

OTAY WATER DISTRICT
FINANCE, ADMINISTRATION AND COMMUNICATIONS
COMMITTEE MEETING
and
SPECIAL MEETING OF THE BOARD OF DIRECTORS

2554 SWEETWATER SPRINGS BOULEVARD
SPRING VALLEY, CALIFORNIA
BOARDROOM

TUESDAY
September 16, 2014
12:00 P.M.

This is a District Committee meeting. This meeting is being posted as a special meeting in order to comply with the Brown Act (Government Code Section §54954.2) in the event that a quorum of the Board is present. Items will be deliberated, however, no formal board actions will be taken at this meeting. The committee makes recommendations to the full board for its consideration and formal action.

AGENDA

1. ROLL CALL
2. PUBLIC PARTICIPATION – OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK TO THE BOARD ON ANY SUBJECT MATTER WITHIN THE BOARD'S JURISDICTION BUT NOT AN ITEM ON TODAY'S AGENDA

DISCUSSION ITEMS

3. ANNUAL DIRECTOR'S EXPENSE REPORT FOR FISCAL YEAR 2014 (BENHAM) [5 minutes]
4. ADOPT RESOLUTION NO. 4243 SUPPORTING THE CITY OF SAN DIEGO'S NATIONAL POLLUTION DISCHARGE ELIMINATION SYSTEM PERMIT AS PART OF A LONG-RANGE REGIONAL WATER REUSE PLAN WITH THE GOAL OF REALIZING A SECONDARY EQUIVALENT POINT LOMA WASTEWATER TREATMENT (POSADA) [10 minutes]
5. APPROVE AMENDMENTS TO THE DISTRICT'S PURCHASING MANUAL SECTION 12, DISPOSAL OF SURPLUS PROPERTY, IN ORDER TO STREAMLINE AND EXPEDITE THE DISPOSAL PROCESS, PROVIDE CLARITY TO INTENT, AND TO ALIGN DISPOSAL PROCEDURES WITH DISTRICT POLICY (PAYNE) [5 minutes]
6. FISCAL YEAR-END 2014 STRATEGIC PERFORMANCE PLAN REPORT (STEVENS) [10 minutes]
7. ADJOURNMENT

BOARD MEMBERS ATTENDING:

Mitch Thompson, Chair

Jose Lopez

All items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

The Agenda, and any attachments containing written information, are available at the District's website at www.otaywater.gov. Written changes to any items to be considered at the open meeting, or to any attachments, will be posted on the District's website. Copies of the Agenda and all attachments are also available through the District Secretary by contacting her at (619) 670-2280.

If you have any disability which would require accommodation in order to enable you to participate in this meeting, please call the District Secretary at 670-2280 at least 24 hours prior to the meeting.

Certification of Posting

I certify that on September 12, 2014 I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of Otay Water District, said time being at least 24 hours in advance of the meeting of the Board of Directors (Government Code Section §54954.2).

Executed at Spring Valley, California on September 12, 2014.

_____/s/ Susan Cruz, District Secretary_____

AGENDA ITEM 3



STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	October 1, 2014
		PROJECT:	DIV. NO. All
SUBMITTED BY:	Wales Benham Senior Accountant		
APPROVED BY:	<input checked="" type="checkbox"/> Joseph R. Beachem, Chief Financial Officer <input checked="" type="checkbox"/> German Alvarez, Assistant General Manager <input checked="" type="checkbox"/> Mark Watton, General Manager		
SUBJECT:	Fiscal Year 2014 Board of Directors' Expenses		

GENERAL MANAGER'S RECOMMENDATION:

This is an informational item only.

COMMITTEE ACTION:

Please see Attachment A.

PURPOSE:

To present the Board of Directors' expenses for Fiscal Year 2014.

ANALYSIS:

The California Government Code Section 53065.5 requires special districts, at least annually, to disclose any reimbursement paid by a district within the immediately preceding fiscal year. The disclosure requirement shall be fulfilled by including the reimbursement information in a document published or printed, at least annually by a date determined by that district, and shall be made available for public inspection. (See Attachment B for the Summary and C-H for Details.)

FISCAL IMPACT:

None.

STRATEGIC GOAL:

Prudently manage District funds.

LEGAL IMPACT:

Compliance with state law.

Attachments: Attachment A Committee Action
Attachment B Director's Expenses and per Diems
Attachment C-H Director's Expenses Detail



ATTACHMENT A

SUBJECT/PROJECT:	Fiscal Year 2014 Board of Directors' Expenses
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COMMITTEE ACTION:

This is an informational item only.

NOTE:

The "Committee Action" is written in anticipation of the Committee moving the item forward for board approval. This report will be sent to the Board as a committee approved item, or modified to reflect any discussion or changes as directed from the committee prior to presentation to the full board.

**BOARD OF DIRECTORS'
EXPENSES AND PER DIEMS**

**FINANCE, ADMINISTRATION, AND
COMMUNICATIONS COMMITTEE MEETING
September 16, 2014**

California Government Code Section 53065.5 and Otay Water District's Code of Ordinances Policy 8 require that staff present the Expenses and Per Diems for the Board of Directors on an Annual basis:

- Fiscal Year 2014.
- The expenses are shown by Board member and expense type.
- This presentation is in alphabetical order.
- This information is to be presented to the Finance, Administration, and Communications Committee on September 16, 2014.

Board of Directors' Expenses and Per Diems
Fiscal Year 2014 to Date (Jul 2013 – Jun 2014)

Director Croucher

\$1,600.00

Director Gonzalez

\$6,461.17

Director Lopez

\$10,122.07

Director Robak

\$1,232.18

Director Thompson

\$7,327.34

Total

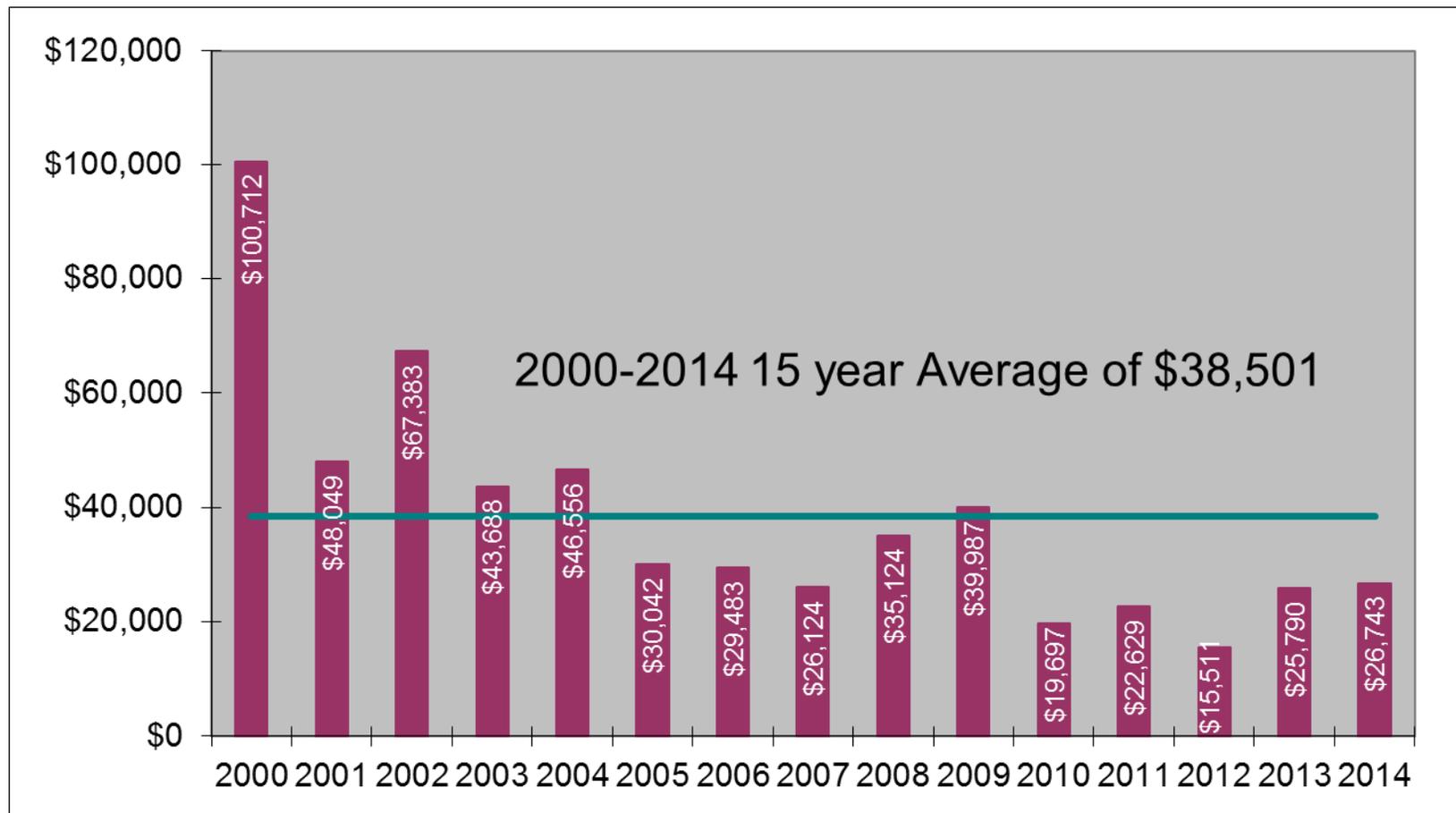
\$26,742.76

**OTAY WATER DISTRICT
BOARD EXPENSES
July 1, 2013 -June 30, 2014**

	<u>Croucher</u>	<u>Gonzalez</u>	<u>Lopez</u>	<u>Robak</u>	<u>Thompson</u>	<u>Total</u>
Business Meetings	\$ -	\$ -	\$ 314.00	\$ 155.00	\$ 90.00	\$ 559.00
Director's Fees	1,600.00	2,500.00	7,500.00	1,000.00	5,500.00	18,100.00
Mileage Business	-	138.39	384.96	60.32	289.94	873.61
Mileage Commuting	-	-	428.63	16.86	452.92	898.41
Conferences and Seminars	-	2,440.00	500.00	-	-	2,940.00
Travel	-	1,382.78	994.48	-	994.48	3,371.74
Total	\$ 1,600.00	\$ 6,461.17	\$ 10,122.07	\$ 1,232.18	\$ 7,327.34	\$ 26,742.76

Meetings Attended	16	33	96	24	66	235
Meetings Paid	16	25	75	10	55	181

Board of Directors' Expenses and Per Diems Fiscal Years 2000-2014



**OTAY WATER DISTRICT
ADMINISTRATIVE EXPENSES - BOARD
July 1, 2013 - June 30, 2014**

	<u>Jul-13</u>	<u>Aug-13</u>	<u>Sep-13</u>	<u>Oct-13</u>	<u>Nov-13</u>	<u>Dec-13</u>	<u>Jan-14</u>	<u>Feb-14</u>	<u>Mar-14</u>	<u>Apr-14</u>	<u>May-14</u>	<u>Jun-14</u>	<u>Total</u>
	1	2	3	4	5	6	7	8	9	10	11	12	
GARY D. CROUCHER (DETAILED IN SECTION D):													
5214 Business Meetings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5281 Director's Fees	100.00	200.00	100.00	100.00	100.00	200.00	100.00	100.00	200.00	100.00	100.00	200.00	1,600.00
5211 Mileage - Business	-	-	-	-	-	-	-	-	-	-	-	-	-
5211 Mileage - Commuting	-	-	-	-	-	-	-	-	-	-	-	-	-
5213 Seminars and Conferences	-	-	-	-	-	-	-	-	-	-	-	-	-
5212 Travel	-	-	-	-	-	-	-	-	-	-	-	-	-
Total	\$ 100.00	\$ 200.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 200.00	\$ 100.00	\$ 100.00	\$ 200.00	\$ 100.00	\$ 100.00	\$ 200.00	\$ 1,600.00

DAVID GONZALEZ (DETAILED IN SECTION E):													
5214 Business Meetings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5281 Director's Fees	300.00	200.00	200.00	200.00	400.00	100.00	200.00	200.00	200.00	200.00	200.00	100.00	2,500.00
5211 Mileage - Business	-	-	-	-	138.39	-	-	-	-	-	-	-	138.39
5211 Mileage - Commuting	-	-	-	-	-	-	-	-	-	-	-	-	-
5213 Seminars and Conferences	-	-	1,040.00	-	600.00	-	-	-	-	-	-	800.00	2,440.00
5212 Travel	-	-	874.06	339.92	168.80	-	-	-	-	-	-	-	1,382.78
Total	\$ 300.00	\$ 200.00	\$ 2,114.06	\$ 539.92	\$ 1,307.19	\$ 100.00	\$ 200.00	\$ 900.00	\$ 6,461.17				

JOSE LOPEZ (DETAILED IN SECTION F):													
5214 Business Meetings	\$ -	\$ 225.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 64.00	\$ -	\$ -	\$ -	\$ 25.00	\$ 314.00
5281 Director's Fees	400.00	800.00	700.00	500.00	400.00	500.00	400.00	700.00	600.00	800.00	700.00	1,000.00	7,500.00
5211 Mileage - Business	-	83.62	3.39	6.78	40.68	19.21	-	44.80	19.04	26.32	12.32	128.80	384.96
5211 Mileage - Commuting	45.20	22.60	68.93	33.90	22.60	22.60	33.60	33.60	33.60	33.60	44.80	33.60	428.63
5213 Seminars and Conferences	-	-	-	-	-	-	-	-	-	-	-	500.00	500.00
5212 Travel	-	-	-	-	-	-	-	-	-	-	-	994.48	994.48
Total	\$ 445.20	\$ 1,131.22	\$ 772.32	\$ 540.68	\$ 463.28	\$ 541.81	\$ 433.60	\$ 842.40	\$ 652.64	\$ 859.92	\$ 757.12	\$ 2,681.88	\$ 10,122.07

MARK ROBAK (DETAILED IN SECTION G):													
5214 Business Meetings	\$ 20.00	\$ -	\$ 75.00	\$ -	\$ -	\$ 20.00	\$ -	\$ -	\$ -	\$ -	\$ 20.00	\$ 20.00	\$ 155.00
5281 Director's Fees	100.00	200.00	200.00	-	-	-	100.00	200.00	100.00	100.00	-	-	1,000.00
5211 Mileage - Business	3.39	34.47	6.78	-	-	-	2.24	6.72	3.36	3.36	-	-	60.32
5211 Mileage - Commuting	2.26	2.26	2.26	-	-	-	3.36	2.24	2.24	2.24	-	-	16.86
5213 Seminars and Conferences	-	-	-	-	-	-	-	-	-	-	-	-	-
5212 Travel	-	-	-	-	-	-	-	-	-	-	-	-	-
Total	\$ 125.65	\$ 236.73	\$ 284.04	\$ -	\$ -	\$ 20.00	\$ 105.60	\$ 208.96	\$ 105.60	\$ 105.60	\$ 20.00	\$ 20.00	\$ 1,232.18

MITCHELL THOMPSON (DETAILED IN SECTION H):													
5214 Business Meetings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13.00	\$ 13.00	\$ 64.00	\$ -	\$ -	\$ -	\$ -	\$ 90.00
5281 Director's Fees	200.00	500.00	700.00	600.00	100.00	300.00	300.00	500.00	400.00	400.00	700.00	800.00	5,500.00
5211 Mileage - Business	41.81	6.78	38.99	65.54	-	19.78	3.36	34.72	23.52	6.72	25.76	22.96	289.94
5211 Mileage - Commuting	14.69	29.38	44.07	44.07	14.69	29.38	43.68	43.68	43.68	43.68	58.24	43.68	452.92
5213 Seminars and Conferences	-	-	-	-	-	-	-	-	-	-	-	-	-
5212 Travel	-	-	-	-	-	-	-	-	-	-	-	994.48	994.48
Total	\$ 256.50	\$ 536.16	\$ 783.06	\$ 709.61	\$ 114.69	\$ 362.16	\$ 360.04	\$ 642.40	\$ 467.20	\$ 450.40	\$ 784.00	\$ 1,861.12	\$ 7,327.34

TOTALS:													
5214 Business Meetings	\$ 20.00	\$ 225.00	\$ 75.00	-	-	33.00	13.00	128.00	-	-	20.00	45.00	\$ 559.00
5281 Director's Fees	1,100.00	1,900.00	1,900.00	1,400.00	1,000.00	1,100.00	1,100.00	1,700.00	1,500.00	1,600.00	1,700.00	2,100.00	18,100.00
5211 Mileage - Business	45.20	124.87	49.16	72.32	179.07	38.99	5.60	86.24	45.92	36.40	38.08	151.76	873.61
5211 Mileage - Commuting	62.15	54.24	115.26	77.97	37.29	51.98	80.64	79.52	79.52	79.52	103.04	77.28	898.41
5213 Seminars and Conferences	-	-	1,040.00	-	600.00	-	-	-	-	-	-	1,300.00	2,940.00
5212 Travel	-	-	874.06	339.92	168.80	-	-	-	-	-	-	1,988.96	3,371.74
Total	\$ 1,227.35	\$ 2,304.11	\$ 4,053.48	\$ 1,890.21	\$ 1,985.16	\$ 1,223.97	\$ 1,199.24	\$ 1,993.76	\$ 1,625.44	\$ 1,715.92	\$ 1,861.12	\$ 5,663.00	\$ 26,742.76

**OTAY WATER DISTRICT
SUMMARY - BOARD OF DIRECTORS EXPENSES
FOR THE PERIOD JULY 1, 2013 THROUGH JUNE 30, 2014**

DIRECTOR'S NAME: CROUCHER, GARY

ATTACHMENT D

Account Name	Date	Descriptions	SECTION D Amount
Director's Fee	7/24/2013	ENGINEERING AND OPERATIONS COMMITTEE MEETING	\$ 100.00
	8/7/2013	REGULAR BOARD OF DIRECTORS MEETING	100.00
	8/20/2013	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
	9/4/2013	REGULAR BOARD OF DIRECTORS MEETING	100.00
	10/2/2013	REGULAR BOARD OF DIRECTORS MEETING	100.00
	11/15/2013	SPECIAL DISTRICTS ADVISORY COMMITTEE MEETING - LAFCO	100.00
	12/9/2013	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
	12/20/2013	SPECIAL DISTRICTS ADVISORY COMMITTEE MEETING - LAFCO	100.00
	1/7/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00
	2/19/2014	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
	3/11/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00
	3/17/2014	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
	4/8/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00
	5/19/2014	SPECIAL BOARD MEETING - BUDGET WORKSHOP	100.00
	6/4/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00
	6/17/2014	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
Director's Fee Total			1,600.00
Grand Total			\$ 1,600.00

**OTAY WATER DISTRICT
SUMMARY - BOARD OF DIRECTORS EXPENSES
FOR THE PERIOD JULY 1, 2013 THROUGH JUNE 30, 2014**

DIRECTOR'S NAME: GONZALEZ, DAVID

ATTACHMENT E

Account Name	Date	Descriptions	SECTION E Amount
Director's Fee	7/3/2013	REGULAR BOARD OF DIRECTORS MEETING	\$ 100.00
	7/19/2013	COMMITTEE AGENDA BRIEFING	100.00
	7/24/2013	COMMITTEE MEETING	100.00
	8/7/2013	REGULAR BOARD OF DIRECTORS MEETING	100.00
	8/20/2013	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
	9/4/2013	REGULAR BOARD OF DIRECTORS MEETING	100.00
	9/23/2013	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
	10/2/2013	REGULAR BOARD OF DIRECTORS MEETING	100.00
	10/23/2013	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
	11/6/2013	REGULAR BOARD OF DIRECTORS MEETING	100.00
	11/17/2013	SPECIAL DISTRICT LEADERSHIP ACADEMY CONFERENCE	100.00
	11/18/2013	SPECIAL DISTRICT LEADERSHIP ACADEMY CONFERENCE	100.00
	11/19/2013	SPECIAL DISTRICT LEADERSHIP ACADEMY CONFERENCE	100.00
	12/9/2013	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
	1/7/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00
	1/21/2014	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
	2/5/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00
	2/19/2014	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
	3/11/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00
	3/17/2014	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
	4/2/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00

**OTAY WATER DISTRICT
SUMMARY - BOARD OF DIRECTORS EXPENSES
FOR THE PERIOD JULY 1, 2013 THROUGH JUNE 30, 2014**

DIRECTOR'S NAME: GONZALEZ, DAVID

ATTACHMENT E

Account Name	Date	Descriptions	SECTION E Amount
Director's Fee	4/17/2014	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
	5/7/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00
	5/19/2014	SPECIAL BOARD MEETING - BUDGET WORKSHOP	100.00
	6/4/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00
Director's Fee Total			2,500.00
Mileage - Business	11/17/2013	CAR RENTAL - SPECIAL DISTRICT LEADERSHIP ACADEMY NOV. 17-19, 2013	138.39
Travel	9/24/2013	AIRFARE TO HOUSTON TEXAS - WATER & ENERGY CONFERENCE	338.20
	9/26/2013	LODGING - ENERGY CONFERENCE, HOUSTON TEXAS ON 9/25-9/26/2013	535.86
	11/17/2013	AIRFARE TO OAKLAND CALIFORNIA - SPECIAL DISTRICT LEADERSHIP ACADEMY CONFERENCE	168.80
	11/30/2013	LODGING - NOVEMBER 17, 18, & 19, 2013	339.92
Travel Total			1,382.78
Conferences and Seminars	9/5/2013	REGISTRATION - MEXICAN AMERICAN BUSINESS PROFESSIONALS ASSOC. MEETING HELD ON SEPTEMBER 5, 2013	25.00
	9/6/2013	REGISTRATION - ABONDIGAS MONTHLY MEETING SEPTEMBER 6, 2013	15.00
	9/25/2013	REGISTRATION - SEPT 25-26, 2013 WATER & ENERGY CONFERENCE	1,000.00
	11/19/2013	REGISTRATION - SPECIAL DISTRICT LEADERSHIP ACADEMY CONFERENCE (NOV.17-19, 2013)	600.00
	6/26/2014	REGISTRATION FEE NALEO 31ST ANNUAL CONFERENCE (JUNE 26, 27, & 28, 2014)	800.00
Conferences and Seminars Total			2,440.00
Grand Total			\$ 6,461.17

**OTAY WATER DISTRICT
SUMMARY - BOARD OF DIRECTORS EXPENSES
FOR THE PERIOD JULY 1, 2013 THROUGH JUNE 30, 2014**

DIRECTOR'S NAME: LOPEZ, JOSE

ATTACHMENT F

Account Name	Date	Descriptions	SECTION F Amount
Director's Fee	7/3/2013	REGULAR BOARD OF DIRECTORS MEETING	\$ 100.00
	7/11/2013	MEETING WITH DISTRICT'S AUDITOR - DAVID FOREMAN	100.00
	7/19/2013	COMMITTEE AGENDA BRIEFING	100.00
	7/23/2013	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
	8/1/2013	BOARD AGENDA BRIEFING - GENERAL MANAGER & COUNSEL	100.00
	8/7/2013	REGULAR BOARD OF DIRECTORS MEETING	100.00
	8/9/2013	SEMINAR "BOARD ROLE IN FINANCE & FISCAL ACCOUNTABILITY"	100.00
	8/13/2013	WEBINAR "UNDERSTANDING BOARD MEMBER & DISTRICT LIABILITY"	100.00
	8/14/2013	AGENDA - DEVELOPER FOR JOINT WATER SUMMIT MEETING	100.00
	8/21/2013	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
	8/27/2013	JOINT WATER SUMMIT MEETING	100.00
	8/30/2013	BOARD AGENDA BRIEFING - GENERAL MANAGER & COUNSEL	100.00
	9/4/2013	REGULAR BOARD OF DIRECTORS MEETING	100.00
	9/11/2013	WATER CONSERVATION GARDEN COMMITTEE MEETING	100.00
	9/17/2013	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
	9/23/2013	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
	9/25/2013	JOHN BOLTHOUSE - WATER CONSERVATION GARDEN	100.00
	9/26/2013	DESALINATION MEETING IN TIJUANA	100.00
	9/27/2013	BOARD AGENDA BRIEFING - GENERAL MANAGER & COUNSEL	100.00
	10/2/2013	REGULAR BOARD OF DIRECTORS MEETING	100.00
	10/18/2013	COMMITTEE AGENDA BRIEFING	100.00
	10/22/2013	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
	10/23/2013	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
	10/31/2013	BOARD AGENDA BRIEFING - GENERAL MANAGER & COUNSEL	100.00
	11/2/2013	BAJA CALIORNIA GOVERNOR'S INAUGURATION (MEXICALI)	100.00
	11/6/2013	REGULAR BOARD OF DIRECTORS MEETING	100.00
	11/15/2013	WATER CONSERVATION GARDEN COMMITTEE MEETING	100.00
	11/21/2013	QUARTERLY MEETING - DAN MCALLISTER SPEAKER	100.00
	12/6/2013	COMMITTEE AGENDA BRIEFING	100.00
	12/10/2013	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00

**OTAY WATER DISTRICT
SUMMARY - BOARD OF DIRECTORS EXPENSES
FOR THE PERIOD JULY 1, 2013 THROUGH JUNE 30, 2014**

DIRECTOR'S NAME: LOPEZ, JOSE

ATTACHMENT F

Account Name	Date	Descriptions	SECTION F Amount
Director's Fee	12/11/2013	WATER CONSERVATION GARDEN COMMITTEE MEETING	100.00
	12/17/2013	MEETING WITH JOHN BOLTHOUSE AT WATER CONSERVATION GARDEN	100.00
	12/20/2013	COMMITTEE AGENDA BRIEFING	100.00
	1/7/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00
	1/13/2014	COMMITTEE AGENDA BRIEFING	100.00
	1/22/2014	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
	1/28/2014	DESALINATION COMMITTEE MEETING	100.00
	2/5/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00
	2/10/2014	METROPOLITAN WATER DISTRICT MEETING IN LOS ANGELES	100.00
	2/13/2014	COMMITTEE BRIEFING WITH GENERAL MANAGER	100.00
	2/19/2014	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
	2/25/2014	AD HOC EMPLOYEE NEGOTIATIONS COMMITTEE MEETING	100.00
	2/27/2014	CSDA QUARTERLY MEETING	100.00
	2/28/2014	BOARD AGENDA BRIEFING - GENERAL MANAGER & COUNSEL	100.00
	3/11/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00
	3/12/2014	WATER CONSERVATION GARDEN COMMITTEE MEETING	100.00
	3/14/2014	COMMITTEE BRIEFING WITH GENERAL MANAGER	100.00
	3/17/2014	DESALINATION COMMITTEE MEETING	100.00
	3/18/2014	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
	3/29/2014	BOARD AGENDA BRIEFING - GENERAL MANAGER & COUNSEL	100.00
	4/8/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00
	4/14/2014	WATER CONSERVATION GARDEN - GENERAL MANGER AND DIREC	100.00
	4/15/2014	AD HOC EMPLOYEE NEGOTIATIONS COMMITTEE MEETING	100.00
	4/16/2014	COMMITTEE AGENDA BRIEFING	100.00
	4/22/2014	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
	4/25/2014	NEW CESPT DIRECTOR ALFONSO ALVAREZ JUAN IN TIJUANA	100.00
	4/28/2014	WATER CONSERVATION GARDEN OUTREACH COMMITTEE MEETING	100.00
	4/29/2014	CHULA VISTA FORUM - WATER CONDITIONS IN CHULA VISTA	100.00
	5/4/2014	AGENDA BRIEFING MEETING	100.00
	5/7/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00
	5/15/2014	ROSARITO DESAL PLANT LAND DEAL TIJUANA	100.00
	5/19/2014	REGULAR BUDGET WORKSHOP	100.00
	5/21/2014	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
	5/29/2014	AD HOC EMPLOYEE NEGOTIATIONS COMMITTEE MEETING	100.00
	5/30/2014	AGENDA BRIEFING MEETING	100.00
	6/2/2014	AB1234 ETHICS TRAINING FOR PUBLIC OFFICIALS	100.00
	6/4/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00

**OTAY WATER DISTRICT
SUMMARY - BOARD OF DIRECTORS EXPENSES
FOR THE PERIOD JULY 1, 2013 THROUGH JUNE 30, 2014**

DIRECTOR'S NAME: LOPEZ, JOSE

ATTACHMENT F

Account Name	Date	Descriptions	SECTION F Amount
Director's Fee	6/10/2014	CONFERENCE ON DESALINATION	100.00
	6/11/2014	CONFERENCE ON DESALINATION	100.00
	6/12/2014	CONFERENCE ON DESALINATION	100.00
	6/13/2014	CONFERENCE ON DESALINATION	100.00
	6/17/2014	COUNCIL OF WATER UTILITIES	100.00
	6/18/2014	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
	6/26/2014	NATIONAL LANTINO ELECTED CONFERENCE	100.00
	6/27/2014	BOARD AGENDA BRIEFING - GENERAL MANAGER & COUNSEL	100.00
Director's Fee Total			7,500.00
Mileage - Commuting	7/31/2013	MEETING - JULY 3, 11,19, & 23, 2013	45.20
	8/31/2013	MEETING - AUG. 7 & 21, 2013	22.60
	9/30/2013	MEETING - SEPTEMBER 4, 11,17, 23, 25, & 26, 2013	68.93
	10/31/2013	MEETING - OCTOBER 2, 22, & 23, 2013	33.90
	11/30/2013	MEETING - NOVEMBER 2 & 6, 2013	22.60
	12/31/2013	MEETING - DECEMBER 10 & 17, 2013	22.60
	1/7/2014	MEETING- JANUARY 7, 22, & 28, 2014	33.60
	2/28/2014	MEETING- FEBRUARY 5, 19, & 25, 2014	33.60
	3/31/2014	MEETING- MARCH 11, 17, & 18, 2014	33.60
	4/30/2014	MEETING - APRIL 8, 15, & 22, 2014	33.60
	5/31/2014	MEETING - MAY 7, 19, 21, & 29, 2014	44.80
	6/27/2014	MEETING - JUNE 2, 4, & 18, 2014	33.60
Mileage - Commuting Total			428.63

**OTAY WATER DISTRICT
SUMMARY - BOARD OF DIRECTORS EXPENSES
FOR THE PERIOD JULY 1, 2013 THROUGH JUNE 30, 2014**

DIRECTOR'S NAME: LOPEZ, JOSE

ATTACHMENT F

Account Name	Date	Descriptions	SECTION F Amount
Mileage - Business	8/31/2013	MEETING - AUG. 1, 9, 14, 27 & 30, 2013	83.62
	9/27/2013	MEETING - SEPTEMBER 27, 2013	3.39
	10/31/2013	MEETING - OCTOBER 18 & 31, 2013	6.78
	11/30/2013	MEETING - NOVEMBER 6, 15, & 21, 2013	40.68
	12/31/2013	MEETING - DECEMBER 6, 11 & 20, 2013	19.21
	2/28/2014	MEETING- FEBRUARY 10, 27, & 28, 2014	44.80
	3/31/2014	MEETING- MARCH 12, 14, & 29, 2014	19.04
	4/30/2014	MEETING - APRIL 14, 16, 25, 28, & 29, 2014	26.32
	5/31/2014	MEETING - MAY 4, 15, & 30, 2014	12.32
	6/27/2014	MEETING - JUNE 2, 10, 13, 17, 26, & 27, 2014	128.80
Mileage - Business Total			384.96
Business meetings	8/9/2013	CALIFORNIA SPECIAL DISTRICT	225.00
	2/18/2014	COUNCIL OF WATER UTILITIES	25.00
	2/27/2014	CSDA QUARTERLY MEETING	39.00
	6/17/2014	MEETING - COUNCIL OF WATER UTILITIES	25.00
Business meetings Total			314.00
Travel	6/10/2014	AIRFARE TO CABO SAN LUCAS JUN 10-13, 2014 FOR DESAL CONFERENCE	994.48
Conferences and Seminars	6/28/2014	REGISTRATION FEE NALEO 31ST ANNUAL CONFERENCE (JUNE 26 & 27. 2014)	500.00
Grand Total			\$ 10,122.07

**OTAY WATER DISTRICT
SUMMARY - BOARD OF DIRECTORS EXPENSES
FOR THE PERIOD JULY 1, 2013 THROUGH JUNE 30, 2014**

DIRECTOR'S NAME: ROBAK, MARK

ATTACHMENT G

Account Name	Date	Descriptions	SECTION G Amount
Director's Fee	7/3/2013	REGULAR BOARD OF DIRECTORS MEETING	\$ 100.00
	8/7/2013	REGULAR BOARD OF DIRECTORS MEETING	100.00
	8/20/2013	COUNCIL OF WATER UTILITIES	100.00
	9/4/2013	REGULAR BOARD OF DIRECTORS MEETING	100.00
	9/12/2013	SDCWA - DISCUSSION OF BAY DELTA ALTERNATIVES	100.00
	1/7/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00
	2/5/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00
	2/27/2014	CSDA QUARTERLY MEETING	100.00
	3/11/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00
	4/8/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00
Director's Fee Total			1,000.00
Mileage - Commuting	7/31/2013	MEETING - JULY 3, 2013	2.26
	8/31/2013	MEETING - AUG. 7, 2013	2.26
	9/30/2013	MEETING - SEPT. 4, 2013	2.26
	1/7/2014	MEETING- JANUARY 7, 2014	3.36
	2/28/2014	MEETING - FEBRUARY 5, 2014	2.24
	3/11/2014	MEETING - MARCH 11, 2014	2.24
	4/8/2014	MEETING - APRIL 8, 2014	2.24
Mileage - Commuting Total			16.86
Mileage - Business	7/31/2013	MEETING - JULY 3, 2013	3.39
	8/31/2013	MEETING - AUG. 7 & 20, 2013	34.47
	9/30/2013	MEETING - SEPT. 4 & 12, 2013	6.78
	1/7/2014	MEETING- JANUARY 7, 2014	2.24
	2/28/2014	MEETING - FEBRUARY 5 & 27, 2014	6.72
	3/11/2014	MEETING - MARCH 11, 2014	3.36
	4/8/2014	MEETING - APRIL 8, 2014	3.36
Mileage - Business Total			60.32
Business meetings	7/1/2013	SD EAST COUNTY CHAMBER OF COMMERCE FIRST FRIDAY JULY 2013	20.00
	9/17/2013	COUNCIL OF WATER UTILITIES	50.00
	9/25/2013	REGISTRATION - SD EAST COUNTY CHAMBER OF COMMERCE	25.00
	12/4/2013	EAST COUNTY CHAMBER OF COMMERCE	20.00
	5/27/2014	SAN DIEGO COUNTY CHAMBER OF COMMERCE EVENT	20.00
	6/6/2014	MEETING FIRST FRIDAY BREAKFAST - CHAMBER MEMBERS	20.00
Business meetings Total			155.00
Grand Total			\$ 1,232.18

**OTAY WATER DISTRICT
SUMMARY - BOARD OF DIRECTORS EXPENSES
FOR THE PERIOD JULY 1, 2013 THROUGH JUNE 30, 2014**

DIRECTOR'S NAME: THOMPSON, MITCHELL

ATTACHMENT H

Account Name	Date	Descriptions	SECTION H Amount
Director's Fee	7/3/2013	REGULAR BOARD OF DIRECTORS MEETING	\$ 100.00
	7/16/2013	COUNCIL OF SD COUNTY WATER AGENCIES MONTHLY MEETING	100.00
	8/7/2013	REGULAR BOARD OF DIRECTORS MEETING	100.00
	8/13/2013	MEETING WITH SWEETWATER AND OTAY WATER DISTRICT	100.00
	8/21/2013	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
	8/27/2013	JOINT WATER SUMMIT MEETING	100.00
	8/28/2013	SEXUAL HARRASSMENT FOR SUPERVISORS TRAINING	100.00
	9/3/2013	AB1234 ETHICS TRAINING FOR PUBLIC OFFICIALS	100.00
	9/4/2013	REGULAR BOARD OF DIRECTORS MEETING	100.00
	9/11/2013	WATER CONSERVATION GARDEN COMMITTEE MEETING	100.00
	9/13/2013	AGENDA BRIEFING MEETING	100.00
	9/17/2013	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
	9/23/2013	REDEVELOPMENT OVERSIGHT BOARD MEETING	100.00
	9/25/2013	JOHN BOLTHOUSE - WATER CONSERVATION GARDEN	100.00
	10/2/2013	REGULAR BOARD OF DIRECTORS MEETING	100.00
	10/3/2013	CALIFORNIA DESAL CONFERENCE	100.00
	10/4/2013	CALIFORNIA DESAL CONFERENCE	100.00
	10/18/2013	COLORADO RIVER AQUEDUCT TOUR	100.00
	10/19/2013	COLORADO RIVER AQUEDUCT TOUR	100.00
	10/22/2013	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
	11/6/2013	REGULAR BOARD OF DIRECTORS MEETING	100.00
	12/10/2013	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
	12/11/2013	WATER CONSERVATION GARDEN COMMITTEE MEETING	100.00
	12/17/2013	MEETING WITH JOHN BOLTHOUSE AT WATER CONSERVATION GARDEN	100.00

**OTAY WATER DISTRICT
SUMMARY - BOARD OF DIRECTORS EXPENSES
FOR THE PERIOD JULY 1, 2013 THROUGH JUNE 30, 2014**

DIRECTOR'S NAME: THOMPSON, MITCHELL

ATTACHMENT H

Account Name	Date	Descriptions	SECTION H Amount
Director's Fee	1/7/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00
	1/22/2014	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
	1/28/2014	DESALINATION COMMITTEE MEETING	100.00
	2/5/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00
	2/19/2014	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
	2/24/2014	REDEVELOPMENT OVERSIGHT BOARD MEETING	100.00
	2/25/2014	AD HOC EMPLOYEE NEGOTIATIONS COMMITTEE MEETING	100.00
	2/27/2014	BINATIONAL LEGISLATORS CONFERENCE	100.00
	3/11/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00
	3/12/2014	WATER CONSERVATION GARDEN COMMITTEE MEETING	100.00
	3/17/2014	DESALINATION COMMITTEE MEETING	100.00
	3/18/2014	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
	4/14/2014	WATER CONSERVATION GARDEN - MEETING WITH MARK WATTON & J. LOPEZ	100.00
	4/15/2014	AD HOC EMPLOYEE NEGOTIATIONS COMMITTEE MEETING	100.00
	4/22/2014	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
	4/29/2014	PUBLIC MEETING WITH CITY OF CHULA VISTA TO DISCUSS WATER CRISIS	100.00
	5/7/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00
	5/12/2014	CHULA VISTA REDEVELOPMENT OVERSIGHT COMMITTEE	100.00
	5/16/2014	DISCUSS ENVIRONMENTAL/XERISCAPE PROGRAM CONCEPTS WITH EMILY YOUNG, VP ENV INITIATIVES, SD FOUNDATION	100.00
	5/17/2014	LANDSCAPE CONTEST AWARDS CEREMONY	100.00
	5/19/2014	SPECIAL BOARD MEETING - BUDGET WORKSHOP	100.00
	5/21/2014	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
	5/29/2014	AD HOC EMPLOYEE NEGOTIATIONS COMMITTEE MEETING	100.00

**OTAY WATER DISTRICT
SUMMARY - BOARD OF DIRECTORS EXPENSES
FOR THE PERIOD JULY 1, 2013 THROUGH JUNE 30, 2014**

DIRECTOR'S NAME: THOMPSON, MITCHELL

ATTACHMENT H

Account Name	Date	Descriptions	SECTION H Amount
Director's Fee	6/2/2014	AD HOC EMPLOYEE NEGOTIATIONS COMMITTEE MEETING	100.00
	6/4/2014	REGULAR BOARD OF DIRECTORS MEETING	100.00
	6/9/2014	REDEVELOPMENT OVERSIGHT COMMITTEE MEETING	100.00
	6/10/2014	DESALINATION CONFERENCE MEETING	100.00
	6/11/2014	DESALINATION CONFERENCE MEETING	100.00
	6/12/2014	DESALINATION CONFERENCE MEETING	100.00
	6/13/2014	DESALINATION CONFERENCE MEETING	100.00
	6/18/2014	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
Director's Fee Total			5,500.00
Mileage - Commuting	7/31/2013	MEETING - JULY 3, 2013	14.69
	8/31/2013	MEETING - AUGUST 7 & 21, 2013	29.38
	9/30/2013	MEETING - SEPTEMBER 4, 17, & 25, 2013	44.07
	10/31/2013	MEETING - OCTOBER 2, 21, & 22, 2013	44.07
	11/6/2013	MEETING - NOVEMBER 6, 2013	14.69
	12/31/2013	MEETING - DECEMBER 10 & 17, 2013	29.38
	1/31/2014	MEETING- JANUARY 7, 22, & 28, 2014	43.68
	2/28/2014	MEETING- FEBRUARY 5, 19, & 25, 2014	43.68
	3/31/2014	MEETING- MARCH 11, 17, & 18, 2014	43.68
	4/30/2014	MEETING - APRIL 14, 15, 22, & 29, 2014	43.68
	5/31/2014	MEETING - MAY 7, 19, 21, & 29, 2014	58.24
	6/30/2014	MEETING - JUNE 2, 4, & 18, 2014	43.68
	Mileage - Commuting Total		

**OTAY WATER DISTRICT
SUMMARY - BOARD OF DIRECTORS EXPENSES
FOR THE PERIOD JULY 1, 2013 THROUGH JUNE 30, 2014**

DIRECTOR'S NAME: THOMPSON, MITCHELL

ATTACHMENT H

Account Name	Date	Descriptions	SECTION H Amount
Mileage - Business	7/31/2013	MEETING - JULY 16, 2013	41.81
	8/31/2013	MEETING - AUGUST 13 & 27, 2013	6.78
	9/30/2013	MEETING - SEPTEMBER 11,13, 23, & 26, 2013	38.99
	10/31/2013	MEETING - OCTOBER 3, 4, 18, & 19 2013	65.54
	12/31/2013	MEETING - DECEMBER 11, 2013	19.78
	1/3/2014	MEETING- JANUARY 3, 2014	3.36
	2/28/2014	MEETING- FEBRUARY 7, 24, & 27, 2014	34.72
	3/31/2014	MEETING- MARCH 7 & 12, 2014	23.52
	4/30/2014	MEETING - APRIL 14, 2014	6.72
	5/31/2014	MEETING - MAY 12 & 17, 2014	25.76
	6/30/2014	MEETING - JUNE 9 & 31, 2014	22.96
Mileage - Business Total			289.94
Business meetings	12/6/2013	CHULA VISTA MAYOR'S FIRST FRIDAY BREAKFAST	13.00
	1/3/2014	CHULA VISTA MAYOR'S FIRST FRIDAY BREAKFAST	13.00
	2/18/2014	COUNCIL OF WATER UTILITIES	25.00
	2/27/2014	CSDA QUARTERLY MEETING	39.00
Business meetings Total			90.00
Travel	6/10/2014	AIRFARE TO CABO SAN LUCAS JUN 10-13, 2014 FOR DESAL CONFERENCE	994.48
Grand Total			\$ 7,327.34



AB000-1B3000-2101-528101 400.00

EXHIBIT B

OTAY WATER DISTRICT BOARD OF DIRECTORS PER-DIEM AND MILEAGE CLAIM FORM

Pay To: Gary Croucher

Period Covered:

Employee Number: 7011

From: 6/1/13 To: 8/7/13

Table with 6 columns: ITEM, DATE, MEETING, PURPOSE / ISSUES DISCUSSED, MILEAGE HOME to OWD, MILEAGE OTHER LOCATIONS. Rows 1-4 contain meeting data.

Total Meeting Per Diem: \$400.00 (\$100 per meeting)

Total Mileage Claimed: 0 miles

Handwritten signature of Gary Croucher over the line for Director's Signature.

GM Receipt: [Handwritten initials]

Date: 8/8/13

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$



HB 000.1B 3000.2101.528101

300.00

EXHIBIT B

OTAY WATER DISTRICT BOARD OF DIRECTORS PER-DIEM AND MILEAGE CLAIM FORM

Pay To: Gary Croucher

Period Covered:

Employee Number: 7011

From: Aug 8 To: Oct

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
✓ 1	8/20	Committee	E.O Committee ✓	⊖	⊖
✓ 2	9/4	Board	SEPT Board Meeting	⊖	⊖
✓ 3	10/2	Board	OCT Board Meeting	⊖	⊖
4					
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17					
18					

Per Diems

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300.00*

Total Meeting Per Diem: \$ 300 (\$100 per meeting)

Total Mileage Claimed: 0 miles

[Signature] (Director's Signature)

GM Receipt: [Signature]

Date: 10/9/2013

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$



AB 000 · 1B3000 · 2101 · 528101

700.00
EXHIBIT B

OTAY WATER DISTRICT
BOARD OF DIRECTORS
PER-DIEM AND MILEAGE CLAIM FORM

Pay To: Gary Croucher

Period Covered:

Employee Number: 7011

From: 11-1-13 To: 1-7-14

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
1					
✓ 2	NOV 15	LAFCO	SPECIAL DISCUSSION DISTRICTS Advisory Committee		
✓ 3	DEC 9	Committee	E & O Committee OTAY REP		
✓ 4	DEC 20	LAFCO	SPEC DISTRICT Advisory to LAFCO		
✓ 5	Jan 7	Board	Jan Board Meeting OTAY REP		
6					
7					
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11					
12					0.*
13					4.*
14					100.00 =
15					400.00*
16					0.*
17					
18					

Per items

Total Meeting Per Diem: \$ 400.-
(\$100 per meeting)

Total Mileage Claimed: _____ miles

[Signature]
(Director's Signature) ✓ *State*

GM Receipt: [Signature]

Date: 1-8/14

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ _____

*NO
1-14-14*



HB 000-1B3000-2101-528101

400.00

EXHIBIT B

OTAY WATER DISTRICT BOARD OF DIRECTORS PER-DIEM AND MILEAGE CLAIM FORM

Pay To: Gary Croucher

Period Covered:

Employee Number: 7011

From: Feb 19, 2014 To: April 8, 2014

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
✓ 1	2/19	E+O	FEB E+O Committee Meeting		
✓ 2	3/11	BOARD	MARCH BOARD MEETING		
✓ 3	3/17	E+O	MARCH E+O Committee Meeting		
✓ 4	4/8	BOARD	APRIL BOARD Meeting		April
5					
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16					
17					
18					

per items

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400 * 00 ✓

Total Meeting Per Diem: \$ 400

Total Mileage Claimed: 0 miles

done

[Signature] (Director's Signature)

GM Receipt: [Signature]

Date: 4/8/14

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$

APR 10 11:53



OTAY WATER DISTRICT BOARD OF DIRECTORS PER-DIEM AND MILEAGE CLAIM FORM

Pay To: Gary Croucher

Period Covered:

Employee Number: 7011

From: 5/19/14 To: 7-2-14

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
✓ 1	5/19	SPECIAL Board	Budget Workshop	✓	
✓ 2	6/14	Board	Regular Board Meeting	✓	
✓ 3	6/17	EEO	EEO COMMITTEE Meeting	✓	
✓ 4	7/2	Board	Regular Board Meeting		
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16					0.*
17					
18					

Per Items

Total Meeting Per Diem: \$ 400.00
(\$100 per meeting)

Total Mileage Claimed: 6 miles

Gary Croucher
(Director's Signature)

7-2-14

GM Receipt: [Signature]

Date: 7/17/14

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ _____

done
reimburse
Sam

done



AB000. 131000. 2101. 528101

200.00

OTAY WATER DISTRICT
BOARD OF DIRECTORS
PER-DIEM AND MILEAGE CLAIM FORM

Pay To: David Gonzalez

Period Covered:

Employee Number: 1796

From: 10/1/13 To: 10/31/13

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
✓ 1.	10/2/13	OWD*	Board Meeting		
2.	10/10/13	WEF	Webinar: Cost of Over-Treating Reclaimed Water: Evaluation of Potable & Non-Potable Reuse Treatment		
3.	10/17/13	City of National City	National City Mayor State of the City Address		
✓ 4.	10/23/13	OWD*	Engineering Operations & Water Resources Committee		
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12.					200.00 ✓
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17.					

Per item

Total Meeting Per Diem: \$200.00
(\$100 per meeting)

Total Mileage Claimed: 0 miles

[Signature]
(Director's Signature)

GM Receipt: [Signature]

Date: 11/7/2013

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ _____

HYD000 - 1B1000 . 2101 . 528101 100.00



OTAY WATER DISTRICT
BOARD OF DIRECTORS
PER-DIEM AND MILEAGE CLAIM FORM

Pay To: David Gonzalez

Period Covered:

Employee Number: 1796

From: 12/01/2014 To: 12/31/2014

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to DWD DWD to HOME	MILEAGE OTHER LOCATION
✓ 1.	12/09		BO COMMITTEE MEETING		
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Per Diem

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100.00=
100.00*

Total Meeting Per Diem: 100
(\$100 per meeting)

Total Mileage Claimed: _____ miles

(Director's Signature)

GM Receipt: [Signature]

Date: 2/18/2014

done ✓

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ _____



AB 000 - 134000 - 2101 - 528101
AB 000 - 134000 - 2101 - 5211 2

700.00
EXHIBIT B 45.20

OTAY WATER DISTRICT
BOARD OF DIRECTORS
PER-DIEM AND MILEAGE CLAIM FORM

Pay To: Jose Lopez

Period Covered:

Employee Number: 7010

From: 07/01/13 To: 07/31/13

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
✓ 1.	07/03	OWD	REGULAR BOARD MEETING	20	
✓ 2.	07/11	OWD	Meeting with District's Auditor David Foreman	20	
✓ 3.	07/19	OWD	Committee Agenda Briefing	20	
✓ 4.	07/23	OWD	Finance, Admin & Communications Committee mtg	20	
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per diem
 mileage

Total Meeting Per Diem: \$400
(\$100 per meeting)

Total Mileage Claimed: 80 miles

(Director's Signature)

GM Receipt:

Date: 8/8/13

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ _____

13AUG 8 AM 4:55

8/8/13
JD
8-9-13



AB 000 . 1B 4000 . 2101 . 528101 800.00
 AB 000 . 1B 4000 . 2101 . 521102 22.60

EXHIBIT B

OTAY WATER DISTRICT
 BOARD OF DIRECTORS
 PER-DIEM AND MILEAGE CLAIM FORM

Pay To: Jose Lopez

Period Covered:

Employee Number: 7010

From: 08/01/13 To: 08/31/13

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
✓ 1.	08/01	OWD	Board Agenda Briefing - Gen Mgr. & Counsel		6 ✓
2.	08/01	JPA	Metro Commission Wastewater Mtg (No charge)		
✓ 3.	08/07	OWD	Regular Board Meeting	20 ✓	
✓ 4.	08/09	OWD	Seminar " Board Role in Fin. & Fiscal Accountability"		110 ✓
✓ 5.	08/13	OWD	Webinar "Understanding Board Mem & Dist Liability"		
6.	08/14	OWD	Committee Agenda Briefing -Gen Mgr (No Charge)		8 ✗
✓ 7.	08/14	OWD	Agenda Dev for Joint Water Summit Meeting		12 ✓
✓ 8.	08/21	OWD	Finance, Admin, & Communications committee mtg	20 ✓	
✓ 9.	08/27	OWD	Joint Water Summit Meeting		12 ✓
✓ 10.	08/30	OWD	Board Agenda Briefing - Gen Mgr. & Counsel		8 ✓
11.					
12.					
13.					
14.					
15.					
16.					
17.					
18.					

Per Diem
 Mileage

Total Meeting Per Diem: \$800
 (\$100 per meeting)

Total Mileage Claimed: 196 miles

Jose A. Lopez
 (Director's Signature)

Date: 9/6/2013

GM Receipt: *[Signature]*

3 SEP 10 AM 8-17

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ _____

✓
 9.10.13

AB000-1B4000-2101-528101 700.00
 AB000-1B4000-2101-521102 68.93



EXHIBIT B

**OTAY WATER DISTRICT
 BOARD OF DIRECTORS
 PER-DIEM AND MILEAGE CLAIM FORM**

Pay To: Jose Lopez

Period Covered:

Employee Number: 7010

From: 09/01/13 To: 09/30/13

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
✓ 1.	09/04	OWD	Regular Board meeting	20	
2.	09/07	OWD	Otay Employees Picnic (No charge)		
✓ 3.	09/11	JPA	Water Conservation Garden meeting	22	
✓ 4.	09/17	OWD	Finance, Admin & Communications Committee	20	
✓ 5.	09/23	OWD	Engineering and Operations Committee	20	
✓ 6.	09/25	OWD	John Bolthouse-Water Conservation Garden	20	
7.	09/25	OWD	Otay Employee Recognition (no Charge)		
✓ 8.	09/26	OWD	Hector Mares, Hernando Duron, Gen Mgr (Tijuana)	20	
9.	09/26	EDC	EDC - Elected Officials Reception (No Charge)		
✓ 10.	09/27	OWD	Board Agenda Briefing - Gen Mgr. & Counsel		6
11.					
12.					
13.					
14.					
15.					
16.					
17.					
18.					

0 * 7 * x = 100 * 00 = 700 * 00 *
 0 * 20 * + 22 * + 20 * + 20 * + 20 * + 20 * + 122 * *
 122 * x = 0 * 5650 = 68 * 93 *

per items

Mileage

Total Meeting Per Diem: \$700
 (\$100 per meeting)

Total Mileage Claimed: 128 miles

Jose Q. Lopez
 (Director's Signature)

GM Receipt: *[Signature]*

Date: 10/9/2013

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ _____

13 OCT 14 am 11:15



AB 000 - 1B 4000 - 2101 - 528101

AB 000 - 1B 4000 - 2101 - 521102 EXHIBIT B

OTAY WATER DISTRICT
BOARD OF DIRECTORS
PER-DIEM AND MILEAGE CLAIM FORM

Pay To: Jose Lopez

Period Covered:

Employee Number: 7010

From: 10/01/13 To: 10/31/13

10/31/13
10/31/13

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
✓ 1.	10/02	OWD	Regular Board meeting	20	
2.	10/03	JPA	Metro Commission (No charge)		
✓ 3.	10/18	QWD	Committee Agenda Briefing GM		6
✓ 4.	10/22	OWD	Finance, Admin & Communications Committee	20	
✓ 5.	10/23	OWD	Engineering and Operations Committee	20	
✓ 6.	10/31	OWD	Board Agenda Briefing - Gen Mgr. & Counsel		6
7.					
8.					
9.					
10.					
11.				0.*	
12.				5.*	
13.				100.00=	
14.				500.00*	
15.				0.*	
16.				20.+	
17.				20.+	
18.				20.+	
				60.*	
				60.x	
				0.5650=	
				33.9*	

0.*
5.*
100.00=
500.00*
0.*
20.+
20.+
20.+
60.*
60.x
0.5650=
33.9*

Chrom
M. Lopez

Total Meeting Per Diem: \$500
(\$100 per meeting)

Total Mileage Claimed: 72 miles

done ✓

(Director's Signature)

GM Receipt:

Date: 11/7/2013

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ _____



AB000 · 1B4000 · 2101 · 528101
AB000 · 1B4000 · 2101 · 521102

400.00
22.60
EXHIBIT B

OTAY WATER DISTRICT
BOARD OF DIRECTORS
PER-DIEM AND MILEAGE CLAIM FORM

rec'd 1/15/14 (B)

Pay To: Jose Lopez

Period Covered:

Employee Number: 07010

From: 11/01/13 To: 11/30/13

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
✓ 1.	11/02	OWD	Baja California Governor's Inauguration (Mexicali)	20	
2.	11/06	OWD	CILA/IBWC Desal Tijuana (No Charge)		5
✓ 3.	11/06	OWD	OWD Regular Board Meeting	20	
✓ 4.	11/15	JPA	Water Conservation Garden- ^{Donor} Vendor Appreciation		24
✓ 5.	11/21	CSDA	Quarterly mtg- Dan McAlister speaker		42
6.					
7.					
8.					
9.					
10.					
11.					
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16.					
17.					
18.					

0.* 4.*x
100.00 =
400.00*

0.* 20.*+ 20.*+ 40.**
40.*x
0.5550 =
22.6*

Per Diem

Mileage

Total Meeting Per Diem: \$400
(\$100 per meeting)

Total Mileage Claimed: 111 miles

Jose Lopez
(Director's Signature)

1/15/14
1-24-14

GM Receipt: *[Signature]*

Date: 1/21/2014

✓ done

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ _____



AB000.1154000.2101.528101
 AB000.1154000.2101.521102 22.60
 EXHIBIT B

OTAY WATER DISTRICT
 BOARD OF DIRECTORS
 PER-DIEM AND MILEAGE CLAIM FORM

rec'd 1/15/14

Pay To: Jose Lopez

Period Covered:

Employee Number: 07010

From: 12/01/13 To: 12/31/13

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
✓ 1.	12/05	JPA	SD Metro Commission -Wastewater (No Charge)		
✓ 2.	12/06	OWD	OWD Committee Agenda Briefing ✓		5
3.	12/07	OWD	OWD Holiday Dinner (No Charge)		
✓ 4.	12/10	OWD	Finance & Admin Committee meeting ✓	20	
✓ 5.	12/11	JPA	Water Conservation Garden ✓		24
✓ 6.	12/17	OWD	John Bolthouse - Water Conservation Garden ✓	20	
✓ 7.	12/20	OWD	Board Meeting Agenda Briefing ✓		5
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.					
17.					
18.					

0.*
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 100.00=
 500.00*
 0.*
 20.+
 20.+
 40.*
 40.*
 0.5550=
 22.6

Per Diem
 Mileage

Total Meeting Per Diem: \$500
 (\$100 per meeting)

Total Mileage Claimed: 74 miles

Jose A. Lopez
 (Director's Signature)

GM Receipt: *[Signature]*

Date: 1/21/2014

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ _____

done 1-24-14



AB000-1B4000-2101-528101
AB000-1B4000-2101-521102

400.00
33.60
EXHIBIT B

OTAY WATER DISTRICT
BOARD OF DIRECTORS
PER-DIEM AND MILEAGE CLAIM FORM

Pay To: Jose Lopez

Period Covered:

Employee Number: 07010

From: 01/01/14 To: 01/31/14

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
✓ 1.	01/07	OWD	Regular Board Meeting	20	
✓ 2.	01/13	OWD	Committee Agenda Briefing		
✓ 3.	01/22	OWD	Finance and Administration Committee Meeting	20	
✓ 4.	01/28	OWD	Desalinization Committee Meeting	20	
5.					
6.					
7.					
8.					
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10.					
11.				0.*	
12.				4.*x	
13.				100.00=	
14.				400.00*	
15.				0.*	
16.				0.*	
17.				20.+	
18.				20.+	
				20.+	
				60.*	
				60.x	
				0.56=	
				33.60*	

Per diem
Mileage

Total Meeting Per Diem: \$400
(\$100 per meeting)

Total Mileage Claimed: 80 miles

Jose Lopez
(Director's Signature)

Date: 2/5/2014

GM Receipt: *[Signature]*

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ _____

done



OTAY WATER DISTRICT
BOARD OF DIRECTORS
PER-DIEM AND MILEAGE CLAIM FORM

EXHIBIT B
3360

2 Galveston Way
Bonita CA 91902
Pay To: Jose Lopez

Per Item
Mileage

Period Covered:

Employee Number: 7010

From: 04/01/14 To: 04/30/14

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
✓ 1.	04/08	OWD	Regular Board Meeting	20	
✓ 2.	04/14	OWD	Water Conservation Garden Gen Mgr, & Dir MT		5
✓ 3.	04/15	OWD	Ad Hoc Negotiations Committee	20	
✓ 4.	04/16	OWD	Committee Agenda Briefing		5
5.	04/21	OWD	Diputado Jaime Bonilla, Gen Mgr (No Charge)		
✓ 6.	04/22	OWD	Finance, Admin, & Communications Committee	20	
✓ 7.	04/25	OWD	New CESPT Director Alfonso Alvarez Juan in Tijuana		5
✓ 8.	04/28	JPA	Water Conversation Garden Outreach Committee		24
✓ 9.	04/29	CV	Chula Vista Forum - Water Conditions in CV		8
10.	04/30	JPA	Metro Commission - Finance Committee (No Charge)		47 miles
11.					
12.					
13.					
14.					
15.					
16.					
17.					
18.					



0 + x
47 + x
0 + 56 =
26 - 32 =
m

Total Meeting Per Diem: \$800
(\$100 per meeting)

Total Mileage Claimed: 107 miles

[Signature]
(Director's Signature)

GM Receipt: *[Signature]*

Date: 5/2/14

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ _____



AB 000 · 1B4000 · 2101 · 528101
AB 000 1B4000 · 2101 · 521102

100.00
44.80
EXHIBIT B

OTAY WATER DISTRICT
BOARD OF DIRECTORS
PER-DIEM AND MILEAGE CLAIM FORM

Pay To: Jose Lopez

Period Covered:

Employee Number: 7010

From: 05/01/14 To: 05/31/14

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
✓ 1.	05/04	OWD	Regular Board Agenda Briefing		8
✓ 2.	05/07	OWD	Regular Board Meeting	20	
3.	05/16/15	OWD	Committee Agenda Briefing (No Charge)		
✓ 4.	05/16/15	OWD	Rosarito Desal Plant Land Deal - Tijuana		6
✓ 5.	05/19	OWD	Board Budget Workshop	20	
✓ 6.	05/21	OWD	Finance, Admin, & Communications Committee	20	
✓ 7.	05/29	OWD	Ad Hoc Employee Negotiations	20	
✓ 8.	05/30	OWD	Board Agenda Briefing		8
9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.					
17.					
18.					

U.* 7.X U.* 20.00+ 20.00+ 20.00+ 20.00+ 80.00* 80.00X 0.56= 44.80*

Per Diem Mileage

Total Meeting Per Diem: \$700
(\$100 per meeting)

Total Mileage Claimed: 107 miles

(Director's Signature)

GM Receipt:

Date: 6/4/2014

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ _____

Done

6-12-14



AB 000 · 134000 · 2101 · 528101
AB 000 · 134000 · 2101 · 521102

1,000.00
33.00
EXHIBIT B

OTAY WATER DISTRICT
BOARD OF DIRECTORS
PER-DIEM AND MILEAGE CLAIM FORM

Pay To: Jose Lopez

Period Covered:

Employee Number: 7010

From: 06/01/14 To: 06/30/14

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
✓ 1.	06/02	OWD	Employee Ad Hoc Negotiations Com. (No Charge)	20	
2.	06/02	OWD	AB1234 Ethics Training Seminar CWA ✓		43
✓ 3.	06/04	OWD	Regular Board Meeting	20	
4.	06/05	JPA	Metro Commission (No Charge)		
✓ 5.	06/10	OWD	Conference on Desalination		20
✓ 6.	06/11	OWD	Conference on Desalination		
✓ 7.	06/12	OWD	Conference on Desalination		
✓ 8.	06/13	OWD	Conference on Desalination		20
✓ 9.		OWD	Council of Water Utilities Meeting		77
✓ 10.	06/18	OWD	Finance, Admin & Communications Committee	20	
✓ 11.	06/26	NALEO	National Latino Elected Conference		35
✓ 12.	06/27	OWD	Board Agenda Briefing GM, Counsel, D Gonzalez		35
13.	06/27	NALEO	National Latino Elected Conference (No Charge)		
14.					
15.					
16.					
17.					
18.					

Total Meeting Per Diem: \$1000 ✓
(\$100 per meeting)

Total Mileage Claimed: 290 miles

(Director's Signature)

GM Receipt:

Date: 7/28/14

FOR OFFICE USE: TOTAL M

U**
10-X
100-007
1000-4
U**
20-F
20-F
20-F
00-F
00-X
100-007
100-007

done

4-2-14 7:35

Summary

THANK

AB660-18400-2101-521301-11-1111



- Step 1
Welcome
- Step 2
Membership
- Step 3
Contact
- Step 4
Additional Information
- Step 5
Registration
- Step 6
Verification
- Step 7
Payment
- Step 8
Thank You

DIRECTOR LOPEZ ATTENDED CONVENTION

REGISTRATION FEE

Thank you for submitting your registration. Please print this page for your records.

NALEO 31st Annual Conference
 June 26-28, 2014
 Loews Coronado Bay Resort
 San Diego, CA

This is your confirmation. To expedite your check in onsite, please bring this confirmation to the registration desk and your badge will be printed for you.

If you cannot print this page at this time; please refer to your e-mail confirmation for instructions on how to access the NALEO Attendee Resource Center. If you do not receive your e-mail confirmation, please contact us at NALEORegistration@smithbucklin.com. Please include your confirmation number (19155047).



19155047

Confirmation Number: 19155047
 Name: JOSE LOPEZ
 Company: OTAY WATER DISTRICT
 E-mail: scrudz@otaywater.gov

Registration Fees:

Product	Code	Description
P010-009	R3	Thursday, June 26, 2014
P011-009	R4	Friday, June 27, 2014

Item Cost	Qty	Item Total
\$250.00	1	\$250.00
\$250.00	1	\$250.00

Sub Total \$500.00
 Total Paid \$500.00 ✓

Total Due \$0.00

Click [here](#) to return to the NALEO 31st Annual Conference web site.

NALEO 31st Annual Conference Presenting Sponsors



[Cancellation/Substitution Policies](#)

National Association of Latino Elected and Appointed Officials (NALEO) Educational Fund

1122 W. Washington Blvd., Third Floor
 Los Angeles, California 90015

For Customer Support please email NALEORegistration@smithbucklin.com

CHAMBER
San Diego - East County
201 South Magnolia Avenue
El Cajon, CA 92020

619.440 6161
jena@eastcountychamber.org

Date	Invoice #
12/4/2013	177027

PAID
12/07/2013

Otay Water District
Mr. Mark Watton
2554 Sweetwater Springs Blvd.
Spring Valley, CA 91978

Stop To
Otay Water District
2554 Sweetwater Springs Blvd.
Spring Valley, CA 91978

Date	Description	Price Each	Amount
12/4/2013			
1	Event Tkts		
	First Friday Breakfast Event Tkts	20.00	20.00
	Sales Tax	9.00%	0.00

*DIRECTOR MARK ROBAK ATTENDED
FIRST FRIDAY BREAKFAST EVENT
AB000 - 1B5000 - 2101 - 521401 - 11 - 1111*

Please make checks payable to: San Diego East County Chamber of Commerce

Total	\$20.00
Payments	-\$20.00
Balance Due	\$0.00



HY3000-1135000-2101-528101
AB000-1135000-2101-521102

400.00
6.72

OTAY WATER DISTRICT
BOARD OF DIRECTORS
PER-DIEM AND MILEAGE CLAIM FORM

Pay To: Mark Robak

Period Covered:

Employee Number: 7014

From: 1-16-14 To: 4-15-14

3217 Fair Oaks Lane, Spring Valley, CA 91978

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
1	2-4	South County Economic Development Council	Monthly Board Meeting – NO CHARGE	0	0
✓ 2	2-5	Monthly Otay Board Meeting	General District Business	4 ✓	6 ✓
3	2-8	Water Conservation Garden	How to Hire a Landscape Professional – NO CHARGE	0	0
✓ 4	2-27	CSDA Quarterly Meeting	Taught Group Twitter and Social Media	0	6 ✓
5	3-4	South County Economic Development Council	Monthly Board Meeting – NO CHARGE	0	0
✓ 6	3-11	Monthly Otay Board Meeting	General District Business	4 ✓	6 ✓
7	4-1	South County Economic Development Council	Monthly Board Meeting – NO CHARGE	0	0
8	4-5	Water Conservation Garden	Butterfly Festival - NO CHARGE	4	6
✓ 9	4-8	Monthly Otay Board Meeting	General District Business	4	6
10	4-4	East County Chamber of Commerce	First Friday Breakfast – NO CHARGE	0	0
11	4-14	Dine & Dialogue with Congressman Hunter	Lunch and discussion with Congressman on various topics – NO CHARGE	0	0
				12	24

Total Meeting Per Diem: \$400
(\$100 per meeting)

Total Mileage Claimed: 36 miles

Mark Robak
(Director's Signature)

GM Approval: *[Signature]*
Receipt

Date: 4/16/2014

FOR OFFICE USE

0**
4*x
100.00=
400.00*
0**
4.00+
4.00+
4.00+
12.00+
12.00x
0.50=
6.72*

Per item
Mileage

4-21



AB000. 1B2000. 2101. 528101 200.
AB000. 1B2000. 2101. 521102 14.69

OTAY WATER DISTRICT
BOARD OF DIRECTORS
PER-DIEM AND MILEAGE CLAIM FORM

Pay To: Mitchell Thompson

Period Covered:

Employee Number: 1807

From: 7/1/2013 To: 7/31/2013

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
1					
2	7/3/13	OWD Board Mtg*	Agenda	26	
3	7/16/13	Council of SD Co Water Agencies Monthly Breakfast*	Agenda		74
4					
5					
6					
7					
8				0.*	
9				2.*	
10				100.00*	
				200.00*	
				0.*	
				20.*	
				0.*	
				14.69*	

Revisions
Mileage

Total \$200 *

(\$100 per meeting)

Total Mileage Claimed: 101 miles

Mitchell Thompson

(Director's Signature)

GM Receipt: *[Signature]*

Date: 8/8/2013

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ _____

INSTRUCTIONS ON REVERSE



AB000. 104000. 401 - 020101 05000
AB000. 132000. 2101 - 521102 29.38

**OTAY WATER DISTRICT
BOARD OF DIRECTORS
PER-DIEM AND MILEAGE CLAIM FORM**

Pay To: Mitchell Thompson

Period Covered:

Employee Number: 1807

From: 8/1/2013 To: 8/31/2013

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
1					
✓ 2	8/7/13	OWD Board Mtg*	Agenda	26	
✓ 3	8/13/13	Mtg with Sweetwater & Otav*	Planning Mtg for joint meeting on 8-27		12
✓ 4	8/21/13	FA&C Committee Mtg *	Agenda	26	
✓ 5	8/27/13	Joint Mtg SWA, OWD, CV, NC & County	Agenda		
✓ 6	8/28/13	Sexual Harassment for Supervisors Training*			
7					
8					
9					
10					

Per Diem
0.*
0.*
100.00*
500.00*
Mileage
0.*
20.*
20.*
22.*
50.*
100.00*
20.00*

Total \$500 *

(\$100 per meeting)

Total Mileage Claimed: 74 miles

Mitchell Thompson

(Director's Signature)

GM Receipt: *[Signature]*

Date: 8/28/2013

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ _____

INSTRUCTIONS ON REVERSE

13 SEP 3 AM 9:53

9.5.13



AB 000 · 1B2000 · 2101 · 528101 600.00
 AB 000 · 1B2000 · 2101 · 521102 44.07

**OTAY WATER DISTRICT
 BOARD OF DIRECTORS
 PER-DIEM AND MILEAGE CLAIM FORM**

Pay To: Mitchell Thompson

Period Covered:

Employee Number: 1807

From: 10/1/2013 To: 10/31/2013

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
1					
✓ 2	10/2/13	OWD Board Mtg*	Agenda	26 ✓	
✓ 3	10/3/13	Cal Desal Conference*	See Program		40 ✓
✓ 4	10/4/13	Cal Desal Conference *	See Program		40 ✓
✓ 5	10/18/13	Colo River Aqueduct Tour*	See program sched		18 ✓
✓ 6	10/19/13	Colo River Aqueduct Tour*	See program sched		18 ✓
✓ 7	10/22/13	FA&C Committee*	Agenda	26 ✓	
8	10/21/13	Cnclmn R. Ramirez & GM	Discuss water & sewer issues.	26 ✓	
9					
10					

0 * 6 * X 100.00 = 600 * 0 * 26 * + 26 * + 26 * + 78 * * 78 * X 0.5550 = 44.07 *

Special *per trip*

Total \$600 *
 (\$100 per meeting)

116

Total Mileage Claimed: 194 miles

Mitchell Thompson

(Director's Signature)

GM Receipt: *[Signature]*

Date: 10/23/2013

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ _____

INSTRUCTIONS ON REVERSE



HTD 0000 · 119 2000 · 2101 · 520 · 51 100.00
13000 · 132000 · 2101 · 521102 14.69

OTAY WATER DISTRICT
BOARD OF DIRECTORS
PER-DIEM AND MILEAGE CLAIM FORM

Pay To: Mitchell Thompson

Period Covered:

Employee Number: 1807

From: 11/1/2013 To: 11/30/2013

ITEM	DATE	MEETING	PURPOSE / ISSUES		MILEAGE	
			DISCUSSED		HOME to OWD OWD to HOME	OTHER LOCATIONS
1	11/1/13	CV Mavor's 1 st Friday Bkfst	Local issues			6
2	11/6/13	CILA Mtg - Tijuana	Desal Plant - Regulatory issues			4
3	11/6/13	OWD Bd Mtg*	Agenda		26	
4						
5			0.*	1.X		
6				100.00E	0.*	
7				100.00K	26.*	
8					26.*	
9					26.X	
10					0.5550E	
					14.69*	

Total \$100 *
(\$100 per meeting)

36

Total Mileage Claimed: 36 miles

(Director's Signature)

GM Receipt:

Date: 1/6/2014

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ _____

INSTRUCTIONS ON REVERSE

24 JAN 9 2014

✓
1-14-14
done

HYB000 · 1132000 · 2101 · 528101

300.00

AM 00 · 1132000 · 2101 · 521102

29.38



**OTAY WATER DISTRICT
BOARD OF DIRECTORS
PER-DIEM AND MILEAGE CLAIM FORM**

Pay To: Mitchell Thompson

Period Covered:

Employee Number: 1807

From: 12/1/2013 To: 12/31/2013

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
1	12/6/13	CV Mavor's 1 st Friday Bkfst	Local issues		6
✓ 2	12/10/13	FA&C Comm Mtg*	Agenda	26	
✓ 3	12/11/13	Water Cons Grdn JPA Mtg *	Agenda		35
✓ 4	12/17/13	Mtg w J. Bolthouse*	Conservation program ideas for OWD	26	
5					
6					
7					
8					
9					
10					

Handwritten calculations and notes:

0 * 3 * x 100.00 = 300.00 * 0 * 26 * + 26 * + 52 * * 52 * x 0 * 5550 = 29.38 *

Popcorn
Milk

Total \$300 *
(\$100 per meeting)

41

Total Mileage Claimed: 93 miles

(Director's Signature)

GM Receipt:

Date: 1/6/2014

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ _____

INSTRUCTIONS ON REVERSE

Handwritten notes: w/d, 114-14

AB 000 - 1B2000. 2101. 528101 300.00 ✓
 AB 000 - 1B2000. 2101. 521102 43.68 ✓
 J.P. 20



**OTAY WATER DISTRICT
 BOARD OF DIRECTORS
 PER-DIEM AND MILEAGE CLAIM FORM**

Pay To: Mitchell Thompson

Period Covered:

Employee Number: 1807

From: 1/1/2014 To: 1/31/2014

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
1	1/3/14	CV Mayor's 1 st Friday Bkfst	Local issues		6
✓ 2	1/7/14	OWD Board Mtg*	Agenda	26	
✓ 3	1/22/14	FA&C Comm Mtg*	Agenda	26	
✓ 4	1/28/14	DeSal Committee*	Agenda	26	
5					
6					
7					
8					
9					
10					

0.* 3.*x 0.* 26.+ 26.+ 26.+ 78.* 78.*
 100.00= 300.00* 0.55= 43.68*
 Per Diem Mileage

Total \$300 *
 (\$100 per meeting)

Total Mileage Claimed: 84 miles

84

Mitchell Thompson

(Director's Signature)

GM Receipt: *[Signature]* 2/3/2014

Date: 1/6/2014

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ _____

INSTRUCTIONS ON REVERSE

✓ done

FEB

AB000. 1B2000. 2101. 528101
AB000. 1B2000. 2101. 521102

500.00 ✓
43.68 ✓



OTAY WATER DISTRICT
BOARD OF DIRECTORS
PER-DIEM AND MILEAGE CLAIM FORM

Pay To: Mitchell Thompson

Period Covered:

Employee Number: 1807

From: 2/1/2014 To: 2/28/2014

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
1	2/5/14	Boad Mtg*	Agenda	26	
2	2/7/14	CV 1 st Friday Breakfast	Represent OWD		7
3	2/19/14	FA&C Committee*	Agenda	26	
4	2/20/14	AdHoc Empl. Negotiations Comm*	Agenda	26	
5	2/25/14	Binational Legislators Conf*	Represent OWD		10
6	2/24/14	Redev Oversight Committee*	Agenda		10
7	2/27/14	CSDA Dinner	Agenda		35

ok per
pres JL

0.*
5.*
100.00 =
500.00*
0.*
26.*
26.*
26.*
78.*
78.*
0.56 =
43.68*

Total \$600.*
(\$100 per
Total Mileage Claimed: 78 miles

62

Mitchell Thompson

(Director's Signature)

GM Receipt: *[Signature]*

Date: 3/4/2014

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ _____

INSTRUCTIONS ON REVERSE

done

3-21-14
3/6/14

Mark
 AB000-1B2000-2101-528101
 AB000-1B2000-2101-521102

400.00 ✓
 43.68 ✓



**OTAY WATER DISTRICT
 BOARD OF DIRECTORS
 PER-DIEM AND MILEAGE CLAIM FORM**

Pay To: Mitchell Thompson

Period Covered:

Employee Number: 1807

From: 3/1/14 To: 3/31/14
~~2/1/2014~~ ~~2/28/2014~~

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
✓ 1	3/11/14	OWD Board Mtg*	Agenda	26	
2	3/7/14	CV 1 st Friday Breakfast	Represent OWD		7
3	3/11/14	AdHoc Empl. Negotiations Comm	Agenda		
✓ 4	3/12/14	Water Conservation Garden JPA Mtg*	Agenda		35
✓ 5	3/17/14	DeSal Committee mtg*	Agenda	26	
✓ 6	3/18/14	FA&C Committee Mtg*	Agenda	26	
7					

0.* 4.* 10J.00= 4JJ.* 0.* 25.+ 25.+ 25.+ 78.* 78.* X 0.58= 43.68*

Thompson *Mitchell*

Total \$400 *

42

per
 Total Mileage Claimed: 78 miles

Mitchell Thompson

(Director's Signature)

GM Receipt: *[Signature]*

Date: 3/26/2014

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ _____

INSTRUCTIONS ON REVERSE

4-4-14

1-1-14
1000

Requested changes have not been applied. Your reservation remains unchanged.

Confirmation Code **HDMTYU**
 MVP® Gold Guest Upgrade 
 Link Reservations
 How to contact me during travel



Traveler Information

Traveler	Seats **	Services Requested	Traveler Documentation
Name: Mitchell Thompson MP#: Enter mileage program E-0272148778274 Ticket:	17D, 17D Change Seats	Request Services (Wheelchair, etc)	Enter Known Traveler/Redress number

AB000-1B2000-2101-521201-11-1111

** Seat assignments are subject to change.

Flights

Flight Confirmation Code: HDMTYU

Flight	Departs	Arrives	Total Price for 1 Traveler
 Alaska 238 Coach (Y) Nonstop Details	San Diego (SAN) 1:10 pm Tue, Jun 10	Cabo San Lucas/Los Cabos (SJD) 4:15 pm Tue, Jun 10	\$994.48 including taxes, fees and charges Low Price Guarantee
Distance: 802 mi Duration: 2h 5m			

 Alaska 239 Coach (Y) Nonstop Details	Cabo San Lucas/Los Cabos San Diego (SAN) (SJD) 5:05 pm Fri, Jun 13	6:05 pm Fri, Jun 13	
Distance: 802 mi Duration: 2h 0m			

PRICE SUMMARY

Flight Total for 1 Traveler: **\$994.48**

The VISA ending with *****4491 has been charged a total of USD \$994.48.

Total per Traveler	\$994.48 ✓
Fare	\$868.00
Base Fare	\$868.00
Taxes and Fees	\$126.48
Mexico Airport Dept. Tax	\$43.36
Mexico Tourism Tax	\$23.62
US APHIS User Fee	\$5.00
US Customs User Fee	\$5.50
US Immigration User Fee	\$7.00
US Int'l Arrival Tax	\$17.50
US Int'l Departure Tax	\$17.50
US Psgr. Facility Charge	\$4.50
US Sept. 11 Security Fee	\$2.50

Each ticket and any booking or change fees will be a separate charge on your credit card statement.

For additional assistance with your reservation, call Alaska Airlines Reservations at 1-800-ALASKAAIR (1-800-252-7522).

INTERNATIONAL REQUIREMENTS

Traveler Documents Customs and Immigration agencies require documents that prove citizenship when traveling across international borders. Document requirements can vary as each country has its own requirements for entry. The traveler is responsible for obtaining all necessary travel documents and complying with the laws of each country flown from, through, or into. Visit our preferred provider, **TravelDoc**, to determine the documentation and visa requirements for your chosen destination.

Lap Infant Ticket A ticket is required and fees apply for **lap infants**. Contact the international airline to pay the fee and arrange for ticketing immediately after purchasing the accompanying adult's reservation. Alaska Airlines does not issue lap infant tickets.

TRAVEL REMINDERS

AGENDA ITEM 4



STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	October 1, 2014
SUBMITTED BY:	Bob Kennedy Engineering Manager	PROJECT:	S1502- DIV. NO. All 001000
APPROVED BY:	<input checked="" type="checkbox"/> Rod Posada, Chief, Engineering <input checked="" type="checkbox"/> German Alvarez, Assistant General Manager <input checked="" type="checkbox"/> Mark Watton, General Manager		
SUBJECT:	Adopt Resolution No. 4243 Supporting the City of San Diego's National Pollution Discharge Elimination System (NPDES) Permit for the Point Loma Wastewater Treatment Plant and to support the Pure Water San Diego Program		

GENERAL MANAGER'S RECOMMENDATION:

Adopt Resolution No. 4243 (Attachment B) supporting the City of San Diego's National Pollution Discharge Elimination System (NPDES) permit as part of a long-range regional water reuse plan with the goal of realizing a secondary equivalent Point Loma Wastewater Treatment Plant (PLWTP). The Pure Water San Diego Program, as a new local sustainable water supply, could also avoid or downsize future imported water projects.

COMMITTEE ACTION:

Please see Attachment A.

PURPOSE:

To request that the Board consider supporting the City of San Diego's NPDES permit as part of a long-range regional water reuse plan. The Clean Water Act of 1972 requires wastewater to be treated to achieve certain protections before ocean discharge. The Ocean Pollution Reduction Act (OPRA) of 1994 allowed the City of San Diego to apply for modified NPDES permits allowing the PLWTP to continue operating at an Advanced Primary Treatment Level while meeting or exceeding all

general and specifically negotiated regulatory obligations. To remain operating at the Advanced Primary Treatment Level, the City of San Diego is seeking passage of federal legislation, with support from the environmental community, the proposal called Ocean Pollution Reduction Act II (OPRA II). OPRA II will allow the City of San Diego's NPDES permit to be based on secondary equivalency with a commitment to implement potable reuse of wastewater. Resolution No. 4243 supports the City of San Diego's NPDES permit application. A summary of the basis of the Application for the PLWTP 2015 NPDES Modified Permit Renewal is included with Attachment C.

ANALYSIS:

The Metropolitan Wastewater Joint Powers Authority (JPA) is a coalition of municipalities and special districts in the southern and central portions of San Diego County that share in the use of the City of San Diego's (City) regional wastewater collection and treatment facilities. This coalition represents 35% of the flow and \$65 million of the annual budget in relation to the Metro wastewater system. The JPA member agencies include the cities of Chula Vista, Coronado, Del Mar, El Cajon, Imperial Beach, La Mesa, National City, and Poway, the Lemon Grove Sanitation District, the Padre Dam Municipal and Otay Water Districts, and the County of San Diego on behalf of the County Sanitation Districts. Otay Water District contributes approximately 0.5% of the wastewater flow to the Metro wastewater system.

Members of the JPA believe that permanent acceptance of a smaller Point Loma Wastewater Treatment Plant as an Advanced Primary Treatment plant can be achieved through development and implementation of a comprehensive, systematic Regional Water Reuse Plan (Plan). This Plan must increase public awareness, further catalyze customer action through individual water conservation and implement a variety of agency-specific and collaborative large-scale potable water reuse projects. These include indirect potable reuse (IPR), resulting in significant off-loading of the treatment demand on the PLWTP.

The City's PLWTP is currently permitted to treat 240-million gallons of wastewater per day (MGD). The current permit allows treatment to an Advanced Primary Level and is set to expire on July 31, 2015. It takes approximately one year to collect and assemble the data required for the permit application that must be submitted no later than January 2015. That process began in January of this year (2014).

The City has 20 years of ocean monitoring data demonstrating that the Advanced Primary PLWTP consistently protects the ocean. The City has estimated the cost of upgrading the PLWTP from Advanced Primary to Full Secondary Treatment Level to \$3.5 billion. This high cost of the upgrade, combined with the projected high costs for creating a reliable potable water supply, has led the City to the conclusion that it is possible to divert flow from PLWTP and to treat a portion of this diverted flow to a level suitable for IPR and maintain PLWTP at Advanced Primary without impacting the ocean environment.

The product of years of collaboration between stakeholders and technical experts, the Recycled Water Study outlines a concept to divert almost 100 MGD of wastewater that would otherwise have been treated. If this goal can be achieved, the lower flow to the PLWTP could preclude the need for upgrading to a Full Secondary Level, and use the diverted flow to offset the region's future potable water import needs. The City has successfully completed a 1 MGD Advanced Water Purification Demonstration Project that treats wastewater and yields product water of similar quality to distilled water.

The City is expected to present a report on the status of the Pure Water San Diego implementation strategy at a meeting of the City Council prior to submission of the modified NPDES permit renewal application. The City is looking for all stakeholders to approve and support the City's efforts to develop the budget, structure, staffing, contracts, regulatory packages, legislative strategy, and public outreach programs necessary to support Pure Water San Diego.

Part of the consideration of next five year permit is to reduce the total suspended solids (TSS) from the permitted 13,598 tons to 12,000 tons commencing on December 21, 2015. If OPRA II legislation is passed, the TSS will be further reduced to 9,942 tons by December 31, 2027. In addition, funding will be allocated for planning and design work of facilities with the next five (5) years.

Current indications are that the City will request, at the Metro Commission meeting of October 2, 2014, the Commission's support of the City's January 2015 permit application including many of the details discussed above. The Summary of the Basis of the Application for the PLWTP 2015 NPDES Modified Permit Renewal also provides a schedule for starting various elements of the project including issuing the Notice of Preparation for a Programmatic EIR no later than January 30, 2015 and issuing a Notice to Proceed for the first project design no later than January 30, 2017.

FISCAL IMPACT:

Joe Beachem, Chief Financial Officer

None.

STRATEGIC GOAL:

This Resolution supports the District's Mission statement, "To provide high value water and wastewater services to the customers of the Otay Water District in a professional, effective, and efficient manner" and the General Manager's Vision, "A District that is innovative in providing water services at affordable rates, with a reputation for outstanding customer service."

LEGAL IMPACT:

The District's Legal Counsel has reviewed and approved Resolution No. 4243 as to form and legality.

BK/RP:jf

P:\WORKING\CIP S1502 - City of San Diego Metro Water Issues\Staff Reports\Bd 10-01-14, Staff Report Metro JPA Pure Water Program\Revised Staff Report\BD 10-01-14, Staff Report, Metro JPA-Revised, (BK-RP).docx

- Attachments:
- Attachment A - Committee Action
 - Attachment B - Resolution No. 4243
 - Attachment C - Summary of the Basis of Application for the PLWTP 2015 NPDES Modified Permit Renewal
 - Attachment D - Metro JPA Power Point Presentation



ATTACHMENT A

SUBJECT/PROJECT: S1502-001000	Adopt Resolution No. 4243 Supporting the City of San Diego's National Pollution Discharge Elimination System (NPDES) Permit for the Point Loma Wastewater Treatment Plant and to support the Pure Water San Diego Program
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COMMITTEE ACTION:

The Finance, Administration, and Communications Committee (Committee) reviewed this item at a meeting held on September 16, 2014. The Committee supported Staff's recommendation.

NOTE:

The "Committee Action" is written in anticipation of the Committee moving the item forward for Board approval. This report will be sent to the Board as a Committee approved item, or modified to reflect any discussion or changes as directed from the Committee prior to presentation to the full Board.

ATTACHMENT B

RESOLUTION NO. 4243

**A JOINT RESOLUTION OF THE OTAY WATER DISTRICT AS A MEMBER OF
AND WITH THE METRO WASTEWATER JPA/METRO COMMISSION,
SUPPORTING THE CITY OF SAN DIEGO'S NATIONAL POLLUTANT DISCHARGE
ELIMINATION SYSTEM (NPDES) FOR THE POINT LOMA WASTEWATER
TREATMENT PLANT**

WHEREAS, the Point Loma Wastewater Treatment Plant (PLWTP) is a regional facility in the Metro Wastewater System, operated by the City of San Diego, permitted to treat 240 million gallons of wastewater per day to an Advanced Primary Level, serving a 12 member Joint Powers Authority that comprises approximately 35% of the total flow in the Metro Wastewater System/ PLWTP; and

WHEREAS, the Clean Water Act of 1972 requires that wastewater be treated to achieve certain protections before ocean discharge and the permitting of wastewater treatment plants, and wastewater treatment plant permits must be renewed every five years; and

WHEREAS, the Ocean Pollution Reduction Act (OPRA) of 1994 allowed the City of San Diego to apply for modified NPDES permits allowing PLWTP to continue operating at an Advanced Primary Treatment Level while meeting or exceeding all general and specifically negotiated regulatory obligations including ocean protection requirements; and

WHEREAS, the City of San Diego has 20 years of ocean monitoring data demonstrating that the Advanced Primary PLWTP consistently protects the ocean environment; and

WHEREAS, the City of San Diego and Stakeholders from the environmental community have agreed upon a definition for secondary equivalency and will use their best efforts to have federal legislation passed in accordance with the proposal called Ocean Pollution Reduction Act II (OPRA II). Generally, OPRA II will allow the City's NPDES permit to be based on secondary equivalency with a commitment to implement potable reuse of wastewater and allow the PLWTP to remain operating at the Advanced Primary Treatment Level; and

WHEREAS, the current modified permit for the PLWTP expires on July 31, 2015, and City of San Diego staff need to submit an application to renew the NPDES permit by January 30, 2015.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Otay Water District as follows:

- That the Board of Directors of the Otay Water District desires the Point Loma Wastewater Treatment Plant to remain operating at an Advanced Primary Treatment Level.
- That the Board of Directors of the Otay Water District supports the concept of secondary equivalency for the Point Loma Wastewater Treatment Plant and desires the passage of federal legislation in accordance with the proposal call Ocean Pollution Reduction Act II (OPRA II). Generally, OPRA II will allow the City's NPDES permit to be based on secondary equivalency with a commitment to implement potable reuse of wastewater and allow the PLWTP to remain operating at the Advanced Primary Treatment Level.
- That the Board of Directors of the Otay Water District supports the City of San Diego's NPDES Permit Application for the Point Loma Wastewater Treatment Plant as further described in the attached Basis of Point Loma Application..

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Otay Water District on the 1st day of October, 2014:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

President

District Secretary

Summary of the Basis of the Application for the PLWTP 2015 NPDES Modified Permit Renewal

The application will be based on:

- a. Compliance with CWA section 301(h) requirements for waivers. (required)
- b. Compliance with CWA section 301(J) requirements (Ocean Pollution Reduction Act). (required)
- c. Point Loma will remain as a Chemically Enhanced Primary Treatment Plant with a capacity of 240 mgd.
- d. It will also contain specific provisions *voluntarily* included to **enhance** the application: **These include the following provisions that would be included in the final modified NPDES permit as program goals, as well as some enforceable permit requirements.**
- e. **The goals related to water produced will be calculated based on wastewater in the applicant's wastewater system and wastewater systems connected to the applicant's wastewater system:**

New Enforceable Provision Request	What is in current permit
Cap TSS mass emissions (metric tons/year): 12,000 – Commencing no later than December 31, 2015	TSS mass emissions have been reduced 1mt/yr in each permit cycle: 13,600 in 1995 permit 13,599 in 2002 permit 13,598 in 2010 permit(current permit)
Issue NTP for pre-design for the at least 15 mgd: No later than July 28, 2014	N/A
Issue Notice of Preparation for a Programmatic EIR: No later than January 30, 2015	N/A
Issue NTP for first project Design for at least 15 mgd: No later than January 30, 2017	N/A

Include in application as future goals, subject to approval of the OPRA II legislation	
Cap TSS mass emissions (metric tons/year): 11,500 - Commencing on December 31, 2025 9,942 - Commencing of December 31, 2027* *equivalent to Pt Loma at secondary and full capacity (240 mgd)	13,600 in 1995 permit 13,599 in 2002 permit 13,598 in 2010 permit(current)
Produce at least 15 mgd of Potable Reuse Water: No later than December 31, 2023	N/A
Produce at least 30 mgd of Potable Reuse Water (cumulative total): No later than December 31, 2027	N/A
Produce at least 83 mgd of Potable Reuse Water (cumulative total): No later than December 31, 2035	N/A



IPR-DPR

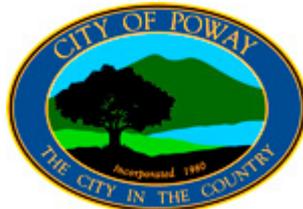
Regional Water Reuse Plan

Secondary Equivalency for the
Point Loma Wastewater Treatment Plant

PureWaterSD.org

Metro Wastewater Joint Powers Authority

- Formed 1988
- 35% of Flow & Cost of SD Metro WW System
- Twelve Member Agencies



San Diego Metropolitan Wastewater System

- PLWTP: 240 MGD
- North City Water Reclamation Plant (NCWRP): 30 MGD
- South Bay Water Reclamation Plant (SBWRP): 15 MGD
- Metro Biosolids Center (MBC)
- Point Loma Ocean Outfall (PLOO)
- South Bay Ocean Outfall (SBOO)
- Metro Wastewater Pump Stations/Pipelines



Wastewater Treatment Levels

- Primary
 - 65% Solids Removal
- Advanced Primary (PLWTP)
 - 87/88% Solids Removal
- Secondary
 - 90% Solids Removal
- Tertiary (NCWRP, SBWRP)
 - 99% Solids Removal



PLWTP Permit Background

Clean Water Act of 1972 established secondary treatment standards for all discharges.

- pH (acidity)
- Total Suspended Solids (TSS)
- Biochemical Oxygen Demand (BOD)



PLWTP Permit Background

Wastewater Treatment Plant MUST get a Permit or Modified Permit every 5 years

- Environmental Protection Agency
- State Water Resources Control Board
- Regional Water Quality Control Board
- California Coastal Commission



PLWTP Permit Background (cont'd)

Wastewater Treatment Plant **MUST** get a Permit or Modified Permit every 5 years

Environmental Community Support for another San Diego Waiver to meet secondary treatment requirements at PLWTP is unlikely

- Current Permit **EXPIRES** July 31, 2015
- Permit application due January 2015

Challenge

Avoid Upgrade of Point Loma Wastewater Treatment Plant to Secondary

- Saving Billions of Dollars
- Create a New, Local, Diversified Water Supply

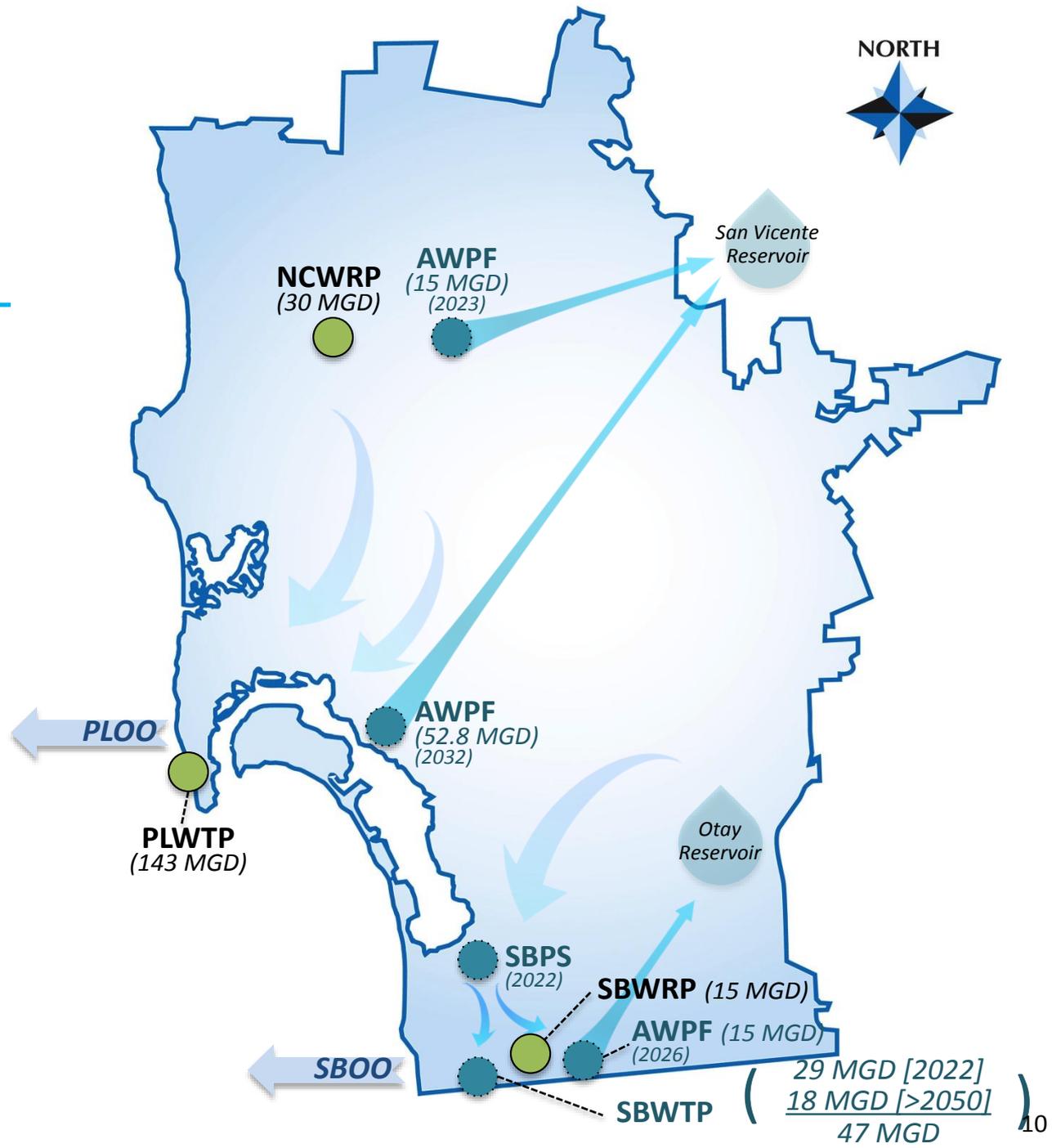
~~\$3.5 Billion~~

Solution

- Obtain legislation so that the discharge from Pt. Loma is considered equivalent to secondary for purposes of compliance with the CWA standards
 - No more modified permit renewals required every five years
 - Provides certainty for the ratepayer and planners
 - Resources can be allocated for other issues
- Achieve Equivalent Total Suspended Solids Discharge
 - Pt Loma's current rated capacity is 240MGD. At secondary (30mg/l TSS discharge) it would put out 9,942 metric/tons per year of TSS
 - Set a cap on TSS discharge from Pt Loma to never exceed 9,942 mt/yr
 - Keep current permitted removal rate for TSS: 80%
 - Set a maximum level of TSS in the effluent: 60 mg/l

San Diego Recycled Water Study

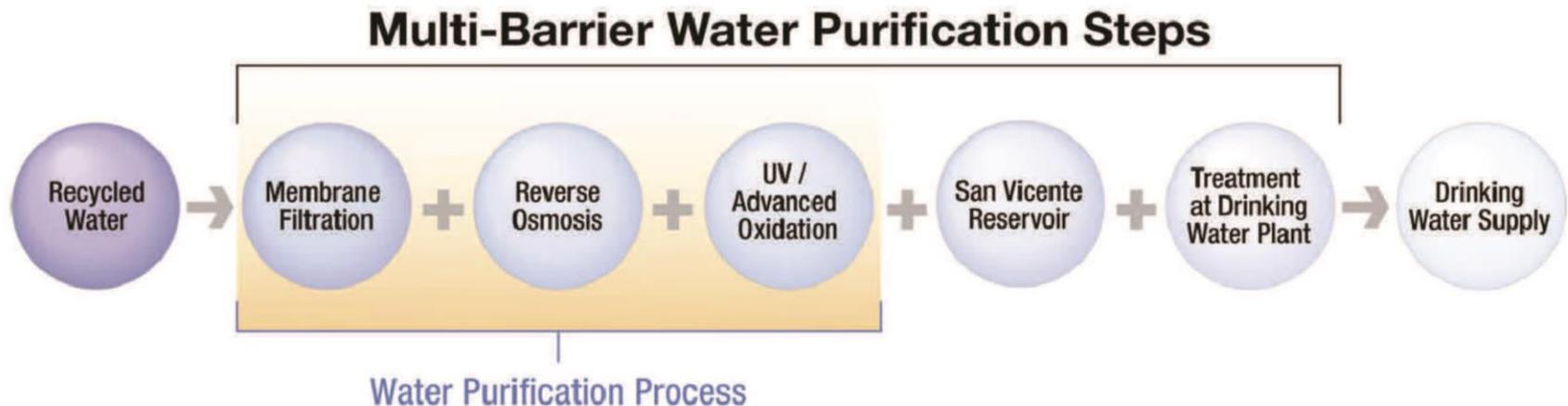
Alternative



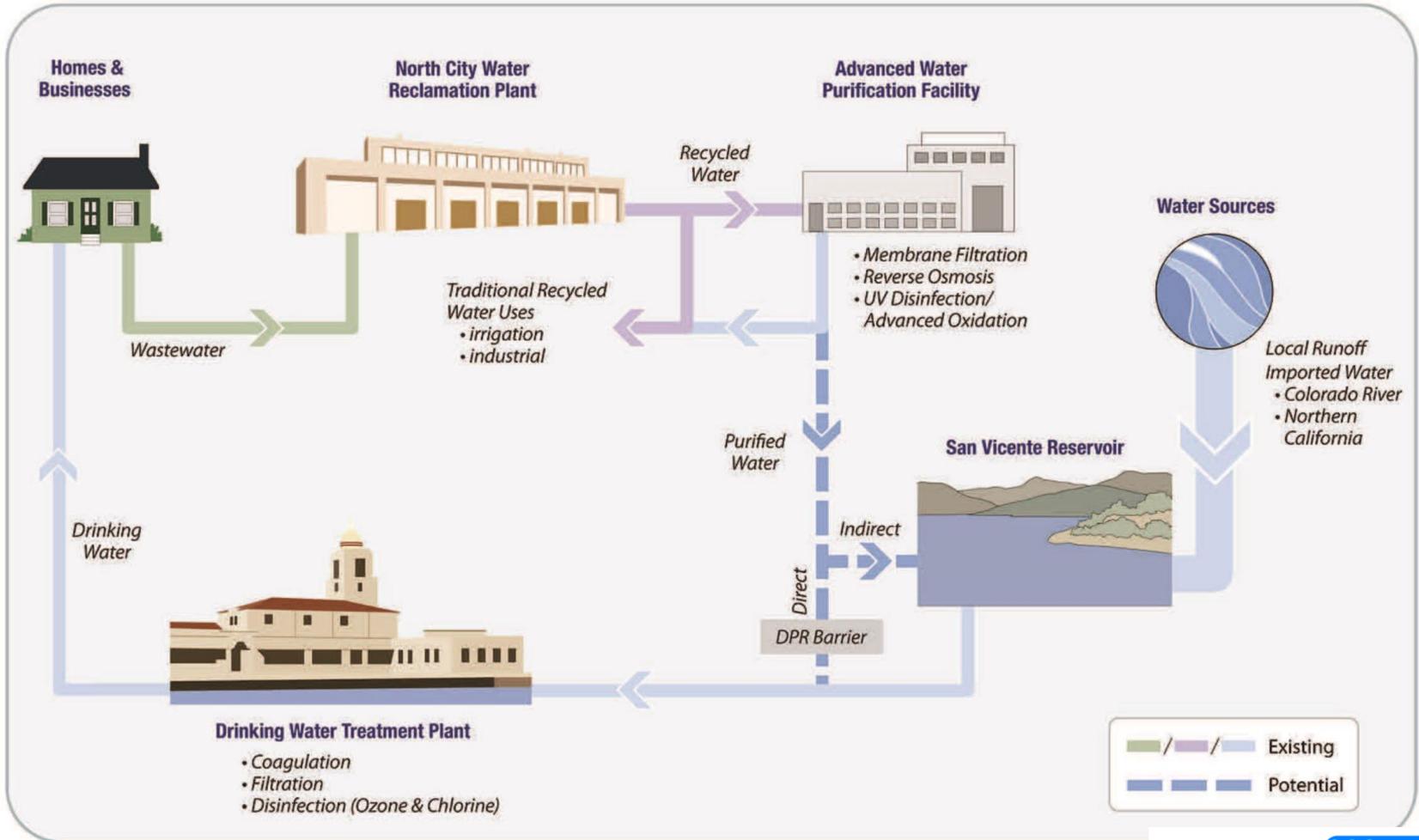
San Diego Water Reuse Demonstration Project

- Proved ability to purify wastewater at operational flow rates
- Quality of water similar to distilled water—

Far Superior to Current Raw Water Sources



Water Purification Process



Metro JPA Recommendation



- Create a Long Range Regional Water Reuse Program focused on potable water reuse that:
 - *Provides new, local, sustainable water supply (~83 MGD)*
 - *PLWTP to meet secondary equivalency*
 - *Avoids billions of dollars in capital, financing, energy and operating costs*
 - *Continues to protect the ocean environment*

Metro JPA Recommendation



- Approve Resolution Supporting City's NPDES Permit Application:
 - ***PLWTP to remain Advanced Primary Treatment Level***
 - ***Passage of new federal legislation supporting secondary equivalency***
 - ***Commitment to implement potable reuse of wastewater***



PureWaterSD.org



AGENDA ITEM 5



STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	October 1, 2014
		PROJECT:	Various DIV.NO. ALL
SUBMITTED BY:	Kent Payne Purchasing and Facilities Manager		
APPROVED BY:	<input checked="" type="checkbox"/> Adolfo Segura, Assistant Chief, Admin Services and IT <input checked="" type="checkbox"/> German Alvarez, Assistant General Manager <input checked="" type="checkbox"/> Mark Watton, General Manager		
SUBJECT:	AMENDMENT OF THE DISTRICT'S PURCHASING MANUAL TO STREAMLINE THE PROCESS FOR DISPOSAL OF SURPLUS PROPERTY		

GENERAL MANAGER'S RECOMMENDATION:

That the Board approve amendments to the District's Purchasing Manual Section 12, Disposal of Surplus Property, as identified in "Attachment B" in order to streamline and expedite the disposal process, provide clarity to intent, and to align disposal procedures with District policy.

COMMITTEE ACTION:

See "Attachment A".

PURPOSE:

To request that the Board amend the District's Purchasing Manual as presented in "Attachment B" in order to streamline and expedite the disposal process, provide clarity to intent, and to align disposal procedures with District policy.

ANALYSIS:

The Board of Directors establishes the operational guidelines and procedures with respect to purchasing materials, equipment, and services necessary to conduct the District's business as well as

procedures for the disposition of surplus items. These procedures are defined and published in the District's Purchasing Manual. As a normal course of business, the manual is reviewed periodically and changes are recommended that are intended to improve the operation of the District.

Surplus Value Criteria and Thresholds

Sections 12.1.b and 12.1.c establish the level of authority at which the General Manager may declare items trash, scrap, or surplus.

Currently, the General Manager has the authority to declare property surplus and dispose of it only if the original acquisition price of the individual item does not exceed \$5,000, regardless of the current residual value. This results in the General Manager periodically presenting to the Board a list of items, most of which have little or no residual value.

In order to streamline and expedite the process, the recommendation is to delegate to the General Manager the authority to declare property surplus if the estimated residual value of the individual item is \$10,000.00 or less, regardless of the original acquisition price. The items that are declared surplus would continue to be disposed of pursuant to the existing guidelines. Typically, items with a residual value are disposed of by sale through public auction. Items with no remaining useful life are sold for scrap value.

Clarifying Language

Sections within 12.1 GENERAL have been updated to clarify the intent of each section. Section 12.1.b has been modified to clearly address the disposition of items that retain a useful life and value in the market place but are surplus to the needs of the District. Section 12.1.c has been modified to clearly address the disposition of items that have little or no value to the District nor in the market place.

Policy Alignment

Section 12.2.1 Auction Sale: Subsection a.4) *By Sale to District Employees*, has been deleted in its entirety in order to align disposal procedures with the District's policy that District property shall not be sold to nor given away to District employees.

FISCAL IMPACT: Joe Beachem, Chief Financial Officer

None.

STRATEGIC GOAL:

This action supports the District's goal to ensure financial health through formalized policies, prudent investing, and efficient operations.

LEGAL IMPACT:

None.

Attachments:

Attachment A - Committee Action Report

Attachment B - Strike-thru Copy, Section 12.1.b and 12.1.c

Attachment C - Proposed Copy, Section 12.1.b and 12.1.c



ATTACHMENT A

SUBJECT/PROJECT:	AMENDMENT OF THE DISTRICT'S PURCHASING MANUAL TO STREAMLINE THE PROCESS FOR DISPOSAL OF SURPLUS PROPERTY
-------------------------	--

COMMITTEE ACTION:

The Finance, Administration, and Communications Committee reviewed this item at a meeting held on September 16, 2014. The Committee supports presentation to the full Board for their consideration.

NOTE:

The "Committee Action" is written in anticipation of the Committee moving the item forward for Board approval. This report will be sent to the Board as a Committee approved item, or modified to reflect any discussion or changes as directed from the Committee prior to presentation to the full Board.

Section 12 – Disposal of Surplus Property

12.0 PURPOSE:

To provide a standardized method for disposing of materials, supplies and other property, excluding real property, that is surplus to the needs of the District.

12.1 GENERAL:

- a. ~~a.~~—It is staff’s responsibility to keep the District’s inventories as low as possible and to standardize materials, supplies and equipment ~~used so as~~ in order to minimize the number of articles carried in stock while ensuring that District operations, functions, and requirements can be effectively met.
- b. ~~Surplus Items - To accomplish this, the~~ The District’s General Manager shall ~~not less than annually~~ develop, on an as-need basis, an inventory of properties ~~y~~ that ~~is~~ are surplus to the District’s needs, which retain a useful life and value in the market place. ~~Said inventory shall be and presented it to the Board of Directors at a regularly scheduled board meeting. At and at a minimum, the information provided shall include the quantity and description of the surplus property and a proposed method for said property’s disposal.~~ The General Manager or his/her designee may declare items with a residual value less than \$10,000.00 as surplus to the needs of the District and authorize their disposal. ~~to be trash, scrap, or, for items for which the acquisition cost was \$5000.00 or less, as surplus and authorized for disposal.~~ ~~Where the acquisition cost~~ residual value of an item exceeds ~~\$5000.00~~ \$10,000.00, only the Board of Directors may declare the property, ~~as~~ surplus and authorized ~~for its~~ disposal.
- c. ~~Items of Little or No Value – Items that have no value to the District and little or no value in the market place except as scrap or for a purpose other than its originally intended use,~~ The General Manager or his/her designee shall have authority to declare ~~District said properties~~ y ~~as~~ trash or scrap and ~~for items for which the acquisition cost was \$5000.00 or less, as surplus~~ authorize their disposal. ~~For purposes of this section, “trash” is defined as an item that has no value to the District or in the market place and “scrap” is defined as an item that has no value to the District but may have a nominal value in the market place as a raw or scrap material or for a purpose other than its originally intended use. The General Manager shall inform the Board, through the General Manager’s report presented during a regular board meeting, of any declaration of trash or scrap when the acquisition cost~~ value of the item was greater than \$510,000.

12.2 PROCEDURE:

Once property has been declared surplus it shall be the responsibility of the Purchasing and Facilities Manager, in a manner provided herein and approved by the General Manager, to dispose of the surplus property. All property shall be disposed of “as is-where is”, with no warranty or guarantee as to serviceability or usability and where applicable, paid in full in

U.S. currency prior to delivery. District property tags shall be removed from the surplus property prior to its disposal.

12.2.1 Auction Sale:

a. Disposal of surplus property may be accomplished through auction sale.

- 1) *Through consignment* of items to a vendor, a private auctioneer, licensed and bonded to do business in San Diego County, to sell on behalf of the District. Where authorized by the General Manager, the Purchasing and Facilities Manager shall enter into an agreement with the vendor that has the potential of generating the most market interest and, therefore, the highest net proceeds for the District. The consignment vendor shall, at its expense, advertise the item for sale and shall accept offers for the District, with the District having final acceptance authority.
- 2) *By advertising* for sale in a newspaper of general circulation or in any other manner approved by the General Manager. Newspaper ads shall be placed at least two (2) weeks prior to the sale date and shall identify the property for sale. Sealed bids will be solicited unless otherwise directed by the Purchasing and Facilities Manager and the property will be sold to the highest bidder.

Bid security shall be provided by requiring that a ten percent (10%) guarantee accompany each bid or aggregated bid. Such bid security shall be in the form of a certified check, cashier's check, or money order payable to the order of the District. Payment of the balance of the total bid must be made by the successful bidder within twenty-four (24) hours after the award. In the event the successful bidder fails to pay the balance of his bid, the bid security will be forfeited and the award will be made to the next highest responsible bidder.

The successful bidder shall be responsible for all required permits, fees and licenses. The property shall be removed from District premises in a time frame established by the Purchasing and Facilities Manager.

- 3) *By participation in a joint municipal/public agency public auction.* Where authorized by the General Manager, the District may dispose of surplus property through participation in a joint municipal/public agency auction.

~~4) *By sale to District Employees.* Where authorized by the General Manager, the District may dispose of surplus property by sale to District employees through a sealed bid process.~~

- ~~a) *The General Manager or the Purchasing and Facilities Manager shall ascertain the fair market value of such property and shall post a description of the property together with its fair market value at the District's business and field offices and shall therein invite the employees to submit sealed informal bids. No bid shall be accepted which is below the stated fair market value for said property. Award shall be made to the*~~

highest bidder.

~~b) The Board of Directors, the General Manager and any employee designated by the General Manager, shall be excluded from bidding and shall not be allowed to purchase such surplus property.~~

~~c) Any employee purchasing such property must certify to the District that such property purchased is for the sole use of the employee and not for resale. Sale of, or gift of said property within one year from the date of purchase may constitute grounds for immediate employee termination.~~

~~d) The successful bidder shall be responsible for all required permits, fees and licenses.~~

~~The property shall be removed from District premises in a time frame established by the Purchasing and Facilities Manager.~~

Section 12 – Disposal of Surplus Property

12.0 PURPOSE:

To provide a standardized method for disposing of materials, supplies and other property, excluding real property, that is surplus to the needs of the District.

12.1 GENERAL:

- a. It is staff's responsibility to keep the District's inventories as low as possible and to standardize materials, supplies and equipment in order to minimize the number of articles carried in stock while ensuring that District operations, functions, and requirements can be effectively met.
- b. Surplus Items - The General Manager shall develop, on an as-need basis, an inventory of properties that are surplus to the District's needs, which retain a useful life and value in the market place. The General Manager or his/her designee may declare items with a residual value less than \$10,000.00 as surplus to the needs of the District and authorize their disposal. Where the residual value of an item exceeds \$10,000.00, only the Board of Directors may declare the property surplus and authorize its disposal.
- c. Items of Little or No Value – Items that have no value to the District and little or no value in the market place except as scrap or for a purpose other than its originally intended use, the General Manager or his/her designee shall have authority to declare said properties trash or scrap and authorize their disposal.

12.2 PROCEDURE:

Once property has been declared surplus it shall be the responsibility of the Purchasing and Facilities Manager, in a manner provided herein and approved by the General Manager, to dispose of the surplus property. All property shall be disposed of "as is-where is", with no warranty or guarantee as to serviceability or usability and where applicable, paid in full in U.S. currency prior to delivery. District property tags shall be removed from the surplus property prior to its disposal.

12.2.1 Auction Sale:

- a. Disposal of surplus property may be accomplished through auction sale.
 - 1) *Through consignment* of items to a vendor, a private auctioneer, licensed and bonded to do business in San Diego County, to sell on behalf of the District. Where authorized by the General Manager, the Purchasing and Facilities Manager shall enter into an agreement with the vendor that has the potential of generating the most market interest and, therefore, the highest net proceeds for the District. The consignment vendor shall, at its expense, advertise the item for sale and shall accept offers for the District, with the District having final acceptance authority.

- 2) *By advertising* for sale in a newspaper of general circulation or in any other manner approved by the General Manager. Newspaper ads shall be placed at least two (2) weeks prior to the sale date and shall identify the property for sale. Sealed bids will be solicited unless otherwise directed by the Purchasing and Facilities Manager and the property will be sold to the highest bidder.

Bid security shall be provided by requiring that a ten percent (10%) guarantee accompany each bid or aggregated bid. Such bid security shall be in the form of a certified check, cashier's check, or money order payable to the order of the District. Payment of the balance of the total bid must be made by the successful bidder within twenty-four (24) hours after the award. In the event the successful bidder fails to pay the balance of his bid, the bid security will be forfeited and the award will be made to the next highest responsible bidder.

The successful bidder shall be responsible for all required permits, fees and licenses. The property shall be removed from District premises in a time frame established by the Purchasing and Facilities Manager.

- 3) *By participation in a joint municipal/public agency public auction.* Where authorized by the General Manager, the District may dispose of surplus property through participation in a joint municipal/public agency auction.

AGENDA ITEM 6



STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	October 1, 2014
		PROJECT:	Various DIV.NO. ALL
SUBMITTED BY:	Geoffrey Stevens, Chief Information Officer		
APPROVED BY:	<input checked="" type="checkbox"/> German Alvarez, Assistant General Manager <input checked="" type="checkbox"/> Mark Watton, General Manager		
SUBJECT:	FISCAL YEAR 2012 - 2014 YEAR-END STRATEGIC PLAN AND PERFORMANCE MEASURES REPORT		

GENERAL MANAGER'S RECOMMENDATION:

No recommendation. This is an informational item only.

COMMITTEE ACTION:

See "Attachment A".

PURPOSE:

To provide a final report on the District's Strategic Performance Plan for FY 2012-2014.

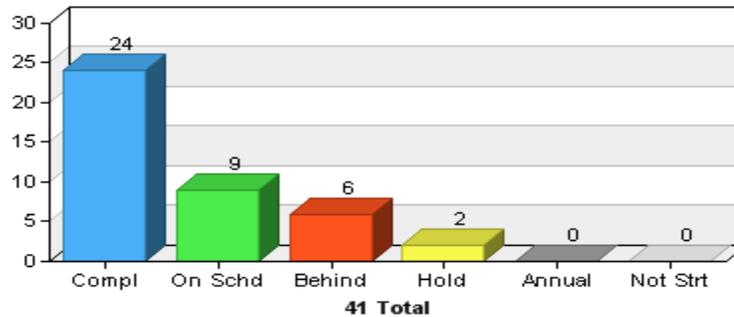
ANALYSIS:

The District has completed the FY 2012-2014 Strategic Plan. Results for Performance Measures are mixed, but overall positive. For example, Strategic Objectives, with 85% complete or on schedule are slightly below the target of 90%, however, staff significantly exceeded the combined target for Performance Measures with 88% on target versus the 75% goal. In addition, 14 of 16 benchmarked items were on or above target.

Strategic Plan Objectives

Strategic Plan Objectives are designed to ensure that the District is making the appropriate high-level changes necessary to move the agency in the planned direction to meet new challenges and harness opportunities. Objective results for FY 2014 were slightly below target at 85% complete, ahead or on schedule. These results are marginally lower than the previous year.

33/39 or 85% of Strategic Objectives Meet or Exceed Expectations



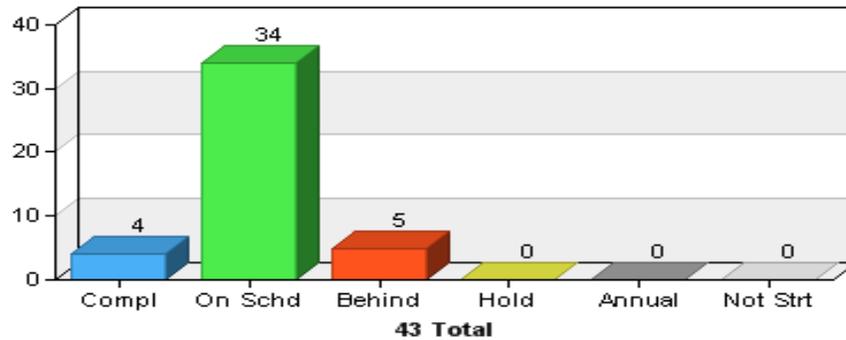
Strategic Objectives Not On Schedule:

- 1.1.1.1 CAREY, A Enhance communications with customers using our new phone system
- 3.1.2.16 STALKER, G Replace SCADA software system
- 3.1.2.25 STALKER, G Implement wireless radio and data network for field operations
- 4.1.1.4 WILLIAMSON, K Negotiate a successor Memorandum of Understanding for represented employees for 2014 and beyond, and related compensations and benefits for unrepresented employees
- 3.1.1.8 KENNEDY, R Update Water Facilities Master Plan
- 3.1.1.2 KENNEDY, R Update the 2007 Integrated Water Resources Plan (IRP) to acquire and/or additional potable and recycled water supplies and enhanced resource reliability

Performance Measures

Performance measures are designed to track the day-to-day performance of the District. These items measure the effectiveness and efficiency of daily operations. The overall goal is that at least 75% of these measures be rated "on target". Results for the fourth quarter Performance Measures are well above target with 38 of 43 (88%) items achieving the desired level or better.

38/43 or 88% of Performance Measures Are On or Above Target



Items Not On target

1.4.104	RAMIREZ,O	Health & Safety Severity Rate (QualServe)
2.2.200	MARTIN,D	CIP Project Expenditures vs. Budget
2.3.203	MARTIN,D	Project Closeout Time
5.1.500	VACLAVEK,J	Unplanned Disruptions (QualServe)
5.2.503	HOLLY,R	Planned Recycled Water Maintenance Ratio in \$

QualServe Benchmarking Perspective

The District participates in a benchmarking program sponsored by AWWA. We utilize 16 measures designed by QualServe. The District is on target for 14 of 16 measures or 88%. The two items not on target are Health & Safety Severity Rate and Unplanned Disruptions.

Category	Measure	Target	Result	Target Met
Sewer Ops	Collection System Integrity (QualServe)	3.5	0	Yes
Sewer Ops	Direct Cost of Treatment per MGD (QualServe)	1050	833.87	Yes
Sewer Ops	O&M Cost per MG Processed of Wastewater (QualServe)	1925	1383.03	Yes
Sewer Ops	Sewer Overflow Rate (QualServe)	0	0	Yes
Sewer Ops	Planned Wastewater Maintenance Ratio in \$ (QualServe)	77.00	84.71	Yes
Customer Relations	Unplanned Disruptions (QualServe)	.7	1.57	No
Customer Relations	Technical Quality Complaint (QualServe)	9	5.19	Yes
Customer Relations	Billing Accuracy (QualServe)	99.8	99.99	Yes
Customer Relations	Planned Water Service Disruption Rate (QualServe)	2.5	2.4	Yes
Water Ops	Distribution System Loss (QualServe)	5%	4.5	Yes
Water Ops	Potable Water Compliance Rate (QualServe)	100%	100	Yes
Water Ops	O&M Cost per Account (QualServe)	512	482	Yes
Water Ops	Water Distribution System Integrity (QualServe)	4	15.82	Yes
Water Ops	Planned Potable Water Maintenance Ratio in \$ (QualServe)	66%	70.2	Yes
Business Ops	Debt Coverage Ratio (QualServe)	148.6	1.97	Yes
Org Dev	Health & Safety Severity Rate (QualServe)	30	36.63	No

The Strategic Plan results are presented to both the Administration and Finance Committee and the Engineering and Operations Committee with a specific focus on the most relevant information for each Committee (see Attachment B).

All of the Strategic Plan results and associated details are provided in a real-time, interactive web-based application available to the Board on the Board Virtual Private Network (VPN).

Next Steps

The Board has adopted the FY 2015 - 2018 Strategic Plan along with the FY 2016 Budget. Staff will report back to the Board on March 2016 on the progress from quarters one and two of the 2015-2018 Strategic Plan.

FISCAL IMPACT: Joe Beachem, Chief Financial Officer

Informational item only, no fiscal impact.

STRATEGIC GOAL:

Strategic Plan and Performance Measure reporting is a critical element in providing performance reporting to the Board and staff.

LEGAL IMPACT:

None

Attachments: Attachment A - Committee Action
 Attachment B - Presentation



ATTACHMENT A

SUBJECT/PROJECT:	FISCAL YEAR 2012 - 2014 YEAR-END STRATEGIC PLAN AND PERFORMANCE MEASURES REPORT
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COMMITTEE ACTION:

The Finance, Administration and Communications Committee and the Engineering and Operations Committee met in September 2014 and reviewed this item. Based upon this discussion the Committees recommend that the Board receive the attached information.

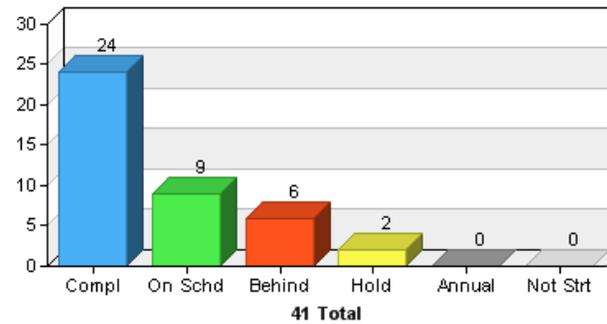
NOTE:

The "Committee Action" is written in anticipation of the Committee moving the item forward for board approval. This report will be sent to the Board as a committee approved item, or modified to reflect any discussion or changes as directed from the committee prior to presentation to the full Board.

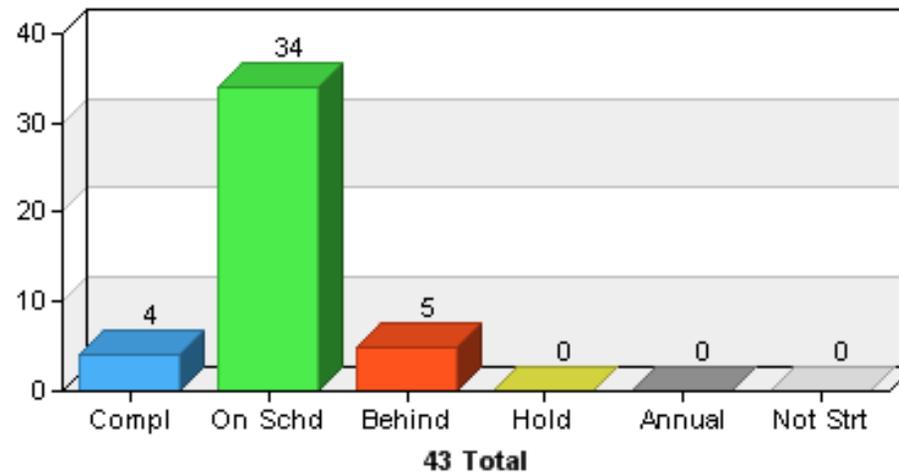
Strategic Plan FY 2014 Year-End Report

(Final Year of FY 2012 – 2014 Strategic Plan)

33/39 (85%) Objectives On Target



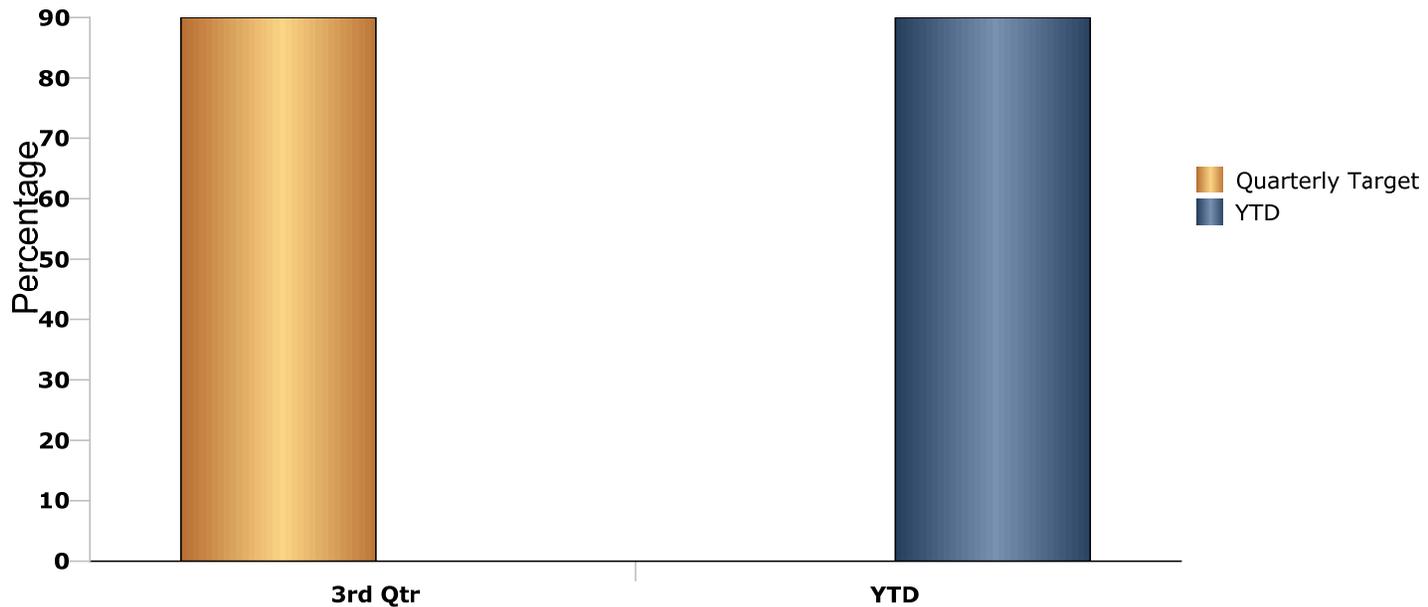
38/43 (88%) Measures On Target



Detailed Presentation of Performance Measures

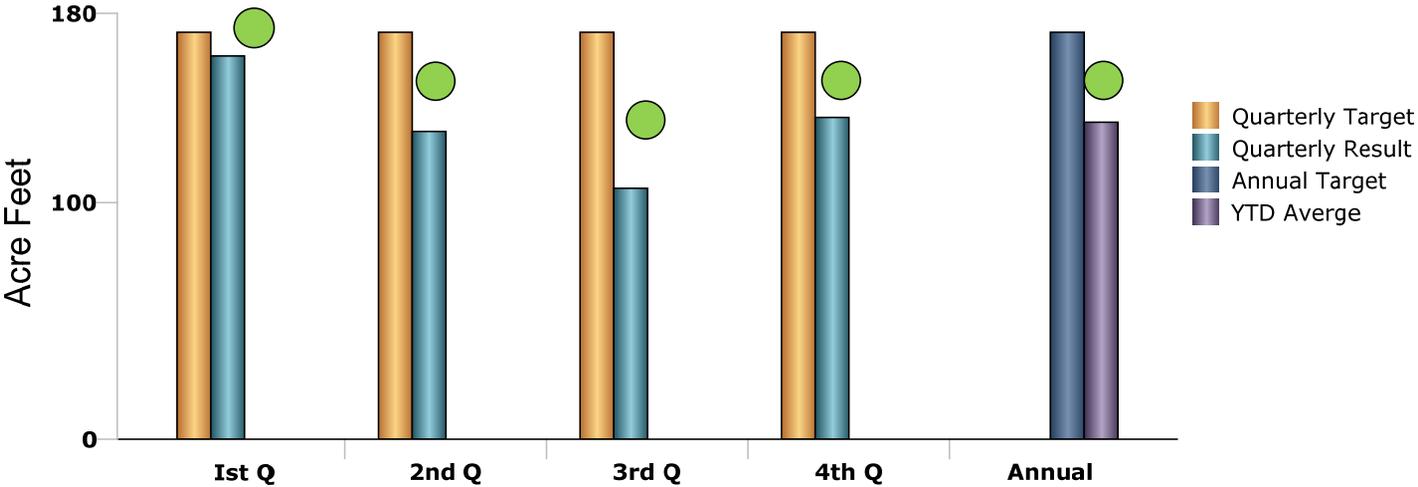


Customer Satisfaction (Measured Once Per Year) 1.1.100 - Planned for Dec 2014



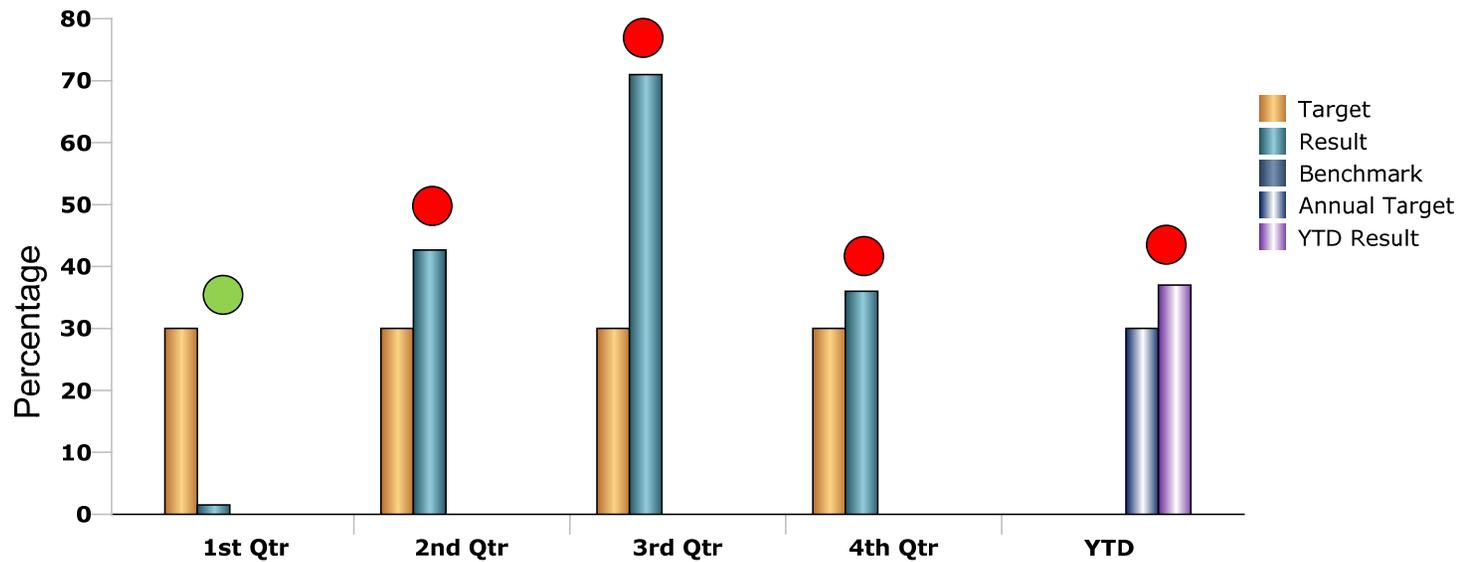
Measure 1.1.100, Customer Satisfaction, annual survey that is reported in the third quarter and represents the results for the given fiscal year.

Gallons Per Capita Per Day 1.3.103



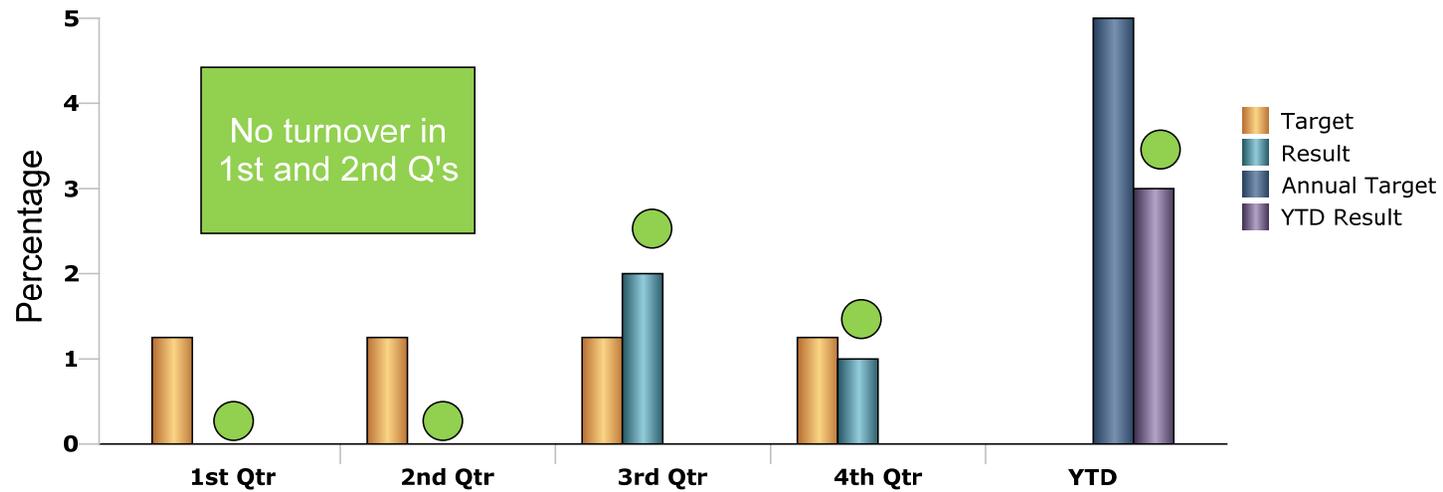
Measure 1.3.103, Otay Water Use, aims to be below 172 Gallons Per Day

Health & Safety Severity Rate (Qualserve) 1.4.104



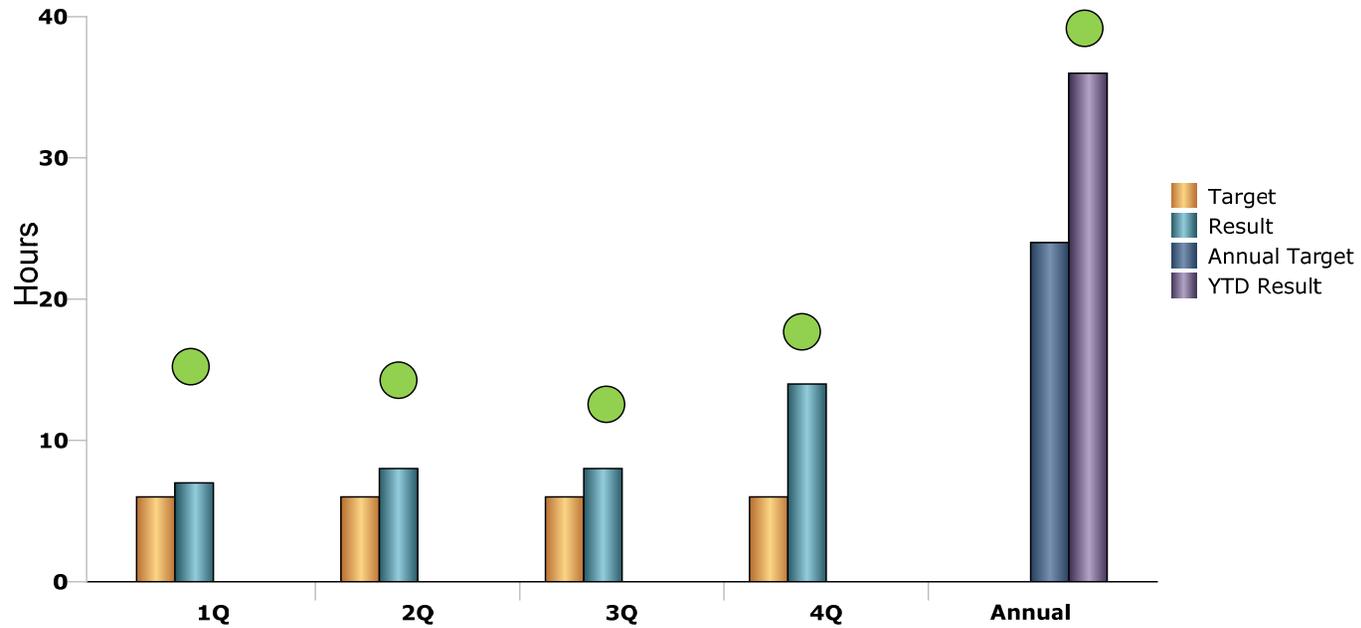
Measure 1.4.104, Health & Safety Severity Rate, aims to be below all set targets in order to have no more than 30% severity rate per year.

Employee Turnover Rate 1.4.105



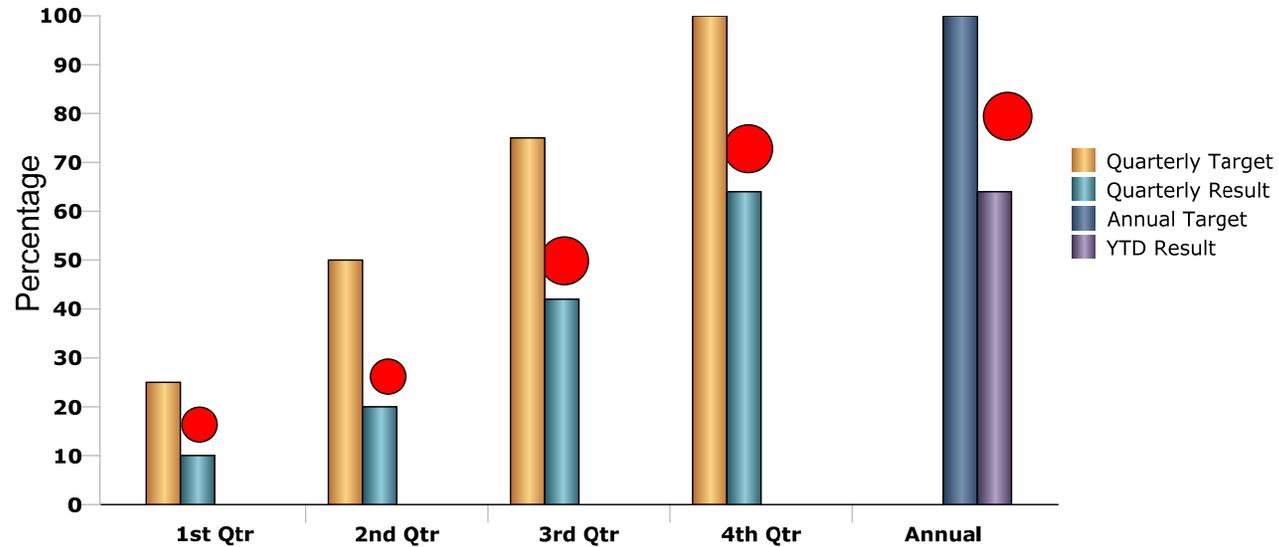
Measure 1.4.105, Turnover Rate, aims to be below all set targets in order to have less than 5% turnover in a single year.

Safety Training Hours Per Employee 1.4.106



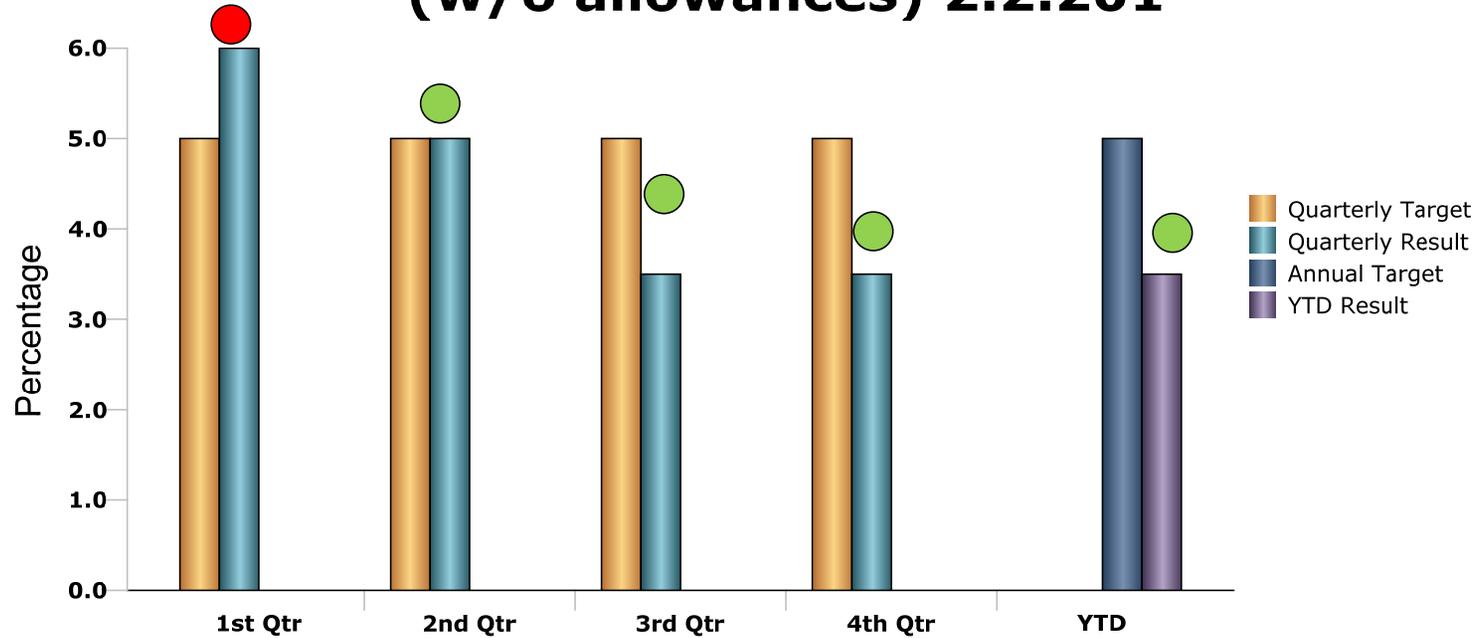
Measure 1.4.106, Training Hours per Employee, aims to be above all set targets in order to have more than 24 hours of training per employee in a single year.

CIP Project Expenditure vs. Budget 2.2.200



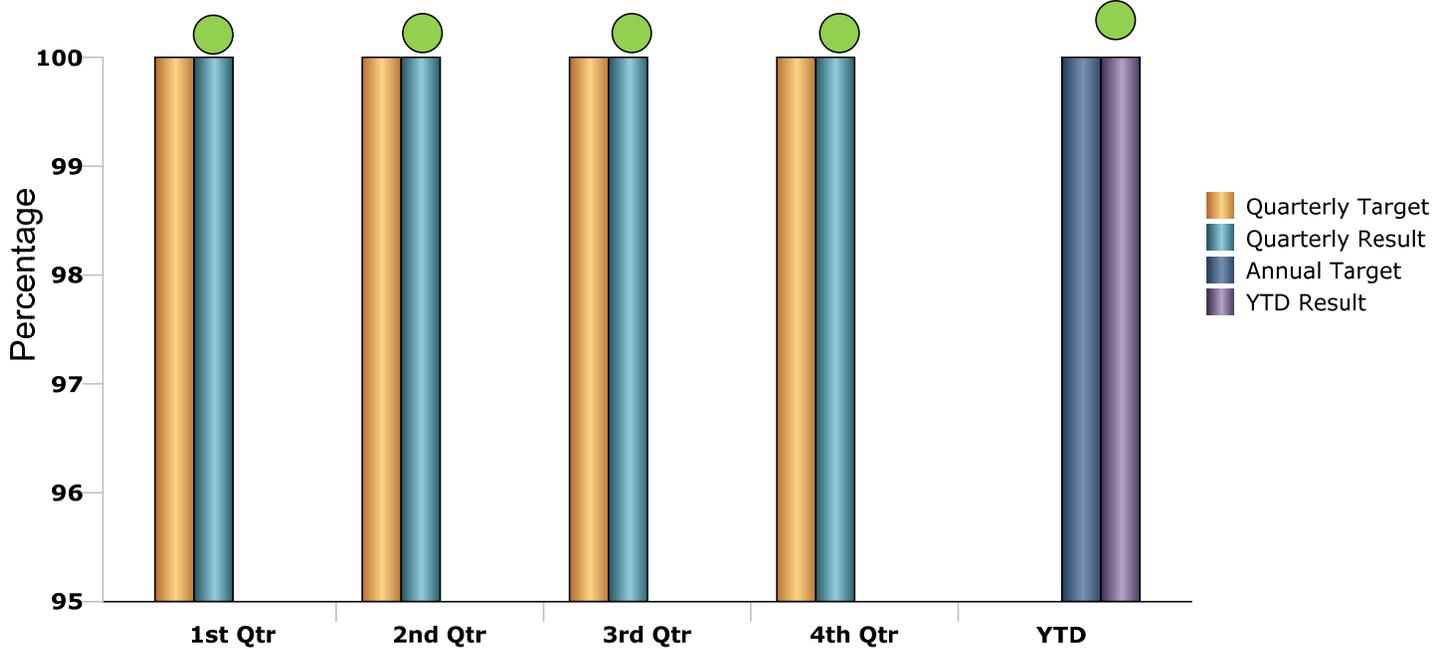
Measure 2.2.200, Annual result aims to be between 95-100% of budget but is not to exceed 100%. Being significantly below target also gives the measure a “not on target” status.

Construction Change Order Incidence (w/o allowances) 2.2.201



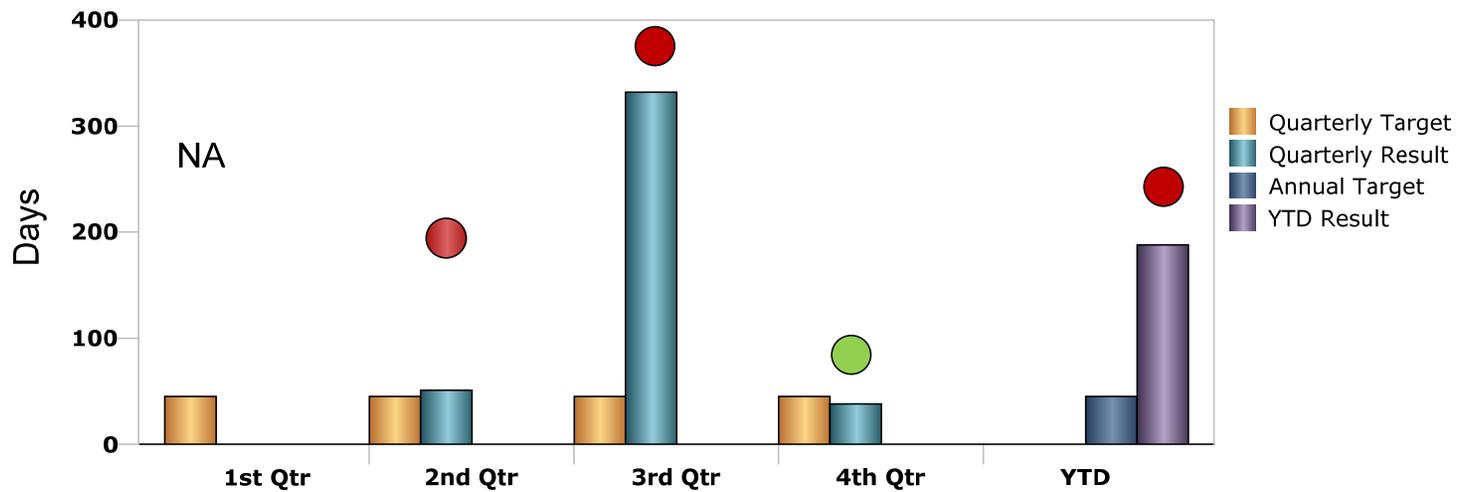
Measure 2.2.201, Construction Change Order Incidence, aims to be below all set targets in order to have no more than 5 % in one year.

Mark Out Accuracy 2.3.202



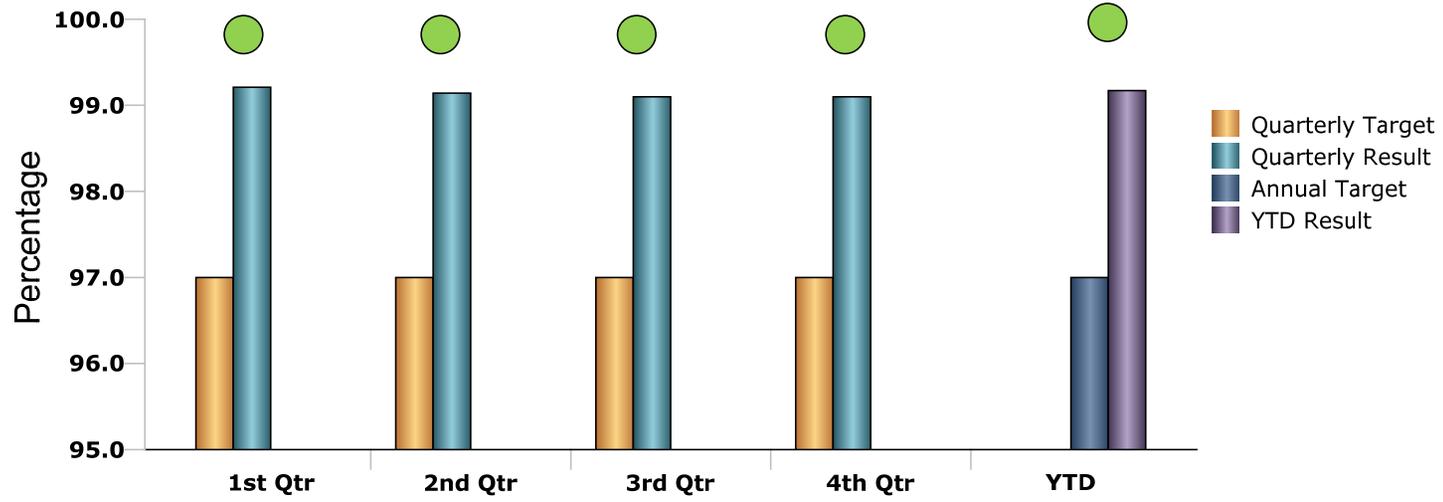
Measure 2.3.202, Mark Out Accuracy, aims to have no less than 100% mark out accuracy in a year.

Project Closeout Time 2.3.203



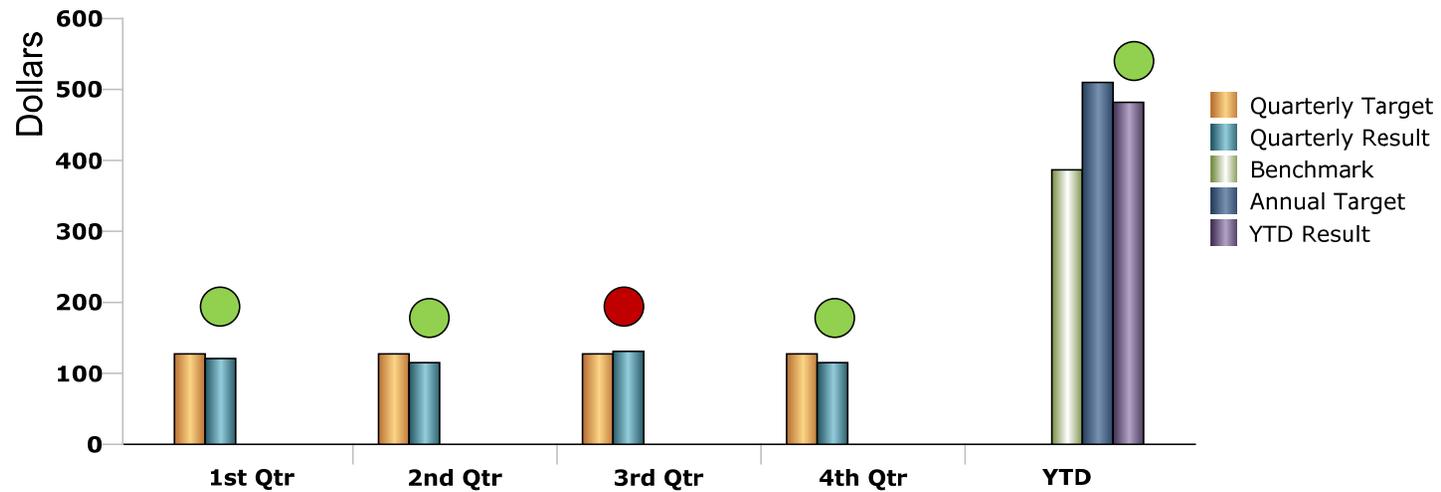
Measure 2.3.203, Project Closeout Time, aims to be below all set targets in order to have an average closeout time of no more than 45 days in a single year. Note: No projects closed out in the 1st quarter 2013.

Answer Rate 3.1.300



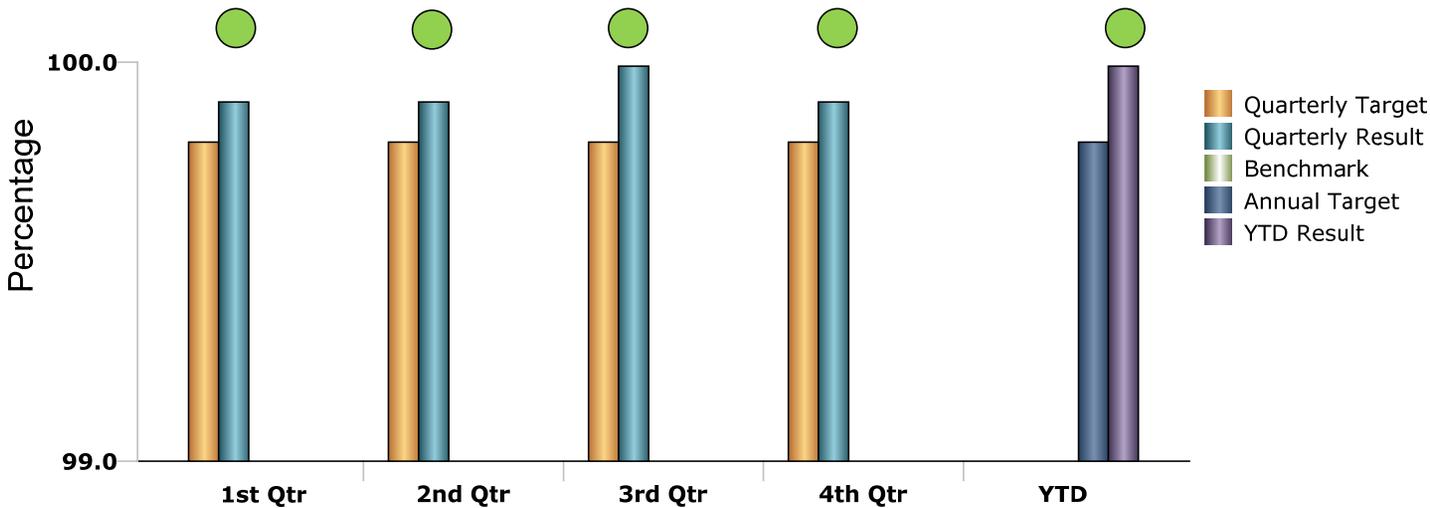
Measure 3.1.300 Answer Rate aims to be above all set targets in order to have an average answer rate no less than 97%

O&M Cost Per Account (Qualserve) 3.2.301



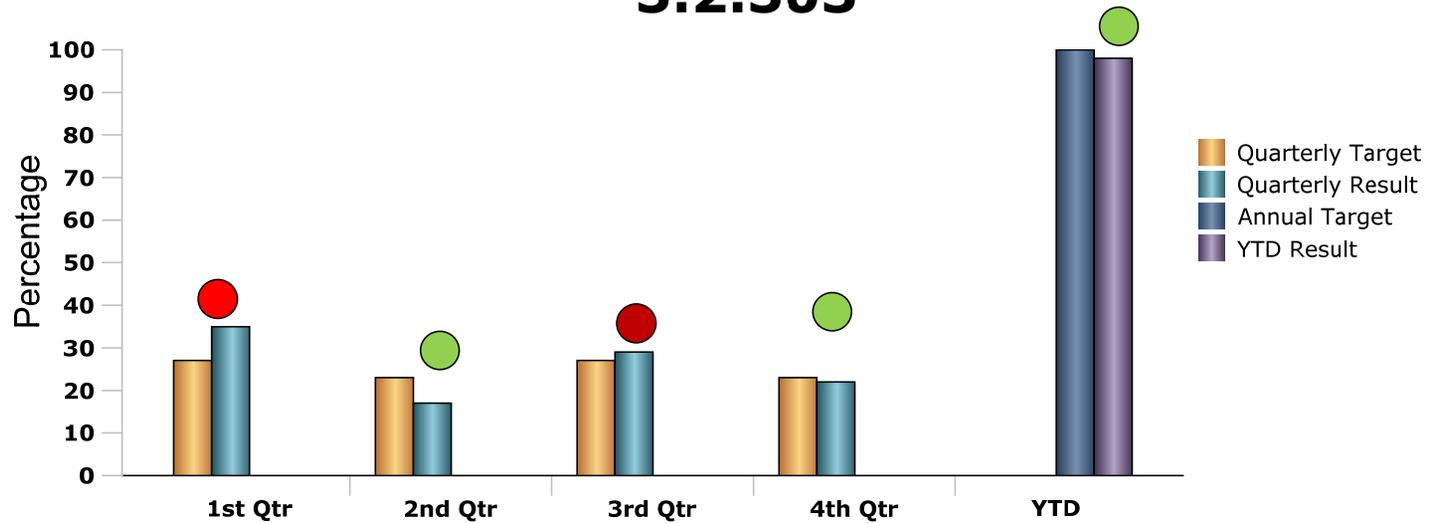
Measure 3.2.301, O&M Cost Per Account, aims to be below all set targets in order to keep O&M cost per account less than \$510.40 in a single year.

Bill Accuracy (Qualserve) 3.2.302



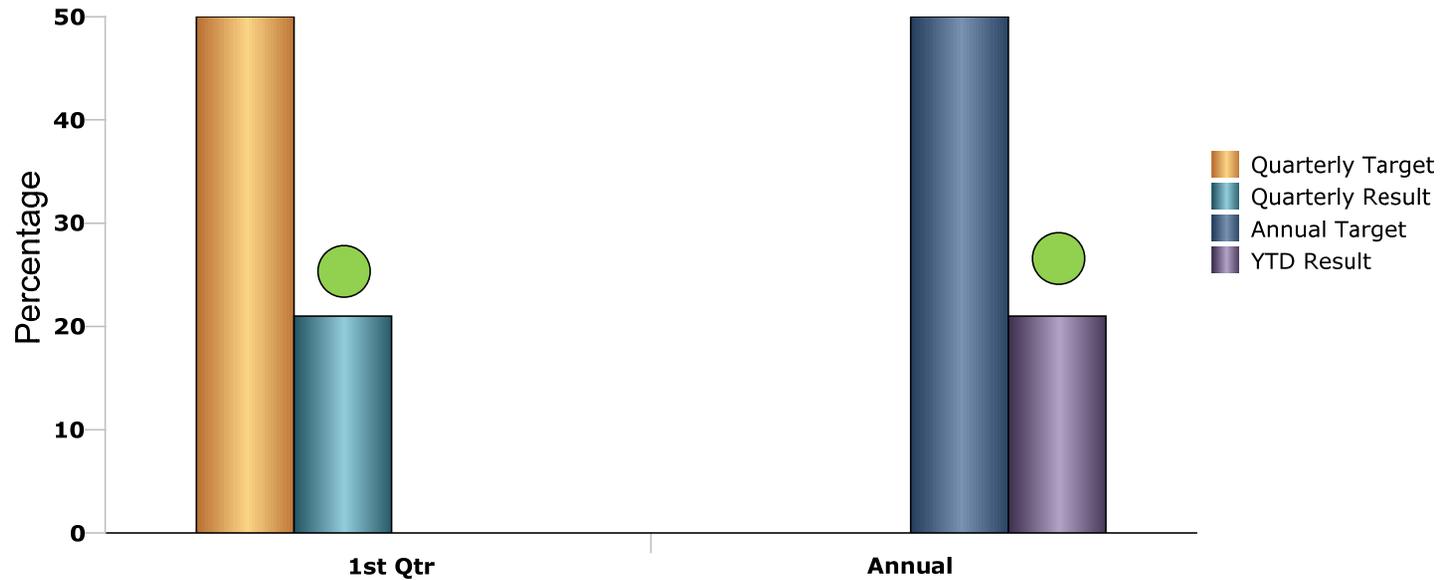
Measure 3.2.302, Billing Accuracy, aims to be above all set targets in order to have no less than 99.8% billing accuracy in a single year.

Overtime Percentage 3.2.303



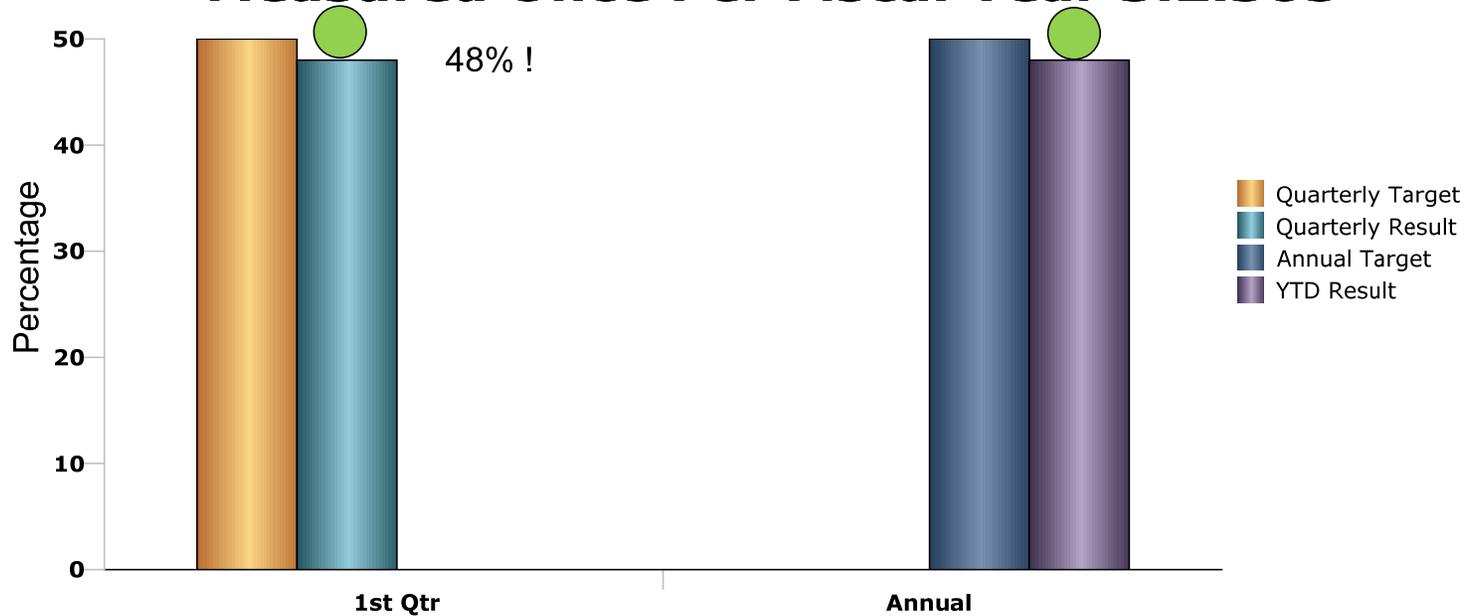
Measure 3.2.303, Overtime Percentage, aims to be between 23 and 27 percent per quarter. In total, less than 100% by the end of the year.

Sewer Rate Ranking Measured Once Per Fiscal Year 3.2.304



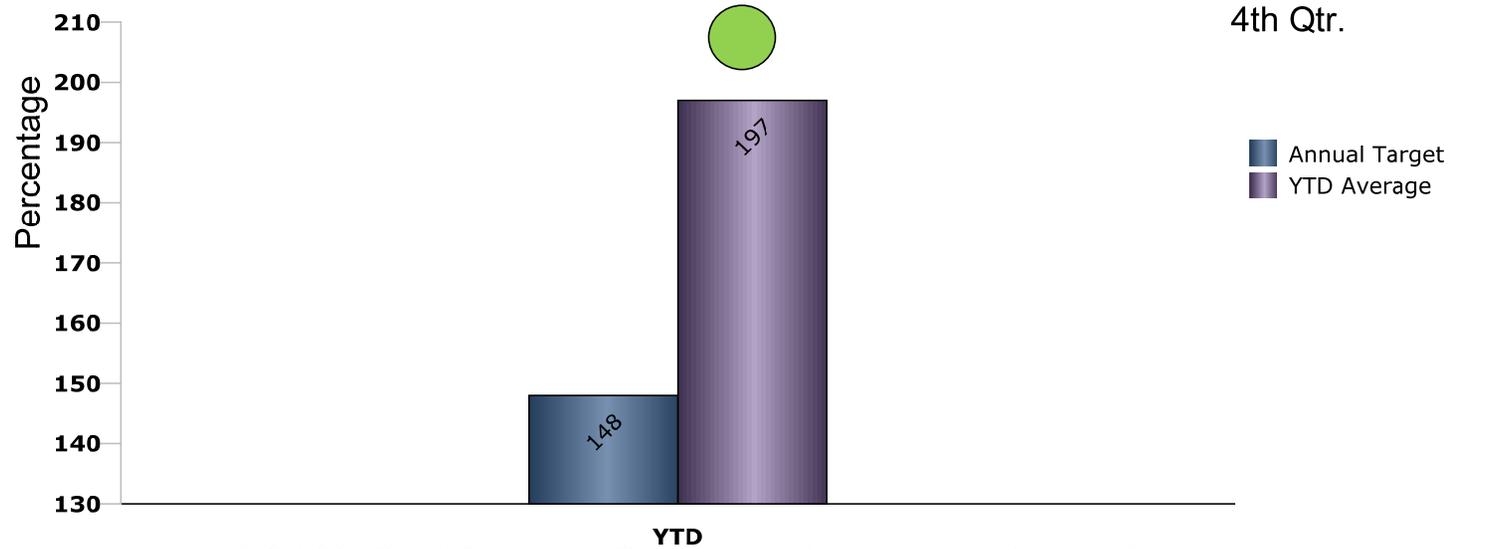
Measure 3.2.304, Sewer Rate Ranking, is an annual survey that is reported in the first quarter and represents the results for the given fiscal year. The District's goal was to be in the top 50.

Water Rate Ranking Measured Once Per Fiscal Year 3.2.305



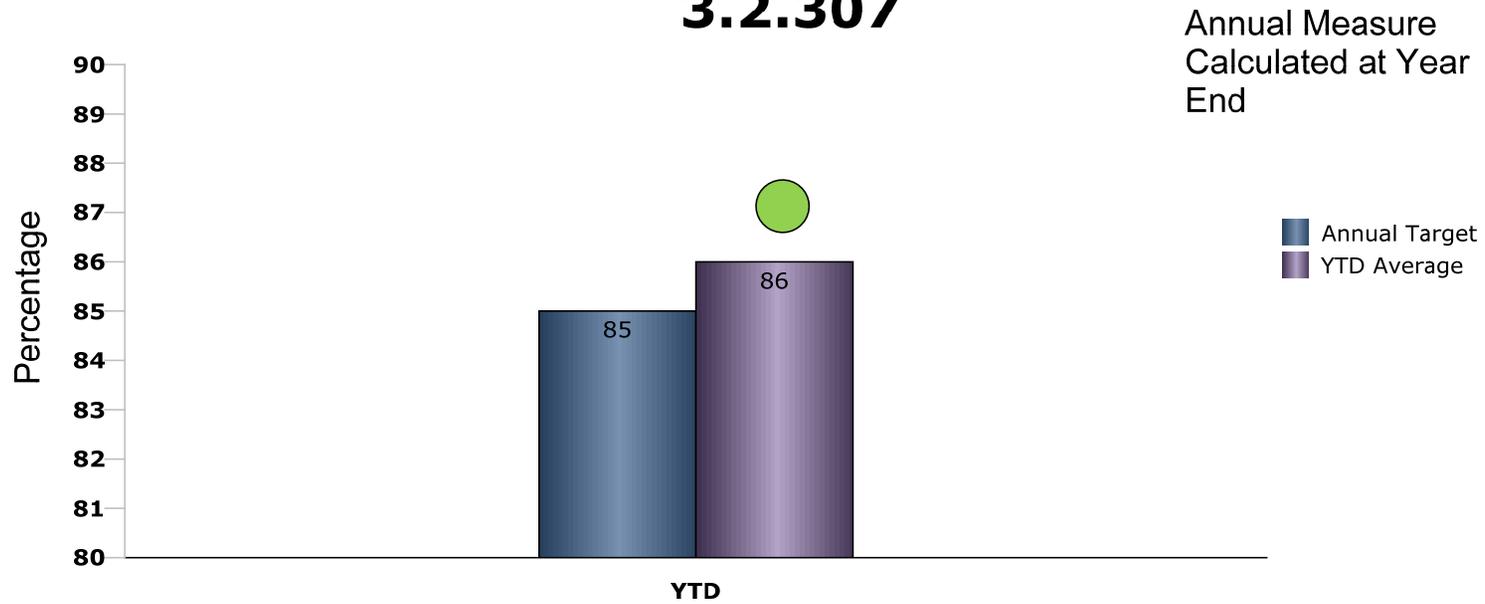
Measure 3.2.305, Water Rate Ranking, is an annual survey that is reported in the first quarter and represents the results for the given fiscal year. The District's goal was to be below the midpoint (bottom 50%) for neighboring Districts

Debt Coverage Ratio - (Qualserve) YTD 3.2.306



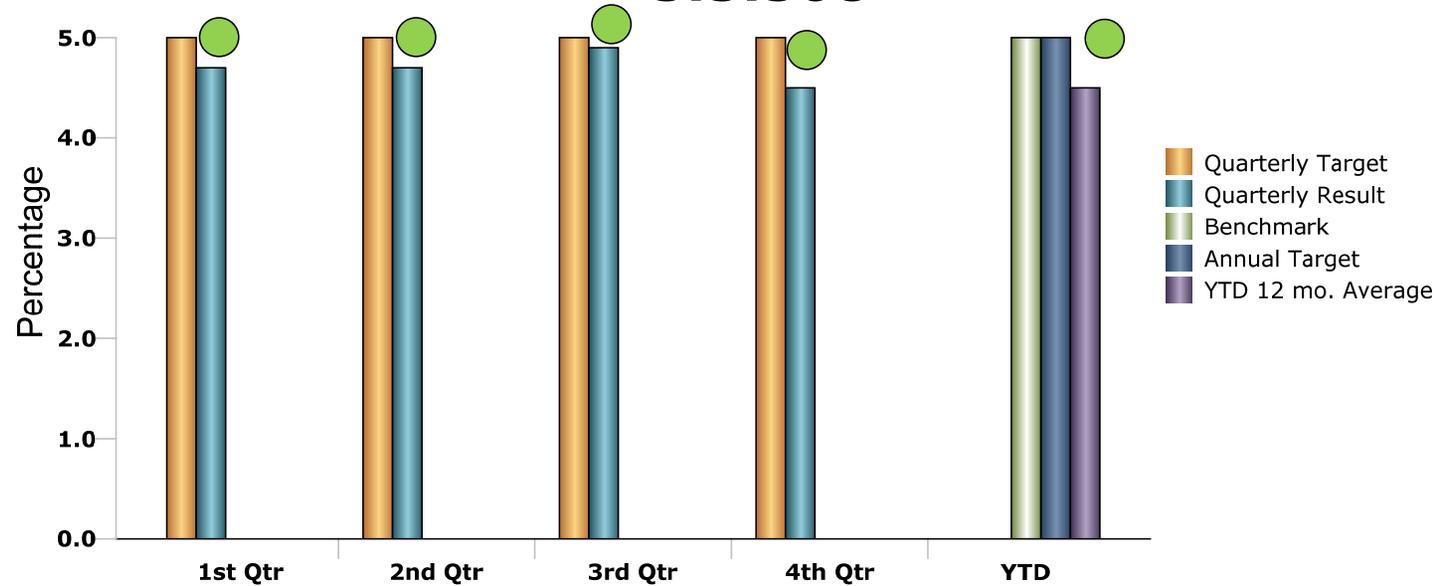
Measure 3.2.306, Debt Coverage Ration aims to be greater than 148%.
It is measured annually.

Reserve Level 3.2.307



Measure 3.2.307, Reserve Level, aims to be no less than 85%. It is measured annually.

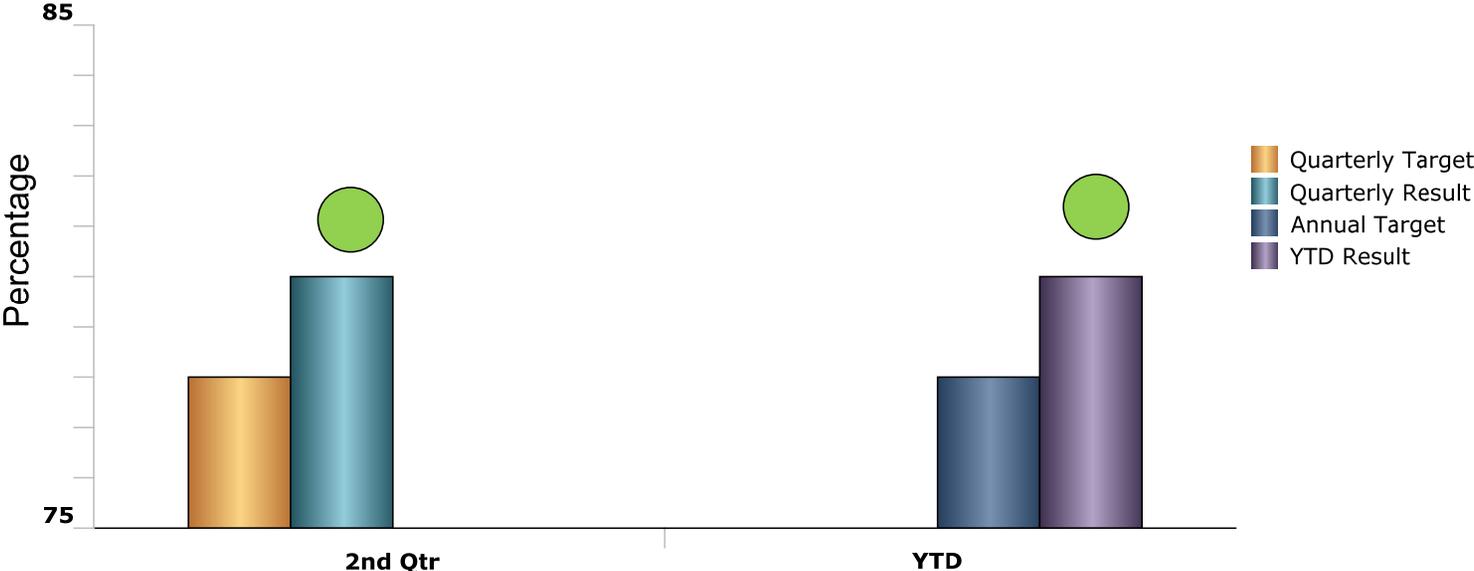
Distribution System Loss (Qualserve) 3.3.308



Measure 3.3.308, Distribution System Loss, aims to be below all set targets in order to ensure less than 5% of unaccounted water in a single year.

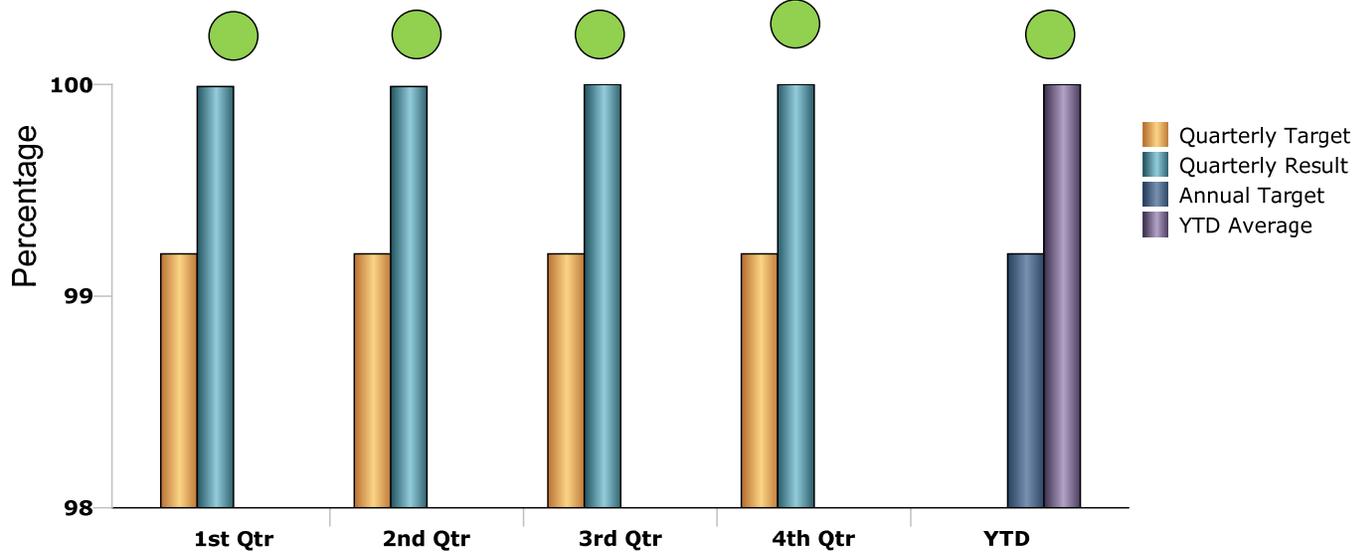
*The calculation is a year-to-date calculation, so Qtr Result = YTD Result.

Customer Satisfaction Website Measured Once Per Year 4.1.400



Measure 4.1.400, Customer Satisfaction with Website, is an annual survey that is reported in the second quarter and represents the results for the given fiscal year.

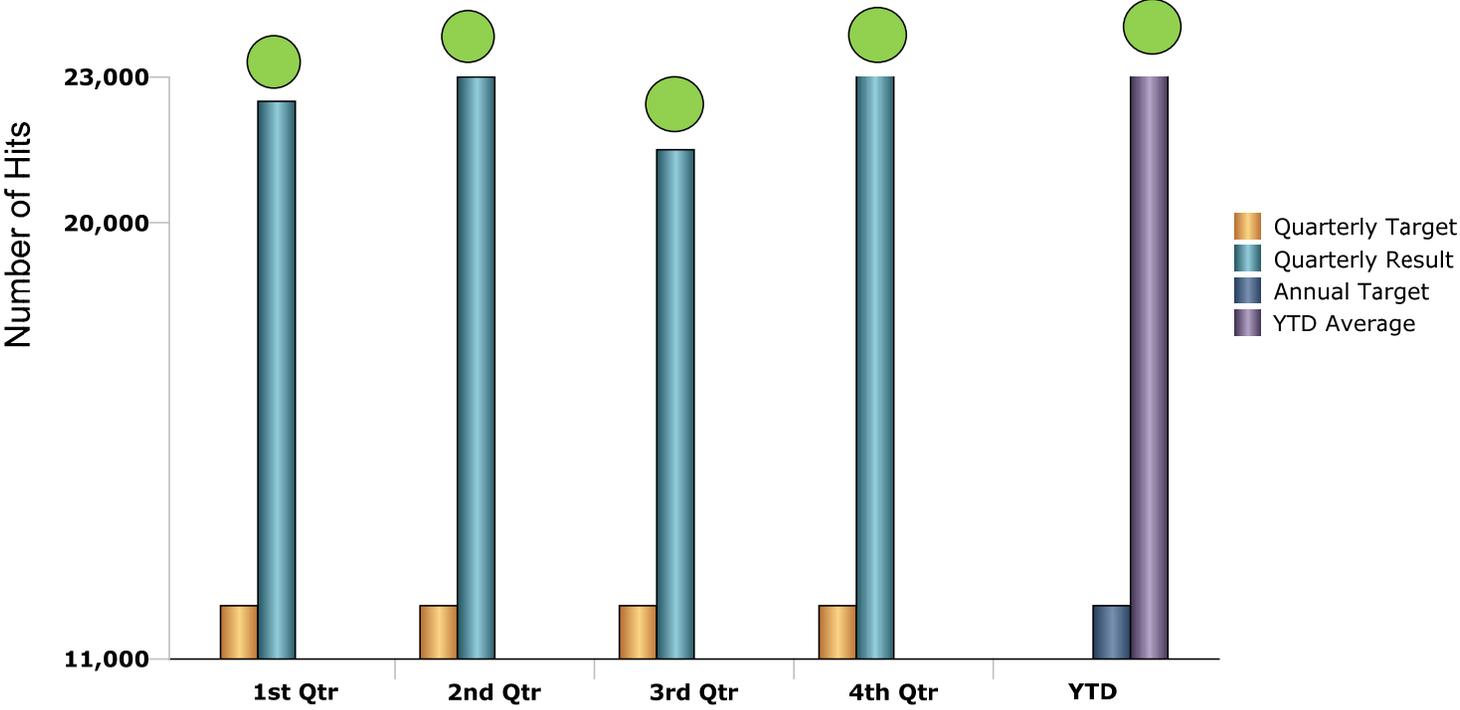
Network Availability 4.3.401



Measure 4.3.401, Network Availability, aims to be above all set targets in order to have an average of no less than 99.2% network availability.

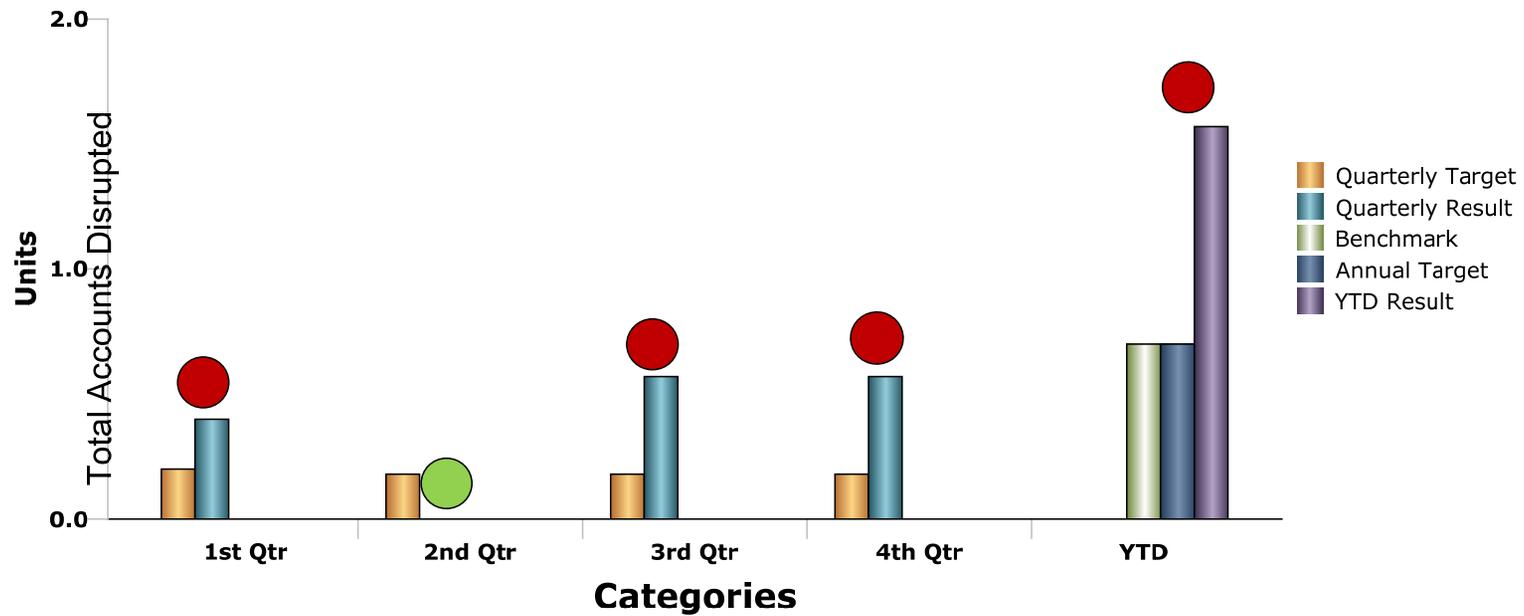
Website Hits

4.4.402



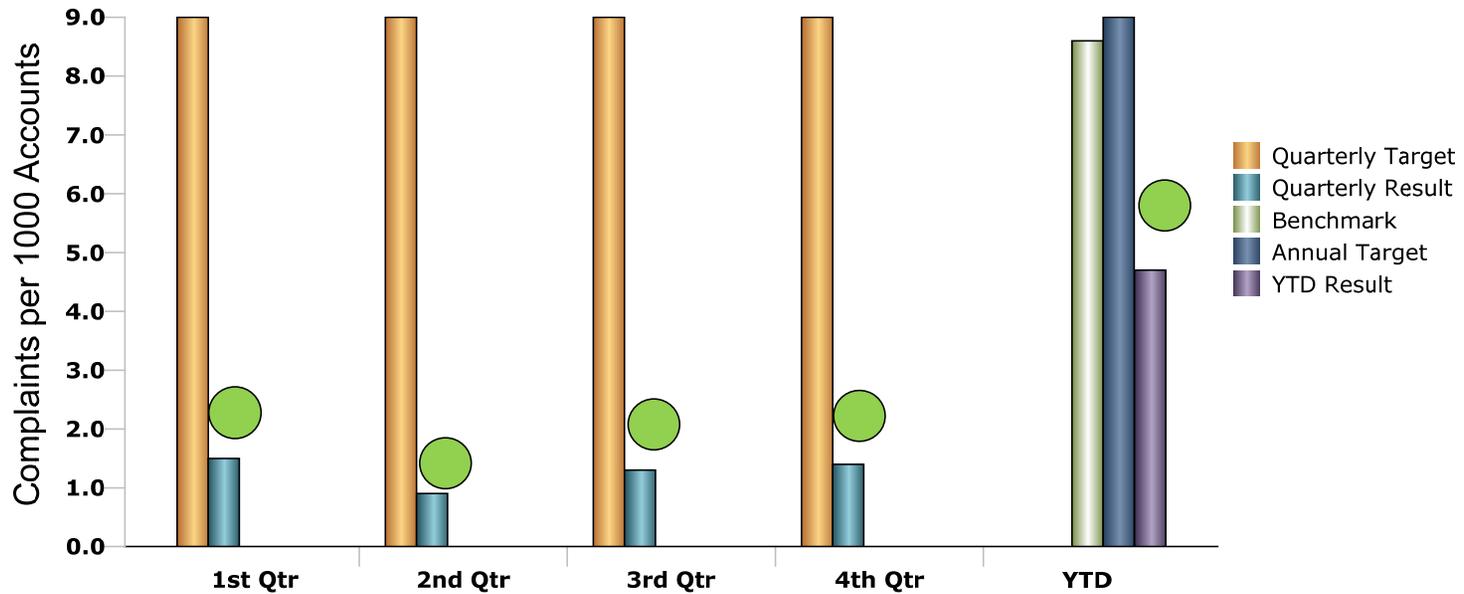
Measure 4.4.402, Website Hits, aims to be above all set targets in order to have an average of no less than 12,100 website hits.

Unplanned Disruptions (Qualserve) 5.1.500



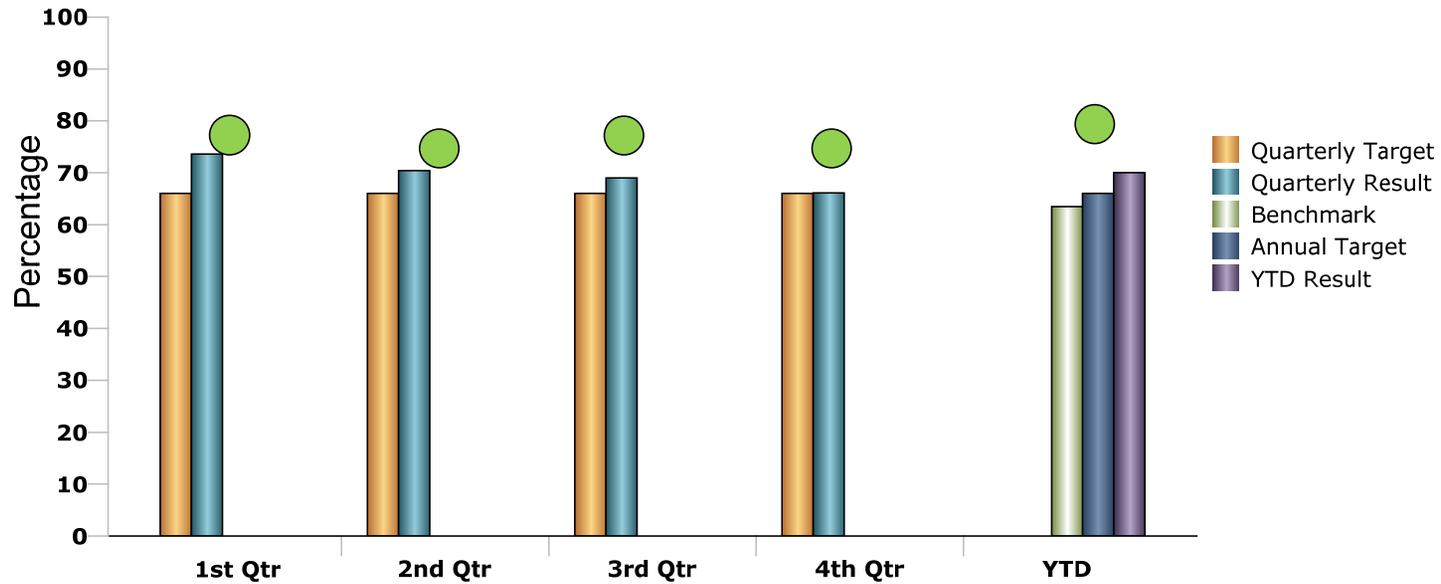
Measure 5.1.500, Unplanned Disruptions, aims to be below the Qualserve Target ratio of 0.7. Ratio is calculated by # disruptions x 1000/total accounts.

Technical Quality Complaint (Qualserve) 5.1.501



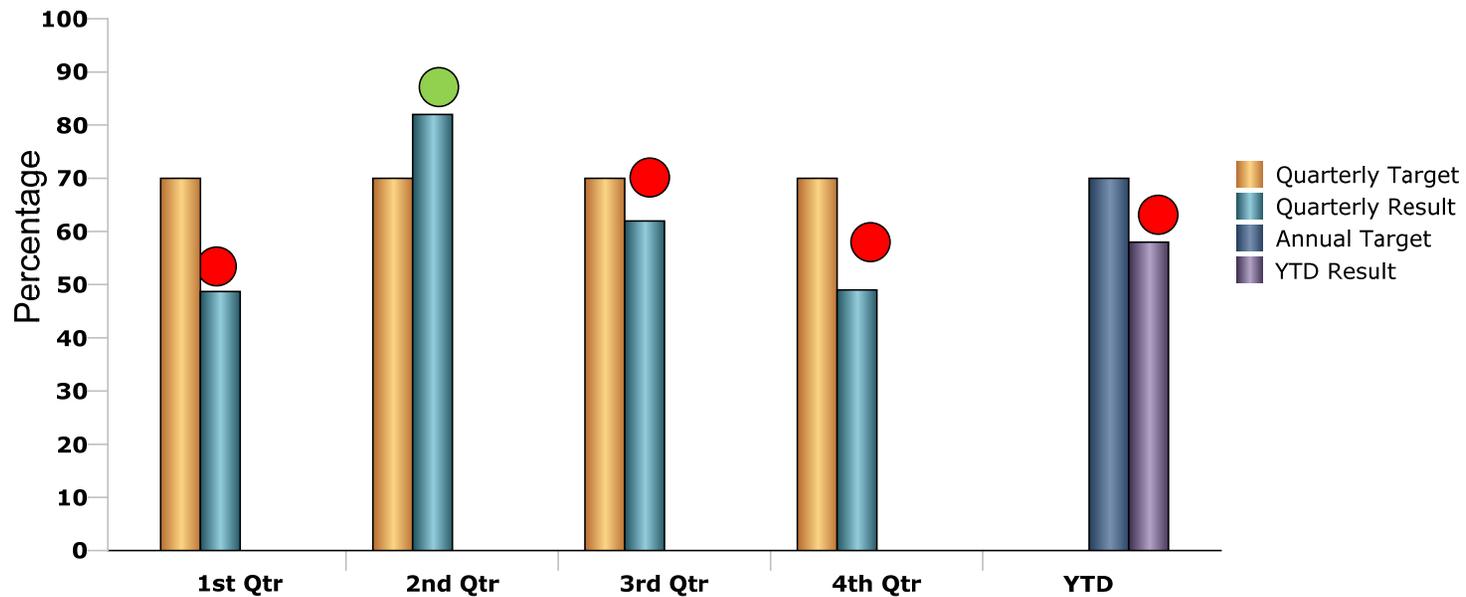
Measure 5.1.501, Technical Quality Complaint, aims to be below all set targets in order to have no more than 9 complaints per 1000 customer accounts in a single year.

Planned Potable Water Maintenance Ratio in \$ Qualserve 5.2.502



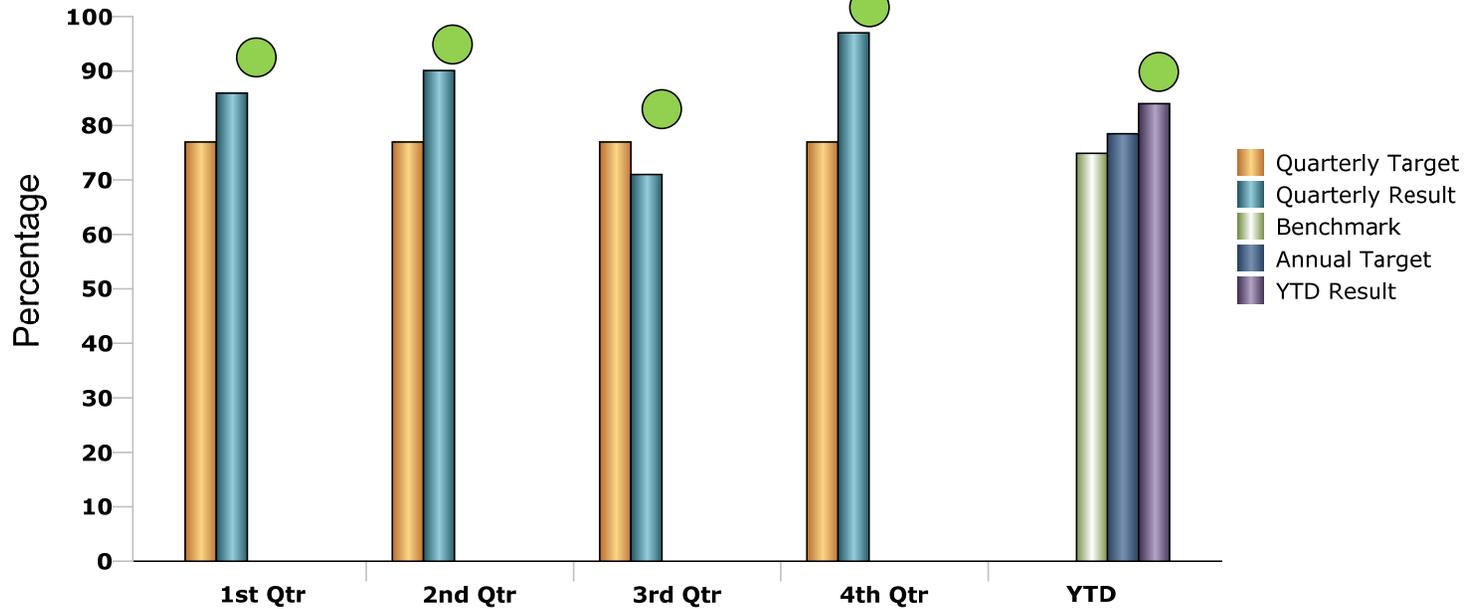
Measure 5.2.502, Planned Potable Water Maintenance Ratio in \$, aims to be above all set targets in order to have no less than 66% of all labor dollars spent on preventative maintenance.

Planned Recycled Water Maintenance Ratio in \$ 5.2.503



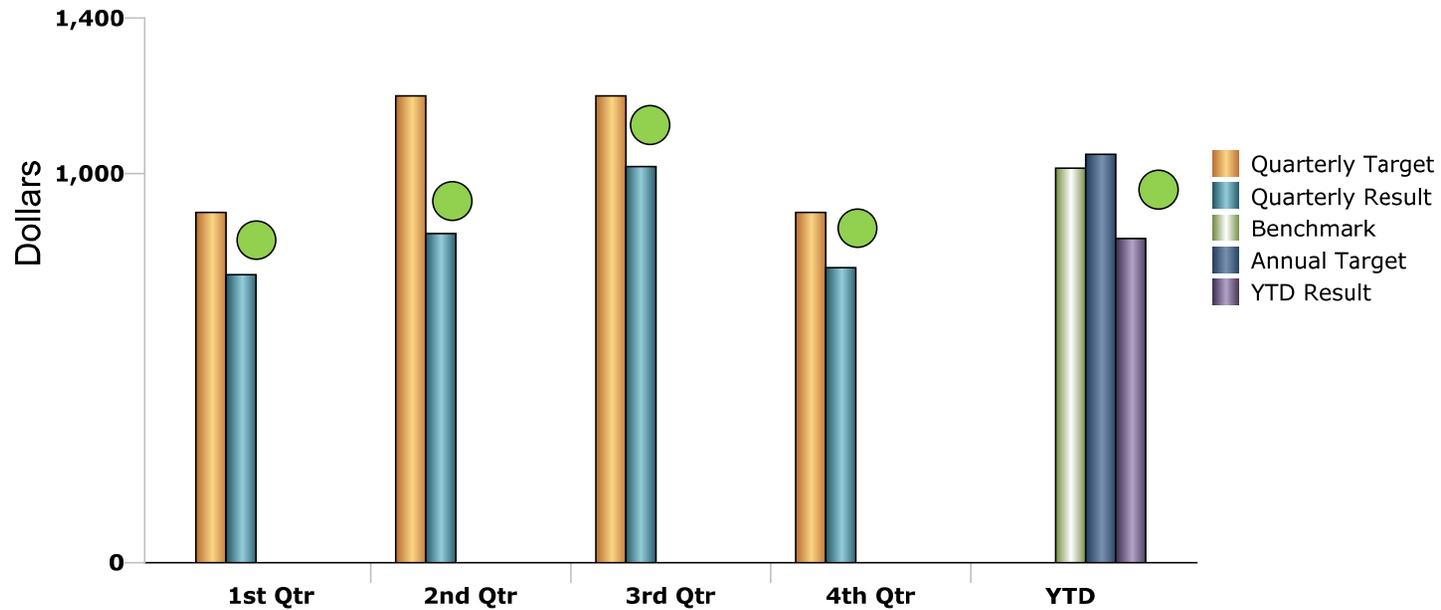
Measure 5.2.503, Planned Recycled Water Maintenance Ratio in \$, aims to be above all set targets in order to have no less than 70% of all labor dollars spent on preventative maintenance per year.

Planned Wastewater Maintenance Ratio in \$ (Qualserve) 5.2.504



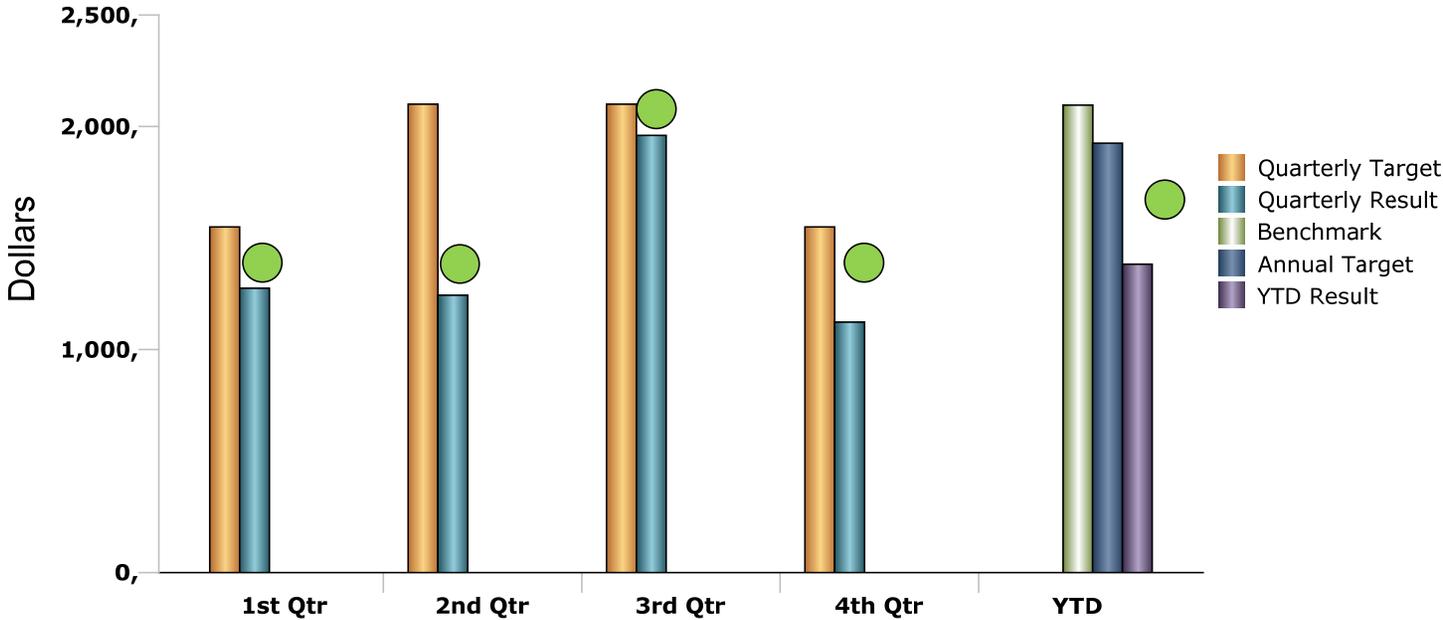
Measure 5.2.504, Planned Wastewater Maintenance Ratio in \$, aims to be above all set targets in order to have no less than 66% of all labor dollars spent on preventative maintenance in a year.

Direct Cost of Treatment per MGD (Qualserve) 5.2.505



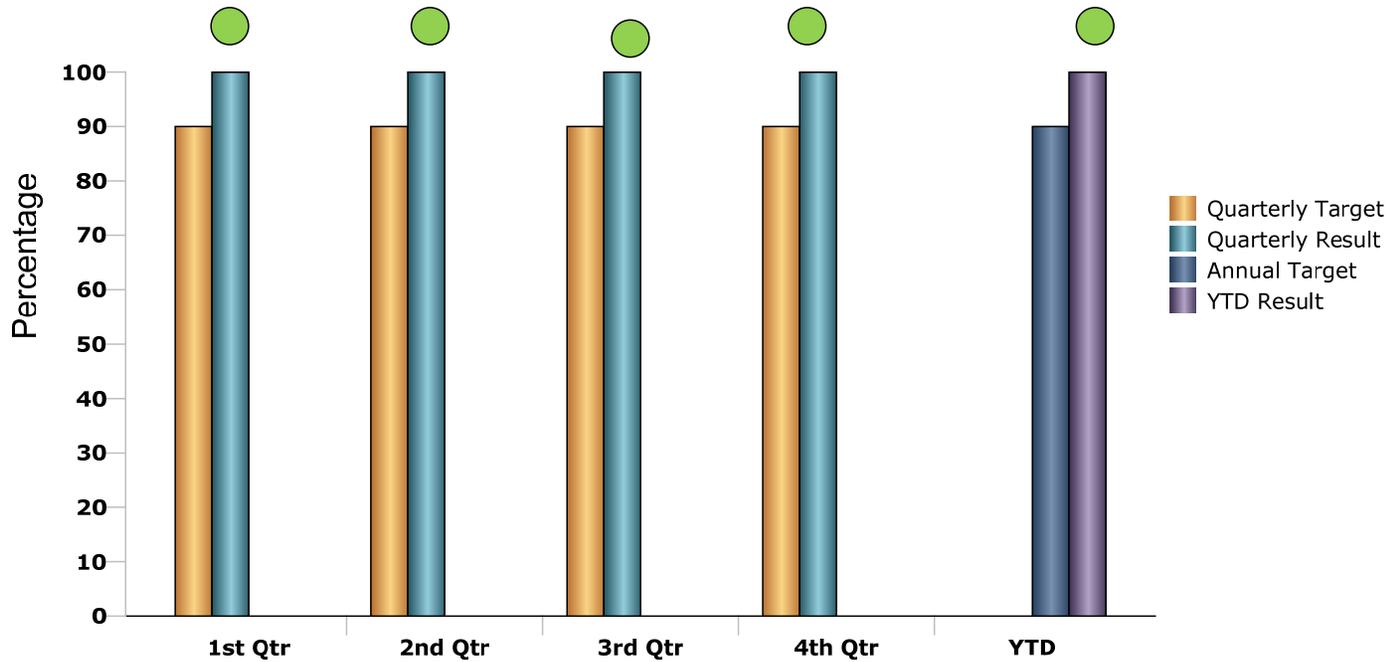
Measure 5.2.505, Direct Cost of Treatment per MGD, aims to be below all set targets in order to have no more than \$1050 per MG spent on wastewater treatment per year.

O&M Cost per MGP - Wastewater (Qualserve) 5.2.506



Measure 5.2.506, O & M Cost per MGP - wastewater, aims to be below all set targets in order to have no more than \$1925 per MG spent on O & M for wastewater treatment per year. Note targets vary between low and high seasons.

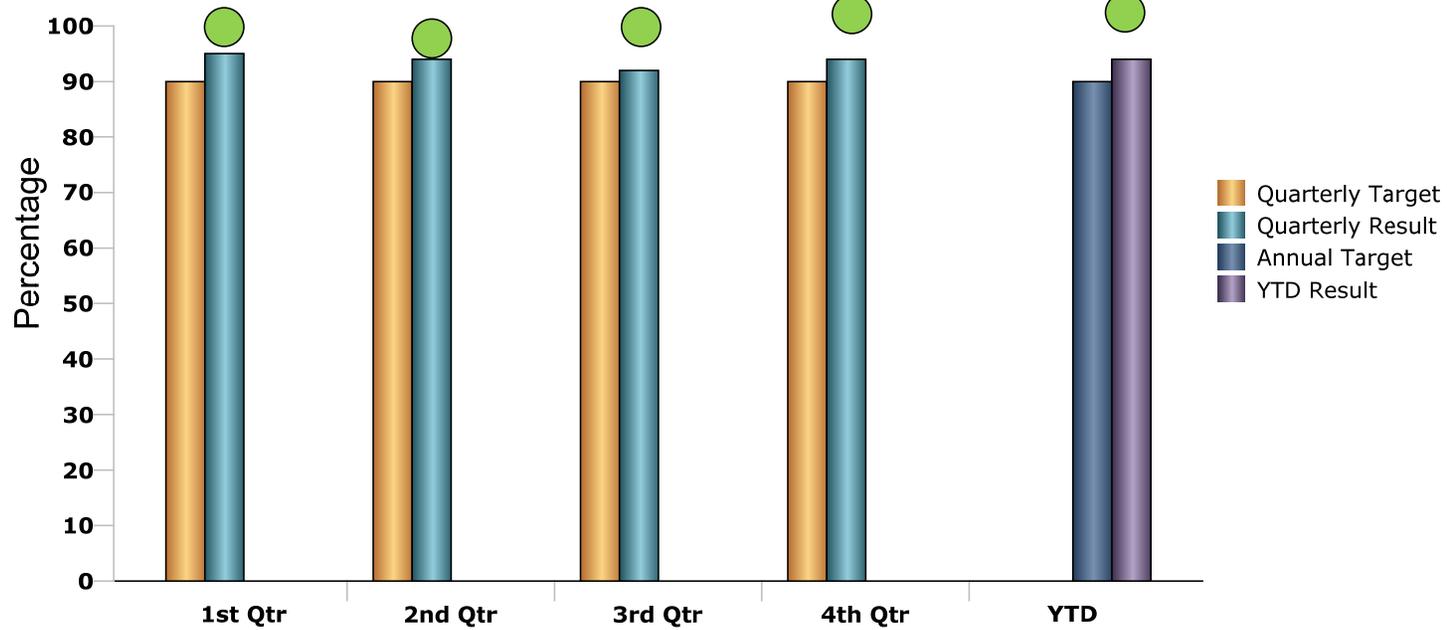
% PMs Completed - Fleet Shop 5.3.507



Measure 5.3.507, % PMs Completed – Fleet Shop, aims to be above all set targets in order to have no less than 90% of the scheduled PMs completed per year.

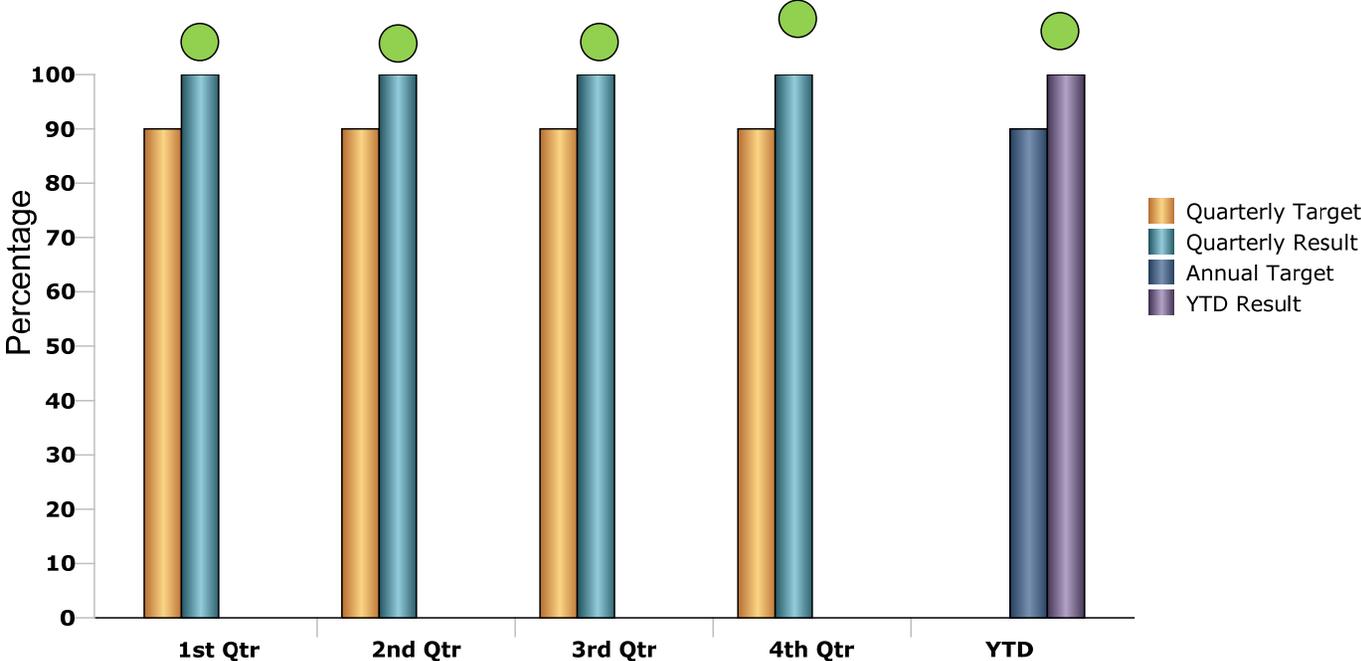
% PMs Completed - Reclamation Plant

5.3.508



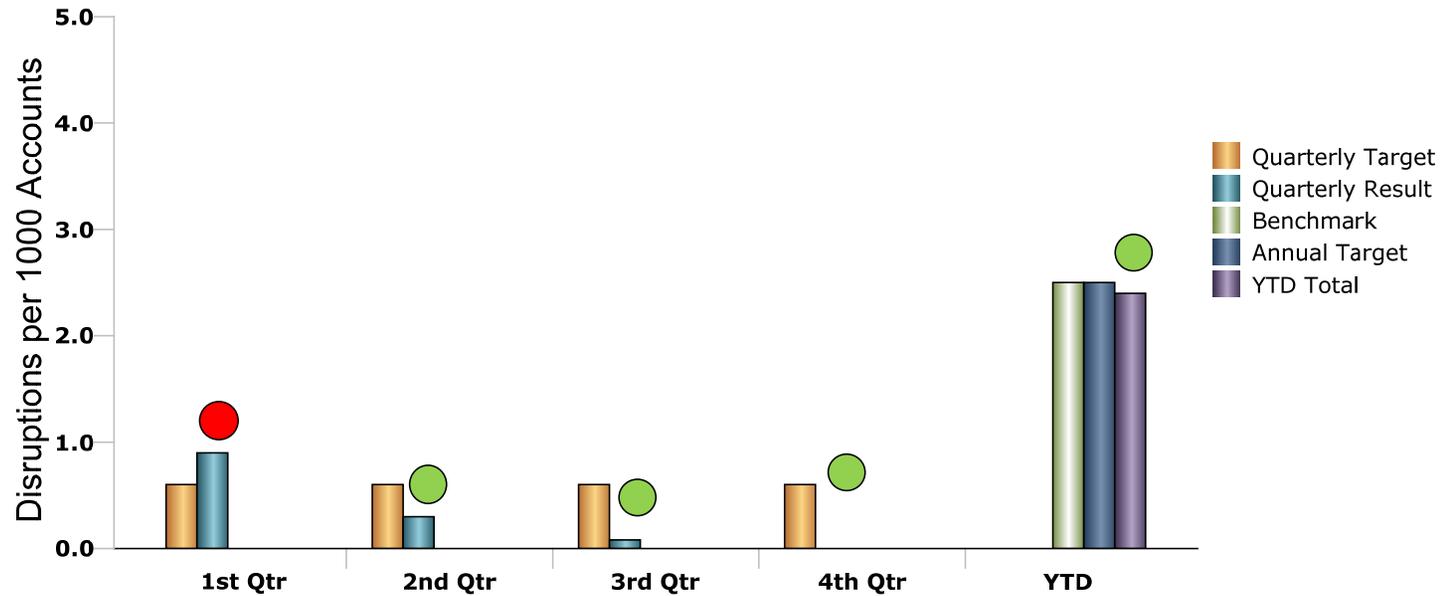
Measure 5.3.508, % PMs Completed - Reclamation Plant, aims to be above all set targets in order to have no less than 90% of the scheduled PMs completed per year.

% PMs Completed - Pump and Electric 5.3.509



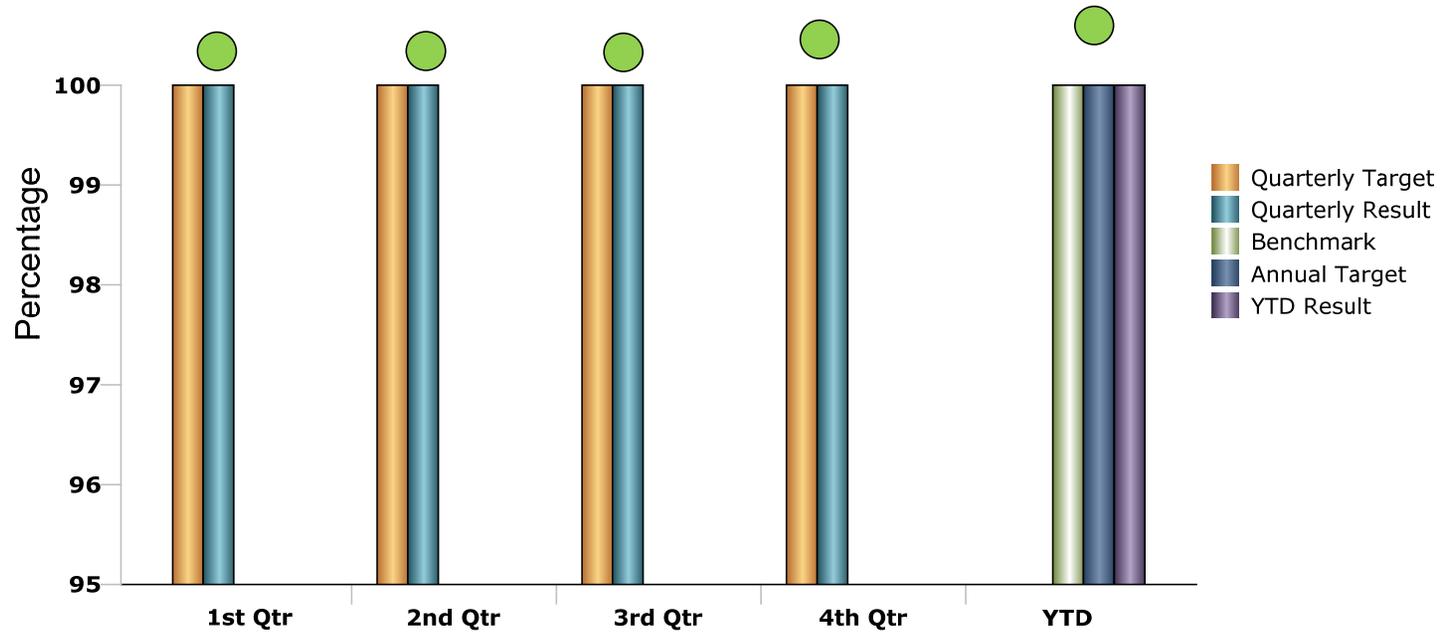
Measure 5.3.509, % PMs Completed – Pump and Electric, aims to be above all set targets in order to have no less than 90% of the scheduled PMs completed per year.

Planned Water Service Disruption Rate (Qualserve) 5.3.513



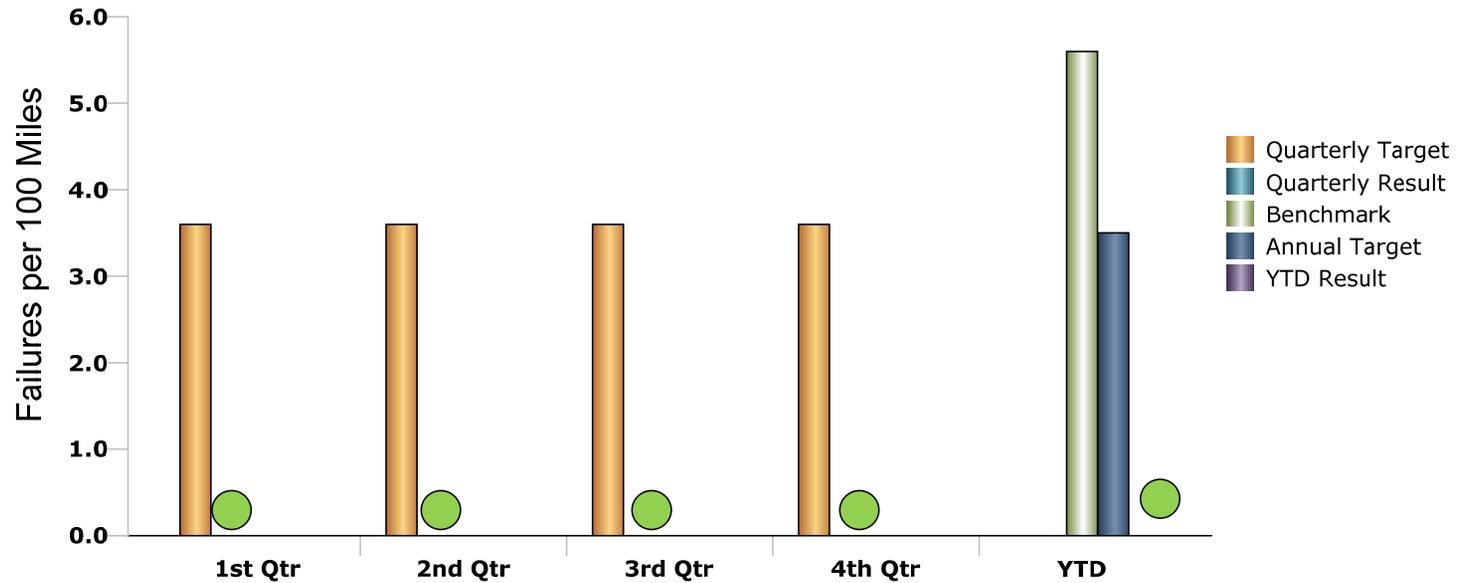
Measure 5.3.513, Planned Water Service Disruption Rate, aims to be below all set targets in order to have no more than 2.5 planned outages per 1,000 accounts per quarter in a single year. Note: This measure is expressed as number of accounts affected per 1,000 accounts.

Potable Water Compliance Rate (Qualserve) 5.3.514



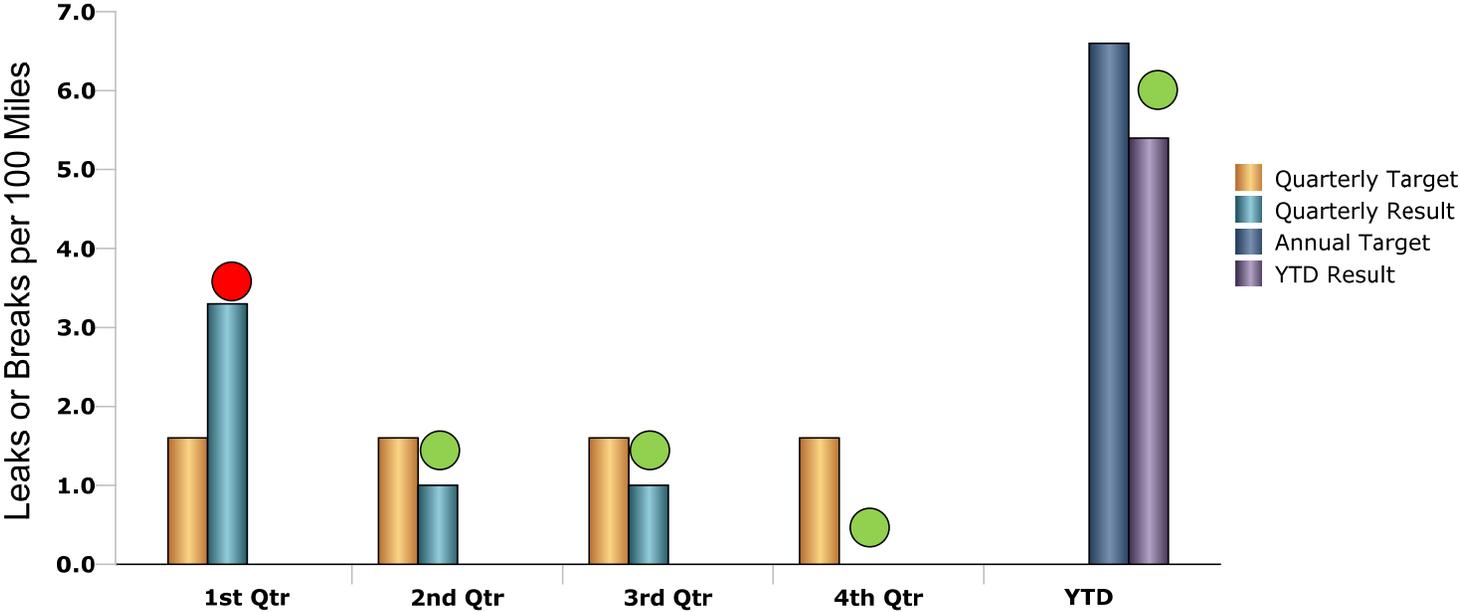
Measure 5.3.514, Drinking Water Compliance Rate, aims to be no less than 100% every quarter in order to ensure the District meets all of the health related drinking water standards everyday for a single year.

Collection System Integrity (Qualserve) 5.3.515



Measure 5.3.515, Collection System Integrity, aims to be below all set targets in order to have no more than 3.5 wastewater collection system failures per 100 miles of collection system pipeline in a single year.

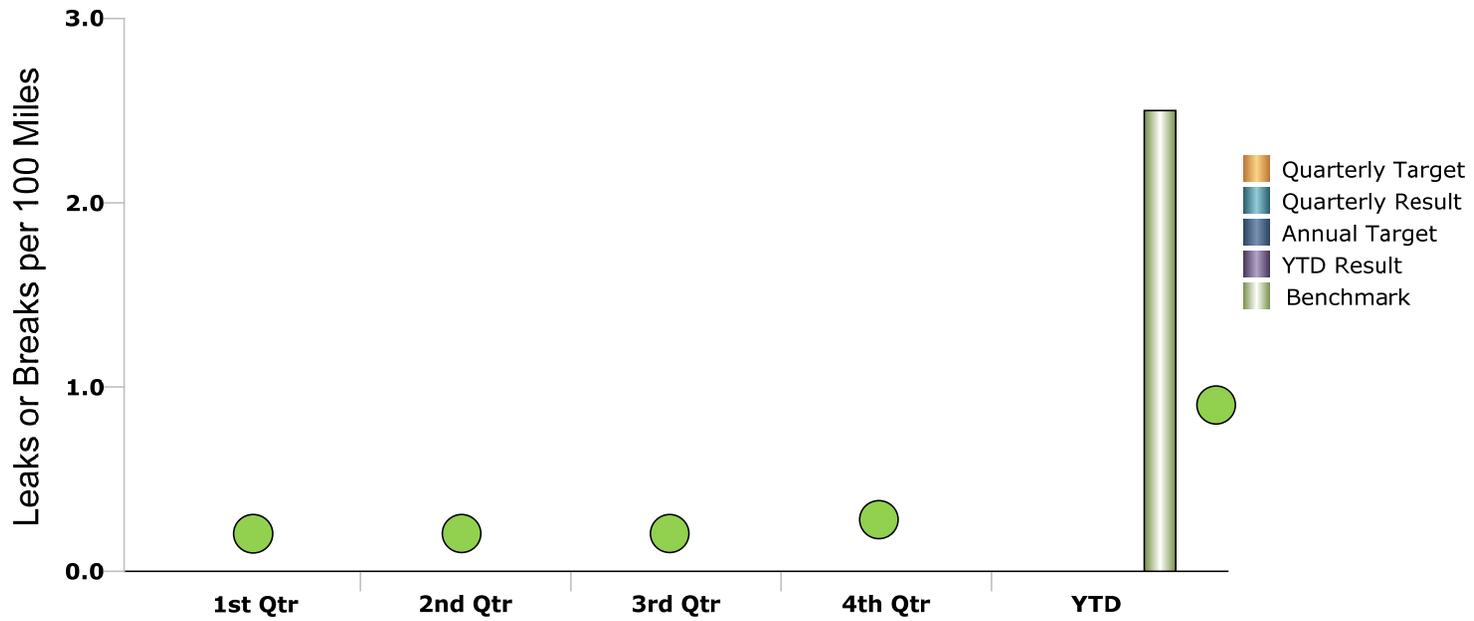
Recycled Water System Integrity 5.3.517



Measure 5.3.517, Recycled Water System Integrity, aims to be below all set targets in order to have no more than 6.6 leaks or breaks per 100 miles of recycled distribution system in a single year.

Sewer Overflow Rate

5.3.518



Measure 5.3.518, Sewer Overflow Rate aims to have no overflows.