

OTAY WATER DISTRICT

BOARD OF DIRECTORS MEETING
DISTRICT BOARDROOM

2554 SWEETWATER SPRINGS BOULEVARD
SPRING VALLEY, CALIFORNIA

May 3, 2017

3:30 P.M.

AGENDA

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. APPROVAL OF THE MINUTES OF THE REGULAR MEETINGS OF JANUARY 4, 2017 AND FEBRUARY 1, 2017
5. PUBLIC PARTICIPATION – OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK TO THE BOARD ON ANY SUBJECT MATTER WITHIN THE BOARD'S JURISDICTION BUT NOT AN ITEM ON TODAY'S AGENDA

CONSENT CALENDAR

6. ITEMS TO BE ACTED UPON WITHOUT DISCUSSION, UNLESS A REQUEST IS MADE BY A MEMBER OF THE BOARD OR THE PUBLIC TO DISCUSS A PARTICULAR ITEM:
 - a) APPROVE AN AGREEMENT WITH PROSPECTRA CONTRACT FLOORING FOR FLOOR COVERING REPLACEMENT FOR THE ADMINISTRATION BUILDING AT AN AMOUNT NOT-TO-EXCEED \$183,415
 - b) AMEND THE DISTRICT'S PURCHASING MANUAL TO REFLECT THE RECOMMENDED UPDATES TO STREAMLINE THE PROCUREMENT OF GOODS AND SERVICES FOR THE DISTRICT
 - c) ADOPT RESOLUTION NO. 4330 DESIGNATING SPECIFIC STAFF POSITIONS AS AUTHORIZED AGENTS TO DEAL WITH THE STATE OF CALIFORNIA, OFFICE OF EMERGENCY SERVICES, ON THE DISTRICT'S BEHALF IN ALL MATTERS PERTAINING TO DISASTER ASSISTANCE
 - d) ADOPT RESOLUTION NO. 4331 AMENDING POLICY NO. 27, THE INVESTMENT POLICY, OF THE DISTRICT'S CODE OF ORDINANCES AND RE-DELEGATE AUTHORITY FOR ALL INVESTMENT RELATED ACTIVI-

TIES TO THE CHIEF FINANCIAL OFFICER, IN ACCORDANCE WITH GOVERNMENT CODE SECTION 53607

- e) ADOPT RESOLUTION NO. 4332 TO EXTEND THE LETTER OF CREDIT WITH UNION BANK FOR THE OUTSTANDING VARIABLE RATE DEBT AND AUTHORIZE THE GENERAL MANAGER TO EXECUTE THE APPLICATION FOR AMENDMENT TO IRREVOCABLE STANDBY LETTER OF CREDIT
- f) AWARD A CONTRACT TO KIRK PAVING IN AN AMOUNT NOT-TO-EXCEED \$200,000 FOR AS-NEEDED ASPHALT PAVING SERVICES FROM JULY 1, 2017 THROUGH JUNE 30, 2018, WITH AN OPTION TO EXTEND IT TO JUNE 30, 2019
- g) AWARD TWO (2) PROFESSIONAL AS-NEEDED CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES CONTRACTS TO ALYSON CONSULTING AND VALLEY CONSTRUCTION MANAGEMENT, EACH IN AN AMOUNT NOT-TO-EXCEED \$500,000. THE TOTAL AMOUNT FOR THE TWO (2) CONTRACTS WILL NOT EXCEED \$500,000 DURING FISCAL YEARS 2018 AND 2019 (ENDING JUNE 30, 2019)
- h) AWARD TWO (2) PROFESSIONAL AS-NEEDED WATER RECLAMATION ENGINEERING DESIGN SERVICES CONTRACTS TO ARCADIS U.S., INC. AND KEH & ASSOCIATES, EACH IN AN AMOUNT NOT-TO-EXCEED \$175,000. THE TOTAL AMOUNT FOR THE TWO CONTRACTS WILL NOT EXCEED \$175,000 DURING FISCAL YEARS 2018 AND 2019 (ENDING JUNE 30, 2019)
- i) APPROVE AN INCREASE TO THE CIP S2024 BUDGET IN THE AMOUNT OF \$1,600,000 AND AWARD A CONSTRUCTION CONTRACT TO WIER CONSTRUCTION CORPORATION FOR THE CAMPO ROAD SEWER REPLACEMENT PROJECT IN AN AMOUNT NOT-TO-EXCEED \$7,816,645.95

ACTION ITEMS

7. ENGINEERING AND WATER OPERATIONS

- a) APPROVE A PERMANENT MORATORIUM ON THE INSTALLATION OF NEW RECYCLED WATER FACILITIES ON OTAY MESA (MARTIN)

8. FINANCE AND ADMINISTRATION

- a) ADOPT ORDINANCE NO. 563 AMENDING SECTION 9, ANNEXATIONS AND DETACHMENTS; SECTION 28 CONNECTION FEES AND CHARGES FOR PORTABLE OR RECYCLED WATER SERVICE; SECTION 53, CONDITIONS FOR SEWER SERVICE; AND APPENDIX A OF THE CODE OF ORDINANCES TO ADJUST THE DISTRICT'S WATER CAPACITY FEE, NEW WATER SUPPLY FEE, AND ANNEXATION FEE; CREATE A SEWER

CAPACITY FEE AND MODIFY THE SEWER ANNEXATION FEE, WITH ALL CHANGES TO BE EFFECTIVE MAY 3, 2017 (KOEPPEN)

9. BOARD

- a) DISCUSSION OF 2017 BOARD MEETING CALENDAR

REPORTS

10. GENERAL MANAGER'S REPORT

- a) SAN DIEGO COUNTY WATER AUTHORITY UPDATE

11. DIRECTORS' REPORTS/REQUESTS

12. PRESIDENT'S REPORT

13. ADJOURNMENT

All items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

The Agenda, and any attachments containing written information, are available at the District's website at www.otaywater.gov. Written changes to any items to be considered at the open meeting, or to any attachments, will be posted on the District's website. Copies of the Agenda and all attachments are also available through the District Secretary by contacting her at (619) 670-2280.

If you have any disability which would require accommodation in order to enable you to participate in this meeting, please call the District Secretary at (619) 670-2280 at least 24 hours prior to the meeting.

Certification of Posting

I certify that on April 28, 2017, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of Otay Water District, said time being at least 72 hours in advance of the regular meeting of the Board of Directors (Government Code Section §54954.2).

Executed at Spring Valley, California on April 28, 2017.

/s/ Susan Cruz, District Secretary