

OTAY WATER DISTRICT

BOARD OF DIRECTORS MEETING
DISTRICT BOARDROOM

2554 SWEETWATER SPRINGS BOULEVARD
SPRING VALLEY, CALIFORNIA

WEDNESDAY
December 7, 2016
3:30 P.M.

AGENDA

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. OATH OF OFFICE CEREMONY

HECTOR GASTELUM
MARK ROBAK
MITCH THOMPSON
4. PRESENTATION OF RECOGNITION PLAQUE TO BOARD PRESIDENT
5. RECESS FOR RECEPTION
6. RECONVENE OTAY WATER DISTRICT BOARD MEETING
7. ELECTION OF BOARD PRESIDENT

As per Chapter 2, Section 1.03.B, *Procedure for Election*, of the District's Code of Ordinances, the General Manager shall chair the proceedings for election of the President. The newly-elected President shall assume office immediately and shall chair the proceedings for the election of the Vice President and Treasurer.

8. ELECTION OF BOARD VICE PRESIDENT
9. ELECTION OF BOARD TREASURER
10. APPROVAL OF AGENDA
11. APPROVE THE MINUTES OF THE REGULAR BOARD MEETING OF OCTOBER 5, 2016

12. PUBLIC PARTICIPATION – OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK TO THE BOARD ON ANY SUBJECT MATTER WITHIN THE BOARD'S JURISDICTION BUT NOT AN ITEM ON TODAY'S AGENDA
13. RECESS OTAY WATER DISTRICT BOARD MEETING
14. CONVENE OTAY SERVICE CORPORATION BOARD MEETING
15. ROLL CALL
16. ELECTION OF OFFICERS
 - a) PRESIDENT
 - b) VICE-PRESIDENT
 - c) TREASURER
17. APPOINTMENT OF OFFICERS
 - a) EXECUTIVE DIRECTOR
 - b) CHIEF FINANCIAL OFFICER
 - c) SECRETARY
18. ADJOURN OTAY SERVICE CORPORATION BOARD MEETING
19. CONVENE OTAY WATER DISTRICT FINANCING AUTHORITY BOARD MEETING
20. ROLL CALL
21. RE-AFFIRM OFFICERS OF THE OTAY WATER DISTRICT FINANCING AUTHORITY
 - a) PRESIDENT
 - b) VICE-PRESIDENT
 - c) EXECUTIVE DIRECTOR
 - d) TREASURER/AUDITOR
 - e) SECRETARY
22. ADJOURN OTAY WATER DISTRICT FINANCING AUTHORITY BOARD MEETING
23. RECONVENE OTAY WATER DISTRICT BOARD MEETING

CONSENT CALENDAR

24. ITEMS TO BE ACTED UPON WITHOUT DISCUSSION, UNLESS A REQUEST IS MADE BY A MEMBER OF THE BOARD OR THE PUBLIC TO DISCUSS A PARTICULAR ITEM:
- a) APPROVE CHANGE ORDER NO. 4 TO THE EXISTING CONTRACT WITH TRANSTAR PIPELINE, INC. IN THE AMOUNT OF \$50,760 FOR THE RANCHO SAN DIEGO BASIN SEWER REHABILITATION - PHASE 1 PROJECT
 - b) ADOPT RESOLUTION NO. 4317, FIXING TERMS AND CONDITIONS FOR THE ANNEXATION OF CERTAIN REAL PROPERTIES OWNED BY LICIA A. BARNETT (APN: 517-112-09-00) INTO THE OTAY WATER DISTRICT IMPROVEMENT DISTRICT NO. 18
 - c) ADOPT THE MITIGATED NEGATIVE DECLARATION FOR THE 870-2 PUMP STATION PROJECT
 - d) APPROVE THE PURCHASE OF A PERMANENT UTILITY EASEMENT AT THE RANCHO SAN DIEGO VILLAGE SHOPPING CENTER FROM REGENCY CENTERS FOR THE CAMPO ROAD SEWER REPLACEMENT PROJECT IN AN AMOUNT NOT-TO-EXCEED \$125,000
 - e) APPROVE THE ISSUANCE OF A PURCHASE ORDER TO VOLVO CONSTRUCTION EQUIPMENT IN THE AMOUNT NOT-TO-EXCEED \$269,764 FOR THE PURCHASE OF TWO (2) REPLACEMENT PORTABLE EMERGENCY GENSETS
 - f) APPROVE A TWO-YEAR FIXED AGREEMENT, PLUS THREE (3) ONE-YEAR OPTIONS, WITH T&T JANITORIAL, INC. FOR JANITORIAL SERVICES IN AN AMOUNT-NOT-TO-EXCEED \$286,800

ACTION ITEMS

25. ADMINISTRATION AND FINANCE
- a) APPROVE THE FIRST AMENDMENT TO THE JOINT POWERS AGENCY WATER CONSERVATION GARDEN OPERATION AGREEMENT, EXTENDING THE EXPIRATION DATE AN ADDITIONAL SIX MONTHS FROM DECEMBER 31, 2016 TO JUNE 30, 2017 (OTERO)
26. BOARD
- a) DISCUSSION OF THE 2016 AND 2017 BOARD MEETING CALENDARS

INFORMATIONAL ITEM

27. THE FOLLOWING ITEM IS PROVIDED TO THE BOARD FOR INFORMATIONAL PURPOSES ONLY. NO ACTION IS REQUIRED ON THE FOLLOWING AGENDA ITEM:

- a) FIRST QUARTER OF FISCAL YEAR 2017 CAPITAL IMPROVEMENT PROGRAM UPDATE REPORT (MARTIN)

REPORTS

28. GENERAL MANAGER'S REPORT

- a) SAN DIEGO COUNTY WATER AUTHORITY UPDATE

29. DIRECTORS' REPORTS/REQUESTS

30. PRESIDENT'S REPORT/REQUESTS

RECESS TO CLOSED SESSION

31. CLOSED SESSION

- a) CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION [GOVERNMENT CODE §54956.9]

MARK COZIAHR, ET AL. vs. OTAY WATER DISTRICT, SAN DIEGO COUNTY WATER AUTHORITY, ET AL.; CASE NO. 37-2015-00023413

- b) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9:

1 CASE

RETURN TO OPEN SESSION

32. REPORT ON ANY ACTIONS TAKEN IN CLOSED SESSION. THE BOARD MAY ALSO TAKE ACTION ON ANY ITEMS POSTED IN CLOSED SESSION

33. ADJOURNMENT

All items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

The Agenda, and any attachments containing written information, are available at the District's website at www.otaywater.gov. Written changes to any items to be considered at the open meeting, or to any attachments, will be posted on the District's website. Copies of the Agenda and all attachments are also available through the District Secretary by contacting her at (619) 670-2280.

If you have any disability which would require accommodation in order to enable you to participate in this meeting, please call the District Secretary at (619) 670-2280 at least 24 hours prior to the meeting.

Certification of Posting

I certify that on December 2, 2016, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of Otay Water District, said time being at least 72 hours in advance of the regular meeting of the Board of Directors (Government Code Section §54954.2).

Executed at Spring Valley, California on December 2, 2016.

/s/ Susan Cruz, District Secretary