	

FEBRUARY							
	S	M	T	W	TH	F	S
Wk. 4							1
Wk. 1	2	3	4	5	6	7	8
Wk. 2	9	10	11	12	13	14	15
Wk. 3	16	17	18	19	20	21	22
Wk. 4	23	24	25	26	27	28	

MARCH							
	S	M	T	W	TH	F	S
Wk. 4							1
Wk. 1	2	3	4	5	6	7	8
Wk. 2	9	10	11	12	13	14	15
Wk. 3	16	17	18	19	20	21	22
Wk. 4	23	24	25	26	27	28	29
Wk. 1	30	31					

APRIL							
	S	M	T	W	TH	F	S
Wk. 1			1	2	3	4	5
Wk. 2	6	7	8	9	10	11	12
Spring Recess	13	14	15	16	17	18	19
Wk. 3	20	21	22	23	24	25	26
Wk. 4	27	28	29	30			

MAY							
	S	M	T	W	TH	F	S
Wk. 4					1	2	3
Wk. 1	4	5	6	7	8	9	10
Wk. 2	11	12	13	14	15	16	17
Wk. 3	18	19	20	21	22	23	24
No Hrgs.	25	26	27	28	29	30	31

- Jan. 1** Statutes take effect (Art. IV, Sec. 8(c)).
- Jan. 6** Legislature reconvenes (J.R. 51(a)(4)).
- Jan. 10** Budget bill must be submitted by Governor (Art. IV, Sec. 12(a)).
- Jan. 17** Last day for **policy committees** to meet and report bills introduced in their house in 2013 for referral to **fiscal committees** (J.R. 61(b)(1)).
- Jan. 20** Martin Luther King, Jr. Day observed.
- Jan. 24** Last day to submit **bill requests** to the Office of Legislative Counsel. Last day for any committee to meet and report to the **Floor** bills introduced in their house in 2013 (J.R. 61(b)(2)).
- Jan. 31** Last day for each house to pass **bills** introduced in their house in 2013 (Art. IV, Sec. 10(c)) (J.R. 61(b)(3)).

- Feb. 17** Presidents' Day observed.
- Feb. 21** Last day for bills to be **introduced** (J.R. 61(b)(4), J.R. 54(a)).

- Mar. 31** Cesar Chavez Day observed.

- Apr. 10** **Spring Recess** begins upon adjournment (J.R. 51(b)(1)).

- Apr. 21** Legislature reconvenes from Spring Recess (J.R. 51(b)(1)).

- May 2** Last day for **policy committees** to meet and report to fiscal committees **fiscal bills** introduced in their house (J.R. 61(b)(5)).

- May 9** Last day for **policy committees** to meet and report to the Floor **nonfiscal** bills introduced in their house (J.R. 61(b)(6)).

- May 16** Last day for **policy committees** to meet prior to June 2 (J.R. 61(b)(7)).

- May 23** Last day for **fiscal committees** to meet and report to the **Floor** bills introduced in their house (J.R. 61(b)(8)). Last day for **fiscal committees** to meet prior to June 2 (J.R. 61(b)(9)).

- May 26** Memorial Day observed.

- May 27 - 30 Floor Session only.** No committee may meet for any purpose (J.R. 61(b)(10)).

- May 30** Last day to pass bills out of house of origin (J.R. 61(b)(11)).

\*Holiday schedule subject to final approval by Rules Committee.

**2014 TENTATIVE LEGISLATIVE CALENDAR**

COMPILED BY THE OFFICE OF THE SECRETARY OF THE SENATE & THE OFFICE OF THE ASSEMBLY CHIEF CLERK  
Revised 10-22-13

JUNE							
	S	M	T	W	TH	F	S
Wk. 4	1	2	3	4	5	6	7
Wk. 1	8	9	10	11	12	13	14
Wk. 2	15	16	17	18	19	20	21
Wk. 3	22	23	24	25	26	27	28
Wk. 4	29	30					

- June 2** Committee meetings may resume (J.R. 61(b)(12)).
- June 15** Budget bill must be passed by midnight (Art. IV, Sec. 12(c)(3)).
- June 26** Last day for a legislative measure to qualify for the Nov. 4 General Election ballot (Elections Code Sec. 9040).
- June 27** Last day for **policy committees** to meet and report bills (J.R. 61(b)(13)).

JULY							
	S	M	T	W	TH	F	S
Wk. 4			1	2	3	4	5
Summer Recess	6	7	8	9	10	11	12
Summer Recess	13	14	15	16	17	18	19
Summer Recess	20	21	22	23	24	25	26
Summer Recess	27	28	29	30	31		

- July 3** **Summer Recess** begins upon adjournment, provided Budget Bill has been passed (J.R. 51(b)(2)).
- July 4** Independence Day observed.

AUGUST							
	S	M	T	W	TH	F	S
Summer Recess						1	2
Wk. 1	3	4	5	6	7	8	9
Wk. 2	10	11	12	13	14	15	16
No Hrgs.	17	18	19	20	21	22	23
No Hrgs.	24	25	26	27	28	29	30
No Hrgs.	31						

- Aug. 4** Legislature reconvenes from **Summer Recess** (J.R. 51(b)(2)).
- Aug. 15** Last day for **fiscal committees** to meet and report bills to the Floor (J.R. 61(b)(14)).
- Aug. 18 - 31** **Floor Session only**. No committee may meet for any purpose (J.R. 61(b)(15)).
- Aug. 22** Last day to **amend** bills on the Floor (J.R. 61(b)(16)).
- Aug. 31** Last day for **each house to pass bills** (Art. IV, Sec. 10(c), J.R. 61(b)(17)). **Final Recess** begins upon adjournment (J.R. 51(b)(3)).

**IMPORTANT DATES OCCURRING DURING FINAL RECESS**

**2014**

- Sept. 30 Last day for Governor to sign or veto bills passed by the Legislature before Sept. 1 and in the Governor's possession on or after Sept. 1 (Art. IV, Sec. 10(b)(2)).
- Oct. 2 Non-urgency bills enacted on or before this date take effect January 1, 2015. (Art. IV, Sec. 8(c)).
- Nov. 4 General Election.
- Nov. 30 Adjournment *sine die* at midnight (Art. IV, Sec. 3(a)).
- Dec. 1 2015-16 Regular Session convenes for Organizational Session at 12 noon. (Art. IV, Sec. 3(a)).

**2015**

- Jan. 1 Statutes take effect (Art. IV, Sec. 8(c)).



# AGENDA ITEM 10a

## STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	March 11, 2014
SUBMITTED BY:	Rita Bell, Finance Manager	W.O./G.F. NO:	DIV. NO. All
ARPPROVED BY:	<input checked="" type="checkbox"/> Joseph R. Beachem, Chief Financial Officer <input checked="" type="checkbox"/> German Alvarez, Assistant General Manager <input checked="" type="checkbox"/> Mark Watton, General Manager		
SUBJECT:	Eliminate the Collection of Betterment Fees for the North District and Improvement Districts (ID) 9 and 10; Adopt Ordinance No. 541 Amending Section 0.02 A, Definitions; Section 25.03 G, H & I, Definitions of Water Categories, Water Rates, Charges and Fees; and Appendix A of the District's Code of Ordinances to Reflect these Changes Effective <del>July 1, 2014</del> <u>January 1, 2015</u>		

### GENERAL MANAGER'S RECOMMENDATION:

That the Board eliminate the collection of betterment fees for the North District and Improvement Districts (ID) 9 and 10; and adopt Ordinance No. 541 amending Section 0.02 A, Definitions; 25.03 G, H & I, Definitions of Water Categories, Water Rates, Charges and Fees; and Appendix A of the District's Code of Ordinances to reflect these changes effective ~~July 1, 2014~~ January 1, 2015.

### COMMITTEE ACTION: \_\_\_\_\_

See Attachment A.

### PURPOSE:

To eliminate the collection of betterment fees for the North District, ID 9 and ID 10 to be effective ~~July 1, 2014~~ January 1, 2015 and to amend Sections 0.02 A, 25.03 G, H & I, and Appendix A.

### BACKGROUND:

The Otay Water District collects betterment fees for North District and IDs 9 and 10. These additional water charges are

collected and set aside in separate accounts which are used solely for the payment of costs and borrowings for construction, installation, and maintenance of water storage reservoirs, pump stations, and water lines for each improvement district.

For the North District and ID 9, there are no authoritative or clear end dates, however, there are sufficient reasons to terminate these fees. Prior staff reports and Board minutes, while not authoritative, show where the terms did not exceed 20 years. Also, capital cost recovery for the assets identified in staff reports have or will be met before the end of this fiscal year. There are authorized maintenance expenditures for these revenues that are ongoing, however, these types of charges are no longer consistent with the District's rate philosophy. The District has gone to a district-wide financing approach for all capital and maintenance costs.

Based on discussions with legal counsel, there is no requirement to refund any additional funding collected as these funds have been used consistent with the purposes outlined in the resolutions. Staff has determined the purposes for the fees appear to have been substantially met and staff recommends that the fees be terminated.

The North District betterment fees were adopted on January 1, 1986 under Ordinance No. 318. The Ordinance was silent with regard to an expiration date. Staff reviewed board packets and minutes to determine if an expiration date was discussed and/or adopted. Financing presentations to the Board identified a 15-year term and a review of the board minutes show discussions of the financing term not to exceed 20 years. Assuming a 20-year term for the North District, these fees would have expired on December 31, 2005.

Improvement District 9 betterment fees were adopted on May 1, 1986 under Ordinance No. 319. The ordinance was silent with regard to an expiration date. Staff reviewed board packets and minutes to determine if an expiration date was discussed and/or adopted. Financing presentations to the Board identified a 15-year term and a review of the board minutes show discussions of the financing term not to exceed 20 years. Assuming a 20-year term for ID 9, these fees would have expired on June 1, 2006.

Improvement District 10 betterment fees were adopted on May 17, 1993 under Ordinance No. 411 and unlike the North District and ID 9 fees, ID 10 does have a termination date. The ordinance

establishes the expiration date for ID 10 as December 31, 2018 (25-year term). However, similar to ID 9 and the North District, sufficient revenues will be collected by the end of the 2014 fiscal year. Also, while there is authorization to fund the maintenance costs via these fees, this is no longer consistent with the District's rate setting philosophy.

Staff performed the following procedures for the North District and IDs 9 and 10 to identify the capital projects intended for each district and its related revenue collections:

- Reviewed board meeting agendas, minutes and related documentation from 1985 through 1998 that had discussions of betterment fees for the North District and IDs 9 and 10.
- Reviewed financing presentations (1985-1986) to the Board which itemized the intended CIP projects and estimated costs for betterment projects for each improvement district.
- Reviewed 1992 financing study from an independent consultant, Fieldman, Rolapp & Associates (FRA). The District had a contract with FRA to develop a financing plan that would provide funding for all of the District's future capital improvement projects. The study included a review of Otay's improvement districts. The report was presented and approved by the Board in February 1993.
- Staff itemized the projects listed in the FRA report and traced CIP projects and estimated costs to Otay's 1995 approved 5-year CIP plan. Staff researched the CIP projects to determine the current status (deleted, completed, delayed or in process) and estimated the costs incurred through June 30, 2013. Following are the estimated costs for each improvement district:
  - o North District = \$9,583,700
  - o Improvement District 9 = \$3,506,660
  - o Improvement District 10 = \$2,978,200
- Staff estimated cumulative collections for the North District and Improvement Districts 9 and 10 from its inception through June 30, 2013. Following are the estimated collections for each improvement district:

- o North District = \$9,503,285
- o Improvement District 9 = \$4,114,209
- o Improvement District 10 = \$3,076,982

Staff estimates that by June 30, 2014, the District will have collected sufficient fees to cover the costs of the CIP projects that were identified in the Financing Plan. In addition, all fees collected in excess of the CIP costs have been used for the maintenance of each improvement district, as intended.

Staff recommends the Board approve an expiration date of ~~July 1, 2014~~ December 31, 2014 for betterment fees of the North District and IDs 9 and 10.

**FISCAL IMPACT:** \_\_\_\_\_

Staff recommends that the District discontinue betterment fee collections for the North District and ID 9 because 1) the collection period (20 years) has passed; 2) sufficient fees have been collected to cover the CIP projects; and 3) ongoing collection of these charges for maintenance purposes is no longer consistent with the District's rate setting practices. Staff also recommends that the betterment fees collected for ID 10 be discontinued for reasons 2 and 3 above.

Staff also reviewed the effect to the typical water bill. With a decrease in betterment fees and an equivalent increase in the general water rate, the typical bill would remain at an estimated \$83.67 for Fiscal Year 2015. The District will have no change to its position of having the 10<sup>th</sup> lowest water rates of the 23 water providers in the region.

Should the Board approve the expiration of betterment fees in the North District and Improvement Districts 9 and 10 to be effective ~~July 1, 2014~~ January 1, 2015, staff would look to shift the \$783,100 of betterment fee revenue into the general water rate. Sewer revenues would not be affected.

**STRATEGIC GOAL:**

Through well-established financial policies and wise management of funds, the District will continue to guarantee fiscal responsibility to its ratepayers and the community at large.

**LEGAL IMPACT:** \_\_\_\_\_

None.

Attachments:

A) Committee Form

B) Ordinance No. 541

Exhibit 1 - Strike-through Section 0.02

Exhibit 2 - Proposed Section 0.02

Exhibit 3 - Strike-through Section 25.03

Exhibit 4 - Proposed Section 25.03

Exhibit 5 - Strike-through Appendix A

Exhibit 6 - Proposed Appendix A



## ATTACHMENT A

<b>SUBJECT/PROJECT:</b>	Eliminate the Collection of Betterment Fees for the North District and Improvement Districts (ID) 9 and 10; Adopt Ordinance No. 541 Amending Section 0.02 A, Definitions; Section 25.03 G, H & I, Definitions of Water Categories, Water Rates, Charges and Fees; and Appendix A of the District's Code of Ordinances to Reflect these Changes Effective <del>July 1, 2014</del> January 1, 2015
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### **COMMITTEE ACTION:**

The Finance, Administration and Communications Committee reviewed this item at a meeting held on February 19, 2014 and the following comments were made:

- Staff is recommending that the board eliminate the collection of betterment fees for the North District (ND) and Improvement District's (IDs) 9 and 10 to be effective July 1, 2014; and adopt Ordinance 541 implementing the necessary changes to the District's definitions and water rates, charges and fees in the District's Code of Ordinances.
- While the ND and ID 9 had no authoritative dates or clear dates for the termination of the fees, the capital costs for ID 9 has already been met and for the ND they will be met by July 1, 2014.
- ID 10 betterment fees have an expiration date of December 31, 2018. However, staff has determined that the capital cost recovery for ID 10 has already been met.
- There is authorization to fund the maintenance cost with these fees, however, this approach is no longer consistent with the District's rate setting philosophy. The District has moved to a district-wide financing approach for all capital and maintenance costs.

- The District's attorney has indicated that there is no requirement to refund any fees that have or will be collected as these funds have and will be used consistent with the purposes outlined in the resolutions adopted in 1986 and 1993 which implemented the fees.
- Staff has determined that the purposes of the fees have been substantially met and recommends that the fees be terminated.
- Staff noted that a decrease in betterment fees would require an equivalent increase in the general water rate and the elimination of the fees will not affect the typical water bill. It is anticipated that the District wide typical bill would remain at approximately \$83.76 per month for FY 2015 and there would be no change to the District's position of being the 10<sup>th</sup> lowest cost of the 23 local water providers. There will be no impact to sewer revenues.
- The committee inquired the number of customers that would be impacted by the elimination of the fees. Staff, following the meeting, provided the information below:

Customers	ID 9	ID 10	North District	Total District
Total	1,383	3,609	15,060	48,754

- The committee inquired what the monthly financial impact was for each of the areas affected and to the overall District customer. Staff provided the information below following the meeting:

Monthly Impact	ID 9	ID 10	North District	Total District
Area Change	(7.11)	(6.32)	(1.55)	1.15
Net Change	(5.96)	(5.17)	(0.40)	

- Staff indicated that the overall revenues collected from these fees was \$783,100. This was a projection that included not only these three ID fee changes but also included the recently expired fees in ID's 1 and 3. Following the meeting, staff projected the financial impact for ID's 9, 10, and ND alone, which equaled \$672,005.

- It was noted that the District's fiscal year 2015 budget would not include these fees for half of the year, resulting in a loss of funding. The committee suggested that the elimination of the fees be implemented on January 1, 2015, in conjunction with the rate increases, instead of July 1, 2014, thus avoiding for a greater rate increase to make up for the lost revenue. Following the meeting staff calculated the loss in funding for the first half of the fiscal year to be approx. \$401,425.
- The committee noted that the District is also anticipating increases from its water suppliers. The District did receive good news that MWD is anticipating implementing a rate increase of 1.5% as opposed to the 5% they had projected last year for FY 2015. The District, however, does not know the impact to CWA rates.

Following the discussion, the Committee supported staff's recommendation with the implementation of the termination of the betterment fees changed to January 1, 2015 from the proposed date of July 1, 2014. The committee recommended presentation of this item to the full board on the consent calendar.

ORDINANCE NO. 541

AN ORDINANCE OF THE BOARD OF DIRECTORS OF  
THE OTAY WATER DISTRICT  
AMENDING SECTIONS 0.02 A, DEFINITIONS; 25.03 G, H & I,  
DEFINITIONS OF WATER CATEGORIES, WATER RATES, CHARGES AND FEES;  
AND APPENDIX A OF THE DISTRICT'S CODE OF ORDINANCES

BE IT ORDAINED by the Board of Directors of Otay Water  
District that the District's Code of Ordinances Sections 0.02 A,  
Definitions; 25.03 G, H & I, Definitions of Water Categories,  
Water Rates, Charges and Fees; and Appendix A be amended as per  
Exhibits 1, 3 and 5.

NOW, THEREFORE, BE IT RESOLVED that the new proposed  
Sections 0.02 A. Definitions; 25.03 G, H & I, Definitions of  
Water Categories, Water Rates, Charges and Fees; and Appendix A  
as per Exhibits 2, 4 and 6 of the Code of Ordinances shall  
become effective July 1, 2014.

PASSED, APPROVED AND ADOPTED by the Board of Directors of  
the Otay Water District at a regular meeting duly held this 11th  
day of March 2014, by the following roll call vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

President

\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
District Secretary

DIVISION I        DISTRICT ADMINISTRATION  
CHAPTER 1        GENERAL PROVISIONS  
SECTION 0        DEFINITIONS AND MISCELLANEOUS PROVISIONS

0.01        TITLE - REFERENCE TO CODE

This Code shall be known as the "Otay Water District Code of Ordinances." References herein to the "Code" or the "Ordinances" shall be deemed to mean said Code of Ordinances.

0.02        DEFINITIONS

A. The following words as used in this Code shall have the meanings set forth below unless otherwise apparent in the context in which they are used:

"Board of Directors" or "Board" means the Board of Directors of the District.

"Board Member" or "Member of the Board" means a Director of the Board of Directors.

"Central Area Service Zone" means all land within the boundaries of the area identified as the Central Area Service Zone as shown on the map on file in the Office of the District Secretary.

"County" means the County of San Diego.

"Customer" means any person, firm, association, partnership, corporation or governmental agency supplied or entitled to be supplied with water or sewer service by the District for compensation.

"Developer" means any person, firm, association, partnership, joint venture or corporation who applies for acceptance by the District of an addition to its water distribution system or its sewer collection system.

"District" means the Otay Water District (formerly Otay Municipal Water District).

"Equivalent Dwelling Unit" or "EDU" means a unit of measurement for water service or sewer service. For water service, one EDU shall be considered to be equivalent to a ¾-inch meter, and is also typically considered to be equivalent to 650 gallons per day (gpd) for planning purposes. For sewer service, one EDU shall be 250 gallons per day (gpd) of residential strength wastewater defined

as having a maximum concentration of 280 milligrams per liter (mg/l) biochemical oxygen demand (BOD) and 234 milligrams per liter (mg/l) suspended solids.

"General Manager" means the General Manager of the District or the designated representative.

~~"ID 9 Water Service Zone" means all land within water Improvement District No. 9 and within the boundaries of San Diego County Tentative Map No. 3541, including but not limited to San Diego County Map Nos. 9163 and 9212.~~

"Irrigated area" means the area of land (measured in square feet) which may require supplemental water (potable or recycled) from the District for the support of landscaping, but does not include decks, walkways, patios, tennis courts or any other permanently hard-surfaced areas maintained within or around landscaped areas. Trees shall have an irrigated area equal to the area within the circumference of the canopy (drip line) of the tree at maturity.

"Landscape or landscaping" means the living plant material and organic or inorganic ground covers (mulches) used for aesthetic, erosion control and/or fire control purposes as specified by city or county regulations.

"Line Extension" means a water or sewer main constructed from the termination point of an existing District main to provide service beyond the existing main.

"Non-permanent Irrigation Service" means water service furnished to establish and maintain re-vegetated native plants for a period not to exceed five years.

~~"North District" means all land within water Improvement Districts 1, 2, 3, 9, 20 and 25, and all land within the District boundaries lying east of the westerly line of Sections 16, 21, 28 and 33 of Township 17 South, Range 1 East, San Bernardino Base and Meridian, and north of the south line of Township 17 South, Ranges 1 East and 2 East, San Bernardino Base and Meridian.~~

"Off-Site Facilities" means facilities which must be constructed outside the boundaries of a development to bring utility service from the nearest District facility to the boundary of the land being developed.

"On-Site Facilities" means facilities which must be constructed within the boundaries of a development for utility service within the development or other land to be served.

"Parcel Map Development" or "Lot-Split" means a real estate development resulting in a division of land into four or less parcels for which no subdivision map is required but for which a parcel map is required to be filed and approved by the applicable local governmental agency.

"Person" means any individual, firm, co-partnership, joint venture association, corporation, county, city, municipal corporation or other political subdivision, or any other group or combination acting as a unit.

"Sewer Lateral" means the portion of pipe between the District sewer main and the coupling at the property owner's point of connection.

The word "shall" means mandatory and the word "may" means permissive.

"Staff" means the General Manager and other administrative personnel of the District.

"Subdivision" means a real estate development resulting in a division of land into five or more lots or parcels for which a subdivision map is required to be filed and approved by the applicable local governmental agency.

"Utility" or "Utility System" means a water system and/or sewer system, as applicable.

"Water Lateral" means the portion of pipe between the District water main and the water meter location.

"Water Meter" means an instrument used for automatic recording of the quantity of water delivered to a customer and the term shall include the fittings, valves and equipment required for operation of the water meter.

"Water Service" means the furnishing of water to a customer through a District-owned water meter or meters.

0.03            EFFECT OF HEADING

The title, division or section headings contained in this Code shall not be deemed to govern, limit or modify in any manner the scope, meaning or intent of the provisions of any section or subsection of this Code.

0.04            NOTICES

A. Whenever a notice is required to be given under this Code, unless different provisions are specifically made herein, such notice may be made either by personal delivery thereof to the person to be notified or by deposit in the U.S.

Mail in a sealed envelope, postage prepaid, addressed to such person at his last known business or residence address as the name appears in public records or other records pertaining to the matter to which the notice is directed. Service by mail shall be deemed to have been completed at the time of deposit in the post office.

B. Proof of giving any notice may be made by the certificate of any officer or employee of the District or by affidavit of any person over the age of eighteen years, which shows service in conformity with this Code or other provisions of law applicable to the subject matter concerned.

0.05           VALIDITY OF CODE

If any section, subsection, sentence, clause, phrase or portion of this Code is for any reason held to be invalid or unconstitutional by the decision of any court, such decision shall not affect the remaining portions of this Code. The Board of Directors hereby declares that it would have adopted this Code and each section, subsection, sentence, clause, phrase or portion thereof, irrespective that any one or more sections, subsections, clauses, phrases or portions be declared invalid or unconstitutional.

0.06           TIME LIMIT FOR SEEKING REVIEW OF ADMINISTRATIVE DECISIONS

Judicial review of any administrative decision of the District may be had pursuant to Code of Civil Procedure Section 1094.5 only if the petition for writ of mandate is filed not later than the ninetieth day following the date on which the decision become final.

DIVISION I DISTRICT ADMINISTRATION  
 CHAPTER 1 GENERAL PROVISIONS  
 SECTION 0 DEFINITIONS AND MISCELLANEOUS PROVISIONS

0.01 TITLE - REFERENCE TO CODE

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"Water Meter" means an instrument used for automatic recording of the quantity of water delivered to a customer and the term shall include the fittings, valves and equipment required for operation of the water meter.

"Water Service" means the furnishing of water to a customer through a District-owned water meter or meters.

0.03            EFFECT OF HEADING

The title, division or section headings contained in this Code shall not be deemed to govern, limit or modify in any manner the scope, meaning or intent of the provisions of any section or subsection of this Code.

0.04            NOTICES

A. Whenever a notice is required to be given under this Code, unless different provisions are specifically made herein, such notice may be made either by personal delivery thereof to the person to be notified or by deposit in the U.S. Mail in a sealed envelope, postage prepaid, addressed to such person at his last known business or residence address as the name appears in public records or other records pertaining to the matter to which the notice is directed. Service by mail shall be deemed to have been completed at the time of deposit in the post office.

B. Proof of giving any notice may be made by the certificate of any officer or employee of the District or by affidavit of any person over the age of eighteen years, which shows service in conformity with this Code or other provisions of law applicable to the subject matter concerned.

0.05            VALIDITY OF CODE

If any section, subsection, sentence, clause, phrase or portion of this Code is for any reason held to be invalid or unconstitutional by the decision of any court, such decision shall not affect the remaining portions of this Code. The Board of Directors hereby declares that it would have adopted this Code and each section, subsection, sentence, clause, phrase or portion thereof, irrespective that any one or more sections, subsections, clauses, phrases or portions be declared invalid or unconstitutional.

0.06            TIME LIMIT FOR SEEKING REVIEW OF ADMINISTRATIVE DECISIONS

Judicial review of any administrative decision of the District may be had pursuant to Code of Civil Procedure Section 1094.5 only if the petition for writ of mandate is filed not later than the ninetieth day following the date on which the decision become final.

## SECTION 25

CONDITIONS FOR WATER SERVICE25.01 SERVICE AREA

Water service shall be furnished by the District only to property within (annexed to) a water improvement district within the District's service area. Water service to property located outside an improvement district may be furnished only upon prior approval of the Board of Directors. Temporary water service to property located outside an improvement district may be furnished, in accordance with Section 25.03 E.12., upon the approval of the General Manager.

25.02 DEFINITION OF "HCF" AND "UNIT OF WATER"

As used in the Code the terms "HCF" and "unit of water" are interchangeable and each shall mean 100 cubic feet or 748 gallons of water.

25.03 DEFINITIONS OF WATER SERVICE CATAGORIES, WATER RATES, CHARGES AND FEES

Water service furnished by the District shall be under the categories of services and at the rates, charges and fees as set forth in Appendix A, Section 25.

All District water rates, charges and fees are subject to Board approval of rate increases beginning January 1, 2014 and periodically thereafter through December 31, 2018. The increases shall be the amount sufficient to cover cost increases related to operations and maintenance, but not to exceed 10% per year.

Five-year Periodic Pass-through Rate Increases or Decreases from District Wholesalers - All District water rates, charges and fees are subject to periodic rate changes from the District's public agency wholesalers for a five-year period beginning January 1, 2014 through December 31, 2018.

A. Set-up Fees for Accounts A set-up fee shall be charged for each account transferred to another customer. See Appendix A, 25.03 A. for charges. A deposit will be required of all customers who do not own the property to be served. See Appendix A, 25.04 A. for deposit amounts.

B. Monthly Fixed MWD & CWA Charges Each potable water service customer shall pay a monthly MWD and CWA fixed system charge, as set forth in Appendix A, 25.03 C. Proceeds of the charge will be used to pay for operating and maintenance costs, including the following: MWD Readiness-to-Serve Charge and Capacity Reservation Charge; CWA Infrastructure Access Charge, Customer Service Charge, and Emergency Storage Charge. The MWD & CWA charge is based on

the size of the water meter(s) in service with the exception of upsizing the meter for individually metered residential fire service, as described in Section 38.03 of the Code. The MWD & CWA charge shall start upon installation of the meter.

- C. Monthly Fixed System Charges Each water service customer shall pay a monthly fixed system charge, as set forth in Appendix A, 25.03 C. Proceeds of the charge will be used to pay for water system replacement, maintenance, and operation expenses. The system charge is based on the size of the water meter(s) in service. For individually metered residential fire service, as outlined in Section 38.03 of the Code, the size and fee would be set based on water use requirements without additional fire capacity. The system charge shall start upon installation of the meter
- D. Water Conservation Drought Pricing To promote conservation, base tiered water rates for all water services are subject to percentage increases during drought stages, as shown in the table below:

	<b>Drought Stage Pricing</b>		
	<b>Stage 2</b>	<b>Stage 3</b>	<b>Stage 4</b>
Tier 1*	0%	0%	0%
Tier 2	Up to 5%	Up to 10%	Up to 15%
Tier 3	Up to 30%	Up to 60%	Up to 90%

\*Domestic residential water service has four tiered base rates as outlined in Appendix A, 25.03 E.1.(b). Tier 1 of the above table applies to the first two tiered base rates. Tier 2 of the above table applies to the third tiered base rate. Tier 3 of the above table applies to the fourth tiered base rate.

- E. Categories of Water Service The definitions and rates and charges for water service furnished by the District shall be as follows:

1. DOMESTIC RESIDENTIAL WATER

- (a) Defined as: Water service for single residential and individually metered attached households as well as other domestic uses (other than that provided for in Paragraph 2 below).
- (b) Base Rate: The tiered base rates of water furnished under this category shall be set forth in Appendix A, 25.03 E.1.(b).

The tiered base rates for this category of service are subject to the increased drought pricing outlined in Section 25.03 D.

2. MULTIPLE RESIDENTIAL WATER

- (a) Defined as: Master metered water service for multiple residential households, for example, duplexes, townhomes, apartments and mobile homes.
- (b) Base Rate: The tiered base rates of water furnished for each dwelling unit under each block of service in this category shall be as set forth in Appendix A, 25.03 E.2.(b).

The tiered base rates for this category of service are subject to the increased drought pricing outlined in Section 25.03 D.

3. BUSINESS AND PUBLICLY-OWNED WATER

- (a) Defined as: Potable water service for commercial, industrial and publicly-owned establishments.
- (b) Base Rate: The tiered base rate for water furnished under this category shall be determined by meter size and usage block as set forth in Appendix A, 25.03 E.3.(b).

The tiered base rates for this category of service are subject to the increased drought pricing outlined in Section 25.03 D.

4. IRRIGATION AND COMMERCIAL AGRICULTURAL USING POTABLE WATER

- (a) Irrigation is potable water service provided solely for irrigation of landscape or landscaping, as defined in Section 0.02 A.
- (b) Commercial agricultural engaged in the growing or raising of live stock, in conformity with recognized practices of husbandry, for the purpose of commerce, trade or industry, or for the use by public educational or correctional institutions or agricultural horticultural or floricultural products and produced,
  - (i) for human consumption or for the market, or
  - (ii) for the feeding of fowl or livestock produced for human consumption or for the market, or

(iii) for feeding fowl or livestock for the purpose of obtaining their products for human consumption or for the market, such products to be grown or raised on a parcel of land having an area of not less than one acre utilized exclusively therefore.

(c) Base Rate: The tiered base rate for water furnished under this category shall be determined by meter size and usage block as set forth in Appendix A, 25.03 E.4.(c).

The tiered base rates for this category of service are subject to the increased drought pricing outlined in Section 25.03 D.

5. RECYCLED WATER - LANDSCAPE IRRIGATION AND CERTAIN NON-IRRIGATION PURPOSES

(a) Defined as: Non-potable and recycled water service provided for irrigation of landscaping, as defined in Section 0.02 A. of the Code, and certain non-irrigation purposes, other than domestic use, in compliance with federal, state and local laws and regulations regarding use of recycled water.

(b) The provisions of this Code, relating to use of recycled water, set forth in Section 26 of the Code, including but not limited to cross-connections and backflow protective devices, shall be strictly enforced in connection with the use of recycled water.

(c) Base Rate: The tiered base rate for water furnished under this category shall be determined by meter size and usage block as set forth in Appendix A, 25.03 E.5.(c).

The tiered base rates for this category of service are subject to the increased drought pricing outlined in Section 25.03 D.

(d) Monthly system charge: The monthly system charge for recycled water service is set forth in Appendix A, 25.03 C.

6. RECYCLED WATER - COMMERCIAL

(a) Defined as: Non-potable and recycled water service provided for commercial customers, as defined in Section 0.02 A. of the Code, and certain non-irrigation purposes, other than domestic use, in compliance with federal, state and local laws and regulations regarding use of recycled water.

- (b) The provisions of this Code, relating to use of recycled water, set forth in Section 26 of the Code, including but not limited to cross-connections and backflow protective devices, shall be strictly enforced in connection with the use of recycled water.
- (c) Base Rate: The tiered base rate for water furnished under this category shall be determined by meter size and usage block as set forth in Appendix A, 25.03 E.6.(c).  
  
The tiered base rates for this category of service are subject to the increased drought pricing outlined in Section 25.03 D.
- (d) Monthly system charge: The monthly system charge for recycled commercial water service is set forth in Appendix A, 25.03 C.

7. POTABLE TEMPORARY AND CONSTRUCTION WATER SERVICE

- (a) Defined as: Potable water service provided by the District on a temporary basis, pursuant to Section 31 of this Code.
- (b) If capacity fees have not been paid by the customer, the rates for water furnished under this category is set forth in Appendix A, 25.03 E.7.(b).
- (c) If the customer has paid capacity and annexation fees, the base rate for water furnished under this category shall be the base rate charged customers in the same category of service on a permanent meter basis.
- (d) The tiered base rates for this category of service are subject to the increased drought pricing outlined in Section 25.03 D.
- (e) The applicable monthly system and MWD & CWA charge shall be the same rates charged to customers in the same category of service on a permanent meter basis per Appendix A, 25.03 C.

8. RECYCLED TEMPORARY AND CONSTRUCTION WATER SERVICE

- (a) Defined as: Recycled water service provided by the District on a temporary basis, pursuant to Section 31 of this Code.
- (b) If capacity fees have not been paid by the customer, the rates for water furnished under this category is set forth in Appendix A, 25.03 E.8(b).

- (c) If the customer has paid capacity and annexation fees, the base rate for water furnished under this category shall be the base rate charged customers in the same category of service on a permanent meter basis.
- (d) The tiered base rates for this category of service are subject to the increased drought pricing outlined in Section 25.03 D.
- (e) The applicable monthly system charge shall be the same rates charged to customers in the same category of service on a permanent meter basis per Appendix A, 25.03 C.

9. WATER SERVICE UNDER SPECIAL AGREEMENTS

- (a) Defined as: Water service provided under express agreements approved by the Board of Directors for service to golf courses and other entities, which service may be curtailed or interrupted by the District under conditions provided in such agreements.
- (b) For water service under this category the base rate shall be determined on a case-by-case basis.

Unless otherwise specified in the particular agreement, the tiered base rates for this category of service are subject to the increased drought pricing outlined in Section 25.03 D.

10. TANK TRUCKS

- (a) Defined as: Water service provided for the filling of tanks on motor vehicles transporting water used for other than earth grading purposes, which service shall be made only through a portable meter issued by the District to a customer specifically for use in accordance with the provisions herein for such service.
- (b) The rate for metered water furnished under this category is reflected in Appendix A, 25.03 E.10. (b), plus a monthly system charge at the rate set forth in Appendix A, 25.03 C.

The tiered base rates for this category of service are subject to the increased drought pricing outlined in Section 25.03 D.

- (c) Requirements for Use of Water Meter
  - (1) To receive such service, the customer must make a deposit for the use a water meter

furnished by the District. The fee is set forth in Appendix A, 31.03 A.1.

- (2) Upon termination of the service, the District will refund the amount of deposit remaining after making the following deductions:
  - (i) Cost of repairing or replacing the meter, fire hydrant and/or any fittings damaged or lost while in use; and
  - (ii) Unpaid charges for water or other applicable charges.
- (3) Prior to the end of each six month period following issuance of a meter under this section, or at the request of the District, whichever is earlier, the customer shall return the meter to the District for inspection, repair, or calibration as deemed necessary by the District.
- (4) Payment for water service under this category shall be made as follows:
  - (i) The bill shall be based on the amount of water actually used, which shall be determined by the District's reading of the meter or by a report made by the customer to the District in the manner prescribed by the District.
  - (ii) Where the actual amount of water used cannot be determined as provided in (i), the District will issue a bill based on a District estimate of the amount of water used, as determined by the District. Such estimates shall be reconciled with actual amounts used when the customer returns the meter to the District as provided in paragraph 3 above.
  - (iii) Payments shall be made as specified on the bill.

11. WATER SERVICE OUTSIDE DISTRICT

- (a) Defined as: Water service for real property outside the service area of the District.
- (b) This service will be provided only upon prior approval of the General Manager when there is a surplus of water over and above the existing

needs for service in the District. This service is temporary and may be terminated upon written notice from the District. Customers for this service are sometimes referred to as "outside users."

- (c) Customers applying for this category of service shall pay an application fee as set forth in Appendix A, 25.03 E.11.(c).
- (d) The rate for metered water furnished under this category shall be charged the rate as described in Appendix A, 25.03 E.11.(d), plus a monthly system charge at the rate set forth in Appendix A, 25.03 C.

The tiered base rates for this category of service are subject to the increased drought pricing outlined in Section 25.03 D.

- (e) Customers requesting only fire service or a fire hydrant under this category shall be charged a capacity fee based on one (1) EDU for a permanent meter in the improvement district from which the fire service derives its flow, plus a monthly system charge at the rate set forth in Appendix A, 25.03 E.13.(c).

## 12. WATER SERVICE OUTSIDE AN IMPROVEMENT DISTRICT

- (a) Defined as: Water service for property located within the boundaries of the District, but not within a water improvement district. Customers for this service are sometimes referred to as "outside users."
- (b) Customers applying for this service shall pay an application fee as set forth in Appendix A, 25.03 E.12.(b). The District will review the application to determine whether the land to be served should be annexed to an improvement district. If it is determined that annexation is not practical, the Board of Directors may authorize service as an outside user. This service will be reviewed periodically until it is determined that the property must be annexed to an improvement district or that service must be terminated.
- (c) The rate for metered water furnished under this category is as set forth in Appendix A, 25.03 E.12.(c), plus a monthly system charge as set forth in Appendix A, 25.03.C.

The tiered base rates for this category of service are subject to the increased drought pricing outlined in Section 25.03 D.

- (d) Upon approval of the Board of Directors, a customer, who has paid all construction costs for facilities necessary to serve the customer's property in lieu of annexation to a water improvement district, shall be exempt from the provision for this category of service.

13. SERVICE FOR FIRE PROTECTION

- (a) Defined as: Water service provided by the District solely to feed fire hydrants or fire sprinkler systems from lines or laterals connected to District water mains.
- (b) The District will not make a charge for the quantity of water used for fire protection purposes.
- (c) The monthly system charge for this category of service is set forth in Appendix A, 25.03 E.13.(c) for each connection to a District water main made for fire protection service.

14. WATER SERVICE TO PROPERTY NOT SUBJECT TO DISTRICT TAXES

- (a) Pursuant to Section 71613 of the California Water Code, the District may furnish water to property, not subject to District taxes, at special rates, terms and conditions as are determined by the Board of Directors for such service. Such rates, terms and conditions shall be uniformly applied to like classes and conditions of service in the same improvement district or geographical area.
- (b) Customers in this category, such as publicly-owned establishments, shall pay an additional fee as outlined in Appendix A, 25.03 E.14.(b).

15. INTERIM WATER SERVICE IN IMPROVEMENT DISTRICT 7

- (a) Definition of Interim Service. This is water Service furnished to a customer in Improvement District 7 (ID 7) for temporary use.
- (b) Rates for Interim Service. Customers applying for interim service in ID 7 shall not be required to pay the ID 7 water capacity fee and San Diego

County Water Authority fee, as required under Section 2801 of this Code. The water rate is set forth in Appendix A, 25.03 E.15.(b).

use (c) Conversion to Permanent Service. At such time as use expires, the customer shall be required to pay all fees in effect at the time the permanent is implemented.

F. Energy Charges for Pumping Water

In addition to water rates and other charges provided for in this Section 25.03, customers shall be charged an energy pumping charge based on the quantity of water used and the elevation to which the water has been lifted to provide service. The energy pumping charge shall be made at the rate set forth in Appendix A, 25.03 F.

~~G. Additional Water Charge for Service in the North District~~

~~1. In addition to other applicable water rates and charges provided for in this Section 25.03, each customer receiving water service in the North District shall pay a charge as set forth in Appendix A, 25.03 G.1. The North District area is defined in Section 0.02 of this Code.~~

~~2. All proceeds from charges collected pursuant to this Section 25.03 G. shall be set aside by the District in a separate account and shall be used solely for payment of costs and borrowings for construction, installation and maintenance of water storage reservoirs, pump stations and water lines to provide service in the North District.~~

~~H. Additional Water Charges and Monthly System Charges for Service in the ID 9 Water Service Zone~~

~~1. In addition to other applicable water rates and charges provided for in this Section 25.03, effective May 1, 1986, each customer receiving water service in the ID 9 Water Service Zone shall pay a charge set forth in Appendix A, 25.03 H.1. The ID 9 Water Service Zone area is defined in Section 0.02 of this Code.~~

~~2. In addition to the monthly system charges provided for, effective May 1, 1986, each customer receiving water service in the ID 9 Water Service Zone shall pay a monthly meter system charge as outlined in Appendix A, 25.03 H.2. for each meter in service.~~

~~3. All proceeds from charges collected pursuant to this Section 25.03 H. shall be set aside by the District in~~

~~a separate account and shall be used solely for payment of costs and borrowing for construction, installation and maintenance of water storage reservoirs, pump stations and water lines to provide service in the ID 9 Water Service Zone.~~

~~I. Additional Water Charges for Services in the ID 3, ID 10 and La Presa Water Service Zones~~

- ~~1. In addition to other applicable water rates and charges provided for in this Section 25.03, effective May 17, 1993, each customer receiving water service in ID 3, ID 10 and La Presa Water Service Zones is assessed an additional charge per H.C.F. of water furnished by the District. Said surcharge is assessed as set forth in Appendix A, 25.03 I.1. (a), (b), and (c), respectively.~~
- ~~2. All proceeds from charges collected pursuant to this Section 25.03 I. shall be set aside by the District in a separate account and shall be used solely for payment of costs and borrowings for construction, installation and maintenance of water storage, reservoirs, pump stations and water lines to provide service in the ID 3, ID 10 and La Presa Water Service Zones, respectively.~~

25.04 DEPOSITS BY LESSEES OR NON-OWNERS OF PROPERTY

8. RECYCLED TEMPORARY AND CONSTRUCTION WATER SERVICE

- (a) Defined as: Recycled water service provided by the District on a temporary basis, pursuant to Section 31 of this Code.
- (b) If capacity fees have not been paid by the customer, the rates for water furnished under this category is set forth in Appendix A, 25.03 E.8(b).
- (c) If the customer has paid capacity and annexation fees, the base rate for water furnished under this category shall be the base rate charged customers in the same category of service on a permanent meter basis.
- (d) The tiered base rates for this category of service are subject to the increased drought pricing outlined in Section 25.03 D.
- (e) The applicable monthly system charge shall be the same rates charged to customers in the same

category of service on a permanent meter basis per Appendix A, 25.03 C.

A. AMOUNT OF DEPOSIT

The customer's deposit shall be applied to reduce or satisfy any delinquent payment or other amount due the District at the time of termination of water service to the customer. Any portion of the deposit remaining, after satisfaction of the amount due, shall be refunded to the customer that made the deposit.

The deposits listed above may be waived for a new residential applicant where the applicant demonstrates credit worthiness based upon prior utility payments or a non-delinquent water account for one year or other similar evidence of credit.

B. REFUND OF DEPOSIT

Where funds have been on deposit for twelve months in a domestic service account and there has been no more than one delinquent payment on that account during that period, the District will apply a credit to the water account in the amount of the deposit.

C. LETTER OF CREDIT

A letter of credit, in a form approved by the General Manager or Department Head of Finance, may be submitted to the District to satisfy the deposit requirements.

25.05 SERVICE TO SUBSEQUENT CUSTOMERS

After a water meter has been installed for a customer and all fees and charges have been paid, water service may be furnished to a subsequent customer through the water meter installed without payment of further charges, except for the set-up fee for transferred accounts, payment of delinquent charges for the applicant's service or other deposits that may be required by this Code.

## SECTION 25

CONDITIONS FOR WATER SERVICE25.01 SERVICE AREA

Water service shall be furnished by the District only to property within (annexed to) a water improvement district within the District's service area. Water service to property located outside an improvement district may be furnished only upon prior approval of the Board of Directors. Temporary water service to property located outside an improvement district may be furnished, in accordance with Section 25.03 E.12., upon the approval of the General Manager.

25.02 DEFINITION OF "HCF" AND "UNIT OF WATER"

As used in the Code the terms "HCF" and "unit of water" are interchangeable and each shall mean 100 cubic feet or 748 gallons of water.

25.03 DEFINITIONS OF WATER SERVICE CATAGORIES, WATER RATES, CHARGES AND FEES

Water service furnished by the District shall be under the categories of services and at the rates, charges and fees as set forth in Appendix A, Section 25.

All District water rates, charges and fees are subject to Board approval of rate increases beginning January 1, 2014 and periodically thereafter through December 31, 2018. The increases shall be the amount sufficient to cover cost increases related to operations and maintenance, but not to exceed 10% per year.

Five-year Periodic Pass-through Rate Increases or Decreases from District Wholesalers - All District water rates, charges and fees are subject to periodic rate changes from the District's public agency wholesalers for a five-year period beginning January 1, 2014 through December 31, 2018.

A. Set-up Fees for Accounts A set-up fee shall be charged for each account transferred to another customer. See Appendix A, 25.03 A. for charges. A deposit will be required of all customers who do not own the property to be served. See Appendix A, 25.04 A. for deposit amounts.

B. Monthly Fixed MWD & CWA Charges Each potable water service customer shall pay a monthly MWD and CWA fixed system charge, as set forth in Appendix A, 25.03 C. Proceeds of the charge will be used to pay for operating and maintenance costs, including the following: MWD Readiness-to-Serve Charge and Capacity Reservation Charge; CWA Infrastructure Access Charge, Customer Service Charge, and Emergency Storage Charge. The MWD & CWA charge is based on

the size of the water meter(s) in service with the exception of upsizing the meter for individually metered residential fire service, as described in Section 38.03 of the Code. The MWD & CWA charge shall start upon installation of the meter.

- C. Monthly Fixed System Charges Each water service customer shall pay a monthly fixed system charge, as set forth in Appendix A, 25.03 C. Proceeds of the charge will be used to pay for water system replacement, maintenance, and operation expenses. The system charge is based on the size of the water meter(s) in service. For individually metered residential fire service, as outlined in Section 38.03 of the Code, the size and fee would be set based on water use requirements without additional fire capacity. The system charge shall start upon installation of the meter
- D. Water Conservation Drought Pricing To promote conservation, base tiered water rates for all water services are subject to percentage increases during drought stages, as shown in the table below:

	<b>Drought Stage Pricing</b>		
	<b>Stage 2</b>	<b>Stage 3</b>	<b>Stage 4</b>
Tier 1*	0%	0%	0%
Tier 2	Up to 5%	Up to 10%	Up to 15%
Tier 3	Up to 30%	Up to 60%	Up to 90%

\*Domestic residential water service has four tiered base rates as outlined in Appendix A, 25.03 E.1.(b). Tier 1 of the above table applies to the first two tiered base rates. Tier 2 of the above table applies to the third tiered base rate. Tier 3 of the above table applies to the fourth tiered base rate.

- E. Categories of Water Service The definitions and rates and charges for water service furnished by the District shall be as follows:

1. DOMESTIC RESIDENTIAL WATER

- (a) Defined as: Water service for single residential and individually metered attached households as well as other domestic uses (other than that provided for in Paragraph 2 below).
- (b) Base Rate: The tiered base rates of water furnished under this category shall be set forth in Appendix A, 25.03 E.1.(b).

The tiered base rates for this category of service are subject to the increased drought pricing outlined in Section 25.03 D.

2. MULTIPLE RESIDENTIAL WATER

- (a) Defined as: Master metered water service for multiple residential households, for example, duplexes, townhomes, apartments and mobile homes.
- (b) Base Rate: The tiered base rates of water furnished for each dwelling unit under each block of service in this category shall be as set forth in Appendix A, 25.03 E.2.(b).

The tiered base rates for this category of service are subject to the increased drought pricing outlined in Section 25.03 D.

3. BUSINESS AND PUBLICLY-OWNED WATER

- (a) Defined as: Potable water service for commercial, industrial and publicly-owned establishments.
- (b) Base Rate: The tiered base rate for water furnished under this category shall be determined by meter size and usage block as set forth in Appendix A, 25.03 E.3.(b).

The tiered base rates for this category of service are subject to the increased drought pricing outlined in Section 25.03 D.

4. IRRIGATION AND COMMERCIAL AGRICULTURAL USING POTABLE WATER

- (a) Irrigation is potable water service provided solely for irrigation of landscape or landscaping, as defined in Section 0.02 A.
- (b) Commercial agricultural engaged in the growing or raising of live stock, in conformity with recognized practices of husbandry, for the purpose of commerce, trade or industry, or for the use by public educational or correctional institutions or agricultural horticultural or floricultural products and produced,
  - (i) for human consumption or for the market, or
  - (ii) for the feeding of fowl or livestock produced for human consumption or for the market, or

(iii) for feeding fowl or livestock for the purpose of obtaining their products for human consumption or for the market, such products to be grown or raised on a parcel of land having an area of not less than one acre utilized exclusively therefore.

(c) Base Rate: The tiered base rate for water furnished under this category shall be determined by meter size and usage block as set forth in Appendix A, 25.03 E.4.(c).

The tiered base rates for this category of service are subject to the increased drought pricing outlined in Section 25.03 D.

5. RECYCLED WATER - LANDSCAPE IRRIGATION AND CERTAIN NON-IRRIGATION PURPOSES

(a) Defined as: Non-potable and recycled water service provided for irrigation of landscaping, as defined in Section 0.02 A. of the Code, and certain non-irrigation purposes, other than domestic use, in compliance with federal, state and local laws and regulations regarding use of recycled water.

(b) The provisions of this Code, relating to use of recycled water, set forth in Section 26 of the Code, including but not limited to cross-connections and backflow protective devices, shall be strictly enforced in connection with the use of recycled water.

(c) Base Rate: The tiered base rate for water furnished under this category shall be determined by meter size and usage block as set forth in Appendix A, 25.03 E.5.(c).

The tiered base rates for this category of service are subject to the increased drought pricing outlined in Section 25.03 D.

(d) Monthly system charge: The monthly system charge for recycled water service is set forth in Appendix A, 25.03 C.

6. RECYCLED WATER - COMMERCIAL

(a) Defined as: Non-potable and recycled water service provided for commercial customers, as defined in Section 0.02 A. of the Code, and certain non-irrigation purposes, other than domestic use, in compliance with federal, state and local laws and regulations regarding use of recycled water.

- (b) The provisions of this Code, relating to use of recycled water, set forth in Section 26 of the Code, including but not limited to cross-connections and backflow protective devices, shall be strictly enforced in connection with the use of recycled water.
- (c) Base Rate: The tiered base rate for water furnished under this category shall be determined by meter size and usage block as set forth in Appendix A, 25.03 E.6.(c).  
  
The tiered base rates for this category of service are subject to the increased drought pricing outlined in Section 25.03 D.
- (d) Monthly system charge: The monthly system charge for recycled commercial water service is set forth in Appendix A, 25.03 C.

7. POTABLE TEMPORARY AND CONSTRUCTION WATER SERVICE

- (a) Defined as: Potable water service provided by the District on a temporary basis, pursuant to Section 31 of this Code.
- (b) If capacity fees have not been paid by the customer, the rates for water furnished under this category is set forth in Appendix A, 25.03 E.7.(b).
- (c) If the customer has paid capacity and annexation fees, the base rate for water furnished under this category shall be the base rate charged customers in the same category of service on a permanent meter basis.
- (d) The tiered base rates for this category of service are subject to the increased drought pricing outlined in Section 25.03 D.
- (e) The applicable monthly system and MWD & CWA charge shall be the same rates charged to customers in the same category of service on a permanent meter basis per Appendix A, 25.03 C.

8. RECYCLED TEMPORARY AND CONSTRUCTION WATER SERVICE

- (a) Defined as: Recycled water service provided by the District on a temporary basis, pursuant to Section 31 of this Code.
- (b) If capacity fees have not been paid by the customer, the rates for water furnished under this category is set forth in Appendix A, 25.03 E.8(b).

- (c) If the customer has paid capacity and annexation fees, the base rate for water furnished under this category shall be the base rate charged customers in the same category of service on a permanent meter basis.
- (d) The tiered base rates for this category of service are subject to the increased drought pricing outlined in Section 25.03 D.
- (e) The applicable monthly system charge shall be the same rates charged to customers in the same category of service on a permanent meter basis per Appendix A, 25.03 C.

9. WATER SERVICE UNDER SPECIAL AGREEMENTS

- (a) Defined as: Water service provided under express agreements approved by the Board of Directors for service to golf courses and other entities, which service may be curtailed or interrupted by the District under conditions provided in such agreements.
- (b) For water service under this category the base rate shall be determined on a case-by-case basis.

Unless otherwise specified in the particular agreement, the tiered base rates for this category of service are subject to the increased drought pricing outlined in Section 25.03 D.

10. TANK TRUCKS

- (a) Defined as: Water service provided for the filling of tanks on motor vehicles transporting water used for other than earth grading purposes, which service shall be made only through a portable meter issued by the District to a customer specifically for use in accordance with the provisions herein for such service.
- (b) The rate for metered water furnished under this category is reflected in Appendix A, 25.03 E.10. (b), plus a monthly system charge at the rate set forth in Appendix A, 25.03 C.

The tiered base rates for this category of service are subject to the increased drought pricing outlined in Section 25.03 D.

- (c) Requirements for Use of Water Meter
  - (1) To receive such service, the customer must make a deposit for the use a water meter

furnished by the District. The fee is set forth in Appendix A, 31.03 A.1.

- (2) Upon termination of the service, the District will refund the amount of deposit remaining after making the following deductions:
  - (i) Cost of repairing or replacing the meter, fire hydrant and/or any fittings damaged or lost while in use; and
  - (ii) Unpaid charges for water or other applicable charges.
- (3) Prior to the end of each six month period following issuance of a meter under this section, or at the request of the District, whichever is earlier, the customer shall return the meter to the District for inspection, repair, or calibration as deemed necessary by the District.
- (4) Payment for water service under this category shall be made as follows:
  - (i) The bill shall be based on the amount of water actually used, which shall be determined by the District's reading of the meter or by a report made by the customer to the District in the manner prescribed by the District.
  - (ii) Where the actual amount of water used cannot be determined as provided in (i), the District will issue a bill based on a District estimate of the amount of water used, as determined by the District. Such estimates shall be reconciled with actual amounts used when the customer returns the meter to the District as provided in paragraph 3 above.
  - (iii) Payments shall be made as specified on the bill.

11. WATER SERVICE OUTSIDE DISTRICT

- (a) Defined as: Water service for real property outside the service area of the District.
- (b) This service will be provided only upon prior approval of the General Manager when there is a surplus of water over and above the existing

needs for service in the District. This service is temporary and may be terminated upon written notice from the District. Customers for this service are sometimes referred to as "outside users."

- (c) Customers applying for this category of service shall pay an application fee as set forth in Appendix A, 25.03 E.11.(c).
- (d) The rate for metered water furnished under this category shall be charged the rate as described in Appendix A, 25.03 E.11.(d), plus a monthly system charge at the rate set forth in Appendix A, 25.03 C.

The tiered base rates for this category of service are subject to the increased drought pricing outlined in Section 25.03 D.

- (e) Customers requesting only fire service or a fire hydrant under this category shall be charged a capacity fee based on one (1) EDU for a permanent meter in the improvement district from which the fire service derives its flow, plus a monthly system charge at the rate set forth in Appendix A, 25.03 E.13.(c).

## 12. WATER SERVICE OUTSIDE AN IMPROVEMENT DISTRICT

- (a) Defined as: Water service for property located within the boundaries of the District, but not within a water improvement district. Customers for this service are sometimes referred to as "outside users."
- (b) Customers applying for this service shall pay an application fee as set forth in Appendix A, 25.03 E.12.(b). The District will review the application to determine whether the land to be served should be annexed to an improvement district. If it is determined that annexation is not practical, the Board of Directors may authorize service as an outside user. This service will be reviewed periodically until it is determined that the property must be annexed to an improvement district or that service must be terminated.
- (c) The rate for metered water furnished under this category is as set forth in Appendix A, 25.03 E.12.(c), plus a monthly system charge as set forth in Appendix A, 25.03.C.

The tiered base rates for this category of service are subject to the increased drought pricing outlined in Section 25.03 D.

- (d) Upon approval of the Board of Directors, a customer, who has paid all construction costs for facilities necessary to serve the customer's property in lieu of annexation to a water improvement district, shall be exempt from the provision for this category of service.

13. SERVICE FOR FIRE PROTECTION

- (a) Defined as: Water service provided by the District solely to feed fire hydrants or fire sprinkler systems from lines or laterals connected to District water mains.
- (b) The District will not make a charge for the quantity of water used for fire protection purposes.
- (c) The monthly system charge for this category of service is set forth in Appendix A, 25.03 E.13.(c) for each connection to a District water main made for fire protection service.

14. WATER SERVICE TO PROPERTY NOT SUBJECT TO DISTRICT TAXES

- (a) Pursuant to Section 71613 of the California Water Code, the District may furnish water to property, not subject to District taxes, at special rates, terms and conditions as are determined by the Board of Directors for such service. Such rates, terms and conditions shall be uniformly applied to like classes and conditions of service in the same improvement district or geographical area.
- (b) Customers in this category, such as publicly-owned establishments, shall pay an additional fee as outlined in Appendix A, 25.03 E.14.(b).

15. INTERIM WATER SERVICE IN IMPROVEMENT DISTRICT 7

- (a) Definition of Interim Service. This is water Service furnished to a customer in Improvement District 7 (ID 7) for temporary use.
- (b) Rates for Interim Service. Customers applying for interim service in ID 7 shall not be required to pay the ID 7 water capacity fee and San Diego

County Water Authority fee, as required under Section 2801 of this Code. The water rate is set forth in Appendix A, 25.03 E.15.(b).

- use
- (c) Conversion to Permanent Service. At such time as use expires, the customer shall be required to pay all fees in effect at the time the permanent is implemented.

F. Energy Charges for Pumping Water

In addition to water rates and other charges provided for in this Section 25.03, customers shall be charged an energy pumping charge based on the quantity of water used and the elevation to which the water has been lifted to provide service. The energy pumping charge shall be made at the rate set forth in Appendix A, 25.03 F.

25.04 DEPOSITS BY LESSEES OR NON-OWNERS OF PROPERTY

8. RECYCLED TEMPORARY AND CONSTRUCTION WATER SERVICE

- (a) Defined as: Recycled water service provided by the District on a temporary basis, pursuant to Section 31 of this Code.
- (b) If capacity fees have not been paid by the customer, the rates for water furnished under this category is set forth in Appendix A, 25.03 E.8(b).
- (c) If the customer has paid capacity and annexation fees, the base rate for water furnished under this category shall be the base rate charged customers in the same category of service on a permanent meter basis.
- (d) The tiered base rates for this category of service are subject to the increased drought pricing outlined in Section 25.03 D.
- (e) The applicable monthly system charge shall be the same rates charged to customers in the same category of service on a permanent meter basis per Appendix A, 25.03 C.

A. AMOUNT OF DEPOSIT

The customer's deposit shall be applied to reduce or satisfy any delinquent payment or other amount due the District at the time of termination of water service to the customer. Any portion of the deposit remaining, after

satisfaction of the amount due, shall be refunded to the customer that made the deposit.

The deposits listed above may be waived for a new residential applicant where the applicant demonstrates credit worthiness based upon prior utility payments or a non-delinquent water account for one year or other similar evidence of credit.

B. REFUND OF DEPOSIT

Where funds have been on deposit for twelve months in a domestic service account and there has been no more than one delinquent payment on that account during that period, the District will apply a credit to the water account in the amount of the deposit.

C. LETTER OF CREDIT

A letter of credit, in a form approved by the General Manager or Department Head of Finance, may be submitted to the District to satisfy the deposit requirements.

25.05 SERVICE TO SUBSEQUENT CUSTOMERS

After a water meter has been installed for a customer and all fees and charges have been paid, water service may be furnished to a subsequent customer through the water meter installed without payment of further charges, except for the set-up fee for transferred accounts, payment of delinquent charges for the applicant's service or other deposits that may be required by this Code.

Otay Water District  
Appendix A

Section #	Code #	Fee Description	Meter Size	Charges		
9	9.04 A.1.	District Annexation Processing Fee		\$751.88		
	9.04 B.	Annexation Fees for Water Annexations into Otay Water District Boundaries		District-wide Annexation Fee		
			3/4"	\$1,622.59		
			1"	\$4,056.48		
			1-1/2"	\$8,112.95		
			2"	\$12,980.72		
			3"	\$25,961.44		
			4"	\$40,564.75		
			6"	\$81,129.50		
			8"	\$129,807.20		
			10"	\$186,597.85		
	9.04 C.4.	Annexation Fees for Annexations to Sewer Improvement Districts		\$5,986.57		
10	10.01	Filing of Petition		\$50.00		
23	23.04	Backflow Certification				
		- Second Notification		\$10.00		
		- Third Notification		\$25.00		
		- Reconnection (service resumed)		\$50.00		
		- Initial Filing Fee (New applicants for addition to the list of approved backflow prevention device testers)		\$25.00		
		- Renewal Filing Fee (to remain on list of approved backflow prevention device testers)	Annually	\$10.00		
25	25.03 A.	Set-up Fees for Accounts		\$10.00		
25	25.03 C.	Monthly Fixed System Charges, MWD & CWA Charges <sup>(1)</sup>	Meter Size	System Charge	MWD & CWA Fixed Charge	Total Fixed Charge
			3/4"	\$16.19	\$14.45	\$30.64
			1"	\$22.87	\$26.79	\$49.66

<sup>(1)</sup> All Water used in December and billed in January 2014.

Section #	Code #	Fee Description	Meter Size	Charges		
25	25.03 C.	Monthly Fixed System Charges, MWD & CWA Charges (continued) <sup>(1)</sup>	1-1/2"	\$39.58	\$60.61	\$100.19
			2"	\$59.62	\$103.08	\$162.70
			3"	\$113.08	\$219.23	\$332.31
			4"	\$173.22	\$351.09	\$524.31
			6"	\$340.29	\$718.69	\$1,058.98
			8"	\$540.76	\$1,160.59	\$1,701.35
			10"	\$774.64	\$1,670.55	\$2,445.19
25	25.03 E.1.(b)	Domestic Residential Water Rates <sup>(1)</sup>		Unit	Charge	
		(The Conservation Tier discount applies toward the first five units of water when overall consumption is ten units or less.)	Conservation Tier	0 - 5	\$1.86	
				6-10	\$2.90	
				11-22	\$3.77	
				23 or more	\$5.80	
25	25.03 E.2.(b)	Multiple Residential Water Rates - Per Dwelling Unit <sup>(1)</sup>		0-4	\$2.86	
				5-9	\$3.71	
				10 or more	\$5.73	
25	25.03 E.3.(b)	Business and Publicly-Owned Water Rates <sup>(1)</sup>	under 10"	0-185	\$3.06	
				186-1,400	\$3.14	
				1,401 or more	\$3.19	
			10" & larger	0-7,426	\$3.06	
				7,427-14,616	\$3.14	
				14,617 or more	\$3.19	
25	25.03 E.4.(c)	Irrigation and Commercial Agricultural Using Potable Water Rates <sup>(1)</sup>	1" & smaller	0-54	\$4.17	
				55-199	\$4.25	
				200 or more	\$4.32	
			1.5" & 2"	0-144	\$4.17	
				145-355	\$4.25	
				356 or more	\$4.32	
			3" & larger	0-550	\$4.17	
				551-1,200	\$4.25	
				1,201 or more	\$4.32	

<sup>(1)</sup> All Water used in December and billed in January 2014.

Section #	Code #	Fee Description	Meter Size		Charges					
25	25.03 E.5. (c)	Recycled Water <sup>(1)</sup>	3/4" - 1"	0-32	\$3.56					
				33-75	\$3.61					
				76 or more	\$3.68					
					1.5" & 2"	0-130	\$3.56			
						131-325	\$3.61			
						326 or more	\$3.68			
						3" & 4"	0-440	\$3.56		
						441-1,050	\$3.61			
						1,051 or more	\$3.68			
				6" & larger	0-4,000	\$3.56				
				4,001-10,000	\$3.61					
				10,001 or more	\$3.68					
25	25.03 E.6.(c)	Recycled Commercial <sup>(1)</sup>	under 10"	0-173	\$2.56					
				174-831	\$2.64					
				832 or more	\$2.66					
				10" & larger	0-7,426	2.56				
				7,427-14,616	\$2.64					
				14,617 or more	\$2.66					
25	25.03 E.7.(b)	Potable Temporary and Construction Water Service Rates <sup>(1)</sup>	1" & smaller	0-54	\$8.34					
				55-199	\$8.50					
				200 or more	\$8.64					
						1.5" & 2"	0-144	\$8.34		
							145-355	\$8.50		
							356 or more	\$8.64		
							3" & larger	0-550	\$8.34	
							551-1,200	\$8.50		
							1,201 or more	\$8.64		
<sup>(1)</sup> All Water used in December and billed in January 2014.										

Section #	Code #	Fee Description	Meter Size		Charges					
25	25.03 E.10.(b)	Tank Trucks Water Rates <sup>(1)</sup>	1" & smaller	0-54	\$8.34					
				55-199	\$8.50					
				200 or more	\$8.64					
			1.5" & 2"	0-144	\$8.34					
				145-355	\$8.50					
				356 or more	\$8.64					
			3" & larger	0-550	\$8.34					
				551-1,200	\$8.50					
				1,201 or more	\$8.64					
25	25.03 E.11.(c)	Application Fee for Water Service Outside District Boundaries			\$500.00					
25	25.03 E.11.(d)	Water Rate for Service Outside District Boundaries <sup>(1)</sup>	1" & smaller	0-54	\$8.34					
				55-199	\$8.50					
				200 or more	\$8.64					
			1.5" & 2"	0-144	\$8.34					
				145-355	\$8.50					
				356 or more	\$8.64					
			3" & larger	0-550	\$8.34					
				551-1,200	\$8.50					
				1,201 or more	\$8.64					
25	25.03 E.12.(b)	Application Fee for Water Service Outside an Improvement District			\$275.00					
25	25.03 E.12.(c)	Water Rate for Service Outside Improvement District <sup>(1)</sup>	1" & smaller	0-54	\$8.34					
				55-199	\$8.50					
				200 or more	\$8.64					
			1.5" & 2"	0-144	\$8.34					
				145-355	\$8.50					
				356 or more	\$8.64					
			<sup>(1)</sup> All Water used in December and billed in January 2014.							

Section #	Code #	Fee Description	Meter Size		Charges		
25	25.03 E.12.(c)	Water Rate for Service Outside Improvement District (continued) <sup>(1)</sup>	3" & larger	0-550	\$8.34		
				551-1,200	\$8.50		
				1,201 or more	\$8.64		
25	25.03 E.13.(c)	Fire Service Monthly Charge	3" or less		\$21.14		
			more than 4"		\$28.49		
25	25.03 E.14.(b)	Additional Water Service for Property Not Subject to District Taxes		per unit	\$0.31		
25	25.03 E.15.(b)	Interim Service Water Rate in Improvement District 7 <sup>(1)</sup>	1" & smaller	0-54	\$8.34		
				55-199	\$8.50		
				200 or more	\$8.64		
			1.5" & 2"	0-144	\$8.34		
				145-355	\$8.50		
				356 or more	\$8.64		
			3" & larger	0-550	\$8.34		
				551-1,200	\$8.50		
				1,201 or more	\$8.64		
25	25.03 F.	Energy Charges for Pumping Water <sup>(1)</sup>		Per 100 ft of lift over 450 ft per unit	\$0.048		
25	25.03 G.1.	Additional Water Charge for Service in the North District		Per-unit charge except for the first 5 units of residential	\$0.08		
25	25.03 H.1.	Additional Water Charges for Service in the Improvement District 9 Water Service Zone		Per-unit charge except for the first 5 units of residential	\$0.27		
25	25.03 H.2.-	Additional Monthly System Fee for Improvement District 9			\$2.00		

<sup>(1)</sup> All Water used in December and billed in January 2014.

Section #	Code #	Fee Description	Meter Size	Charges		
25	25.03 I.1.(a)	Additional Water Charges for Services in Improvement District 3		Per unit charge except for the first 5 units of residential	0.19 per H.C.F.	Effective Jan 1, 2011
				"	0.20 per H.C.F.	Effective Jan 1, 2012
				"	0.21 per H.C.F.	Effective Jan 1, 2013
25	25.03 I.1.(b)	Additional Water Charges for Services in Improvement District 10		Per unit charge except for the first 5 units of residential	0.27 per H.C.F.	Effective Jan 1st 2011-2018
25	25.03 I.1.(c)	Additional Water Charges for Services in La Presa		Per unit charge except for the first 5 units of residential	0.08 per H.C.F.	Effective Jan 1st 2011-2013
25	25.04 A.	Deposits for Non-Property Owners	3/4"		\$75.00	
			1"		\$150.00	
			1-1/2"		\$200.00	
			2"		\$360.00	
			3"		\$800.00	
			4"		\$1,350.00	
			6"		\$3,300.00	
			8"		\$4,400.00	
			10"		\$5,500.00	
28	28.01 B.1.	Capacity Fees and Zone Charge			District-wide Capacity Fee	
		- I.D.'s 1,2,3,5,7,9,10,20,22,22/27,25 (excluding Triad) and only I.D. 22/27 require reclaimed irrigation meters.	3/4"		\$8,238.18	
			1"		\$20,595.45	
			1-1/2"		\$41,190.90	
			2"		\$65,905.44	
			3"		\$131,810.88	
			4"		\$205,954.50	
			6"		\$411,909.00	
			8"		\$659,054.40	
			10"		\$947,390.70	

Section #	Code #	Fee Description	Meter Size	Charges			
28	28.01 B.1.	Capacity Fees and Zone Charge (continued)					
		- 22/27 TRIAD	3/4"		\$6,165.18		
			1"		\$15,412.95		
			1 -1/2"		\$30,825.90		
			2"		\$49,321.44		
			3"		\$98,642.88		
			4"		\$154,129.50		
			6"		\$308,259.00		
			8"		\$493,214.40		
			10"		\$708,995.70		
28	28.01 B.2.	New Water Supply Fee					
		- All IDs including Triad	3/4"		\$949.16		
			1"		\$2,372.90		
			1-1/2"		\$4,745.80		
			2"		\$7,593.28		
			3"		\$15,186.56		
			4"		\$23,729.00		
			6"		\$47,458.00		
			8"		\$75,932.80		
			10"		\$109,153.40		
28	28.02	Installation Charges for Water Meter and Water Service Laterals	Meter Size	Meter Cost	Installation	Total	Meter Box/Vault (if Needed)
		Potable (Non-Irrigation)	3/4" x 7.5"	\$210.97	\$100.11	\$311.08	\$84.99
			3/4" x 9"	\$224.62	\$100.11	\$324.73	\$84.99
			1"	\$272.24	\$100.11	\$372.35	\$84.99
			1.5"	\$442.49	\$100.11	\$542.60	\$192.68
			2"	\$634.05	\$100.11	\$734.16	\$192.68
			3"	\$1,975.94	\$602.77	\$2,578.71	\$3,437.05
			4"	\$3,431.89	\$602.77	\$4,034.66	\$3,437.05
			6"	\$5,927.80	\$952.13	\$6,879.93	\$3,437.05
			8"	\$7,406.35	\$1,460.00	\$8,866.35	\$4,930.69
			10"	\$10,651.71	\$1,460.00	\$12,111.71	\$4,930.69
		Potable/Recycled Irrigation	3/4" x 7.5"	\$210.97	\$100.11	\$311.08	\$216.60
			3/4" x 9"	\$224.62	\$100.11	\$324.73	\$84.99
			1"	\$272.24	\$100.11	\$372.35	\$216.60
			1.5"	\$442.49	\$100.11	\$542.60	\$216.60
			2"	\$634.05	\$100.11	\$734.16	\$216.60
			3"	\$1,367.55	\$602.77	\$1,970.32	\$3,437.05
			4"	\$2,662.41	\$602.77	\$3,265.18	\$3,437.05
			6"	\$4,793.20	\$952.13	\$5,745.33	\$3,437.05
			8"	\$6,385.40	\$1,460.00	\$7,845.40	\$4,930.69
			10"	\$9,061.00	\$1,460.00	\$10,521.00	\$4,930.69

Section #	Code #	Fee Description	Meter Size	Charges		
28	28.02	Installation Charges for Water Meter and Water Service Laterals (continued)	Meter Size			
		Combined Fire and Domestic	4"	\$8,164.77	\$602.77	\$8,767.54
			6"	\$10,866.59	\$952.13	\$11,818.72
			8"	\$15,799.24	\$1,460.00	\$17,259.24
			10"	\$21,560.74	\$1,460.00	\$23,020.74
31	31.02 D.1.	Requirement of Temporary Meter for Service		minimum/per day	\$25.00	
31	31.03 A.1.	Requirement of Deposit for Temporary Meters				
			3/4"		\$150.00	
			1"		\$180.00	
			1-1/2"		\$330.00	
			2"		\$2,046.00	
			3"		\$850.00	
			4"		\$1,986.00	
			6"		\$2,465.00	
		- Construction Trailer Temporary Meter	2"		\$2,046.00	
		- Tank Truck Temporary Meter (Ordinance No. 372)	2"		\$850.00	
31	31.03 A.4.	Temporary Meter Install & Removal			\$128.00	
31	31.03 A.5.	Temporary Meter Move Fee (includes backflow certification)	3/4" - 2"		\$64.00	
			3" and larger	No backflow test	\$64.00	
33	33.07 A.	Customer Request for Meter Test (Deposit)	5/8", 3/4" & 1"		\$25.00	
			1-1/2" & 2"		\$50.00	
			3" & Larger		\$125.00	
34	34.01 D.2.	Returned Check Charges			\$25.00	
34	34.02 B.	Late Payment Charge			5% of Delinquent Balance	
34	34.02 G.1.(d)	Delinquency Tag			\$10.00	
34	34.02 G.3.(a)	Meter "Turn-On" Charge		During regular business hours	\$35.00	

Section #	Code #	Fee Description	Meter Size		Charges		
34	34.02 G.3.(b)	Meter "Turn-On" Charge		After regular business hours	\$65.00		
53	53.03 B.1.	Sewer Connection Fee - Russell Square			\$7,500.00		
53	53.03 B.2.	Monthly Sewer Service Charge - Russell Square			\$200.00		
53	53.10 & 11	Set-up Fees for Accounts			\$10.00		
53	53.10	Residential Sewer Usage Fee <sup>(2)</sup>		Rate multiplied by winter average units	\$2.35		
53	53.10	Residential Sewer System Fee <sup>(2)</sup>	5/8" & 3/4"		\$14.38		
			1" & larger		\$14.38		
53	53.10 A.	Residential Sewer Without Consumption History <sup>(2)</sup>	5/8" & 3/4"		\$42.35		
			1" & larger		\$42.35		
53	53.10 B.	Multi-Residential Usage Fee - Sewer Without Consumption History <sup>(2)</sup>			\$27.97		
53	53.10 B.2.	Multi-Residential Usage Fee - Sewer <sup>(2)</sup>		Rate multiplied by winter average units	\$2.35		
53	53.10 B. 2.	Multi-Residential System Fee - Sewer <sup>(2)</sup>	.75"		\$25.83		
			1"		\$38.03		
			1.5"		\$68.53		
			2"		\$105.12		
			3"		\$190.52		
			4"		\$312.51		
			6"		\$617.48		
			8"		\$983.46		
			10"		\$1,410.42		
53	53.11	Commercial and Institutional Sewer Strength Factors	Low Strength	1			
			Medium Strength	2			
			High Strength	4			

<sup>(2)</sup> Sewer billed beginning January 1, 2014.

Section #	Code #	Fee Description	Meter Size	Charges	
53	53.11	Monthly Usage Fee for Commercial and Institutional Sewer <sup>(2)</sup>	Rate multiplied	Low Strength	\$2.35
			by annual	Medium Strength	\$3.37
			avg. units	High Strength	\$5.37
53	53.11	Monthly System Fee for Commercial and Institutional Sewer <sup>(2)</sup>	.75"		\$25.83
			1"		\$38.03
			1.5"		\$68.53
			2"		\$105.12
			3"		\$190.52
			4"		\$312.51
			6"		\$617.48
			8"		\$983.46
			10"		\$1,410.42
60	60.03	Issuance of Availability Letters for Water and/or Sewer Service			\$75.00
72	72.04 A.1.	Locking or Removing Damaged or Tampered Meters	- To Pull and Reset Meter	3/4" - 2"	\$170.00
			- Broken Curbstop or Tabs	3/4" - 1"	\$192.00
			- If Customer uses Jumper	3/4" - 1"	\$149.00
			- Broken Lock/Locking Device	3/4" - 1"	\$56.00
			- Cap Lock (Welded)	3/4" - 1"	\$158.00
			- Broken Curbstop or Tabs	1.5" - 2"	\$265.00
			- To Pull and Reset Meter	3"	\$351.00
			- To Pull and Reset Meter	4"	\$454.00
			- To Pull and Reset Meter	6"	\$454.00
			- To Pull and Reset Meter	8"	\$600.00
			- To Pull and Reset Meter	10"	\$600.00
72	72.05 D. A.	Type I Fine	- First Violation		\$100.00
			- Second Violations		\$200.00
			- Third or each additional violation of that same ordinance or requirement within a twelve-month period		\$500.00

<sup>(2)</sup> Sewer billed beginning January 1, 2014.

Section #	Code #	Fee Description	Meter Size	Charges		
		Type II Fine	Will not exceed per each day the violation is identified or continues.	\$5,000.00		
<sup>(2)</sup> Sewer billed beginning January 1, 2014.						
72	72.05 D. A. (continued)	Type III Fine	Fine up to amount specified per each day the violation is identified or continues.	\$500.00		
		Type IV Fine	Fine up to amount specified per each day the violation is identified or continues.	\$500.00		
State Water Code	#71630 & Annual Board Resolution #4142	Water Availability/Standby Annual Special Assessment Charge	Less than one-acre all I.D.s & Outside an I.D.	\$10.00		
			Per acre in I.D. 1, 5, & Outside an I.D.	\$10.00		
			Per acre in I.D. 2,3,7,9,10,19,20,22,25,& 27	\$30.00		
			Less than one-acre Outside I.D. and greater than one mile from District facilities.	\$3.00		
			Per acre for outside I.D. & greater than one mile from District facilities.	\$3.00		
State Water Code	#71630 & Annual Board Resolution #4142	Sewer Availability/Standby Annual Special Assessment Charge	Less than one acre I.D. 4, 14, & 18	\$10.00		
			Per acre I.D. 4, 14, & 18	\$30.00		
Annual Board Resolution		General Obligation Bond Annual Tax Assessment	Per \$1000 of assessed value for I.D. 27	\$0.005		

Section #	Code #	Fee Description	Meter Size	Charges
<b>Policies</b>				
5		Copies of Identifiable Public Records		\$0.10/page
		Cassette Tape Duplication		\$2.00/tape
		Yearly Subscription Service for Agendas and Ratified Minutes		\$20.00/year or \$0.50/meeting
		Yearly Subscription Service for Board Packet and Ratified Minutes		\$100.00/year for first copy and \$200.00/year for each copy thereafter

Otay Water District  
Appendix A

Section #	Code #	Fee Description	Meter Size	Charges		
9	9.04 A.1.	District Annexation Processing Fee		\$751.88		
	9.04 B.	Annexation Fees for Water Annexations into Otay Water District Boundaries		District-wide Annexation Fee		
			3/4"	\$1,622.59		
			1"	\$4,056.48		
			1-1/2"	\$8,112.95		
			2"	\$12,980.72		
			3"	\$25,961.44		
			4"	\$40,564.75		
			6"	\$81,129.50		
			8"	\$129,807.20		
			10"	\$186,597.85		
	9.04 C.4.	Annexation Fees for Annexations to Sewer Improvement Districts		\$5,986.57		
10	10.01	Filing of Petition		\$50.00		
23	23.04	Backflow Certification				
		- Second Notification		\$10.00		
		- Third Notification		\$25.00		
		- Reconnection (service resumed)		\$50.00		
		- Initial Filing Fee (New applicants for addition to the list of approved backflow prevention device testers)		\$25.00		
		- Renewal Filing Fee (to remain on list of approved backflow prevention device testers)	Annually	\$10.00		
25	25.03 A.	Set-up Fees for Accounts		\$10.00		
25	25.03 C.	Monthly Fixed System Charges, MWD & CWA Charges <sup>(1)</sup>	Meter Size	System Charge	MWD & CWA Fixed Charge	Total Fixed Charge
			3/4"	\$16.19	\$14.45	\$30.64
			1"	\$22.87	\$26.79	\$49.66

<sup>(1)</sup> All Water used in December and billed in January 2014.

Section #	Code #	Fee Description	Meter Size	Charges		
25	25.03 C.	Monthly Fixed System Charges, MWD & CWA Charges (continued) <sup>(1)</sup>	1-1/2"	\$39.58	\$60.61	\$100.19
			2"	\$59.62	\$103.08	\$162.70
			3"	\$113.08	\$219.23	\$332.31
			4"	\$173.22	\$351.09	\$524.31
			6"	\$340.29	\$718.69	\$1,058.98
			8"	\$540.76	\$1,160.59	\$1,701.35
			10"	\$774.64	\$1,670.55	\$2,445.19
25	25.03 E.1.(b)	Domestic Residential Water Rates <sup>(1)</sup> (The Conservation Tier discount applies toward the first five units of water when overall consumption is ten units or less.)	Conservation Tier	Unit	Charge	
			0 - 5		\$1.86	
			6-10		\$2.90	
			11-22		\$3.77	
			23 or more		\$5.80	
25	25.03 E.2.(b)	Multiple Residential Water Rates - Per Dwelling Unit <sup>(1)</sup>		0-4	\$2.86	
				5-9	\$3.71	
				10 or more	\$5.73	
25	25.03 E.3.(b)	Business and Publicly-Owned Water Rates <sup>(1)</sup>	under 10"	0-185	\$3.06	
				186-1,400	\$3.14	
				1,401 or more	\$3.19	
			10" & larger	0-7,426	\$3.06	
				7,427-14,616	\$3.14	
				14,617 or more	\$3.19	
25	25.03 E.4.(c)	Irrigation and Commercial Agricultural Using Potable Water Rates <sup>(1)</sup>	1" & smaller	0-54	\$4.17	
				55-199	\$4.25	
				200 or more	\$4.32	
			1.5" & 2"	0-144	\$4.17	
				145-355	\$4.25	
				356 or more	\$4.32	
			3" & larger	0-550	\$4.17	
				551-1,200	\$4.25	
				1,201 or more	\$4.32	

<sup>(1)</sup> All Water used in December and billed in January 2014.

Section #	Code #	Fee Description	Meter Size		Charges					
25	25.03 E.5.(c)	Recycled Water <sup>(1)</sup> (Landscape Irrigation and Certain Non-Irrigation Purposes Rates)	3/4" - 1"	0-32	\$3.56					
				33-75	\$3.61					
				76 or more	\$3.68					
			1.5" & 2"	0-130	\$3.56					
				131-325	\$3.61					
				326 or more	\$3.68					
			3" & 4"	0-440	\$3.56					
				441-1,050	\$3.61					
				1,051 or more	\$3.68					
			6" & larger	0-4,000	\$3.56					
				4,001-10,000	\$3.61					
				10,001 or more	\$3.68					
25	25.03 E.6.(c)	Recycled Commercial <sup>(1)</sup>	under 10"	0-173	\$2.56					
				174-831	\$2.64					
				832 or more	\$2.66					
			10" & larger	0-7,426	2.56					
				7,427-14,616	\$2.64					
				14,617 or more	\$2.66					
25	25.03 E.7.(b)	Potable Temporary and Construction Water Service Rates <sup>(1)</sup>	1" & smaller	0-54	\$8.34					
				55-199	\$8.50					
				200 or more	\$8.64					
			1.5" & 2"	0-144	\$8.34					
				145-355	\$8.50					
				356 or more	\$8.64					
			3" & larger	0-550	\$8.34					
				551-1,200	\$8.50					
				1,201 or more	\$8.64					
			<sup>(1)</sup> All Water used in December and billed in January 2014.							

Section #	Code #	Fee Description	Meter Size		Charges					
25	25.03 E.10.(b)	Tank Trucks Water Rates <sup>(1)</sup>	1" & smaller	0-54	\$8.34					
				55-199	\$8.50					
				200 or more	\$8.64					
			1.5" & 2"	0-144	\$8.34					
				145-355	\$8.50					
				356 or more	\$8.64					
			3" & larger	0-550	\$8.34					
				551-1,200	\$8.50					
				1,201 or more	\$8.64					
			25	25.03 E.11.(c)	Application Fee for Water Service Outside District Boundaries			\$500.00		
			25	25.03 E.11.(d)	Water Rate for Service Outside District Boundaries <sup>(1)</sup>	1" & smaller	0-54	\$8.34		
							55-199	\$8.50		
200 or more	\$8.64									
1.5" & 2"	0-144	\$8.34								
	145-355	\$8.50								
	356 or more	\$8.64								
3" & larger	0-550	\$8.34								
	551-1,200	\$8.50								
	1,201 or more	\$8.64								
25	25.03 E.12.(b)	Application Fee for Water Service Outside an Improvement District						\$275.00		
25	25.03 E.12.(c)	Water Rate for Service Outside Improvement District <sup>(1)</sup>				1" & smaller	0-54	\$8.34		
							55-199	\$8.50		
			200 or more	\$8.64						
			1.5" & 2"	0-144	\$8.34					
				145-355	\$8.50					
				356 or more	\$8.64					

<sup>(1)</sup> All Water used in December and billed in January 2014.

Section #	Code #	Fee Description	Meter Size	Charges
25	25.03 E.12.(c)	Water Rate for Service Outside Improvement District (continued) <sup>(1)</sup>	3" & larger	0-550 \$8.34
				551-1,200 \$8.50
				1,201 or more \$8.64
25	25.03 E.13.(c)	Fire Service Monthly Charge	3" or less	\$21.14
			more than 4"	\$28.49
25	25.03 E.14.(b)	Additional Water Service for Property Not Subject to District Taxes		per unit \$0.31
25	25.03 E.15.(b)	Interim Service Water Rate in Improvement District 7 <sup>(1)</sup>	1" & smaller	0-54 \$8.34
				55-199 \$8.50
				200 or more \$8.64
			1.5" & 2"	0-144 \$8.34
				145-355 \$8.50
				356 or more \$8.64
			3" & larger	0-550 \$8.34
				551-1,200 \$8.50
				1,201 or more \$8.64
25	25.03 F.	Energy Charges for Pumping Water <sup>(1)</sup>		Per 100 ft of lift over 450 ft per unit \$0.048
25	25.04 A.	Deposits for Non-Property Owners	3/4"	\$75.00
			1"	\$150.00
			1-1/2"	\$200.00
			2"	\$360.00
			3"	\$800.00
			4"	\$1,350.00
			6"	\$3,300.00
			8"	\$4,400.00
			10"	\$5,500.00
<sup>(1)</sup> All Water used in December and billed in January 2014.				

Section #	Code #	Fee Description	Meter Size	Charges			
28	28.01 B.1.	Capacity Fees and Zone Charge		District-wide Capacity Fee			
		- I.D.'s 1,2,3,5,7,9,10,20,22,22/27,25	3/4"	\$8,238.18			
		(excluding Triad) and only I.D. 22/27	1"	\$20,595.45			
		require reclaimed irrigation meters.	1-1/2"	\$41,190.90			
			2"	\$65,905.44			
			3"	\$131,810.88			
			4"	\$205,954.50			
			6"	\$411,909.00			
			8"	\$659,054.40			
			10"	\$947,390.70			
		- 22/27 TRIAD	3/4"	\$6,165.18			
			1"	\$15,412.95			
			1 -1/2"	\$30,825.90			
			2"	\$49,321.44			
			3"	\$98,642.88			
			4"	\$154,129.50			
			6"	\$308,259.00			
			8"	\$493,214.40			
			10"	\$708,995.70			
28	28.01 B.2.	New Water Supply Fee					
		- All IDs including Triad	3/4"	\$949.16			
			1"	\$2,372.90			
			1-1/2"	\$4,745.80			
			2"	\$7,593.28			
			3"	\$15,186.56			
			4"	\$23,729.00			
			6"	\$47,458.00			
			8"	\$75,932.80			
			10"	\$109,153.40			
28	28.02	Installation Charges for Water Meter and Water Service Laterals	Meter Size	Meter Cost	Installation	Total	Meter Box/Vault (if Needed)
		- Potable (Non-Irrigation)	3/4" x 7.5"	\$210.97	\$100.11	\$311.08	\$84.99
			3/4" x 9"	\$224.62	\$100.11	\$324.73	\$84.99
			1"	\$272.24	\$100.11	\$372.35	\$84.99
			1.5"	\$442.49	\$100.11	\$542.60	\$192.68
			2"	\$634.05	\$100.11	\$734.16	\$192.68
			3"	\$1,975.94	\$602.77	\$2,578.71	\$3,437.05
			4"	\$3,431.89	\$602.77	\$4,034.66	\$3,437.05
			6"	\$5,927.80	\$952.13	\$6,879.93	\$3,437.05
			8"	\$7,406.35	\$1,460.00	\$8,866.35	\$4,930.69
			10"	\$10,651.71	\$1,460.00	\$12,111.71	\$4,930.69

Section #	Code #	Fee Description	Meter Size	Charges				
28	28.02	Installation Charges for Water Meter and Water Service Laterals (continued)	Meter Size					
		- Potable/Recycled Irrigation	3/4" x 7.5"	\$210.97	\$100.11	\$311.08	\$216.60	
			3/4" x 9"	\$224.62	\$100.11	\$324.73	\$84.99	
			1"	\$272.24	\$100.11	\$372.35	\$216.60	
			1.5"	\$442.49	\$100.11	\$542.60	\$216.60	
			2"	\$634.05	\$100.11	\$734.16	\$216.60	
			3"	\$1,367.55	\$602.77	\$1,970.32	\$3,437.05	
			4"	\$2,662.41	\$602.77	\$3,265.18	\$3,437.05	
			6"	\$4,793.20	\$952.13	\$5,745.33	\$3,437.05	
			8"	\$6,385.40	\$1,460.00	\$7,845.40	\$4,930.69	
			10"	\$9,061.00	\$1,460.00	\$10,521.00	\$4,930.69	
			- Combined Fire and Domestic	4"	\$8,164.77	\$602.77	\$8,767.54	\$3,437.05
				6"	\$10,866.59	\$952.13	\$11,818.72	\$3,437.05
				8"	\$15,799.24	\$1,460.00	\$17,259.24	\$4,930.69
		10"	\$21,560.74	\$1,460.00	\$23,020.74	\$4,930.69		
31	31.02 D.1.	Requirement of Temporary Meter for Service	minimum/per day	\$25.00				
31	31.03 A.1.	Requirement of Deposit for Temporary Meters						
			3/4"	\$150.00				
			1"	\$180.00				
			1-1/2"	\$330.00				
			2"	\$2,046.00				
			3"	\$850.00				
			4"	\$1,986.00				
			6"	\$2,465.00				
		- Construction Trailer Temporary Meter	2"	\$2,046.00				
		- Tank Truck Temporary Meter (Ordinance No. 372)	2"	\$850.00				
31	31.03 A.4.	Temporary Meter Install & Removal		\$128.00				
31	31.03 A.5.	Temporary Meter Move Fee (includes backflow certification)	3/4" - 2"	\$64.00				
			3" and larger No backflow test	\$64.00				
33	33.07 A.	Customer Request for Meter Test (Deposit)	5/8", 3/4" & 1"	\$25.00				
			1-1/2" & 2"	\$50.00				
			3" & Larger	\$125.00				
34	34.01 D.2.	Returned Check Charges		\$25.00				

Section #	Code #	Fee Description	Meter Size	Charges		
34	34.02 B.	Late Payment Charge		5% of Delinquent Balance		
34	34.02 G.1.(d)	Delinquency Tag		\$10.00		
34	34.02 G.3.(a)	Meter "Turn-On" Charge		During regular business hours	\$35.00	
34	34.02 G.3.(b)	Meter "Turn-On" Charge		After regular business hours	\$65.00	
53	53.03 B.1.	Sewer Connection Fee - Russell Square			\$7,500.00	
53	53.03 B.2.	Monthly Sewer Service Charge - Russell Square			\$200.00	
53	53.10 & 11	Set-up Fees for Accounts			\$10.00	
53	53.10	Residential Sewer Usage Fee <sup>(2)</sup>		Rate multiplied by winter average units	\$2.35	
53	53.10	Residential Sewer System Fee <sup>(2)</sup>	5/8" & 3/4"		\$14.38	
			1" & larger		\$14.38	
53	53.10 A.	Residential Sewer Without Consumption History <sup>(2)</sup>	5/8" & 3/4"		\$42.35	
			1" & larger		\$42.35	
53	53.10 B.	Multi-Residential Usage Fee - Sewer Without Consumption History <sup>(2)</sup>			\$27.97	
53	53.10 B.2.	Multi-Residential Usage Fee - Sewer <sup>(2)</sup>		Rate multiplied by winter average units	\$2.35	
53	53.10 B. 2.	Multi-Residential System Fee - Sewer <sup>(2)</sup>	.75"		\$25.83	
			1"		\$38.03	
			1.5"		\$68.53	
			2"		\$105.12	
			3"		\$190.52	
			4"		\$312.51	
			6"		\$617.48	
			8"		\$983.46	
			10"		\$1,410.42	

<sup>(2)</sup> Sewer billed beginning January 1, 2014.

Section #	Code #	Fee Description	Meter Size	Charges	
53	53.11	Commercial and Institutional Sewer Strength Factors	Low Strength	1	
			Medium Strength	2	
			High Strength	4	
53	53.11	Monthly Usage Fee for Commercial and Institutional Sewer <sup>(2)</sup>	Rate multiplied by	Low Strength	\$2.35
			annual avg.	Medium Strength	\$3.37
			units	High Strength	\$5.37
53	53.11	Monthly System Fee for Commercial and Institutional Sewer <sup>(2)</sup>	.75"		\$25.83
			1"		\$38.03
			1.5"		\$68.53
			2"		\$105.12
			3"		\$190.52
			4"		\$312.51
			6"		\$617.48
			8"		\$983.46
			10"		\$1,410.42
60	60.03	Issuance of Availability Letters for Water and/or Sewer Service			\$75.00
72	72.04 A.1.	Locking or Removing Damaged or Tampered Meters	- To Pull and Reset Meter	3/4" - 2"	\$170.00
			- Broken Curbstop or Tabs	3/4" - 1"	\$192.00
			- If Customer uses Jumper	3/4" - 1"	\$149.00
			- Broken Lock/Locking Device	3/4" - 1"	\$56.00
			- Cap Lock (Welded)	3/4" - 1"	\$158.00
			- Broken Curbstop or Tabs	1.5" - 2"	\$265.00
			- To Pull and Reset Meter	3"	\$351.00
			- To Pull and Reset Meter	4"	\$454.00
			- To Pull and Reset Meter	6"	\$454.00
			- To Pull and Reset Meter	8"	\$600.00
- To Pull and Reset Meter	10"	\$600.00			
<sup>(2)</sup> Sewer billed beginning January 1, 2014.					

Section #	Code #	Fee Description	Meter Size	Charges		
72	72.05 D. A.	Type I Fine				
		- First Violation		\$100.00		
		- Second Violations		\$200.00		
		- Third or each additional violation of that same ordinance or requirement within a twelve-month period		\$500.00		
		Type II Fine	Will not exceed per each day the violation is identified or continues.	\$5,000.00		
		Type III Fine	Fine up to amount specified per each day the violation is identified or continues.	\$500.00		
		Type IV Fine	Fine up to amount specified per each day the violation is identified or continues.	\$500.00		
State Water Code	#71630 & Annual Board Resolution #4142	Water Availability/Standby Annual Special Assessment Charge	Less than one-acre all I.D.s & Outside an I.D.	\$10.00		
			Per acre in I.D. 1, 5, & Outside an I.D.	\$10.00		
			Per acre in I.D. 2,3,7,9,10,19,20,22,25, & 27	\$30.00		
			Less than one-acre Outside I.D. and greater than one mile from District facilities.	\$3.00		
			Per acre for outside I.D. & greater than one mile from District facilities.	\$3.00		

Section #	Code #	Fee Description	Meter Size	Charges		
State Water Code	#71630 & Annual Board Resolution #4142	Sewer Availability/Standby Annual Special Assessment Charge	Less than one acre I.D. 4, 14, & 18	\$10.00		
			Per acre I.D. 4, 14, & 18	\$30.00		
Annual Board Resolution		General Obligation Bond Annual Tax Assessment	Per \$1000 of assessed value for I.D. 27	\$0.005		

#### Policies

5	Copies of Identifiable Public Records		\$0.10/page		
	Cassette Tape Duplication		\$2.00/tape		
	Yearly Subscription Service for Agendas and Ratified Minutes		\$20.00/year or \$0.50/meeting		
	Yearly Subscription Service for Board Packet and Ratified Minutes		\$100.00/year for first copy and \$200.00/year for each copy thereafter		

# AGENDA ITEM 10b



## STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	March 11, 2014
SUBMITTED BY:	Dan Martin Engineering Manager	PROJECT:	DIV. NO. All
APPROVED BY:	<input checked="" type="checkbox"/> Rod Posada, Chief, Engineering <input checked="" type="checkbox"/> German Alvarez, Assistant General Manager <input checked="" type="checkbox"/> Mark Watton, General Manager		
SUBJECT:	Adopt Ordinance No. 542 Amending Section 2.01, Authority of the General Manager of the District's Code of Ordinances		

**GENERAL MANAGER'S RECOMMENDATION:**

That the Otay Water District (District) Board of Directors (Board) adopt Ordinance No. 542 amending Section 2.01, Authority of the General Manager of the District's Code of Ordinances.

**COMMITTEE ACTION:**

See Attachment A.

**PURPOSE:**

To delegate to the General Manager authority to approve certain agreements and amendments to agreements for the lease of District Real Property and/or space on District facilities to cellular companies and related entities for telecommunications purposes.

**ANALYSIS:**

The District currently maintains thirty three (33) lease agreements with cellular communication companies that allow the cellular communication companies to operate and maintain unmanned wireless communication facilities that include panel antennas, equipment cabinets, and enclosures. The sites leased to these companies are typically located at the District's water reservoir sites which are located at higher elevations and are advantageous for the purposes of

transmitting cellular signals. Through lease agreements which are approved by the Board, the District is compensated by the cellular communication companies for the use of the lease areas. This funding is used to offset the cost of providing services to the District's customers. In Fiscal Year 2014 the cellular lease agreements are anticipated to generate approximately \$1.1 Million in revenue.

As technology changes, and the cellular communication companies seek to improve the services they deliver through the development of new sites or upgrades to their current infrastructure located on existing leased sites, the cellular communication companies approach the District with requests to implement their changes. These changes may involve additional lease space area or opportunities for the District to leverage the cellular company's facilities. In many cases, upgrades to existing sites trigger amendments to the current lease agreements held between the District and the cellular communication company. Additionally, new lease agreements that contain the District's most current lease provisions as approved by the Board are executed by the District and the cellular communication companies for new sites. Historically, these amendments and agreements have been brought before the Board for approval.

As part of the discussion regarding a lease amendment for a communications facility which was presented at the October 2, 2013 Board meeting, the Board requested that staff explore a greater delegation of authority for the General Manager to approve lease agreements or amendments that involve changes deemed to be administrative in nature such as:

- Minor changes to the lease area and corresponding lease rate
- Implementation of new cellular equipment in the lease area
- Revisions to existing leases to incorporate the District's most current lease provisions as approved by the Board
- Implementation of new lease sites using the most current Board approved lease provisions.

As a result of this direction by the Board, staff is proposing changes to Section 2.01, Authority of the General Manager of the District's Code of Ordinances, which would delegate to the General Manager authority to approve certain agreements and amendments to agreements for the lease of District Real Property and/or space on District facilities to cellular companies and related entities for telecommunications purposes as shown in Attachment C.

**FISCAL IMPACT:**     Joseph Beachem, Chief Financial Officer

None.

**LEGAL IMPACT:**

The proposed amendments to Section 2.01, Authority of the General Manager of the District's Code of Ordinances, have been reviewed by District General Counsel.

**STRATEGIC GOAL:**

To improve business functionality by constantly improving the efficiency and effectiveness of important business processes.

DJM/RP:jf

P:\Public-s\STAFF REPORTS\2014\BD 3-11-2014\BD 3-11-2014 Staff Report, Proposed Delegation of Authority \_Cell Leases.doc

Attachments: Attachment A - Committee Action  
Attachment B - Ordinance No. 542  
Exhibit I - Strike-through Section 2.01  
Attachment C - Proposed Section 2.01



## ATTACHMENT A

<b>SUBJECT/PROJECT:</b>	Adopt Ordinance No. 542 Amending Section 2.01, Authority of the General Manager of the District's Code of Ordinances
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### COMMITTEE ACTION:

The Finance, Administration and Communications Committee reviewed this item at a meeting held on February 19, 2014 and the following comments were made:

- Staff is requesting that the Board adopt Ordinance No. 542 amending Section 2.01, Authority of the General Manager, of the District's Code of Ordinances.
- Staff is proposing that the board delegate to the General Manger, as suggested by the Finance Administration and Communications Committee, authority to approve certain agreements and amendments to agreements for the lease of District Real Property and/or space on District facilities to cellular companies and related entities for telecommunications purposes.
- It was indicated that the District currently maintains thirty three (33) lease agreements with cellular communication companies that allow the companies to operate and maintain unmanned wireless communication facilities. The sites leased to these companies are typically located at the District's water reservoir sites which are located at higher elevations and are advantageous for the purposes of transmitting cellular signals.
- The District is compensated through lease agreements which are approved by the Board. The funding generated through the leases is used to offset the cost of providing services to the District's customers. This fiscal year, the cellular lease agreements are anticipated to generate approximately \$1.1 million in revenue.

- As technology changes, cellular communication companies seek to improve the services they deliver through the development of new sites or upgrades to their current infrastructure. The new sites and upgrades often involve either new agreements or amendments to existing agreements which contain the most recent lease provisions as approved by the Board. Currently, these types of agreements and amendments are brought before the Board for approval.
- At the October 2, 2013 Board meeting, the Board requested that staff explore a greater delegation of authority for the General Manger to approve lease agreements or amendments that involve changes deemed to be administrative in nature. Please reference page 2 of staffs' report for a list of changes that are regarded as administrative in nature.
- Staff is proposing that a new paragraph "J" be added to Section 2.01, Authority of the General Manger, of the District's Code of Ordinance as shown on page 4 of Attachment B to staffs' report. These changes are specific to agreements and amendments for cellular leases.

Following the discussion, the Committee supported staff's recommendation and presentation to the full board as a consent item.

ATTACHMENT B

ORDINANCE NO. 542

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE OTAY  
WATER DISTRICT AMENDING SECTION 2.01 AUTHORITY OF THE GENERAL MANAGER  
OF THE DISTRICT'S CODE OF ORDINANCES

BE IT ORDAINED by the Board of Directors of Otay Water  
District that the District's Code of Ordinances, Section 2.01,  
Authority of the General Manager be revised as per Attachment C.

NOW, THEREFORE, BE IT RESOLVED that the new proposed  
Section 2.01 of the Code of Ordinances shall become effective  
March 11, 2014.

PASSED, APPROVED AND ADOPTED by the Board of Directors of  
the Otay Water District at a regular meeting duly held this 11<sup>th</sup>  
day of March, 2014, by the following roll call vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

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President

ATTEST:

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District Secretary

CHAPTER 2 ADMINISTRATION OF THE DISTRICT

SECTION 2 MANAGEMENT OF THE DISTRICT

2.01 AUTHORITY OF THE GENERAL MANAGER

Pursuant to Sections 71362 and 71363 of the California Water Code, and other applicable laws of the State of California, the General Manager shall, subject to the approval and direction of the Board of Directors, operate and manage the affairs of the District. The General Manager shall have the following specifically enumerated powers and authority:

A. To control the administration, maintenance, operation and construction of the water and sewer systems and facilities of the District in an efficient manner.

B. To employ and discharge all employees and assistants, other than those referred to in Section 71340 of the California Water Code, and to prescribe their duties and promulgate specific rules and regulations for such employees and assistants.

C. To promulgate policies and procedures necessary to enhance the security of the District and increase the transparency of District operations, including provisions for the disclosure of conflicts of interest by employees.

D. To establish the terms and conditions for collection of receivables, thereby facilitating the efficient administration of the District's receivables. The General Manager or designee is given this authority as well as the authority to waive, adjust, or reduce any receivable for amounts up to \$10,000.

E. To execute agreements, contracts, other documents, or commitments on behalf of the District where the amount involved does not exceed \$50,000, provided that Public Works Contracts shall be awarded in compliance with applicable laws.

F. To approve change orders to agreements, contracts, or other commitments on behalf of the District. If the underlying contract is awarded by the General Manager pursuant to paragraph 2.01-E above, the cumulative value of the approved change orders and the underlying agreement, contract, or commitment shall not exceed the General Manager's signatory authority established above. If the underlying contract is awarded by the Board, the General Manager may approve change orders thereto in an aggregate amount not exceeding the General Manager's signatory authority established above.

G. To approve plans, specifications, maps and agreements, and any other documents involving land development projects within the District.

H. To authorize the use of District Real Property by third parties if all the following conditions are met: (a) the consideration is less than the General Manager's authority; and (b) the proposed use consists of an easement, license, access permit or other use of a portion of the District Real Property that will not interfere with the existing or anticipated uses of the District Real Property for District purposes; and (c) either (i) the term of the proposed use is 10 years or less, or (ii) the entity proposing to use the District Real Property is a regulated utility, governmental entity or not-for profit organization. All uses of District Real Property not contemplated herein or specifically authorized in other sections of this Code of Ordinance shall be presented to the Board of Directors for consideration.

1. The General Manager may establish terms and conditions for the use of and access to District Real Property contemplated herein, including administrative charges.

2. The use of any District Real Property shall require consideration satisfactory to the General Manager, which may be monetary compensation in an amount equal to the fair market value of the proposed use plus an administrative charge or may be in the form of a real property interest or other equivalent compensation or use.

3. "District real property" means and includes real property and interests thereon, such as fee interests, easements, licenses and other such interests acquired for various District purposes including but not limited to the construction, operation, access or maintenance of pipelines or other facilities necessary or convenient to the full exercise of the District's powers.

I. To declare an emergency and, in such event, to have the additional powers specified in the District's emergency management plan, referred to as the National Incident Management System (NIMS), and below, pursuant to California Contract Code Section 22050. An emergency is a sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent and mitigate the loss or impairment of life, health, property, or essential public services.

1. In a declared emergency, the General Manager may direct employees, take action to continue or restore service capability, and execute any contracts for necessary equipment, services, or supplies directly related and required by the emergency. Notwithstanding the limits imposed in the prior paragraphs of this Section 2.01, or by any other policy or guideline of the District, in

an emergency, the General Manager may award and execute contracts for goods, services, work, facility or improvement, without bidding and without regard to said limits, provided that the goods, services, work, facilities or improvements acquired or contracted for are of an urgent nature, directly and immediately required by the emergency. Any contract for goods or services with a value of more than \$250,000 shall be subject to ratification by the Board at its first regularly scheduled meeting following the declaration of the emergency to which the contract relates. Any contract for work, facilities or improvements with a value of more than \$500,000 shall be subject to ratification by the Board at its first regularly scheduled meeting following the declaration of the emergency to which the contract relates.

2. The General Manager shall report to the Board not later than 48 hours after the emergency action or at the next regularly scheduled meeting, whichever is earlier. The report shall include the details of the emergency and reasons justifying the actions taken, and provide an accounting of the funds expended or yet to be expended in connection with the emergency.

3. If the emergency action continues for seven days and a regularly scheduled meeting will not occur within 14 days from the day the emergency action was taken, the General Manager shall request that the Board review the emergency action and determine by formal action if the need to take emergency action continues.

4. At each regularly scheduled meeting following the declaration of an emergency the Board may, by formal action and pursuant to a vote as required by Section 22050 of the Public Contract Code, determine if there is a need to continue the emergency action. If the Board does not determine that the emergency continues, the power to operate under emergency conditions will terminate and any new work, goods or services not yet procured shall be contracted or acquired in accordance with applicable provisions of this Code.

J. In addition to the authority for the use of District Real Property enumerated in subsection H above, to approve the following types of agreements and amendments to agreements for the lease of District Real Property and/or space on District facilities to cellular companies and related entities for telecommunications purposes, provided such agreements and amendments are substantially in compliance with the District's standard contract terms and provisions and have been reviewed and approved by General Counsel:

1. A reduction of the lease rate of not more than 25%.

2. Any increase in the lease rate.

3. Allowance of new equipment on the leased space, provided proper land use permits are acquired by the lessee from the appropriate entities.

4. Administrative changes to the lease, including amending leases to the District's most current form as approved by the Board.

5. Entering into a lease that contains the District's most current form as approved by the Board with a new entity on a new site or a site that has been vacated.

## 2.02 ORDER OF SUCCESSION

When the General Manager is going to be absent from the District, the General Manager is authorized to designate an Asst. General Manager to act on his behalf and said person shall have the same authority as the General Manager. Any long-term vacancies (over 30 days) shall be filled by vote of the majority of the Board.

## ATTACHMENT C

### CHAPTER 2 ADMINISTRATION OF THE DISTRICT

#### SECTION 2 MANAGEMENT OF THE DISTRICT

##### 2.01 AUTHORITY OF THE GENERAL MANAGER

Pursuant to Sections 71362 and 71363 of the California Water Code, and other applicable laws of the State of California, the General Manager shall, subject to the approval and direction of the Board of Directors, operate and manage the affairs of the District. The General Manager shall have the following specifically enumerated powers and authority:

A. To control the administration, maintenance, operation and construction of the water and sewer systems and facilities of the District in an efficient manner.

B. To employ and discharge all employees and assistants, other than those referred to in Section 71340 of the California Water Code, and to prescribe their duties and promulgate specific rules and regulations for such employees and assistants.

C. To promulgate policies and procedures necessary to enhance the security of the District and increase the transparency of District operations, including provisions for the disclosure of conflicts of interest by employees.

D. To establish the terms and conditions for collection of receivables, thereby facilitating the efficient administration of the District's receivables. The General Manager or designee is given this authority as well as the authority to waive, adjust, or reduce any receivable for amounts up to \$10,000.

E. To execute agreements, contracts, other documents, or commitments on behalf of the District where the amount involved does not exceed \$50,000, provided that Public Works Contracts shall be awarded in compliance with applicable laws.

F. To approve change orders to agreements, contracts, or other commitments on behalf of the District. If the underlying contract is awarded by the General Manager pursuant to paragraph 2.01-E above, the cumulative value of the approved change orders and the underlying agreement, contract, or commitment shall not exceed the General Manager's signatory authority established above. If the underlying contract is awarded by the Board, the General Manager may approve change orders thereto in an aggregate amount not exceeding the General Manager's signatory authority established above.

G. To approve plans, specifications, maps and agreements, and any other documents involving land development projects within the District.

H. To authorize the use of District Real Property by third parties if all the following conditions are met: (a) the consideration is less than the General Manager's authority; and (b) the proposed use consists of an easement, license, access permit or other use of a portion of the District Real Property that will not interfere with the existing or anticipated uses of the District Real Property for District purposes; and (c) either (i) the term of the proposed use is 10 years or less, or (ii) the entity proposing to use the District Real Property is a regulated utility, governmental entity or not-for profit organization. All uses of District Real Property not contemplated herein or specifically authorized in other sections of this Code of Ordinance shall be presented to the Board of Directors for consideration.

1. The General Manager may establish terms and conditions for the use of and access to District Real Property contemplated herein, including administrative charges.

2. The use of any District Real Property shall require consideration satisfactory to the General Manager, which may be monetary compensation in an amount equal to the fair market value of the proposed use plus an administrative charge or may be in the form of a real property interest or other equivalent compensation or use.

3. "District real property" means and includes real property and interests thereon, such as fee interests, easements, licenses and other such interests acquired for various District purposes including but not limited to the construction, operation, access or maintenance of pipelines or other facilities necessary or convenient to the full exercise of the District's powers.

I. To declare an emergency and, in such event, to have the additional powers specified in the District's emergency management plan, referred to as the National Incident Management System (NIMS), and below, pursuant to California Contract Code Section 22050. An emergency is a sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent and mitigate the loss or impairment of life, health, property, or essential public services.

1. In a declared emergency, the General Manager may direct employees, take action to continue or restore service capability, and execute any contracts for necessary equipment, services, or supplies directly related and required by the emergency. Notwithstanding the limits imposed in the prior paragraphs of this Section 2.01, or by any other policy or guideline of the District, in an emergency, the General Manager may award and execute contracts for goods, services, work, facility or improvement, without bidding and without regard to said limits, provided that the goods, services,

work, facilities or improvements acquired or contracted for are of an urgent nature, directly and immediately required by the emergency. Any contract for goods or services with a value of more than \$250,000 shall be subject to ratification by the Board at its first regularly scheduled meeting following the declaration of the emergency to which the contract relates. Any contract for work, facilities or improvements with a value of more than \$500,000 shall be subject to ratification by the Board at its first regularly scheduled meeting following the declaration of the emergency to which the contract relates.

2. The General Manager shall report to the Board not later than 48 hours after the emergency action or at the next regularly scheduled meeting, whichever is earlier. The report shall include the details of the emergency and reasons justifying the actions taken, and provide an accounting of the funds expended or yet to be expended in connection with the emergency.

3. If the emergency action continues for seven days and a regularly scheduled meeting will not occur within 14 days from the day the emergency action was taken, the General Manager shall request that the Board review the emergency action and determine by formal action if the need to take emergency action continues.

4. At each regularly scheduled meeting following the declaration of an emergency the Board may, by formal action and pursuant to a vote as required by Section 22050 of the Public Contract Code, determine if there is a need to continue the emergency action. If the Board does not determine that the emergency continues, the power to operate under emergency conditions will terminate and any new work, goods or services not yet procured shall be contracted or acquired in accordance with applicable provisions of this Code.

J. In addition to the authority for the use of District Real Property enumerated in subsection H above, to approve the following types of agreements or amendments to agreements for the lease of District Real Property and/or space on District facilities to cellular companies and related entities for telecommunications purposes, provided such agreements or amendments are substantially in compliance with the District's standard contract terms and provisions and have been reviewed and approved by General Counsel:

1. A reduction of the lease rate of not more than 25%.
2. Any increase in the lease rate.
3. Allowance of new equipment on the leased space, provided proper land use permits are acquired by the lessee from the appropriate entities.
4. Administrative changes to the lease, including amending leases to the District's most current form as approved by the Board.

5. Entering into a lease that contains the District's most current form as approved by the Board with a new entity on a new site or a site that has been vacated.

2.02 ORDER OF SUCCESSION

When the General Manager is going to be absent from the District, the General Manager is authorized to designate an Asst. General Manager to act on his behalf and said person shall have the same authority as the General Manager. Any long-term vacancies (over 30 days) shall be filled by vote of the majority of the Board.

# AGENDA ITEM 11a



## STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	March 11, 2014
		PROJECT:	DIV. NO. All
SUBMITTED BY:	Alicia Mendez-Schomer, Customer Service Manager		
APPROVED BY:	<input checked="" type="checkbox"/> Joseph R. Beachem, Chief Financial Officer <input checked="" type="checkbox"/> German Alvarez, Assistant General Manager <input checked="" type="checkbox"/> Mark Watton, General Manager		
SUBJECT:	Declare a Water Shortage Response Level 1 - Supply Watch Condition		

### **GENERAL MANAGER'S RECOMMENDATION:**

That the Board declare a Water Shortage Response Level 1 - Supply Watch Condition which calls for voluntary conservation measures and to instruct staff to educate customers of these recommendations via bill inserts, the District's website and any other applicable means.

### **COMMITTEE ACTION:**

See Attachment A.

### **PURPOSE:**

To align the District with the San Diego County Water Authority's (CWA) recommendation to adopt voluntary conservation measures.

### **ANALYSIS:**

California is experiencing an unprecedented drought due to two years of lower than anticipated rainfall which is continuing into the third year. The Department of Water Resources' survey in late January showed snowpack water content levels at 12 percent of normal for this time of year. In response, Governor Brown declared a statewide drought emergency on January 17<sup>th</sup>. This action opened the door to provide federal aid for communities in Northern and Central California that are facing immediate shortages.

The San Diego region is not as impacted by the drought as much as other parts of the state since San Diegans have already invested heavily in conservation, infrastructure improvements, and water supply diversification. As an example, per capita water use has declined from more than 200 gallons per person per day to approximately 150 gallons over the past decade. Total potable water use in our region was also less in 2013 than it was in 1990, despite an increase in population of around 30 percent. Additionally, CWA has invested \$2 billion over the past decade in new large-scale water infrastructure projects that are contributing to a more reliable water supply.

In a special meeting on February 13, 2014, the San Diego County Water Authority notified all member agencies that the region is at a Level 1 Drought Watch of the Model Drought Response Ordinance. In response to this call for action, staff is recommending the District declare a Water Shortage Response, Level 1 - Supply Watch Condition. The Level 1 water shortage response condition practices are voluntary and will be reinforced through local and regional public education and awareness measures.

Periodic drought is a fact of life in Southern California. San Diegans have risen to the challenge before and the District is confident that our customers will continue to do their part to conserve and remain mindful of wasting water. The District encourages everyone to take advantage of money saving tips and rebates found on the District's website.

**FISCAL IMPACT:**             Joe Beachem, Chief Financial Officer

No increases to programmatic costs will occur. There is the potential for reductions in revenues if measurable conservation occurs. However, unlike the last drought, this one is not occurring coincident with an economic crisis, the call for conservation is not extreme, and there are not significant pricing changes to promote high levels of conservation.

**STRATEGIC GOAL:**

Actively manage water supply and demand.

**LEGAL IMPACT:**

None.

Attachments:

Attachment A - Committee Action



## ATTACHMENT A

<b>SUBJECT/PROJECT:</b>	Declare a Water Shortage Response Level 1 - Supply Watch Condition
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### COMMITTEE ACTION:

The Finance, Administration and Communications Committee reviewed this item at a meeting held on February 19, 2014 and the following comments were made:

- Staff is recommending that the board declare a Water Shortage Response Level 1, Supply Watch Condition, which calls for voluntary conservation measures and direct staff to continue to educate customers about the benefits of water conservation through bill messaging and inserts, the customer newsletter, etc.
- Governor Brown declared a state-wide drought emergency in January 2014 in response to the low snow pack levels in Northern California. It was indicated that Northern California is much more impacted by the drought than Southern California because of the large investments that our region has made in infrastructure to enhance supplies and storage. Though San Diego is in a less dire position, to align the region with the State, staff is asking that the board move forward with a Level I drought declaration.
- This action would align the District with the San Diego County Water Authority (CWA) who has declared voluntary conservation measures and is recommending that agencies throughout the region also adopt such measures.
- General Manager Watton provided a presentation on the Water Supply Conditions for the State of California which included a review of the historical levels of water runoff to the State's lakes and rivers. He indicated, as of February 2014, the level of water runoff is only 15% of the average and the rain season is coming to a close soon. He noted with the recent snow fall and rain in the Northern Sierras, California is just getting past the driest years of 1977 and 1978. Water use has decreased greatly from Calendar Year 2007 to Calendar Year 2013 due to conservation, the economy, and water rates. Additionally, local

supplies have increased during the same period and is expected to continue to increase as more of the region's local supplies come online. The region is in pretty good shape, but it still needs to be cautious should the drought continue for more than several years. It is felt, however, at this time that mandatory cutbacks is not necessary.

- Staff stated that should the board declare a Level I Drought Alert/Water Supply Condition, the District would start sending Level I drought alert messages to the District's customers. The agencies Countywide (as a group) would likely hold a press conference to advise the public of the Level I Drought Alert declaration and the message will focus more on outdoor water savings as many customers have already purchased water efficient appliances and have implemented water saving devices throughout the home. It was indicated that a larger percentage of water use is outdoors so savings outside the home will provide more of an impact to water conservation.
- The committee inquired if the District had historical data of the impact a Level I alert, Level II alert, etc. has on water usage and the District's budget. Staff indicated that it is difficult to say with certainty as the last drought came in conjunction with a major economic downturn. The committee further inquired the impact to the District's budget if customers cut back water use. Staff indicated that the Metropolitan Water District has preliminarily projected that their rate increase will be 1.5% as opposed to the 5% they had previously projected. This much lower rate increase will help keep the District's rate changes in line with budget projections, even with less water being sold.
- The committee requested that staff provide the impact to the District's budget if there were a reduction in water usage. Subsequent to the committee meeting staff calculated that the net revenue decline for a 1% drop in water sales would be approximately \$166,700. This decrease in sales would impact the projected rate increases by a net of approximately 2/10ths of a percent.

Following the discussion, the Committee supported staff's recommendation and presentation to the full board as an action item.

# AGENDA ITEM 12a

## RESOLUTION NO. 4229

A RESOLUTION OF THE BOARD OF DIRECTORS OF OTAY WATER DISTRICT CONSENTING TO AND APPROVING THE REAPPOINTMENT OF Mark Watton AS A REPRESENTATIVE TO THE BOARD OF DIRECTORS OF THE SAN DIEGO COUNTY WATER AUTHORITY (SECOND SEAT)

WHEREAS, Section 6(d) of the County Water Authority Act (Chapter 545 of the Statutes of 1943, Chapter 45 Water Code) provides that, in addition to its one representative, each member agency may, at its option, designate and appoint one additional representative under certain conditions; and

WHEREAS, the Board of Directors (District Board) of the Otay Water District (District) has previously consented to and approved the designation and appointment of Mark Watton to serve as the District's second representative on the San Diego County Water Authority Board of Directors ("CWA Board"); and

WHEREAS, Mr. Watton's term as a designated and appointed representative of the District to the CWA Board expired on January 23, 2014; and

WHEREAS, the District proposes, and this Board desires to consent to and approve, the designation and appointment of Mark Watton to a third six-year term as the District's second representative to the CWA Board ending January 23, 2020.

NOW, THEREFORE, it is hereby resolved, ordered and determined by the Board of Directors of the Otay Water District as follows:

SECTION 1. This Board of Directors hereby consents to and approves the designation and appointment of Mark Watton as the District's second representative on the Board of Directors of the San Diego County Water Authority for the term ending on January 23, 2020.

SECTION 2. The President of the District's Board, the General Manager of the District, the District's Secretary and their designees are hereby authorized to take any action required to be taken on behalf of the District to carry out the purpose of this Resolution.

SECTION 3. This Resolution shall be effective as of the date it is adopted.

PASSED, APPROVED AND ADOPTED by the Otay Water District Board of Directors at a regular meeting held this 14<sup>th</sup> day of January, 2008.

AYES:

NOES:

ABSENT:

ABSTAIN:

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President

ATTEST:

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District Secretary

# AGENDA ITEM 12a

## RESOLUTION NO. 4230

A RESOLUTION OF THE BOARD OF DIRECTORS OF OTAY WATER DISTRICT CONSENTING TO AND APPROVING THE REAPPOINTMENT OF GARY CROUCHER AS A REPRESENTATIVE TO THE BOARD OF DIRECTORS OF THE SAN DIEGO COUNTY WATER AUTHORITY (FIRST SEAT)

WHEREAS, Section 6(b) of the County Water Authority Act (Chapter 545 of the Statutes of 1943, Chapter 45 Water Code) provides that the CWA Board (defined below) shall consist of at least one representative from each public agency located within CWA's area; and

WHEREAS, the Board of Directors (District Board) of the Otay Water District (District) has previously consented to and approved the designation and appointment of Gary Croucher to serve as the District's representative on the San Diego County Water Authority ("CWA") Board of Directors ("CWA Board"); and

WHEREAS, Mr. Croucher's term as a designated and appointed representative of the District to the CWA Board expires on March 3, 2014; and

WHEREAS, the District proposes, and this Board desires to consent to and approve, the designation and appointment of Gary Croucher to a third six-year term as the District's first representative to the CWA Board ending on March 3, 2020.

NOW, THEREFORE, it is hereby resolved, ordered and determined by the Board of Directors of the Otay Water District as follows:

SECTION 1. This Board of Directors hereby consents to and approves the designation and appointment of Gary Croucher as the District's first representative on the Board of Directors of the San Diego County Water Authority for the term commencing on March 3, 2014.

SECTION 2. The President of the District's Board, the General Manager of the District, the District's Secretary and their designees are hereby authorized to take any action required to be taken on behalf of the District to carry out the purpose of this Resolution.

SECTION 3. This Resolution shall be effective as of the date it is adopted.

PASSED, APPROVED AND ADOPTED by the Otay Water District Board of Directors at a regular meeting held this 11<sup>th</sup> day of March, 2014.

AYES:

NOES:

ABSENT:

ABSTAIN:

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President

ATTEST:

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District Secretary

# AGENDA ITEM 12b



## STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	March 11, 2014
		PROJECT:	Various DIV.NO. ALL
SUBMITTED BY:	Geoff Stevens, Chief Information Officer		
APPROVED BY:	<input checked="" type="checkbox"/> German Alvarez, Assistant General Manager <input checked="" type="checkbox"/> Mark Watton, General Manager		
SUBJECT:	STATUS UPDATE ON 2015 - 2017 DISTRICT STRATEGIC PLAN		

### **GENERAL MANAGER'S RECOMMENDATION:**

This is an informational item. No Board action is required.

### **COMMITTEE ACTION:**

See "Attachment A".

### **PURPOSE:**

To brief the Board on the progress in the development of the 2015 to 2017 District Strategic Plan.

### **Background**

Each year, the District updates the Strategic Plan and it is reviewed every three years to take an in-depth look at what will be required to meet coming challenges. This year requires the in-depth analysis as the Strategic Plan is at the end of the 2012-2014 plan and actively drafting the 2015 to 2017 plan.

### Activities to Date:

The Senior Team began discussing the plan in October 2013. The following activities have taken place over the last four months:

- Review of other Districts' Strategic Plan;
- Review of industry trends;
- Review of Strategic Planning methodology;
- Engagement of consulting assistance to validate process;
- Development of a Strategy Map for the District;
- Senior Team discussion of Mission, Vision and Values;
- Reaffirmation of Balanced Scorecard as methodology of choice;
- Development of Primary Goals for Balanced Scorecard;
- Development of a more targeted **key challenge**;
- Engagement meetings with all departments including the General Manager and Assistant General Manager;
- Development of individual department objectives and measures (ongoing);
- Employee communications meeting both at the section and the group level.

### Current Status

The Senior Team is pleased with the Strategic Plan progress to date. This is a critical review point in the process where the General Manager has asked staff to present and seek the Board's affirmation of the District's stated Mission, Vision, and Values. Staff would like to present the **key challenge**, which is more targeted, than in the last plan, to highlight efficiency, effectiveness, and measurement. Finally, staff has drafted the high level strategies and goals that are in alignment with the balanced scorecard.

## **MISSION**

*To provide quality water and wastewater services to the customers of the Otay Water District, in a professional, effective and efficient manner.*

## **VISION**

*A District that is innovative in providing water services at competitive rates, with a reputation for outstanding customer service.*

## STATEMENT OF VALUES

As Otay Water District employees, we dedicate ourselves to:

### **CUSTOMERS:**

We take pride that our commitment to customer-centered service is our highest priority.

### **EXCELLENCE:**

We strive to provide the highest quality and value in all that we do.

### **INTEGRITY:**

We commit ourselves to doing the right thing. Ethical behavior, trustworthiness and accountability are the District's foundation.

### **TEAMWORK:**

We promote mutual trust by sharing information, knowledge and ideas to reach our common goals.

### **EMPLOYEES:**

We see each individual as unique and important. We value diversity and open communication to promote fairness, dignity and respect.

### PROPOSED KEY CHALLENGE

OUR KEY CHALLENGE, AS DISTRICT STAFF IS TO QUANTIFY AND DEMONSTRATE OUR COMMITMENT AND ABILITY TO OPTIMIZE OUR RESOURCES, BUSINESS PROCESSES, AND TECHNOLOGY TO ACHIEVE THE STRATEGIC PLAN GOALS. WE, AS A TEAM ARE COMMITTED TO REGULARLY ASSESS AND DOCUMENT HOW OUR DECISIONS AND WORK PRACTICES ARE ACCOMPLISHING OUR GOALS AND OBJECTIVES.

## Balanced Scorecard Strategies and Goals

### **Customer:**

*Deliver high quality services that meet regulatory standards and delivers best business processes which increase confidence of the customer in the value the District provides.*

- A. Goal: "Maintain high customer satisfaction by expanding and improving communications and providing water services."**

### **Financial:**

*Provide enhanced value by directing and managing the financial issues that are critical to the District.*

- A. Goal: "Improve financial information and systems."**
- B. Goal: "Maintain District financial strength."**

### **Business Processes:**

*Improve business functionality by constantly reviewing and maximize efficiency and effectiveness of all business processes.*

- A. Goal: "Actively manage water supply as well as demand and sewer services."**
- B. Goal: "Identify and evaluate improvements to enterprise and departmental business processes."**

### **Learning and Growth:**

*Provide the leadership, tools, and management commitment to improve all business practices.*

- A. Goal: "Results-oriented workforce."**
- B. Goal: "Flexible, lean and highly-skilled workforce."**

## Next Steps

Individual meetings with the Management Team of each department are underway. The General Manager and Assistant General Manager are very involved in this process. Each team is meeting a minimum of four times to develop customized objectives and measures that are in alignment with the proposed key challenge and mission.

The entire Management Team is very active in making suggestions that are in alignment with our strategy. Below are some examples of the ideas that are being considered for inclusion:

### Examples from Finance, Administration and IT

- INVESTIGATION OF WEB BASED OR PORTAL BASED PURCHASING METHODOLOGIES
- FURTHER LEVERAGE CLOUD BASED ARCHITECTURES FOR SECURITY, AND DISASTER RECOVERY
- CHANGING PROCESS FOR DEVELOPERS TO INSTALL METERS
- ANALYSIS OF REVENUES AND IMPACTS OF THE SEWER SYSTEM REALIGNMENT OR CONSOLIDATION
- SECURITY SYSTEM UPGRADES AND CONSOLIDATION
- STREAMLINING COMMUNICATIONS TO CUSTOMERS - WEB BASED, SOCIAL MEDIA, MOBILE
- EVALUATE CITIZEN SERVICES THROUGH EDEN - ONLINE SUBMITTALS
- CALL CENTER INTEGRATION AMONG DEPARTMENTS
- EXPLORING ADDITIONAL USES OF THE AUTOMATED DIALER FOR CUSTOMER CONTACT
- EXPANDING EMAIL OR RELATED COMMUNICATIONS SERVICES
- REDUCING HEADCOUNT BY REVIEW OF ATTRITION RELATED VACANCIES
- MODIFICATION OF RESERVE ACCOUNTING
- EXPLORATION OF NEW BILLING SYSTEMS
- HAVE DEVELOPERS DO NEW METER SETS
- ENSURE FULL COST RECOVERY OF SERVICES PROVIDED

## Examples from Engineering and Operations

- DEVELOPMENT OF PLAN VERSUS ACTUAL TIME ALLOCATION PER TASK
- MEASUREMENT OF UNIT COSTING FOR ROUTINE PROCESSES
- LEVERAGE SCADA AND WORK ORDER SYSTEM - PROCESS IMPROVEMENTS
- SUPPORT OF THE DESALINATION PROJECT
- NEGOTIATIONS WITH PARTNER CITIES FOR BETTER AGREEMENTS
- ADDITIONAL USE OF ASSET MANAGEMENT
- RECAPTURE COSTS WHEN SURVEY IS REQUIRED TO CHANGE EASEMENTS
- RECOVER COST OF DIG ALERTS FROM ROUTINE TRAFFIC ACCIDENTS
- EVALUATION OF COST BENEFIT OF LEAK REDUCTION HARDWARE
- ANALYSIS OF SEWER BUSINESS
- NORTH - SOUTH INTERCONNECT
- STREAMLINE RFP PROCESS (COMBINE PLAN, DESIGN, BUILD BIDS)
- EVALUATE BIM (BUILDING INFORMATION MANAGEMENT) FOR PIPELINES
- EVALUATE COST RECOVERY FOR CERTAIN TYPES OF MARK OUT
- EVALUATE COST RECOVERY FOR ENCROACHMENT PERMITS

The above, along with many other ideas, are on the table and being evaluated. The emphasis, where possible, will be to develop specific objectives and performance measures that can provide a quantifiable proof of improvement. Measurements always require a subtle approach, and it will take time to finalize and test the proposed new measures. The intent of the plan, however, is clear in that staff desires to find ways to achieve and demonstrate how this District is being run efficiently and effectively for our customers and in alignment with the General Manager's and the Board's direction.

### **STRATEGIC GOAL:**

These items are in support of the updating the District's Strategic Plan.

### **LEGAL IMPACT:**

None.

Attachments: Attachment A - Committee Action



**ATTACHMENT A**

<b>SUBJECT/PROJECT:</b>	STATUS UPDATE ON 2015 - 2017 DISTRICT STRATEGIC PLAN
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**COMMITTEE ACTION:**

The Finance, Administration and Communications and the Engineering, Operations and Water Resources Committees reviewed this item at a meeting held on February 19, 2014. The following comments were made:

- It was indicated that the District is considering adding an additional year to the Strategic Plan which would make it a 2015-2018 Strategic Plan, depending on the scope of the plan.
- A PowerPoint presentation was provided that included information on the following:
  - o Activities to Date
  - o Otay Strategy Map
  - o Mission and Vision
  - o Statement of Values
  - o Key Challenge
  - o Finance, Administration and IT - Potential Improvements
  - o Engineering and Operations - Potential Improvements
  - o Discussion and Next Steps
- It was indicated that meetings were held with the Senior and Management Teams to discuss goals such as the active management of water supplies, demand and sewer services. Staff also focused on identifying and evaluating continual improvements to the enterprise and departmental business processes.
- Meetings were also held with individual departments to engage them in developing the strategies and goals for their areas.
- Staff presented the District's Strategy Map and stated that the map was a useful tool that assisted staff in opening discussions on goals and objectives that enhanced internal efficiency, process improvements, increased staffs' understanding of unit costs, and in focusing on ways to combine and streamline operations.

- It was indicated that staff is delving into the individual work processes and trying to further enhance those processes to realize savings. The District has found the "large" process improvements and those have been implemented and is now looking at "small increment" improvements. For instance the District has already streamlined to reduce the number of Fulltime Equivalent (FTE) employees and is now looking for savings in 2 hours, half hour, etc. increments, which then roll up to a FTE savings.
- Staff discussed the key challenge and indicated that it is more targeted than in the last plan to highlight efficiency, effectiveness, and the measurement of achievement.
- Staff discussed Engineering, Operations, and Water Resources; and Finance, Administration and Information Technology; potential improvements which are listed on page 8 and 7 respectively in the staff report.
- It was noted that the it is important for the District to strengthen the role of the management team in developing and leading changes, as well as continuing to engage entire staff to further refine objectives and measures over the life of the plan (3-4 years). It is also important for the Strategic Plan to be flexible to allow changes when it is necessary.
- The Committee commented on how well the District has stayed focused on the Strategic Plan and noted that staffs' dedication to execute the plan has helped it evolve positively. The Committee indicated that they would like to see all employees provide input, along with the Senior and Management Teams, into the development of the District's Strategic Plan as they (employees) are the individuals who execute the daily operations of the District.
- The Committee recommended to add an additional year to the 2015-2017 District Strategic Plan since it is a living document. If approved by the full board, the plan will be updated to reflect the District's 2015-2018 Strategic Plan.
- It was indicated that following district-wide meetings with staff to discuss/develop the Strategic Plan, the proposed draft plan will be presented to the Board prior to the approval of the FY 2015 budget.

Following the discussion, the committees recommended presentation to the full board as an action item.

# Strategic Plan

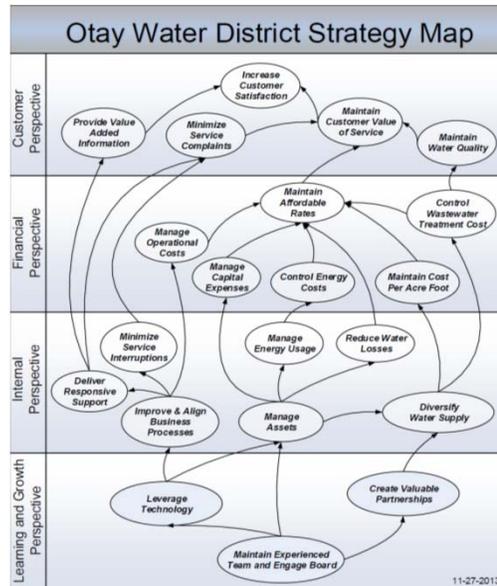
Progress Report FY15 – FY17

Board Committees - February 2014

## Activities To Date

- Review of other district strategic plans
- Review of industry trends
- Review of strategic planning methodology
- Engagement of consulting assistance to assist in validation of process.
- Development of a strategy map for the district
- Senior team discussion of mission, vision and values
- Reaffirmation of balanced scorecard as methodology of choice
- Development of primary goals for balanced scorecard.
- Identification of new *key challenge*
- Engagement meetings with all departments with the General Manager and AGM
- Development of individual department objectives and measures (ongoing)
- Employee communications meeting both at the section and the group level.

# Otay Strategy Map



## Mission and Vision

### MISSION

*To provide quality water and wastewater services to the customers of the Otay Water District, in a professional, effective and efficient manner.*

### VISION

*A District that is innovative in providing water services at competitive rates, with a reputation for outstanding customer service.*

# Statement of Values

As Otay Water District employees we dedicate ourselves to:

**CUSTOMERS:**

We take pride that our commitment to customer-centered service is our highest priority.

**EXCELLENCE:**

We strive to provide the highest quality and value in all that we do.

**INTEGRITY:**

We commit ourselves to doing the right thing. Ethical behavior, trustworthiness and accountability are the District's foundation.

**TEAMWORK:**

We promote mutual trust by sharing information, knowledge and ideas to reach our common goals.

**EMPLOYEES:**

We see each individual as unique and important. We value diversity and open communication to promote fairness, dignity and respect

## KEY CHALLENGE

Our key challenge, as District staff is to quantify and demonstrate our commitment and ability to optimize our resources, business processes, and technology to achieve the strategic plan goals. We, as a team are committed to regularly assess and document how our decisions and work practices are accomplishing our goals and objectives.

## Finance, Administration and IT – Potential Improvements

- Investigation of web based or portal based purchasing methodologies
- Further leverage cloud based architectures for security, and disaster recovery
- Changing process for developers to install new meters
- Security system upgrades and consolidation
- Streamlining communications to customers – web based, social media, mobile
- Evaluate citizen services through billing system software – online submittals
- Call center integration between departments
- Exploring additional uses of the automated dialer for customer contact
- Expanding email or related communications services
- Modification of reserve accounting
- Exploration of new billing systems

## Engineering and Operations – Potential Improvements

- Development of plan versus actual time allocation per task.
- Measurement of unit costing for routine processes
- Leverage SCADA and work order system – process improvements
- Support of the desalination project
- North – south interconnect
- Negotiations with partner cities for better agreements
- Additional use of asset management
- Evaluation of cost benefit of leak reduction hardware
- Analysis of sewer business
- Streamline rfp process (combine plan, design, build bids)
- Evaluate BIM (building information management) for pipelines
- Evaluate cost recovery for work (e.g. mark-out, permits, easement changes)

## Discussion and Next Steps

- Receive feedback from Board on mission, vision, values and particularly key challenge.
- Present draft detailed plan to Board and impact on FY15 budget prior to budget approval.
- Leverage implementation of work order and SCADA systems to automate measurement and refine processes.
- Strengthen the role of the management team in developing and leading changes to achieve key challenge.
- Continue to engage entire staff to further refine objectives and measures over the life of the plan 3-4 years.



## STAFF REPORT

TYPE MEETING:	Regular Board Meeting	MEETING DATE:	March 11, 2014
SUBMITTED BY:	Mark Watton, General Manager	W.O./G.F. NO:	DIV. NO.
APPROVED BY:	<input checked="" type="checkbox"/> Susan Cruz, District Secretary <input checked="" type="checkbox"/> Mark Watton, General Manager		
SUBJECT:	Board of Directors 2014 Calendar of Meetings		

### **GENERAL MANAGER'S RECOMMENDATION:**

At the request of the Board, the attached Board of Director's meeting calendar for 2014 is being presented for discussion.

### **PURPOSE:**

This staff report is being presented to provide the Board the opportunity to review the 2014 Board of Director's meeting calendar and amend the schedule as needed.

### **COMMITTEE ACTION:**

N/A

### **ANALYSIS:**

The Board requested that this item be presented at each meeting so they may have an opportunity to review the Board meeting calendar schedule and amend it as needed.

### **STRATEGIC GOAL:**

N/A

### **FISCAL IMPACT:**

None.

### **LEGAL IMPACT:**

None.

Attachment: Calendar of Meetings for 2014

**Board of Directors, Workshops  
and Committee Meetings  
2014**

**Regular Board Meetings:**

January 7, 2014  
February 5, 2014  
March 11, 2014  
**April 2, 2014**  
May 7, 2014  
June 4, 2014  
July 2, 2014  
August 6, 2014  
September 3, 2014  
October 1, 2014  
November 5, 2014  
December 3, 2014

**Special Board or Committee Meetings (3<sup>rd</sup>  
Wednesday of Each Month or as Noted)**

January 21, 2014  
February 19, 2014  
**March 17, 2014**  
April 16, 2014  
May 21, 2014  
June 18, 2014  
July 16, 2014  
August 20, 2014  
September 17, 2014  
October 15, 2014  
November 19, 2014  
December 17, 2014

**SPECIAL BOARD MEETINGS:**

**BOARD WORKSHOPS:**

May 19, 2014



## STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	March 11, 2014
SUBMITTED BY:	Dan Martin Engineering Manager	PROJECT:	Various DIV.NO. ALL
APPROVED BY:	<input checked="" type="checkbox"/> Rod Posada, Chief of Engineering <input checked="" type="checkbox"/> German Alvarez, Assistant General Manager <input checked="" type="checkbox"/> Mark Watton, General Manager		
SUBJECT:	Informational Item - Second Quarter Fiscal Year 2014 Capital Improvement Program Report		

### **GENERAL MANAGER'S RECOMMENDATION:**

That the Otay Water District (District) Board of Directors (Board) accept the Second Quarter Fiscal Year 2014 Capital Improvement Program (CIP) Report for review and receives a summary via PowerPoint presentation (see Attachment C).

### **COMMITTEE ACTION:**

Please see Attachment A.

### **PURPOSE:**

To update the Board about the status of all CIP project expenditures and to highlight significant issues, progress, and milestones on major projects.

### **ANALYSIS:**

To keep up with growth and to meet our ratepayers' expectations to adequately deliver safe, reliable, cost-effective, and quality water, each year the District staff prepares a Six-Year CIP Plan that identifies the District's infrastructure needs. The CIP is comprised of four categories consisting of backbone capital facilities, replacement/renewal projects, capital purchases, and developer's reimbursement projects.





## ATTACHMENT A

<b>SUBJECT/PROJECT:</b> Various	Informational Item - Second Quarter Fiscal Year 2014 Capital Improvement Program Report
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### COMMITTEE ACTION:

The Engineering, Operations, and Water Resources Committee (Committee) reviewed this item at a Committee Meeting held on February 19, 2014, and the following comments were made:

- Staff provided a PowerPoint presentation to the Committee and indicated that the expenditures through the second quarter of FY 2014 totaled approximately \$2.8 million, which is about 20% of the District's fiscal year budget.
- Staff indicated that the District's FY 2014 CIP budget consists of 63 projects that total \$13.9 million and is divided into four categories:
  - Capital Facilities= \$4.4 million
  - Replacement/Renewal= \$7.7 million
  - Capital Purchases= \$1.6 million
  - Developer Reimbursement= \$0.2 million
- The PowerPoint presentation included the following:
  - Total Life-to-Date Expenditures
  - CIP Budget Forecast vs. Expenditures
  - Major CIP Projects
  - CIP Projects in Construction
  - Construction Contract Status of projects, contract amount with allowances, net change orders, and percent of project completion
  - Consultant Contract Status of contract amounts, approve payments to date, change orders, dates when contracts were signed and the end date of contracts

- Staff provided an update of the following:
  - 803-3 & 832-2 Reservoir Interior/Exterior Coating & Upgrades. Staff indicated that this project was substantially completed in December 2013.
  - 927-1 Recycled Water Reservoir Cover and Liner Replacement. It is anticipated that this project will be completed by June 2014.
- The Committee recommended that staff provide Fiscal Years 2013 and 2014 CIP Budget Forecast vs. Expenditures to provide a relative progress throughout the years.

Following the discussion, the Committee supported staffs' recommendation and presentation to the full board as an informational item.

**FISCAL YEAR 2014 2nd QUARTER REPORT**  
(Expenditures through 12/31/2013)  
(\$ In Thousands)

**ATTACHMENT B**

CIP No.	Description	Project Manager	FISCAL YEAR-TO-DATE, 12/31/13				LIFE-TO-DATE, 12/31/13				Comments
			FY 2014 Budget	Expenses	Balance	Expense to Budget %	Budget	Expenses	Balance	Expense to Budget %	
<b>CAPITAL FACILITY PROJECTS</b>											
p2083	PS - 870-2 Pump Station Replacement (28,000 GPM)	Marchioro	\$ 540	\$ 78	\$ 462	14%	\$ 12,581	\$ 690	\$ 11,891	5%	On target. Carollo anticipated to provide the Draft Preliminary Design Report by the end of January 2014.
P2190	PL - 10-Inch, 1485 Zone, Jamul Highlands	Martin	-	-	-	0%	228	3	225	1%	No budget for FY 2014.
P2267	36-Inch Main Pumpouts and Air/Vacuum Ventilation Installations	Vasquez	5	-	5	0%	435	234	201	54%	Project has been deferred to FY 2015.
p2403	PL - 12-Inch, 624 Zone, Heritage Road - Olympic/Otay Valley	Martin	-	-	-	0%	925	-	925	0%	No budget for FY 2014.
P2434	Rancho Del Rey Groundwater Well Development	Marchioro	100	8	92	8%	8,700	3,605	5,095	41%	Project progress has been slowed by design consultant budget/scope negotiations. Project will be placed on hold after the design has been completed.
P2451	Otay Mesa Desalination Conveyance and Disinfection System	Kennedy	1,500	471	1,029	31%	30,000	2,100	27,900	7%	Spending adjusted based on limited notice to proceed.
P2466	Regional Training Facility	Coburn-Boyd	14	4	10	29%	300	285	15	95%	Should use all of this budget by end of Fiscal Year.
P2486	Asset Management Plan Condition Assessment and Data Acquisition	Zhao	75	34	41	45%	1,090	828	262	76%	On target with spending for the first 2 quarters of Fiscal Year 2014.
P2511	Otay Interconnect Pipeline	Marchioro	600	159	441	27%	37,300	1,834	35,466	5%	Project progress has been slowed by design consultant budget/scope negotiations.
P2514	PL - 30-Inch, 980 Zone, Hunte Parkway - Proctor Valley/Use Area	Martin	130	60	70	46%	1,815	1,728	87	95%	Waterline in service. Current work consists of claims resolution.
P2528	30-Inch Potable Water Pipeline Manifold at 624 Reservoirs	Marchioro	-	-	-	0%	7,000	18	6,982	0%	No budget for Fiscal Year 2014.
P2537	Operations Yard Property Acquisition Improvements	Cameron	50	3	47	6%	300	24	276	8%	Project is under budget.
P2539	South Bay Bus Rapid Transit (BRT) Utility Relocations	Cameron	80	7	73	9%	320	7	313	2%	SANDAG driven project. Design is at 75%.
P2541	624 Pressure Zone PRSs	Marchioro	300	67	233	22%	600	67	533	11%	Project should be advertised for construction bid Spring 2014. Basis of design report and 90% design completed January 2014.
P2542	850-3 Reservoir Interior Coating	Cameron	10	-	10	0%	440	-	440	0%	Expenses expected in the 4th quarter of Fiscal Year 2014.
P2543	850-1 Reservoir Interior/Exterior Coating	Cameron	-	-	-	0%	475	-	475	0%	No budget for Fiscal Year 2014.
P2544	850-2 Reservoir Interior/Exterior Reservoir Coating	Cameron	-	-	-	0%	1,075	-	1,075	0%	No budget for Fiscal Year 2014.
R2028	RecPL - 8-Inch, 680 Zone, Heritage Road - Santa Victoria/Otay Valley	Martin	-	-	-	0%	600	-	600	0%	No budget for Fiscal Year 2014.
R2042	RecPL - 8-Inch, 927 Zone, Rock Mountain Road - SR-125/EastLake	Martin	-	-	-	0%	140	-	140	0%	No budget for Fiscal Year 2014.
R2047	RecPL - 12-Inch, 680 Zone, La Media Road - Birch/Rock Mountain	Martin	-	-	-	0%	450	-	450	0%	No budget for Fiscal Year 2014.
R2048	RecPL - Otay Mesa Distribution Pipelines and Conversions	Martin	100	-	100	0%	2,200	471	1,729	21%	Developer driven project.
R2058	RecPL - 16-Inch, 860 Zone, Airway Road - Otay Mesa/Alta	Martin	100	-	100	0%	3,500	1,339	2,161	38%	Developer driven project.
R2077	RecPL - 24-Inch, 860 Zone, Alta Road - Alta Gate/Airway	Beppler	135	4	131	3%	4,500	2,747	1,753	61%	Anticipate spending full budget by the end of Fiscal Year 2014.
R2087	RecPL - 24-Inch, 927 Zone, Wueste Road - Olympic/Otay WTP	Cameron	5	-	5	0%	7,000	1,030	5,970	15%	Project is on hold.
R2091	RecPS - 927-1 Pump Station Upgrade (10,000 GPM) and System Enhancements	Martin	250	137	113	55%	2,130	2,032	98	95%	Project nearing completion. Current work includes claims resolution.
R2107	RWCWRF Screening Compactor and Chlorine Injectors Enclosure	Stalker	60	-	60	0%	130	72	58	55%	Partial installation has been completed. Remaining installation will be complete this fiscal year, with anticipated spending budget.
R2108	Res - 927-1 Reservoir Cover Replacement	Martin	100	76	24	76%	1,400	76	1,324	5%	Project has been accelerated. Construction will be completed this fiscal year rather than next fiscal year. Anticipated Fiscal Year 2014 expenditures are \$1.1M rather than \$0.1M.
R2110	RecPS - 927-1 Optimization and Pressure Zone modifications	Marchioro	150	-	150	0%	150	-	150	0%	Pending Operation completion of distribution system improvements including replacement of five (5) service saddles.
S2039	Hidden Mountain Lift Station Enclosure	Stalker	8	-	8	0%	37	30	7	81%	This work is scheduled for March 2014. All money should be spent.
S2043	RWCWRF Sludge Handling System	Beppler	50	15	35	30%	1,500	15	1,485	1%	Anticipate spending \$25K in Fiscal Year 2014.
<b>Total Capital Facility Projects</b>			<b>Total:</b>	<b>4,362</b>	<b>1,123</b>	<b>3,239</b>	<b>26%</b>	<b>127,321</b>	<b>19,235</b>	<b>108,086</b>	<b>15%</b>
<b>REPLACEMENT/RENEWAL PROJECTS</b>											
p2366	APCD Engine Replacements and Retrofits	Rahders	5	31	(26)	620%	3,488	2,513	975	72%	Retrofitted Unit #144 and anticipate spending an additional \$16.5K by end of Fiscal Year 2014. (\$45K brought forward from FY 2015 after the Board had approved the FY 2014 budget adjusting the FY 2014 budget to \$50K instead of \$5K.)

**FISCAL YEAR 2014 2nd QUARTER REPORT**  
 (Expenditures through 12/31/2013)  
 (\$ In Thousands)

**ATTACHMENT B**

CIP No.	Description	Project Manager	FISCAL YEAR-TO-DATE, 12/31/13				LIFE-TO-DATE, 12/31/13				Comments
			FY 2014 Budget	Expenses	Balance	Expense to Budget %	Budget	Expenses	Balance	Expense to Budget %	
P2382	Safety and Security Improvements	Ramirez	500	30	470	6%	3,397	1,933	1,464	57%	\$170K in system upgrades have been identified for completion by the end of Fiscal Year 2014. It is expected that the remaining balance will be expensed in Fiscal Year 2015.
P2440	I-905 Utility Relocations	Marchioro	10	2	8	20%	1,600	1,582	18	99%	\$159,576 credit to Otay received December 2013. Staff anticipates that Caltrans will issue an additional \$33,493 credit to Otay; however, the \$33K credit on hold pending Caltrans' receipt of final accounting numbers from the City of San Diego's sewer contractor.
p2453	SR-11 Utility Relocations	Martin	125	32	93	26%	2,250	191	2,059	8%	On target. Construction contract awarded January 2014.
P2477	Res - 624-1 Reservoir Cover Replacement	Martin	50	24	26	48%	1,000	920	80	92%	Complete.
P2485	SCADA Communication System and Software Replacement	Stalker	540	81	459	15%	1,846	850	996	46%	Only about \$340K will be spent this year due to delays in getting the SCADA replacement, South District Radio, and 3 day Battery Back-up projects.
P2493	624-2 Reservoir Interior/Exterior Coating	Cameron	1,550	39	1,511	3%	1,950	55	1,895	3%	Construction to begin in 3rd quarter of Fiscal Year 2014.
P2494	Multiple Species Conservation Plan	Coburn-Boyd	60	2	58	3%	887	800	87	90%	Plan to use the remainder of this budget during the last two quarters.
P2495	San Miguel Habitat Management/Mitigation Area	Coburn-Boyd	140	56	84	40%	2,040	950	1,090	47%	On target.
P2496	Otay Lakes Road Utility Relocations	Martin	70	15	55	21%	325	291	34	90%	On target. Project to complete in Fiscal Year 2014.
P2504	Regulatory Site Access Road and Pipeline Relocation	Cameron	325	7	318	2%	900	322	578	36%	On hold.
P2507	East Palomar Street Utility Relocation	Cameron	230	68	162	30%	900	351	549	39%	Caltrans driving project. Utility agreements are in place for reimbursement.
P2508	Pipeline Cathodic Protection Replacement Program	Marchioro	60	1	59	2%	300	4	296	1%	New corrosion engineering services consultant (HDR) working on task order proposal to begin design of improvements.
P2513	East Orange Avenue Bridge Crossing	Cameron	300	127	173	42%	1,350	1,292	58	96%	Complete. As-built drawings and closeout with Caltrans are being processed.
P2515	870-1 Reservoir Paving	Cameron	490	20	470	4%	550	77	473	14%	Project is under budget. Additional environmental surveys delayed construction expenditures.
P2518	803-3 Reservoir Interior/Exterior Coating	Cameron	125	62	63	50%	750	572	178	76%	Finalizing punch list items for project closeout. Project is under budget.
p2519	832-2 Reservoir Interior/Exterior Coating	Cameron	335	287	48	86%	775	556	219	72%	Finalizing punch list items for project closeout. Project is under budget.
P2520	Motorola Mobile Radio Upgrade	Martinez	30	7	23	23%	100	72	28	72%	Expect to be 100% expensed Fiscal Year 2014.
P2521	Large Meter Vault Upgrade Program	Holly	105	9	96	9%	600	205	395	34%	Retrofit of vaults will continue as sites are identified.
P2529	711-2 Reservoir Interior & Exterior Coating	Cameron	-	-	-	0%	600	-	600	0%	No budget for Fiscal Year 2014.
P2530	711-1 Reservoir Interior & Exterior Coating	Cameron	-	-	-	0%	725	-	725	0%	No budget for Fiscal Year 2014.
P2531	944-1 Reservoir Interior & Exterior Coating	Cameron	5	-	5	0%	175	-	175	0%	Expenses expected in the 4th quarter.
P2532	944-2 Reservoir Interior & Exterior Coating	Cameron	5	-	5	0%	725	-	725	0%	Expenses expected in the 4th quarter.
P2533	1200-1 Reservoir Interior & Exterior Coating	Cameron	-	-	-	0%	325	-	325	0%	No budget for Fiscal Year 2014.
P2534	978-1 Reservoir Interior & Exterior Coating	Cameron	-	-	-	0%	225	-	225	0%	No budget for Fiscal Year 2014.
P2535	458-2 Reservoir Interior Coating	Cameron	345	5	340	1%	425	12	413	3%	No budget for Fiscal Year 2014.
P2538	Administration and Operations Building Fire Sprinkler Replacement Program	Cameron	100	9	91	9%	400	9	391	2%	The project's scope was modified from a full replacement to repair and treatment. This will significantly reduce the cost.
R2109	Sweetwater River Wooden Trestle Improvement for the Recycled Water Forcemain	Coburn-Boyd	100	-	100	0%	350	-	350	0%	50% of the budget will be spent in the last half of Fiscal Year 2014.
R2111	RWCWRF - RAS Pump Replacement	Marchioro	100	1	99	1%	100	1	99	1%	Engineering hydraulic and alternatives analysis completed in-house to facilitate potential purchase of replacement pumps before the end of Fiscal Year 2014.
S2012	San Diego County Sanitation District Outfall and RSD Outfall Replacement	Kennedy	450	-	450	0%	3,550	817	2,733	23%	The County will invoice the District at the end of the Fiscal Year 2014.
S2024	Campo Road Sewer Main Replacement	Beppler	275	24	251	9%	5,500	69	5,431	1%	Anticipate only spending approx. \$138K of Fiscal 2014 budget.
S2027	Rancho San Diego Pump Station Rehabilitation	Beppler	500	8	492	2%	2,900	47	2,853	2%	The County is expected to invoice the District after the Board approves the agreement with the County at the January Board Meeting.
S2033	Sewer System Rehabilitation	Cameron	800	169	631	21%	6,000	401	5,599	7%	Project is currently at 90% design.

**FISCAL YEAR 2014 2nd QUARTER REPORT**  
 (Expenditures through 12/31/2013)  
 (\$ In Thousands)

**ATTACHMENT B**

CIP No.	Description	Project Manager	FISCAL YEAR-TO-DATE, 12/31/13				LIFE-TO-DATE, 12/31/13				Comments
			FY 2014 Budget	Expenses	Balance	Expense to Budget %	Budget	Expenses	Balance	Expense to Budget %	
	<b>Total Replacement/Renewal Projects</b>	<b>Total:</b>	7,730	1,116	6,614	14%	47,008	14,892	32,116	32%	
	<b>CAPITAL PURCHASE PROJECTS</b>										
P2282	Vehicle Capital Purchases	Rahders	266	-	266	0%	5,021	2,876	2,145	57%	On schedule and anticipate spending total budget for Fiscal Year 2014.
P2285	Office Equipment and Furniture Capital Purchases	Dobrawa	55	12	43	22%	589	516	73	88%	No additional purchases anticipated for Fiscal Year 2014.
p2286	Field Equipment Capital Purchases	Rahders	149	94	55	63%	1,758	1,257	501	72%	On-schedule.
P2469	Information Technology Network and Hardware	Segura	350	56	294	16%	2,509	1,441	1,068	57%	Contracts being finalized.
P2470	Financial System Enhancements	Stevens	130	45	85	35%	2,322	1,665	657	72%	Work is in planning phase - may not reach target.
P2540	Work Order Management System Replacement	Stevens	300	-	300	0%	700	-	700	0%	Contracts being finalized.
S2042	Sewer Vehicle Capital Purchases	Rahders	367	367	-	100%	367	367	-	100%	Complete.
	<b>Total Capital Purchase Projects</b>	<b>Total:</b>	1,617	574	1,043	35%	13,266	8,122	5,144	61%	
	<b>DEVELOPER REIMBURSEMENT PROJECTS</b>										
P2104	PL - 12-Inch, 711 Zone, La Media Road - Birch/Rock Mountain	Martin	-	-	-	0%	833	-	833	0%	No budget for Fiscal Year 2014.
P2107	PL - 12-Inch, 711 Zone, Rock Mountain Road - La Media/SR 125	Martin	-	-	-	0%	722	-	722	0%	No budget for Fiscal Year 2014.
R2082	RecPL - 24-Inch, 680 Zone, Olympic Parkway - Village 2/Heritage	Martin	1	-	1	0%	1,747	-	1,747	0%	Developer driven project. No major activity anticipated for Fiscal Year 2014.
R2083	RecPL - 20-Inch, 680 Zone, Heritage Road - Village 2/Olympic	Martin	1	-	1	0%	400	-	400	0%	Developer driven project. No major activity anticipated for Fiscal Year 2014.
R2084	RecPL - 20-Inch, 680 Zone, Village 2 - Heritage/La Media	Martin	1	-	1	0%	971	1	970	0%	Developer driven project. No major activity anticipated for Fiscal Year 2014.
R2085	RecPL - 20-Inch, 680 Zone, La Media - State/Olympic	Martin	1	-	1	0%	600	-	600	0%	Developer driven project. No major activity anticipated for Fiscal Year 2014.
R2094	Potable Irrigation Meters to Recycled Water Conversions	Martin	150	3	147	2%	1,700	1,568	132	92%	Project under construction.
	<b>Total Developer Reimbursement Projects</b>	<b>Total:</b>	154	3	151	2%	6,973	1,569	5,404	23%	
	<b>GRAND TOTAL</b>		<b>\$ 13,863</b>	<b>\$ 2,816</b>	<b>\$ 11,047</b>	<b>20%</b>	<b>\$ 194,568</b>	<b>\$ 43,818</b>	<b>\$ 150,750</b>	<b>23%</b>	

# Otay Water District Capital Improvement Program

Fiscal Year 2014  
Second Quarter  
(through December 31, 2013)



832-2 Potable Reservoir

# Background

The approved CIP Budget for Fiscal Year 2014 consists of 63 projects that total \$13.9 million. These projects are broken down into four categories.

- |                            |                |
|----------------------------|----------------|
| 1. Capital Facilities      | \$ 4.4 million |
| 2. Replacement/Renewal     | \$ 7.7 million |
| 3. Capital Purchases       | \$ 1.6 million |
| 4. Developer Reimbursement | \$ 0.2 million |

Overall expenditures through the Second Quarter of Fiscal Year 2014 totaled \$2.8 million, which is 20% of the Fiscal Year budget.

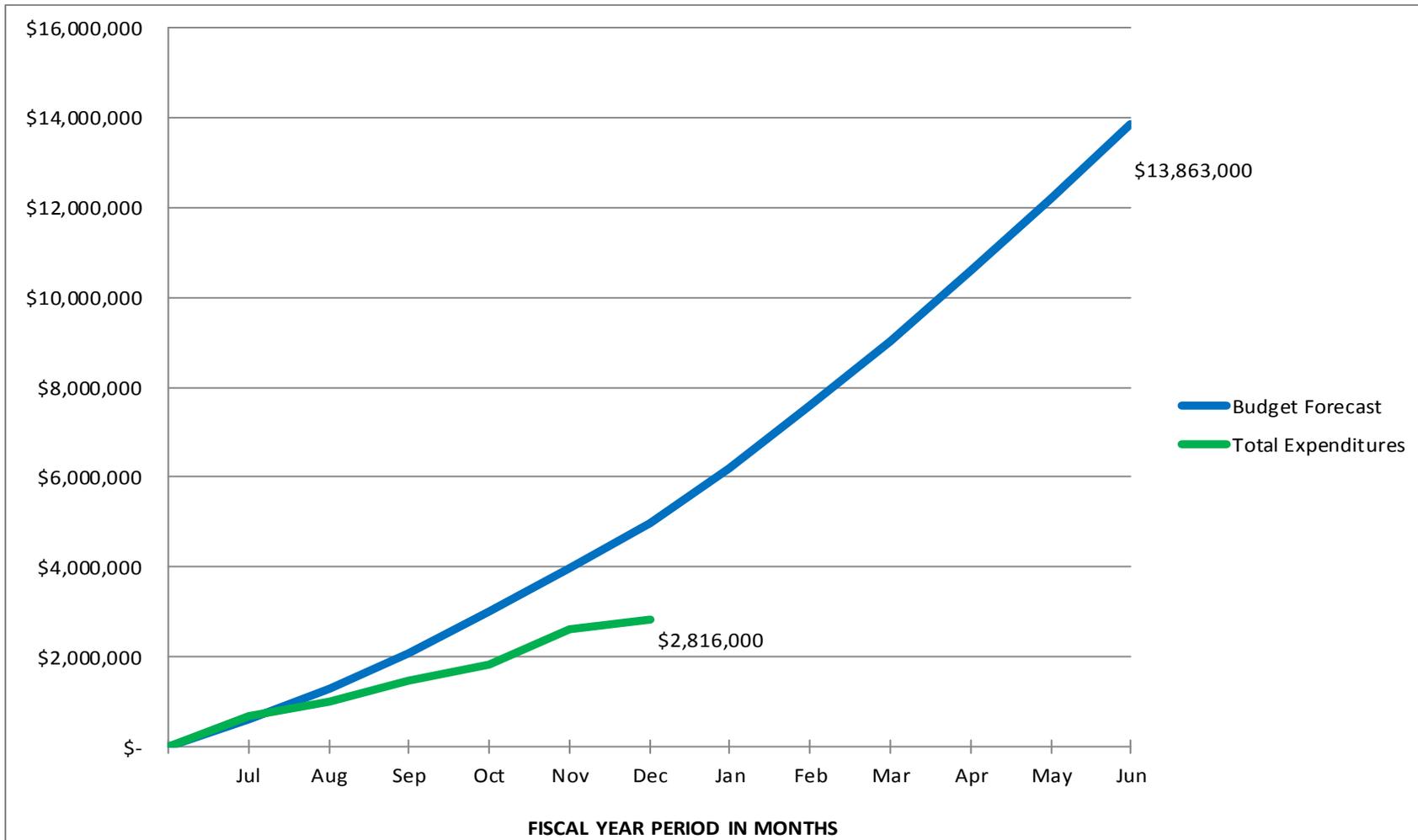
# Fiscal Year 2014

## Second Quarter Update

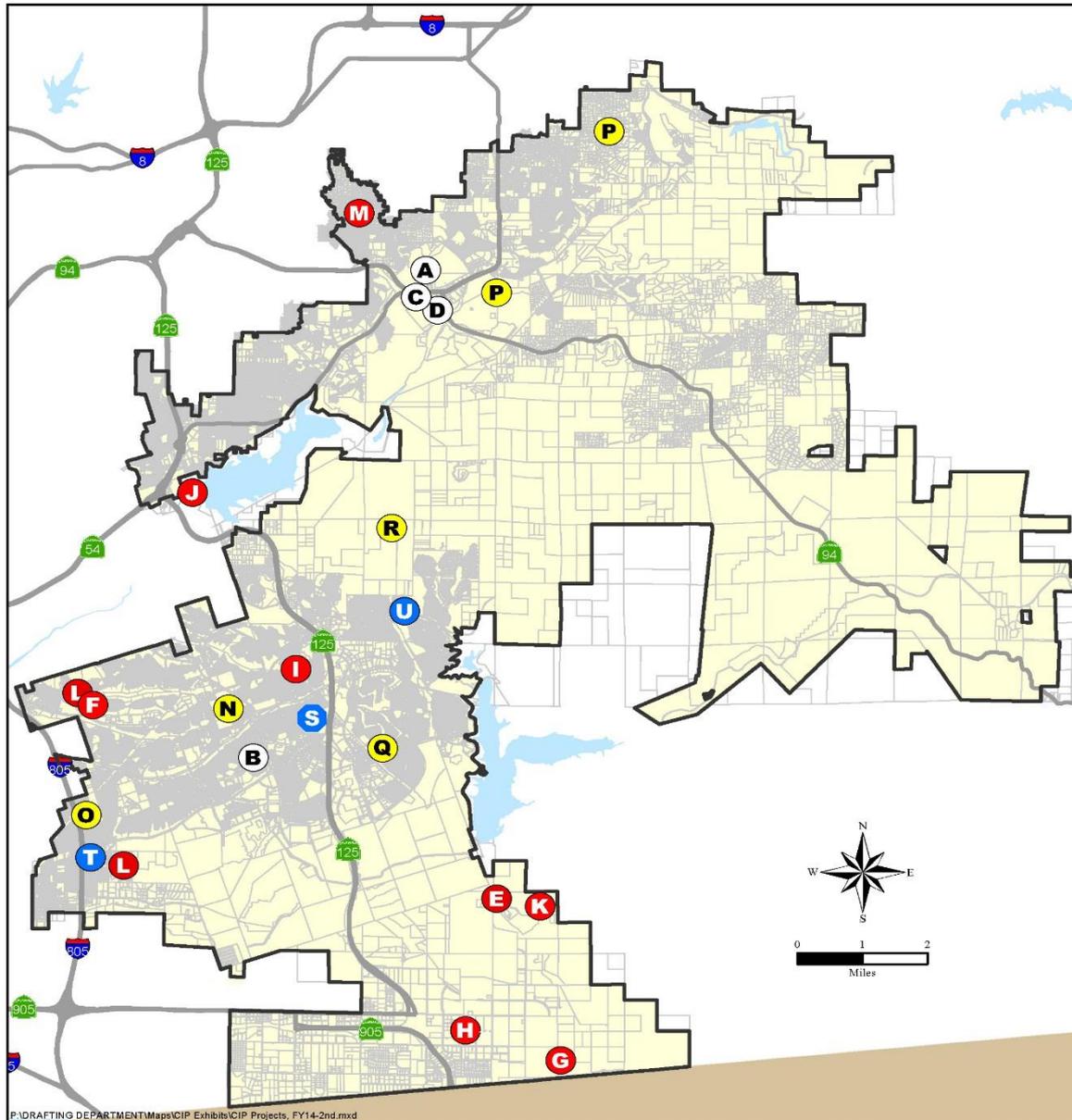
(\$1,000)

CIP CAT	Description	FY 2014 Budget	FY 2014 Expenditures	% FY 2014 Budget Spent	Total Life-to- Date Budget	Total Life-to-Date Expenditures	% Life-to- Date Budget Spent
1	<b>Capital Facilities</b>	\$4,362	\$1,123	26%	\$127,321	\$19,235	15%
2	<b>Replacement/ Renewal</b>	\$7,730	\$1,116	14%	\$47,008	\$14,892	32%
3	<b>Capital Purchases</b>	\$1,617	\$574	35%	\$13,266	\$8,122	61%
4	<b>Developer Reimbursement</b>	\$154	\$3	2%	\$6,973	\$1,569	23%
	<b>Total:</b>	\$13,863	\$2,816	20%	\$194,568	\$43,818	23%

# Fiscal Year 2014 Second Quarter CIP Budget Forecast vs. Expenditures



# District Map of Major CIP Projects



## MAJOR CIP PROJECTS

### PLANNING - 4

- (A)** P2504 - Regulatory Site Access Road & Pipeline Relocation
- (B)** P2539 - South Bay Bus Rapid Transit (BRT) Utility Relocations
- (C)** S2024 - Campo Road Sewer Main Replacement
- (D)** S2033 - Singer Basin Sewer System Rehabilitation

### DESIGN - 9

- (E)** P2083 - 870-2 Pump Station Replacement
- (F)** P2434 - Rancho Del Rey Groundwater Well Development
- (G)** P2451 - Otay Mesa Conveyance and Disinfection System
- (H)** P2453 - SR-11 Utility Relocations
- (I)** P2493 - 624-2 Reservoir Interior Coating & Upgrades
- (J)** P2511 - Otay Interconnect Pipeline
- (K)** P2515 - 870-1 Reservoir Paving
- (L)** P2541 - 624PZ Pressure Reducing Stations
- (M)** S2033 - Calavo Basin Sewer System Rehabilitation

### CONSTRUCTION - 5

- (N)** P2496 - Otay Lakes Road Utility Relocations Phase II
- (O)** P2507 - East Palomar Street Utility Relocation
- (P)** P2518/P2519 - 803-3 & 832-2 Reservoir Interior/Exterior Coating
- (Q)** R2091 - 944-1R Recycled Water Pump Station Upgrade
- (R)** R2108 - 927-1 Reservoir Cover and Liner Replacement

### COMPLETED - 3

- (S)** P2477 - 624-1 Reservoir Cover and Liner Replacement
- (T)** P2513 - East Orange Avenue Bridge Crossing
- (U)** P2514 - 30-Inch Potable Water Pipeline in Hunte Parkway



Fiscal Year 2014 - 2nd Quarter

P:\DRAFTING DEPARTMENT\Maps\CIP Exhibits\CIP Projects, FY14-2nd.mxd



# CIP Projects in Construction

- 803-3 & 832-2 Reservoir Interior/Exterior Coating & Upgrades (P2518/P2519)
- Remove and Replace Deteriorating Reservoir Coatings
- Structural Modifications Including Level Indicator Replacement and Anode Replacement
- \$1.53M Budget
- Start: March 2013
- Substantial Completion: December 2013



Above: 803-3 Reservoir

Below: 832-2 Exterior Blast Containment



# CIP Projects in Construction

- 927-1 Recycled Water Reservoir Cover and Liner Replacement (R2108)
- Removal and Replacement of the reservoir liner and cover
- \$1.40M Budget
- Start: November 2013
- Estimated Completion: June 2014



927-1 Recycled Water Reservoir

# Construction Contract Status

CIP NO.	PROJECT TITLE	CONTRACTOR	BASE BID AMOUNT	CONTRACT AMOUNT W/ ALLOWANCES	NET CHANGE ORDERS LTD*		CURRENT CONTRACT AMOUNT	TOTAL EARNED TO DATE	% CHANGE ORDERS W/ ALLOWANCE CREDIT**	% COMPLETE	EST. COMP. DATE
					PROJECT TOTAL	%					
R2091	944-1R Recycled Pump Station Upgrade & System Enhancements	Sepulveda	\$1,099,423	\$1,162,423	\$90,505	8.2%	\$1,252,928	\$1,247,928	7.8%	99.6%	February 2014
R2108	927-1 Recycled Water Reservoir Cover and Liner Replacement	Layfield	\$833,400	\$873,400	\$0	0.0%	\$833,400	\$0	-4.6%	0.0%	June 2014
P2514	Hunte Parkway 30" Potable Water Installation	Sepulveda	\$1,172,257	\$1,212,257	\$126,233	10.8%	\$1,312,508	\$1,312,508	8.3%	100.0%	Complete June 2013
P2513	Orange Avenue/I-805 12" Potable Water Installation	Basile	\$767,000	\$872,000	\$19,290	2.5%	\$891,290	\$891,290	2.2%	100.0%	Complete August 2013
P2518/ P2519	803-3 & 832-2 Reservoir Coating	Advanced Industrial Services	\$876,900	\$946,900	\$0	0.0%	\$876,900	\$823,250	-7.4%	93.9%	Complete December 2013
		<b>TOTALS:</b>	<b>\$4,748,980</b>	<b>\$5,066,980</b>	<b>\$236,028</b>	<b>5.0%</b>	<b>\$5,167,026</b>	<b>\$4,274,976</b>	<b>2.0%</b>		

\*NET CHANGE ORDERS DO NOT INCLUDE ALLOWANCE ITEM CREDITS. IT'S A TRUE CHANGE ORDER PERCENTAGE FOR THE PROJECT

\*\*THIS CHANGE ORDER RATE INCLUDES THE CREDIT FOR UNUSED ALLOWANCES



# Consultant Contract Status

Consultant	CIP No.	Project Title	Original Contract Amount	Total Change Orders	Revised Contract Amount	Approved Payment To Date	% Change Orders	% Project Complete	Date of Signed Contract	End Date of Contract
<b>PLANNING</b>										
ARCADIS U.S., INC.	Varies	WASTEWATER MANAGEMENT PLAN FY 12-13	\$ 349,979.36	\$ -	\$ 349,979.36	\$ 349,971.86	0.0%	100.0%	8/3/2011	COMPLETE 12/31/2013
BROWN AND CALDWELL	P1210	IWRP 2013 UPDATE	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 3,001.00	0.0%	60.0%	9/17/2013	COMPLETE 12/31/2013
NARASIMHAN CONSULTING	Varies	HYDRAULIC MODELING SERVICES	\$ 175,000.00	\$ -	\$ 175,000.00	\$ 85,633.50	0.0%	48.9%	5/2/2011	6/30/2014
<b>DESIGN</b>										
AECOM	P2451	OTAY MESA CONVEYANCE AND DISINFECTION SYSTEM (DESIGN ENGINEER)	\$ 3,910,297.00	\$ -	\$ 3,910,297.00	\$ 636,248.89	0.0%	16.3%	1/3/2011	6/30/2016
AEGIS ENGINEERING MGMT INC	VARIES	AS-NEEDED DESIGN SERVICES FY 13-14	\$ 300,000.00	\$ -	\$ 300,000.00	\$ 147,385.50	0.0%	49.1%	11/1/2012	6/30/2014
ARCADIS U.S., INC.	P2434, P2511	VALUE ENGINEERING AND CONSTRUCTIBILITY REVIEW	\$ 153,628.00	\$ -	\$ 153,628.00	\$ 65,308.73	0.0%	42.5%	1/18/2012	6/30/2014
ATKINS	Varies	AS-NEEDED ENGINEERING DESIGN SERVICES FY 12-13	\$ 175,000.00	\$ -	\$ 175,000.00	\$ 149,283.56	0.0%	85.3%	10/25/2011	6/30/2015
BSE ENGINEERING INC	Varies	AS-NEEDED ELECTRICAL SERVICES	\$ 100,000.00	\$ -	\$ 100,000.00	\$ -	0.0%	0.0%	6/1/2012	6/30/2014
BUSTAMANTE & ASSOCIATES	P2451	OTAY MESA CONVEYANCE AND DISINFECTION SYSTEM (BINATIONAL WATER AND RELATED ISSUES)	\$ 39,500.00	\$ -	\$ 39,500.00	\$ 7,000.00	0.0%	17.7%	1/1/2013	COMPLETE 10/31/2013
CAROLLO ENGINEERS INC	P2083	DESIGN/CONSTRUCTION FOR 870-2 PS	\$ 624,910.00	\$ -	\$ 624,910.00	\$ 28,365.00	0.0%	4.5%	10/11/2013	12/31/2017
DARNELL & ASSOCIATES	Varies	AS-NEEDED TRAFFIC ENGINEERING SERVICES	\$ 125,000.00	\$ -	\$ 125,000.00	\$ -	0.0%	0.0%	6/12/2012	6/30/2014
HDR ENGINEERING INC	Varies	CORROSION SERVICES FY 14-FY 16	\$ 684,750.00	\$ -	\$ 684,750.00	\$ -	0.0%	0.0%	11/22/2013	12/31/2015
HECTOR MARES-COSSIO	P2451	OTAY MESA CONVEYANCE AND DISINFECTION SYSTEM (BINATIONAL WATER AND RELATED ISSUES)	\$ 120,000.00	\$ -	\$ 120,000.00	\$ 64,800.00		54.0%	4/1/2013	3/31/2015
LEE & RO INC	P2511	OTAY INTERCONNECT PIPELINE	\$ 2,769,119.00	\$ -	\$ 2,769,119.00	\$1,032,551.96	0.0%	37.3%	11/4/2010	12/31/2015
MICHAEL D.KEAGY REAL ESTATE	VARIES	AS-NEEDED APPRAISAL SERVICES FY 13-14	\$ 45,000.00	\$ -	\$ 45,000.00	\$ -	0.0%	0.0%	9/5/2012	6/30/2014
SILVA SILVA CONSULTING	P2451	OTAY MESA CONVEYANCE AND DISINFECTION SYSTEM (BINATIONAL WATER AND RELATED ISSUES)	\$ 104,000.00	\$ -	\$ 104,000.00	\$ 84,279.05	0.0%	81.0%	5/1/2012	6/30/2014
SOUTHERN CALIFORNIA SOIL	VARIES	GEOTECHNICAL SERVICES FY 13-15	\$ 175,000.00	\$ -	\$ 175,000.00	\$ 35,545.21	0.0%	20.3%	12/10/2012	6/30/2015
TETRA TECH, INC	P2434	RANCHO DEL REY WELL - PHASE 2	\$ 724,493.50	\$ 23,749.00	\$ 748,242.50	\$ 404,445.17	3.3%	54.1%	4/21/2011	12/31/2014
V & A CONSULTING	Varies	VALUE ENGINEERING AND CONSTRUCTIBILITY REVIEW	\$ 392,729.00	\$ -	\$ 392,729.00	\$ 298,601.09	0.0%	76.0%	6/23/2011	COMPLETE 9/30/2013



# Consultant Contract Status

Consultant	CIP No.	Project Title	Original Contract Amount	Total Change Orders	Revised Contract Amount	Approved Payment To Date	% Change Orders	% Project Complete	Date of Signed Contract	End Date of Contract
<b>CONSTRUCTION SERVICES</b>										
AIRX UTILITY SURVEYORS	Varies	AS-NEEDED SURVEYING SERVICES FY 14-15	\$ 175,000.00	\$ -	\$ 175,000.00	\$ 24,551.00	0.0%	14.0%	9/18/2013	6/30/2015
ALTA LAND SURVEYING, INC.	Varies	AS-NEEDED SURVEYING SERVICES	\$ 175,000.00	\$ -	\$ 175,000.00	\$ 171,198.75	0.0%	97.8%	8/15/2011	6/30/2014
ALY SON CONSULTING	Varies	CONSTRUCTION MGMT/INSPECTION FY 13-15	\$ 350,000.00	\$ -	\$ 350,000.00	\$ 143,110.00	0.0%	40.9%	10/24/2012	6/30/2015
CLARKSON LAB & SUPPLY	Varies	AS-NEEDED BACTERIOLOGICAL TESTING FY 14	\$ 15,000.00		\$ 15,000.00	\$ 13,791.00	0.0%	91.9%	7/1/2013	6/30/2014
HARPER & ASSOCIATES	P2493	COATING INSPECTION SERVICES ON THE 624-2 & 458-2 RESERVOIR	\$ 75,160.00		\$ 75,160.00	\$ 1,080.00	0.0%	1.4%	8/27/2013	7/3/2014
<b>ENVIRONMENTAL</b>										
ICF INTERNATIONAL (aka JONES & STOKES ASSOCIATES)	Varies	AS-NEEDED ENVIRONMENTAL CONSULTING SERVICES	\$ 375,000.00	\$ -	\$ 375,000.00	\$ 300,113.70	0.0%	80.0%	9/9/2010	6/30/2014
MERKEL & ASSOCIATES	Varies	SAN MIGUEL HABITAT MANAGEMENT AREA AND CIP-ASSOCIATED MITIGATION PROJECTS	\$ 359,079.00	\$ -	\$ 359,079.00	\$ 267,756.16	0.0%	74.6%	12/14/2011	12/31/2014
RECON	P2494	PREPARATION OF THE SUBAREA PLAN	\$ 270,853.00	\$ -	\$ 270,853.00	\$ 190,221.86	0.0%	70.2%	3/28/2008	6/30/2015
<b>WATER RESOURCES</b>										
MICHAEL R. WELCH	Varies	ENGINEERING PLANNING SVCS.	\$ 40,000.00	\$ -	\$ 40,000.00	\$ 33,615.00	0.0%	84.0%	3/25/2009	6/30/2015
<b>PUBLIC SERVICES</b>										
AEGIS ENGINEERING MANAGEMENT	Varies	RECYCLED WATER PLAN CHECKING, RETROFIT, AND INSPECTION SERVICES FOR DEVELOPER PROJECTS	\$ 300,000.00	\$ -	\$ 300,000.00	\$ 296,020.96	0.0%	98.7%	1/20/2010	COMPLETE 12/30/2013
AEGIS ENGINEERING MANAGEMENT	Varies	RECYCLED WATER PLAN CHECKING, RETROFIT, AND INSPECTION SERVICES FOR DEVELOPER PROJECTS	\$ 300,000.00	\$ 35,000.00	\$ 335,000.00	\$ 309,105.24	11.7%	92.3%	11/24/2010	COMPLETE 12/30/2013
AEGIS ENGINEERING MANAGEMENT	Varies	AS-NEEDED DEVELOPER PROJECTS FY 14-15	\$ 350,000.00	\$ -	\$ 350,000.00	\$ 6,164.50	0.0%	1.8%	8/20/2013	6/30/2015
<b>TOTALS:</b>			<b>\$13,758,497.86</b>	<b>\$ 58,749.00</b>	<b>\$13,467,246.86</b>	<b>\$5,149,148.69</b>	<b>0.4%</b>			



# QUESTIONS?

# AGENDA ITEM 14



## STAFF REPORT

TYPE		MEETING			
MEETING:	Regular Board	DATE:	March 11, 2014		
SUBMITTED	Mark Watton	W.O./G.F.	N/A	DIV.	N/A
BY:	General Manager	NO:	NO.		
APPROVED BY:	<input checked="" type="checkbox"/> Mark Watton, General Manager				
SUBJECT:	General Manager's Report				

### ADMINISTRATIVE SERVICES:

- SDRMA Longevity Distribution - For the fifth year in a row, the District will receive two longevity distribution checks, totaling about \$11,280, for participating in the Property & Liability and Workers' Compensation programs. The Longevity Distribution Policy, approved by SDRMA's Board of Directors, is to recognize and reward members for their loyalty and commitment to SDRMA programs.
- SDRMA Loss Prevention Efforts - For the second year in a row, the District received an additional \$1,000 for its loss prevention efforts.

### Purchasing and Facilities:

- RFID Access Control - The District is moving ahead with improving safety and security for access to the District's non-public parking lots. Issues related to signal interference for the Administration Building employee parking lot have been resolved and the District will be moving towards keeping the gate closed for the majority of the day. Employees will be required to use an issued RFID FOB/Sticker or use their ID FOB to gain entrance to the lot during the day. It is anticipated that this change will be made within the next 2-3 weeks. Customer access to the public parking areas will not be affected.
- Purchase Orders - There were 79 purchase orders processed in February 2014 for a total of \$3,165,103.69.
  - o Please note PO #717983 -- this PO was issued to cover costs for the 624-2 Reservoir Exterior/Interior Coating and

Upgrades Project for an amount not-to-exceed \$1,199,000 (per January's staff report).

**Human Resources:**

- Budget Preparation for FY 2014-2015 - HR gathered and reviewed new personnel, reclassifications and change requests for the FY 2014-2015 budget.
- Recruitments - HR is currently recruiting for Purchasing and Facilities Manager, Utility Maintenance Supervisor, and Information Technology Manager.
- New Hires - We had one new hire in the month of February: Construction Inspector I.

**Safety & Security:**

- Safety Programs and Procedures - Staff completed refresher training and updates on the following: Confined Space, Fall Protection, Reporting Injuries and Illnesses Procedure, and Dog Bite Prevention.
- Web EOC - Staff participated and completed the monthly web EOC exercise as part of a joint collaboration with the San Diego County Water Authority and the County of San Diego Office of Emergency Services.
- National Incident Management, Standardized Emergency Management, and Incident Command Systems (NIMS/SEMS/ICS) - Completed refresher overview of program requirements with Operations, Engineering, Administration, and Finance.

**INFORMATION TECHNOLOGY AND STRATEGIC PLANNING:**

- District Strategic Plan - Staff briefed the Board on the Strategic Plan progress in February. Since that time, all departments have participated in detailed workshops identifying specific opportunities that will provide efficiency and effective improvements. In addition, all employees have been briefed in communication meetings and supervisors and managers are reinforcing the effort in line staff meetings. The effort is proceeding well and will meet the budget development schedule for the FY 2015 budget.
- Work Order System Replacement - The Cityworks implementation work order system replacement effort kicks off in earnest next week. Workshops will be held with all of the key stakeholders. Prior to the arrival of the Timmons Group (selected consultant), staff has

provided significant detail on our primary operations business processes and annotation of how we set up the original work order system. Staff will be examining how to optimize the work order system while utilizing existing information where applicable. The project is very well timed to coincide with our strategic planning initiatives, as we see the system as a major vehicle for implementing process improvements and reducing operational costs.

- SCADA System Replacement - The SCADA system implementation also launched this last month. This project will replace our nearly 20-year old SCADA system with advanced and more comprehensive functionality. While the project carefully examines the water operations activities, it is focused at the level of the devices and the equipment, which operate our water distribution network. The system provides telemetry information that governs equipment control and specific hydraulic parameters. The system improvement effort also dovetails nicely with the current process optimization goals in our Strategic Plan.
- IT Network Upgrades - Staff is in the final stages of negotiating approved upgrades to both the network switchgear and our storage environment. Online backups, increased speed and capacity, and cloud based controls all offer improvements. Our migration to new architectures is consistent with industry best practices but we have been adopting practices that are well tested and validated in the market prior to adoption.

#### **FINANCE:**

- Tyler User Conference - Tyler Software is used for customer billing and the financial needs of the District. Staff will be presenting at the annual Tyler User Conference held in April. The topic of the presentation will be efficiencies gained by combining Eden, SharePoint and Report Manager for reviewing critical billing processes.
- Letter of Credit Extension - Staff is working on extending the letter of credit with Union Bank related to its 1996 Variable Rate Bond issuance, which expires on June 29, 2014. The letter of credit is a financial guarantee provided by the bank to investors purchasing the District's variable rate bonds. Without the letter of credit, the variable rate debt cannot be on the market.
- Remarketing Agent - Staff is obtaining quotes for remarketing services related to its 1996 Variable Rate Bond issuance. The Remarketing Agent is a dealer or dealer bank responsible for the pricing of variable-rate demand bonds who periodically set and reset the interest rate for variable rate bonds. Union Banks

affiliate, Mitsubishi UFJ Securities (USA), Inc., has presented a quote for services, which would reduce the fees by approximately \$1,000 per year. Engaging with the Union Bank affiliate would strengthen the District's relationship with Union Bank, which may generate future savings as well.

- Budget Awards - The District has received two awards from the California Society of Municipal Finance Officers (CSMFO) for the FY 2014 budgets. The Excellence in Capital Budgeting award was received for the 9<sup>th</sup> consecutive year and the Excellence in Operating Budgeting award was received for the 8<sup>th</sup> consecutive year.

### **Water Conservation:**

- Water Smart Landscape Makeover Classes - A free four-session water conservation landscape class funded by the MWD, will be available to District residents at Southwestern College on March 29<sup>th</sup> and at the Water Conservation Garden on May 10<sup>th</sup>. Residents will be taught to remove grass and to design a water conserving drought tolerant landscape. This series of classes will prepare homeowners with all the tools necessary to utilize turf removal rebates available from the MWD and CWA.
- Opening Ceremony of the Dorcas E. Utter Memorial Butterfly Pavilion - The Water Conservation Garden will be hosting the grand opening of the butterfly pavilion named in honor of a long-time Garden supporter and docent, Dorcas E. Utter. The ceremony is on March 21<sup>st</sup> and the Butterfly Festival is on Saturday, April 5<sup>th</sup>. The District will participate in the event by staffing a multi-water agency conservation booth.
- Financial Reporting:
  - o For the seven months ended January 31, 2014, there are total revenues of \$53,633,520 and total expenses of \$51,735,122. The revenues exceeded expenses by \$1,898,398.
  - o The market value shown in the Portfolio Summary and in the Investment Portfolio Details as of January 31, 2014, total \$82,442,456.84 with an average yield to maturity of 0.35%. The total earnings year-to-date are \$168,794.40.

### **ENGINEERING AND WATER OPERATIONS:**

#### **Engineering:**

- **30-Inch, 980 Zone, Hunte Parkway - Proctor Valley/Use Area:**  
This project consists of the installation of approximately 2,240 linear-feet of 30-inch steel pipe and appurtenances on Hunte

Parkway at Proctor Valley Road, at the entrance to the Salt Creek Golf Course, in the City of Chula Vista. The contract has been accepted and the Notice of Completion was filed with the County of San Diego on July 1, 2013. The contractor, Sepulveda Construction, has submitted change requests and claims for additional compensation. Staff has evaluated these requests and has provided entitlement decisions indicating "no merit" on these requests based on the information submitted by Sepulveda Construction. Sepulveda requested mediation of the submitted claims. Mediation took place on December 11, 2013 and the decision not to pursue further mediation was made on January 8, 2014. The time provided within the contract for Sepulveda to file for arbitration expired on February 6, 2014. The District is closing the case. (P2514)

- **SR-11 Potable Water Utility Relocations - Sequence 1:** This project consists of the relocation of existing pipelines in Sanyo Avenue and utility easements to accommodate the construction of the future SR-11 right-of-way. At the request of Caltrans, the District's relocations were bid as six (6) separate "work windows" to provide flexibility to Caltrans' contractor and coordinate with the SR-11 freeway construction. The project was awarded to Coffman Specialties Incorporated and a Notice to Proceed was issued to begin work on February 10, 2014. The current work includes submittal review/approval. The project is within budget and on schedule and is anticipated to complete in August 2016. (P2453)
- **927-1 Reservoir Liner and Cover Replacement:** This project consists of replacing the liner and floating cover on the 927-1 recycled water reservoir which is also known as Pond 4 located in the Salt Creek Golf Course. The existing liner and cover have reached the end of their useful life and are in need of replacement. The project was awarded to Layfield Environmental Systems Corporation and a Notice to Proceed was issued on November 18, 2013 and the current work involves material fabrication of the new cover and installation of the new liner. The project is within budget and on schedule and anticipated to be complete in April 2014. (R2108)
- **944-1R Recycled Water Pump Station Upgrades and System Enhancement:** This project consists of the installation of a new pump, reconfiguration of the suction header piping, upgrades to the instrumentation, SCADA system, and equipment at the 944-1R pump station. The project also includes the installation of three (3) Pressure Reducing Stations (PRS) on Olympic Parkway, Eastlake Parkway, and Otay Lakes Road. The contract was accepted on February 13, 2014 and the Notice of Completion has been filed. Sepulveda submitted a claim for additional compensation. Staff has evaluated this request and has provided an entitlement

decision indicating "no merit" based on the information submitted by Sepulveda Construction. Sepulveda requested mediation of the submitted claims. Mediation took place on December 11, 2013 and the decision not to pursue further mediation was made on January 8, 2014. The time provided within the contract for Sepulveda to file for arbitration expired on February 6, 2014. The District is closing the case. (R2091)

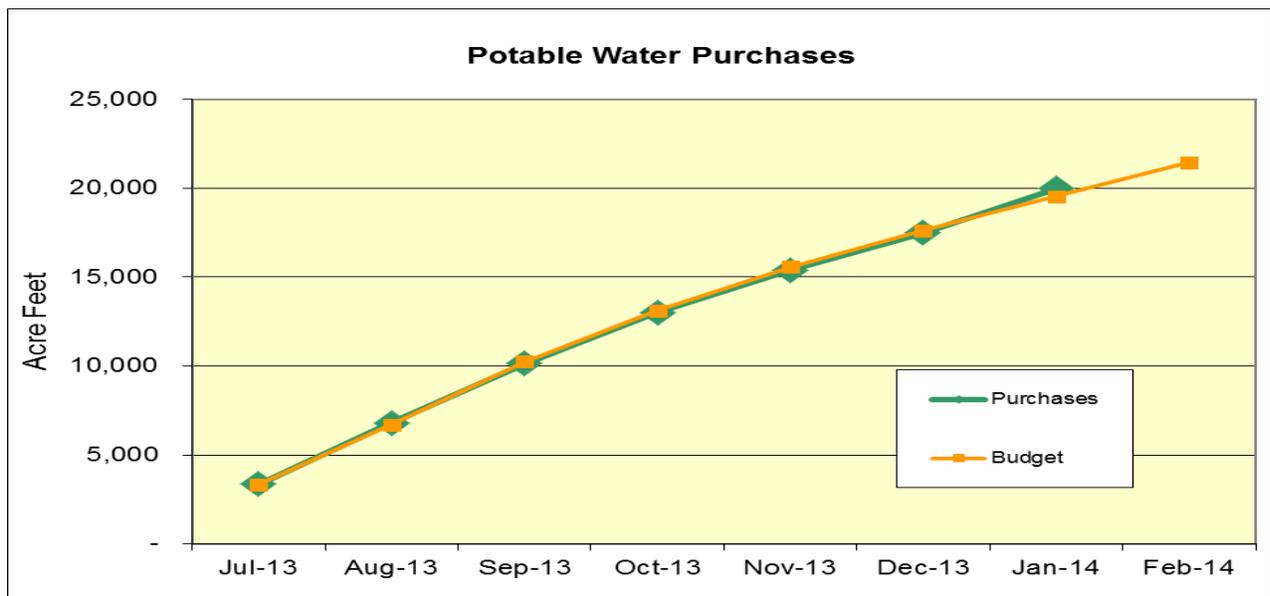
- **803-3 & 832-2 Reservoirs Interior/Exterior Coatings and Upgrades:** This project consists of removing and replacing the interior and exterior coatings of the 803-3 Reservoir 2.0 MG and the 832-2 Reservoir 2.0 MG, along with providing structural upgrades to ensure the tanks comply with both State and Federal OSHA standards as well as American Water Works Association and County Health Department standards. The Contractor, Advanced Industrial Services, has completed all work on the project. On November 23, 2013 the 832-2 tank was put back into service. The 803-3 tank was put back into service on December 13, 2013. All field work is complete and project acceptance is anticipated in late February 2014. The project is within budget and on schedule. (P2518 & P2519)
- **624-2 Reservoir Interior/Exterior Coatings & Upgrades:** This project consists of removing and replacing the interior and exterior coatings of the 624-2 8.0 MG Reservoir, along with providing structural upgrades to ensure the tanks comply with both State and Federal OSHA standards as well as American Water Works Association and County Health Department standards. At the January Board meeting the Board awarded the construction contract to Advanced Industrial Services. The contractor mobilized to the site in early February 2014. The current work consists of blasting the existing coating from the roof and welding procedures for the structural upgrades. The project is within budget and on schedule and is anticipated to complete in June 2014. (P2493)
- **County Water Authority Request for Electrical Service:** The San Diego County Water Authority (Water Authority) has requested the District to provide electrical power for a new acoustic assessment system to be installed in an existing Water Authority vault that is currently receiving electrical power from an existing District metering facility on Ruxton Road. The Water Authority has offered to pay the entire electricity bill for the District facility. The new acoustic system is anticipated to be on-line for three (3) years. The Water Authority submitted three copies of the letter agreement for the District to sign which were returned to the Water Authority on March 3, 2014.
- **Administration Building Fire Sprinkler Replacement:** This project consists of removing and replacing the existing fire sprinkler

system in the Administration Building. A recent inspection of the fire sprinkler system identified corrosion throughout the systems as the cause for leaks the District experienced last year. Staff determined that replacing the entire fire protection system was costly and unnecessary, and requested a second opinion to rectify the corrosion issue. A&D Fire Sprinkler, Inc. recommend first to replace the visually corroded fixtures which was completed on January 21, 2014, and as a result, the District received a 5 year certification on the Administration Building. The second phase includes installing an automated system to inject a chemical solution that will treat the corrosion. Staff is currently drafting the RFP for the Phase II portion. (P2538)

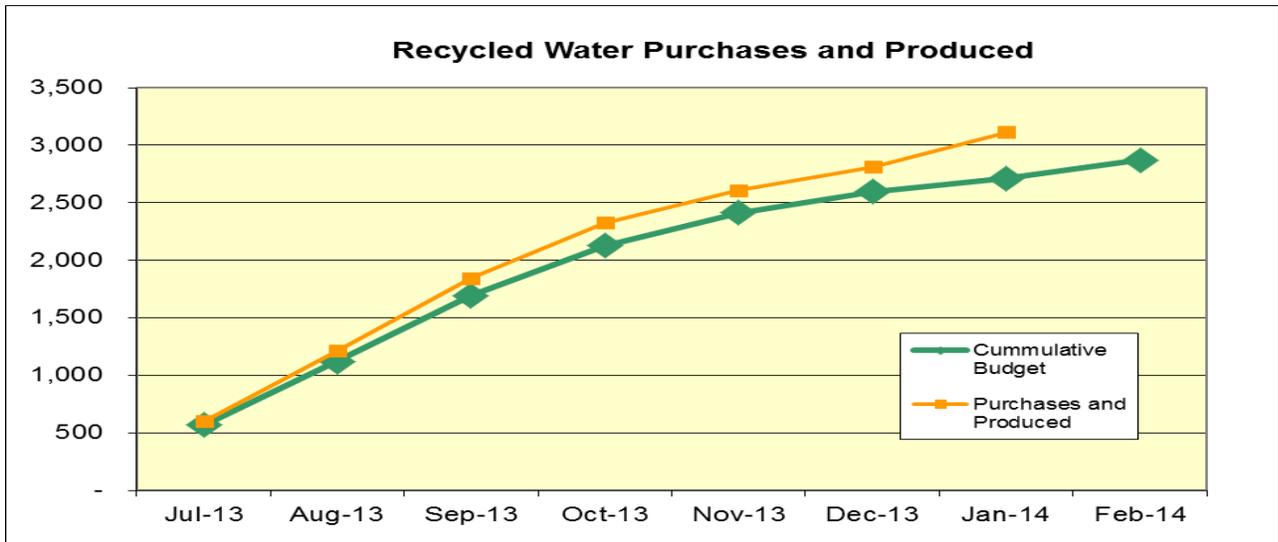
- For the month of January 2014, the District sold 17 meters (17 EDUs) generating \$162,453 in revenue. Projection for this period was 17.5 meters (29.5 EDUs) with budgeted revenue of \$266,447. Total revenue for Fiscal Year 2014 through January 2014 is \$1,162,094 against the annual budget of \$3,197,767.

**Water Operations:**

- Total number of potable water meters is 49,181.
- The January potable water purchases were 2,503.4 acre-feet which is 31.6% above the budget of 1,902.2 acre-feet. The cumulative purchases through January is 19,991.2 acre-feet which is 2.3% above the cumulative budget of 19,538.4 acre-feet.



- The January recycled water purchases and production was 301.0 acre-feet which is 158.9% above the budget of 116.2 acre-feet. The cumulative production and purchases through January is 3,111.2 acre-feet which is 14.7% above the cumulative budget of 2,712.7 acre-feet. This increase was caused by less rainfall and higher than normal temperatures, a temporary customer that was not anticipated in the FY 2014 budget, and a new meter from the City for water sales from the SBWRP that is running approximately 10% higher than the District's meter.



- Recycled water consumption for the month of January is as follows:
  - Total consumption was 263.6 acre-feet or 85,856,188 gallons and the average daily consumption was 2,769,554 gallons per day.
  - Total recycled water consumption as of January for FY 2014 is 3,083.7 acre-feet.
  - Total number of recycled water meters is 711.
- Wastewater flows for the month of January were as follows:
  - Total basin flow, gallons per day: 1,665,271.
  - Spring Valley Sanitation District Flow to Metro, gallons per day: 551,492.
  - Total Otay flow, gallons per day: 1,113,779.
  - Flow Processed at the Ralph W. Chapman Water Recycling Facility, gallons per day: 892,349.
  - Flow to Metro from Otay Water District was 221,431 gallons per day.
- By the end of January there were 6,087 wastewater EDUs.

OTAY WATER DISTRICT  
**COMPARATIVE BUDGET SUMMARY**  
 FOR SEVEN MONTHS ENDED JANUARY 31, 2014

	Annual Budget	YTD Actual	YTD Budget	YTD Variance	Var %
<b>REVENUES:</b>					
Water Sales	\$ 42,668,400	\$ 27,421,936	\$ 27,159,500	\$ 262,436	1.0%
Energy Charges	1,958,100	1,244,181	1,210,200	33,981	2.8%
System Charges	11,184,200	6,480,387	6,473,100	7,287	0.1%
MWD & CWA Fixed Charges	10,399,700	5,675,708	5,672,700	3,008	0.1%
Penalties	823,100	513,734	520,800	(7,066)	(1.4%)
Total Water Sales	<u>67,033,500</u>	<u>41,335,946</u>	<u>41,036,300</u>	<u>299,646</u>	<u>0.7%</u>
Recycled Water Sales	8,340,100	6,086,336	5,506,000	580,336	10.5%
Sewer Charges	2,701,600	1,602,029	1,558,300	43,729	2.8%
Meter Fees	81,600	43,075	47,600	(4,525)	(9.5%)
Capacity Fee Revenues	1,291,200	650,961	753,200	(102,239)	(13.6%)
Betterment Fees for Maintenance	776,700	359,610	408,100	(48,490)	(11.9%)
Non-Operating Revenues	1,846,000	1,160,924	1,035,900	125,024	12.1%
Tax Revenues	3,597,100	2,143,639	2,004,400	139,239	6.9%
Interest	69,100	38,600	40,300	(1,700)	(4.2%)
Transfer from OPEB	149,800	87,400	87,400	-	0.0%
General Fund Draw Down	61,600	35,900	35,900	-	0.0%
Transfer from General Fund	152,800	89,100	89,100	-	0.0%
Total Revenues	<u>\$ 86,101,100</u>	<u>\$ 53,633,520</u>	<u>\$ 52,602,500</u>	<u>\$ 1,031,020</u>	<u>2.0%</u>
<b>EXPENSES:</b>					
Potable Water Purchases	\$ 33,028,900	\$ 21,350,888	\$ 21,045,400	\$ (305,488)	(1.5%)
Recycled Water Purchases	1,599,500	1,167,726	1,141,050	(26,676)	(2.3%)
CWA-Infrastructure Access Charge	1,856,100	1,075,972	1,075,800	(172)	(0.0%)
CWA-Customer Service Charge	1,753,600	1,010,549	1,010,200	(349)	(0.0%)
CWA-Emergency Storage Charge	4,515,500	2,564,716	2,564,600	(116)	(0.0%)
MWD-Capacity Res Charge	531,000	282,156	282,000	(156)	(0.1%)
MWD-Readiness to Serve Charge	1,740,500	1,015,298	1,015,700	402	0.0%
Subtotal Water Purchases	<u>45,025,100</u>	<u>28,467,304</u>	<u>28,134,750</u>	<u>(332,554)</u>	<u>(1.2%)</u>
Power Charges	2,693,300	1,605,501	1,690,200	84,699	5.0%
Payroll & Related Costs	18,675,500	11,286,148	11,168,574	(117,574)	(1.1%)
Material & Maintenance	3,532,900	1,772,389	1,801,642	29,253	1.6%
Administrative Expenses	4,702,600	1,981,978	2,110,622	128,644	6.1%
Legal Fees	380,000	151,702	211,667	59,965	28.3%
Expansion Reserve	3,428,000	1,999,700	1,999,700	-	0.0%
Betterment Reserve	125,000	72,900	72,900	-	0.0%
Replacement Reserve	4,230,000	2,467,500	2,467,500	-	0.0%
Sewer General Fund	152,800	89,100	89,100	-	0.0%
OPEB Trust	1,242,900	725,000	725,000	-	0.0%
Potable General Fund	1,913,000	1,115,900	1,115,900	-	0.0%
Total Expenses	<u>\$ 86,101,100</u>	<u>\$ 51,735,122</u>	<u>\$ 51,587,555</u>	<u>\$ (147,567)</u>	<u>(0.3%)</u>
<b>EXCESS REVENUES(EXPENSE)</b>	<u>\$ -</u>	<u>\$ 1,898,398</u>	<u>\$ 1,014,945</u>	<u>\$ 883,453</u>	

**OTAY  
Portfolio Management  
Portfolio Summary  
January 31, 2014**

<b>Investments</b>	<b>Par Value</b>	<b>Market Value</b>	<b>Book Value</b>	<b>% of Portfolio</b>	<b>Term</b>	<b>Days to Maturity</b>	<b>YTM 360 Equiv.</b>	<b>YTM 365 Equiv.</b>
Federal Agency Issues- Callable	40,735,000.00	40,726,781.60	40,738,627.55	49.87	989	739	0.474	0.480
Certificates of Deposit - Bank	81,784.76	81,784.76	81,784.76	0.10	730	720	0.030	0.030
Local Agency Investment Fund (LAIF)	19,644,034.64	19,649,684.66	19,644,034.64	24.05	1	1	0.241	0.244
San Diego County Pool	21,232,019.39	21,130,000.00	21,232,019.39	25.99	1	1	0.403	0.409
<b>Investments</b>	<b>81,692,838.79</b>	<b>81,588,251.02</b>	<b>81,696,466.34</b>	<b>100.00%</b>	<b>495</b>	<b>370</b>	<b>0.399</b>	<b>0.405</b>
<b>Cash</b>								
Passbook/Checking (not included in yield calculations)	854,205.82	854,205.82	854,205.82		1	1	0.187	0.190
<b>Total Cash and Investments</b>	<b>82,547,044.61</b>	<b>82,442,456.84</b>	<b>82,550,672.16</b>		<b>495</b>	<b>370</b>	<b>0.399</b>	<b>0.405</b>

<b>Total Earnings</b>	<b>January 31 Month Ending</b>	<b>Fiscal Year To Date</b>
Current Year	27,182.47	168,794.40
<b>Average Daily Balance</b>	<b>83,732,122.56</b>	<b>81,727,931.20</b>
<b>Effective Rate of Return</b>	<b>0.38%</b>	<b>0.35%</b>

I hereby certify that the investments contained in this report are made in accordance with the District Investment Policy Number 27 adopted by the Board of Directors on July 3, 2013. The market value information provided by Interactive Data Corporation. The investments provide sufficient liquidity to meet the cash flow requirements of the District for the next six months of expenditures.

  
Joseph Beachem, Chief Financial Officer

5-25-14

Reporting period 01/01/2014-01/31/2014

Run Date: 02/18/2014 - 12:14

Portfolio OTAY  
AP  
PM (PRF\_PM1) 7.3.0  
Report Ver. 7.3.3b

**OTAY WATER DISTRICT  
INVESTMENT PORTFOLIO REVIEW  
January 31, 2014**

**INVESTMENT OVERVIEW & MARKET STATUS:**

The federal funds rate has remained constant now for over 5 years. On December 16, 2008, at the Federal Reserve Board's regular scheduled meeting, the federal funds rate was lowered from 1.00% to "a target range of between Zero and 0.25%" in response to the nation's ongoing financial crisis, as well as banking industry pressure to ease credit and stimulate the economy. This marked the ninth reduction in a row since September 18, 2007, when the rate was 5.25%. There have been no further changes made to the federal funds rate at the Federal Reserve Board's subsequent regular scheduled meetings, the most recent of which was held on January 29, 2014. They went on to say: "*The Committee also reaffirmed its expectation that the current exceptionally low target range for the federal funds rate of 0 to 1/4 percent will be appropriate at least as long as the unemployment rate remains above 6-1/2 percent, inflation between one and two years ahead is projected to be no more than a half percentage point above the Committee's 2 percent longer-run goal, and longer-term inflation expectations continue to be well anchored.*"

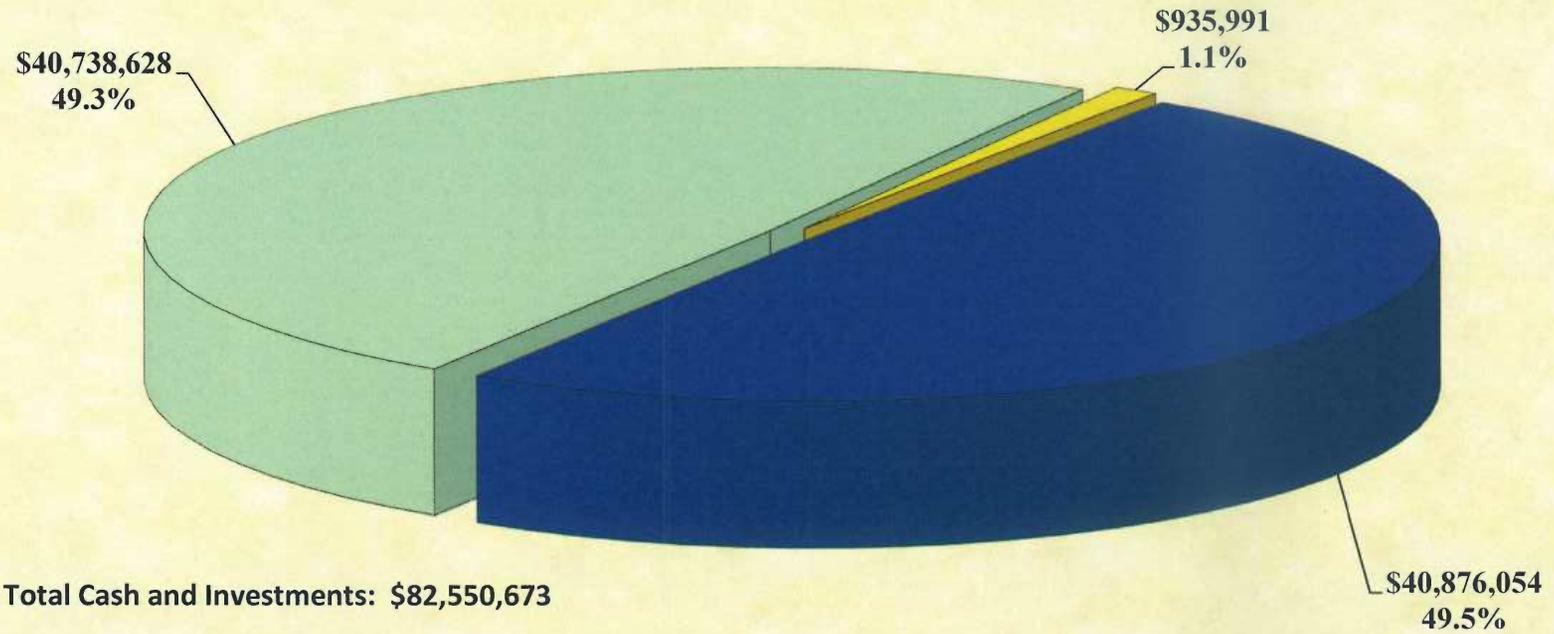
Despite the large drop in available interest rates, the District's overall effective rate of return at January 31, 2014 was 0.38%, which remained unchanged from the previous month. At the same time the LAIF return on deposits has declined over the previous month, reaching an average effective yield of 0.24% for the month of January 2014. Based on our success at maintaining a competitive rate of return on our portfolio during this extended period of interest rate declines, no changes in investment strategy regarding returns on investment are being considered at this time. This desired portfolio mix is important in mitigating any liquidity risk from unforeseen changes in LAIF or County Pool policy.

In accordance with the District's Investment Policy, all District funds continue to be managed based on the objectives, in priority order, of safety, liquidity, and return on investment.

**PORTFOLIO COMPLIANCE: January 31, 2014**

<u>Investment</u>	<u>State Limit</u>	<u>Otay Limit</u>	<u>Otay Actual</u>
8.01: Treasury Securities	100%	100%	0
8.02: Local Agency Investment Fund (Operations)	\$50 Million	\$50 Million	\$15.60 Million
8.02: Local Agency Investment Fund (Bonds)	100%	100%	4.95%
8.03: Federal Agency Issues	100%	100%	49.35%
8.04: Certificates of Deposit	30%	15%	0.10%
8.05: Short-Term Commercial Notes	25%	10%	0
8.06: Medium-Term Commercial Debt	30%	10%	0
8.07: Money Market Mutual Funds	20%	10%	0
8.08: San Diego County Pool	100%	100%	25.72%
12.0: Maximum Single Financial Institution	100%	50%	1.04%

## Otay Water District Investment Portfolio: 01/31/2014



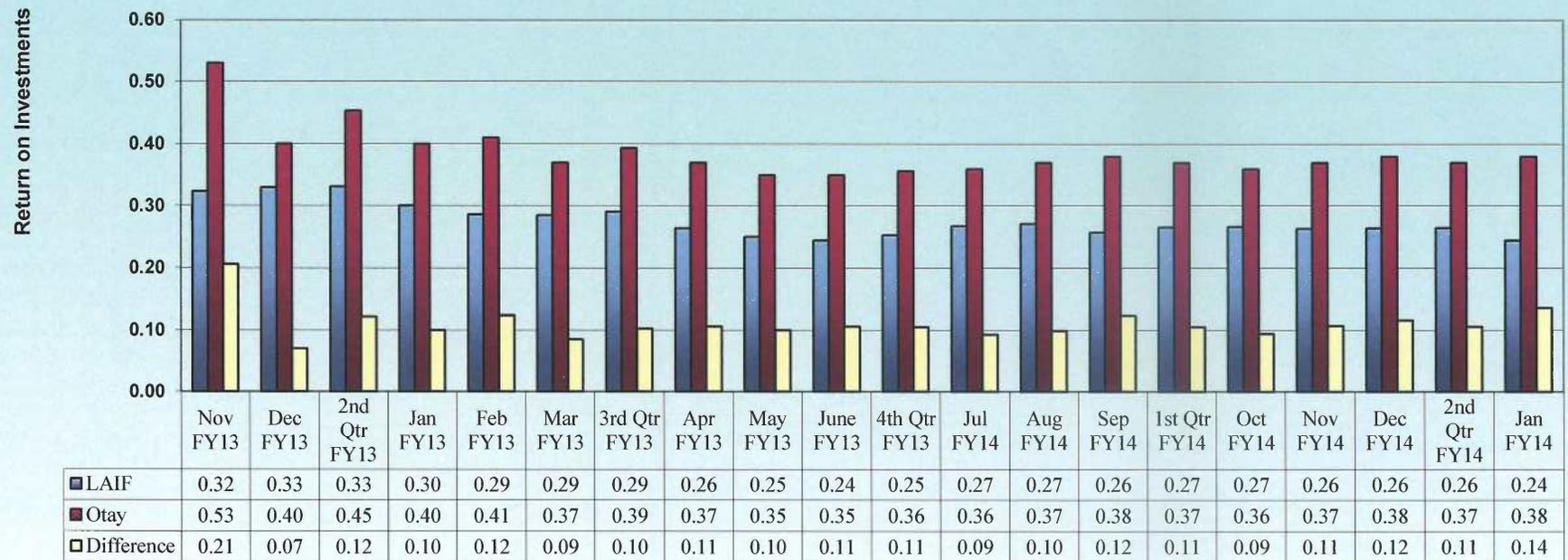
■ Banks (Passbook/Checking/CD)

■ Pools (LAIF & County)

■ Agencies & Corporate Notes

## Performance Measure FY-14 Return on Investment

Target: Meet or Exceed 100% of LAIF



**OTAY**  
**Portfolio Management**  
**Portfolio Details - Investments**  
**January 31, 2014**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 360	Days to Maturity	Maturity Date
<b>Federal Agency Issues- Callable</b>												
31315PWT2	2267	Federal Agricultural Mortgage		04/25/2013	2,000,000.00	2,000,140.00	2,000,000.00	0.400		0.395	723	01/25/2016
3135GOXR9	2269	Fannie Mae		06/06/2013	2,000,000.00	1,995,120.00	2,000,000.00	0.550	AA	0.542	948	09/06/2016
3133EAU30	2253	Federal Farm Credit Bank		10/26/2012	3,000,000.00	3,000,000.00	2,999,612.73	0.320	AA	0.336	404	03/12/2015
3133EC2L7	2255	Federal Farm Credit Bank		11/13/2012	3,000,000.00	3,000,060.00	3,000,000.00	0.440	AA	0.434	650	11/13/2015
3133EC6F6	2258	Federal Farm Credit Bank		12/05/2012	3,000,000.00	3,004,140.00	3,000,000.00	0.350	AA	0.345	485	06/01/2015
3133EC7H1	2260	Federal Farm Credit Bank		12/17/2012	3,000,000.00	3,001,920.00	3,000,000.00	0.340		0.335	562	08/17/2015
3133ECA61	2261	Federal Farm Credit Bank		12/18/2012	3,000,000.00	3,000,030.00	2,999,585.83	0.320		0.325	502	06/18/2015
3133EDD41	2278	Federal Farm Credit Bank		01/07/2014	2,000,000.00	1,998,320.00	2,000,000.00	0.625		0.616	887	07/07/2016
313382R39	2265	Federal Home Loan Bank		04/22/2013	2,705,000.00	2,706,514.80	2,705,000.00	0.375	AA	0.370	628	10/22/2015
313382R39	2266	Federal Home Loan Bank		04/22/2013	1,030,000.00	1,030,576.80	1,030,000.00	0.375	AA	0.370	628	10/22/2015
313382YY3	2268	Federal Home Loan Bank		05/22/2013	2,000,000.00	1,997,300.00	2,000,000.00	0.350	AA	0.345	751	02/22/2016
313383EE7	2270	Federal Home Loan Bank		06/19/2013	2,000,000.00	1,994,540.00	2,000,000.00	0.500	AA	0.493	961	09/19/2016
3130A0QC7	2280	Federal Home Loan Bank		01/29/2014	2,000,000.00	2,002,200.00	2,000,000.00	0.700		0.690	909	07/29/2016
3134G4HV3	2272	Federal Home Loan Mortgage		10/29/2013	2,000,000.00	2,002,300.00	2,001,683.33	0.625		0.578	818	04/29/2016
3134G4PX0	2277	Federal Home Loan Mortgage		12/27/2013	2,000,000.00	1,999,640.00	2,000,000.00	0.500		0.493	877	06/27/2016
3136G1WT2	2273	Federal National Mortgage Assoc		11/21/2013	2,000,000.00	2,001,500.00	2,000,000.00	0.800	AA	0.789	1,024	11/21/2016
3136G1XZ7	2274	Federal National Mortgage Assoc		12/19/2013	2,000,000.00	1,995,500.00	2,000,000.00	0.670		0.661	1,052	12/19/2016
3135G0YW7	2276	Federal National Mortgage Assoc		12/04/2013	2,000,000.00	1,996,980.00	2,002,745.66	0.750		0.691	1,028	11/25/2016
<b>Subtotal and Average</b>			<b>38,545,110.12</b>		<b>40,735,000.00</b>	<b>40,726,781.60</b>	<b>40,738,627.55</b>			<b>0.474</b>	<b>739</b>	
<b>Certificates of Deposit - Bank</b>												
2050003183-6	2283	California Bank & Trust		01/22/2014	81,784.76	81,784.76	81,784.76	0.030		0.030	720	01/22/2016
<b>Subtotal and Average</b>			<b>81,474.53</b>		<b>81,784.76</b>	<b>81,784.76</b>	<b>81,784.76</b>			<b>0.030</b>	<b>720</b>	
<b>Local Agency Investment Fund (LAIF)</b>												
LAIF	9001	STATE OF CALIFORNIA		07/01/2004	15,555,312.70	15,559,786.72	15,555,312.70	0.244		0.241	1	
LAIF BABS 2010	9012	STATE OF CALIFORNIA		04/21/2010	4,088,721.94	4,089,897.94	4,088,721.94	0.244		0.241	1	
<b>Subtotal and Average</b>			<b>21,968,052.26</b>		<b>19,644,034.64</b>	<b>19,649,684.66</b>	<b>19,644,034.64</b>			<b>0.241</b>	<b>1</b>	
<b>San Diego County Pool</b>												
SD COUNTY POOL	9007	San Diego County		07/01/2004	21,232,019.39	21,130,000.00	21,232,019.39	0.409		0.403	1	
<b>Subtotal and Average</b>			<b>21,222,053.56</b>		<b>21,232,019.39</b>	<b>21,130,000.00</b>	<b>21,232,019.39</b>			<b>0.403</b>	<b>1</b>	

**OTAY**  
**Portfolio Management**  
**Portfolio Details - Investments**  
**January 31, 2014**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 360	Days to Maturity
Total and Average			83,732,122.56		81,692,838.79	81,588,251.02	81,696,466.34			0.399	370

**OTAY**  
**Portfolio Management**  
**Portfolio Details - Cash**  
**January 31, 2014**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 360	Days to Maturity
<b>Union Bank</b>											
UNION MONEY	9002	STATE OF CALIFORNIA		07/01/2004	10,002.85	10,002.85	10,002.85	0.010		0.010	1
PETTY CASH	9003	STATE OF CALIFORNIA		07/01/2004	2,950.00	2,950.00	2,950.00			0.000	1
UNION OPERATING	9004	STATE OF CALIFORNIA		07/01/2004	648,690.60	648,690.60	648,690.60	0.250		0.247	1
PAYROLL	9005	STATE OF CALIFORNIA		07/01/2004	27,592.60	27,592.60	27,592.60			0.000	1
RESERVE-10 COPS	9010	STATE OF CALIFORNIA		04/20/2010	2,620.54	2,620.54	2,620.54	0.010		0.010	1
RESERVE-10 BABS	9011	STATE OF CALIFORNIA		04/20/2010	7,493.29	7,493.29	7,493.29	0.010		0.010	1
UBNA-2010 BOND	9013	STATE OF CALIFORNIA		04/20/2010	99,496.36	99,496.36	99,496.36			0.000	1
UBNA-FLEX ACCT	9014	STATE OF CALIFORNIA		01/01/2011	55,359.58	55,359.58	55,359.58			0.000	1
		<b>Average Balance</b>	<b>0.00</b>								<b>1</b>
<b>Total Cash and Investments</b>			<b>83,732,122.56</b>		<b>82,547,044.61</b>	<b>82,442,456.84</b>	<b>82,550,672.16</b>			<b>0.399</b>	<b>370</b>

**OTAY**  
**Portfolio Management**  
**Interest Earnings Summary**  
**January 31, 2014**

	January 31 Month Ending	Fiscal Year To Date
<b>CD/Coupon/Discount Investments:</b>		
Interest Collected	457.96	94,447.59
Plus Accrued Interest at End of Period	40,819.06	40,819.06
Less Accrued Interest at Beginning of Period	( 26,184.75)	( 29,749.47)
Less Accrued Interest at Purchase During Period	( 0.00)	( 0.00)
Interest Earned during Period	15,092.27	105,517.18
Adjusted by Premiums and Discounts	-66.16	-1,652.35
Adjusted by Capital Gains or Losses	0.00	0.00
Earnings during Periods	15,026.11	103,864.83
<b>Pass Through Securities:</b>		
Interest Collected	0.00	0.00
Plus Accrued Interest at End of Period	0.00	0.00
Less Accrued Interest at Beginning of Period	( 0.00)	( 0.00)
Less Accrued Interest at Purchase During Period	( 0.00)	( 0.00)
Interest Earned during Period	0.00	0.00
Adjusted by Premiums and Discounts	0.00	0.00
Adjusted by Capital Gains or Losses	0.00	0.00
Earnings during Periods	0.00	0.00
<b>Cash/Checking Accounts:</b>		
Interest Collected	26,985.70	76,610.13
Plus Accrued Interest at End of Period	12,179.99	12,179.99
Less Accrued Interest at Beginning of Period	( 27,009.33)	( 23,860.55)
Interest Earned during Period	12,156.36	64,929.57
<b>Total Interest Earned during Period</b>	<b>27,248.63</b>	<b>170,446.75</b>
<b>Total Adjustments from Premiums and Discounts</b>	<b>-66.16</b>	<b>-1,652.35</b>
<b>Total Capital Gains or Losses</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Earnings during Period</b>	<b>27,182.47</b>	<b>168,794.40</b>

**OTAY**  
**Activity Report**  
**Sorted By Issuer**  
**January 1, 2014 - January 31, 2014**

CUSIP	Investment #	Issuer	Percent of Portfolio	Par Value Beginning Balance	Current Rate	Transaction Date	Purchases or Deposits	Par Value Redemptions or Withdrawals	Ending Balance
<b>Issuer: STATE OF CALIFORNIA</b>									
<b>Union Bank</b>									
UNION MONEY	9002	STATE OF CALIFORNIA			0.010		4,000,877.85	4,009,881.94	
UNION OPERATING	9004	STATE OF CALIFORNIA			0.250		682,769.29	1,127,183.69	
PAYROLL	9005	STATE OF CALIFORNIA					0.00	353,297.05	
UBNA-FLEX ACCT	9014	STATE OF CALIFORNIA					50,000.00	13,947.12	
<b>Subtotal and Balance</b>				<b>1,624,868.48</b>			<b>4,733,647.14</b>	<b>5,504,309.80</b>	<b>854,205.82</b>
<b>Local Agency Investment Fund (LAIF)</b>									
LAIF	9001	STATE OF CALIFORNIA			0.244		3,408,471.06	7,500,000.00	
LAIF BABS 2010	9012	STATE OF CALIFORNIA			0.244		2,632.78	0.00	
<b>Subtotal and Balance</b>				<b>23,732,930.80</b>			<b>3,411,103.84</b>	<b>7,500,000.00</b>	<b>19,644,034.64</b>
<b>Issuer Subtotal</b>				<b>24.832%</b>	<b>25,357,799.28</b>		<b>8,144,750.98</b>	<b>13,004,309.80</b>	<b>20,498,240.46</b>
<b>Issuer: California Bank &amp; Trust</b>									
<b>Certificates of Deposit - Bank</b>									
2050003183-5	2229	California Bank & Trust			0.280	01/22/2014	0.00	81,326.80	
2050003183-6	2283	California Bank & Trust			0.030	01/22/2014	81,784.76	0.00	
<b>Subtotal and Balance</b>				<b>81,326.80</b>			<b>81,784.76</b>	<b>81,326.80</b>	<b>81,784.76</b>
<b>Issuer Subtotal</b>				<b>0.099%</b>	<b>81,326.80</b>		<b>81,784.76</b>	<b>81,326.80</b>	<b>81,784.76</b>
<b>Issuer: Federal Agricultural Mortgage</b>									
<b>Federal Agency Issues- Callable</b>									
<b>Subtotal and Balance</b>				<b>2,000,000.00</b>					<b>2,000,000.00</b>
<b>Issuer Subtotal</b>				<b>2.423%</b>	<b>2,000,000.00</b>		<b>0.00</b>	<b>0.00</b>	<b>2,000,000.00</b>
<b>Issuer: Fannie Mae</b>									

OTAY  
Activity Report  
January 1, 2014 - January 31, 2014

CUSIP	Investment #	Issuer	Percent of Portfolio	Par Value Beginning Balance	Current Rate	Transaction Date	Purchases or Deposits	Par Value Redemptions or Withdrawals	Ending Balance
<b>Issuer: Fannie Mae</b>									
<b>Federal Agency Issues- Callable</b>									
				2,000,000.00					2,000,000.00
				2,000,000.00			0.00	0.00	2,000,000.00
<b>Issuer: Federal Farm Credit Bank</b>									
<b>Federal Agency Issues- Callable</b>									
3133EDD41	2278	Federal Farm Credit Bank		15,000,000.00	0.625	01/07/2014	2,000,000.00	0.00	17,000,000.00
				15,000,000.00			2,000,000.00	0.00	17,000,000.00
			20.594%	15,000,000.00			2,000,000.00	0.00	17,000,000.00
<b>Issuer: Federal Home Loan Bank</b>									
<b>Federal Agency Issues- Callable</b>									
3130A0QC7	2280	Federal Home Loan Bank		7,735,000.00	0.700	01/29/2014	2,000,000.00	0.00	9,735,000.00
				7,735,000.00			2,000,000.00	0.00	9,735,000.00
			11.793%	7,735,000.00			2,000,000.00	0.00	9,735,000.00
<b>Issuer: Federal Home Loan Mortgage</b>									
<b>Federal Agency Issues- Callable</b>									
				4,000,000.00					4,000,000.00
				4,000,000.00			0.00	0.00	4,000,000.00
			4.846%	4,000,000.00			0.00	0.00	4,000,000.00
<b>Issuer: Federal National Mortgage Assoc</b>									
<b>Federal Agency Issues- Callable</b>									
				6,000,000.00					6,000,000.00
				6,000,000.00			0.00	0.00	6,000,000.00
			7.269%	6,000,000.00			0.00	0.00	6,000,000.00
<b>Issuer: San Diego County</b>									

OTAY  
Activity Report  
January 1, 2014 - January 31, 2014

CUSIP	Investment #	Issuer	Percent of Portfolio	Par Value Beginning Balance	Current Rate	Transaction Date	Purchases or Deposits	Par Value Redemptions or Withdrawals	Ending Balance
<b>Issuer: San Diego County</b>									
<b>San Diego County Pool</b>									
SD COUNTY POOL	9007	San Diego County			0.409		15,447.03	0.00	
		<b>Subtotal and Balance</b>		<b>21,216,572.36</b>			<b>15,447.03</b>	<b>0.00</b>	<b>21,232,019.39</b>
		<b>Issuer Subtotal</b>	<b>25.721%</b>	<b>21,216,572.36</b>			<b>15,447.03</b>	<b>0.00</b>	<b>21,232,019.39</b>
		<b>Total</b>	<b>100.000%</b>	<b>83,390,698.44</b>			<b>12,241,982.77</b>	<b>13,085,636.60</b>	<b>82,547,044.61</b>

**OTAY**  
**GASB 31 Compliance Detail**  
**Sorted by Fund - Fund**  
**January 1, 2014 - January 31, 2014**

CUSIP	Investment #	Fund	Investment Class	Maturity Date	Beginning Invested Value	Purchase of Principal	Addition to Principal	Redemption of Principal	Adjustment in Value		Ending Invested Value
									Amortization Adjustment	Change in Market Value	
<b>Fund: Treasury Fund</b>											
LAIF	9001	99	Fair Value		19,652,492.46	0.00	3,408,471.06	7,500,000.00	0.00	-1,176.81	15,559,786.72
UNION MONEY	9002	99	Amortized		19,006.94	0.00	4,000,877.85	4,009,881.94	0.00	0.00	10,002.85
PETTY CASH	9003	99	Amortized		2,950.00	0.00	0.00	0.00	0.00	0.00	2,950.00
UNION OPERATING	9004	99	Amortized		1,093,105.00	0.00	682,769.29	1,127,183.69	0.00	0.00	648,690.60
PAYROLL	9005	99	Amortized		380,889.65	0.00	0.00	353,297.05	0.00	0.00	27,592.60
SD COUNTY POOL	9007	99	Fair Value		21,161,000.00	0.00	15,447.03	0.00	0.00	-46,447.03	21,130,000.00
RESERVE-10 COPS	9010	99	Amortized		2,620.54	0.00	0.00	0.00	0.00	0.00	2,620.54
RESERVE-10 BABS	9011	99	Amortized		7,493.29	0.00	0.00	0.00	0.00	0.00	7,493.29
LAIF BABS 2010	9012	99	Fair Value		4,087,264.40	0.00	2,632.78	0.00	0.00	0.76	4,089,897.94
UBNA-2010 BOND	9013	99	Amortized		99,496.36	0.00	0.00	0.00	0.00	0.00	99,496.36
UBNA-FLEX ACCT	9014	99	Amortized		19,306.70	0.00	50,000.00	13,947.12	0.00	0.00	55,359.58
2050003183-5	2229	99	Amortized	01/22/2014	81,326.80	0.00	0.00	81,326.80	0.00	0.00	0.00
3133EAU30	2253	99	Fair Value	03/12/2015	3,000,030.00	0.00	0.00	0.00	0.00	-30.00	3,000,000.00
3133EC2L7	2255	99	Fair Value	11/13/2015	3,000,090.00	0.00	0.00	0.00	0.00	-30.00	3,000,060.00
3133EC6F6	2258	99	Fair Value	06/01/2015	3,001,140.00	0.00	0.00	0.00	0.00	3,000.00	3,004,140.00
3133EC7H1	2260	99	Fair Value	08/17/2015	2,998,770.00	0.00	0.00	0.00	0.00	3,150.00	3,001,920.00
3133ECA61	2261	99	Fair Value	06/18/2015	2,999,010.00	0.00	0.00	0.00	0.00	1,020.00	3,000,030.00
313382R39	2265	99	Fair Value	10/22/2015	2,704,702.45	0.00	0.00	0.00	0.00	1,812.35	2,706,514.80
313382R39	2266	99	Fair Value	10/22/2015	1,029,886.70	0.00	0.00	0.00	0.00	690.10	1,030,576.80
31315PWT2	2267	99	Fair Value	01/25/2016	1,998,260.00	0.00	0.00	0.00	0.00	1,880.00	2,000,140.00
313382YY3	2268	99	Fair Value	02/22/2016	1,994,360.00	0.00	0.00	0.00	0.00	2,940.00	1,997,300.00
3135GOXR9	2269	99	Fair Value	09/06/2016	1,991,220.00	0.00	0.00	0.00	0.00	3,900.00	1,995,120.00
313383EE7	2270	99	Fair Value	09/19/2016	1,990,060.00	0.00	0.00	0.00	0.00	4,480.00	1,994,540.00
3134G4HV3	2272	99	Fair Value	04/29/2016	2,001,220.00	0.00	0.00	0.00	0.00	1,080.00	2,002,300.00
3136G1WT2	2273	99	Fair Value	11/21/2016	1,997,420.00	0.00	0.00	0.00	0.00	4,080.00	2,001,500.00
3136G1XZ7	2274	99	Fair Value	12/19/2016	1,991,060.00	0.00	0.00	0.00	0.00	4,440.00	1,995,500.00
3135G0YW7	2276	99	Fair Value	11/25/2016	1,992,580.00	0.00	0.00	0.00	0.00	4,400.00	1,996,980.00
3134G4PX0	2277	99	Fair Value	06/27/2016	1,995,760.00	0.00	0.00	0.00	0.00	3,880.00	1,999,640.00
3133EDD41	2278	99	Fair Value	07/07/2016	0.00	2,000,000.00	0.00	0.00	0.00	-1,680.00	1,998,320.00
3130A0QC7	2280	99	Fair Value	07/29/2016	0.00	2,000,000.00	0.00	0.00	0.00	2,200.00	2,002,200.00
2050003183-6	2283	99	Amortized	01/22/2016	0.00	81,784.76	0.00	0.00	0.00	0.00	81,784.76

Portfolio OTAY  
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OTAY  
 GASB 31 Compliance Detail  
 Sorted by Fund - Fund

CUSIP	Investment #	Fund	Investment Class	Maturity Date	Beginning Invested Value	Purchase of Principal	Addition to Principal	Redemption of Principal	Adjustment in Value		Ending Invested Value
									Amortization Adjustment	Change in Market Value	
				Subtotal	83,292,521.29	4,081,784.76	8,160,198.01	13,085,636.60	0.00	-6,410.63	82,442,456.84
				Total	83,292,521.29	4,081,784.76	8,160,198.01	13,085,636.60	0.00	-6,410.63	82,442,456.84

**OTAY**  
**Interest Earnings**  
**Sorted by Fund - Fund**  
**January 1, 2014 - January 31, 2014**  
**Period Yield on Beginning Book Value**

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Ending Book Value	Maturity Date	Current Rate	Yield This Period	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
<b>Fund: Treasury Fund</b>												
LAIF	9001	99	LA1	15,555,312.70	19,646,841.64	15,555,312.70		0.244	0.019	3,705.43	0.00	3,705.43
UNION MONEY	9002	99	PA1	10,002.85	19,006.94	10,002.85		0.010	0.015	2.82	0.00	2.82
UNION OPERATING	9004	99	PA1	648,690.60	1,093,105.00	648,690.60		0.250	0.021	229.05	0.00	229.05
SD COUNTY POOL	9007	99	LA3	21,232,019.39	21,216,572.36	21,232,019.39		0.409	0.035	7,371.90	0.00	7,371.90
RESERVE-10 COPS	9010	99	PA1	2,620.54	2,620.54	2,620.54		0.010	0.001	0.02	0.00	0.02
RESERVE-10 BABS	9011	99	PA1	7,493.29	7,493.29	7,493.29		0.010	0.001	0.07	0.00	0.07
LAIF BABS 2010	9012	99	LA1	4,088,721.94	4,086,089.16	4,088,721.94		0.244	0.021	847.07	0.00	847.07
2050003183-5	2229	99	BCD	0.00	81,326.80	0.00	01/22/2014	0.280	0.024	13.29	0.00	13.29
3133EAU30	2253	99	MC1	3,000,000.00	2,999,560.16	2,999,612.73	03/12/2015	0.320	0.028	800.00	52.57	852.57
3133EC2L7	2255	99	MC1	3,000,000.00	3,000,000.00	3,000,000.00	11/13/2015	0.440	0.037	1,100.00	0.00	1,100.00
3133EC6F6	2258	99	MC1	3,000,000.00	3,000,000.00	3,000,000.00	06/01/2015	0.350	0.029	875.00	0.00	875.00
3133EC7H1	2260	99	MC1	3,000,000.00	3,000,000.00	3,000,000.00	08/17/2015	0.340	0.028	850.00	0.00	850.00
3133ECA61	2261	99	MC1	3,000,000.00	2,999,560.83	2,999,585.83	06/18/2015	0.320	0.028	800.00	25.00	825.00
313382R39	2265	99	MC1	2,705,000.00	2,705,000.00	2,705,000.00	10/22/2015	0.375	0.031	845.32	0.00	845.32
313382R39	2266	99	MC1	1,030,000.00	1,030,000.00	1,030,000.00	10/22/2015	0.375	0.031	321.88	0.00	321.88
31315PWT2	2267	99	MC1	2,000,000.00	2,000,000.00	2,000,000.00	01/25/2016	0.400	0.033	666.66	0.00	666.66
313382YY3	2268	99	MC1	2,000,000.00	2,000,000.00	2,000,000.00	02/22/2016	0.350	0.029	583.34	0.00	583.34
3135GOXR9	2269	99	MC1	2,000,000.00	2,000,000.00	2,000,000.00	09/06/2016	0.550	0.046	916.67	0.00	916.67
313383EE7	2270	99	MC1	2,000,000.00	2,000,000.00	2,000,000.00	09/19/2016	0.500	0.042	833.34	0.00	833.34
3134G4HV3	2272	99	MC1	2,000,000.00	2,001,745.83	2,001,683.33	04/29/2016	0.625	0.049	1,041.66	-62.50	979.16
3136G1WT2	2273	99	MC1	2,000,000.00	2,000,000.00	2,000,000.00	11/21/2016	0.800	0.067	1,333.33	0.00	1,333.33
3136G1XZ7	2274	99	MC1	2,000,000.00	2,000,000.00	2,000,000.00	12/19/2016	0.670	0.056	1,116.66	0.00	1,116.66
3135G0YW7	2276	99	MC1	2,000,000.00	2,002,826.89	2,002,745.66	11/25/2016	0.750	0.058	1,250.00	-81.23	1,168.77
3134G4PX0	2277	99	MC1	2,000,000.00	2,000,000.00	2,000,000.00	06/27/2016	0.500	0.042	833.33	0.00	833.33
3133EDD41	2278	99	MC1	2,000,000.00	0.00	2,000,000.00	07/07/2016	0.625	0.052	833.33	0.00	833.33
3130A0QC7	2280	99	MC1	2,000,000.00	0.00	2,000,000.00	07/29/2016	0.700	0.040	77.78	0.00	77.78
2050003183-6	2283	99	BCD	81,784.76	0.00	81,784.76	01/22/2016	0.030	0.003	0.68	0.00	0.68
<b>Subtotal</b>				<b>82,361,646.07</b>	<b>82,891,749.44</b>	<b>82,365,273.62</b>			<b>0.032</b>	<b>27,248.63</b>	<b>-66.16</b>	<b>27,182.47</b>

Portfolio OTAY

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OTAY  
Interest Earnings  
January 1, 2014 - January 31, 2014

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Ending Book Value	Maturity Date	Current Rate	Yield This Period	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
			Total	82,361,646.07	82,891,749.44	82,365,273.62			0.032	27,248.63	-66.16	27,182.47

**OTAY**  
**Duration Report**  
**Sorted by Investment Type - Investment Type**  
**Through 01/31/2014**

Security ID	Investment #	Fund	Issuer	Investment Class	Book Value	Par Value	Market Value	Current Rate	YTM 360	Current Yield	Maturity/ Call Date	Modified Duration
3134G4PX0	2277	99	Federal Home Loan Mortgage	Fair	2,000,000.00	2,000,000.00	1,999,640.00	.5000000	0.493	0.508	06/27/2016	2.387
3134G4HV3	2272	99	Federal Home Loan Mortgage	Fair	2,001,683.33	2,000,000.00	2,002,300.00	.6250000	0.578	0.573	04/29/2016	2.222
3135G0YW7	2276	99	Federal National Mortgage Assoc	Fair	2,002,745.66	2,000,000.00	1,996,980.00	.7500000	0.691	1.054	11/25/2016	2.774
3136G1XZ7	2274	99	Federal National Mortgage Assoc	Fair	2,000,000.00	2,000,000.00	1,995,500.00	.6700000	0.661	0.749	12/19/2016	2.847
3136G1WT2	2273	99	Federal National Mortgage Assoc	Fair	2,000,000.00	2,000,000.00	2,001,500.00	.8000000	0.789	0.773	11/21/2016	2.764
313382YY3	2268	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	1,997,300.00	.3500000	0.345	0.416	02/22/2016	2.045
313382R39	2266	99	Federal Home Loan Bank	Fair	1,030,000.00	1,030,000.00	1,030,576.80	.3750000	0.370	0.342	10/22/2015	1.716
313383EE7	2270	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	1,994,540.00	.5000000	0.493	0.605	09/19/2016	2.609
313382R39	2265	99	Federal Home Loan Bank	Fair	2,705,000.00	2,705,000.00	2,706,514.80	.3750000	0.370	0.342	10/22/2015	1.716
3130A0QC7	2280	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,002,200.00	.7000000	0.690	0.655	07/29/2016	2.469
3133EAU30	2253	99	Federal Farm Credit Bank	Fair	2,999,612.73	3,000,000.00	3,000,000.00	.3200000	0.336	0.320	03/12/2015	1.109
3133EC6F6	2258	99	Federal Farm Credit Bank	Fair	3,000,000.00	3,000,000.00	3,004,140.00	.3500000	0.345	0.246	06/01/2015	1.328
3133EDD41	2278	99	Federal Farm Credit Bank	Fair	2,000,000.00	2,000,000.00	1,998,320.00	.6250000	0.616	0.660	07/07/2016	2.409
3133EC2L7	2255	99	Federal Farm Credit Bank	Fair	3,000,000.00	3,000,000.00	3,000,060.00	.4400000	0.434	0.439	11/13/2015	1.772
3133ECA61	2261	99	Federal Farm Credit Bank	Fair	2,999,585.83	3,000,000.00	3,000,030.00	.3200000	0.325	0.319	06/18/2015	1.376
3133EC7H1	2260	99	Federal Farm Credit Bank	Fair	3,000,000.00	3,000,000.00	3,001,920.00	.3400000	0.335	0.212	08/17/2015	1.537
3135GOXR9	2269	99	Fannie Mae	Fair	2,000,000.00	2,000,000.00	1,995,120.00	.5500000	0.542	1.041	09/06/2016	2.563
31315PWT2	2267	99	Federal Agricultural Mortgage	Fair	2,000,000.00	2,000,000.00	2,000,140.00	.4000000	0.395	0.396	01/25/2016	1.971
2050003183-6	2283	99	California Bank & Trust	Amort	81,784.76	81,784.76	81,784.76	.0300000	0.030	0.030	01/22/2016	1.975
LAIF COPS07	9009	99	STATE OF CALIFORNIA	Fair	0.00	0.00	0.00	.0000001	0.000	0.000		0.000
LAIF BABS 2010	9012	99	STATE OF CALIFORNIA	Fair	4,088,721.94	4,088,721.94	4,089,897.94	.2440000	0.241	0.244		0.000
LAIF	9001	99	STATE OF CALIFORNIA	Fair	15,555,312.70	15,555,312.70	15,559,786.72	.2440000	0.241	0.244		0.000
SD COUNTY	9007	99	San Diego County	Fair	21,232,019.39	21,232,019.39	21,130,000.00	.4090000	0.403	0.409		0.000
<b>Report Total</b>					<b>81,696,466.34</b>	<b>81,692,838.79</b>	<b>81,588,251.02</b>			<b>0.419</b>		<b>1.005</b>



## STAFF REPORT

TYPE MEETING: Regular Board	MEETING DATE: March 11, 2014
SUBMITTED BY: Kevin Koeppen, Finance Manager, Treasury & Acct	W.O./G.F. NO:                      DIV. NO.
APPROVED BY: Joseph Beachem, Chief Financial Officer (Chief)	
APPROVED BY: German Alvarez, Assistant General Manager (Asst. GM)	
SUBJECT: Accounts Payable Demand List	

**PURPOSE:**

Attached is the list of demands for the Board's information.

**FISCAL IMPACT:**

SUMMARY FOR PERIOD 1/23/2014 - 2/19/2014	NET DEMANDS
CHECKS (2039303 - 2039518)	\$ 1,149,461.49
VOID CHECKS (3)	(\$ 289.78)
TOTAL CHECKS	\$ 1,149,171.71
WIRE TO:	
CALPERS - OTHER POST EMPLOYMENT BENEFITS (MONTHLY)	\$ 171,250.00
CITY OF CHULA VISTA - BI-MONTHLY SEWER CHARGES (NOV-DEC 2013)	\$ 2,897,425.25
DELTA DENTAL OF CALIFORNIA - DENTAL & COBRA CLAIMS (JAN 2014)	\$ 22,995.10
OTAY WATER DISTRICT - BI-WEEKLY PAYROLL DEDUCTION	\$ 707.00
OTAY WATER DISTRICT - BI-WEEKLY PAYROLL DEDUCTION	\$ 700.00
SAN DIEGO COUNTY WATER AUTH - CAPACITY FEES COLLECTED (10/1/13-12/31/13)	\$ 186,868.00
SAN DIEGO COUNTY WATER AUTH - WATER DELIVERIES & CHARGES (DEC 2013)	\$ 2,898,226.28
STATE DISBURSEMENT UNIT - BI-WEEKLY PAYROLL DEDUCTION	\$ 237.69
STATE DISBURSEMENT UNIT - BI-WEEKLY PAYROLL DEDUCTION	\$ 831.23
STATE DISBURSEMENT UNIT - BI-WEEKLY PAYROLL DEDUCTION	\$ 735.23
STATE DISBURSEMENT UNIT - BI-WEEKLY PAYROLL DEDUCTION	\$ 237.69
STATE DISBURSEMENT UNIT - BI-WEEKLY PAYROLL DEDUCTION	\$ 831.23
STATE DISBURSEMENT UNIT - BI-WEEKLY PAYROLL DEDUCTION	\$ 568.62
STATE OF CALIFORNIA - CA SALES USE TAX (4TH QTR 2013)	\$ 193.00
UNION BANK - BI-WEEKLY PAYROLL TAXES	\$ 152,578.71
UNION BANK - BI-WEEKLY PAYROLL TAXES - FICA	\$ 142,484.39
UNION BANK NA - COPS 96 (MONTHLY)	\$ 510.38
<b>TOTAL CASH DISBURSEMENTS</b>	<b>\$ 7,626,551.51</b>

**RECOMMENDED ACTION:**

That the Board received the attached list of demands.

Jb/Attachment

**CHECK REGISTER**

**Otay Water District**

Date Range: 1/23/2014 - 2/19/2014

Check #	Date	Vendor	Vendor Name	Invoice	Inv. Date	Description	Amount	Check Total
2039431	02/19/14	08488	ABLEFORCE INC	4143	01/29/14	PROGRAMMING SERVICES (12/26/13-1/28/14)	1,562.50	1,562.50
2039432	02/19/14	12174	AECOM TECHNICAL SERVICES INC	14	01/16/14	DISINFECTION SYSTEM (11/23/13-12/27/13)	43,239.03	43,239.03
2039382	02/12/14	11462	AEGIS ENGINEERING MGMT INC	1305	01/14/14	AS-NEEDED DEVELOPER SVCS (12/1/13-1/3/14)	18,993.39	18,993.39
2039433	02/19/14	07732	AIRGAS SPECIALTY PRODUCTS INC	131319467	01/15/14	AQUA AMMONIA	2,758.54	
				131319466	01/15/14	AQUA AMMONIA	1,605.10	4,363.64
2039383	02/12/14	13753	AIRGAS USA LLC	9022289621	12/02/13	BREATHING AIR	366.02	366.02
2039434	02/19/14	15024	AIRX UTILITY SURVEYORS INC	3	01/31/14	LAND SURVEYING (12/1/13-12/31/13)	2,953.00	2,953.00
2039435	02/19/14	14811	ALARMS UNLIMITED INC	158410	01/23/14	ON SITE SERVICE (1/22/14)	869.48	
				158370	01/21/14	ALARM SERVICE (1/17/14)	359.00	1,228.48
2039303	01/29/14	15373	ALISON S FUGATE	012714	01/27/14	WELLNESS WORKSHOP (JAN 2014)	390.00	390.00
2039384	02/12/14	13203	ALLIANCE FOR WATER EFFICIENCY	3025	06/27/13	MEMBERSHIP RENEWAL	722.31	722.31
2039436	02/19/14	02362	ALLIED WASTE SERVICES # 509	0509005485720	01/25/14	TRASH SERVICES (FEB 2014)	530.33	
				0509005487347	01/25/14	TRASH SERVICES (FEB 2014)	67.49	597.82
2039304	01/29/14	15380	AMANDA CAROL PAREDES	Ref002432293	01/27/14	UB Refund Cst #0000196552	34.57	34.57
2039385	02/12/14	06166	AMERICAN MESSAGING	L11095700B	02/01/14	PAGER SERVICES (JAN 2014)	205.34	205.34
2039346	02/05/14	00002	ANSWER INC	9436	01/22/14	ANSWERING SERVICES (MONTHLY)	1,100.00	1,100.00
2039347	02/05/14	08967	ANTHEM BLUE CROSS EAP	41196	01/25/14	EMPLOYEE ASSISTANCE PROGRAM (FEB 2014)	321.12	321.12
2039305	01/29/14	11232	ARCHIE KELLEMS	Ref002432286	01/27/14	UB Refund Cst #0000016673	36.25	36.25
2039348	02/05/14	05758	AT&T	082164572801251	01/25/14	ACCESS TRANSPORT SVCS (1/25/14-2/24/14)	2,293.08	
				61942256050114	01/20/14	ACCESS TRANSPORT SVCS (1/20/14-2/19/14)	70.27	2,363.35
2039306	01/29/14	05758	AT&T	61967053090114	01/15/14	LONG DISTANCE (MONTHLY)	37.78	37.78
2039307	01/29/14	05758	AT&T	33784130450114	01/07/14	ACCESS TRANSPORT SVCS (1/7/14-2/6/14)	31.65	31.65
2039386	02/12/14	05758	AT&T	61969851400114	01/24/14	LONG DISTANCE (MONTHLY)	37.78	37.78
2039437	02/19/14	07785	AT&T	000005091774	02/01/14	CALNET 2 PHONE SVCS (1/1/14-1/31/14)	1,229.08	
				000005095254	02/02/14	CALNET 2 PHONE SVCS (1/2/14-2/1/14)	16.55	1,245.63
2039387	02/12/14	06970	BATTIKHA, SAM	O0000000069	02/06/14	SAFETY BOOT REIMBURSEMENT	92.64	92.64
2039438	02/19/14	06834	BAUDVILLE INC	2651792	01/24/14	VISITOR BADGES	409.84	409.84

**CHECK REGISTER**

Otay Water District

Date Range: 1/23/2014 - 2/19/2014

Check #	Date	Vendor	Vendor Name	Invoice	Inv. Date	Description	Amount	Check Total
2039349	02/05/14	10970	BRENNTAG PACIFIC INC	BPI378953	01/09/14	SODIUM HYPOCHLORITE	1,010.42	1,454.04
				BPI378952	01/09/14	SODIUM HYPOCHLORITE	443.62	
2039439	02/19/14	10970	BRENNTAG PACIFIC INC	BPI385682	01/30/14	SODIUM HYPOCHLORITE	2,208.32	8,071.41
				BPI383178	01/23/14	SODIUM HYPOCHLORITE	1,835.55	
				BPI383176	01/23/14	SODIUM HYPOCHLORITE	1,103.07	
				BPI383177	01/23/14	SODIUM HYPOCHLORITE	1,085.64	
				BPI381070	01/16/14	SODIUM HYPOCHLORITE	923.23	
				BPI385681	01/30/14	SODIUM HYPOCHLORITE	915.60	
2039440	02/19/14	14112	BSE ENGINEERING INC	52670	01/24/14	ELECTRICAL SERVICES (12/1/13-12/31/13)	9,360.00	9,360.00
2039441	02/19/14	03450	BUELNA, ARMANDO	021114	02/11/14	COMPUTER LOAN	1,297.92	1,297.92
2039442	02/19/14	04071	CAPITOL WEBWORKS LLC	26107	01/31/14	ELECTRONIC FILING FEE (QUARTERLY)	45.00	45.00
2039443	02/19/14	02758	CARMEL BUSINESS SYSTEMS INC	7750	01/22/14	DESTRUCTION SERVICES (1/17/14)	38.50	38.50
2039444	02/19/14	15177	CAROLLO ENGINEERS INC	132699	01/23/14	DESIGN 870-2 PS (12/1/13-12/31/13)	26,868.73	26,868.73
2039445	02/19/14	02911	CELARTEM INC	PSI049674	01/31/14	SOFTWARE UPGRADE (2/1/14-1/31/15)	915.00	915.00
2039308	01/29/14	15385	CHANSOPHIA PHIM	Ref002432298	01/27/14	UB Refund Cst #0000199428	80.07	80.07
2039388	02/12/14	15256	CIGNA GROUP INSURANCE / LINA	09520492670114	01/17/14	AD&D & SUPP LIFE INS (JAN 2014)	4,543.57	4,543.57
2039446	02/19/14	04119	CLARKSON LAB & SUPPLY INC	71601	01/31/14	BACTERIOLOGICAL TESTING SERVICES	169.00	566.00
				71599	01/31/14	BACTERIOLOGICAL TESTING SERVICES	154.00	
				71600	01/31/14	BACTERIOLOGICAL TESTING SERVICES	154.00	
				71602	01/31/14	BACTERIOLOGICAL TESTING SERVICES	89.00	
2039389	02/12/14	04119	CLARKSON LAB & SUPPLY INC	71102	01/01/14	BACTERIOLOGICAL TESTING SERVICES	681.00	3,033.00
				71103	01/01/14	BACTERIOLOGICAL TESTING SERVICES	660.00	
				71099	01/01/14	BACTERIOLOGICAL TESTING SERVICES	650.00	
				71098	01/01/14	BACTERIOLOGICAL TESTING SERVICES	373.00	
				71100	01/01/14	BACTERIOLOGICAL TESTING SERVICES	300.00	
				71097	01/01/14	BACTERIOLOGICAL TESTING SERVICES	228.00	
				71095	01/01/14	BACTERIOLOGICAL TESTING SERVICES	141.00	
2039447	02/19/14	08160	COMPLETE OFFICE	C15721950		CREDIT MEMO	-205.19	219.10
				15721950	01/22/14	OFFICE EQUIPMENT/CAMERA	424.29	
2039448	02/19/14	12334	CORODATA MEDIA STORAGE INC	DS1261473	01/31/14	TAPE STORAGE (JAN 2014)	405.79	405.79

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**Otay Water District**

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Check #	Date	Vendor	Vendor Name	Invoice	Inv. Date	Description	Amount	Check Total
2039449	02/19/14	00099	COUNTY OF SAN DIEGO	DPWAROTAYMW	01/15/14	EXCAVATION PERMITS (DEC 2013)	475.30	475.30
2039390	02/12/14	00184	COUNTY OF SAN DIEGO	DEH140237D11	01/31/14	SHUT DOWN TEST (12/11/2013)	355.00	355.00
2039450	02/19/14	02756	COX COMMUNICATIONS SAN DIEGO	27170114	01/30/14	INTERNET SERVICES (1/29/14-2/28/14)	1,500.00	
				28810114	01/30/14	INTERNET SERVICES (1/29/14-2/28/14)	1,500.00	3,000.00
2039309	01/29/14	15387	DALI COLLINS	Ref002432300	01/27/14	UB Refund Cst #0000203845	76.39	76.39
2039391	02/12/14	15403	DARYL CARTER	Ref002432479	02/10/14	UB Refund Cst #0000142279	14.33	14.33
2039350	02/05/14	15397	DAVID HOSTETLER	UB220027544	02/04/14	REFUND OVERPAYMENT	979.44	979.44
2039451	02/19/14	14362	DAY WIRELESS SYSTEMS {20}	37347	01/30/14	FIRETIDE NORTH SEGMENT OPTIMIZATION	18,680.00	18,680.00
2039310	01/29/14	00319	DEPARTMENT OF PUBLIC HEALTH	O0000000066	01/24/14	CERTIFICATE RENEWAL	80.00	80.00
2039452	02/19/14	15287	DEVONNA ALMAGRO	103	01/31/14	NEWSLETTERS - SPANISH TRANSLATION	134.61	134.61
2039351	02/05/14	08495	DIAZ, JENNY	020320014	02/03/14	COMPUTER LOAN	1,738.89	1,738.89
2039352	02/05/14	03417	DIRECTV	22269146068	01/19/14	SATELLITE TV	563.88	563.88
2039453	02/19/14	03417	DIRECTV	22389329055	02/05/14	SATELLITE TV	569.88	569.88
2039353	02/05/14	02447	EDCO DISPOSAL CORPORATION	1554580114	01/31/14	RECYCLING SERVICES	95.00	95.00
2039311	01/29/14	15374	EDWARD MATUS	Ref002432287	01/27/14	UB Refund Cst #0000044358	33.60	33.60
2039312	01/29/14	15375	ELVA CAMPOS	Ref002432288	01/27/14	UB Refund Cst #0000053977	100.98	100.98
2039392	02/12/14	00331	EMPLOYMENT DEVELOPMENT DEPT	925023840214	02/05/14	UNEMPLOYMENT INSURANCE (10/1/13-12/31/13)	12,234.02	12,234.02
2039454	02/19/14	03227	ENVIROMATRIX ANALYTICAL INC	4010841	01/20/14	RECYCLED WATER ANALYSIS (12/31/13-1/10/14)	1,065.00	
				4020306	02/03/14	RECYCLED WATER ANALYSIS (1/17/14-1/23/14)	665.00	1,730.00
2039354	02/05/14	03227	ENVIROMATRIX ANALYTICAL INC	4010656	01/13/14	RECYCLED WATER ANALYSIS (12/21/13-12/30/13)	995.00	995.00
2039393	02/12/14	14320	EUROFINS EATON ANALYTICAL INC	I0098179		CREDIT MEMO FOR INV #L0096999	-5.00	
				L0137119	09/20/13	OUTSIDE LAB SERVICES (9/3/13)	255.00	250.00
2039455	02/19/14	14320	EUROFINS EATON ANALYTICAL INC	L0152942	01/28/14	OUTSIDE LAB SERVICES (1/7/14)	255.00	255.00
2039456	02/19/14	15396	EVOQUA WATER TECHNOLOGIES LLC	901559408	01/23/14	CL2GAS PM	4,229.03	4,229.03
2039313	01/29/14	15376	EXCEL PROPERTIES	Ref002432289	01/27/14	UB Refund Cst #0000145747	15.17	15.17
2039355	02/05/14	13123	FAVELA PRINTING INC	1184	01/13/14	FY 2013 CAFR	216.00	216.00

**CHECK REGISTER**

Otay Water District

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Check #	Date	Vendor	Vendor Name	Invoice	Inv. Date	Description	Amount	Check Total
2039314	01/29/14	00645	FEDEX	253070356	01/17/14	MAIL SERVICES (1/9/14)	12.62	12.62
2039394	02/12/14	03546	FERGUSON WATERWORKS # 1083	0460802	01/14/14	INVENTORY	4,917.59	7,376.38
				0460800	01/14/14	INVENTORY	2,458.79	
2039356	02/05/14	03546	FERGUSON WATERWORKS # 1083	0452150	01/07/14	FILTER AIR SCOUR VALVES	2,038.50	3,442.39
				0461232	01/09/14	INVENTORY	786.55	
				0460468	01/09/14	INVENTORY	617.34	
2039457	02/19/14	03546	FERGUSON WATERWORKS # 1083	CM037771		CREDIT MEMO	-2,038.50	3,933.53
				0459525	01/15/14	INVENTORY	4,592.76	
				0460446	01/15/14	CLAVAL REGULATOR	806.00	
				0461530	01/15/14	WAREHOUSE SUPPLIES	573.27	
2039458	02/19/14	12187	FIRST AMERICAN DATA TREE LLC	9003400114	01/31/14	ONLINE DOCUMENTS (MONTHLY)	99.00	99.00
2039459	02/19/14	04066	FIRST CHOICE SERVICES - SD	014750	01/31/14	COFFEE SUPPLIES	344.55	634.57
				013882	01/17/14	COFFEE SUPPLIES	290.02	
2039460	02/19/14	02591	FITNESS TECH	8897	02/01/14	EQUIPMENT MAINTENANCE (FEB 2014)	135.00	135.00
2039461	02/19/14	11962	FLEETWASH INC	x229720	01/24/14	FLEET VEHICLE WASHING	144.54	210.24
				x226133	01/17/14	FLEET VEHICLE WASHING	65.70	
2039357	02/05/14	11962	FLEETWASH INC	x222686	01/10/14	FLEET VEHICLE WASHING	164.25	216.81
				x222520	01/03/14	FLEET VEHICLE WASHING	52.56	
2039315	01/29/14	01612	FRANCHISE TAX BOARD	Ben2432362	01/30/14	BI-WEEKLY PAYROLL DEDUCTION	90.00	90.00
2039395	02/12/14	01612	FRANCHISE TAX BOARD	Ben2432551	02/13/14	BI-WEEKLY PAYROLL DEDUCTION	50.00	50.00
2039316	01/29/14	02344	FRANCHISE TAX BOARD	Ben2432364	01/30/14	BI-WEEKLY PAYROLL DEDUCTION	81.00	81.00
2039396	02/12/14	02344	FRANCHISE TAX BOARD	Ben2432553	02/13/14	BI-WEEKLY PAYROLL DEDUCTION	81.00	81.00
2039397	02/12/14	15409	FRANCISCO MAGALLON	Ref002432486	02/10/14	UB Refund Cst #0000203615	9.71	9.71
2039462	02/19/14	13563	FRIENDS OF THE WATER	184	02/02/14	GARDEN TOURS (JAN 2014)	1,860.00	2,480.00
				179	11/25/13	GARDEN TOURS (NOV 2013)	620.00	
2039358	02/05/14	10817	GEXPRO	580235515	01/09/14	VERSAMAX PLCS AND ACCESSORIES	870.96	1,525.15
				580235516	01/09/14	VERSAMAX PLCS AND ACCESSORIES	654.19	
2039317	01/29/14	12673	GONZALEZ, DAVID	110113113013	01/22/14	TRAVEL EXPENSES (NOV 2013)	138.39	138.39

**CHECK REGISTER**

Otay Water District

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Check #	Date	Vendor	Vendor Name	Invoice	Inv. Date	Description	Amount	Check Total
2039463	02/19/14	00101	GRAINGER INC	9355729485		CREDIT MEMO	-40.05	
				9354855208	01/31/14	WAREHOUSE SUPPLIES	241.43	
				9355928517	02/03/14	WAREHOUSE SUPPLIES	39.25	240.63
2039398	02/12/14	00101	GRAINGER INC	9339193295	01/14/14	PAINT	301.97	
				9339423155	01/14/14	TOOLS/HARDWARE	105.19	407.16
2039464	02/19/14	01576	GRAYBAR ELECTRIC CO INC	970829513	01/27/14	HOFFMAN ENCLOSURES	3,696.60	3,696.60
2039465	02/19/14	12907	GREENRIDGE LANDSCAPE INC	11647	01/31/14	LANDSCAPING SERVICES (JAN 2014)	8,909.50	
				11589	01/16/14	LANDSCAPING SVCS	2,879.00	11,788.50
2039466	02/19/14	00174	HACH COMPANY	2098048		CREDIT MEMO	-1,610.28	
				8655858	01/17/14	SC200 DIGITAL DISPLAY	2,046.56	
				8659098	01/20/14	HACH APA6000	1,259.79	
				8659100	01/20/14	HACH APA6000	1,223.00	
				8659104	01/20/14	HACH APA6000	1,223.00	
				8659102	01/20/14	HACH APA6000	1,223.00	
				8653267	01/16/14	LABORATORY SUPPLIES	723.15	
				8666517	01/24/14	HACH APA PARTS	536.25	
				8624689	12/23/13	CCB TURBIDITY METER PM	528.48	7,152.95
2039467	02/19/14	00174	HACH COMPANY	8659942	01/21/14	HACH ANALYZERS	3,234.81	3,234.81
2039359	02/05/14	00174	HACH COMPANY	8643162	01/09/14	TURBIDIMETER PARTS	1,030.75	1,030.75
2039468	02/19/14	00201	HARRINGTON INDL PLASTICS LLC	004E2682	01/29/14	CHLORINATOR PARTS	297.24	297.24
2039318	01/29/14	02795	HARTFORD INSURANCE CO, THE	Ben2432350	01/30/14	MONTHLY CONTRIBUTION TO LTD	5,330.67	5,330.67
2039399	02/12/14	05986	HAVS INCORPORATED	7032	01/03/14	AV MAINTENANCE (JAN 2014- DEC 2014)	2,700.00	2,700.00
2039400	02/12/14	15407	HDR EOC	Ref002432484	02/10/14	UB Refund Cst #0000198617	122.99	122.99
2039401	02/12/14	04472	HECTOR I MARES-COSSIO	106	01/31/14	BI-NATIONAL CONSULTANT SVCS (DEC 2013)	3,600.00	
				107	02/02/14	BI-NATIONAL CONSULTANT SVCS (JAN 2014)	3,600.00	7,200.00
2039469	02/19/14	09710	HOMESTEAD TREE SERVICE INC	1771	01/15/14	TREE TRIMMING	1,725.00	1,725.00
2039360	02/05/14	12335	HP ENTERPRISE SERVICES LLC	U3143989	01/13/14	IVR PAYMENT SERVICES (DEC 2013)	1,984.55	1,984.55
2039319	01/29/14	15378	HUGO ZAMUDIO	Ref002432291	01/27/14	UB Refund Cst #0000195984	29.00	29.00
2039320	01/29/14	15377	HYOUNG KIM	Ref002432290	01/27/14	UB Refund Cst #0000184922	7.48	7.48

**CHECK REGISTER**

**Otay Water District**

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Check #	Date	Vendor	Vendor Name	Invoice	Inv. Date	Description	Amount	Check Total
2039361	02/05/14	01649	IDEXX DISTRIBUTION INC	273936801	12/16/13	LABORATORY SUPPLIES	192.46	192.46
2039470	02/19/14	08969	INFOSEND INC	76593	01/25/14	BILL PRINTING SERVICES (12/31/13-1/24/14)	8,369.90	
				76911	01/31/14	BILL PRINTING SERVICES (1/27/14-1/31/14)	3,524.27	
				76592	01/25/14	BILL PRINTING SERVICES (12/31/13-1/25/14)	2,655.25	
				76910	01/31/14	BILL PRINTING SERVICES (1/27/14-1/31/14)	1,037.78	15,587.20
2039402	02/12/14	13899	INTERMEDIA.NET INC	2013164467	02/01/14	EMAIL SERVICES (1/2/14-2/2/14)	3,442.59	3,442.59
2039321	01/29/14	02267	INTERNAL REVENUE SERVICE	a000062	01/27/14	DOCUMENT FEE	2,500.00	2,500.00
2039362	02/05/14	15393	IRMA MENDEZ	UB230613496	01/30/14	CUSTOMER REFUND	150.00	150.00
2039403	02/12/14	15400	JAMES MALCOLM	Ref002432476	02/10/14	UB Refund Cst #0000051627	22.00	22.00
2039471	02/19/14	03077	JANI-KING OF CALIFORNIA INC	SDO01140145	01/01/14	JANITORIAL SERVICES (JAN 2014)	1,135.50	1,135.50
2039404	02/12/14	15411	JANINA FERNANDEZ	Ref002432488	02/10/14	UB Refund Cst #0000205872	82.83	82.83
2039472	02/19/14	10563	JCI JONES CHEMICALS INC	607194		CREDIT MEMO	-3,000.00	
				606962	01/16/14	CHLORINE	4,684.65	1,684.65
2039473	02/19/14	02269	JENAL ENGINEERING CORP	14244	01/29/14	DUSTO INSPECTIONS (JAN 2014)	100.00	100.00
2039322	01/29/14	15371	JENNIFER FORTIN	UB042083868	01/24/14	CUSTOMER REFUND	402.00	402.00
2039474	02/19/14	03172	JONES & STOKES ASSOCIATES INC	0098675	01/15/14	ENVIRONMENTAL CONSULTING (11/23/13-12/31/13)	2,267.50	
				0098681	01/15/14	ENVIRONMENTAL CONSULTING (11/23/13-12/31/13)	1,332.40	
				0098680	01/15/14	ENVIRONMENTAL CONSULTING (11/23/13-12/31/13)	560.00	
				0098677	01/15/14	ENVIRONMENTAL CONSULTING (11/23/13-12/31/13)	155.00	4,314.90
2039475	02/19/14	05217	JONES, DANIEL	O0000000074	02/13/14	SAFETY BOOT REIMBURSEMENT	134.14	134.14
2039405	02/12/14	15401	JOSE VILLAFUERTE	Ref002432477	02/10/14	UB Refund Cst #0000066301	239.04	239.04
2039406	02/12/14	15404	JULIANNE PULIDO	Ref002432480	02/10/14	UB Refund Cst #0000155854	36.31	36.31
2039407	02/12/14	15408	JULIUS ESGASANE	Ref002432485	02/10/14	UB Refund Cst #0000199292	45.09	45.09
2039408	02/12/14	15412	JYM INVESTMENT INC.	Ref002432489	02/10/14	UB Refund Cst #0000206164	46.67	46.67
2039323	01/29/14	15382	KIMBERY MAPLES	Ref002432295	01/27/14	UB Refund Cst #0000197157	40.39	40.39
2039476	02/19/14	05840	KIRK PAVING INC	5507	01/30/14	AS NEEDED PAVING SERVICES FY14	10,965.00	
				5502	01/17/14	AS NEEDED PAVING SERVICES FY14	6,104.15	17,069.15
2039477	02/19/14	04996	KNOX ATTORNEY SERVICE INC	4033326	01/31/14	DELIVERY SERVICES (1/3/14-1/17/14)	199.50	199.50

**CHECK REGISTER**

**Otay Water District**

Date Range: 1/23/2014 - 2/19/2014

Check #	Date	Vendor	Vendor Name	Invoice	Inv. Date	Description	Amount	Check Total
2039478	02/19/14	12276	KONECRANES INC	SDG00868516	01/29/14	HOIST INSPECTION	500.00	500.00
2039479	02/19/14	14036	KRATOS / HBE	SM45398	01/23/14	ALARM MONITORING #2 (JAN 2014)	55.00	
				SM45396	01/23/14	ALARM MONITORING #1 (JAN 2014)	40.00	95.00
2039480	02/19/14	09511	LAYFIELD ENVIRONMENTAL SYSTEMS	1A	02/12/14	COVER/LINER REPLACEMENT (ENDING 1/31/14)	22,611.66	22,611.66
2039363	02/05/14	00627	LEWIS & LEWIS ENTERPRISES	1030574000	01/13/14	SURVEY SUPPLIES	583.08	583.08
2039324	01/29/14	03019	LOPEZ, JOSE	110113113013	01/21/14	MILEAGE REIMBURSEMENT (NOV 2013)	40.12	
				120113123113	01/28/14	MILEAGE REIMBURSEMENT (DEC 2013)	19.21	59.33
2039481	02/19/14	02902	MARSTON & MARSTON INC	20142	02/03/14	COMMUNITY OUTREACH (JAN 2014)	2,387.50	2,387.50
2039409	02/12/14	05329	MASTER METER INC	117438	01/14/14	INVENTORY	23,947.49	23,947.49
2039482	02/19/14	02882	MAYER REPROGRAPHICS INC	0084668IN	02/10/14	REPROGRAPHICS SERVICES	995.49	995.49
2039325	01/29/14	01183	MCMaster-CARR SUPPLY CO	65228301	11/13/13	MISC HARDWARE	153.94	
				64093506	11/01/13	CCB BAFFLE HARDWARE	40.09	194.03
2039483	02/19/14	01183	MCMaster-CARR SUPPLY CO	72152068	01/28/14	HDWKS TSS MATERIALS	33.57	33.57
2039410	02/12/14	01824	MERKEL & ASSOCIATES INC	14011001	01/10/14	ENVIRONMENTAL SERVICES (12/1/13-12/31/13)	8,305.66	8,305.66
2039326	01/29/14	15390	MICHAEL ANTHONY PROPERTIES	Ref002432303	01/27/14	UB Refund Cst #0000205812	21.53	21.53
2039484	02/19/14	11876	MICHAEL D KEAGY REAL ESTATE	1116	01/21/14	APPRAISAL SERVICES (12/1/13-1/20/14)	5,000.00	5,000.00
2039327	01/29/14	15381	MICHAEL NOWACK	Ref002432294	01/27/14	UB Refund Cst #0000196554	25.62	25.62
2039411	02/12/14	15381	MICHAEL NOWACK	Ref002432482	02/10/14	UB Refund Cst #0000196554	41.87	41.87
2039412	02/12/14	15406	MICHAEL WHITFIELD	Ref002432483	02/10/14	UB Refund Cst #0000198205	75.00	75.00
2039328	01/29/14	15383	MIGUEL VALENZUELA	Ref002432296	01/27/14	UB Refund Cst #0000197358	11.05	11.05
2039329	01/29/14	15389	MIRIAM GREGORY	Ref002432302	01/27/14	UB Refund Cst #0000205037	61.16	61.16
2039364	02/05/14	00237	MISSION JANITORIAL & ABRASIVE	39439500	01/09/14	JANITORIAL SUPPLIES	1,144.11	1,144.11
2039365	02/05/14	15136	MISSION UNIFORM SERVICE	340267225	01/13/14	UNIFORM SERVICES	397.23	
				340267228	01/13/14	UNIFORM SERVICES	88.93	486.16
2039330	01/29/14	15136	MISSION UNIFORM SERVICE	S340263626	12/23/13	SAFETY JACKET	49.20	49.20
2039485	02/19/14	15136	MISSION UNIFORM SERVICE	340268118	01/20/14	UNIFORM SERVICES	428.69	

**CHECK REGISTER**

Otay Water District

Date Range: 1/23/2014 - 2/19/2014

Check #	Date	Vendor	Vendor Name	Invoice	Inv. Date	Description	Amount	Check Total
				340268352	01/27/14	UNIFORM SERVICES	428.09	
				340269425	02/03/14	UNIFORM SERVICES	397.63	
				340268117	01/20/14	UNIFORM SERVICES	116.57	
				340268351	01/27/14	UNIFORM SERVICES	114.17	
				340269424	02/03/14	UNIFORM SERVICES	114.17	
				340268121	01/20/14	UNIFORM SERVICES	89.17	
				340269428	02/03/14	UNIFORM SERVICES	89.00	
				340268355	01/27/14	UNIFORM SERVICES	88.93	1,866.42
2039331	01/29/14	03523	NATIONAL DEFERRED COMPENSATION	Ben2432360	01/30/14	BI-WEEKLY DEFERRED COMP PLAN	10,125.10	10,125.10
2039413	02/12/14	03523	NATIONAL DEFERRED COMPENSATION	Ben2432549	02/13/14	BI-WEEKLY DEFERRED COMP PLAN	10,808.27	10,808.27
2039366	02/05/14	13690	NEAL ELECTRIC CORP	60164	01/10/14	AERATION PROBE	4,890.00	
				60163	01/10/14	PH ANALYZER INSTALL	3,447.00	8,337.00
2039367	02/05/14	15394	NEVERTARDY TRANSIT	505	10/23/13	GARDEN TOUR (10/29/13)	295.00	295.00
2039368	02/05/14	00510	OFFICE DEPOT INC	669996177001	01/10/14	INKJET CARDTRIDGES	139.97	
				669920862001	01/09/14	OFFICE SUPPLIES	69.07	209.04
2039486	02/19/14	03149	ON SITE LASER LLC	48217	01/31/14	PRINTER SERVICES (1/30/14)	79.00	79.00
2039487	02/19/14	01002	PACIFIC PIPELINE SUPPLY	164035	01/29/14	INVENTORY	3,035.72	3,035.72
2039369	02/05/14	01002	PACIFIC PIPELINE SUPPLY	164533	01/10/14	INVENTORY	723.60	723.60
2039488	02/19/14	05497	PAYPAL INC	29573695	01/31/14	PHONE PAYMENT SVCS (JAN 2014)	54.10	54.10
2039489	02/19/14	08398	PEERLESS MATERIALS COMPANY	36220	01/31/14	RAGS	259.20	259.20
2039490	02/19/14	00137	PETTY CASH CUSTODIAN	021814	02/18/14	PETTY CASH	441.30	441.30
2039491	02/19/14	00053	PITNEY BOWES INC	2001718240	01/20/14	CHECK PRINTER MAINTENANCE (1/31/14-1/30/15)	405.11	
				495952	01/31/14	POSTAGE MACHINE SUPPLIES	207.46	612.57
2039492	02/19/14	02449	POLLARDWATER.COM	I371724IN	01/21/14	LPD-DCHLOR TABLETS	1,760.00	1,760.00
2039370	02/05/14	03351	POSADA, ROD	012214012414	02/03/14	TRAVEL EXPENSES (1/22/14-1/24/14)	1,063.39	1,063.39
2039493	02/19/14	13059	PRIORITY BUILDING SERVICES	38060	01/01/14	JANITORIAL SERVICES (JAN 2014)	3,664.00	3,664.00
2039494	02/19/14	07860	PROTECTIVE LIFE INSURANCE CO	A000067	01/10/14	LIFE INSURANCE PREMIUM	1,218.88	1,218.88
2039495	02/19/14	00078	PUBLIC EMPLOYEES RET SYSTEM	Ben2432541	02/13/14	BI-WEEKLY PERS CONTRIBUTION	160,142.69	160,142.69

**CHECK REGISTER**

**Otay Water District**

Date Range: 1/23/2014 - 2/19/2014

Check #	Date	Vendor	Vendor Name	Invoice	Inv. Date	Description	Amount	Check Total
2039371	02/05/14	00078	PUBLIC EMPLOYEES RET SYSTEM	Ben2432352	01/30/14	BI-WEEKLY PERS CONTRIBUTION	159,575.53	159,575.53
2039496	02/19/14	01342	R J SAFETY SUPPLY CO INC	32108900	01/15/14	SAFETY SUPPLIES	243.54	243.54
2039497	02/19/14	00766	RANROY PRINTING COMPANY	020066	01/16/14	POSTCARDS	1,312.20	
				020170	02/03/14	POSTCARDS	317.52	1,629.72
2039332	01/29/14	04542	ROBAK, MARK	111613011514	01/21/14	MILEAGE REIMBURSEMENT (11/16/13-1/15/14)	3.36	3.36
2039333	01/29/14	15384	RUTH JIRON	Ref002432297	01/27/14	UB Refund Cst #0000197472	9.08	9.08
2039414	02/12/14	09148	S & J SUPPLY COMPANY INC	S100032627002	01/14/14	INVENTORY	3,089.89	3,089.89
2039334	01/29/14	05130	SAFARI MICRO INC	237975	11/06/13	HP 2GB RAM 593233-001	713.87	713.87
2039372	02/05/14	05130	SAFARI MICRO INC	239531	01/09/14	HP COMPUTERS AND RAM	21,194.95	21,194.95
2039373	02/05/14	02586	SAN DIEGO COUNTY ASSESSOR	2013147	01/07/14	ASSESSOR DATA (MONTHLY)	125.00	125.00
2039498	02/19/14	00003	SAN DIEGO COUNTY WATER AUTH	0000000940	01/15/14	HOME WATER USE EVALUATION	812.50	812.50
2039499	02/19/14	00247	SAN DIEGO DAILY TRANSCRIPT	417297	01/24/14	ADVERTISEMENT	158.20	158.20
2039415	02/12/14	00121	SAN DIEGO GAS & ELECTRIC	020414	02/04/14	UTILITY EXPENSES (MONTHLY)	61,396.51	
				012814	01/28/14	UTILITY EXPENSES (MONTHLY)	57,449.27	
				012414a	01/24/14	UTILITY EXPENSES (MONTHLY)	33,088.83	151,934.61
2039374	02/05/14	00121	SAN DIEGO GAS & ELECTRIC	012014	01/20/14	UTILITY EXPENSES (MONTHLY)	27,687.70	
				012414	01/24/14	UTILITY EXPENSES (MONTHLY)	18,197.63	
				012314	01/23/14	UTILITY EXPENSES (MONTHLY)	865.05	46,750.38
2039335	01/29/14	07676	SAN MIGUEL FIRE PROTECTION	121813	12/18/13	TEMPORARY LABOR (NOV 2013)	6,803.91	6,803.91
2039500	02/19/14	07676	SAN MIGUEL FIRE PROTECTION	011514	01/15/14	TEMPORARY LABOR (DEC 2013)	6,624.64	6,624.64
2039501	02/19/14	06280	SANCHEZ, OMAR	O0000000073	02/13/14	SAFETY BOOT REIMBURSEMENT	97.19	97.19
2039502	02/19/14	14708	SC FUELS	043754RDM	01/14/14	DIESEL FUEL	14,503.68	
				043754AIN	01/14/14	UNLEADED FUEL	13,238.73	27,742.41
2039503	02/19/14	12904	SEPULVEDA CONSTRUCTION INC	16	02/11/14	PUMP STATION UPGRADES (ENDING 1/31/14)	4,750.00	4,750.00
2039504	02/19/14	15048	SIEMENS WATER TECHNOLOGIES LLC	901550447	01/16/14	BIOXIDE	1,790.37	
				901412559	09/26/13	MICRO 2000 PARTS	1,112.11	
				901391434	09/10/13	MICRO 2000 PARTS	261.67	3,164.15
2039375	02/05/14	15048	SIEMENS WATER TECHNOLOGIES LLC	901534848	01/01/14	DEIONIZED WATER TANKS	124.80	124.80

**CHECK REGISTER**

Otay Water District

Date Range: 1/23/2014 - 2/19/2014

Check #	Date	Vendor	Vendor Name	Invoice	Inv. Date	Description	Amount	Check Total
2039336	01/29/14	15307	SIERRA ANALYTICAL LABS INC	4A15042	01/15/14	LABORATORY ANALYSIS (1/8/14)	260.00	
				4A15040	01/15/14	LABORATORY ANALYSIS (1/2/14)	260.00	
				4A09004	01/09/14	LABORATORY ANALYSIS (12/26/13)	260.00	
				3L30043	12/30/13	LABORATORY ANALYSIS (12/18/13)	220.00	
2039416	02/12/14	15307	SIERRA ANALYTICAL LABS INC	4B06029	02/06/14	LABORATORY ANALYSIS (1/29/14)	260.00	
				4A24003	01/24/14	LABORATORY ANALYSIS (1/15/14)	260.00	
				4A31013	01/31/14	LABORATORY ANALYSIS (1/23/14)	260.00	
2039417	02/12/14	15405	SIERRA PACIFIC WEST INC	Ref002432481	02/10/14	UB Refund Cst #0000193927	1,766.61	1,766.61
2039418	02/12/14	02660	SILVA, GABRIEL	O0000000068	02/06/14	SAFETY BOOT REIMBURSEMENT	137.32	137.32
2039419	02/12/14	13327	SILVA-SILVA INTERNATIONAL	1402	02/01/14	PROJECT CONSULTANT (JAN 2014)	4,000.00	4,000.00
2039337	01/29/14	15391	SOUTH BAY FAMILY YMCA	Ref002432304	01/27/14	UB Refund Cst #0000206344	53.46	53.46
2039338	01/29/14	11618	SOUTH COAST COPY SYSTEMS	AR140473	11/25/13	COPIER MAINTENANCE (DEC 2013)	1,682.59	1,682.59
2039505	02/19/14	11618	SOUTH COAST COPY SYSTEMS	AR144491	01/30/14	COPIER MAINTENANCE (FEB 2014)	1,682.59	1,682.59
2039506	02/19/14	03103	SOUTHCOAST HEATING &	C52900	01/13/14	IT AC MAINTENANCE (JAN 2014)	205.00	205.00
2039420	02/12/14	03103	SOUTHCOAST HEATING &	C52768	01/09/14	AC MAINTENANCE	480.00	480.00
2039507	02/19/14	15176	SOUTHCOAST HEATING &	C52890	01/13/14	AC MAINTENANCE (JAN 2014)	1,068.00	1,068.00
2039339	01/29/14	03760	SPANKY'S PORTABLE SERVICES INC	977470	01/03/14	PORTABLE TOILET RENTAL (1/2/14-1/29/14)	98.17	98.17
2039421	02/12/14	03760	SPANKY'S PORTABLE SERVICES INC	978048	01/13/14	PORTABLE TOILET RENTAL (1/11/14-2/7/14)	79.98	
				978050	01/13/14	PORTABLE TOILET RENTAL (1/10/14-2/6/14)	79.98	
				978049	01/13/14	PORTABLE TOILET RENTAL (1/10/14-2/6/14)	79.98	
				978051	01/13/14	PORTABLE TOILET RENTAL (1/10/14-2/6/14)	79.98	
				978946	01/23/14	PORTABLE TOILET RENTAL (1/22/14-2/18/14)	79.98	
2039508	02/19/14	03516	SPECIAL DISTRICT RISK	PD131400564700	02/14/14	PROPERTY DEDUCTIBLE	500.00	500.00
2039509	02/19/14	15413	ST GREGORY OF NYSSA GREEK	021014	02/10/14	REFUND SBE PROCESSING FEE	350.00	350.00
2039376	02/05/14	02354	STANDARD ELECTRONICS	19594	01/07/14	MONTHLY MONITORING (JAN 2013)	1,352.50	1,352.50
2039377	02/05/14	00320	STANDARD REGISTER COMPANY	4140177	01/13/14	TONER CARTRIDGE	474.38	474.38
2039378	02/05/14	13045	STRADLING YOCCA CARLSON &	2855300006	01/13/14	CONSULTING SVCS FOR AUDIT (ENDING 12/31/13)	2,995.79	2,995.79
2039510	02/19/14	03263	STRUNKS JR, DALE	O0000000072	02/13/14	SAFETY BOOT REIMBURSEMENT	147.13	147.13

**CHECK REGISTER**

**Otay Water District**

Date Range: 1/23/2014 - 2/19/2014

<b>Check #</b>	<b>Date</b>	<b>Vendor</b>	<b>Vendor Name</b>	<b>Invoice</b>	<b>Inv. Date</b>	<b>Description</b>	<b>Amount</b>	<b>Check Total</b>
2039511	02/19/14	12809	STUTZ ARTIANO SHINOFF	94123	01/29/14	LEGAL SERVICES (DEC 2013)	22,257.82	22,257.82
2039340	01/29/14	15386	SUSET GOMEZ	Ref002432299	01/27/14	UB Refund Cst #0000203671	8.53	8.53
2039341	01/29/14	15379	SYLVIA CHAVEZ	Ref002432292	01/27/14	UB Refund Cst #0000196182	7.92	7.92
2039512	02/19/14	02376	TECHKNOWSION INC	2490	01/23/14	14 CONNECTION PROGRAMMING	1,470.00	
				2492	01/28/14	SCADA ENHANCEMENT	1,260.00	
				2491	01/28/14	SCADA ENHANCEMENT	1,120.00	3,850.00
2039513	02/19/14	03608	TELLIARD CONSTRUCTION	OWD22014	01/08/14	GRIT WASHER INSTALL	14,800.00	14,800.00
2039422	02/12/14	15402	TERRI STAPLES	Ref002432478	02/10/14	UB Refund Cst #0000091380	40.50	40.50
2039379	02/05/14	14177	THOMPSON, MITCHELL	18070413	05/01/13	MILEAGE REIMBURSEMENT (APR 2013)	77.97	
				18070513	06/11/13	MILEAGE REIMBURSEMENT (MAY 2013)	75.71	153.68
2039423	02/12/14	14177	THOMPSON, MITCHELL	010114013114a	02/03/14	EXPENSE REIMBURSEMENT (JAN 2014)	13.00	
				010114013114	02/03/14	MILEAGE REIMBURSEMENT (JAN 2014)	3.36	16.36
2039514	02/19/14	00427	UNDERGROUND SERVICE ALERT OF	120140472	02/01/14	UNDERGROUND ALERTS (MONTHLY)	339.00	339.00
2039424	02/12/14	15392	UP N DOWN SCAFFOLD CO INC	2301	01/24/14	SCAFFOLDING	1,875.00	1,875.00
2039425	02/12/14	07674	US BANK	E000061	01/22/14	CAL CARD EXPENSES (MONTHLY)	1,627.48	1,627.48
2039515	02/19/14	07674	US BANK	012214MSSC	01/22/14	CAL CARD EXPENSES (MONTHLY)	1,305.28	1,305.28
2039342	01/29/14	07674	US BANK	O0000000067	12/23/13	CAL CARD EXPENSES (MONTHLY)	20,515.10	
				SC1213	12/23/13	CAL CARD EXPENSES (MONTHLY)	913.02	
				MW1213	12/23/13	CAL CARD EXPENSES (MONTHLY)	208.05	21,636.17
2039380	02/05/14	07674	US BANK	E000060	01/22/14	CAL CARD EXPENSES (MONTHLY)	108.35	108.35
2039343	01/29/14	01095	VANTAGEPOINT TRANSFER AGENTS	Ben2432358	01/30/14	BI-WEEKLY DEFERRED COMP PLAN	12,848.67	12,848.67
2039426	02/12/14	01095	VANTAGEPOINT TRANSFER AGENTS	Ben2432547	02/13/14	BI-WEEKLY DEFERRED COMP PLAN	12,809.35	12,809.35
2039344	01/29/14	06414	VANTAGEPOINT TRANSFER AGENTS	Ben2432356	01/30/14	BI-WEEKLY 401A PLAN	10,493.33	10,493.33
2039427	02/12/14	06414	VANTAGEPOINT TRANSFER AGENTS	Ben2432545	02/13/14	BI-WEEKLY 401A PLAN	8,611.01	8,611.01
2039428	02/12/14	15410	VELINDA LARA	Ref002432487	02/10/14	UB Refund Cst #0000205372	8.70	8.70
2039429	02/12/14	03329	VERIZON WIRELESS	9718767033	01/21/14	VERIZON SERVICES (12/22/13-1/21/14)	6,319.78	6,319.78
2039345	01/29/14	15388	VERTOM LLC	Ref002432301	01/27/14	UB Refund Cst #0000204245	1,878.19	1,878.19

**CHECK REGISTER**

Otay Water District

Date Range: 1/23/2014 - 2/19/2014

Check #	Date	Vendor	Vendor Name	Invoice	Inv. Date	Description	Amount	Check Total	
2039430	02/12/14	15399	VISTA IRRIGATION DISTRICT	O0000000070	02/10/14	CERTIFICATION REVIEW TRAINING	175.00		
				O0000000071	02/10/14	CERTIFICATION REVIEW TRAINING	175.00	350.00	
2039381	02/05/14	03781	WATTON, MARK	010114013114	02/03/14	MILEAGE/MEETING EXP REIMBURSEMENT (JAN 20	374.80	374.80	
2039516	02/19/14	02849	WHITAKER BROTHERS BUSINESS	INV0225727	01/20/14	PAPER FOLDER	2,145.96	2,145.96	
2039517	02/19/14	03283	WILSON BOHANNAN PADLOCK CO	0106487IN	01/29/14	LOCKS	585.32	585.32	
2039518	02/19/14	15415	XPERA GROUP	021414	02/14/14	BIA MEETING	25.00	25.00	
<b>Amount Pd Total:</b>							<b>1,149,461.49</b>		
<b>Check Grand Total:</b>							<b>1,149,461.49</b>		
216	Checks								