

OTAY WATER DISTRICT
BOARD OF DIRECTORS MEETING
DISTRICT BOARDROOM

2554 SWEETWATER SPRINGS BOULEVARD
SPRING VALLEY, CALIFORNIA

WEDNESDAY
January 6, 2010
3:30 P.M.

AGENDA

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. ELECTION OF BOARD PRESIDENT

As per Chapter 2, Section 1.03.B, *Procedure for Election*, of the District's Code of Ordinances, the General Manager shall chair the proceedings for election of the President. The newly-elected President shall assume office immediately and shall chair the proceedings for the election of the Vice President and Treasurer.

4. ELECTION OF BOARD VICE PRESIDENT
5. ELECTION OF BOARD TREASURER
6. APPROVAL OF AGENDA
7. RECESS FOR A PRESENTATION TO OUTGOING BOARD PRESIDENT AND RECEPTION
8. RECONVENE OTAY WATER DISTRICT BOARD MEETING
9. PUBLIC PARTICIPATION – OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK TO THE BOARD ON ANY SUBJECT MATTER WITHIN THE BOARD'S JURISDICTION BUT NOT AN ITEM ON TODAY'S AGENDA
10. RECESS OTAY WATER DISTRICT BOARD MEETING
11. CONVENE OTAY SERVICE CORPORATION BOARD MEETING
12. ROLL CALL

13. ELECTION OF OFFICERS

- a) PRESIDENT
- b) VICE-PRESIDENT
- c) TREASURER

14. APPOINTMENT OF OFFICERS

- a) EXECUTIVE DIRECTOR
- b) CHIEF FINANCIAL OFFICER
- c) SECRETARY

15. ADJOURN OTAY SERVICE CORPORATION BOARD MEETING

16. RECONVENE OTAY WATER DISTRICT BOARD MEETING

17. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF AUGUST 5, 2009

CONSENT CALENDAR

18. ITEMS TO BE ACTED UPON WITHOUT DISCUSSION, UNLESS A REQUEST IS MADE BY A MEMBER OF THE BOARD OR THE PUBLIC TO DISCUSS A PARTICULAR ITEM:

- a) DECLARE EQUIPMENT AND VEHICLES AS SURPLUS TO THE DISTRICT'S NEEDS
- b) APPROVE AMENDMENTS TO SECTION 7.2.6, PURCHASES EXEMPT FROM COMPETITIVE PRICING; AND SECTION 7.2.8, BOARD AUTHORIZED PURCHASES EXCEEDING THE GENERAL MANAGER'S AUTHORITY; OF THE DISTRICT'S PURCHASING MANUAL
- c) ADOPT ORDINANCE NO. 521 TO INCLUDE WATER CONSERVATION REQUIREMENTS WITHIN SECTIONS 9 AND 27 OF THE DISTRICT'S CODE OF ORDINANCES
- d) APPROVE A SIX-MONTH BLANKET PURCHASE ORDER TO BRENNTAG PACIFIC, INC. IN AN AMOUNT NOT-TO-EXCEED \$175,000 FOR THE PURCHASE OF SODIUM HYPOCHLORITE
- e) APPROVE A CONTRACT TO FRANK AND SON PAVING, INC. IN THE AMOUNT OF \$88,884 FOR ASPHALT PAVING SERVICES TO REPAIR PAVEMENT DAMAGE CAUSED BY A RECYCLED WATER MAIN BREAK ON RANCHO DEL REY PARKWAY, CHULA VISTA
- f) APPROVE THE ISSUANCE OF A PURCHASE ORDER TO MIRAMAR TRUCK CENTER IN THE AMOUNT OF \$107,582.13 FOR THE PURCHASE OF A TEN-WHEELER DUMP TRUCK

- g) AWARD A PROFESSIONAL SERVICES AGREEMENT WITH AEGIS ENGINEERING MANAGEMENT IN AN AMOUNT NOT-TO-EXCEED \$300,000 FOR THE RECYCLED WATER PLAN CHECKING, RETROFIT, AND INSPECTION SERVICES FOR DEVELOPER PROJECTS DURING FISCAL YEARS 2010, 2011, AND 2012 (ENDING JUNE 30, 2012)
- h) AWARD AN AS-NEEDED TRAFFIC ENGINEERING SERVICES CONTRACT TO DARNELL & ASSOCIATES IN AN AMOUNT NOT-TO-EXCEED \$175,000 DURING FISCAL YEARS 2010 AND 2011 (ENDING JUNE 30, 2011)
- i) APPROVE AN AGREEMENT WITH THE JOINT WATER AGENCIES PARTNERS (SWEETWATER AUTHORITY, HELIX, AND PADRE DAM) FOR THE PREPARATION OF A NATURAL COMMUNITY CONSERVATION PLAN/HABITAT CONSERVATION PLAN; AND INCREASING THE PROJECT BUDGET BY \$604,000 FOR A TOTAL BUDGET OF \$830,000
- j) 1st QUARTER FISCAL YEAR 2010 DIRECTORS EXPENSES UPDATE (PRENDERGAST)
- k) APPROVE CREDIT CHANGE ORDER NO. 1 TO THE EXISTING CONTRACT WITH CCL CONTRACTING, INC. FOR THE CONSTRUCTION OF THE 36-INCH PIPELINE PROJECT IN THE AMOUNT OF <\$243,847> (RIPPERGER)
- l) APPROVE REIMBURSEMENT AGREEMENTS FOR THE CONVERSION OF POTABLE TO RECYCLED WATER IRRIGATION SYSTEMS WITH THREE HOMEOWNER ASSOCIATIONS: 1) TAPESTRY & MOSIAC (\$21,000); 2) AGAVA & SEGUARO (\$40,000); AND 3) ARISTATA (\$20,000) (CHARLES)

ACTION ITEMS

19. FINANCE AND ADMINISTRATION

- a) APPROVE AN AGREEMENT WITH UTILITY COST MANAGEMENT FOR THE REVIEW OF SDG&E RATES AND PAST INVOICES TO EVALUATE FOR ERRORS IN RATE APPLICATION FOR POTENTIAL REFUNDS AND FUTURE SAVINGS (DOBRAWA)
- b) ADOPT ORDINANCE NO. 522 REVISING THE DISTRICT'S WATER SHORTAGE RESPONSE PROGRAM AS CONTAINED WITHIN SECTION 39 OF THE DISTRICT'S CODE OF ORDINANCES (WILLIAM)
- c) APPROVE AN AMENDMENT TO THE EXISTING CONTRACT WITH WESTIN ENGINEERING FOR \$110,000, INCREASING ITS AMOUNT FROM \$224,280 TO \$334,280 AND INCREASING ITS SCOPE TO INCLUDE THE ASSET MANAGEMENT DATA COLLECTION EFFORT; AND

AUTHORIZE THE GENERAL MANAGER TO NEGOTIATE AND ENTER INTO A CONTRACT WITH SPATIAL WAVE FOR \$80,000 TO COVER THE COST OF SOFTWARE DEVELOPMENT AND MODIFICATION TO THE FIELD MAPPLET APPLICATION AND RELATED SOFTWARE TO ACCOMMODATE ASSET MANAGEMENT PROCESS IMPROVEMENTS (STEVENS)

20. ENGINEERING AND WATER OPERATIONS

- a) APPROVE A PROFESSIONAL SERVICES CONTRACT WITH TRAN CONSULTING ENGINEERS FOR THE SEWER SYSTEM INSPECTION AND ASSESSMENT PROJECT IN AN AMOUNT NOT-TO-EXCEED \$560,025 DURING FISCAL YEARS 2010, 2011, 2012 AND 2013 (ENDING JUNE 30, 2013) [KENNEDY]
- b) AWARD A PROFESSIONAL ENGINEERING SERVICES CONTRACT TO AECOM FOR THE RANCHO DEL REY GROUNDWATER WELL DEVELOPMENT PROJECT IN THE AMOUNT OF \$1,561,625 (PEASLEY)

21. BOARD

- a) DISCUSSION OF 2010 BOARD MEETING CALENDAR

INFORMATIONAL ITEMS

22. THIS ITEM IS PROVIDED TO THE BOARD FOR INFORMATIONAL PURPOSES ONLY. NO ACTION IS REQUIRED ON THE FOLLOWING AGENDA ITEMS:

- a) INFORMATIONAL REPORT ON A NEWLY IMPLEMENTED PREVENTATIVE MAINTENANCE PROGRAM THAT EVALUATES THE CONDITION OF EQUIPMENT TO AVOID FAILURES (ANDERSON)
- b) FISCAL YEAR 2010 FIRST QUARTER CAPITAL IMPROVEMENT PROGRAM UPDATE REPORT (RIPPERGER)
- c) INFORMATIONAL REPORT ON THE STATUS OF THE 36-INCH PIPELINE PROJECT (RIPPERGER)

REPORTS

23. GENERAL MANAGER'S REPORT

- a) SAN DIEGO COUNTY WATER AUTHORITY UPDATE

24. DIRECTORS' REPORTS/REQUESTS

25. PRESIDENT'S REPORT

26. ADJOURNMENT

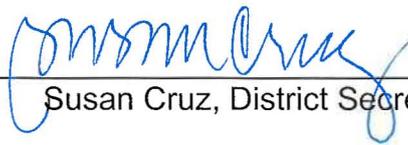
All items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

If you have any disability which would require accommodation in order to enable you to participate in this meeting, please call the District Secretary at 670-2280 at least 24 hours prior to the meeting.

Certification of Posting

I certify that on December 31, 2009, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of Otay Water District, said time being at least 72 hours in advance of the regular meeting of the Board of Directors (Government Code Section §54954.2).

Executed at Spring Valley, California on December 31, 2009.



Susan Cruz, District Secretary