

OTAY WATER DISTRICT

BOARD OF DIRECTORS MEETING
DISTRICT BOARDROOM

2554 SWEETWATER SPRINGS BOULEVARD
SPRING VALLEY, CALIFORNIA

WEDNESDAY
January 7, 2015
3:30 P.M.

AGENDA

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. APPROVE THE MINUTES OF THE REGULAR BOARD MEETINGS OF OCTOBER 1, 2014 AND SPECIAL MEETING OF DECEMBER 5, 2014
5. PUBLIC PARTICIPATION – OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK TO THE BOARD ON ANY SUBJECT MATTER WITHIN THE BOARD'S JURISDICTION BUT NOT AN ITEM ON TODAY'S AGENDA

CONSENT CALENDAR

6. ITEMS TO BE ACTED UPON WITHOUT DISCUSSION, UNLESS A REQUEST IS MADE BY A MEMBER OF THE BOARD OR THE PUBLIC TO DISCUSS A PARTICULAR ITEM:
 - a) APPROVE THE PURCHASE OF A SCREENINGS COMPACTOR FROM ENVIRO-CARE FOR THE DISTRICT'S RALPH W. CHAPMAN WATER RECLAMATION FACILITY IN THE AMOUNT OF \$69,451.56
 - b) APPROVE THE RE-CERTIFICATION OF THE FIVE-YEAR UPDATE OF THE OTAY WATER DISTRICT'S SEWER SYSTEM MANAGEMENT PLAN IN ACCORDANCE WITH THE STATEWIDE GENERAL WASTE DISCHARGE REQUIREMENTS FOR SANITARY SEWER SYSTEMS
 - c) AWARD A CONSTRUCTION CONTRACT TO CORA CONSTRUCTORS, INC. FOR THE RALPH W. CHAPMAN WATER RECLAMATION FACIL-

ITY (RWCWRF) RETURN ACTIVATED SLUDGE (RAS) PUMPS REPLACEMENT PROJECT IN AN AMOUNT NOT-TO-EXCEED \$315,315.00

- d) AWARD A PROFESSIONAL ENGINEERING SERVICES CONTRACT TO R. F. YEAGER ENGINEERING, LLC FOR AS-NEEDED CORROSION ENGINEERING AND RESERVOIR COATING INSPECTION SERVICES FOR CALENDAR YEARS 2015 AND 2016 (ENDING DECEMBER 31, 2016) IN AN AMOUNT NOT-TO-EXCEED \$175,000
- e) AWARD A CONSTRUCTION CONTRACT TO TC CONSTRUCTION CO., INC. FOR THE SR 11/125/905 CONNECTOR RAMPS BLOW OFF RELOCATION PROJECT
- f) IMPOSE A \$1,000 FINE FOR METER TAMPERING AT 1785 TRESEDER CIRCLE IN EL CAJON
- g) APPROVE A REIMBURSEMENT AGREEMENT BETWEEN THE SAN DIEGO ASSOCIATION OF GOVERNMENTS AND THE OTAY WATER DISTRICT FOR CONSTRUCTION COSTS ASSOCIATED WITH THE SOUTH BAY BUS RAPID TRANSIT PROJECT; INCREASE THE CIP BUDGET FOR P2539 BY \$525,000 (INCREASE THE OVERALL CIP BUDGET FROM \$375,000 TO \$900,000)
- h) ADOPT THE 2015 OTAY WATER DISTRICT LEGISLATIVE PROGRAM GUIDELINES
- i) ADOPT RESOLUTION NO. 4246 SUPPORTING THE PADRE DAM MUNICIPAL WATER DISTRICT'S ADVANCED WATER PURIFICATION DEMONSTRATION PROJECT

ACTION ITEMS

7. GENERAL MANAGER

- a) CONSIDER CASTING VOTES FOR A REGULAR DISTRICT MEMBER AND AN ALTERNATE DISTRICT MEMBER ON LAFCO'S COMMISSION IN THE LAFCO SPECIAL DISTRICT'S ELECTIONS (WATTON)

8. BOARD

- a) DISCUSSION OF THE 2015 BOARD MEETING CALENDAR

INFORMATIONAL ITEM

- 9. THE FOLLOWING ITEM IS PROVIDED TO THE BOARD FOR INFORMATIONAL PURPOSES ONLY. NO ACTION IS REQUIRED ON THE FOLLOWING AGENDA ITEM:

AGENDA ITEM 4

MINUTES OF THE BOARD OF DIRECTORS MEETING OF THE OTAY WATER DISTRICT October 1, 2014

1. The meeting was called to order by President Lopez at 3:38 p.m.

2. ROLL CALL

Directors Present: Croucher, Gonzalez (arrived at 3:48 p.m.), Lopez and Thompson

Directors Absent: Robak (out-of-town)

Staff Present: General Manager Mark Watton, General Counsel Daniel Shinoff, Asst. GM German Alvarez, Chief of Engineering Rod Posada, Chief Financial Officer Joe Beachem, Chief of Information Technology Geoff Stevens, Chief of Operations Pedro Porras, Asst. Chief of Administration and Information Technology Adolfo Segura, Asst. Chief of Operations Jose Martinez, District Secretary Susan Cruz and others per attached list.

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

President Lopez indicated that he would like to move item 7a, ADOPT RESOLUTION NO. 4243 SUPPORTING THE CITY OF SAN DIEGO'S NATIONAL POLLUTION DISCHARGE ELIMINATION SYSTEM PERMIT AS PART OF A LONG-RANGE REGIONAL WATER REUSE PLAN WITH THE GOAL OF REALIZING A SECONDARY EQUIVALENT POINT LOMA WASTEWATER TREATMENT, to be presented prior to the consent calendar.

A motion was made by Director Croucher, and seconded by Director Thompson and carried with the following vote:

Ayes: Directors Croucher, Lopez and Thompson

Noes: None

Abstain: None

Absent: Directors Gonzalez and Robak

to approve the agenda.

5. APPROVE THE MINUTES OF THE REGULAR BOARD MEETINGS OF JULY 2, 2014

A motion was made by Director Thompson, seconded by Director Croucher and carried with the following vote:

Ayes: Directors Croucher, Lopez and Thompson
Noes: None
Abstain: None
Absent: Directors Gonzalez and Robak

to approve the minutes of the regular board meetings of July 2, 2014.

6. PUBLIC PARTICIPATION – OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK TO THE BOARD ON ANY SUBJECT MATTER WITHIN THE BOARD'S JURISDICTION BUT NOT AN ITEM ON TODAY'S AGENDA

No one wished to be heard.

ACTION ITEMS

7. ADMINISTRATION, FINANCE AND INFORMATION TECHNOLOGY

- a) ADOPT RESOLUTION NO. 4243 SUPPORTING THE CITY OF SAN DIEGO'S NATIONAL POLLUTION DISCHARGE ELIMINATION SYSTEM PERMIT AS PART OF A LONG-RANGE REGIONAL WATER REUSE PLAN WITH THE GOAL OF REALIZING A SECONDARY EQUIVALENT POINT LOMA WASTEWATER TREATMENT

Mr. Scott Tulloch of Atkins Global and a consultant to the Metro Wastewater Joint Powers Authority (Metro JPA), indicated that the Metro JPA is requesting the support of each of its members for the permit application that will be brought before the San Diego City Council later in the month. The City staff will be making a recommendation on the Point Loma Wastewater Treatment Plant (PLWTP) and would like the Metro JPA to support those recommendations.

He provided some background information on the Metro JPA and indicated that the twelve (12) member agencies (Metro JPA; see attached presentation for list of members) make up 35% of the flow and cost of the SD Metro Wastewater system with Otay WD being one of the member agencies. He presented a slide showing the San Diego Metro Sewer System which consists of the PLWTP (240 MGD), North City Water Reclamation Plant (30MGD), South Bay Water Reclamation Plant (15 MGD), Metro Biosolids Center, Point Loma Ocean Outfall, South Bay Ocean Outfall and the Metro Wastewater Pump Stations/Pipelines.

He indicated that the PLWTP is the backbone of the sewer system and is a chemically enhanced advanced primary treatment plant. The plant has a 4.5 mile long ocean outfall line (310 feet in depth) that provides superior dispersion with a high degree of dilution. He stated the plant has been in operation for a long time and there has been extensive ocean monitoring and no negative

impacts have been identified to marine organisms surrounding the outfall. The plant operates with a modified 301(h) permit or waiver from secondary standards that has been renewed every five (5) years. The current permit expires on July 31, 2015.

Mr. Tulloch indicated that the PLWTP is the last major advanced primary treatment plant in the U.S. The plant has received a great deal of scrutiny because it is not a secondary treatment plant and it has been legally challenged in the past by the environmental community. There is political pressure and the regulatory agencies are also not supportive of the plant staying at the advanced primary treatment level. He stated that it is difficult for the City to plan for its ratepayers and infrastructure when it is unclear if the plant will receive a renewal of its permit.

He stated though the PLWTP has been able to demonstrate that it does not impact the environment, there is still pressure to spend \$2.1 billion to convert the plant to a secondary treatment plant. He indicated that the City of San Diego is proposing a solution that makes more sense economically for the region. The PLWTP is a 240 MGD plant and it is proposed that 100 MGD be diverted to potable reuse plants, which would bring down the treatment at the PLWTP to 140 MGD. By reducing the amount of wastewater treated at the plant, the mass emissions (solids that are sent to the ocean) would be the same as if the City spent the \$2.1 billion to convert the plant to secondary treatment. This region will also get an additional source of water; 83 MGD of Indirect Potable Reuse (IPR).

In 2012 the City of San Diego prepared a Recycled Water Study and the study proposed that the City look at a 20-year program to build 83 MGD of IPR. He noted that the proposal spoke of IPR as opposed to Direct Potable Reuse (DPR) as the State was not advanced enough for DPR at the time the study was written. He stated that though the study discussed IPR it does not preclude the City from switching over to DPR when the program is actually executed. If the City produces IPR, the intent is to place the water into the San Vicente and Otay Water reservoirs. He indicated that this would significantly reduce planned wastewater flows to the PLWTP and would be the basis for identifying the PLWTP as secondary equivalent. He explained that this combination is what the City is calling "Pure Water San Diego."

He stated in order to protect the region's ratepayers, this concept of "Pure Water San Diego" must be codified in the *Clean Water Act*. The City is proposing that the *Ocean Pollution Reduction Act* (OPRA) be amended with this concept and title it OPRA II. By amending the Act, it would allow the City to go forward in the future as an Advanced Primary Treatment Plant and it would not need to request a modified permit when the permit is renewed. The City would be able to submit a normal permit application every five (5) years.

The proposed enforceable provisions under the modified permit are:

- The PLWTP would remain an Advanced Primary Treatment Plant
- The TSS would be capped at 12,000 metric tons/year starting December 31, 2015 (currently it is capped at 13,500 metric tons/year). The plant currently releases into the ocean about 6,500 metric tons/year.
- Prepare Pure Water environmental documents
- Complete the design for at least the first 15 MGD of potable reuse

The goal of the Pure Water Program is to build three (3) plants and by the end of 20 years (December 31, 2035), the region would have 83 MGD of potable reuse water supply through diverting flow from the PLWTP. As the City builds facilities, the agreement is to reduce the mass emissions cap. As flow is diverted from the PLWTP, the cap will decrease until the TSS cap is at 9,942 metric tons/year, which is secondary equivalency. Mr. Tulloch indicated that these are just goals and there is no financial commitment. The City is just communicating their plan to the EPA and Congress, so that when the legislation is brought forward next year they are aware of what the goals are of the Pure Water Program.

The Metro Commission is meeting on October 16 to consider a resolution supporting the Point Loma permit application. He noted that the Otay WD's staff has been assisting in moving this project forward for the last year and half and the last item is to get the Federal legislation approved.

Director Croucher inquired with the failure of the "Toilet to Tap" project some years ago, what protests/criticisms the city is hearing with regard to potable reuse. Mr. Tulloch indicated that the city of San Diego has been working to educate the public. He indicated that this is a well-developed technology and it is utilized all over the world. It has a lot of safeguards and today, public acceptance of potable reuse is 75%.

General Manager Watton indicated that Otay WD's customer surveys show that same level of support from its customers. There are cities that are already doing potable reuse and, now that it is already being done, it is easier to introduce to the public now.

Director Thompson inquired if there was a concept yet determined on how the costs would be allocated. Mr. Tulloch indicated that the JPA members have been working on a number of alternative ways of looking at how costs can be allocated. He indicated that if there are any new primary, secondary facilities that needs to be built, it would be associated with wastewater cost. Anything beyond tertiary, the cost would be associated with water. On the water side, you are looking at an alternative to buying water or producing your own water.

Director Croucher indicated that the cost sharing should be worked out ahead of time. He stated that a lesson can be learned from the South Bay Water Reclamation Plant issues. He commented that working out an equitable agreement ahead of time is key to the success of the Pure Water Program. Director Croucher indicated that he was appreciative that Mr. Tulloch is still

involved in the water industry as he brings a lot of knowledge, expertise and historical value to this project.

A motion was made by Director Croucher, seconded by Director Gonzalez and carried with the following vote:

Ayes: Directors Croucher, Gonzalez, Lopez and Thompson
Noes: None
Abstain: None
Absent: Directors Robak

to approve staffs' recommendation.

CONSENT CALENDAR

8. ITEMS TO BE ACTED UPON WITHOUT DISCUSSION, UNLESS A REQUEST IS MADE BY A MEMBER OF THE BOARD OR THE PUBLIC TO DISCUSS A PARTICULAR ITEM:

Director Thompson pulled item 6e, APPROVE AMENDMENT NO. 2 TO THE EXISTING CONTRACT WITH AECOM TECHNICAL SERVICES, INC. FOR THE DESIGN OF THE OTAY MESA DESALINATION CONVEYANCE AND DISINFECTION SYSTEM PROJECT DECREASING THE CONTRACT BY \$364,774 RESULTING IN A LOWER CONTRACT AMOUNT WITH AECOM OF AN AMOUNT NOT-TO-EXCEED \$3,681,932, for discussion.

A motion was made by Director Croucher, seconded by Director Thompson and carried with the following vote:

Ayes: Directors Croucher, Gonzalez, Lopez and Thompson
Noes: None
Abstain: None
Absent: Directors Robak

to the following consent calendar items:

- a) APPROVE AMENDMENTS TO THE DISTRICT'S PURCHASING MANUAL SECTION 12, DISPOSAL OF SURPLUS PROPERTY, IN ORDER TO STREAMLINE AND EXPEDITE THE DISPOSAL PROCESS, PROVIDE CLARITY TO INTENT, AND TO ALIGN DISPOSAL PROCEDURES WITH DISTRICT POLICY
- b) APPROVE A CONSTRUCTION CONTRACT WITH OLYMPUS & ASSOCIATES, INC. FOR THE 944-1, 944-2 & 458-2 RESERVOIR INTERIOR/EXTERIOR COATINGS AND UPGRADES PROJECT IN AN AMOUNT NOT-TO-EXCEED \$1,206,008

- c) APPROVE A CONSTRUCTION CONTRACT WITH RAP ENGINEERING, INC. FOR THE 870-1 RESERVOIR ACCESS ROAD PAVING PROJECT IN AN AMOUNT NOT-TO-EXCEED \$207,362.02
- d) APPROVE UTILITY AGREEMENT NO. 33622 WITH CALTRANS FOR ROUTES 11/125/905 CONNECTOR RAMPS BLOW OFF RELOCATION PROJECT

President Lopez presented item 6e for discussion:

- e) APPROVE AMENDMENT NO. 2 TO THE EXISTING CONTRACT WITH AECOM TECHNICAL SERVICES, INC. FOR THE DESIGN OF THE OTAY MESA DESALINATION CONVEYANCE AND DISINFECTION SYSTEM PROJECT DECREASING THE CONTRACT BY \$364,774 RESULTING IN A LOWER CONTRACT AMOUNT WITH AECOM OF AN AMOUNT NOT-TO-EXCEED \$3,681,932

Director Thompson indicated that he understands that staff is amending the scope of work for the EIR and removing the construction services portion of the contract. He stated that the decrease in the contract of \$364,774 is for construction services and inquired if this was part of the original budget. He also inquired with regard to the State Department's requirement to comply with the regulations of the Council for Environmental Quality, which states that there can't be any suggestion of financial interest in the construction of the project by the firm that is completing the project's environmental work, if the District has had both services under one contract in the past and if this is advisable. Environmental Compliance Specialist Coburn-Boyd indicated that the decrease in the contract cost (\$364,774) is specifically for design services for the construction of the project. Ms. Coburn-Boyd indicated that the State Department is very strict with their conflict of interest requirements and the State Department Attorney's opinion was that it would be most efficient for the District to remove the services so there would be no question at all of conflict. If the District did not remove the services, the Attorney for the State Department indicated that she would need to consult with the Attorney for the Council of Environmental Quality which would delay the District's EIR and EIS. Because of this, staff is recommending that the District amend AECOM's contract as suggested by the State Department's Attorney. Director Thompson indicated that he was supportive of staffs' recommendation and just felt it was worth noting the State Department's opinion on the possible conflict with AECOM performing the EIR/EIS and the design services. Ms. Coburn-Boyd indicated that the District does have agreements where a separate consultant is performing the environmental work and contracts where it includes both the design contract and environmental work. She stated it depends if the design consultant has the environmental expertise. It was discussed that there has not been an instance, locally, of an EIR/EIS being challenged because the contractor was also performing the design work, but it could have occurred in another part of the Country.

A motion was made by Director Thompson, seconded by Director Croucher and carried with the following vote:

Ayes: Directors Croucher, Gonzalez, Lopez and Thompson
Noes: None
Abstain: None
Absent: Directors Robak

to approve staffs' recommendation.

ACTION ITEMS

9. ADMINISTRATION, FINANCE AND INFORMATION TECHNOLOGY

- b) APPROVE A PROFESSIONAL SERVICES CONTRACT WITH PIPELINE INSPECTION & CONDITION ANALYSIS CORPORATION FOR INSPECTION AND CONDITION ASSESSMENT OF THE RALPH W. CHAPMAN WATER RECYCLING FACILITY 14-INCH FORCE MAIN IN AN AMOUNT NOT-TO-EXCEED \$302,092

Senior Civil Engineer Jeff Marchioro indicated that staff is requesting the board's authorization to execute an agreement with Pipeline Inspection & Condition Analysis Corporation (PICA) for the inspection and condition assessment of the Ralph W. Chapman Water Recycling Facility (RWCWRF) 14-inch Force Main in an amount not-to-exceed \$302,092. The District owns and operates the 14-inch Force Main, which is approximately three (3) miles long, and the main has been in service for 34 years. This is about half its 75 year life expectancy.

He stated that staff would like to gain a better understanding of the condition of the main and its actual remaining life expectancy for a few reasons:

- District staff had recently repaired two (2) leaks, on an emergency basis, in the upper portions of the steel force main. It was found that the backfill was improperly placed causing corrosion on the outside which worked its way to the inside of the pipe. On either side of the repair, the pipe appeared to be in good shape.
- Approximately 5 years ago, the District replaced all air-vac and in-line valves and the replaced valves were found to be severely corroded.
- The consequence of failure is high. The entire force main traverses an environmental preserve which drains to the Sweetwater Reservoir.

Please reference the Committee Action notes (Attachment A) attached to staffs' report for the details of Mr. Marchioro's report.

Director Gonzalez noted that the Engineering, Operations and Water Resources Committee reviewed this item and it was discussed that the large price difference

between the companies is due to technology that only PICA could provide. PICA was the only respondent that could provide an assessment of the remaining life of the pipe based on the remaining wall thickness of the steel pipe. Director Croucher noted that this is an area where the District must be extremely cautious with the environment as it is a riparian area and the area drains into the Sweetwater Reservoir. He stated that moving forward with the inspection is an absolute must for the District.

General Manager Watton indicated that the water business is changing and technology is vastly improving. In the past, the remaining thickness of a pipe could not be determined and so it was more cost effective to just replace the entire pipeline. With new technology, the remaining thickness of the pipe can be determined throughout the full length of the pipe which then helps identify where repairs need to be made. The life expectancy of a pipe is generally 75 years, but now it can possibly last another 75 years with this new technology. This is also true with the sewer pipelines and the new CCTV technology. With CCTV technology, dips and sags in the sewer pipe can be determined which identifies which areas of the pipe need repairs. This provides savings as it avoids the replacement of the entire pipeline.

In response to an inquiry from Director Thompson, staff indicated that PICA's SeeSnake technology is superior to the SmartBall technology as it can detect the thickness of the pipe every 1/4 inch of the line. It can also pinpoint defects within an hour accuracy and within two (2) inches along the length of the pipe.

It was discussed that due to the high chlorine content of recycled water, there is concern that the life expectancy of the force main pipeline may be shortened. Staff has noticed corrosion at some air-vac sites and the pipeline is getting old, so staff wishes to inspect the line to assure there are no weak/corroded points needing repair/replacement. The thickness of the metal of the pipeline will indicate whether it requires repairs.

A motion was made by Director Gonzalez, seconded by Director Croucher and carried with the following vote:

Ayes: Directors Croucher, Gonzalez, Lopez and Thompson
Noes: None
Abstain: None
Absent: Directors Robak

to approve staffs' recommendation.

10. BOARD

a) DISCUSSION OF THE 2014 BOARD MEETING CALENDAR

There were no changes to the board meeting calendar.

INFORMATIONAL ITEM

11. THE FOLLOWING ITEMS ARE PROVIDED TO THE BOARD FOR INFORMATIONAL PURPOSES ONLY. NO ACTION IS REQUIRED ON THE FOLLOWING AGENDA ITEMS:

- a) ANNUAL DIRECTOR'S EXPENSE REPORT FOR FISCAL YEAR 2014

Director Thompson commented that he had done some research on the web and found that the Otay WD's board expenses are 40% of the cost of other agencies of comparable size. Director Croucher also noted that in 2001 the Otay WD's board expenses was over \$100,000 and that cost has been reduced by nearly 75%.

- b) FISCAL YEAR-END 2014 STRATEGIC PERFORMANCE PLAN REPORT

Chief of Information Technology Geoff Stevens indicated that this item was reviewed in detail with the committees and that he would be presenting a quick review of the 2014 year-end performance. Please reference the Committee Action notes (Attachment A) attached to staffs' report for the details of Mr. Steven's report.

Director Croucher indicated that the committee had suggested that staff not change the deliverables too much so that when they are measured from year-to-year, they are true measures from the baseline to date. He stated that if measures require changing in order to get the information we need, that it is fine, but not to change measures just to change them.

REPORTS

12. GENERAL MANAGER'S REPORT

General Manager Watton presented information from his report that included information on small, minority and disadvantaged business outreach; the employee recognition luncheon; implementation of the new MOU; August water use; and the Rosarito Beach Desalination Project. He indicated that the rate increase notices (approximately 55,000) have all been mailed to customers. The District has received about six (6) calls to date regarding the notices. All the callers, with the exception of one, inquired how much the increase would be for them and the one caller complained about the amount of the sewer increase.

General Manager Watton indicated that there are handouts for the board on the dias. The handouts are from the County Water Authority (CWA) and they provide an update on water supply and drought management, the Carlsbad Desalination Project, and CWA's preliminary 2015 water supply outlook. He noted on page four (4) of the 2015 water supply handout, slide number seven (7),

shows scenarios if MWD implemented allocations. Should MWD implement allocations next year, he explained that there is no need for a city to tell MWD that they are invoking their preferential rights as MWD will fulfill any water requests that are within a particular city's preferential rights. San Diego's consumption is currently under its preferential rights (San Diego has cut its water use by 30%) and if MWD implements allocations, the CWA may choose to buy more water from MWD as the allocations are based on past water use.

He noted that he had an opportunity to visit the Carlsbad Desalination Project and that it was very impressive. He stated the contractor is doing a great job and the project is ahead of schedule at 65% completion. The plant is expected to go online in the fourth quarter of 2015. The original schedule was in the first quarter of 2016.

In response to an inquiry from Director Croucher, General Manager Watton confirmed that the sewer complaint was from a District customer and was not a sewer customer of the City of Chula Vista. He noted that if the District does receive a call from a City of Chula Vista customer, the District directs those calls to the City.

SAN DIEGO COUNTY WATER AUTHORITY UPDATE

Director Croucher indicated a key issue occurring at the CWA impacting Otay WD is the slate of officers. He stated Mark Weston was elected Chair, Mark Muir was elected Vice-Chair and Jim Madaffer was elected Secretary. The slate of officers is positive for the District as our agencies have similar interests. General Manager Watton added that the District has been working to oppose CWA's current proposed fiscal sustainability study on rate structures and it is felt under the new slate of officers, the District will get a more open look at the fiscal sustainability study/rate structures. This will be very positive for the District.

Director Croucher stated he represented CWA and Otay WD before the Legislative Advocates in Sacramento. CWA will be presenting next month a recommendation of which advocates they would like to use. The Carlsbad Desalination Project is ahead of schedule which is good news for the region as the drought continues. The region has been putting a lot of effort in conservation as well and CWA wishes to assure that the conservation message is hitting all groups in our region; all ethnicity, children to the elderly, etc.

He indicated that the Water Conservation Garden will be holding their Fund Raising Gala on October 18 and asked that the District support the event and encourage others to support the event. In response to an inquiry from Director Thompson, Director Croucher indicated that though there is more participation in the rebate programs, it is not expected that the funding for the programs will run out. The focus is to encourage conservation and they will continue to fund the programs. He indicated that he had two flyers which lists all the commercial and

residential rebate programs and that he would provide District Secretary Susan Cruz copies that can be shared with the board.

He also shared that the water bond is getting positive support throughout the State. In San Diego it's getting about 50% support from the voters and 60% to 70% throughout the State.

He noted that Mr. Vincent Mudd stepped down from the CWA board and Ms. Yen Tu has been appointed to his seat on MWD's board. CWA's representatives to MWD are now Ms. Fern Steiner, Mr. Mike Hogan and Mr. Keith Lewinger.

13. DIRECTORS' REPORTS/REQUESTS

Director Croucher shared that he attended the YMCA Branding Event and it was very well attended.

Direct Thompson inquired about the potable water sales and purchases presented in the financials of the General Manager's Report; why they did not track more closely. He stated that the financials show that the District is \$146,458 ahead of the budget on sales (revenue) and \$400,100 more expensive on purchases (expense). Chief Financial Officer Beachem indicated that the District bills throughout the month for water that is used by customers for the last 30 days, so there is a timing issue with the accrual of water sales. He indicated that he had asked staff to review the report and see if there is a way to report the numbers so they track more closely.

14. PRESIDENT'S REPORT

President Lopez reported on meetings he attended during the month of October 2014 (a list of meetings he attended is attached).

15. CLOSED SESSION

The board recessed to closed session at 5:15 p.m. to discuss the following matter:

- a) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION [GOVERNMENT CODE §54956.9]

1 CASE

16. RETURN TO OPEN SESSION

The board reconvened from closed session at 5:30 p.m. and General Counsel Dan Shinoff indicated that the board met in closed session and took no reportable actions.

17. ADJOURNMENT

With no further business to come before the Board, President Lopez adjourned the meeting at 5:30 p.m.

President

ATTEST:

District Secretary

President's Report
October 1, 2014 Board Meeting

A) Meetings attended during the Month of *September* 2014:

- 1) **September 3: Attended the District's Regular Board Meeting.**
- 2) **September 10: Committee Agenda Briefing.** Met with General Manager Watton and Asst. General Manager Alvarez to review items that will be presented at the September committee meetings.
- 3) **September 11: Attended a meeting of the Metro Commission**
(see attached agenda)
- 4) **September 16: Attended the District's Finance, Administration and Communications Committee.** Reviewed, discussed, and made recommendation on items that will be presented at the October board meeting.
- 5) **September 18: Attended the South County Economic Development Council's 10th Annual Elected Officials Reception.** Attendees: Directors Gonzalez and Thompson and Communication Officer Buelna.
- 6) **September 24: Attended the District's Employee Recognition Luncheon.**
- 7) **September 26: Board Agenda Briefing.** Met with General Manager Watton and General Counsel Dan Shinoff to review items that will be presented at the October Board Meeting.

AGENDA ITEM 4

MINUTES OF THE BOARD OF DIRECTORS MEETING OF THE OTAY WATER DISTRICT and OTAY SERVICE CORPORATION December 5, 2014

1. The meeting was called to order by President Lopez at 3:42 p.m.

2. ROLL CALL

Directors Present: Croucher, Lopez, Robak, Smith and Thompson

Staff Present: General Manager Mark Watton, Asst. General Manager German Alvarez, Attorney Richard Romero, Chief Financial Officer Joe Beachem, Chief of Engineering Rod Posada, Chief of Information Technology Geoff Stevens, Chief of Water Operations Pedro Porras, Asst. Chief of Information Technology and Administrative Services Adolfo Segura, Asst. Chief of Water Operations Jose Martinez and District Secretary Susan Cruz and others per attached list.

3. PLEDGE OF ALLEGIANCE

4. OATH OF OFFICE CEREMONY

District Secretary Susan Cruz administered the oath of office to re-elected Director Gary Croucher, and newly elected director, Timothy Smith. Director Croucher was re-elected to Division 2 and Director Smith was elected to Division 1 in the November 2014 elections.

5. PRESENTATION OF RECOGNITION PLAQUE TO BOARD PRESIDENT

Treasurer Thompson presented a recognition plaque on behalf of the Board of Directors and staff to Board President Lopez to thank him for his excellence in public service and outstanding leadership as president of the Otay Water District's board of Directors during the past year. The plaque noted that Director Lopez served as president of the Otay WD board of directors in 2002, 2003, 2006, 2012, 2013 and 2014.

Director Thompson indicated that he wished to thank President Lopez for his service not only on behalf of the board of directors, but also on the behalf of the employees and the public. He stated that the past year has been a great year for the District and his leadership is very much appreciated. Director Lopez thanked Director Thompson and indicated that when he took the role as President, he did not see it as a position of leadership, but as a facilitator. He stated that in his long career in public service (fire department, city schools, and at UCSD), he

found himself in similar roles and it is a role he cherishes. He shared that he strives to do the best he can to serve the public and it all comes to fruition when he receives this kind of recognition.

6. RECESS FOR RECEPTION

The board recessed at 3:42 p.m. for a reception to congratulate Directors Croucher and Smith for their election to the Otoy WD board of directors.

7. RECONVENE OTAY WATER DISTRICT BOARD MEETING

The board reconvened at 4:05 p.m.

8. ELECTION OF BOARD PRESIDENT

A motion was made by Director Croucher, seconded by Director Thompson and carried with the following vote:

Ayes: Directors Croucher, Lopez, Robak, Smith and Thompson
Noes: None
Abstain: None
Absent: None

to re-elect Director Lopez as President.

9. ELECTION OF VICE PRESIDENT

A motion was made by Director Lopez, seconded by Director Croucher and carried with the following vote:

Ayes: Directors Croucher, Lopez, Robak, Smith and Thompson
Noes: None
Abstain: None
Absent: None

to elect Director Thompson as Vice President.

10. ELECTION OF BOARD TREASURER

A motion was made by Director Lopez, seconded by Director Thompson and carried with the following vote:

Ayes: Directors Croucher, Lopez, Robak, Smith and Thompson
Noes: None
Abstain: None
Absent: None

to elect Director Robak as Treasurer.

11. APPROVAL OF AGENDA

A motion was made by Director Thompson, seconded by Director Croucher and carried with the following vote:

Ayes: Directors Croucher, Lopez, Robak, Smith and Thompson
Noes: None
Abstain: None
Absent: None

to approve the agenda.

12. PUBLIC PARTICIPATION – OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK TO THE BOARD ON ANY SUBJECT MATTER WITHIN THE BOARD'S JURISDICTION BUT NOT AN ITEM ON TODAY'S AGENDA

No one wished to be heard.

13. RECESS OTAY WATER DISTRICT BOARD MEETING AND CONVENE A MEETING OF THE OTAY SERVICE CORPORATION

The Otay Water District board meeting was recessed at 4:09 p.m. and a meeting of the Otay Service Corporation board was convened.

14. ROLL CALL

Directors Present: Croucher, Lopez, Robak, Smith and Thompson

15. ELECTION OF OFFICERS: PRESIDENT, VICE-PRESIDENT AND TREASURER

A motion was made by Director Croucher, seconded by Director Thompson and carried with the following vote:

Ayes: Directors Croucher, Lopez, Robak, Smith and Thompson
Noes: None
Abstain: None
Absent: None

to elect Director Lopez as President, Director Thompson as Vice President, Director Robak as Treasurer.

16. APPOINTMENT OF OFFICERS: EXECUTIVE DIRECTOR, CHIEF FINANCIAL OFFICER AND SECRETARY

A motion was made by Director Croucher, seconded by Director Lopez and carried with the following vote:

- Ayes: Directors Croucher, Lopez, Robak, Smith and Thompson
- Noes: None
- Abstain: None
- Absent: None

to appoint General Manager Watton as Executive Director, Joe Beachem as Chief Financial Officer and District Secretary Susan Cruz as Secretary.

17. ADJOURN OTAY SERVICE CORPORATION BOARD MEETING AND CONVENE THE OTAY WATER DISTRICT FINANCING AUTHORITY BOARD MEETING

President Lopez adjourned the Otay Service Corporation board meeting at 4:10p.m. and convened the Otay Water District Financing Authority board meeting.

18. ROLL CALL

Directors Present: Croucher, Lopez, Robak, Smith and Thompson

19. RE-AFFIRM OFFICERS OF THE OTAY WATER DISTRICT FINANCING AUTHORITY

A motion was made by Director Croucher, seconded by Director Thompson and carried with the following vote:

- Ayes: Directors Croucher, Lopez, Robak, Smith and Thompson
- Noes: None
- Abstain: None
- Absent: None

to elect Director Lopez as President, Director Thompson as Vice-President, General Manager Watton as Executive Director, Chief Financial Officer Joe Beachem as Treasurer/Auditor, and District Secretary Susan Cruz as Secretary.

20. ADJOURN OTAY DISTRICT FINANCING AUTHORITY BOARD MEETING AND CONVENE THE OTAY WATER DISTRICT BOARD MEETING

President Lopez adjourned the Otay District Financing Authority board meeting at 4:12 p.m. and reconvened the Otay Water District board meeting.

21. ADJOURNMENT

With no further business to come before the Board, President Lopez adjourned the meeting at 4:13 p.m.

President

ATTEST:

District Secretary

AGENDA ITEM 6a



STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	January 7, 2015
SUBMITTED BY:	Gary Stalker, Water Systems Manager	PROJECT:	DIV. NO. 3
APPROVED BY:	<input checked="" type="checkbox"/> Pedro Porras, Chief Water Operations <input checked="" type="checkbox"/> German Alvarez, Asst. General Manager <input checked="" type="checkbox"/> Mark Watton, General Manager		
SUBJECT:	TO APPROVE THE PURCHASE OF A SCREENINGS COMPACTOR FOR THE DISTRICT'S TREATMENT PLANT.		

GENERAL MANAGER'S RECOMMENDATION:

To approve the purchase of a screenings compactor from Enviro-Care in the amount of \$69,451.56.

COMMITTEE ACTION: _____

Please see Attachment "A."

PURPOSE:

To provide redundancy to the existing screenings compactor at the Ralph W. Chapman Water Reclamation Facility (RWCWRF).

ANALYSIS:

Prior to installing a screenings compactor at the Headworks of the RWCWRF, the District sent the screening solids (rags, debris, etc.) removed from the rotating bar screens to the Spring Valley Sanitation District (SVSD), including about 23 million gallons per year of wastewater. In June, 2013, a screenings compactor was installed at the plant which compacts the solids from the bar screens, dewatering them in the process, and dumping them into a dumpster to be hauled off to a local landfill. Three standard size dumpsters are filled and sent to the Otay Landfill each week at a cost of \$2,300/year. The District saves approximately

\$138,000 per year for the reduced wastewater flow and solids sent to the City of San Diego for disposal. In addition, approximately 23 million gallons of wastewater previously sent to the SVSD with the solids is now treated and added to the recycled water supply.

When the screenings compactor was initially installed, the back-up plan, if it failed, was to send the solids to the SVSD again. However, in order for the compactor to dewater the solids properly, a design change was made removing the option of sending the solids to the SVSD. It was then that money was added to the CIP budget for a second compactor to be installed as a back-up. Use of the two compactors will be rotated so both are used for a similar amount of time.

The existing screenings compactor is a Flow Wash Press Model FWP2. Therefore, in order to ensure the new compactor works with the existing screenings conveyer, staff's preference is to purchase a second Flow Wash Press Model FWP2. However, to make sure their bid is competitive, staff obtained quotes from three manufacturers for compactors with screenings handling capacities similar to the existing model.

The three quotes obtained for a screenings compactor, not including sales tax, were:

<u>CONTRACTOR</u>	<u>TOTAL AMOUNT</u>
1. Enviro-Care, Rockford, IL	\$64,307
2. Vulcan Industries, Inc., Walnut Creek, CA	\$71,724
3. Parkson Corporation, Vernon Hills. IL	\$81,110

Enviro-Care submitted the low bid, as it did when the existing compactor was purchased. The existing compactor has met our expectations and has been reliable. We have had no maintenance problems with it in the 6 months that it has been in service.

Staff is recommending the approval of this purchase to Enviro-Care in the amount of \$69,451.56, which includes \$64,307.00 for the compactor and \$5,144.56 for sales tax.

FISCAL IMPACT: Joe Beachem, Chief Financial Officer

The total budget for CIP R2107, as approved in the FY 2015 budget, is \$85,000. Total expenditures, plus outstanding commitments and forecast including this contract, is estimated to be \$83,500.

The project manager has determined that the remaining budget is sufficient to complete the CIP.

Finance has determined that 100% of the funding is available from the Replacement Fund for CIP R2107.

STRATEGIC GOAL:

This purchase supports the Business Processes Strategy to "Maximize the efficiency and effectiveness of important business processes".

LEGAL IMPACT:

None.

General Manager

Attachment "A", Committee Action



ATTACHMENT A

SUBJECT/PROJECT:	Purchase of a Screenings Compactor
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COMMITTEE ACTION:

The Engineering, Operations, and Water Resources Committee reviewed this item at a meeting held on December 9, 2014, and the following comments were made:

- Staff recommended that the Board approve the purchase of a screenings compactor from Enviro-Care in the amount of \$69,451.56.
- The purpose of the purchase is to provide redundancy to the existing screening compactor at the Ralph W. Chapman Water Reclamation Facility (RWCWRF).
- Staff stated that in June 2013, a screenings compactor was installed at the RWCWRF which compacts the solids from the bar screens, dewatering them in the process, which are then hauled off to a local landfill.
- It was noted that the District saves approximately \$138,000 annually for the reduced wastewater flow and solids sent to the city of San Diego for disposal. Approximately 23 million gallons of wastewater previously sent to the Spring Valley Sanitation District (SVSD) with the solids is now treated and added to the Otay Water District's recycled water supply.
- In order for the compactor to properly dewater solids, a design change was made removing the option of sending solids to the SVSD. Funds were added to the District's CIP budget for a second compactor to be installed as a back-up. Use of both compactors will be rotated so both are used for a similar amount of time.
- Staff discussed the bid process, which is detailed on Page 2 of the staff report. Staff determined that Enviro-Care submitted the low bid of \$64,307, as it did when the existing compactor was purchased.

- Staff noted that the existing compactor has met the District's expectations and has been reliable. There are no maintenance problems with it in the six (6) months that it has been in service.
- Staff stated that a back-up screening compactor will save time and money for the District. If the primary compactor was down and there was no back-up, District staff would need to manually remove solids and monitor the process twenty-four hours a day, seven days a week to ensure there wasn't an over-flow in the Sweetwater Watershed.
- In response to a question by the Committee, staff stated that the screening compactor and installation fee will cost approximately \$75,000. Training is not needed since staff were already trained when the first screening compactor was installed. It was noted that there is \$85,000 in the CIP budget to cover this cost.
- In response to a question by the Committee, staff stated that the sewer bills from the city of San Diego is based on the strength of the sewage it receives from the District. This fee has increased over the years and therefore staff is recommending that the Board approve the purchase of a second screening compactor to help decrease the solids going to the City.

Following the discussion, the Committee supported staffs' recommendation and presentation to the full board on the consent calendar.



AGENDA ITEM 6b

STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	January 7, 2015	
SUBMITTED BY:	Lisa Coburn-Boyd Environmental Compliance Specialist	PROJECT/ SUBPROJECT:	S1210- 025000	DIV. NO. 3,5
	Bob Kennedy Engineering Manager			
APPROVED BY:	<input checked="" type="checkbox"/> Rod Posada, Chief, Engineering <input checked="" type="checkbox"/> German Alvarez, Assistant General Manager <input checked="" type="checkbox"/> Mark Watton, General Manager			
SUBJECT:	Statewide General Waste Discharge Requirements for Sanitary Sewer Systems - Re-certification of the Five Year Update of the Otay Water District's Sewer System Management Plan			

GENERAL MANAGER'S RECOMMENDATION:

That the Otay Water District's (District) Board of Director's approve the re-certification of the five (5) year update of the District's Sewer System Management Plan (SSMP). See Exhibit A for a map of the District's existing sewer system.

COMMITTEE ACTION:

Please see Attachment A.

PURPOSE:

The California State Water Resources Control Board Order No. 2006-003-DWQ, Statewide General Waste Discharge Requirements for Sanitary Sewer Systems requires a 5-year update and re-certification of the SSMP developed for the District under the Order.

ANALYSIS:

On May 2, 2006, the State Water Resources Control Board (SWRCB) issued Order No. 2006-003, the Statewide General Waste Discharge Requirements (WDRs) for sanitary sewer systems. These WDRs are the regulatory mechanism for all agencies that own or operate sanitary sewer collection systems greater than one-mile in length that collect

and/or convey untreated or partially treated wastewater to a publicly-owned treatment facility. The ultimate goal of the WDRs is to reduce the frequency and volume of sanitary sewer overflows (SSO) by requiring Districts, sewer agencies, cities, and other entities to properly operate, maintain, and manage their wastewater collection system.

According to the WDRs, each agency must develop and implement a system-specific SSMP. The District's SSMP was finalized in 2009 and approved by the Board on July 1, 2009. The WDRs also require bi-annual audits of the SSMP to ensure that it is kept up to date as well as a formal update of the SSMP every five years. The most recent audit was completed in August and the SSMP has been updated. The most significant update is the inclusion of the 2013 update of the Monitoring and Reporting Program and the revision of the District's SSO response plan to include this updated information.

Staff recommends that the Board approve the 2014 update of the District's SSMP and direct staff to re-certify the SSMP with the State as required by the referenced WDRs. The updated SSMP is included as Attachment B.

FISCAL IMPACT: Joe Beachem, Chief Financial Officer

None.

STRATEGIC GOAL:

This Project supports the District's Mission statement, "To provide high value water and wastewater services to the customers of the Otay Water District in a professional, effective, and efficient manner" and the General Manager's Vision, "A District that is at the forefront in innovations to provide water services at affordable rates, with a reputation for outstanding customer service."

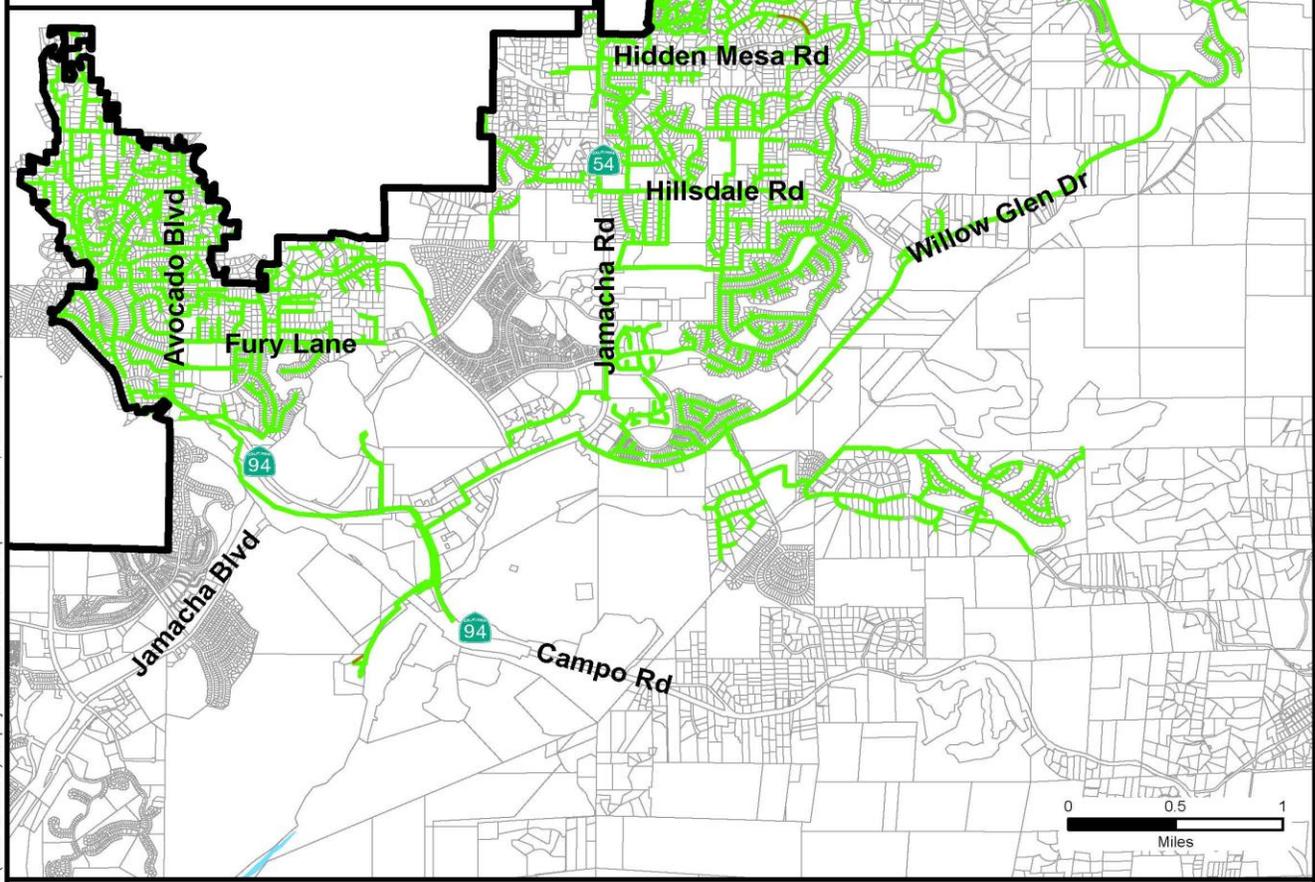
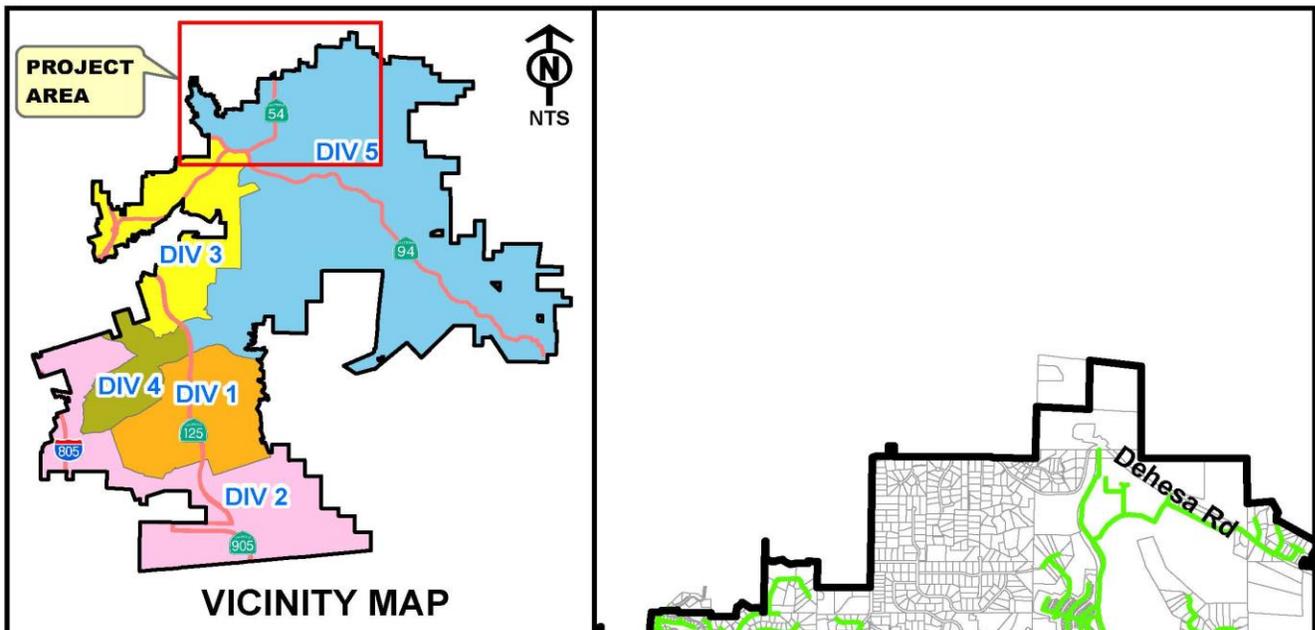
LEGAL IMPACT:

None.

LCB/BK:jf

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Attachments: Exhibit A - OWD Sewer System Map
 Attachment A - Committee Action
 Attachment B - 2014 SSMP Update



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**OTAY WATER DISTRICT
SEWER SYSTEM MANAGEMENT PLAN
LOCATION MAP**



EXHIBIT A



ATTACHMENT A

SUBJECT/PROJECT: s1210-025000	Statewide General Waste Discharge Requirements for Sanitary Sewer Systems - Re-certification of the Five Year Update of the Otay Water District's Sewer System Management Plan
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COMMITTEE ACTION:

The Engineering, Operations, and Water Resources Committee (Committee) reviewed this item at a meeting held on December 9, 2014, and the following comments were made:

- Staff recommended that the board approve the re-certification of the five (5) year update of the District's Sewer System Management Plan (SSMP).
- Staff indicated that in May of 2006, the State Water Resources Control Board issued Order No. 3, the Statewide General Waste Discharge Requirements (WDRs) for sanitary sewer systems. The WDRs are the regulatory tool that applies to all agencies that own or operate sanitary sewer collection systems greater than one-mile in length that collect and/or convey untreated or partially treated wastewater to a publicly owned treatment facility.
- The ultimate goal of the WDRs is to reduce the frequency and volume of sanitary sewer overflows (SSOs) by requiring districts, sewer agencies, cities, and other entities to properly operate, maintain and manage their wastewater collection system.
- Staff noted that the WDRs require that each agency develop and implement a system specific SSMP. The District's SSMP was finalized and certified by the Board in 2009.
- The WDR require bi-annual audits of the SSMP and a formal update every five years. The most recent audit of the SSMP was completed in August 2014 and the plan was updated after the completion of the audit.
- Staff stated that the most significant update is the inclusion of the State Water Resources Control Board 2014 update of the Monitoring and Reporting Program and the revision of the District's SSO response plan to include this updated information.

- In response to a question from the Committee, staff stated that the District's reclamation facility is producing about one third of the total reclaimed water. If the reclamation facility were to expand, it could produce approximately 2.6 MGD. The Committee inquired if that was the amount of sewage available to treat. Staff said no because the basin is too small and not quickly growing due to water conservation. In 2007, the basin produced approximately 2 MG of wastewater a day and is now producing approximately 1.7 MGD.
- The Committee commented that the city of San Diego plans to establish its Pure Water Program in the South Bay area, which can impact the District's recycled water program. Staff stated that they are aware of the City's program and has met with City staff to discuss their plan. It is indicated in the city of San Diego's Recycled Water Study that it would reserve/provide recycled water to the District in addition to the City's Pure Water Program. District staff is unsure of what the City's intentions are with the program and recycled water and will continue to monitor this situation.
- The Committee inquired if District staff is working on trying to establish a new form of agreement with the city of San Diego to tie into the City's expansion and Pure Water Program. Staff stated yes and as the city of San Diego is planning to establish their Pure Water Program, District staff is researching the South Bay's ability to absorb pure water and is also looking into what the City's demands would be. In the South Bay area, the city of Imperial Beach has already stated that it does not want additional outflow through its sewer system; however, the city of San Diego's plant will need some expansion for their overall program. This leaves District staff to believe that recycled water will be available. As the city of San Diego goes through the environmental impact report process, District staff will get a better idea of the program and then negotiate a new form of agreement with the city of San Diego.
- The Committee inquired if it was possible for the District to increase its recycled water supply. Staff indicated that the County of San Diego is one alternative to increasing the District's recycled water supply. The County is researching the possibility of developing a reclamation plant in the South Bay area and is looking for customers to purchase the recycled water it will be producing. Other agencies, such as the Padre Dam Municipal Water District and the city of Chula Vista are also looking into other alternatives for recycled water to avoid paying for the city of San Diego's Pure Water Program. The IBWC

plant in the South Bay is also a potential source of recycled water for the District.

- In response to a question from the Committee, staff indicated that the County is looking for a feasible basin in the Spring Valley area where I-54 and I-125 meet. The Committee also inquired if the District has had any sewer spills; staff stated no.

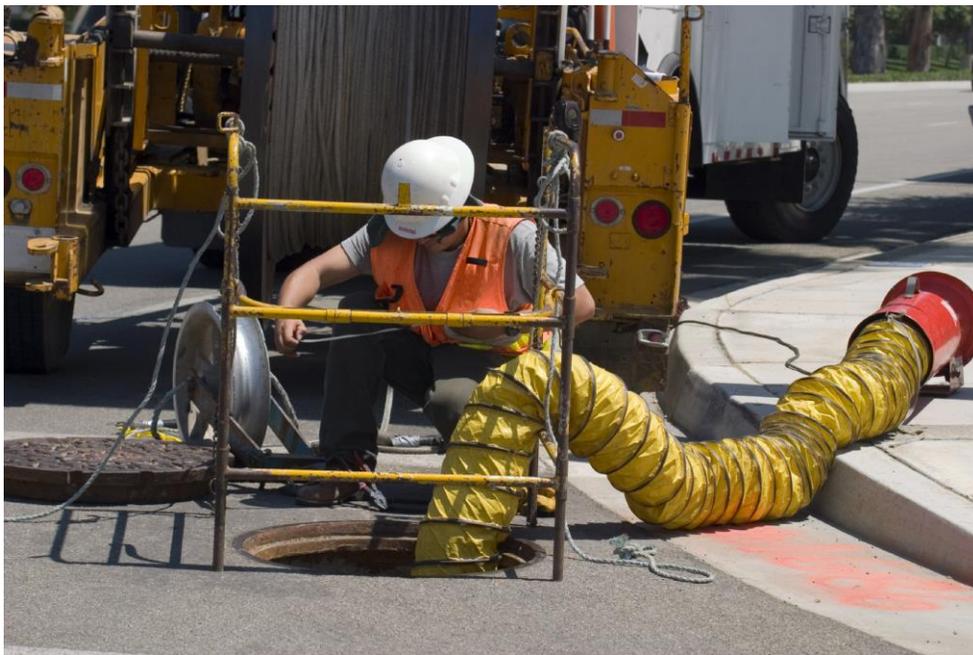
Following the discussion, the Committee supported staffs' recommendation and presentation to the full board as a consent item.

ATTACHMENT B SEPARATE FROM STAFF REPORT
(SEE ATTACHMENT 1 ON WEBSITE)

SEWER SYSTEM MANAGEMENT PLAN (SSMP) for the



OTAYWATERDISTRICT



2554 SWEETWATER SPRINGS BOULEVARD
SPRING VALLEY, CALIFORNIA 91978-2004
www.otaywater.gov



July 1, 2009
Revised April, 2013
Updated September, 2014

AGENDA ITEM 6c



STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	January 7, 2015	
SUBMITTED BY:	Stephen Beppler Senior Civil Engineer	PROJECT:	R2111- 001103	DIV. NO.: 5
	Bob Kennedy Engineering Manager			
APPROVED BY:	<input checked="" type="checkbox"/> Rod Posada, Chief, Engineering <input checked="" type="checkbox"/> German Alvarez, Assistant General Manager <input checked="" type="checkbox"/> Mark Watton, General Manager			
SUBJECT:	Award of a Construction Contract to Cora Constructors, Inc. for the RWCWRF RAS Pumps Replacement Project			

GENERAL MANAGER'S RECOMMENDATION:

That the Otay Water District (District) Board of Directors (Board) award a construction contract to Cora Constructors, Inc. (Cora Constructors) and to authorize the General Manager to execute an agreement with Cora Constructors for the Ralph W. Chapman Water Reclamation Facility (RWCWRF) Return Activated Sludge (RAS) Pumps Replacement Project in an amount not-to-exceed \$315,315.00 (see Exhibit A for Project location).

COMMITTEE ACTION:

Please see Attachment A.

PURPOSE:

To obtain Board authorization for the General Manager to enter into a construction contract with Cora Constructors for the RWCWRF RAS Pumps Replacement Project in an amount not-to-exceed \$315,315.00.

ANALYSIS:

The upgrade of the RWCWRF in 2012, to improve nitrogen removal of the plant, did not thoroughly consider the potential range of operation for the return and waste sludge pumps. Plant personnel have found that optimal operating of the biological process and the wasting of sludge exceeds the capacity of the current RAS pumps and piping system. District staff reviewed the system operations and determined that new larger pumps, combined with a portion of new parallel piping, would provide the flows desired. The Project was designed in-house by District staff and as-needed electrical consultant.

The Project consists of removal and replacement of the existing 5 (five) horsepower (HP) RAS pumps with upgraded 20 HP units, construction of new pressure piping, removal and replacement of variable frequency drives and electrical circuit breakers with upgraded equipment, new wiring and conduits, and new pressure monitoring equipment.

The Project was advertised on October 13, 2014 on the District's website and several other publications including the San Diego Daily Transcript. A non-mandatory Pre-Bid Meeting was held on October 30, 2014, which was attended by six (6) contractors, subcontractors, and suppliers. One (1) addendum was sent out to all bidders and plan houses to address questions and clarifications to the contract documents during the bidding period. Bids were publicly opened on November 13, 2014, with the following results:

	CONTRACTOR	TOTAL BID AMOUNT
1	Cora Constructors, Inc. Palm Desert, CA	\$315,315.00
2	Ahrens Mechanical San Diego, CA	\$364,000.00
3	MMC, Inc. La Palma, CA	\$479,000.00

The Engineer's Estimate is \$350,000.00.

Staff reviewed the bids submitted for conformance with the contract requirements and determined that Cora Constructors was the lowest responsive and responsible bidder. Cora Constructors holds a Class A Contractor's License, which meets the contract document's requirements, and is valid through March 31, 2015. The reference checks indicated an excellent performance record on similar projects. An internet background search of the company was performed and revealed no outstanding issues with this company. Cora Constructors has not previously worked for the District.

District staff received a bid protest from the second low bidder, Ahrens Mechanical (Exhibit B), claiming that Cora Constructors' bid was unresponsive. Their bid protest claimed two specific items: failure to visit the site for purpose of this Project prior to submitting bid and failure to submit Written System Certification per Section 17000, Paragraph 1.04. District staff and general counsel analyzed the protest and determined that the protest was not valid. The District's response to the bid protest is provided as Exhibit C.

Staff verified that the bid bond provided by Cora Constructors is valid. Staff will also verify that Cora Constructors' Performance Bond and Labor and Materials Bond are valid prior to execution of the contract.

FISCAL IMPACT: Joe Beachem, Chief Financial Officer

The total budget for CIP R2111, as approved in the FY 2015 budget, is \$650,000.00. Total expenditures, plus outstanding commitments and forecast, are \$469,276.99. See Attachment B for the budget detail for CIP R2111.

Based on a review of the financial budget, the Project Manager anticipates that the budget is sufficient to support the Project.

Finance has determined that 100% of the funding is available from the Replacement Fund for CIP R2111.

STRATEGIC GOAL:

This Project supports the District's Mission statement, "To provide high value water and wastewater services to the customers of the Otay Water District in a professional, effective, and efficient manner" and the General Manager's Vision, "A District that is at the forefront in innovations to provide water services at affordable rates, with a reputation for outstanding customer service."

LEGAL IMPACT:

None.

SB:jf

P:\WORKING\CIP R2111 RWCWRF - RAS Pump Replacement\Staff Reports\BD 01-07-15, Staff Report, RWCWRF RAS Pumps, Award Construction To Cora (SB-BK-RP).Docx

Attachments: Attachment A - Committee Action
Attachment B - Budget Detail
Exhibit A - Location Map
Exhibit B - Bid Protest from Ahrens Mechanical
Exhibit C - District Response to Bid Protest



ATTACHMENT A

SUBJECT/PROJECT: R2111-001103	Award of a Construction Contract to Cora Constructors, Inc. for the RWCWRF RAS Pumps Replacement Project
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COMMITTEE ACTION:

The Engineering, Operations, and Water Resources Committee (Committee) reviewed this item at a meeting held on December 9, 2014, and the following comments were made:

- Staff recommended that the Board award a construction contract to Cora Constructors, Inc. (Cora Constructors) and to authorize the General Manager to execute an agreement with Cora Constructors for the Ralph W. Chapman Water Reclamation Facility (RWCWRF) Return Activated Sludge (RAS) Pumps Replacement Project in an amount not-to-exceed \$315,315.00.
- It was discussed that the upgrade of the RWCWRF in FY 2012 to improve the nitrogen removal did not thoroughly consider the potential range of operation for the RAS pumps that handle both return and waste sludge. Staff indicated that the optimal return sludge rates for operating the biological process plus the wasting of sludge exceeds the capacity of the current system.
- District staff determined that new larger pumps combined with piping improvement would provide the flows desired. This project was designed in-house by District staff and the District's as-needed electrical consultant.
- This project consists of removal and replacement of existing 5 horsepower (HP) RAS pumps with 20 HP units and replacement variable frequency drives, new circuit breakers, wiring, conduits, new pressure piping and pressure monitoring equipment.
- Staff discussed the bid process and indicated that three (3) bids were submitted to the District. Details of the bids are provided on Page 2 of the staff report.
- Staff reviewed the submitted bids for conformance with the contract requirements and determined that Cora Constructors was the lowest responsive and responsible bidder.

- The District has not previously worked with Cora Constructors, but their references are excellent and the company is readily available to provide the services required.
- It was noted that District staff received a bid protest (Exhibit B) from the second low bidder, Ahrens Mechanical, claiming that Cora Constructors' bid was unresponsive. District staff and General Counsel analyzed the protest and determined that the protest was not valid. A response to Ahrens Mechanical's protest is attached (Exhibit C) to the staff report.
- In response to a question from the Committee, staff stated that the Project was advertised on the District's website and several other publications including the San Diego Daily Transcript. Approximately twenty (20) firms showed interest in the Project, but only three (3) firms submitted bids. It was indicated that District staff does reach out to contractors when projects become available, but many of them indicate that they are not readily available to accept projects.
- The Committee inquired if Ahrens Mechanical was satisfied with the District's response to their protest. Staff stated that they believe the company is satisfied with the District's response as the District has not heard back from them.

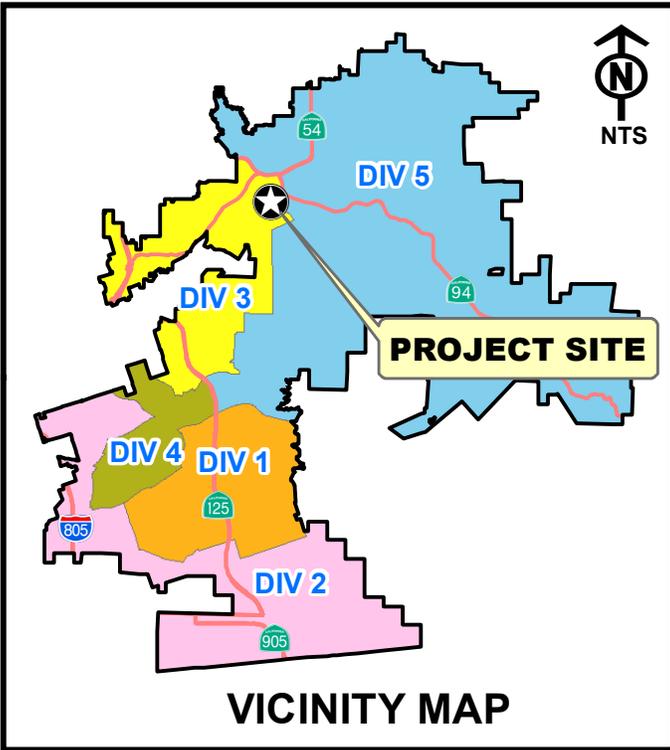
Following the discussion, the Committee supported staffs' recommendation and presentation to the full board on the consent calendar.



ATTACHMENT B – Budget Detail

SUBJECT/PROJECT: R2111-001103	Award of a Construction Contract to Cora Constructors, Inc. for the RWCWRF RAS Pumps Replacement Project
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- Level	Title1	Committed	Expenditures	Outstanding Commitment	Projected Final Cost	Vendor
Design	Consultant Contracts	\$12,339.62	\$12,339.62	\$0.00	\$12,339.62	BSE ENGINEERING INC
	Service Contracts	\$1,946.60	\$1,366.60	\$580.00	\$1,946.60	MAYER REPROGRAPHICS INC
		\$122.10	\$122.10	\$0.00	\$122.10	SAN DIEGO DAILY TRANSCRIPT
	Standard Salaries	\$19,553.67	\$19,553.67	\$0.00	\$19,553.67	
	Total	\$33,961.99	\$33,381.99	\$580.00	\$33,961.99	
Construction	Consultant Contracts	\$20,000.00	\$0.00	\$20,000.00	\$20,000.00	ALYSON CONSULTING
	Construction Contract	\$315,315.00	\$0.00	\$315,315.00	\$315,315.00	CORA CONSTRUCTORS INC
	Standard Salaries	\$100,000.00	\$75,565.09	\$24,434.91	\$100,000.00	
	Total	\$435,315.00	\$75,565.09	\$359,749.91	\$435,315.00	
Budget	\$650,000.00					
Total to Date		\$469,276.99	\$108,947.08	\$360,329.91	\$469,276.99	



OTAY WATER DISTRICT
RWCWRF RAS PUMPS REPLACEMENT
LOCATION MAP



CIP R2111

EXHIBIT B

Ahrens Mechanical

5959 Mission Gorge Road, Ste #204
San Diego, CA 92120
Ph: 619.487.9036, Fx: 619.487.9195, Cell: 619.840.2734
AhrensMechanical@gmail.com
Certified DVBE and SB - State of California #1544620
Certified SDVOSB - Department of Veteran Affairs
Certified SLBE City of San Diego - #12AM0557
CSLB #957287 / A, B, C4, C10, C16, C20, C34, C36 and C46

14 November 2014

Otay Water District
2554 Sweetwater Springs Boulevard
Spring Valley, CA 91978

Attention: Steve Beppler
Steve.Beppler@otaywater.gov
Ph: 619.670.2009

Subject : RAS Pumps Replacement
RW Chapman Water Reclamation Facility

Reference : Possible issues with Cora Constructors' bid

The Otay Water District received bids for RAS Pumps Replacement on 13 November 2014. The preliminary bid results are

Cora Constructors	\$ 315,315.00
Ahrens Mechanical	\$ 364,000.00
MMC	\$ 479,000.00

Ahrens Mechanical believes Cora Constructors bid is non-responsive for two reasons.

1. Failure to visit the site for purpose of this project prior to submitting bid.
2. Failure to submit Written System Certification per Section 10700 para 1.04

1. The third paragraph of the Invitation to Bid is as follows. Similar language appears in the Advertisement to Bid.

*A prebid meeting will be held at **10:00 A.M. on OCTOBER 30, 2014** at the Otay Water District (District), 2554 Sweetwater Springs Boulevard, Spring Valley, California 91978-2004. **A site visit will be conducted by the District immediately following the meeting.** Prospective bidders, contractors, and subcontractors are highly encouraged but not required to attend the prebid meeting. Note that prospective bidders are required to visit the site and that access to the facility is restricted.*

Since access to the site is restricted, the only way to visit the site was to attend the pre-bid meeting. Attached is the signed attendance for the pre-bid visit. Notice that Cora Constructors did not attend the site visit and therefore Cora Constructors' bid should be declared un-responsive.

Further, Cora Constructors did not download the plans and specifications for the project. Attached is a copy of the plan holders list. Failure to download the plans and specifications is further evidence Cora Constructors failed to familiarize themselves with the site prior to the bid. Consequently, Cora Constructors bid should be declared un-responsive.

Lastly, if the District afforded Cora Constructors a private viewing this would be an unfair advantage as the District did not announce this option publicly. Other possible bidders that missed the site visit were not aware of the opportunity.

2. Section 10700 para 1.04 requires Written System Certification by the system integrator be submitted with the bid.

1.04 SYSTEM CERTIFICATION

A. Included with the bid package shall be a written certification of intent to assume full responsibility for the complete requirements of the Contract Documents. A signed copy thereof shall be supplied by each prospective system integrator. The certification shall be on the corporate letterhead, it shall be signed by a corporate officer and shall include the following statements:

1. The Contractor responsible for this section hereby certifies intent to assume and execute full responsibility to furnish, supervise installation and connection, test and calibrate, place into operation all specified instrumentation, equipment and all assemblies, components, and accessories needed to place into service a complete operating system all in full compliance with the requirements of the Contract Documents.

2. In addition, it is certified that the drawings and data will be prepared and submitted, specified field services will be performed by qualified personnel, the Districts operating and maintenance personnel will be instructed, and technical manuals will be prepared and submitted.

3. Finally, it is certified that bid price submitted provides for full and complete compliance with the requirements of the Contract Documents without exception.

At the time the bids were opened the district did not declare Cora Constructors had submitted the Written System Certification. If Cora Constructors did not submit the Written System Certification with the bid then Cora Constructors bid should be declared non-responsive.

AHRENS MECHANICAL



Gregory S. Ahrens, PE
President

**SECTION 00030
INVITATION TO BID**

Sealed bids addressed to the Board of Directors, Otay Water District, will be received at the office of the Otay Water District, 2554 Sweetwater Springs Boulevard, Spring Valley, California 91978-2004, until **4:00 P.M., local time, on Thursday, NOVEMBER 13, 2014** and at that time bids will be publicly opened and read for performing the work indicated below. The date and time of the bid opening, **RWCWRF RAS PUMPS REPLACEMENT**, and bidder's name must be identified on the bid envelope. Unsealed bids and bids submitted by telephone, telegraph, fax, or e-mail will not be considered regardless of reason. Similarly, late bids will not be considered regardless of postmark or reason. Late bids will be returned to the bidder unopened.

Bids are invited for the work consisting of performing all operations and furnishing of all labor, materials, tools, and equipment necessary for the general scope of work. **The Work generally consists of removal and replacement of return activated sludge pumps with upgraded equipment; construction of new pressure piping; removal and replacement of variable frequency drives and electrical circuit breakers with upgraded equipment; new pressure monitoring equipment; new wiring and conduits; and appurtenant and associated Work** in accordance with the Contract Documents.

A prebid meeting will be held at **10:00 A.M. on OCTOBER 30, 2014** at the Otay Water District (District), 2554 Sweetwater Springs Boulevard, Spring Valley, California 91978-2004. **A site visit will be conducted by the District immediately following the meeting.** Prospective bidders, contractors, and subcontractors are highly encouraged but not required to attend the prebid meeting. Note that prospective bidders are required to visit the site and that access to the facility is restricted.

The contractor shall be licensed in accordance with the provisions of Chapter 9, Division 3, of the Business and Professions Code.

Additionally, the District reminds all contractors and subcontractors of the adoption of SB 854 and encourages all contractors and subcontractors to ensure that they are familiar with and comply with the recently enacted requirements. Such requirements include, but are not limited to, the requirement that contractors and subcontractors register with the Department of Industrial Relations, State of California (DIR), pursuant to Labor Code section 1725.5, beginning July 1, 2014.

Beginning on March 1, 2015, in compliance with SB 854, the District will require all contractors and subcontractors to be registered with the DIR prior to submitting a bid on any District project. Bids from contractors or subcontractors that are not currently registered as required will be deemed nonresponsive. Further, beginning on April 1, 2015, the District will not award a contract to and no contractor or subcontractor will be allowed to work on a District project unless they are registered with the DIR pursuant to Labor Code section 1725.5. Please consult with your respective counsel for further information.

This project is subject to compliance monitoring and enforcement by the DIR.

Otay Water District is using Mayer Reprographics for the storage and retrieval of plans and specifications for this project. Contract documents, including plans and specifications, may be accessed via its web site, www.mayer.com or via phone, 619-295-4112. The project information can be found by clicking the Current Projects Bidding icon on their website. In this folder, find and click on the project name. The Contract Documents can be ordered by filling out and faxing

ADVERTISEMENT TO BID

Sealed bids addressed to the Board of Directors, Otay Water District (District), will be received for the **RWCWRF RAS PUMPS REPLACEMENT (CIP R2111)** at the office of the District, 2554 Sweetwater Springs Boulevard, Spring Valley, California 91978-2004, until **4:00 PM local time, on November 13, 2014**, and at that time bids will be publicly opened and read.

The general scope of work includes construction of:

Removal and replacement of return activated sludge pumps with upgraded equipment, construction of new pressure piping, removal and replacement of variable frequency drives and electrical circuit breakers with upgraded equipment, new pressure monitoring equipment, new wiring and conduits, and appurtenant and associated work in accordance with the Contract Documents.

A Pre-Bid Meeting will be held at 10:00 AM on October 30, 2014 at the Otay Water District, followed immediately by a visit to the project site. Prospective bidders, contractors, and subcontractors are highly encouraged, but not required, to attend the Pre-Bid Meeting. Note that prospective bidders are required to visit the site and that access to the facility is restricted. The engineer's estimate is \$350,000.

The District is using Mayer Reprographics (Mayer) for distribution of Contract Documents, including plans and specifications. Electronic copies may be downloaded without fee through <http://www.mayer.com>. Hard copies may be obtained for a fee through any Mayer office or by calling Mayer at (619) 295-4112. The amount paid for hard copies is not refundable. Technical questions regarding the Contract Documents should be referred to the District's Project Manager, Stephen Beppler, at (619) 670-2209.

Dated this 13th day of October, 2014.



Rod Posada, P.E., PLS, CCM
Chief, Engineering
OTAY WATER DISTRICT

**SIGN IN SHEET
OTAY WATER DISTRICT
R2111-001102
PRE-BID MEETING**

DATE: October 30, 2014

TIME: 10:00 a.m.

SUBJECT: RWCWRF RAS Pumps Replacement (CIP R2111)

NAME	COMPANY	PHONE NUMBER	FACSIMILE	E-MAIL
Steve Beppler	OWD	619-670-2209	619-670-8920	Steve.beppler@otaywater.gov
Don Bienvenue	OWD	619-670-2277	619-670-8920	donald.bienvvenue@otaywater.gov
ERIC BIOM	CONTROL SYSTEMS ENG, INC	951 696 3689		SALES@CONTROLSYSTEMS.ENG.COM
TIM LOSER	PACIFIC WINDS	949-916-8317	949-916-8267	TIM LOSER @ PACIFICWINDS.COM
GLENN WALLIS	SLOAN ELECTRIC	619-606-0169		gwallis@sloanelectric.com
MARK BOWERS	SIDAN ELECTRIC	619-520-0047	619-239-8410	mbowers@sloanelectric.com
Bela Wouters	BSE Eng'g	858-299-2000		bwouters@bseengineering.com
JEFF BARR	Ahrens Mech	619-487-9036	619 487-9195	AhrensMechanical@gmail.com
TED SARGENT	PERFORMANCE MECHANICAL CELL	762-791-7430		ted@pmc-us.com
ALAN DAHLQVIST	FLYGT PUMPS - XYLEM	951-553-1493		ALAN.DAHLQVIST@XYLEM.COM

Timestamp	Company	Address	City	State	ZIP	Contact	Phone Number	Fax Number	E-Mail
10/16/2014	iSqFt	77738 Flora Road	Palm Desert	CA	92211	Jessica Pool	800-364-2059	8665708187	sandiego@isqft.com
10/16/2014	Otay Water District	2554 Sweetwater Springs Blvd	Spring Valley	CA	91978	Stephen Beppler	619-670-2209	6196708920	steve.beppler@otaywater.gov
10/16/2014	MISCOWater	27101 Burbank Suite B	Foothill Ranch	CA	92610	tom roberson	949-458-5555	9494585500	troberson@miscowater.com
10/16/2014	NEWest Construction Co., Inc.	9235 Trade Place, Ste. A	San Diego, CA	CA	92126	Brian Jennette	858-537-0774	8585379653	bjennette@newestco.com
10/16/2014	AGC Plan Room	6212 Ferris Sq	San Diego	CA	92121	Lisa	858-874-8560	858-874-8569	lisa@agcsd.org
10/16/2014	Evans Hydro, Inc	18128 S santa Fe Ave	Rancho Dominguez	CA	90221	Kim Dixon	310-608-5801	310-608-6936	kdixon@evans-hydro.com
10/17/2014	SCW Contracting Corp.	2525 N. Old Hwy 395	Fallbrook	CA	92028	Peter Kogler	7607281308	7607282517	pkogler@scwcompanies.com
10/17/2014	Cortech Engineering	22785 Savi Ranch Parkway	Yorba Linda	CA	92887	Joey Ennis	714-779-0911	7146931715	jennis@cortecheng.com
10/20/2014	Schuler Engineering	564 Bateman Circle	Corona	CA	92880	Kevin	951-738-9215	951-738-0162	bids@schulerengineering.com
10/20/2014	Gierlich-Mitchell	10533 Progress Way #A	Cypress	CA	90630	Ron Winters	714-236-6070	7142366080	info@gierlich-mitchell.com
10/20/2014	Sloan Electromechanical	3520 Main Street	San Diego	CA	92113	Mark Bowers	619-239-5174	619-239-8410	mbowers@sloanelectric.com
10/21/2014	MMC,Inc.	5901 fresca dr.	la palma	CA	90623	jay mehta	714-521-2022	714-521-2440	jay@aboutmmc.com
10/21/2014	MMC,Inc.	5901 fresca dr.	la palma	CA	90623	jay mehta	714-521-2022	714-521-2440	jay@aboutmmc.com
10/21/2014	Califonia Pipe Fabricators	7277 Chevron Way	Dixon	CA	95620	Jeanne Smith	707-678-3069	7076786513	jeannes@calpipefab.com
10/21/2014	Flo-Systems, Inc.	3010 Floyd Street	Burbank	CA	91504	Cindy Turner	818-562-5282	8188423217	sales@flo-systems.net
10/22/2014	Control Systems Engineering, Inc	PO Box 128	Murrieta	CA	92564	Eric Blom	(951)696-3689	(888)398-2734	eric@controlsystemseng.com
10/22/2014	Bid America	41085 Elm Street	Murrieta	CA	92562	Tom Davis	9512903648	9516000615	planroom@bidamerica.com
10/23/2014	Flygt Pump - Xylem	11161 Harrel St	Mira Loma	CA	91752	Alan Dahlqvist	951-553-1493	951-332-3679	alan.dahlqvist@xyleminc.com
10/23/2014	AGC Plan Room	6212 Ferris Sq	San Diego	CA	92121	Lisa	858-874-8560	858-874-8569	lisa@agcsd.org
10/24/2014	Sloan Electromechanical	3520 Main Street	San Diego	CA	92113	Jerry Gray	619-515-9691 x311	6192395086	jgray@sloanelectric.com
10/24/2014	Ahrens Mechanical	5959 Mission Gorge Rd #204	San Diego	CA	92120	Gregory Ahrens	619-487-9036	6194879195	ahrensmechanical@gmail.com
10/27/2014	Flo-Systems, Inc.	3010 Floyd Street	Burbank	CA	91504	Cindy Turner	818-562-5282	8188423217	sales@flo-systems.net
10/28/2014	California Comfort Systems USA	7740 Kenamar Ct	San Diego	CA	92121	Paul Needham	619-392-9551	8585641101	pneedham@calcsusa.com
10/28/2014	Telliard construction	740 Amiford dr	San Diego	CA	92107	Chris	619-778-1083	6193346586	ctelliard5@gmail.com
10/29/2014	Performance Mechanical	401 West 5th. Street	Holtville	CA	92250	Ted Sweet	760-356-4815	760-356-4187	ted@pmc-us.com
10/29/2014	Telliard Const.	740 AmifoDr.	San Diego	CA	92107	David Telliard Sr.	619-224-4725	619-224-0159	dtelliard@cox.net
10/30/2014	Arrieta Construction	1215 N. Marshall Avenue	El Cajon	CA	92021	Buzz	619-448-7683	619-448-1287	buzz@arrietaconst.com
10/31/2014	Superior Storage Tanks	14700 Industry Circle	LaMirada	CA	90638	Terri Stock	7142261914	7147394425	terri@superior-tanks.com
11/3/2014	Bid America	41085 Elm Street	Murrieta	CA	92562	Tom Davis	9512903648	9516000615	planroom@bidamerica.com
11/4/2014	pacific winds building	19 hammond #504	irvine	CA	92618	tim loser	949-916-8317	949-916-8267	timloser@pacwinds.com
11/4/2014	pacific winds building	19 hammond #504	irvine	CA	92618	tim loser	949-916-8317	949-916-8267	timloser@pacwinds.com
11/6/2014	Alyson Consulting	9968 Hibert Street	San Diego	CA	92131	Melissa Kessler	6193339735	111-111-1111	melissa@alysonconsulting.com
11/6/2014	Industrial Power & Automation	31805 temecula pkwy	temecula	CA	92592	pat acomb	951-764-7107	none	ipa.automation@yahoo.com
11/6/2014	IPA	31805 temecula pkwy	temecula	CA	92592	pat acomb	951-764-7107	none	ipa.automation@yahoo.com
11/6/2014	Industrial Power & Automation	31805 temecula pkwy	temecula	CA	92592	pat acomb	951-764-7107	none	ipa.automation@yahoo.com
11/11/2014	CMD	30 Technology Pkwy South	Norcross	GA	30092	Mary Mathis	770-209-3816	6786800624	mmathis@reedbusiness.com
11/11/2014	MAG Systems	846 S. Myrtle #2	Monrovia	CA	91016	Steve Jensen	626-359-8868	626-359-6847	sales@mag-systems.net
11/11/2014	MAG Systems	846 S. Myrtle #2	Monrovia	CA	91016	Steve Jensen	626-359-8868	626-359-6847	sales@mag-systems.net

- B. Instrumentation Society of America (ISA) Publications:
 - 1. S5.4 - Instrument Loop Diagrams
 - 2. S20 - Specification Forms for Process Measurement and Control Instruments, Primary Elements and Control Valves.

1.03 I&C SYSTEM INTEGRATOR QUALIFICATIONS

- A. QUALIFICATIONS: Experience in furnishing and installing municipal instrumentation and control systems. The integrator shall have total responsibility for all the work specified in Division 17.
- B. The System Integrator shall be responsible for the correct installation of all hardware and systems specified in this Division. Certain primary elements, final control elements, etc., although provided as part of this Division, may be installed in the process lines under other Divisions of the contract. The installation of all specified instrumentation shall be under the direct supervision of the system integrator.
- C. The complete control system shall be furnished by a single integration firm who shall assume total responsibility for the satisfactory performance of the complete system.
- E. The criteria for evaluating the system Integrator's qualifications will be based on the following:
 - 1. Documentation of the System Integrator's ability to successfully complete projects of similar size and scope in the municipal market. Provide references (including Districts name and phone number) for a minimum of three projects where the following tasks were performed by personnel directly employed by your firm as a system supplier: project management, system design, preparation of shop drawings, wiring diagrams, schematics, PLC programming, field testing, startup and training. Work performed by your subcontractors and work performed by employees with less than one-year full time employment status will not be acceptable. For employees with one year or more of full time employment status their experience with other firms may be included for consideration.
 - 2. Provide the name and a complete resume of the employee with primary responsibility for engineering, project management, field testing, calibration, job site coordination and schedule. References provided in Item 1 shall include previous projects completed by this employee.

1.04 SYSTEM CERTIFICATION

- A. Included with the bid package shall be a written certification of intent to assume full responsibility for the complete requirements of the Contract Documents. A signed copy thereof shall be supplied by each prospective system integrator. The certification shall be on the corporate letterhead, it shall be signed by a corporate officer and shall include the following statements:
 - 1. The Contractor responsible for this section hereby certifies intent to assume and execute full responsibility to furnish, supervise installation and connection,

EXHIBIT C



...Dedicated to Community Service

2554 SWEETWATER SPRINGS BOULEVARD, SPRING VALLEY, CALIFORNIA 91978-2004
TELEPHONE: 670-2222, AREA CODE 619

www.otaywater.gov

November 21, 2014

Project No.: R2111-001102

Mr. Gregory S. Ahrens, P.E.
Ahrens Mechanical
5959 Mission Gorge Road, Suite 204
San Diego, CA 92120

SUBJECT: RWCWRF RAS Pumps Replacement;
Possible Issues with Cora Contractors' Bid

Dear Mr. Ahrens:

Thank you for your interest in the subject project and for bringing your concerns regarding the responsiveness of Cora Constructors' (Cora) bid to our attention. The Otay Water District (District) takes any inquiries seriously. While we appreciated your attention and responsiveness to this matter, the District considers Cora's bid responsive and will be moving forward with the recommendation to award the contract at the January 7, 2015 Board meeting.

Alleged Failure to Visit the Site

The first issue you raised expressed concerns about Cora's alleged failure to visit the site prior to submitting a bid, citing language in the Invitation to Bid and the Advertisement to Bid which requires prospective bidders to visit the site:

*A prebid meeting will be held at **10:00 A.M. on OCTOBER 30, 2014** at the Otay Water District (District), 2554 Sweetwater Springs Boulevard, Spring Valley, California 91978-2004. **A site visit will be conducted by the District immediately following the meeting.** Prospective bidders, contractors, and subcontractors are highly encouraged but not required to attend the prebid meeting. Note that prospective bidders are required to visit the site and that access to the facility is restricted.*

You represent that Cora did not attend the prebid meeting and assume that they did not, therefore, visit the site at all. You also contend that a private viewing would offer an unfair advantage as such an option was not announced publicly. However, this protest issue is based on both a mistaken factual assumption and a misinterpretation of the bid documents. First, and crucially, Cora did in fact visit the site prior to bidding. A representative of Cora visited the site on November 12, 2014. Second, the above language does not state that a bidder cannot arrange for a site visit other than at the

prebid meeting, which was not mandatory. The fact that the Invitation to Bid expressly states that the prebid meeting is not mandatory but nonetheless requires that all prospective bidders are required to visit the site necessarily implies that there are alternatives for visiting the site besides attending the voluntary prebid meeting. The District did not receive any other inquiries for visiting the site but, if we had, we would have afforded the same courtesy to them. There was no additional information provided to Cora during the site visit and thus no unfair advantage to them.

Acquisition of Bid Documents

As to your concerns regarding Cora not downloading the bid documents from the Mayer website, that ignores and neglects to take into account that there are other outlets available to bidders to view and receive copies of the bid documents. Cora's submission of the appropriate bid documents and acknowledgement of the addendum indicates that they had access to them. Because their bid was responsive, speculating as to how they reached responsiveness is inappropriate.

Written System Certification

The final issue raised pertains to Technical Specifications Section 17000, Paragraph 1.04, regarding providing a written certification of intent to assume full responsibility for the complete requirements of the Contract Documents with the bid package. This requirement was removed from the Bid Requirements by Addendum 1, Meeting Minutes, Item 5, Bid Requirements. The items required in the bid are only those indicated therein, which provided, in relevant part, as follows:

5. Bid Requirements

- *The Contractor shall complete Forms A-H per the Bidders Checklist on 00300-1.*
 - *Bid Proposal (Form A)*
 - *Bid Bond or other Security (Form B)*
 - *Noncollusion Affidavit (Form C)*
 - *Contractors License Affidavit (Form D)*
 - *List of Subcontractors/Subconsultants (Form E)*
 - *List of References (Form F)*
 - *Company Background Questionnaire (Form G)*
 - *Company Safety Questionnaire (Form H)*

- *Acknowledge Addenda (Section 00400, Page 2)*

The bid from Cora contained the above required information and was thus responsive. Again, please note that Addenda take precedence over the Technical Specifications per the Order of Precedence established for the Contract Documents, as indicated in Section 00700, General Conditions, Paragraph 3.2, excepted herein for your reference:

3.2 Order of Precedence

Any discrepancies or omissions found in the contract documents shall be reported to the Engineer immediately. The Engineer will clarify discrepancies or omissions in writing, within a reasonable time. In resolving inconsistencies among two or more sections of the contract documents, precedence shall be given in the following order:

1. *Permits from other agencies as may be required by law*
2. *Change orders*
3. *Agreement*
4. *Addenda*
5. *Contractor's bid (bid form)*
6. *Invitation to Bid*
7. *Instruction to Bidders*
8. *Supplementary General Conditions*
9. *General Conditions*
10. *California Department of Transportation Plans and Specifications*
11. *Technical Specifications (Division 1 through 17)*

Again, we appreciate your concerns and attention to this matter, but Cora Constructors' bid is responsive notwithstanding the issues you raised. To reiterate, Cora did visit the site and their bid included all the required components. As such, the District intends to submit Cora Constructors' bid for Board consideration at their January 7, 2015 meeting.

Should you have any questions or comments, please contact the Project Manager, Stephen Beppler, at (619) 670-2209.

Sincerely,
OTAY WATER DISTRICT



Robert Kennedy, P.E.
Engineering Manager

RK:jf

AGENDA ITEM 6d



STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	January 7, 2015
SUBMITTED BY:	Jeff Marchioro Senior Civil Engineer	PROJECT:	P1043- 009000
	Bob Kennedy Engineering Manager	DIV. NO.	ALL
APPROVED BY:	<input checked="" type="checkbox"/> Rod Posada, Chief, Engineering <input checked="" type="checkbox"/> German Alvarez, Assistant General Manager <input checked="" type="checkbox"/> Mark Watton, General Manager		
SUBJECT:	Award of a Professional Engineering Services Contract to RFYeager Engineering, LLC for As-Needed Corrosion Engineering and Reservoir Coating Inspection Services		

GENERAL MANAGER'S RECOMMENDATION:

That the Otay Water District (District) Board of Directors (Board) award a professional services contract to RFYeager Engineering, LLC (RFYeager) and authorize the General Manager to execute an agreement with RFYeager for As-Needed Corrosion Engineering and Reservoir Coating Inspection Services for calendar years 2015 and 2016 (ending December 31, 2016) in an amount not-to-exceed \$175,000.

COMMITTEE ACTION:

Please see Attachment A.

PURPOSE:

To obtain Board authorization for the General Manager to enter into a professional engineering services contract with RFYeager for As-Needed Corrosion Engineering and Reservoir Coating Inspection Services for calendar years 2015 and 2016 (ending December 31, 2016) in an amount not-to-exceed \$175,000.

ANALYSIS:

The District will require the services of a professional corrosion engineering design and inspection consultant in support of the District's Capital Improvement Program (CIP). It is more efficient and cost effective to issue an as-needed contract for Corrosion Engineering Services which will provide the District with the ability to obtain consulting services in a timely and efficient manner. This concept has also been used in the past for other disciplines such as engineering design, construction management, geotechnical, electrical, and environmental services.

The District will issue task orders to the consultant for specific projects during the contract period. The consultant will then prepare a detailed scope of work, schedule, and fee estimate for each task order assigned under the contract. Upon written task order authorization from the District, the consultant shall then proceed with the project as described in the scope of work.

The anticipated CIP projects that are estimated to require corrosion engineering design and/or inspection services for the duration of RFYeager's contract are listed below:

CIP	DESCRIPTION	ESTIMATED COST
P2267	36-Inch Main Pumpouts and Air/Vacuum Ventilation Installations	\$5,000
P2453	SR-11 Utility Relocations	\$5,000
P2508	Pipeline Cathodic Protection Replacement Program	\$100,000
P2529	711-1 Reservoir Interior & Exterior Coating	\$5,000
P2530	711-2 Reservoir Interior & Exterior Coating	\$5,000
P2542	850-3 Reservoir Interior Coating	\$30,000
TOTAL:		\$150,000

The corrosion engineering design and/or inspection services scopes of work for the above projects are estimated from preliminary information and past projects. Therefore, staff believes that a \$175,000 cap on the As-Needed Corrosion Engineering and Reservoir Coating Inspection Services contract is adequate, while still providing additional capacity for unforeseen support needs by the District.

The As-Needed Services does not commit the District to any expenditure until a task order is approved to perform work on a CIP project. The District does not guarantee work to the consultant, nor

does the District guarantee that it will expend all of the funds authorized by the contract on professional services.

In accordance with the Board of Directors Policy Number 21, the District initiated the consultant selection process on October 17, 2014, by placing an advertisement in the San Diego Daily Transcript and on the District's website for Professional Engineering Services. The advertisements attracted Letters of Interest and Statements of Qualifications from six (6) consulting firms. A Pre-Proposal Meeting was held on October 29, 2014. Five (5) people representing five (5) prime consulting firms attended the meeting.

On November 12, 2014, proposals were received from the following five (5) consulting firms:

1. Corrpro Companies, Santa Fe Springs, CA
2. HDR Engineering, San Diego, CA
3. JDH Corrosion Consultants, Concord, CA
4. V&A Consulting Engineers, San Diego, CA
5. RFYeager Engineering LLC, Lakeside, CA

Columbia Corrosion Control, located in South Carolina, submitted a letter of interest, but did not propose.

After the proposals were evaluated and ranked by a five-member review panel consisting of District Engineering, Operations, and I.T. staff, it was determined that RFYeager had the best approach to the Project and provided the best overall value to the District. RFYeager's references were excellent. A summary of the complete evaluations is shown in Exhibit A.

RFYeager submitted the Company Background Questionnaire, as required by the RFP, and staff did not find any significant issues. In addition, staff checked their references and performed an internet search on the company. Staff found the references to be excellent and did not find any outstanding issues with the internet search.

FISCAL IMPACT: Joe Beachem, Chief Financial Officer

This contract is for professional services based on the District's need and schedule, and expenditures will not be made until individual main tasks or task orders under the as-needed portion of this contract are authorized by District Staff. This contract will be funded by specific CIP budgets detailed above.

The Project Manager anticipates that the FY 2015 budget is sufficient to support the professional services planned for the remainder this fiscal year. The Project Manager also anticipates that FY 2016 and

FY 2017 budgets, if approved, will be sufficient to support the future professional services required.

Finance has determined that, with approval of the future budgets, funding will be available from the General, Expansion, Betterment, and Replacement funds, as outlined in the individual CIP project budgets described above.

STRATEGIC GOAL:

This Project supports the District's Mission statement, "To provide high value water and wastewater services to the customers of the Otay Water District in a professional, effective, and efficient manner" and the General Manager's Vision, "A District that is at the forefront in innovations to provide water services at affordable rates, with a reputation for outstanding customer service."

LEGAL IMPACT:

None.

JM/BK:jf

P:\WORKING\CIP P1043 (Cathodic)\Sub 009000\Staff Report\BD 01-07-15 Staff Report, Award Engineering Contract to Yeager, (JM-BK).docx

Attachments: Attachment A - Committee Action
Exhibit A - Summary of Proposal Rankings



ATTACHMENT A

SUBJECT/PROJECT: P1043-009000	Award of a Professional Engineering Services Contract to RFYeager Engineering, LLC for As-Needed Corrosion Engineering and Reservoir Coating Inspection Services
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COMMITTEE ACTION:

The Engineering, Operations, and Water Resources Committee (Committee) reviewed this item at a meeting held on December 9, 2014, and the following comments were made:

- Staff recommended that the Board award a professional services contract to RFYeager Engineering, LLC (RFYeager) and authorize the General Manager to execute an agreement with RFYeager for As-Needed Corrosion Engineering and Reservoir Coating Inspection Services for calendar years 2015 and 2016 (ending December 31, 2016) in an amount not-to-exceed \$175,000.
- Staff discussed that the District's Cathodic Protection Program (Program) was implemented more than a decade ago to provide the long-term benefit of preserving the life expectancy of steel reservoir and pipeline facilities.
- The District regularly awards two-year duration professional services contracts in support of the Program. Currently, HDR holds the current contract through December 2015. This award to RFYeager is needed to supplement HDR's existing contract.
- In accordance with the District's Policy 21, staff advertised a Request for Proposal on November 12, 2014. Six (6) firms submitted a letter of interest, five (5) firms submitted a proposal. It was noted that interviews were not conducted. Five (5) staff members ranked the proposals and the results of the analysis are shown in Exhibit A of the staff report.
- Staff indicated that RFYeager received the highest score. Staff checked the company's references, reviewed their Company Background Questionnaire form, and performed an internet search on the company and did not find any significant issues.
- The Committee inquired if the District employs a corrosion engineer staff member. Staff has not hired employees with

corrosion engineering expertise. Staff believes that it is more efficient to issue an as-needed Corrosion Engineering contracts compared to hiring a full-time employee.

- In response to a comment by the Committee, staff indicated that HDR currently holds a separate contract to provide routine pipeline and reservoir cathodic protection system testing services. This award to RFYeager is only for as-needed corrosion engineering design and inspection. HDR submitted a proposed fee for this award, but it was significantly higher than RFYeager.
- In response to a question from the Committee regarding the District's ranking process, Legal Counsel stated that pricing can be a factor, but not the key factor, when selecting a consultant. Pricing proposals are submitted in a separate envelope and opened after a five-member review panel reviews proposals and determines which firm has the best approach to a project and would provide the best overall value to the District.
- The Committee inquired about the scoring process for pricing. Staff stated that the process for scoring pricing is based on a weighting of each fee proposal where the highest score of 15 went to the firm with the lowest hourly rates, the lowest score of 1 went to the firm with the highest hourly rates, and a prorated score was given to firms in between; it was noted that hourly rates were evaluated on seven (7) typical position titles listed in the RFP. Staff indicated that this scoring process has been modified over the years.

Following the discussion, the Committee supported staffs' recommendation and presentation to the full board on the consent calendar.

EXHIBIT A

Summary of Proposal Rankings for Corrosion Engineering Services

		WRITTEN							REFERENCES	
		Qualifications of Team	Responsiveness and Project Understanding	Technical and Management Approach	INDIVIDUAL SUBTOTAL - WRITTEN	AVERAGE SUBTOTAL - WRITTEN	Proposed Fee*	Consultant's Commitment to DBE		TOTAL SCORE
MAXIMUM POINTS		30	25	30	85	85	15	Y/N	Y/N	Poor/Good/Excellent
Corrpro	Dan Martin	26	22	28	76	74	11	Y	85	
	Steve Beppler	25	21	26	72					
	Howard Almgren	27	23	27	77					
	Michael Kerr	27	23	24	74					
	Don Anderson	25	21	25	71					
HDR	Dan Martin	23	23	24	70	73	1	Y	74	
	Steve Beppler	26	21	26	73					
	Howard Almgren	26	22	25	73					
	Michael Kerr	28	24	26	78					
	Don Anderson	25	25	20	70					
JDH	Dan Martin	24	22	24	70	68	10	Y	78	
	Steve Beppler	26	18	24	68					
	Howard Almgren	23	21	24	68					
	Michael Kerr	22	20	23	65					
	Don Anderson	21	22	25	68					
V&A	Dan Martin	22	22	24	68	70	2	Y	72	
	Steve Beppler	24	22	26	72					
	Howard Almgren	24	21	24	69					
	Michael Kerr	26	24	24	74					
	Don Anderson	23	20	22	65					
Yeager	Dan Martin	27	23	28	78	75	15	Y	90	Excellent
	Steve Beppler	25	23	26	74					
	Howard Almgren	27	22	26	75					
	Michael Kerr	25	22	27	74					
	Don Anderson	25	22	25	72					

RATES SCORING CHART*

Firm	Corrpro	HDR	JDH	V&A	Yeager
Fee**	\$900	\$1,182	\$930	\$1,142	\$770
Score	11	1	10	2	15

*Note: The fees were evaluated by comparing rates for seven positions. The sum of these rates are noted on the table to the left. Review Panel does not see or consider proposed fee when scoring other categories. The proposed fee is scored by the PM, who is not on Review Panel.

AGENDA ITEM 6e



STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	January 7, 2015
SUBMITTED BY:	Jeff Marchioro Senior Civil Engineer	PROJECT:	P2453- DIV. NO. 2 003102
	Bob Kennedy Engineering Manager		
APPROVED BY:	<input checked="" type="checkbox"/> Rod Posada, Chief, Engineering <input checked="" type="checkbox"/> German Alvarez, Assistant General Manager <input checked="" type="checkbox"/> Mark Watton, General Manager		
SUBJECT:	Award of a Construction Contract to TC Construction Co., Inc. for SR 11/125/905 Connector Ramps Blow Off Relocation Project		

GENERAL MANAGER'S RECOMMENDATION:

That the Otay Water District (District) Board of Directors (Board) award a construction contract to TC Construction Co., Inc. (TC Construction) for the SR 11/125/905 Connector Ramps Blow Off Relocation Project in an amount not-to-exceed \$73,750 (see Exhibit A for Project location).

COMMITTEE ACTION:

Please see Attachment A.

PURPOSE:

To obtain Board authorization for the General Manager to enter into a construction contract with TC Construction in an amount not-to-exceed \$73,750 for the SR 11/125/905 Connector Ramps Blow Off Relocation Project.

ANALYSIS:

The District entered into a Utility Agreement with Caltrans on October 10, 2014 which included a \$74,000 reimbursement to the District to relocate an existing 6-inch potable water blow off to accommodate a new overpass at Otay Lakes Road. The agreement was approved at the District Board Meeting on October 1, 2014. The utility agreement started the second round of potable water utility relocations associated with the SR-11 freeway. Caltrans required a new/separate utility agreement to comply with Caltrans' funding requirements.

The District has prior and superior rights for the blow off relocation. Caltrans will reimburse the District the total planning, design, inspection, and closeout costs incurred by the District minus depreciation of the existing blow off asset.

The blow off relocation will be constructed through a construction contract administered by the District separately from Caltrans' freeway construction projects.

District staff prepared the bid documents in-house. Mayer Reprographics (Mayer) distributed the bid documents electronically through Mayer's online planroom.

Staff contacted several contractors that have successfully completed similar District projects in the past prior to the bid process to encourage them to submit a bid. The Project was publicly advertised for bid on October 23, 2014 on the District's website and several other publications including the San Diego Daily Transcript. A Pre-bid Meeting was held on October 30, 2014, which was attended by a single prime contractor. A single addenda was sent out to all bidders and plan houses on the same day of the Pre-bid Meeting to provide meeting minutes and address contractors' questions asked during the bidding period.

Three (3) bids were received on November 13, 2014. The table below provides the bid results.

<u>CONTRACTOR</u>	<u>BID AMOUNT</u>
1. TC Construction Co. Inc., Santee, CA	\$73,750
2. Ahrens Mechanical, San Diego, CA	\$85,425
3. Transtar Pipeline, Inc., San Diego, CA	\$122,025

The Engineer's Estimate is \$50,000.

The evaluation process included reviewing all bids submitted for conformance to the contract documents. The lowest bidder, TC Construction, submitted a responsible bid and holds a Class A Contractor's license which expires on April 30, 2015 (staff will reconfirm that TC Construction's license is still valid at the time of award). Staff checked the references provided with TC Construction's bid indicating a good performance record on similar past projects. Staff has verified the bid bond provided by Liberty Mutual Insurance Company is valid. Staff will also verify that TC Construction's performance bond is valid prior to execution of the contract. The proposed Project Manager has experience throughout southern California on similar projects and received good references. A background search of the company was performed on the internet and revealed no outstanding issues. TC Construction submitted the Company Background and Company Safety Questionnaires as required by the Contract Documents. TC Construction has previously worked with the District on the 450-1 Reservoir/680-1 Pump Station, the 16-inch and 30-inch 803/850 Transmission Mains, and the La Presa System Improvements projects.

An amendment to the Caltrans Utility Agreement will be processed in the future since the difference between the low bid (\$74K) and the Engineer's Estimate (\$50K) exceeds 25% of the estimated cost of the executed Utility Agreement.

FISCAL IMPACT: Joe Beachem, Chief Financial Officer

The total budget for CIP P2453, as approved in the FY 2015 budget, is \$2,250,000. Total expenditures, plus outstanding commitments and forecast, accounting for relocations currently in construction and the blow off relocation, is \$1,516,751. See Attachment B for budget detail.

Based on a review of the financial budget, the Project Manager anticipates that the budget for CIP P2453 is sufficient to support the Project.

Finance has determined that 100% of the funding is available from the Replacement Fund for CIP P2453.

STRATEGIC GOAL:

This Project supports the District's Mission statement, "To provide high value water and wastewater services to the customers of the Otay Water District in a professional, effective, and efficient manner" and the General Manager's Vision, "A District that is at the

forefront in innovations to provide water services at affordable rates, with a reputation for outstanding customer service.”

LEGAL IMPACT:

None.

JM/BK:jf

P:\WORKING\CIP P2453 SR-11 Utility Relocations\Staff Reports\BD 01-07-15 Staff Report SR-11 TC Construction.docx

Attachments: Attachment A - Committee Action
Attachment B - Budget Detail
Exhibit A - Location Map



ATTACHMENT A

SUBJECT/PROJECT: P2453-003102	Award of a Construction Contract to TC Construction Co. Inc. for SR 11/125/905 Connector Ramps Blow Off Relocation
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COMMITTEE ACTION:

The Engineering, Operations, and Water Resources Committee (Committee) reviewed this item at a meeting held on December 9, 2014, and the following comments were made:

- Staff recommended that the Board award a construction contract to TC Construction Co., Inc. (TC Construction) for the SR 11/125/905 Connector Ramps Blow Off Relocation Project in an amount not-to-exceed \$73,750.
- Staff indicated that an existing 6-inch blow off at the current terminus of the SR125 freeway along Otay Mesa Road must be relocated to accommodate a new freeway overpass. This would be the second round of potable water utility relocations associated with the SR11 freeway.
- In October 2014, the District entered into a Utility Agreement with Caltrans to relocate the blow off. The District has prior and superior rights for the blow off location.
- It was noted that District staff prepared the bid documents in-house and that staff reached out to several contractors to encourage them to submit a bid.
- The Project was advertised for bid on October 23, 2014, and a Pre-bid meeting was held on October 30, 2014, which was attended by a single prime contractor. The District received three (3) bids on November 13, 2014, all of which were deemed responsive.
- Staff indicated that TC Construction submitted the lowest responsive bid. Staff checked TC's references, reviewed their Company Background and Company Safety Questionnaire forms, and performed an internet search on the company and did not find any significant issues.

- Staff stated that TC Construction has successfully completed previous District construction projects including 450-1 Reservoir/680-1 Pump Station, the 16-inch and 30-inch 803/850 Transmission Mains, and the La Presa System Improvements projects.
- Staff noted that an amendment to the Caltrans Utility Agreement will be processed in the future since the current total project cost estimates exceeds 25% of the executed Agreement amount.
- In response to a question by the Committee, staff stated that the District keeps track of the number of hours spent on each utility agreement separately. The first and second round of SR-11 Relocations are part of the same CIP; however, each relocation is tracked through different phase/sub-project numbers within the District's accounting system.

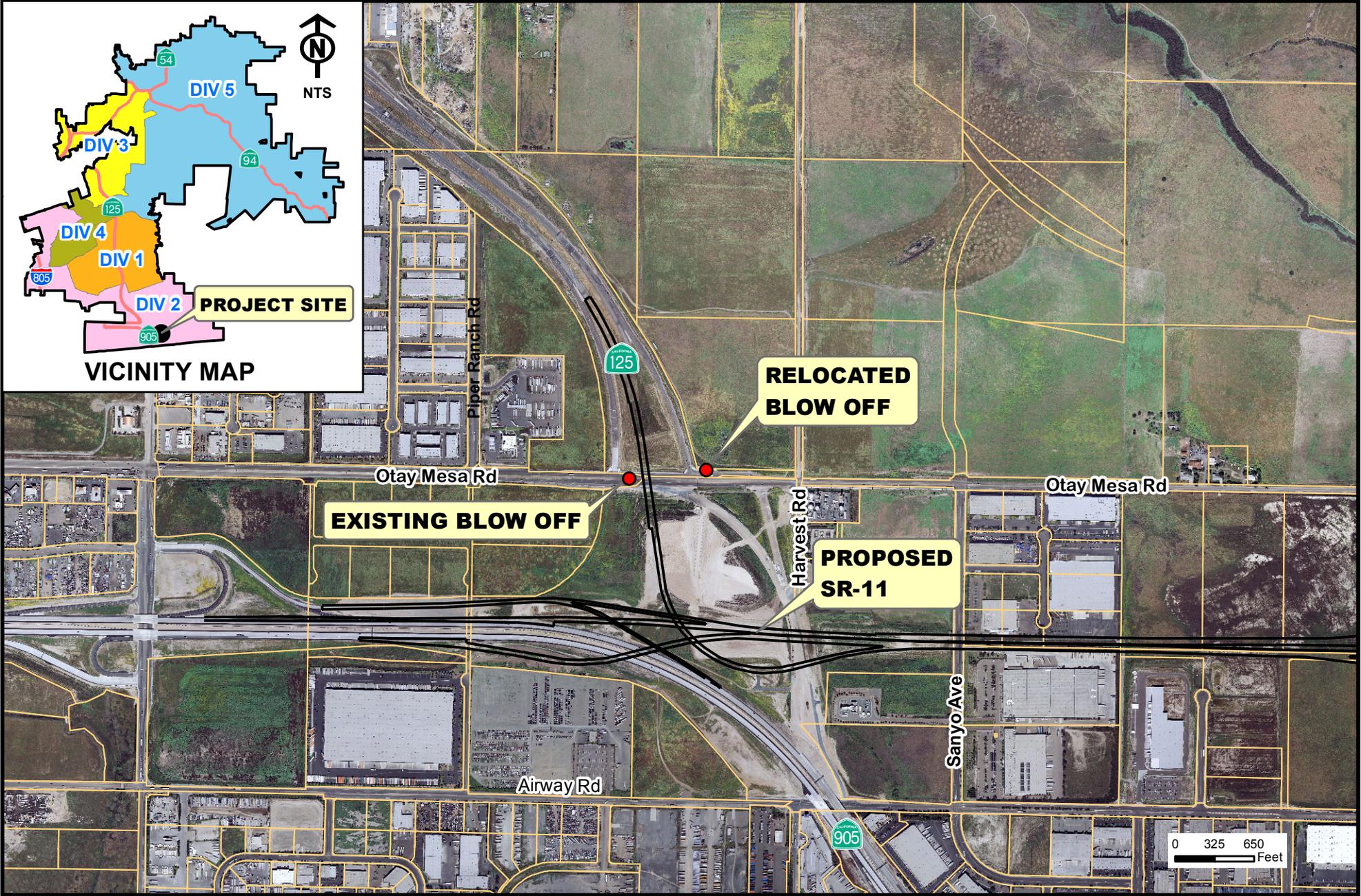
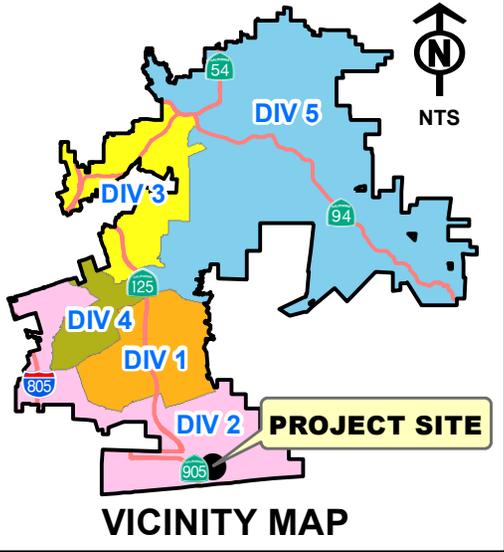
Following the discussion, the Committee supported staffs' recommendation and presentation to the full board on the consent calendar.



ATTACHMENT B – Budget Detail

SUBJECT/PROJECT: P2453-003102	Award of a Construction Contract to TC Construction Co. Inc. for SR 11/125/905 Connector Ramps Blow Off Relocation
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Otay Water District					Date Updated: 11/17/2014
p2453-SR-11 Utility Relocations					
Budget	Committed	Expenditures	Outstanding Commitment & Forecast	Projected Final Cost	Vendor/Comments
2,250,000					
Planning/Design/Construction - Sequence 1					
Standard Salaries	192,792	172,792	20,000	192,792	STAFF LABOR
Consultant Contracts	80,450	62,879	17,571	80,450	ATKINS
	2,763	2,763	-	2,763	V & A CONSULTING ENGINEERS
	970	970	-	970	ALTA LAND SURVEYING INC
	4,901	4,901	-	4,901	NARASIMHAN CONSULTING SERVICES
	2,561	2,561	-	2,561	CPM PARTNERS INC
	30,000	11,550	18,450	30,000	ALYSON CONSULTING
Professional Legal Fees	121	121	-	121	STUTZ ARTIANO SHINOFF
Service Contracts	1,382	1,382	-	1,382	US BANK
	1,382	1,382	-	1,382	US BANK CORPORATE PAYMENT
	2,985	2,985	-	2,985	MAYER REPROGRAPHICS INC
	84	84	-	84	SAN DIEGO DAILY TRANSCRIPT
Construction Contract	992,380	84,263	908,117	992,380	COFFMAN SPECIALTIES
	49,619	4,435	45,184	49,619	REGENTS BANK
	24,063	-	24,063	24,063	CLOSEOUT
Total - Sequence 1	1,386,453	353,068	1,033,386	1,386,453	
Planning/Design/Construction - 6-inch Blow Off					
Standard Salaries	32,356	24,856	7,500	32,356	STAFF LABOR
Consultant Contracts	4,000	3,066	934	4,000	ICF JONES & STOKES INC
	13,840	-	13,840	13,840	DARNELL & ASSOCIATES
	3,500	-	3,500	3,500	ALYSON CONSULTING
Parking and Tolls	12	12	-	12	PETTY CASH CUSTODIAN
Professional Legal Fees	120	120	-	120	STUTZ ARTIANO SHINOFF
Service Contracts	1,805	1,223	582	1,805	MAYER REPROGRAPHICS INC
	96	96	-	96	SAN DIEGO DAILY TRANSCRIPT
Construction Contract	818	818	-	818	COUNTY OF SAN DIEGO
	73,750	-	73,750	73,750	TC CONSTRUCTION
Total - 6-inch Blow Off	130,298	30,191	100,106	130,298	
Grand Total	1,516,751	383,259	1,133,492	1,516,751	
	<i>Committed</i>	<i>Expenditures</i>	<i>Outstanding Commitment &</i>	<i>Projected Final Cost</i>	<i>Vendor/Comments</i>
Reimbursement Agreements	(961,521)	-	(961,521)	(961,521)	CALTRANS UTILITY AGREEMENT
	(386,453)	-	(386,453)	(386,453)	FUTURE CALTRANS AMENDMENT
	(74,000)	-	(74,000)	(74,000)	CALTRANS UTILITY AGREEMENT
	(49,298)	-	(49,298)	(49,298)	FUTURE CALTRANS AMENDMENT
Grand Total	(1,471,272)	-	(1,471,272)	(1,471,272)	



OTAY WATER DISTRICT

POTABLE 6-INCH BLOW OFF RELOCATION

LOCATION MAP



EXHIBIT A

AGENDA ITEM 6f



STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	January 7, 2015
		PROJECT:	DIV. NO. All
SUBMITTED BY:	Alicia Mendez-Schomer, Customer Service Manager		
APPROVED BY:	<input checked="" type="checkbox"/> Joseph R. Beachem, Chief Financial Officer <input checked="" type="checkbox"/> German Alvarez, Assistant General Manager <input checked="" type="checkbox"/> Mark Watton, General Manager		
SUBJECT:	Impose a \$1,000 Fine for Meter Tampering		

GENERAL MANAGER'S RECOMMENDATION:

That the Board uphold staff's recommendation to impose a \$1,000 fine for meter tampering at 1785 Treseder Circle in El Cajon.

COMMITTEE ACTION:

See Attachment A.

PURPOSE:

To ensure the District continues to protect the water supply and applies violations consistent with the Code of Ordinances.

ANALYSIS:

The District began installing AMR Master Meters in 2004. In early 2013 an upgrade to the reading software, Master Links, gave meter readers the ability to detect tamper alerts. By Master Meter's definition, a tamper alert "will appear on your screen when a meter is tampered with a magnet."

On October 16th a staff member responded to a tamper alert at 1785 Treseder Circle in El Cajon. During the course of the investigation

the meter box was opened and revealed a magnet attached to the water meter. The magnet caused the volume of water going through it to be inaccurately measured, which resulted in the customer being under billed. The magnet also disabled the meter to the point that it cannot be repaired or reused.

A review of the data from the Master Links system shows prior tamper alerts at this property from March 6, 2013 to present. Staff investigated the property a total of 4 times prior to this latest incident. These prior investigations did not yield any additional evidence of meter tampering, such as a magnetic device. Not until the latest tamper alert and investigation did District staff find an actual magnetic device attached to the meter.

Meter tampering is a Type II violation of the District's Code of Ordinances and carries a maximum fine of \$5,000 per occurrence as outlined in Section 72.06. "Additionally, tampering may be prosecuted as a crime under Section 498 of the California Penal Code, as set forth in Section 73.01 of this Code."

Staff is recommending that the owners of the property, Kornelia and Arkaguiz Kopec, be fined \$1,000 with this charge to be put on their next water bill, which then becomes an inseparable part of that bill. If the charges remain unpaid, the District may disconnect water service, lien the delinquent real property, and may access damages and penalties established by the District or otherwise authorized by law. Applying the fine to the property owners, Kornelia and Arkaquiz Kopec, is consistent with the Code of Ordinances Section 72.01 which states "Each person receiving service, or that owns a property that receives service, agrees to pay the District any applicable fees and charges. Such persons are also responsible for all costs and damages in connection with any violation of this Code relating to their service."

The District has had one other incident where a magnet was discovered inside a meter box in close proximity to the water meter. In that case the customer was fined \$1,000.

FISCAL IMPACT: Joe Beachem, Chief Financial Officer

The fiscal impact is limited to the amount of the fine assessed.

STRATEGIC GOAL:

Enforce the District's Code of Ordinances and protect the public water supply.

LEGAL IMPACT:

None.

Attachments:

Attachment A - Committee Action

Attachment B - Letter to Property Owner with 3 Pictures

Attachment C - Code of Ordinances Section 72



ATTACHMENT A

SUBJECT/PROJECT:	Impose a \$1,000 Fine for Meter Tampering
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COMMITTEE ACTION:

The Finance, Administration and Communications Committee reviewed this item at a meeting held on December 8, 2014 and the following comments were made:

- Staff indicated on October 16, 2014 a District staff member responded to a meter "tamper" alert at 1785 Treseder Circle, El Cajon, and found a magnet attached to the water meter for the property. The intent of the magnet was to disable the meter and cause it to under register the amount of water running through it. The magnet was removed and the meter was replaced the following day.
- The data from the meter was reviewed and the District had investigated the same property four (4) times due to tamper alarms. This was the first time a magnet was found attached to the meter.
- This violation falls under a Type II violation (the violation could cause harm to the District or the customer) per the District's Code of Ordinances. Under Type II violations, the District could impose a fine of \$1000 to \$5000. It was noted that a Type I category violation are actions that are more administrative in nature and do not cause or have a potential to cause any harm to either the customer or the public water supply system.
- Staff is recommending a \$1000 fine, which is consistent with what the District has done in the past. The District had another instance where a magnet was found attached to a customer's meter and in this incident the District had imposed a \$1000 fine.
- The fine will be added to the customer's next water bill should the board support staffs' recommendation to impose the fine. It was indicated that the total charge to the customer is \$1,690.32

which includes administrative costs, costs to investigate the violation and the cost of a new replacement meter.

- Staff indicated that prior to the implementation of AMR technology, the District's staff would visit meters just once a month for the purpose of reading the meter. With the institution of AMR technology in 2004 throughout the District, meters are now read several times throughout the month as many of the District's vehicles are outfitted with laptops that can collect meter reading data as they drive by. Because of this, the District can catch meter alarms much more easily as meter alarms are also transmitted with water use data. Before AMR meters, tampering could only be caught when a staff member goes out to read the meter.
- The AMR meters will also send alerts when a meter has been running for more than 24 hours.
- It was indicated in response to an inquiry from the committee that staff has changed the process in how customer service responds to alerts. When a tamper alert is received, staff will visit the meter within 48 hours. In the past, staff may not have visited the alarm site as quickly and may be the reason that the magnet was not found in the four (4) prior investigations.
- In response to another inquiry from the committee, staff indicated that staff attempts to impose a fine amount that would act as a deterrent to discourage the customer from doing the violation again. To date, the District has not had a second offense when a fine has been imposed.
- It was indicated that the customer sent a letter to the District (copy attached) indicating that they felt that their neighbor may have placed the magnet on their meter as they have been in a dispute with the neighbor. It was discussed, however, even if their claim were true, they are still the owner and are responsible for the meter. Also, the District has received several tampering alarms from the property, thus, it is felt that the \$1000 fine is appropriate in this situation.

Upon completion of the discussion, the committee supported staffs' recommendation and presentation to the full board on the consent calendar.

November 26, 2014

Dear Board of Directors,

This letter is a response to the Notice of Meter Tampering letter which was sent to us the last week of October 2014. Me and my husband purchased the house in 2011 and we never had the need to access the water meter at any time since our purchase. I have no knowledge of what the device in the picture is or when and how it was placed, other than the reported information from the letter we received. The meter is located off the street and anyone who wishes, can have access to it.

Our water bills have always been reasonable ever since we moved in and I cannot think of a reason to be tampering with the meter. We do not have any grass of plants which require much watering, we are very water conserving conscious and support the efforts of the County to save water. We also do not wash our cars in the drive way (as it is illegal). Please compare our bills from prior to finding the device and afterwards which would indicate if such device was utilized.

We do have malicious neighbors however who have been of concern to us and we have installed a monitoring system. I feel we have been accused of something we have not done in the case of the meter tampering. These people have broken into our garage in the past, removed multiple property from our garage, cut down trees on our property, left aggressive notes for us in the mailbox, and have been reporting us to every possible authority in the city and County for fictional reasons. We spoke to an attorney and will be filing a restraining order against them.

We would like to appeal the fine of \$1,000 and already take steps to inform Susan Cruz for this issue to be addressed in the next board meeting.



Kornelia and Arkadiusz Kopec



...Dedicated to Community Service

2554 SWEETWATER SPRINGS BOULEVARD, SPRING VALLEY, CALIFORNIA 91978-2004
 TELEPHONE: 670-2222, AREA CODE 619 www.otaywater.gov

October 27, 2014

Kornelia and Arkaguiz Kopec
 1785 Treseder Circle
 El Cajon, CA 92019-3828

**Re: Real Property Located at 1785 Treseder Circle El Cajon, California - Notice of Meter Tampering, Water Theft and assessment of fine.
 Account # 231-6410-11**

Dear Kornelia and Arkaguiz Kopec:

It has come to the attention of the Otay Water District (District) that (1) the meter servicing the property at 1785 Treseder Circle, El Cajon, California, was tampered with by attaching a magnet to the meter so it would not measure the true water use and (2) the customer benefited from reduced billings and did not pay the true cost of water service. Each of these actions constitutes a separate violation of the District's Code of Ordinances that must be corrected as further described below. If you are not the owner or account holder for 1785 Treseder Circle El Cajon, California, please contact the District immediately.

Our investigation on October 16th indicated that you deliberately attached a magnet to the water meter with the purpose of receiving water service that was not registered. Meter tampering may be prosecuted as a crime under Section 497 the California Penal Code, as defined and set forth in Sections 71 D, 72.06 and 73.01 of Otay Water District's Code of Ordinances.

You are hereby notified that the District is assessing the damages listed below on your account and that failure to pay such damages, at the District offices, by the due date on your water bill will result in suspension of water service to your property. If these fines and charges remain unpaid, the District will place a lien on the property to recoup these and any other costs and damages.

Summary of Damages	Amount
Costs incurred by District in connection with the investigation of the meter tampering, water theft, and related matters (including staff time, attorney's fees and other related administrative costs)	\$ 533.47
Fine as per Section 72 of District's Code of Ordinances	\$1,000.00
Meter Replacement Fee	\$ 156.85
Total Due	\$1,690.32

You have the right to appeal the fine of \$1,000.00 to the Board of Directors. If you would like to take advantage of this, please call Susan Cruz at 619-670-2280 within ten (10) days to notify the District in writing of your intent to appeal this charge. Your appeal would then be placed on the next available board agenda.

You may contact me at 619-670-2223 with any questions concerning this notice.

Sincerely,

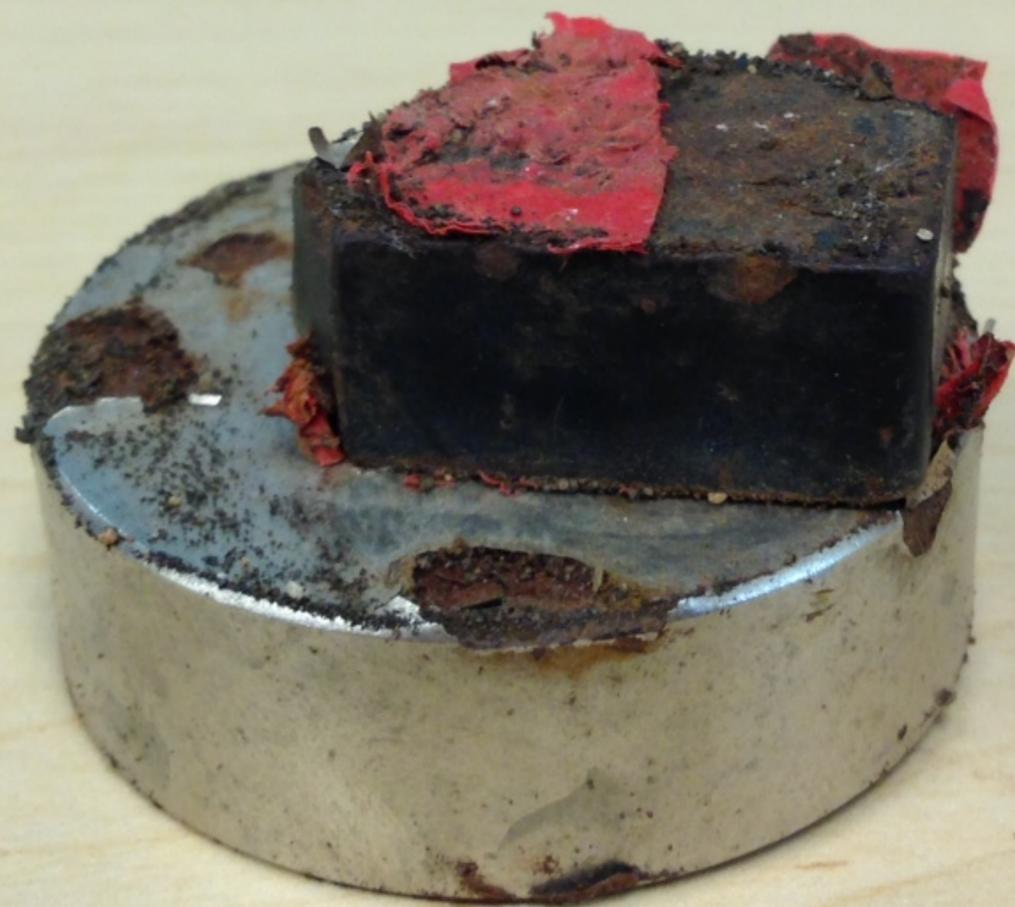
A handwritten signature in cursive script that reads "Alice Schomer".

Alice Schomer
Customer Service Manager

Attachments: Photos (3)
Code of Ordinances Section 72







SECTION 72 PENALTIES AND DAMAGES

72.01 GENERAL

A. User and Owner Responsibility. Each person receiving service, or that owns a property that receives service, agrees to pay the District any applicable fees and charges. Such persons are also responsible for all costs and damages in connection with any violation of this Code relating to their service.

B. District Not Liable. The District shall bear no liability for any cost, damage, claim or expense incurred by District or any responsible party or third party on behalf of the District arising from or related to any violation, including, but not limited to, costs, damages, claims or expenses arising from any corrective action of the District. Such corrective actions include, but are not limited to, the removal, confiscation, disposition or use of any device, equipment, improvement or material encroaching on any District property or used in connection with any other violation.

C. District Obligation to Collect Damages. Pursuant to Government Code Section 53069.6, the District shall take all practical and reasonable steps, including appropriate legal action, if necessary, to recover civil damages for the negligent, willful, or unlawful damaging or taking of property of the District.

D. Assessment of Damages. Actual damages resulting from any violation, including late payment or failure or refusal to pay for service and any interest thereon, may be assessed and collected as part of a customer's monthly bill to the extent allowed by law. The District will separately invoice any actual damages not assessed on a monthly bill, including any damages assessed against any responsible person who is not a customer.

E. Unpaid or Partially Paid Bills. Bills issued by the District are due in full as provided in such bills. Failure to timely pay bills in full may lead to a reduction, suspension, or termination of service, as provided in Section 72.02(B), below, in Section 34 of this Code, or pursuant to other provisions of this Code or applicable law. In addition, if bills remain unpaid, in full or in part, the District may lien the delinquent real property and may assess damages and penalties established by District or otherwise authorized by law.

72.02 VIOLATIONS AND GENERAL PENALTIES FOR VIOLATIONS

A. Notice of Violation. Notice and a reasonable period of time to correct a violation will be given prior to the termination, reduction or suspension of service or the imposition of any administrative fine. However, the District may, without notice, correct any condition or violation that endangers the health or safety or impairs any District service, facility or property or is otherwise determined by the District to require immediate action.

1. Investigative Procedures. If a possible violation is identified, observed or reported, the District will contact the allegedly responsible party to investigate. If the violation is in fact occurring, District staff will issue a notice of violation or otherwise inform the responsible party that corrective actions must be taken within a period of time deemed reasonable by the District, taking into consideration the nature of the violation and the potential damage that can arise if the violation continues.

2. Content of Notice of Violation. The notice will describe the violation, indicate the actions that must be taken, and indicate the date by which those actions must be taken. Unless immediate action is required, the notice will provide a reasonable time for the violation to be corrected. The notice will also specify the amount of any delinquency, actual damages or other amounts due the District, if any, and the telephone number of a representative of the District who can provide additional information.

3. No Notice Required; District Action. If the District determines that immediate or prompt correction of the violation is necessary to prevent waste or to maintain the integrity of the water supply, systems or facilities of the District, or for the immediate protection of the health, safety or welfare of persons or property, or for any other compelling reason, the District will take any action deemed necessary (including suspension, reduction or termination of service; locking or removal of meters; or repairs of any improvements) and a notice will be left at the affected parcel specifying any further corrective actions required. Any costs incurred by District and any applicable fines will be the responsibility of the responsible party.

4. Notice; Failure to Comply. The responsible party will be given an opportunity to correct the violation and to provide verbal, written and pictorial exculpatory evidence. If such evidence does not exonerate the responsible parties and if the violation(s) are not corrected to the satisfaction of the District within the time provided, the District may assess cost and penalties, administrative fines and may take any other action or pursue any other remedy available. Furthermore, if the violation concerns any service requirement or facility, or to prevent waste or protect the integrity of the system or the health and safety of the public, the District may suspend, reduce or terminate service to the extent permitted by law.

B. Service Termination, Suspension or Reduction; Removing or Locking Meters. Service may be reduced, suspended or terminated for failure to pay for service or in connection with a violation of this Code or applicable law. Termination, suspension or reduction of service will proceed as follows:

1. Notice Prior to Termination, Suspension or Reduction of Service. Except as provided in Paragraph A, above, or in other provisions of this Code or applicable law, not less than ten (10) days notice will be given prior to the date service is reduced, suspended or terminated; provided that, where service is terminated due to failure to comply with the terms of an amortization agreement, under Section 34 of this Code, only forty-eight (48) hours prior notice is required. The notice will be delivered to

the affected parcel and, if the owner of record does not reside in the affected parcel, a copy of the notice will be forwarded to the owner's address on record with the assessor's office via any available means, such as personal delivery, certified mail return receipt requested, email, fax or fed-ex.

2. Termination for failure to pay for service. The District may discontinue any or all service due to failure to pay the whole or any part of a bill issued by the District. In connection with termination of water service, the provisions of Section 60373 of the Government Code, or any other appropriate provision of law, or as set forth in Section 34 of this Code of Ordinance, will be followed. In connection with sewer, Section 71672 of the California Water Code or other applicable requirements will be followed.

C. Reconnection or Reinstatement of Service, Unlocking or Reinstalling Meters. If service is reduced, suspended or terminated for any reason, each of the following conditions applicable to the situation must be satisfied or arrangements satisfactory to the General Manager or a designee must be made *before* service is reinstated:

1. Outstanding amounts for service bills, including any service charges for benefits derived from the violation, must be paid;

2. All required deposits (including any security deposits), actual damages, fines, costs, charges and penalties must be paid;

3. Any amounts due for the removal, locking, servicing, repair or replacement of meters or other facilities required for service must be paid at the rates in effect at the time of reinstatement, as set forth on **Appendix A** to this Code or other schedule of fees then in effect;

4. All violations and related damages or conditions must have been corrected and/or repaired and evidence satisfactory to the District to that effect and demonstrating that it is safe to reinstate service, must have been provided to and approved by the District; and

5. If the service was originally in the name of a tenant, the District may require the owner of the parcel to request the service account under his or her name and responsibility.

D. Owner Responsibility for Account. In addition to owners' obligations under subsection (A) of section 72.01 and subsection (C)(5) of Section 72.02, above, and any other remedies provided by this Code or by applicable law, Owners may be required to deliver to the District a form of acknowledgement or authorization for service to a tenant. In addition, if (i) a tenant engages in any violation, (ii) if the District has reduced, suspended or terminated any service to a tenant three (3) times within any twenty-four (24) month period or (iii) the tenant has failed or refuses to comply with the terms of payment arrangements with the District four (4) times, the District reserves the right to demand that the property owner take responsibility for services to the tenant-

occupied parcel. The General Manager or a designee shall develop procedures to implement these requirements.

E. Right of Access to Customer's Premises; Interference. If any person refuses to consent to an investigation of a possible violation, or prevents or refuses to allow access to District staff or authorized representatives to any premises or facility during an investigation or in connection with any termination, reduction or suspension of service, the District may seek an injunction or a warrant, as provided in Section 71601 of the Water Code.

F. Other Remedies. In addition to the actions contemplated in this Section, the District may seek other remedies authorized or required by any applicable law, including imposing an administrative fine, pursuant to Section 72.06, or pursuing other available civil or criminal remedies.

72.03 CERTAIN SPECIFIC OPERATIONAL VIOLATIONS

A. Unauthorized Connections. The District shall bear no cost or liability for any unauthorized connection. In addition to other remedies, any unauthorized connection is subject to a Type II fine, pursuant to Section 72.06 depending upon the severity, duration and reoccurrence of the violation and any other factors the District may reasonably take into consideration.., Further, the District may demand that the unauthorized connection be immediately disconnected. In the alternative, if the customer refuses to take immediate action, or if immediate actions is necessary as set forth in Section 72.02(A)(3), above, the District may immediately disconnect, remove, confiscate, destroy or dispose of any parts installed or used for the unauthorized connection, all at the expense of the customer and any other responsible party. To the extent allowed by law, the District may also, immediately or as otherwise deemed advisable by the District, terminate service to any parcel and any person that allows, uses or benefits from such unauthorized connection.

B. Water waste. No customer shall knowingly permit leaks or other wastes of water, including, but not limited to, allowing runoff on any portion of his or her property, engaging in non-permitted uses of water, or failing to take corrective action after notice of any leaks or water waste is given. If the District determines that water waste is occurring, the District will:

1. Notify the customer that they are in violation of the District's Code of Ordinances.

2. Notwithstanding the foregoing, the District may, without prior notice, repair or replace any District controlled facilities at the cost of the person identified as the responsible party, if any.

3. If the water waste is due to a condition within the customer's property or facilities, the District may (i) require the customer to repair or replace the affected facilities, immediately or within a reasonable time, depending on the situation; or (ii) if necessary to prevent further waste, adjust, lock or remove the meter. If any repair

or replacement required is not completed in a timely manner, the District may perform the repair or replacement at the cost of the customer or may terminate service without further notice.

C. Meter Tampering. In addition to other remedies, tampering is subject to a Type II fine pursuant to Section 72.06 depending upon the severity, duration and reoccurrence of the violation and any other factors the District may reasonably take into consideration. Additionally, tampering may be prosecuted as a crime under Section 498 of the California Penal Code, as set forth in Section 73.01 of this Code.

D. Fire Service Violation. Fire service is subject to compliance with all provisions of this Code and the law concerning water service, and failure to comply with such provisions may result in the reduction, suspension, termination or disconnection of water service for fire protection, without any liability to District. Furthermore, illegal connections or other violations relating to fire service are subject to either a Type I or Type II fine, at the option of the District, and may be prosecuted as crimes.

E. Backflow prevention, screens and other safety devices. If service requirements include the installation, testing and maintenance of backflow prevention devices (Section 23.04 of this Code), screens or other safety operational items, in addition to, or in lieu of, other remedies provided herein, the District may apply any of the remedies under Section VI and VII of the District's Ordinance No. 386, as amended or renumbered. Furthermore, violations relating to backflow testing may be prosecuted as set forth in Section 73.01 of this Code. Violations of backflow requirements or knowingly filing a false statement or report required by a local health officer are subject to either a Type I or Type II fine, at the option of the District, pursuant to Section 72.06, below.

F. Violation Concerning Recycled Water Service. In addition to any fine, revocation, suspension or penalty imposed under Section 26 in connection with any violation of said Section, including permit suspension or revocation under Section 26.07.C, the District may (i) suspend or terminate water and or sewer service to the property, the owner and/or the operator; (ii) require payment by the owner for any damage to the District facilities, reimbursement to District of costs and expenses, or fines imposed on the District in connection with such violation; or (iii) prosecute the responsible party under any applicable provision of this Code, the Water Code or the Penal Code. Additionally, any violation concerning recycled water service is subject to either a Type I or Type II fine, at the option of the District, pursuant to Section 72.06, below.

G. Violation Concerning Sewer Service. In addition to any other remedy, fine or penalty provided by this Code or applicable law, failure to comply with any requirements of sewer service, including requirements for the preservation of public health, safety and welfare and including, but not limited to, the requirements established under Article II, Chapter 2, Sections 50 to 56.04 of this Code, as hereafter amended or as supplemented by other District Rules and Regulations for Sewer Service, the California Health and Safety Code, the California Code of Regulations, Titles 17 and 22, and Water

Agency Standards. Furthermore, may be prosecuted as set forth in Section 73.01 of this Code. Additionally, any violation concerning sewer service is subject to a Type I or Type II fine, at the option of the District, pursuant to Section 72.06, below.

H. Theft, Fraud, or Misappropriation. In addition to any other remedy, fine or penalty provided by this Code or applicable law, any violation involving theft, fraud or misappropriation of District water, services, or property is subject to a Type I or Type II fine, at the option of the District, pursuant to Section 72.06, below.

72.04 VIOLATIONS OF CONSERVATION OR OTHER WATER USE RESTRICTION PROVISIONS

The District has established and published conservation measures set forth in Section 39 of the Code. Commencing with declared Level 2 conditions, the District may assess water shortage rates and charges previously adopted. In addition, after notice of the declared water shortage level is given as required by law, any person who uses, causes to be used, or permits the use of water in violation of such requirements (other than a person who qualifies for an applicable exemption, if any) may be assessed damages, penalties and fines.

A. Additional provisions concerning use restriction violations. In addition to payment of actual damages, the following may apply to a violation of any water conservation or water use restriction measure:

1. A change on the account holder shall not cause the account to revert to pre-violation status unless the new account holder provides evidence that it is not related to the violator and had no responsibility for the prior account.

2. The District may reduce, suspend or terminate service to any parcel immediately and without further notice if the violation involves or results in water waste, as set for in Section 72.03(B), above.

3. Willful violations of mandatory conservation measures described in Section 39 of this Code may be enforced by terminating service to the property at which the violation occurs, as provided by Section 356 of the California Water Code.

B. Prosecution for violations of conservation measures. Pursuant to Section 377 and 71644 of the California Water Code, each violation of the District's Conservation Ordinance, set fort in Section 39 of this Code, may be prosecuted as a misdemeanor, punishable by imprisonment in the County jail for no more than thirty (30) days or by a fine, as set forth in subsection (C), below.

C. Assessment of fines for violations of conservation or water use restriction provisions. Any responsible party who fails to comply with any conservation or use restriction measure is subject to the assessment of an administrative Type I fine, added to account, pursuant to Section 72.06, below.

72.05 VIOLATIONS INVOLVING DISTRICT REAL PROPERTY

A. Removal, Disposition and Costs. The District has absolute discretion to determine the corrective action required in connection with any violation involving District real property, including requiring the owner of any unauthorized encroachment or improvement to remove it or taking action to remove it immediately and without notice. Any improvements or uses placed within or on any District property or right of way are subject to the following:

1. Costs and Damages. All costs and damages shall be the responsibility of the customer and any other responsible party. Furthermore, the District shall not be liable for costs to repair or replace any unauthorized encroachment or improvement, or any property, improvement or thing used in connection with, supported by or attached thereto.

2. Burden of proof. The burden shall be on the user to prove to the District's satisfaction, the authority, scope and extent of any right to access, improve or use the District's property. Only written evidence in the form of an agreement, deed, statute, recorded or official map or plat, governmental regulation or other right may be used to establish such claim of right.

B. Notice. In connection with any improvement or use that does not constitute a health hazard and does not interfere with the District's use of its property, the District will give written notice of up to sixty (60) days, at the discretion of the General Manager, to cease, terminate, eliminate or remove the offending improvement, structure or use. Any written notice will be given to the responsible party or posted at the property where the trespass or encroachment occurs. If the responsible party is not the owner of any real property affected by the violation, the District will also give notice to the owner of record at the address on record with the assessor's office via personal delivery, certified mail return receipt requested or via Fed-Ex.

C. Immediate action. In connection with any improvement that constitutes a health hazard or interferes with the District's use of any District property, the District will take any immediate action deemed necessary by the General Manager.

D. Fines. In addition to all other remedies provided under this Article or under applicable law, the District may impose a fine as provided in Section 72.06. Additionally, the District may impose a fine up to either the amount specified on any sign, or a Type I or Type II fine, at the option of the District, in connection with any trespass on District property in violation of a sign prohibiting trespassing, pursuant to Section 72.06, below.

E. Separate violation. A separate violation will accrue for each day after the deadline to cease, terminate, eliminate or remove the trespass or encroachment, as set forth in the notice.

72.06 ADMINISTRATIVE FINES

Any administrative fines established herein shall be in the nature of civil penalties and shall be additional and cumulative to any other fines, damages or any other charges established by the District and are also separate from and cumulative to any other civil or criminal penalty, fine or remedy. In connection with each violation, the District may assess a fine up to the amount specified in the schedule of fines for the type of fine being imposed.

Each day during which a violation is in effect constitutes a separate violation and violations are cumulative while the account is in the name of the original violator or any person that participated in or benefited from the violation. Except where the violation creates an immediate danger to health or safety, the person responsible for the continuing violation will be provided a reasonable period of time to correct or otherwise remedy the violation(s) prior to the imposition of administrative fines.

A. Assessment of Fines for Technical Violations of Other Code Provisions. Any person who engages in a violation of any provision of this Code is subject to the assessment of a separate administrative Type I Fine, unless subject to a more severe fine as set forth in this Code.

B. Assessment of Separate Fines.

Nothing in this code or the limits specified per violation shall prevent the imposition of separate fines for each separate violation committed during a single act. For example, in connection with a violation concerning sewer service that involves a trespass on any portion of the District's real property, separate fines may be assessed for the trespass, the damage to District personal property, the damage to District real property; the damage to the sewer system and the activity resulting on all the damages.

C. Types of Fines. The amount for each type of fine specified below may increase automatically to reflect any higher amount authorized by law or regulation. The District has determined to establish two types of fines based on the nature of the violation, as follows:

1. Type I Fine. Any violation that does not have the potential to endanger the health or safety of the public. The fine will not exceed the amount specified in the Section 36900(b) of the California Government Code or Appendix A for a first, second, third or each additional violation of that same ordinance or requirement within a twelve-month period.

2. Type II Fine. Any violation that has the potential to endanger the health or safety, including, but not limited to, unauthorized or illegal connections, meter tampering, water theft, or knowingly filing a false statement or report required by a local health officer. The fine will not exceed the amount specified on Appendix A per each day the violation is identified or continues.

D. Collection of Fines. Any fines assessed by the District are payable directly to the District, are due upon issuance or as otherwise indicated on the notice or bill, and are delinquent 30 calendar days from the due date.

E. Notice of Administrative Fine; Content. Notice of an administrative fine pursuant to this section will contain the following information: (i) a brief description of the violation(s); (ii) the date and location of the violation(s); (iii) a brief description of corrective action(s) required, as appropriate; (iv) a statement explaining that each day the violation continues constitutes a new violation; (v) in the case of violations creating an immediate danger to health or safety, the amount of civil penalty assessed or, in all other cases, the amount of civil penalty to be assessed if the violation(s) are not corrected within the time provided by the notice; (vi) a statement of the procedure for payment and the consequences of failure to pay; (vii) contact information for the District employee that should be contacted to discuss the notice and provide evidence of compliance; and (viii) a brief statement describing the responsible party's right to request further review, pursuant to subsection (F), below.

F. Option for Board Review. Persons receiving a Notice of Administrative Fine may request Board review. The request for Board consideration must be in writing, must be received by the District Secretary within ten (10) calendar days from the date of the notice and must include contact information, an explanation of the basis for the request, and any supporting documentation said person(s) wish to provide to the Board for review and consideration. District staff will review the petitioner's request and will make a recommendation to the Board in light of its investigation. The District will provide notice of the date, time and place for Board consideration by electronic means, facsimile or first class mail sent to the return addressee indicated on the written request.

G. *Any fines assessed pursuant to the Notice of Administrative Fines must be timely paid notwithstanding the filing of a request for Board review.*

At the time of Board review, the petitioner may, address the Board and respond to the charges to show good cause why the fine should not be imposed; however, the customer is not entitled to a full judicial-type hearing with cross examination, sworn testimony, etc. In accordance with the provisions of Government Code Section 53069.4, the Board's determination shall be final and conclusive, and shall be deemed confirmed, if not appealed within 20 calendar days to the Superior Court of the County of San Diego.

AGENDA ITEM 6g



STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	January 7, 2015	
SUBMITTED BY:	Kevin Cameron Assistant Engineer II	PROJECT:	P2539- 001102	DIV. NOS. 4 & 1
APPROVED BY:	<input checked="" type="checkbox"/> Rod Posada, Chief, Engineering <input checked="" type="checkbox"/> German Alvarez, Assistant General Manager <input checked="" type="checkbox"/> Mark Watton, General Manager			
SUBJECT:	Authorization to Execute a Reimbursement Agreement Between the San Diego Association of Governments and the Otay Water District for the South Bay Bus Rapid Transit Project			

GENERAL MANAGER'S RECOMMENDATION:

That the Otay Water District (District) Board of Directors (Board):

1. Authorize the General Manager to execute an Agreement between the San Diego Association of Governments (SANDAG) and the District for reimbursement to SANDAG for construction costs associated with the South Bay Bus Rapid Transit Project (see Exhibit A for Project location).
2. Increase the CIP budget for P2539 by \$525,000 (increase the overall CIP budget from \$375,000 to \$900,000).

COMMITTEE ACTION:

Please see Attachment A.

PURPOSE:

To obtain Board authorization for the General Manager to execute an Agreement (Exhibit B) with SANDAG for costs associated with construction of the South Bay Bus Rapid Transit (BRT) Project. The Agreement provides that the District will deposit an amount to SANDAG within thirty (30) calendar days of SANDAG awarding a Construction Agreement for the BRT Project for the cost to relocate District facilities. The deposit amount must be equal to one hundred (100)

percent of the bid amount attributable to the relocation of District facilities, ten (10) percent contingency, and eighteen (18) percent for construction management services. It is expected the project will be bid in January and by May 2015 SANDAG will request a deposit amount estimated to be \$736,000.

ANALYSIS:

The South Bay BRT project will include stations along a 21-mile BRT route, connecting residents to employment and activity centers in downtown and the South Bay. The South Bay BRT will serve offices, shopping centers, recreational facilities, transit-oriented residential communities, schools, and Park & Ride lots, as well as the U.S.-Mexico port of entry at Otay Mesa, California.

The Franchise Agreement between the District and the City of Chula Vista (City) requires the District to relocate and adjust its facilities within the City's right-of-way at the District's cost. For purposes of the SANDAG BRT Improvements only, the City has delegated said authority to SANDAG, who is exercising such rights on behalf of City with the understanding that City will not further exercise such rights against the District or require further relocation or adjustments related to the SANDAG Improvements. The correspondence from the City to District, dated September 25, 2014, describing such requirements, is attached to the Agreement (Exhibit B) as Exhibit A.

In order to minimize impacts to the Chula Vista community, District staff and SANDAG are coordinating their efforts to combine the contract documents for the utility relocations and the BRT Project work into one bid package. SANDAG will pay for the utility relocation design and incorporate the District's utility relocations into their bid package and bid their project and the District's as one project. SANDAG anticipates they will advertise the "Project" in January and provide bid support during the bid period. District staff will assist SANDAG where needed. SANDAG anticipates awarding the Project in May 2015. SANDAG needs to have a reimbursement agreement in place with the District prior to awarding the Project for construction.

The Project consists of constructing the BRT in the median of East Palomar Street (between Oleander and Magdalena Avenues) and from Magdalena Avenue easterly across SR-125 and Town Center Drive and then southerly to Birch Road (adjacent to Otay Ranch Town Center Mall). These improvements include, but are not limited to, roadway widening, new guideway pavement, construction of curb, gutter, sidewalk, and median islands, construction of retaining walls,

relocation of utilities, and new traffic signals and street lighting. The water infrastructure work consists of relocating existing recycled and potable water facilities including meters and appurtenances to support the BRT Project work. The construction cost associated with the utility relocations is estimated at \$575,000 with a ten (10) percent contingency of \$57,500. SANDAG's Construction Management Cost estimate is \$103,500 for a total engineer's construction estimate of \$736,000. The attached agreement (Exhibit B) provides for reimbursement to SANDAG to cover the actual "as-bid" construction costs, the 10% contingency for unforeseen issues confronted during construction, and 18% for construction management. With the exception of emergencies, prior to the approval of any construction change or change order affecting the District, SANDAG will obtain the written consent of the District.

Originally, the District was planning to solicit proposals from engineering consultants for the design of the utility relocations. The selected consultant would be presented to the Board for an award of an engineering consultant agreement. This process typically takes 4-5 months. Once designed, the project would go out to bid, and subsequently, the Board would award a construction contract to the lowest responsible bidder. Staff estimates that this process would have taken 18-21 months to coordinate the design with SANDAG and other utilities along with the bidding process. SANDAG needed the design completed sooner, and worked with the District to come up with a solution that was amicable to both parties.

To accelerate the project schedule, on November 13, 2013, SANDAG and the City agreed to pay Kimley-Horn Engineering to perform the design work for the District's utility relocations. The City/SANDAG design was put on hold for a few weeks and on March 31, 2014 Kimley-Horn notified the District they have initiated the design. An engineer's cost estimate was submitted to the District in July 2014, about the same time a draft of the reimbursement agreement was provided to the District for review and comment. The reimbursement agreement requires the District to deposit with SANDAG one hundred (100) percent of the bid amount attributable to the relocation and adjustment of District facilities. Until the project has been bid, the exact amount of this deposit amount will not be known.

The \$525,000 budget increase is needed to account for the following:

- SANDAG accelerated the design to meet their funding deadline, but an estimate of the cost for the relocation wasn't known until July 2014.
- SANDAG is requiring a ten (10) percent contingency which was not expected.

- SANDAG is requiring an eighteen (18) percent deposit for Construction Management which was not expected.
- Because the ultimate amount of the bid is unknown, a sufficient contingency is needed in order to meet the reimbursement requirement to provide a deposit to SANDAG within 30 calendar days of awarding the bid.

FISCAL IMPACT: Joseph Beachem, Chief Financial Officer

The FY 2015 budget for CIP P2539 is \$375,000. Total expenditures, plus outstanding commitments and forecast, including this agreement, are \$883,488. See Attachment B for budget detail.

Based on a review of the financial budget, the Project Manager anticipates that with a budget increase of \$525,000, the Project will be completed within the new budget amount of \$900,000.

The Finance Department has determined that 100% of the funding is available from the Replacement Fund for CIP P2539.

As a part of the 2015 budget process, the reserve where this CIP is funded from will be assessed and will be allocated the necessary funds at that time. It is anticipated that the actual overall CIP expenditures will be approximately 70 percent of the overall CIP budget making sufficient reserves available to fund this budget increase.

STRATEGIC GOAL:

This Project supports the District's Mission statement, "To provide high value water and wastewater services to the customers of the Otay Water District in a professional, effective, and efficient manner" and the General Manager's Vision, "A District that is at the forefront in innovations to provide water services at affordable rates, with a reputation for outstanding customer service."

LEGAL IMPACT:

The District's General Counsel, SANDAG, and the City's City Attorney have reviewed and accepted the agreement as to form and legality.

KC:jf

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- Attachments: Attachment A - Committee Action
 Attachment B - P2539 Budget Detail
 Exhibit A - Location Map
 Exhibit B - Agreement



ATTACHMENT A

SUBJECT/PROJECT: P2539-001102	Authorization to Execute a Reimbursement Agreement Between the San Diego Association of Governments and the Otay Water District for the South Bay Bus Rapid Transit Project
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COMMITTEE ACTION:

The Finance, Administration and Communications Committee reviewed this item at a meeting held on December 8, 2014 and the following comments were made:

- Staff is requesting that the board authorize an agreement with the San Diego Association of Governments (SANDAG) for reimbursement of costs associated with the construction of the South Bay Bus Rapid Transit (BRT) Project and increase the CIP budget for P2539 from \$375,000 to \$900,000.
- The District has facilities within the City of Chula Vista's public streets that need to be relocated per the terms of the franchise rights agreement between the City and the District. This requires the District to relocate existing water facilities to clear the proposed City/SANDAG BRT project.
- In order to minimize impacts to the Chula Vista community, District staff and SANDAG are coordinating their efforts to combine the contract documents for the utility relocations and the BRT Project work into one bid package.
- The water infrastructure work consists of relocating existing recycled and potable water facilities including meters and appurtenances.
- A traditional utility relocation project is a design-bid-build process that can take several years to complete.
- SANDAG and the City needed the design to be completed sooner, and worked with the District to come up with a solution that was fair to both parties.

- To accelerate the project schedule, on November 13, 2013, SANDAG and the City agreed to pay Kimley-Horn Engineering to perform the design work for the District's utility relocations.
- The City/SANDAG design was put on hold for a few weeks and on March 31, 2014 Kimley-Horn notified the District that they have initiated the design phase. An engineer's cost estimate was submitted to the District in July 2014, about the same time a draft of the reimbursement agreement was provided to the District for review and comment, but it was too late to update the CIP budget for the current FY2015 budget by that time.
- The reimbursement agreement requires the District to deposit with SANDAG one hundred (100) percent of the bid amount attributable to the relocation and adjustment of the District facilities. Until the project has been bid, the exact amount of this deposit amount will not be known. It is expected the project will be bid in January 2015 and by May 2015 SANDAG will request a deposit amount estimated to be approximately \$736,000.
- The \$525,000 budget increase is needed to account for the following:
 - The cost of the accelerated design phase to meet SANDAG's funding deadline
 - To include the estimated cost for the relocation which wasn't known until July 2014
 - To provide a ten (10) percent contingency as required by SANDAG
 - To provide an eighteen (18) percent deposit for Construction Management as required by SANDAG
- The District's Attorney noted that Otay WD's franchise rights are with the City of Chula Vista and not with SANDAG. The District had inquired with SANDAG if the City of Chula Vista should be a party to the agreement as the relocations are being done under the City's rights. The District wished to ensure that the facilities would not have to be relocated again in the future for the City of Chula Vista. The City indicated that they did not wish to be part of the agreement as SANDAG was doing all the work. The City did provide a letter to Otay acknowledging that they had delegated their rights to SANDAG and they have no intention of requiring the District to relocate the facilities once again. This letter is an exhibit to the reimbursement agreement.
- In response to an inquiry from the committee, it was indicated that in the future, if the City were to request that the

facilities be relocated again, per the Reimbursement Agreement, the District would not be obligated to do so.

- Staff indicated in response to another inquiry from the committee that annually, during budget preparations, staff looks at the different fund balances and, based on projected expenditures in each CIP by Replacement, Betterment and Expansion, the annual and six (6) year rolling CIP budgets are developed. Staff accounts for expenditures that are planned in each year and any shortfalls during the fiscal year that require financing are funded through the general fund. In the next budget process, the unanticipated expenditures will be allocated funds which will be presented for the board's approval. It was noted that there is no concern that funds are not available. While the unanticipated costs exceeded the project CIP budget for this fiscal year, the overall CIP budget will not be exceeded.
- It was discussed that this is the first Reimbursement Project with SANDAG and they have different requirements than other agencies. SANDAG has requested the contingency funding up front. It was indicated that if the funds are not utilized, they will be returned to the District.

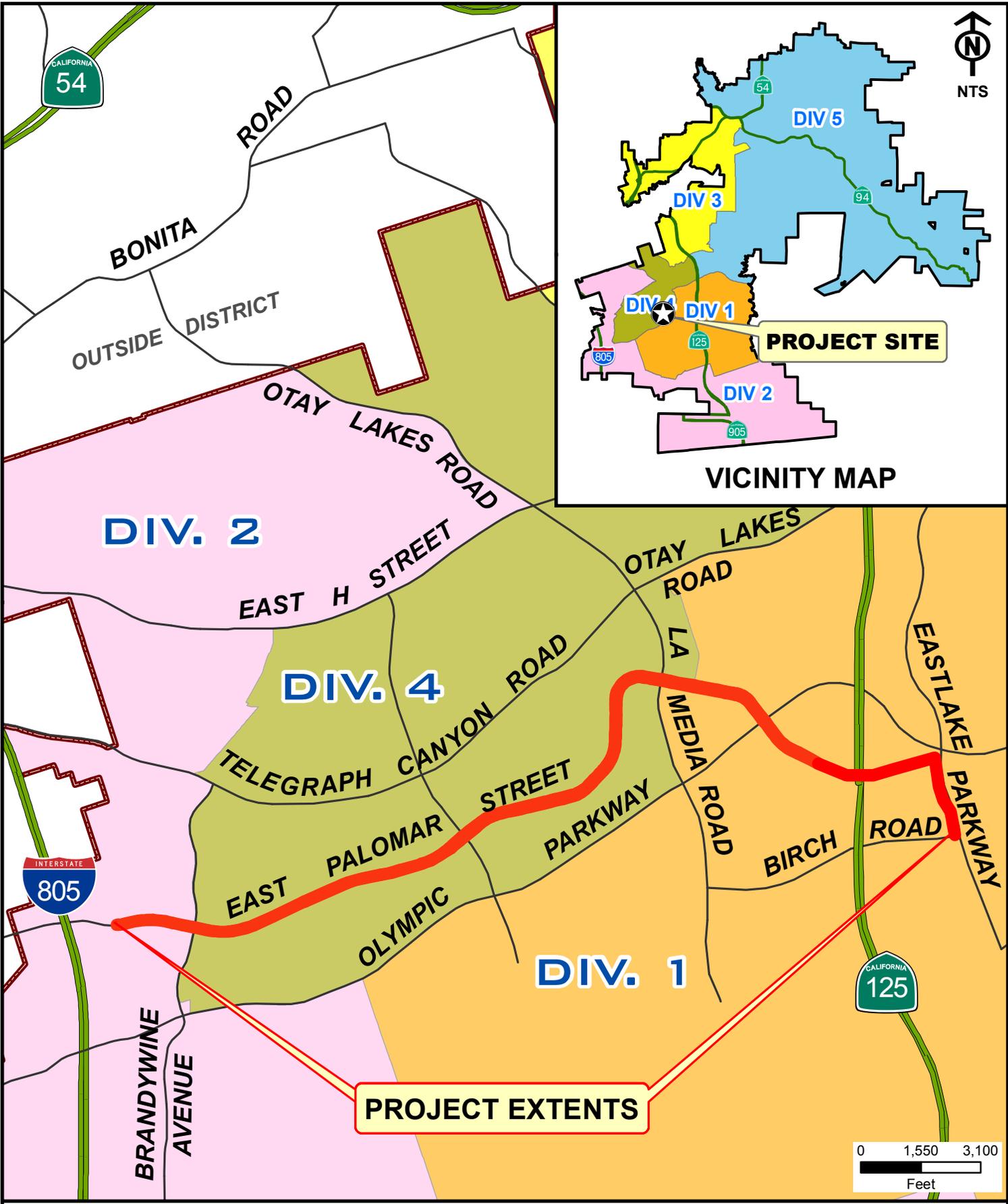
Upon completion of the discussion, the committee supported staffs' recommendation and presentation to the full board on the consent calendar.



ATTACHMENT B – Budget Detail

SUBJECT/PROJECT:	Authorization to Execute a Reimbursement Agreement Between the San Diego Association of Governments and the Otay Water District for the South Bay Bus Rapid Transit Project
P2539-001102	

Otay Water District					Date Updated: 11/19/14
P2539 - South Bay Bus Rapid Transit (BRT)					
Budget	Committed	Expenditures	Outstanding Commitment &	Projected Final Cost	Vendor/Comments
375,000					
Planning					
Standard Salaries	-	-	-	-	
Total Planning	-	-	-	-	
Design					
Standard Salaries	54,938	50,938	4,000	54,938	
Equipment Charge	50	50	-	50	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total Design	54,988	50,988	4,000	54,988	
Construction					
Standard Salaries	80,000	-	80,000	80,000	
Construction Contract	575,000	-	575,000	575,000	CONSTRUCTION CONTRACTOR (ESTIMATE)
	103,500	-	103,500	103,500	CONSTRUCTION MANAGEMENT (18%)
Professional Legal Fees	2,500	-	2,500	2,500	STUTZ ARTIANO SHINOFF
Project Closeout	10,000	-	10,000	10,000	CLOSEOUT
Project Contingency	57,500	-	57,500	57,500	10% CONTINGENCY
Total Construction	828,500	-	828,500	828,500	
Grand Total	883,488	50,988	832,500	883,488	



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OTAY WATER DISTRICT

South Bay Bus Rapid Transit (BRT) Project Location Map

CIP P2539

EXHIBIT A

EXHIBIT B

REIMBURSEMENT AGREEMENT FOR PAYMENT OF COSTS OF RELOCATION AND ADJUSTMENT OF CERTAIN WATER FACILITIES BY AND BETWEEN THE OTAY WATER DISTRICT AND SANDAG IN CHULA VISTA, CALIFORNIA (SOUTH BAY BRT PROJECT SEGMENTS #1 & #2)

THIS REIMBURSEMENT AGREEMENT FOR THE PAYMENT OF COSTS FOR RELOCATION AND ADJUSTMENT OF OTAY WATER DISTRICT FACILITIES (the “Reimbursement Agreement” or “Agreement”), dated _____, 2014, is entered into by and between the Otay Water District (“District”) and the San Diego Association of Governments (“SANDAG”) to establish terms and conditions pursuant to which SANDAG will design, bid and cause to be constructed certain District Facilities, defined herein below, and District will reimburse SANDAG for all expenses related thereto, with the exception of design costs. District and SANDAG may be referred to herein individually as “Party” and collectively as the “Parties.”

RECITALS

WHEREAS, District has approved, within its Capital Improvement Program (“CIP”), the relocation and adjustment of certain existing, reclaimed and potable water facilities (referred to herein as “Existing District Facilities”, and further defined below) within the City of Chula Vista (“City); and

WHEREAS, District is authorized, pursuant to applicable laws, to contract and to pay for all or part of the cost of the installation, relocation, adjustment, and construction of any building, facility, structure or other improvements required by District in connection with a District service; and

WHEREAS, SANDAG is constructing a new Bus Rapid Transit (BRT) Guideway in the median of East Palomar Street (between Oleander and Magdalena Avenues) and from Magdalena Avenue easterly across SR-125 and Town Center Drive and then southerly to Birch Road (adjacent to Otay Ranch Town Center Mall). These improvements include, but are not limited to, roadway widening, new guideway pavement, construction of curb, gutter, sidewalk, and median islands, construction of retaining walls, relocation of utilities, and new traffic signals and street lighting (referred to herein as “SANDAG Improvements”, and further defined below); and

WHEREAS, pursuant to the franchise agreement between the District and City, City may require District to relocate and adjust its facilities at the District’s cost and, for purposes of the SANDAG Improvements only, has delegated said authority to SANDAG, who is exercising such rights on behalf of City with the understanding that City will not further exercise such rights against the District or require further relocation or adjustments related to the SANDAG Improvements, to the extent set forth in correspondence from the City to District, dated September 25, 2014, attached hereto as Exhibit “A”; and

WHEREAS, the relocation and adjustment of Existing District Facilities (referred to herein as the “District Project”, and further defined below) concurrently with SANDAG Improvements would constitute a substantial benefit to District and the City, which benefits

Reimbursement Agreement for Relocation & Adjustment of Certain Water Facilities by and between the Otay Water District and SANDAG in Chula Vista for South Bay BRT Project Segments #1 & #2

include, but are not limited to, reductions or savings in terms of time, money, construction hazards, and traffic impacts; and

WHEREAS, in order to achieve such benefits, District desires that SANDAG incorporate the relocation and adjustment of Existing District Facilities into the construction documents and contract for the SANDAG Improvements; and

WHEREAS, SANDAG is willing to incorporate the District Project into the contract for SANDAG Improvements, provided District agrees to reimburse SANDAG for all associated costs; and

NOW, THEREFORE, in consideration of the mutual covenants herein contained, it is agreed by and between the Parties hereto, as follows:

ARTICLE I. DEFINITIONS

1.1 Definitions. Unless the context otherwise requires, the terms defined in this Section 1 shall, for all purposes of this Reimbursement Agreement and of any amendment hereto, and of any certificate, opinion, estimate or other document herein mentioned, have the meanings herein specified.

“District” means the Otay Water District, a municipal water district duly organized and existing under the Municipal Water District Law of 1911, as set forth in the California Water Code.

“SANDAG” means the San Diego Association of Governments, a regional government agency in the State of California.

“City” means the City of Chula Vista, California, a chartered municipal corporation duly organized and existing under and by virtue of the Constitution and laws of the State of California.

“SANDAG Improvements” means, collectively, the new BRT Guideway and associated improvements to East Palomar Street (between Oleander and Magdalena Avenues) and the new BRT Guideway from Magdalena Avenue to Birch Road (South Bay BRT Segments #1 & #2 – SANDAG CIP 1280504).

“District Costs” means the total dollar amount of costs associated with the District Project, including, but not limited to, costs of materials, labor, oversight, bidding, permits, change orders, and the fair share of Joint Costs.

“District Project” means the relocation and adjustment of District’s potable and recycled water facilities within the limits of the SANDAG Improvements.

“Existing District Facilities” means the following potable and recycled water facilities to be relocated or adjusted:

Reimbursement Agreement for Relocation & Adjustment of Certain Water Facilities by and between the Otay Water District and SANDAG in Chula Vista for South Bay BRT Project Segments #1 & #2

Potable & Recycled Water Improvements	Total Quantity
Furnish & install new 1" air release valve	9
Furnish & install new 2" air release valve	11
Furnish & install new 4" air release valve	4
Furnish & install new 2" blowoff valve	15
Furnish & install new 4" blowoff valve	3
Furnish & install new 6" blowoff valve	3
Relocate existing 2" lateral (LF)	106
Relocate existing 4" lateral (LF)	36
Relocate existing 6" lateral (LF)	37
Construct Thrust Block Per W.A.S. (All types)	15
Construct Anchor Block Per W.A.S. (All types)	30
Relocate existing water meter	17
Furnish and install new water meter box	17
Furnish and install new water test station	3
Furnish and install new water valve	1
Furnish and install new fire hydrant and extend lateral	4
Furnish and install new fire hydrant assembly	1
Construct new water vault Per W.A.S.	1

“Joint Costs” means those costs of relocations and adjustment of the Project, which, due to their nature, cannot be attributed solely to District Project or SANDAG Improvements, yet from which both derive benefit or those costs that both Parties would have incurred had their respective facilities been constructed independently of each other (e.g. slurry seal would have been necessary to cover the District’s trench and would also have been required for the City street).

“Project” means, collectively, District Facilities and SANDAG Improvements.

ARTICLE II. PRECONSTRUCTION

2.1 Design and Specifications - Generally. Prior to advertisement of a Request for Proposals (“RFP”) for the construction and installation of Project, District shall submit designs and all associated plans and specifications (collectively “Construction Documents”) for the District Project to SANDAG.

2.1.1 Approval. Prior to submission, an authorized representative of District shall approve the Construction Documents, submittal of which shall indicate such approval and grant to SANDAG permission to include the Construction Documents in the RFP.

2.1.2 Design and Preparation Costs. All costs associated with design and the preparation of Construction Documents shall be borne solely by SANDAG.

- 2.1.3 Bidding and Award – SANDAG shall be responsible for all aspects of bidding and award of a contract for the construction and installation of the Project (“Construction Agreement”).
 - 2.1.3.1 Bid Package. SANDAG shall be responsible for preparing and circulating the bid package.
 - 2.1.3.2 Meetings. SANDAG shall organize all pre-bid meetings and shall inform the District of the time and date of such meeting, so that a representative of the District may be present to clarify any issues related to and prepare addenda for the construction of the District Facilities.
 - a. Additional Costs. Any additional costs associated with the failure of District to attend meetings, clarify issues, or submit addenda to SANDAG for distribution shall be the obligation of the District.
 - 2.1.3.3 Selection of Lowest Responsible Bidder. SANDAG, at its sole discretion, shall determine the lowest responsible bidder, which determination shall be binding on the District. Accordingly, SANDAG shall be solely responsible for handling and responding to any bid protests or other bid-related disputes
 - 2.1.3.4 Execution of Construction Agreement. SANDAG shall be responsible for executing the Construction Agreement on behalf of itself and the District and for ensuring that the District is identified as a third-party beneficiary of such agreement with the same rights and remedies as SANDAG.

ARTICLE III. CONSTRUCTION

- 3.1 Compliance with Specifications. SANDAG will include provisions in the Construction Agreement that require that the relocations and adjustments associated with the District Project by SANDAG’s contractor shall be in strict compliance with the approved plans and specifications provided by District, that all materials furnished by SANDAG’s contractor shall conform to District’s approved material list, and that any and all deviations from said plans and specifications must be approved by District, in writing, prior to being incorporated into the work.
 - 3.1.1 Right to Enforce. District shall have the right to enforce the terms of Section 3.1 against SANDAG’s contractor in the same manner as SANDAG, and pursuant to Section 11.17 such rights shall be written into the Construction Agreement.
- 3.2 Project Completion and Warranty. District and SANDAG anticipate that Project will be completed on or about July 31, 2016. Project, however, will not be deemed completed or accepted until both SANDAG and District have accepted their respective facilities or improvements. SANDAG’s contractor shall warrant all work for a period of no less than

one year from the date of acceptance, which shall be deemed to be the latter of the dates District and SANDAG accept their work performed and facilities constructed pursuant to the Construction Agreement. Acceptance will be evidenced by the filing of a Relief of Maintenance by SANDAG. The Construction Agreement shall include this definition of project completion and acceptance.

ARTICLE IV. REIMBURSEMENT OF COSTS

- 4.1 **Deposit Account.** Within thirty (30) calendar days of the Construction Agreement award, District shall deposit with SANDAG an amount equal to one hundred (100) percent of the bid amount attributable to the relocation and adjustment of District Facilities, plus a ten (10) percent contingency (“District Deposit”) for the purpose of reimbursing SANDAG for progress payments made by SANDAG to SANDAG’s contractor associated with the District Project.
- 4.2 **Invoice.** SANDAG shall invoice the District for District Costs (“SANDAG Invoice”) following the receipt of an invoice from SANDAG’s contractor on which such District Costs appear. The SANDAG Invoice shall:
- 4.2.1 Include a copy of the contractor’s invoice.
 - 4.2.2 Identify those costs attributable to the District’s Project.
 - 4.2.3 Show calculations apportioning the District’s fair share of Joint Costs.
 - 4.2.3.1 **Apportionment of Joint Costs.** Joint Costs may be apportioned as follows:
 - a. When a percentage of use can be determined, Joint Costs shall be apportioned based on the respective percentages of use.
 - b. When work is equally necessary for both the installation and construction of SANDAG Improvements and the District Project, Joint Costs shall be divided equally.
 - c. Based on the respective percentages of Total Project Costs.
 - d. Other methods to which the Parties mutually agree.
 - 4.2.4 Provide a net total charge payable by District.
- 4.3 **District Approval.** District shall review and approve the SANDAG Invoice within thirty (30) calendar days of its receipt (“Review Period”). If District determines that all relevant documents have not been submitted, District shall inform SANDAG of the need for additional information and specify the documents/information necessary to permit review and approval.
- 4.3.1 **Failure to Approve.** If District fails to approve the SANDAG Invoice or requests additional information within the Review Period, the charges on the SANDAG Invoice shall be deemed approved.

- 4.4 Reimbursement. Following District approval of a SANDAG Invoice, SANDAG shall deduct the invoice amount from the District Deposit for the purpose of reimbursing SANDAG for District Costs invoiced by and paid to SANDAG's contractor. District approval of a SANDAG Invoice shall be deemed District's authorization for such reimbursement in the amount of the SANDAG Invoice.
- 4.5 Use of Project Contingency. The Project Contingency may be used for unforeseen changes in work; however, it shall not be used for: (i) work required due to contractor's failure to perform work or services according to the terms of the Construction Agreement and/or in compliance with the Construction Documents; or (ii) uninsured losses resulting from the negligence of contractor.

ARTICLE V. CHANGE ORDERS

- 5.1 Written Approval of Construction Changes and Change Orders. With the exception of Emergencies, defined below, prior to the approval of a construction change or change order concerning or affecting District Project, including any changes to SANDAG Improvements that might affect District Project in any way, SANDAG shall obtain the written consent of District.
- 5.1.1 Approval of Change Orders. District shall respond to a change order request within five (5) working days of the date it is received by District.
- 5.1.2 Additional Costs. District will bear any increased costs due to a delay in approving a properly submitted construction change and/or change order request.
- 5.2 Changes in Emergencies. SANDAG may authorize contractor to proceed with any proposed construction changes and/or change orders, without consulting with District or obtaining the District's written approval, if failure to act immediately would pose a danger to the public, as determined in the sole discretion of SANDAG, or result in delays and cost overruns (collectively "Emergency" or "Emergencies"); however, SANDAG shall use best efforts to immediately, or as soon as reasonably possible, inform the District of the changes. The District shall be responsible for any increased costs of construction of their portion of Project due to an Emergency.
- 5.3 Errors and Omissions. SANDAG shall not make payment to contractor or charge District for any costs or expenses of a Change Order resulting from an error or omission for which the contractor is solely responsible.

ARTICLE VI. INSPECTION

- 6.1 Inspection Team. District shall appoint an individual or team responsible for inspections and approving installation of District Facilities.
- 6.2 Inspection Stages and Obligations. District shall have the right to conduct inspections of the District Project and construction methods pertaining thereto as deemed necessary by District. District shall provide copies of all District inspections to SANDAG within five (5) working days of an inspection. District shall be responsible for verifying that all work on District Project is completed in accordance with the approved plans and

specifications. It is specifically understood that District's inspectors shall have the authority to enforce District's plans and specifications for District Project, which authority shall include the authority to require that any and all unacceptable materials, workmanship, and/or installation be replaced, repaired, or corrected by SANDAG's contractor without cost to District and/or City.

6.3 Inspection Costs. All inspection costs incurred by District will be borne by District.

6.4 Notification. The Parties agree to develop mutually acceptable procedures for notification of inspections required or deemed necessary by either Party.

ARTICLE VII. INSURANCE

7.1 Contractor's Insurance. SANDAG shall ensure that its contractor provides evidence of insurance coverage, as required by SANDAG, for the entire construction and, if applicable, warranty period. Such insurance shall, at a minimum, include a comprehensive general liability policy in an amount sufficient to cover all contractual obligations of the contractor under the construction contract, and no less than \$2,000,000. The policy of insurance shall name District and SANDAG, and their respective employees, officers, governing body members, and agents as additional insureds, require a waiver of subrogation, and be primary insurance. Furthermore, SANDAG shall obtain evidence that the contractor maintains worker's compensation insurance in accordance with applicable requirements of law.

7.2 Parties' Insurance. District and SANDAG shall maintain insurance as customary in connection with their respective facilities.

ARTICLE VIII. INDEMNITY

8.1 Indemnity. Each Party hereto agrees to defend, indemnify, protect, and hold harmless ("Indemnitor") the other Party, its agents, officers, and employees ("Indemnitees") from and against any and all claims asserted or liability established for damages or injuries to any property or person, including death or dismemberment, which arise from or are caused by the negligent acts or omissions or willful misconduct of the Indemnitor's agents, officers or employees, in performing the work or services herein and all expenses of investigation and defending against same; provided, however, that each Party's duty to defend, indemnify and hold harmless the other shall not include any claims or liability arising from the sole negligence or willful misconduct of the other Indemnitee, its agents, officers or employees. District and SANDAG agree that in the event of any joint or concurrent negligence, they will apportion any established or agreed upon liability proportionate to their respective degree of fault. For the purposes of this provision, SANDAG's contractor shall not be considered an agent of SANDAG or District. Claims related to the actions or omissions of SANDAG's contractor shall be addressed through provisions in the Construction Agreement, which provisions shall include indemnity, defense, and hold harmless provisions from SANDAG's contractor in favor of both SANDAG and District.

8.2 Enforcement Costs. Indemnitor agrees to pay any and all costs SANDAG incurs enforcing the indemnity and defense provisions set forth in Article V.

8.3. Survival. Indemnitor's obligations under Article V shall survive the termination of this Agreement.

ARTICLE IX. RECORDS

9.1 Retention of Records. SANDAG shall require contractor to maintain data and records related to this Construction Agreement for a period as defined in the SANDAG contract.

9.2 Audit of Records. SANDAG shall make available and shall require that its contractor make available to District for examination at reasonable locations within the County of San Diego and at any time during normal business hours and as often as the District deems necessary, all of the data and records with respect to all matters covered by this Agreement and the Construction Agreement. SANDAG and contractor will permit the District to make audits of all invoices, materials, payrolls, records of personnel, and other data and media relating to all matters covered by this Agreement and the Construction Agreement.

ARTICLE X. NOTICES

10.1 Writing. Any demand upon or notice required or permitted to be given by one Party to the other Party shall be in writing.

10.2 Effective Date. Except as otherwise provided by law, any demand upon or notice required or permitted to be given by one Party to the other Party shall be effective: (i) on personal delivery, (ii) on the second business day after mailing by certified or registered U.S. Mail, return receipt requested, (iii) on the succeeding business day after mailing by Express Mail or after deposit with a private delivery service of general use (e.g., Federal Express) postage or fee prepaid as appropriate, or (iv) upon successful transmission of facsimile.

10.3 Recipients. All demands or notices required or permitted to be given shall be sent to all of the following:

10.3.1 District:

Otay Water District
2554 Sweetwater Springs Boulevard
Spring Valley, California 91978
Fax: 619-670-8920
Attention: District Project Manager

10.3.2 SANDAG:

SANDAG
401 B Street, Suite 800
San Diego, California 92101
Fax: (619) 699-1905
Attention: South Bay BRT Project Manager

10.4 Change of Address(es). Notice of change of address shall be given in the manner set forth in this Article.

ARTICLE XI. MISCELLANEOUS

11.1 Headings. All article headings are for convenience only and shall not affect the interpretation of this Agreement.

11.2 Gender & Number. Whenever the context requires, the use herein of (i) the neuter gender includes the masculine and the feminine genders and (ii) the singular number includes the plural number.

11.3 Reference to Paragraphs. Each reference in this Agreement to a section refers, unless otherwise stated, to a section of this Agreement.

11.4 Incorporation of Recitals. All recitals herein are incorporated into this Agreement and are made a part hereof.

11.5 Covenants and Conditions. All provisions of this Agreement expressed as either covenants or conditions on the part of SANDAG or the District, shall be deemed to be both covenants and conditions.

11.6 Integration. This Agreement and the exhibits and references incorporated into this Agreement fully express all understandings of the Parties concerning the matters covered in this Agreement. No change, alteration, or modification of the terms or conditions of this Agreement, and no verbal understanding of the Parties, their officers, agents, or employees shall be valid unless made in the form of a written change agreed to in writing by both Parties or an amendment to this Agreement agreed to by both Parties. All prior negotiations and agreements are merged into this Agreement.

11.7 Severability. The unenforceability, invalidity, or illegality of any provision of this Agreement shall not render any other provision of this Agreement unenforceable, invalid, or illegal.

11.8 Drafting Ambiguities. The Parties agree that they are aware that they have the right to be advised by counsel with respect to the negotiations, terms and conditions of this Agreement, and the decision of whether or not to seek advice of counsel with respect to this Agreement is a decision that is the sole responsibility of each Party. This Agreement shall not be construed in favor of or against either Party by reason of the extent to which each Party participated in the drafting of the Agreement.

11.9 Conflicts Between Terms. If an apparent conflict or inconsistency exists between the main body of this Agreement and the exhibits, the main body of this Agreement shall control. If a conflict exists between an applicable federal, state, or local law, rule, regulation, order, or code and this Agreement, the law, rule, regulation, order, or code shall control. Varying degrees of stringency among the main body of this Agreement, the exhibits, and laws, rules, regulations, orders, or codes are not deemed conflicts, and the most stringent requirement shall control. Each Party shall notify the other

immediately upon the identification of any apparent conflict or inconsistency concerning this Agreement.

- 11.10 Prompt Performance. Time is of the essence of each covenant and condition set forth in this Agreement.
- 11.11 Good Faith Performance. The parties shall cooperate with each other in good faith, and assist each other in the performance of the provisions of this Agreement.
- 11.12 Further Assurances. SANDAG and District each agrees to execute and deliver such additional documents as may be required to effectuate the purposes of this Agreement.
- 11.13 Exhibits. Each of the following Exhibits is attached hereto and incorporated herein by this reference:
- Exhibit "A": correspondence from David E. Miller to Dan Martin, dated September 25, 2014, confirming limited delegation of franchise rights to SANDAG.
- 11.14 Controlling Law. The laws of the State of California shall govern and control the terms and conditions of this Agreement.
- 11.15 Jurisdiction and Venue. The venue for any suit or proceeding concerning this Agreement, the interpretation or application of any of its terms, or any related disputes shall be in the County of San Diego, State of California.
- 11.16 Agency/Municipal Powers. Nothing contained in this Agreement shall be construed as a limitation upon the powers of the District as a municipal water district or SANDAG as a regional government agency in the State of California.
- 11.17 Third Party Relationships. Nothing in this Agreement shall create a contractual relationship between SANDAG or District and any third party; however, SANDAG shall ensure that the District is an intended third party beneficiary of the Construction Agreement and shall share all of the rights and benefits of SANDAG with respect to the contractor.
- 11.18 Limitation on District Remedies and Waiver of Claims. District understands that the sole purpose of this Agreement is to establish a method to reimburse SANDAG for obligations of the District for payment of the costs of the installation and construction of District Facilities, which costs would otherwise be due directly to SANDAG contractor. In accordance with such purpose, the District agrees that its sole remedy for construction defects, breach by SANDAG contractor, damage to property or persons, including death, to District personnel or any third parties, or other claims arising out of or related to the work performed to install and/or construct District Facilities shall be against SANDAG's contractor or its subcontractors and agents, and, hereby, waives any and all claims it may hereafter have against SANDAG, arising out of the same, except for those claims arising out of the sole negligence or sole willful misconduct of SANDAG or covered by the indemnity provisions of Section 8.1.
- 11.19 Non-Assignment. Except as relates to the Construction Agreement, SANDAG shall not assign the obligations under this Agreement.

- 11.20 Successors in Interest. This Agreement and all rights and obligations created by this Agreement shall be in force and effect whether or not any Parties to the Agreement have been succeeded by another entity, and all rights and obligations created by this Agreement shall be vested and binding on any Party's successor in interest.
- 11.21 No Waiver. No failure of either SANDAG or the District to insist upon the strict performance by the other of any covenant, term or condition of this Agreement, nor any failure to exercise any right or remedy consequent upon a breach of any covenant, term, or condition of this Agreement, shall constitute a waiver of any such breach of such covenant, term or condition. No waiver of any breach shall affect or alter this Agreement, and each and every covenant, condition, and term hereof shall continue in full force and effect to any existing or subsequent breach.
- 11.22 Administrative Claims Requirements and Procedures. No suit or arbitration arising out of this Agreement shall be brought against SANDAG, unless a claim has first been presented in writing and filed with SANDAG and acted upon by SANDAG. Upon request by SANDAG, District shall meet and confer in good faith with SANDAG for the purpose of resolving any dispute over the terms of this Agreement. Similarly, no suit or arbitration arising out of this Agreement shall be brought against the District unless a claim has first been presented in writing and filed with the District and acted upon by the District in accordance with the procedures set forth in the California Government Code and Otay Water District Policy No. 29, as same may from time to time be amended, the provisions of which are incorporated by this reference as if fully set forth herein, and such policies and procedures used by the District in the implementation of same. Upon request by District, SANDAG shall meet and confer in good faith with District for the purpose of resolving any dispute over the terms of this Agreement.
- 11.23 Dispute Resolution. If a dispute arises out of or relates to this Agreement, or the breach thereof, the Parties agree to engage in good faith negotiations to attempt to resolve the dispute. In the event of any action at law or in equity, including an action for declaratory relief, between the Parties arising out of or relating to this Agreement, then the prevailing party in such action will be entitled to recover from the other party a reasonable sum as attorneys' fees and costs. The prevailing party will be determined in accordance with Civil Code Section 1717(b)(1) or any successor statute. The prevailing party will also be entitled to its reasonable attorneys' fees and costs in any post-judgment proceedings to collect or enforce the judgment. This provision is separate and will survive the merger of this Agreement into any judgment on this Agreement.
- 11.24 Administration of Contract. SANDAG hereby designates Bruce Schmith, Principal Civil Engineer, as SANDAG Project Manager for the construction of Project and as the primary contact for all matters relating to this Agreement, including the submittal of SANDAG invoices for reimbursement.

District hereby designates _____ as District Project Manager for District Facilities and as the primary contact for all matters relating to this Agreement, including the processing, documenting, and approval of SANDAG invoices.

Reimbursement Agreement for Relocation & Adjustment of Certain Water Facilities by and between the Otay Water District and SANDAG in Chula Vista for South Bay BRT Project Segments #1 & #2

11.25 Signing Authority. The representative for each Party signing on behalf of such Party hereby declares that authority has been obtained to sign on behalf of SANDAG and/or District, as applicable and agrees to hold the other Party or Parties hereto harmless if it is later determined that such authority does not exist.

Reimbursement Agreement for Relocation & Adjustment of Certain Water Facilities by and between the Otay Water District and SANDAG in Chula Vista for South Bay BRT Project Segments #1 & #2

IN WITNESS WHEREOF, SANDAG and District have executed this Agreement thereby indicating that they have read and understood same, and indicate their full and complete consent to its terms:

SANDAG

Otay Water District

Dated: _____

Dated: _____

By: _____

By: _____

Gary L. Gallegos, Executive Director

Approved as to form:

Approved as to form:

Office of General Counsel

District Counsel

Dated: _____

Dated: _____



EXHIBIT A

Office of the City Attorney

David E. Miller
Office of the City Attorney
276 Fourth Avenue
Chula Vista, CA 91910
dmiller@chulavistaca.gov

Dan Martin, P.E.
Engineering Manager
Otay Water District
2554 Sweetwater Springs Boulevard
Spring Valley, CA 91978

September 25, 2014

RE: BRT and Relocation of Facilities

Dear Mr. Martin:

As you are aware, SANDAG is designing and constructing, in cooperation with the City of Chula Vista, a Bus Rapid Transit System (“BRT”) to relieve crowding on our streets, reduce commuting times, and reduce carbon emissions for the benefit, health, safety and welfare of the people of the City of Chula Vista. Though the design and construction of the BRT will ultimately be funded by SANDAG, the City will be contributing funds and taking on responsibilities for the maintenance of many of the BRT facilities constructed. Additionally, the project has been part of the City’s General Plan, several Specific Plans, the City’s Growth Management Strategy and Plan, and will be located within the City’s right of way. Many of the developments on the eastern side of Chula Vista (east of the I-805) have had their traffic impacts analyzed with the BRT as an available source of transportation. Absent the BRT, the City will have to undertake significant alternative construction projects or fund the BRT improvements ourselves, since monies have not been collected from developers for this project.

During the project development, you indicated that there are some questions related to the obligations for your agency to cover the costs of relocation of your facilities and have requested a letter or other document from the City that grants SANDAG the authority under the City’s Franchise Agreement with your agency to request relocation of your facilities at your sole cost. This letter is intended to do that as well as to indicate that we believe, as does SANDAG, that not only does our City Charter and Franchise Agreement require the relocations at your cost, but State law also provides the same. Notwithstanding the foregoing, following the construction and installation of OWD facilities and during the initial construction of the BRT for those segments identified in the plans and specifications, City will not require OWD to remove and relocate facilities

OTAY WATER DISTRICT
RECEIVED
2014 SEP 29 PM 12:35

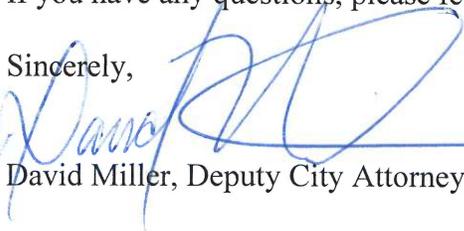
Dan Martin, P.E.,
Engineering Manager
September 25, 2014
Page 2

again, at its sole cost. This, however, shall not limit, in any way, the City's authority to exercise its right to require relocation for future phases or the BRT or other projects under the Charter and Franchise Agreement.

In this vein, this letter shall, hereby, serve as the grant of authority to SANDAG to construct the BRT under our Charter and Franchise Agreement.

If you have any questions, please feel free to contact me at the above address or email.

Sincerely,

A handwritten signature in blue ink, appearing to read "David Miller", is written over a horizontal blue line. The signature is stylized and cursive.

David Miller, Deputy City Attorney

AGENDA ITEM 6h



STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	January 7, 2015
SUBMITTED BY:	Armando Buelna, Communications Officer	PROJECT:	Various DIV.NO. ALL
APPROVED BY:	<input checked="" type="checkbox"/> Mark Watton, General Manager		
SUBJECT:	2015 Legislative Program Guidelines		

GENERAL MANAGER'S RECOMMENDATION:

That the Board of Directors adopt the 2015 Otay Water District Legislative Program Guidelines.

COMMITTEE ACTION:

See Attachment A.

PURPOSE:

To provide direction to staff and the District's Legislative Advocates in the formulation of the District's response to legislative initiatives on issues affecting the District during the 2015 legislative session.

ANALYSIS:

Otay Water District maintains a set of legislative policy guidelines to direct staff and legislative advocates on issues important to the District. The legislative guidelines are updated annually with the proposed updates presented to the Otay Water District's Board of Directors for review, comment and adoption. The attached 2015 Legislative Program represents policy positions on legislation for the Board's consideration.

Each legislative session, representatives to the California Legislature sponsor some 2,000 or more bills or significant resolutions. While many bills fail to make it out of their house of origin, many others go on to be signed by the governor and become law. These new laws can affect special districts in substantive ways. The same is true with each session of the House of Representatives and the U.S. Senate.

The 2015 Legislative Program establishes guidelines and policy direction that can be used by staff when monitoring legislative activity to facilitate actions that can be taken quickly in response to proposed bills. The guidelines provide a useful framework for staff when evaluating the potential impact of state or federal legislation on the District. This is particularly helpful when a timely response is necessary to address a last minute amendment to legislation and should calls or letters of support or opposition be needed.

Legislation that does not meet the guidelines as set forth or that has potentially complicated or varied implications will not be acted upon by staff or the legislative advocates, and will instead be presented to the Board directly for guidance in advance of any position being taken.

The 2015 Legislative Guidelines presents staff's initial recommendations for the Board's review, and seeks the Board's recommendations for any additional modifications. Staff will then incorporate feedback into the final document.

In general, the guidelines look to protect the District's interest in a reliable, diverse and affordable water supply. Moreover, they seek to maintain local control over special district actions to protect your Board's discretion and ratepayer interests, and maintain the ability to effectively and efficiently manage District operations. In addition they express the District's ongoing support for water conservation, recycled water, ocean water desalination, capital improvement project development, organization-wide safety and security, binational cooperation, as well as the equitable distribution of water bond proceeds.

FISCAL IMPACT: Joe Beachem, Chief Financial Officer

None.

LEGAL IMPACT:

None

Attachments: Attachment A - Committee Action
Attachment B - 2015 Otay Water District Legislative Program
Attachment C - 2015 Otay Water District Legislative Program Redline



ATTACHMENT A

SUBJECT/PROJECT:	2015 Legislative Program Guidelines
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COMMITTEE ACTION:

The Finance, Administration and Communications Committee reviewed this item at a meeting held on December 8, 2014 and the following comments were made:

- Otay Water District maintains a set of legislative policy guidelines to direct staff and its legislative advocates on issues important to the District. The legislative guidelines were first developed in 2003 and are updated annually. The proposed updates for 2015 are being presented for the committee's review and input before being presented to the full board.
- The guidelines are used by staff in monitoring legislative activity and are a useful tool when evaluating the potential impact of state or federal legislation on the District. They are particularly helpful when a timely response is necessary to address a last minute amendment to a piece of legislation and when calls or letters of support or opposition must to be sent to the legislature or committees in Sacramento or potentially Washington.
- It was noted that any legislation that is not within the guidelines will not be acted upon by staff or the legislative advocates. Such legislation, as well as sensitive or controversial policy matters, will always be brought to the full Board for its deliberation and direction.
- The guidelines look to protect the District's varied interests in a reliable, diverse and affordable water supply. They also seek to maintain local control over special district affairs, as well as the board's discretion and ability to protect ratepayer interests and effectively and efficiently run the District.

- The proposed changes this year are minor and are tailored to suit Otay's interests. Items have been added or changed to keep Otay in alignment with the Water Authority, and other San Diego water agencies on topics of importance to the region.
- The committee noted that all the agencies are putting water into the sewer and the question is, "Who owns that water as it relates to potable reuse?" The committee inquired if the agency whose customers are putting water into the sewer, if they shouldn't have first priority ownership of that water (the right to recycle that water and utilize it in their service area). It was indicated that the agencies do, but there needs to be a balance as the region does require the Metro System. It was indicated that the Otay WD and the City of Chula Vista had performed a feasibility study approximately five (5) or six (6) years ago to determine if the City of Chula Vista could handle its own sewer processing through the Main Street treatment plant to avoid purchasing additional capacity from the Metro System due to growth. The study indicated that it could be done, however, it was not yet determined if it would be cost effective for the City of Chula Vista to do so.
- The committee inquired if there is any legislation that encourages multi-agency cooperation and results in an increase in availability or use of recycled water. Staff indicated that there is an item in the Guidelines under *Financial*, item d, which indicates, "Provide incentives for local agencies to work cooperatively, share costs or resources." It was suggested that a similar statement could be added to the *Recycled Water* guidelines.
- The Committee suggested that under *Recycled Water*, item j, be amended to read, "Create federal and state incentives to promote recycled water use and production."
- In response to a comment by the Committee, staff indicated that the water bond was approved, so the verbiage within the Guidelines under *Water Bonds* was changed to ensure that the Region would get its fair share of the bond proceeds. The Committee suggested that the title "*Water Bonds*" be changed to "State *Water Bonds*" within the Guidelines.

Upon completion of the discussion, the committee supported staffs' recommendation and presentation to the full board on the consent calendar.

Otay Water District Legislative Program | 2015

Effective Date: 01/07/2015

Legislative Policy Guidelines

The Otay Water Legislative Policy Guidelines for the 2015 Legislative Session includes the following:

Sacramento-San Joaquin Bay Delta (Bay-Delta)

Support efforts to:

- a. Finalize and implement the Bay-Delta Conservation Plan to address Bay-Delta environmental and water quality issues.
- b. Analyze or support a “Portfolio Approach”, “Around-the-Delta”, “right-sized”, or other alternatives that feature smaller conveyance facilities as a way to improve water quality, water transport, and reduce the possibility or impacts of levee failure, lower costs to water users and the public, reduce the level of environmental impacts, while potentially facing fewer legal and political challenges.
- c. Finalize Bay-Delta planning work and ongoing studies of new water storage facilities, and support efforts to promote additional surface and underground water storage infrastructure that are cost effective ensure water availability and quality.
- d. Resolve conflicts between urban and rural water users, water management and the environment in the Bay-Delta.
- e. Provide ongoing federal and state funding for the Bay-Delta, and those which focus attention to Bay-Delta financing, affordability, commitments to pay, and the demand for Bay-Delta water.
- f. Equitably allocate costs of the Bay-Delta solution to all those benefiting from improvements in proportion to the benefits they receive.
- g. Fast-track design, permits and construction for pilot projects in the Bay-Delta to create barriers to keep fish away from Bay-Delta water pumps, improve water quality and supply reliability.
- h. Provide deliberative processes that are designed to ensure meaningful dialogue with all stakeholders in an open and transparent process in order to reduce future conflicts and challenges in implementing a Bay-Delta solution.
- i. Provide a Bay-Delta solution that acknowledges, integrates and supports the development of water resources at the local level.
- j. Improve the ability of water-users to divert water from the Bay-Delta during wet periods when impacts to fish and the ecosystem are lower and water quality is higher.
- k. Improve the existing Bay-Delta water conveyance system to increase flexibility and enhance water supply, water quality, levee stability and environmental protection.
- l. Evaluate long-term threats to the Bay-Delta levees and conveyance system and pursues actions to reduce risks to the state’s water supply and the environment.
- m. Improve coordination of the Central Valley Project and State Water Project Operations.
- n. Provide a Bay-Delta solution and facilities that are cost-effective when compared with other water supply development options for meeting Southern California’s water needs.

- o. Identify the total cost or perform appropriate cost studies to estimate consumer financial impact as well as the expected yield of any Bay-Delta solution before financing and funding decision are made to determine whether the solution is worth the expense.
- p. Provide the State Water Project (SWP) with more flexibility to operate their systems to maximize water deliveries while avoiding unacceptable impacts to third parties, habitat or the environment.
- q. Require a firm commitment and funding stream by all parties to pay for the proportional benefits they will receive from a Bay-Delta solution through take-or-pay contracts or the legal equivalent, and identify the impact to the remaining contractors if one or more contractors default or back out.
- r. Provide “right-sized” facilities to match firm commitments to pay for the Bay-Delta solution.
- s. Provide SWP contractors and their member agencies access to all SWP facilities to facilitate water transfers.
- t. Continue state ownership and operation of SWP as a public resource.
- u. Improve efficiency and transparency of all SWP operations.
- v. Focus on statewide priorities, including construction of an approved method of conveyance of water through or around the Delta that provides water supply reliability to the Delta water uses, promotion of greater regional and local self sufficiency, surface storage and promotion of water use efficiency.
- w. Provides for the state’s share of funding for Bay-Delta conveyance projects.
- x. Consider complementary investments in local water supply sources, regional coordination, and south of Delta storage as part of an overall comprehensive Bay-Delta solution.

Oppose efforts that:

- a. Require additional reviews or approvals of Delta conveyance options beyond those provided by SBX7-1 (2009).

Recycled Water

Support efforts to:

- a. Reduce restrictions on recycled water usage or promote consistent regulation of recycled water projects to reduce impediments to the increased use of recycled water.
- b. Reduce restrictions on injecting recycled water into basins where there is no direct potable use.
- c. Provide financial incentives for recharge of groundwater aquifers using recycled water.
- d. Make recycled water regulations clear, consolidated, and understandable to expedite related project permitting.
- e. Promote recycled water as a sustainable supplemental source of water.
- f. Allow the safe use of recycled water.
- g. Facilitate development of technology aimed at improving water recycling.
- h. Increasing funding for water recycling projects.
- i. Increase awareness of the ways recycled water can help address the region's water supply challenges.
- j. Create federal and state incentives to promote recycled water use and production.
- k. Establish federal tax incentives to support U.S. companies in the development of new water technologies that can lower productions costs, address by products such as concentrates, and enhance public acceptance of recycled water.
- l. Establish a comprehensive national research and development, and technology demonstration, program to advance the public and scientific understanding of water recycling technologies to encourage reuse as an alternative source of water supply.
- m. Provide incentives for local agencies to work cooperatively, share costs or resources to promote or expand the use of recycled water.

Oppose efforts that:

- a. Restrict use of recycled water for groundwater recharge.
- b. Establish new water or recycled water fees solely to recover State costs without also providing some benefit.
- c. Create regulatory schemes that alter or limit the existing authority to reuse and recycle water.

Water Services*Support efforts to:*

- a. Provide funding to implement actions identified in the California Water Action Plan to lay a solid fiscal foundation for implementing near-term actions, including funding for water efficiency projects, wetland and watershed restoration, groundwater programs, conservation, flood control, and integrated water management and result in a reliable supply of high-quality water for the San Diego region.
- b. Provide financial support to projects designed to mitigate the potential negative impacts of Global Climate Change on water supply reliability.
- c. Promote the coordination and integration of local, state and federal climate change policies and practices to the greatest extent feasible.
- d. Support ongoing implementation of the Quantitative Settlement Agreement.
- e. Provide reliable water supplies to meet California's short and long-term needs.
- f. Support legislation that reduces impediments for willing sellers and buyers to engage in water transfer agreements.
- g. Promote desalination pilot studies and projects.
- h. Encourage feasibility studies of water resource initiatives.
- i. Increase funds for infrastructure and grant programs for construction, modernization or expansion of water, wastewater treatment, reclamation facilities and sewer systems including water recycling, groundwater recovery and recharge, surface water development projects and seawater desalination.
- j. Mandate uniform or similar regulations and procedures by state agencies in the processing and administering of grants and programs.
- k. Streamline grant application procedures.
- l. Promote or assist voluntary water transfers between willing buyers and willing sellers and move those transactions through without delay.
- m. Streamline the permitting and approval process for implementing water transfers.
- n. Establish reasonable statewide approaches to sewer reporting standards.
- o. Generate greater efficiencies, better coordinate program delivery, and eliminate duplication in programs for source water protection without lessening the focus on public health of the state's Drinking Water Program.
- n. Target efforts to fix specific issues with water supplies within the state's Drinking Water Program.
- o. Establish federal tax incentives to support U.S. companies in the development of new desalination technologies that can lower production costs, eliminate or reduce impingement or entrainment, reduce energy use, and enhance public acceptance of desalinated water.
- p. Establish a comprehensive national research and development, and technology demonstration program to advance the scientific understanding of desalination to expand its use as an alternative source of water supply.
- q. Require the State Water Resources Control Board to exercise its authority to fund and implement the Salton Sea mitigation and restoration plan, meet state obligations, and work with QSA stakeholders to find workable solutions to ensure the continuation of IID water transfers.

Oppose efforts that:

- a. Make urban water supplies less reliable or substantially increase the cost of imported water without also improving the reliability and/or quality of the water.
- b. Create unrealistic or costly water testing or reporting protocol.
- c. Disproportionately apportion the cost of water.
- d. Create undo hurtles for seawater desalination projects.
- e. Create unreasonable or confusing sewer reporting standards.
- f. Create administrative or other barriers to sales between willing buyers and willing sellers that delay water transfers.
- g. Create a broad-based user fee that does not support a specific program activity; any fee must provide a clear nexus to the benefit the fee would provide.
- h. Create unrealistic or costly to obtain water quality standards for potable water, recycled water or storm water runoff.
- i. Change the focus of the state's Drinking Water Program or weaken the parts of the program that work well.
- j. Lessen the focus on public health of the state's Drinking Water Program.

Financial

Support efforts to:

- a. Require the federal government and State of California to reimburse special districts for all mandated costs or regulatory actions.
- b. Give special districts the discretion to cease performance of unfunded mandates.
- c. Provide for fiscal reform to enhance the equity, reliability, and certainty of special district funding.
- d. Provide incentives for local agencies to work cooperatively, share costs or resources.
- e. Provide for the stable, equitable and reliable allocation of property taxes.
- f. Continue to reform workers compensation.
- g. Authorize financing of water quality, water security, and water supply infrastructure improvement programs.
- h. Promote competition in insurance underwriting for public agencies.
- i. Establish spending caps on State of California overhead when administering voter approved grant and disbursement programs.
- j. Require disbursement decisions in a manner appropriate to the service in question.
- k. Encourage funding infrastructure programs that are currently in place and that have been proven effective.
- l. Produce tangible results, such as water supply reliability or water quality improvement.
- m. Provide financial incentives for energy projects that increase reliability, diversity, and reduce green house gasses.
- n. Continue energy rate incentives for the utilization of electricity during low-peak periods.
- o. Provide loan or grant programs that encourage water conservation for water users who are least able to pay for capital projects.

Oppose efforts that:

- a. Impose new, unfunded state mandates on local agencies and their customers.
- b. Undermine Proposition 1A - Protection of Local Government Revenues – and the comprehensive reform approved by voters in 2004.
- c. Reallocate special district reserves in an effort to balance the state budget.
- d. Reallocate special district revenues or reserves to fund infrastructure improvements or other activities in cities or counties.
- e. Usurp special district funds, reserves, or other state actions that force special districts to raise rates, fees or charges.
- f. Complicate or deter conservation-based rate structures.
- g. Establish funding mechanisms that put undue burdens on local agencies or make local agencies *de facto* tax collectors for the state.
- h. Complicate compliance with SB 610 and SB 221.
- i. Adversely affect the cost of gas and electricity or reduce an organization’s flexibility to take advantage of low peak cost periods.
- j. Add new reporting criteria, burdensome, unnecessary or costly reporting mandates to Urban Water Management Plans.
- k. Add new mandates to the Department of Water Resources (DWR) to review and approve Urban Water Management Plans beyond those already addressed in DWR guidelines.

- l. Mandate that water agencies include an embedded energy calculation for their water supply sources in Urban Water Management Plans or any other water resources planning or master planning document.
- m. Weaken existing project retention and withholding provisions that limit the ability of public agencies to drive contractor performance.
- n. Establish change order requirements that place an unreasonable burden on local agencies, or raise financial risk associated with public works contracts.

Governance/Local Autonomy

Support efforts to:

- a. Expand local autonomy in governing special district affairs.
- b. Promote comprehensive long-range planning.
- c. Assist local agencies in the logical and efficient extension of services and facilities to promote efficiency and avoid duplication of services.
- d. Streamline the Municipal Service Review Process or set limits on how long services reviews can take or cost.
- e. Establish clear and reasonable guidelines for appropriate community sponsorship activities.
- f. Reaffirm the existing “all-in” financial structure, or protect the San Diego County Water Authority voting structure based on population.

Oppose efforts that:

- a. Assume the state legislature is better able to make local decisions that affect special district governance.
- b. Create one-size-fits-all approaches to special district reform.
- c. Unfairly target one group of local elected officials.
- d. Usurp local control from special districts regarding decisions involving local special district finance, operations or governance.
- e. Limit the board of directors’ ability to govern the district.
- f. Create unfunded local government mandates.
- g. Create costly, unnecessary or duplicative oversight roles for the state government of special district affairs.
- h. Create new oversight roles or responsibility for monitoring special district affairs.
- i. Change the San Diego County Water Authority Act regarding voting structure, unless it is based on population.
- j. Shift the liability to the public entity and relieve private entities of reasonable due diligence in their review of plans and specifications for errors, omissions and other issues.
- k. Place a significant and unreasonable burden on public agencies, resulting in increased cost for public works construction or their operation.
- l. Impair the ability of water districts to acquire property or property interests required for essential capital improvement projects.
- m. Increase the cost of property and right-of-way acquisition, or restricts the use of right-of-ways.
- n. Work to silence the voices of special districts and other local government associations on statewide ballot measures impacting local government policies and practices, including actions that could prohibit special districts and associations from advocating for positions on ballot measures by severely restricting the private resources used to fund those activities.

Conservation

Support efforts to:

- a. Provide funding for water conservation programs.
- b. Encourage the installation of water conserving fixtures in new and existing buildings.
- c. Promote the environmental benefits of water conservation.
- d. Enhance efforts to promote water awareness and conservation.
- e. Offer incentives for landscape water efficiency devices such as ET controllers and soil moisture sensors.
- f. Develop landscape retrofit incentive programs and/or irrigation retrofit incentive programs.
- g. Permit or require local agencies to adopt ordinances that require or promote water wise landscape for commercial and residential developments.
- h. Create tax incentives for citizens or developers who install water wise landscapes.
- i. Create tax incentives for citizens who purchase high efficiency clothes washers, dual flush and high-efficiency toilets and irrigation controllers above the state standards.
- j. Expand community-based conservation and education programs.
- k. Develop incentives for developers and existing customers to install water wise landscape in existing developments or new construction.
- l. Encourage large state users to conserve water by implementing water efficient technologies in all facilities both new and retrofit.
- m. Create higher incentives for solar power.
- n. Encourage large state water users to conserve water outdoors.
- o. Educate all Californians on the importance of water, and the need to conserve, manage, and plan for the future needs.
- p. Encourage technological research targeted to more efficient water use.
- q. Give local agencies maximum discretion in selecting conservation programs that work for their customers and the communities they serve.

Oppose efforts that:

- a. Weaken federal or state water efficiency standards.
- b. Introduce additional analytical and reporting requirements that are time-consuming for local agencies to perform and result in additional costs to consumers, yet yield no water savings.

Safety, Security and Information Technology

Support efforts to:

- a. Provide funding for information security upgrades to include integrated alarms, access/egress, and surveillance technology.
- b. Provide incentives for utilities and other local agencies to work cooperatively, share costs or resources.
- c. Provide funding for communication enhancements, wireless communications, GIS or other technological enhancements.
- d. Encourage or promote compatible software systems.
- e. Fund infrastructure and facility security improvements that include facility roadway access, remote gate access and physical security upgrades.
- f. Protect state, local and regional drinking water systems from terrorist attack or deliberate acts of destruction, contamination or degradation.
- g. Provide funds to support training or joint training exercises to include contingency funding for emergencies and emergency preparedness.
- h. Equitably allocate security funding based on need, threats and/or population.
- i. Encourage or promote compatible communication systems.
- j. Encourage and promote funding of Department of Homeland Security Risk Mitigation programs.
- k. Recognizes water agencies as emergency responders to damage and challenges caused by wildfires, earthquakes, and other natural disasters, as well as terrorist and other criminal activities that threaten water operations, facilities and supplies.

Oppose efforts that:

- a. Create unnecessary, costly, or duplicative security mandates.
- b. Require expanded water system descriptions or additional public disclosure of public water systems details for large water suppliers in Urban Water Management Planning documents, potentially compromising public water systems and creating a conflict with the Department of Homeland Security's recommendation to avoid reference to water system details in plans available to the general public.

Optimize District Effectiveness

Support efforts to:

- a. Give utilities the ability to avoid critical peak energy pricing or negotiate energy contracts that save ratepayers money.
- b. Develop reasonable Air Pollution Control District engine permitting requirements.
- c. Reimburse or reduce local government mandates.
- d. Allow public agencies to continue offering defined benefit plans.
- e. Result in predictable costs and benefits for employees and taxpayers.
- f. Eliminate abuses.
- g. Retain local control of pension systems.
- h. Be constitutional, federally legal and technically possible.

Oppose efforts that:

- a. Restrict the use of, or reallocate, district property tax revenues to the detriment of special districts.
- b. Create unrealistic ergonomic protocol.
- c. Micromanage special district operations.
- d. Balance the state budget by allowing regulatory agencies to increase permitting fees.
- e. Tax dependent benefits.
- f. Require new reporting criteria on emergency intensity involved in water supply.

Bi-National Initiatives

Support efforts to:

- a. Promote and finance cross-border infrastructure development such as water pipelines, desalination plants or water treatment facilities to serve the border region.
- b. Develop cooperative and collaborative solutions to cross-border issues.
- c. Develop and enhance communications and understanding of the interdependence of communities on both sides of the border with the goal of improved cross-border cooperation.

Oppose efforts that:

- a. Usurp local control over the financing and construction of water supply and infrastructure projects in the San Diego/Baja California region.

State Water Bonds

Support efforts to:

- a. Ensure San Diego County receives an equitable share of funding from Proposition 1 (2014) with major funding categories being divided by county and funded on a per-capita basis to ensure bond proceeds are distributed throughout the state in proportion to taxpayers' payments on the bonds.
- b. Ensure funding for water infrastructure projects help to resolve conflicts in the state's water system and provide long-term benefits to statewide issues including water supply, reliability, water quality, and ecosystem restoration.
- c. Ensure primary consideration is given to funding priorities established by local and regional entities through their IRWM planning process.
- d. Ensure that the application process for funding is not unnecessarily burdensome and costly, with an emphasis on streamlining the process.
- e. Fund emergency and carryover storage projects including those in San Diego County.
- f. Consolidate administration of all voter-approved water-related bond funding in one place, preserves existing expertise within the state bureaucracy to manage bond funding processes, and provide consistent application and evaluation of bond funding applications.
- g. Expedite the funding for projects that advance the achievement of the co-equal goals of water supply reliability and Delta ecosystem restoration.

Oppose efforts that:

- a. Change the share of funding to make San Diego County's share less equitable, not based on the San Diego County taxpayers' proportional contribution to repayment of the bonds, or change the understanding that all beneficiaries pay an equitable share.
- b. Do not provide funding for infrastructure that resolves statewide or regional conflicts of water supplies.
- c. Do not provide funding that result in net increases in real water supply and water supply reliability.
- d. Commit a significant portion of bond funding to projects that do not result in net increases in real water supply or water supply reliability.

Otay Water District Legislative Program | 2015

Effective Date: 01/07/2015

Legislative Policy Guidelines

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- b. Analyze or support a “Portfolio Approach”, “Around-the-Delta”, “right-sized”, or other alternatives that feature smaller conveyance facilities as a way to improve water quality, water transport, and reduce the possibility or impacts of levee failure, lower costs to water users and the public, reduce the level of environmental impacts, while potentially facing fewer legal and political challenges.
- c. Finalize Bay-Delta planning work and ongoing studies of new water storage facilities, and support efforts to promote additional surface and underground water storage infrastructure that are cost effective ensure water availability and quality.
- d. Resolve conflicts between urban and rural water users, water management and the environment in the Bay-Delta.
- e. Provide ongoing federal and state funding for the Bay-Delta, and those which focus attention to Bay-Delta financing, affordability, commitments to pay, and the demand for Bay-Delta ~~W~~water.
- f. Equitably allocates costs of the Bay-Delta solution to all those benefiting from improvements in proportion to the benefits they receive.
- g. Fast-track design, permits and construction for pilot projects in the Bay-Delta to create barriers to keep fish away from Bay-Delta water pumps, improve water quality and supply reliability.
- h. Provide deliberative processes that are designed to ensure meaningful dialogue with all stakeholders in an open and transparent process in order to reduce future conflicts and challenges in implementing a Bay-Delta solution.
- i. Provide a Bay-Delta solution that acknowledges, integrates and supports the development of water resources at the local level.
- j. Improve the ability of water-users to divert water from the Bay-Delta during wet periods when impacts to fish and the ecosystem are lower and water quality is higher.
- k. Improve the existing Bay-Delta water conveyance system to increase flexibility and enhance water supply, water quality, levee stability and environmental protection.
- l. Evaluate long-term threats to the Bay-Delta levees and conveyance system and pursues actions to reduce risks to the state’s water supply and the environment.
- m. Improve coordination of the Central Valley Project and State Water Project Operations.
- ~~n.~~ Provide a Bay-Delta solution and facilities that are cost-effective when compared with other water supply development options for meeting ~~South~~ ~~o.n.ern~~ Southern California’s water needs.

- ~~p.o.~~ Identify the total cost or perform appropriate cost studies to estimate consumer financial impact as well as the expected yield of any Bay-Delta solution before financing and funding decision are made to determine whether the solution is worth the expense.
- ~~q.p.~~ Provide the State Water Project (SWP) with more flexibility to operate their systems to maximize water deliveries while avoiding unacceptable impacts to third parties, habitat or the environment.
- ~~r.q.~~ Require a firm commitment and funding stream by all parties to pay for the proportional benefits they will receive from a Bay-Delta solution through take-or-pay contracts or the legal equivalent, and identify the impact to the remaining contractors if one or more contractors default or back out.
- ~~s.r.~~ Provide “right-sized” facilities to match firm commitments to pay for the Bay-Delta solution.
- ~~t.s.~~ Provide SWP contractors and their member agencies access to all SWP facilities to facilitate water transfers.
- ~~u.t.~~ Continue state ownership and operation of SWP as a public resource.
- ~~v.u.~~ Improve efficiency and transparency of all SWP operations.
- ~~w.v.~~ _____ Focus on statewide priorities, including construction of an approved method of conveyance of water through or around the Delta that provides water supply reliability to the Delta water uses, promotion of greater regional and local self sufficiency, surface storage and promotion of water use efficiency.
- ~~x.w.~~ _____ Provides for the state’s share of funding for Bay-Delta conveyance projects.
- ~~y.x.~~ Consider complementary investments in local water supply sources, regional coordination, and south of Delta storage as part of an overall comprehensive Bay-Delta solution.

Oppose efforts that:

- a. Require additional reviews or approvals of Delta conveyance options beyond those provided by SBX7-1 (2009).

Recycled Water

Support efforts to:

- a. Reduce restrictions on recycled water usage or promote consistent regulation of recycled water projects to reduce impediments to the increased use of recycled water.
- b. Reduce restrictions on injecting recycled water into basins where there is no direct potable use.
- c. Provide financial incentives for recharge of groundwater aquifers using recycled water.
- d. Make recycled water regulations clear, consolidated, and understandable to expedite related project permitting.
- e. Promote recycled water as a sustainable supplemental source of water.
- f. Allow the safe use of recycled water.
- g. Facilitate development of technology aimed at improving water recycling.
- h. Increasing funding for water recycling projects.
- i. Increase awareness of the ways recycled water can help address the region's water supply challenges.
- j. Create federal and state incentives to promote recycled water use and production.
- k. Establish federal tax incentives to support U.S. companies in the development of new water technologies that can lower productions costs, address by products such as concentrates, and enhance public acceptance of recycled water.
- l. Establish a comprehensive national research and development, and technology demonstration, program to advance the public and scientific understanding of water recycling technologies to encourage reuse as an alternative source of water supply.

Provide incentives for local agencies to work cooperatively, share costs or resources to promote or expand the use of recycled water.

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Oppose efforts that:

- a. Restrict use of recycled water for groundwater recharge.
- b. Establish new water or recycled water fees solely to recover State costs without also providing some benefit.
- c. Create regulatory schemes that alter or limit the existing authority to reuse and recycle water.

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Water Services

Support efforts to:

- a. Provide funding to implement actions identified in the for a comprehensive state water California Water Action Plan to lay a solid fiscal foundation for implementing near-term actions, including funding for water efficiency projects, wetland and watershed restoration, groundwater programs, conservation, flood control, and integrated water management and that balances California's competing water needs, achieves the co-equal goals of water supply reliability and environmental restoration, and results in a result in a reliable supply of high-quality water for the San Diego region.
- b. Provide financial support to projects designed to mitigate the potential negative impacts of Global Climate Change on water supply reliability.
- c. Promote the coordination and integration of local, state and federal climate change policies and practices to the greatest extent feasible.
- d. Support ongoing implementation of the Quantitative Settlement Agreement.
- e. Provide reliable water supplies to meet California's short and long-term needs.
- f. Support legislation that reduces impediments for willing sellers and buyers to engage in water transfer agreements.
- g. Promote desalination pilot studies and projects.
- h. Encourage feasibility studies of water resource initiatives.
- i. Increase funds for infrastructure and grant programs for construction, modernization or expansion of water, wastewater treatment, reclamation facilities and sewer systems including water recycling, groundwater recovery and recharge, surface water development projects and seawater desalination.
- j. Mandate uniform or similar regulations and procedures by state agencies in the processing and administering of grants and programs.
- k. Streamline grant application procedures.
- l. Promote or assist voluntary water transfers between willing buyers and willing sellers and move those transactions through without delay.
- m. Streamline the permitting and approval process for implementing water transfers.
- n. Establish reasonable statewide approaches to sewer reporting standards.
- o. Generate greater efficiencies, better coordinate program delivery, and eliminate duplication in programs for source water protection without lessening the focus on public health of the state's Drinking Water Program.
- ~~i-n.~~ Target efforts to fix specific issues with water supplies within the state's Drinking Water Program.
- o. Establish federal tax incentives to support U.S. companies in the development of new desalination technologies that can lower productions costs, eliminate or reduce impingement or entrainment, reduce energy use, and enhance public acceptance of desalinated water.
- p. Establish a comprehensive national research and development, and technology demonstration program to advance the scientific understanding of desalination to expand its use as an alternative source of water supply.
- ~~p-q.~~ Require the State Water Resources Control Board to exercise its authority to fund and implement the Salton Sea mitigation and restoration plan, meet state obligations, and work with QSA stakeholders to find workable solutions to ensure the continuation of IID water transfers.

Oppose efforts that:

- a. Make urban water supplies less reliable or substantially increase the cost of imported water without also improving the reliability and/or quality of the water.
- b. Create unrealistic or costly water testing or reporting protocol.
- c. Disproportionately apportion the cost of water.
- d. Create undo hurtles for seawater desalination projects.
- e. Create unreasonable or confusing sewer reporting standards.
- f. Create administrative or other barriers to sales between willing buyers and willing sellers that delay water transfers.
- g. Create a broad-based user fee that does not support a specific program activity; any fee must provide a clear nexus to the benefit the fee would provide.
- h. Create unrealistic or costly to obtain water quality standards for potable water, recycled water or storm water runoff.
- i. Change the focus of the state's Drinking Water Program or weaken the parts of the program that work well.
- j. Lessen the focus on public health of the state's Drinking Water Program.

Financial

Support efforts to:

- a. Require the federal government and State of California to reimburse special districts for all mandated costs or regulatory actions.
- b. Give special districts the discretion to cease performance of unfunded mandates.
- c. Provide for fiscal reform to enhance the equity, reliability, and certainty of special district funding.
- d. Provide incentives for local agencies to work cooperatively, share costs or resources.
- e. Provide for the stable, equitable and reliable allocation of property taxes.
- f. Continue to reform workers compensation.
- g. Authorize financing of water quality, water security, and water supply infrastructure improvement programs.
- h. Promote competition in insurance underwriting for public agencies.
- i. Establish spending caps on State of California overhead when administering voter approved grant and disbursement programs.
- j. Require disbursement decisions in a manner appropriate to the service in question.
- k. Encourage funding infrastructure programs that are currently in place and that have been proven effective.
- l. Produce tangible results, such as water supply reliability or water quality improvement.
- m. Provide financial incentives for energy projects that increase reliability, diversity, and reduce green house gasses.
- n. Continue energy rate incentives for the utilization of electricity during low-peak periods.
- o. Provide loan or grant programs that encourage water conservation for water users who are least able to pay for capital projects.

Oppose efforts that:

- a. Impose new, unfunded state mandates on local agencies and their customers.
- b. Undermine Proposition 1A - Protection of Local Government Revenues – and the comprehensive reform approved by voters in 2004.
- c. Reallocate special district reserves in an effort to balance the state budget.
- d. Reallocate special district revenues or reserves to fund infrastructure improvements or other activities in cities or counties.
- e. Usurp special district funds, reserves, or other state actions that force special districts to raise rates, fees or charges.
- f. Complicate or deter conservation-based rate structures.
- g. Establish funding mechanisms that put undue burdens on local agencies or make local agencies *de facto* tax collectors for the state.
- h. Complicate compliance with SB 610 and SB 221.
- i. Adversely affect the cost of gas and electricity or reduce an organization’s flexibility to take advantage of low peak cost periods.
- j. Add new reporting criteria, burdensome, unnecessary or costly reporting mandates to Urban Water Management Plans.
- k. Add new mandates to the Department of Water Resources (DWR) to review and approve Urban Water Management Plans beyond those already addressed in DWR guidelines.

- l. Mandate that water agencies include an embedded energy calculation for their water supply sources in Urban Water Management Plans or any other water resources planning or master planning document.
- m. Weaken existing project retention and withholding provisions that limit the ability of public agencies to drive contractor performance.
- ~~n.~~ Establish change order requirements that place an unreasonable burden on local agencies, or raise financial risk associated with public works contracts.

Governance/Local Autonomy

Support efforts to:

- a. Expand local autonomy in governing special district affairs.
- b. Promote comprehensive long-range planning.
- c. Assist local agencies in the logical and efficient extension of services and facilities to promote efficiency and avoid duplication of services.
- d. Streamline the Municipal Service Review Process or set limits on how long services reviews can take or cost.
- e. Establish clear and reasonable guidelines for appropriate community sponsorship activities.
- f. Reaffirm the existing “all-in” financial structure, or protect the San Diego County Water Authority voting structure based on population.

Oppose efforts that:

- a. Assume the state legislature is better able to make local decisions that affect special district governance.
- b. Create one-size-fits-all approaches to special district reform.
- c. Unfairly target one group of local elected officials.
- d. Usurp local control from special districts regarding decisions involving local special district finance, operations or governance.
- e. Limit the board of directors’ ability to govern the district.
- f. Create unfunded local government mandates.
- g. Create costly, unnecessary or duplicative oversight roles for the state government of special district affairs.
- h. Create new oversight roles or responsibility for monitoring special district affairs.
- i. Change the San Diego County Water Authority Act regarding voting structure, unless it is based on population.
- j. Shift the liability to the public entity and relieve private entities of reasonable due diligence in their review of plans and specifications for errors, omissions and other issues.
- k. Place a significant and unreasonable burden on public agencies, resulting in increased cost for public works construction or their operation.
- l. Impair the ability of water districts to acquire property or property interests required for essential capital improvement projects.
- m. Increase the cost of property and right-of-way acquisition, or restricts the use of right-of-ways.
- n. Work to silence the voices of special districts and other local government associations on statewide ballot measures impacting local government policies and practices, including actions that could prohibit special districts and associations from advocating for positions on ballot measures by severely restricting the private resources used to fund those activities.

Conservation

Support efforts to:

- a. Provide funding for water conservation programs.
- b. Encourage the installation of water conserving fixtures in new and existing buildings.
- c. Promote the environmental benefits of water conservation.
- d. Enhance efforts to promote water awareness and conservation.
- e. Offer incentives for landscape water efficiency devices such as ET controllers and soil moisture sensors.
- f. Develop landscape retrofit incentive programs and/or irrigation retrofit incentive programs.
- g. Permit or require local agencies to adopt ordinances that require or promote water wise landscape for commercial and residential developments.
- h. Create tax incentives for citizens or developers who install water wise landscapes.
- i. Create tax incentives for citizens who purchase high efficiency clothes washers, dual flush and high-efficiency toilets and irrigation controllers above the state standards.
- j. Expand community-based conservation and education programs.
- k. Develop incentives for developers and existing customers to install water wise landscape in existing developments or new construction.
- l. Encourage large state users to conserve water by implementing water efficient technologies in all facilities both new and retrofit.
- m. Create higher incentives for solar power.
- n. Encourage large state water users to conserve water outdoors.
- o. Educate all Californians on the importance of water, and the need to conserve, manage, and plan for the future needs.
- p. Encourage technological research targeted to more efficient water use.
- ~~p-q.~~ Give local agencies maximum discretion in selecting conservation programs that work for their customers and the communities they serve.

Oppose efforts that:

- a. Weaken federal or state water efficiency standards.
- b. Introduce additional analytical and reporting requirements that are time-consuming for local agencies to perform and result in additional costs to consumers, yet yield no water savings.

Safety, Security and Information Technology

Support efforts to:

- a. Provide funding for information security upgrades to include integrated alarms, access/egress, and surveillance technology.
- b. Provide incentives for utilities and other local agencies to work cooperatively, share costs or resources.
- c. Provide funding for communication enhancements, wireless communications, GIS or other technological enhancements.
- d. Encourage or promote compatible software systems.
- e. Fund infrastructure and facility security improvements that include facility roadway access, remote gate access and physical security upgrades.
- f. Protect state, local and regional drinking water systems from terrorist attack or deliberate acts of destruction, contamination or degradation.
- g. Provide funds to support training or joint training exercises to include contingency funding for emergencies and emergency preparedness.
- h. Equitably allocate security funding based on need, threats and/or population.
- i. Encourage or promote compatible communication systems.
- j. Encourage and promote funding of Department of Homeland Security Risk Mitigation programs.
- k. Recognizes water agencies as emergency responders to damage and challenges caused by wildfires, earthquakes, and other natural disasters, as well as terrorist and other criminal activities that threaten water operations, facilities and supplies.

Oppose efforts that:

- a. Create unnecessary, costly, or duplicative security mandates.
- b. Require expanded water system descriptions or additional public disclosure of public water systems details for large water suppliers in Urban Water Management Planning documents, potentially compromising public water systems and creating a conflict with the Department of Homeland Security's recommendation to avoid reference to water system details in plans available to the general public.

Optimize District Effectiveness

Support efforts to:

- a. Give utilities the ability to avoid critical peak energy pricing or negotiate energy contracts that save ratepayers money.
- b. Develop reasonable Air Pollution Control District engine permitting requirements.
- c. Reimburse or reduce local government mandates.
- d. Allow public agencies to continue offering defined benefit plans.
- e. Result in predictable costs and benefits for employees and taxpayers.
- f. Eliminate abuses.
- g. Retain local control of pension systems.
- h. Be constitutional, federally legal and technically possible.

Oppose efforts that:

- a. Restrict the use of, or reallocate, district property tax revenues to the detriment of special districts.
- b. Create unrealistic ergonomic protocol.
- c. Micromanage special district operations.
- d. Balance the state budget by allowing regulatory agencies to increase permitting fees.
- e. Tax dependent benefits.
- f. Require new reporting criteria on emergency intensity involved in water supply.

Bi-National Initiatives

Support efforts to:

- a. Promote and finance cross-border infrastructure development such as water pipelines, desalination plants or water treatment facilities to serve the border region.
- b. Develop cooperative and collaborative solutions to cross-border issues.
- c. Develop and enhance communications and understanding of the interdependence of communities on both sides of the border with the goal of improved cross-border cooperation.

Oppose efforts that:

- a. Usurp local control over the financing and construction of water supply and infrastructure projects in the San Diego/Baja California region.

State Water Bonds

Support efforts to:

- a. Ensure Provide San Diego County receives -an equitable share of funding ~~to San Diego County, from Proposition 1 (2014)~~ with major funding categories being divided by county and funded on a per-capita basis to ensure bond proceeds are distributed throughout the state in proportion to taxpayers' payments on the bonds.
- b. Ensure Provide funding for water infrastructure projects that help to resolves conflicts in the state's water system and provides long-term benefits to statewide issues including water supply, reliability, ~~w~~water quality, and ecosystem restoration.
- c. Ensure Give primary consideration is given to funding priorities established by local and regional entities through their IRWM planning process.
- d. Ensure that the application process for funding is not unnecessarily burdensome and costly, with an emphasis on streamlining the process.
- e. Fund emergency and carryover storage projects including those in San Diego County.
- f. Consolidate administration of all voter-approved water-related bond funding in one place, preserves existing expertise within the state bureaucracy to manage bond funding processes, and provides consistent application and evaluation of bond funding applications.
- g. ~~Provides the state's share of~~ Expedite the funding for projects that advance the achievement of the co-equal goals of water supply reliability and Delta ecosystem restoration.

Oppose efforts that:

- a. Change the ~~Do not provide an equitable~~ share of funding to make San Diego County's share less equitable,; not based on the San Diego County taxpayers' proportional contribution to repayment of the bonds, or change the understanding that all beneficiaries pay an equitable share.
- b. Do not provide funding for infrastructure that resolves statewide or regional conflicts of water supplies.
- c. Do not provide funding that result in net increases in real water supply and water supply reliability.
- d. Commit a significant portion of bond funding to projects that do not result in net increases in real water supply or water supply reliability.

AGENDA ITEM 6i



STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	January 7, 2015
SUBMITTED BY:	Mark Watton, General Manager	PROJECT:	Various DIV.NO. ALL
APPROVED BY:	<input checked="" type="checkbox"/> Joe Beachem, Chief Financial Officer <input checked="" type="checkbox"/> Mark Watton, General Manager		
SUBJECT:	Adopt Resolution No. 4246 Supporting Padre Dam Municipal Water District's Advanced Water Purification Demonstration Project		

GENERAL MANAGER'S RECOMMENDATION:

Adopt Resolution No. 4246 supporting Padre Dam Municipal Water District's Advanced Water Purification Demonstration Project.

COMMITTEE ACTION:

See Attachment A.

PURPOSE:

To present for the Board of Directors' consideration a resolution supporting the Padre Dam Municipal Water District's Advanced Water Purification Demonstration Project.

ANALYSIS:

Padre Dam Municipal Water District is requesting that San Diego County cities and agencies formally provide their support to their Advanced Water Purification Project by taking action to adopt a Resolution of support. The project broke ground in October 2014 and is funded through a three million dollar Proposition 50 grant from the Department of Water Resources. The project is in the testing phase and the grant will fund the planning, design, installation and operation of the demonstration plant.

Work on the project began in the fall of 2013, with construction of the facility breaking ground in October 2014. The project is expected to be completed in the summer of 2016. Should the demonstration project be successful and move forward, it would provide up to 2,000 to 3,000 acre feet per year of drinking water to Padre Dam customers. This is approximately 15 percent of Padre Dam's current drinking water demand.

San Diego relies heavily on imported water and with the State of California now entering its fourth year of extremely dry conditions, this project will provide for a new potable local water resource through recycling. Recycling and reusing water is drought proof and further diversifies our water supplies and, thus, reducing our region's reliance on imported water.

Staff recommends that the board adopt Resolution No. 4246 supporting Padre Dam Municipal Water District's Advanced Water Purification Project.

FISCAL IMPACT: Joe Beachem, Chief Financial Officer

None.

STRATEGIC GOAL:

This Resolution supports the District's Mission statement, "To provide high value water and wastewater services to the customers of the Otay Water District in a professional, effective, and efficient manner" and the General Manager's Vision, "A District that is innovative in providing water services at affordable rates, with a reputation for outstanding customer service."

LEGAL IMPACT:

None.

Attachments: Attachment A - Committee Action
 Attachment B - Resolution No. 4246



ATTACHMENT A

SUBJECT/PROJECT:	Adopt Resolution No. 4246 Supporting Padre Dam Municipal Water District's Advanced Water Purification Demonstration Project
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COMMITTEE ACTION:

The Finance, Administration and Communications Committee reviewed this item at a meeting held on December 8, 2014 and the following comments were made:

- Staff indicated that Padre Dam MWD is initiating an Advanced Water Purification Program and is requesting that agencies provide their formal support to their project.
- This request is very similar to the resolution the District adopted for the City of San Diego to support their Pure Water Program.
- The project would entail a study of Padre Dam MWD initially treating 5 MGD of the city of Santee's sewer and injecting the water into a basin for Indirect Potable Reuse. The ultimate goal is to treat up to 20 MGD of sewer water and progress to Direct Potable Reuse in the future.
- In response to an inquiry from the committee, staff indicated that Padre Dam MWD recently broke ground on the Advanced Water Purification Treatment test plant at Santee Lakes. They currently have a sewer treatment plant near Santee Lakes and the Advanced Water Purification Treatment Project would be added at their sewer treatment facilities.
- Staff is recommending that the the District adopt Resolution No. 4246 supporting Padre Dam MWD's Advance Water Purification Demonstration Project.

Upon completion of the discussion, the committee supported staffs' recommendation and presentation to the full board on the consent calendar.

RESOLUTION NO. 4246

**A RESOLUTION OF BOARD OF DIRECTORS OF
THE OTAY WATER DISTRICT
SUPPORTING PADRE DAM MUNICIPAL WATER DISTRICT'S
ADVANCED WATER PURIFICATION DEMONSTRATION PROJECT**

WHEREAS, Padre Dam Municipal Water District is requesting San Diego County cities' and agencies' formal support of their Advanced Water Purification Project; and

WHEREAS, water re-purification is a safe, cost-effective and environmentally responsible source of new water for the region; and

WHEREAS, the State of California is entering its fourth year of extremely dry conditions; and

WHEREAS, San Diego relies heavily on imported water; and

WHEREAS, this project will provide for a new potable local water supply resource through recycling; and

WHEREAS, recycling and reusing water provides for a drought proof resource and will further diversify our water supplies to reduce this regions' dependence on imported water;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Otay Water District that it supports Padre Dam Municipal Water District's commitment to diversify water supplies and increase the region's independence from imported water.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Otay Water District on the 7th day of January, 2015.

AYES:

NOES:

ABSENT:

ABSTAIN:

President

ATTEST:

District Secretary



AGENDA ITEM 7a

STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	January 7, 2015
SUBMITTED BY:	Mark Watton, General Manager	PROJECT:	Various DIV. NO. ALL
APPROVED BY:	<input checked="" type="checkbox"/> Mark Watton, General Manager		
SUBJECT:	Local Area Formation Commission (LAFCO) Special Districts 2014 Election		

GENERAL MANAGER'S RECOMMENDATION:

That the Board consider casting votes for a Regular District Member and an Alternate District Member on LAFCO's Commission in the LAFCO Special Districts 2014 Election.

COMMITTEE ACTION:

See Attachment A.

PURPOSE:

To present for the Board's consideration the LAFCO Special Districts 2014 Election ballots.

ANALYSIS:

In August 2014, LAFCO solicited nominations for a Regular District Member and an Alternate District Member to serve on their Commission. They received two (2) nominations for the Regular Member and three (3) nominations for the Alternate Member. Following the nominations, two (2) withdrew from the LAFCO elections because they were not reelected to their respective boards. The Regular Member seat is currently held by Ms. Jo MacKenzie, Vista Irrigation District, and the Alternate Member seat is held by Mr. Edmund K. Sprague, Olivenhain Municipal Water District.

The District received the ballots for the elections along with the Nominating Committee's report and recommendations, and the candidates' nomination forms (please see attached). The incumbents names appear in *italics* on the ballots. The ballots must be submitted to LAFCO by January 16, 2015.

FISCAL IMPACT:

Joe Beachem, Chief Financial Officer

None.

STRATEGIC GOAL:

Participating would support the strategic goal of maintaining effective communications with other cities, special districts, State and Federal governments, community organizations and Mexico.

LEGAL IMPACT:

None.

Attachments:

LAFCO Correspondence
LAFCO Nominating Committee Report and Ballots
Candidates' Nomination Forms



9335 Hazard Way • Suite 200 • San Diego, CA 92123
(858) 614-7755 • FAX (858) 614-7766

San Diego Local Agency Formation Commission

Website: www.sdlafco.org

Chairman

Andrew Vanderlaan
Public Member

November 25, 2014

Vice Chairman

Vacant

TO: Independent Special Districts of San Diego County

Members

Bill Horn
County Board of
Supervisors

FROM: Executive Officer
Local Agency Formation Commission

Dianne Jacob
County Board of
Supervisors

SUBJECT: 2014 Special Districts Election

Bud Pocklington
South Bay
Irrigation District

Lori Zapf
Councilmember
City of San Diego

Jim Janney
Mayor
City of Imperial Beach

Sam Abed
Mayor
City of Escondido

Alternate Members

Greg Cox
County Board of
Supervisors

Sherri Lightner
Councilmember
City of San Diego

Jo MacKenzie
Vista Irrigation District

Lorraine Wood
Councilmember
City of Carlsbad

Harry Mathis
Public Member

Executive Officer

Michael D. Ott

Special Counsel

Michael G. Colantuono

By our letter of August 11, 2014, we solicited nominations for two Local Agency Formation Commission (LAFCO) positions: one LAFCO regular district member and one LAFCO alternate district member. By the deadline of October 3, 2014, two nominations for the regular member, and three nominations for the alternate member were received. After the nomination period, two candidates withdrew from the LAFCO election, because they were not reelected to their respective boards. Therefore, the attached ballots include one nomination for the regular member position and two nominations for the alternate position. As required by the Selection Committee Rules, all eligible nominations were forwarded to the Nominating Committee. The 2014 Nominating Committee was comprised of Judy Hanson (Leucadia Wastewater District), Augie Scalzitti (Padre Dam Municipal Water District), and Dennis Shepard (North County Cemetery District). After a Candidates Forum was held on November 20, 2014 in conjunction with the San Diego Chapter of the California Special District Association's Quarterly Dinner Meeting, LAFCO Consultant Harry Ehrlich and Michael Ott met with the Nominating Committee to discuss a recommended slate of nominees for the open positions. A copy of the Nominating Committee's Report and Recommendations is attached (**Attachment 1**). Regular and Alternate Special District Election Ballots and Vote Certification forms on which to record your votes are also attached (**Attachment 2**). A list of the eligible independent special districts is provided for your convenience in label format (**Attachment 3**). Please note that LAFCO staff has not included any of the candidates' promotional materials with the election materials. Lastly, attached are the Special District Summary of Nominations and copies of Nomination Forms (**Attachment 4**).

With respect to ballots, there is a separate ballot for each position: **yellow** for the LAFCO regular special district member, and **blue** for the

LAFCO alternate special district member. **Be sure each ballot is marked only for the number of positions to be voted for in that category. A ballot that is cast for more than the indicated number of positions will be disregarded.**

The ballots should be considered by your full district board. State Law and the Selection Committee Rules require a district's vote to be cast by its presiding officer, or an alternate member of the legislative body appointed by the other members. Therefore, the certification form has been incorporated with the ballot forms to be signed by the person who casts your district's votes. **A ballot received without a signed certification form will not be counted.**

All nominees are listed on the respective ballot. An asterisk indicates the nominating committee recommendations, and incumbents have been *italicized*. Write-in candidates are permitted, and spaces have been provided for that purpose.

The deadline for receipt of the ballots by LAFCO is **January 16, 2015**. The Selection Committee Rules require that marked ballots be returned **by certified mail, return receipt requested**. Facsimile (FAX) ballots and certification forms will be accepted, **if necessary to meet the ballot deadline**, but originals must be submitted as soon as possible thereafter.

The Selection Committee Rules stipulate that a majority of the districts shall constitute a quorum for the conduct of committee business. There are 61 independent special districts in the county; therefore, a minimum of **31** ballots must be received to certify that a legal election was conducted. A candidate for the LAFCO member position must receive at least a majority of the votes cast to be elected. The ballots will be kept on file in this office, and will be made available upon request.

Please call me or Tamaron Luckett if you have any questions.



MICHAEL D. OTT
Executive Officer

MDO:trl

Attachments:

- (1) Nominating Committee Report and Recommendations
- (2) Special District Election Ballot and Vote Certification Forms:
Regular Member-Yellow and Alternate Member-Blue
- (3) Independent Special District List
- (4) Independent Special District Summary of Nominations and Copies of Nomination Forms



Chairman

Andrew Vanderlaan
Public Member

November 25, 2014

Vice Chairman

Vacant

Members

Bill Horn
County Board of
Supervisors

Dianne Jacob
County Board of
Supervisors

Bud Pocklington
South Bay
Irrigation District

Lori Zapf
Councilmember
City of San Diego

Jim Janney
Mayor
City of Imperial Beach

Sam Abed
Mayor
City of Escondido

Alternate Members

Greg Cox
County Board of
Supervisors

Sherri Lightner
Councilmember
City of San Diego

Jo MacKenzie
Vista Irrigation District

Lorraine Wood
Councilmember
City of Carlsbad

Harry Mathis
Public Member

Executive Officer

Michael D. Ott

Special Counsel

Michael G. Colantuono

TO: Independent Special Districts in San Diego County
FROM: 2014 Special Districts Election Nominating Committee
SUBJECT: Nominating Committee Report and Recommendations

In 2014, independent special district nominations were solicited for: one regular district member on the Local Agency Formation Commission (LAFCO) with a term expiring in 2016 and one alternate district member with a term expiring in 2019. By the deadline of October 3, 2014, our office received two nominations for the LAFCO regular member position, and three nominations for the LAFCO alternate position. After the nomination period, two candidates withdrew from the LAFCO election, because they were not reelected to their respective boards. Therefore, the attached ballots include one nomination for the regular member position and two nominations for the alternate position.

As required by the Selection Committee Rules, a nominating committee was appointed to review the nominations submitted, and to prepare a list of recommended candidates. According to the Selection Committee Rules, the nominating committee is appointed by the chairperson or vice chair of the Special Districts Advisory Committee. A Candidates Forum, conducted by LAFCO Consultant Harry Ehrlich and Executive Officer Michael Ott was scheduled on November 20th as part of the quarterly dinner meeting of the San Diego Chapter, California Special Districts Association. All candidates were invited to attend and present a brief statement of qualifications. In the interest of impartiality, the Nominating Committee decided to conclude its deliberations after the Candidates Forum. In evaluating the nominations, the committee considered special district experience, interest, and knowledge of LAFCO issues. For those nominees who are incumbents, the committee further considered attendance records and meeting participation. The committee also wanted to ensure representation from those types of districts that most often are involved in making recommendations to LAFCO. The nominating committee's recommendation for each category follows:

NOMINATING COMMITTEE RECOMMENDATIONS

LAFCO Regular Special District Member

The Nominating Committee recommended **Jo MacKenzie** (Vista Irrigation District)

LAFCO Alternate Special District Member

The Nominating Committee recommended **Edmund K. Sprague** (Olivenhain Municipal Water District)

Copies of all nominations are attached following this report.

2014 NOMINATING COMMITTEE

**AUGIE SCALZITTI
PADRE DAM DISTRICT**

**JUDY HANSON
LEUCADIA WASTEWATER DISTRICT**

**DENNIS SHEPARD
NORTH COUNTY CEMETERY DISTRICT**

2014 SPECIAL DISTRICTS ELECTION
BALLOT and VOTE CERTIFICATION
FOR REGULAR LAFCO SPECIAL DISTRICT MEMBER

VOTE FOR ONLY ONE

* **Jo MacKenzie** []
(Vista Irrigation District)

Write-In

_____ []
(Print Name)

I hereby certify that I cast the votes of the _____
(Name of District)
at the 2014 Special Districts Selection Committee Election as:

[] the presiding officer, or
[] the duly-appointed alternate board member.

(Signature)

(Title)

(Date)

* = Nominating Committee's Recommendation

Return Ballot and Vote Certification Form to:
San Diego LAFCO
Tameron Luckett
9335 Hazard Way, Suite 200
San Diego, CA 92123
(858) 614-7755 (office) · (858) 614-7766 (FAX)

**2014 SPECIAL DISTRICTS ELECTION
BALLOT and VOTE CERTIFICATION
FOR ALTERNATE LAFCO SPECIAL DISTRICT MEMBER**

VOTE FOR ONLY ONE

* **Edmund K. Sprague** []
(Olivenhain Municipal Water District)

Alvin W. Gebhart []
(Fallbrook Public Utility District)

Write-In

_____ []
(Print Name)

I hereby certify that I cast the votes of the _____
(Name of District)
at the 2014 Special Districts Selection Committee Election as:

[] the presiding officer, or

[] the duly-appointed alternate board member.

(Signature)

(Title)

(Date)

Please note: The order in which the candidates' names are listed was determined by random selection.

* = Nominating Committee's Recommendation

**Return Ballot and Vote Certification Form to:
San Diego LAFCO
Tameron Lockett
9335 Hazard Way, Suite 200
San Diego, CA 92123
(858) 614-7755 (office) · (858) 614-7766 (FAX)**

**2014 SPECIAL DISTRICTS ELECTION
SUMMARY OF NOMINATIONS
REGULAR LAFCO COMMISSIONER and
ALTERNATE LAFCO COMMISSIONER POSITIONS**

LAFCO Regular Member Candidate

Jo Mackenzie *
(Vista Irrigation District)

LAFCO Alternate Member Candidates

Edmund K. Sprague*
(Olivenhain Municipal Water District)

Alvin W. Gebhart
(Fallbrook Public Utility District)

*= Incumbent

Please note: The order in which the candidates' names are listed was determined by random selection.

RECEIVED

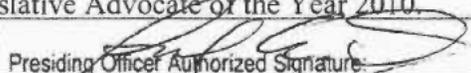
DATE RECEIVED
BY LAFCO:

AUG 27 2014

2014 LOCAL AGENCY FORMATION COMMISSION
INDEPENDENT SPECIAL DISTRICT MEMBER
NOMINATION / RESUME

(Office Use)

SAN DIEGO LAFCO

NOMINATED BY:	
District Name:	Vista Irrigation District
District Phone:	760-597-3128
NAME OF NOMINEE:	
Name:	Jo MacKenzie
Address:	1578 Palomar Drive, San Marcos, CA 92069
Phone:	760-743-7969
NOMINATED FOR:	
<i>Please check one box</i>	<input checked="" type="checkbox"/> Regular Special District Member <input type="checkbox"/> Alternate Special District Member
DISTRICT EXPERIENCE:	Elected to Board in 1992, served as President in 1993, 1994, 1999, 2004, 2008 and 2011. Currently serving as First Vice President, and Chair of the Warner Ranch Committee. Fiscal Policy Committee member 1996-2008, 2011, and 2014, Chair in 1996, 1997, 2003, 2004, 2007, 2008 and 2011. Other Committees served: Water Reuse (Chair), Water Rights, and Public Affairs. Alternate LAFCO Member since 2009. LAFCO Special District
LAFCO EXPERIENCE:	Advisory Committee 1994-2009, Chair 2005-09, Vice Chair 2001-04. Past member LAFCO Municipal Service Review Working Group. Land use planner (own firm since 1986) experienced in processing annexations, dissolutions, and reorganizations for water/sewer districts and cities of San Marcos, Escondido and Vista. CSDA Board since 2003, President 2011, Legislative Committee Chair 2006-09. ACWA Local Government Committee Chair; Past City of San
ADDITIONAL INFORMATION:	Marcos: Planning Commission, Affordable Housing, Budget Review. Special District Official of the Year 2011 (Public CEO.com); CSDA Legislative Advocate of the Year 2010.
Print name: Paul E. Dorey	Presiding Officer Authorized Signature: 

*In accordance with Government Code Section 56332, LAFCO Regular and Alternate Special District Commissioners must be members of the legislative body of an independent Special District who reside in San Diego County.

This form can be downloaded at the following link: <http://www.sdlafco.org/WhatsNew/2014Nomination.doc>

ATTACHMENT 1

DATE RECEIVED
BY LAFCO:

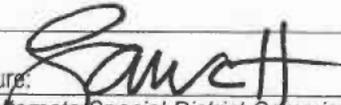
RECEIVED

SEP 15 2014

2014 LOCAL AGENCY FORMATION COMMISSION
INDEPENDENT SPECIAL DISTRICT MEMBER
NOMINATION / RESUME

(Office Use)

SAN DIEGO LAFCO

NOMINATED BY:	
District Name:	Olivenhain Municipal Water District
District Phone:	760-753-6466
NAME OF NOMINEE:	
Name:	Edmund K. Sprague
Address:	1966 Olivenhain Road
Phone:	760-753-6466
NOMINATED FOR:	
<i>Please check <u>one</u> box</i>	<input type="checkbox"/> Regular Special District Member <input checked="" type="checkbox"/> Alternate Special District Member
DISTRICT EXPERIENCE:	Appointed to OMWD Board in 2008 to represent Division 5, providing him a great deal of experience managing water, wastewater, and parks and recreation services to over 80,000 customers. Served as President of the Board from 2009 to 2012. Currently serves as Treasurer of the OMWD Board of Directors. Currently serves on OMWD's Ad Hoc Finance, Ad Hoc Outreach, and Ad Hoc Facilities Committees. Currently serves on the California Special District Association's Education Committee. Served on the Board of Directors of the Special District Risk Management Authority in 2011. Earned the Recognition in Special District Governance certification from the Special District Leadership Foundation in 2010.
LAFCO EXPERIENCE:	Extensive experience in the fields of water, wastewater, parks and recreation, and fire protection and prevention, enabling him to bring a uniquely broad perspective to LAFCO.
ADDITIONAL INFORMATION:	Currently holds the position of Deputy Fire Chief for the North County Fire Protection District (NCFPD). The NCFPD is a California Special District that covers approximately 100 square miles of unincorporated northern San Diego County and contains a population of approximately 50,000. The NCFPD facilities include five career and one volunteer fire station, a fleet maintenance facility, radio repeater sites, and an administrative office. Ed's current responsibilities include District Finance, Human Resources, Facilities, Fleet, and Information Technology functions for approximately 110 full, part time, and volunteer employees. Ed has been selected to become the District's Fire Marshal and will assume the responsibility of managing code enforcement, inspection, plan check, public education, and development-related services in October. Nearly 30 years' experience in fire protection and prevention roles. Began his career in 1986 as a Cadet Firefighter with the City of Escondido Fire Department. Worked with the City of Carlsbad as a Firefighter, Fire Engineer, Fire Captain, Battalion Chief - Training Officer, and Shift Battalion Chief. During this 26 year period, was a Public Education Officer, and was a Liaison Officer with North County Dispatch JPA. Lifetime resident of northern San Diego County. Holds bachelors and master's degrees in public administration from San Diego State University and an associate's degree in fire science from Palomar College.
Print name: Lawrence A. Watt	Presiding Officer Authorized Signature: 

*In accordance with Government Code Section 56332, LAFCO Regular and Alternate Special District Commissioners must be members of the legislative body of an independent Special District who reside in San Diego County.

This form can be downloaded at the following link: <http://www.sdlafco.org/WhatsNew/2014Nomination.doc>

ATTACHMENT 1

RECEIVED

DATE RECEIVED
BY LAFCO:

SEP 26 2014

2014 LOCAL AGENCY FORMATION COMMISSION
INDEPENDENT SPECIAL DISTRICT MEMBER
NOMINATION / RESUME

(Office Use)

SAN DIEGO LAFCO

NOMINATED BY:	
District Name:	Fairbrook Public Utility District
District Phone:	760-728-1125, ext. 1130
NAME OF NOMINEE:	
Name:	ALVIN W. GERBHART
Address:	301 N. VINE ST Fairbrook CA 92028
Phone:	760 731-9441
NOMINATED FOR:	
<i>Please check <u>one</u> box</i>	<input type="checkbox"/> Regular Special District Member <input checked="" type="checkbox"/> Alternate Special District Member
DISTRICT EXPERIENCE:	DIRECTOR of Seat 5, 2006-2010 SAT ON Finance Committee Seating current Director
LAFCO EXPERIENCE:	NONE, OTHER THAN going through the process now with the possible merger of rainbow and fairbrook WATER DISTRICTS. ALSO HAVE BEEN a PART of Merger of FPUD WATER & Sewer Combination, to see it WORK FIRST HAND
ADDITIONAL INFORMATION:	PRIVATE business owner, Certified financial Planner Have worked extensively with San Diego County government in the operation/development of PRK operations
Print name: Al Gerbhart	Presiding Officer Authorized Signature: <i>Al Gerbhart</i>

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ATTACHMENT 1



AGENDA ITEM 8a

STAFF REPORT

TYPE MEETING:	Regular Board Meeting	MEETING DATE:	January 7, 2015
SUBMITTED BY:	Mark Watton, General Manager	W.O./G.F. NO:	DIV. NO.
APPROVED BY:	<input checked="" type="checkbox"/> Susan Cruz, District Secretary <input checked="" type="checkbox"/> Mark Watton, General Manager		
SUBJECT:	Board of Directors 2015 Calendar of Meetings		

GENERAL MANAGER'S RECOMMENDATION:

At the request of the Board, the attached Board of Director's meeting calendar for 2015 is being presented for discussion.

PURPOSE:

This staff report is being presented to provide the Board the opportunity to review the 2015 Board of Director's meeting calendar and amend the schedule as needed.

COMMITTEE ACTION:

N/A

ANALYSIS:

The Board requested that this item be presented at each meeting so they may have an opportunity to review the Board meeting calendar schedule and amend it as needed.

STRATEGIC GOAL:

N/A

FISCAL IMPACT:

None.

LEGAL IMPACT:

None.

Attachment: Calendar of Meetings for 2015

**Board of Directors, Workshops
and Committee Meetings
2015**

Regular Board Meetings:

January 7, 2015
February 4, 2015
March 4, 2015
April 1, 2015
May 6, 2015
June 3, 2015
July 1, 2015
August 5, 2015
September 2, 2015
October 7, 2015
November 4, 2015
December 2, 2015

**Special Board or Committee Meetings (3rd
Wednesday of Each Month or as Noted)**

January 20, 2015
February 18, 2015
March 18, 2015
April 15, 2015
May 20, 2015
June 17, 2015
July 15, 2015
August 19, 2015
September 16, 2015
October 21, 2015
November 18, 2015
December 16, 2015

SPECIAL BOARD MEETINGS:

BOARD WORKSHOPS:



AGENDA ITEM 9a

STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	January 7, 2015
SUBMITTED BY:	Dan Martin Engineering Manager	PROJECT:	Various DIV. NO. ALL
APPROVED BY:	<input checked="" type="checkbox"/> Rod Posada, Chief of Engineering <input checked="" type="checkbox"/> German Alvarez, Assistant General Manager <input checked="" type="checkbox"/> Mark Watton, General Manager		
SUBJECT:	Informational Item - First Quarter Fiscal Year 2015 Capital Improvement Program Report		

GENERAL MANAGER'S RECOMMENDATION:

No recommendation. This is an informational item only.

COMMITTEE ACTION:

Please see Attachment A.

PURPOSE:

To update the Board about the status of all CIP project expenditures and to highlight significant issues, progress, and milestones on major projects.

ANALYSIS:

To keep up with growth and to meet our ratepayers' expectations to adequately deliver safe, reliable, cost-effective, and quality water, each year the District staff prepares a Six-Year CIP Plan that identifies the District's infrastructure needs. The CIP is comprised of four categories consisting of backbone capital facilities, replacement/renewal projects, capital purchases, and developer's reimbursement projects.



ATTACHMENT A

SUBJECT/PROJECT: Various	Informational Item - First Quarter Fiscal Year 2015 Capital Improvement Program Report
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COMMITTEE ACTION:

The Engineering, Operations, and Water Resources Committee (Committee) reviewed this item at a Committee Meeting held on December 9, 2014, and the following comments were made:

- Staff provided a PowerPoint presentation to the Committee and indicated that the expenditures through the first quarter of FY 2015 totaled approximately \$1.3 million, which is about 12% of the District's fiscal year budget.
- Staff indicated that the District's FY 2015 CIP budget consists of 73 projects that total \$10.6 million and is divided into four categories:
 - Capital Facilities= \$3.1 million
 - Replacement/Renewal= \$6.7 million
 - Capital Purchases= \$.7 million
 - Developer Reimbursement= \$0.1 million
- The PowerPoint presentation included the following:
 - Total Life-to-Date Expenditures
 - CIP Budget Forecast vs. Expenditures
 - Major CIP Projects
 - CIP Projects in Construction
 - Construction Contract Status of projects, contract amount with allowances, net change orders, and percent of project completion
 - Consultant Contract Status of contract amounts, approve payments to date, change orders, dates when contracts were signed and the end date of contracts
- Staff provided an update of the following:

- 624-2 Reservoir Interior/Exterior Coating & Upgrades (P2493) that is located in Chula Vista and was completed in August 2014.
 - SR-11 Utility Relocations Sequence I (P2453). It was noted that the District's project is being coordinated with the delivery of the Caltrans freeway construction project. The District's project includes additional contract time to ensure coordinated implementation.
- Staff highlighted that the Change Orders with Allowance Credit equaled to -2.9%.
 - In response to an inquiry from the Committee, Staff stated that in the last five years, expenditures for CIP projects have ranged between approximately 60%-80% of the budgeted forecast. It was discussed that it is a challenge to reconcile actual expenditures with budgeted forecasts as many of the CIP projects are impacted by external agencies and circumstances beyond the District's control. It was noted that any project impacts are brought to the Board's attention.

Following the discussion, the Committee supported staffs' recommendation and presentation to the full board as an informational item.

FISCAL YEAR 2015
1st QUARTER REPORT
(Expenditures through 9/30/2014)
(\$000)

ATTACHMENT B

CIP No.	Description	Project Manager	FISCAL YEAR-TO-DATE, 09/30/14				LIFE-TO-DATE, 09/30/14				Comments
			FY 2015 Budget	Expenses	Balance	Expense to Budget %	Budget	Expenses	Balance	Expense to Budget %	
CAPITAL FACILITY PROJECTS											
P2083	PS - 870-2 Pump Station Replacement	Marchioro	\$ 650	\$ 126	\$ 524	19%	\$ 16,500	\$ 1,054	\$ 15,446	6%	Pace slowed slightly as 3D model was added to project scope.
P2267	36-Inch Main Pumpouts and Air/Vacuum Ventilation Installations	Vasquez	195	-	195	0%	435	234	201	54%	No expenditures planned for Q1.
P2434	Rancho Del Rey Groundwater Well Development	Marchioro	75	3	72	4%	3,705	3,609	96	97%	Design on hold; closing out consultant's contract.
P2451	Otay Mesa Desalination Conveyance and Disinfection System	Kennedy	1,000	184	816	18%	30,000	2,744	27,256	9%	Design delayed to keep pace with NSC Agua progress.
P2466	Regional Training Facility	Coburn-Boyd	3	-	3	0%	300	285	15	95%	No expenditures planned in FY 2015; project on hold.
P2486	Asset Management Plan Condition Assessment and Data Acquisition	Zhao	75	7	68	9%	1,090	825	265	76%	On budget. Balance to be spent in 4th quarter.
P2511	Otay Interconnect Pipeline	Marchioro	100	24	76	24%	2,005	2,005	-	100%	On target - EIR certification scheduled for February Board Meeting. Design on hold.
P2537	Operations Yard Property Acquisition Improvements	Almgren	100	22	78	22%	350	59	291	17%	This project is expected to be built this fiscal year.
P2541	624 Pressure Zone PRSs	Marchioro	425	3	422	1%	600	210	390	35%	Construction postponed until FY 2016. Will be bid together with R2110.
P2547	District Administration Building Main Breaker Installation and Vehicle Charging Stations	Anderson	45	1	44	2%	50	1	49	2%	No expenditures planned for Q1.
P2548	Sump Pump Installation at the 980-1 & 2 Reservoirs	Anderson	35	-	35	0%	35	-	35	0%	No expenditures planned for Q1.
P2549	Fuel system upgrade	Payne	30	-	30	0%	30	-	30	0%	No expenditures planned for Q1.
P2551	Blossom Lane Helix WD and Otay WD Interconnection	Beppler	5	-	5	0%	400	-	400	0%	Expected expenditures for FY2015 = \$40,000
P2552	South Barcelona Helix WD and Otay WD Interconnection	Beppler	5	-	5	0%	400	-	400	0%	Expected expenditures for FY2015 = \$40,000
R2048	RecPL - Otay Mesa Distribution Pipelines and Conversions	Martin	1	-	1	0%	555	475	80	86%	No expenditures planned for Q1.
R2058	RecPL - 16-Inch, 860 Zone, Airway Road - Otay Mesa/Alta	Martin	1	-	1	0%	1,406	1,340	66	95%	No expenditures planned for Q1.
R2077	RecPL - 24-Inch, 860 Zone, Alta Road - Alta Gate/Airway	Beppler	25	-	25	0%	4,500	2,804	1,696	62%	No expenditures planned for Q1.
R2087	RecPL - 24-Inch, 927 Zone, Wueste Road - Olympic/Otay WTP	Cameron	5	-	5	0%	7,000	1,032	5,968	15%	No expenditures planned for Q1.
R2107	RWCWRF Screening Compactor and Chlorine Injectors Enclosure	Stalker	85	-	85	0%	215	101	114	47%	Parts on order. Completion in Qtr. 4 for budgeted amount.
R2108	Res - 927-1 Reservoir Cover Replacement	Marchioro	50	10	40	20%	1,400	1,073	327	77%	On target for upcoming warranty inspection.
R2110	RecPS - 944-1 Optimization and Pressure Zone modifications	Marchioro	50	2	48	4%	200	64	136	32%	Construction (PRS Vault 3 retrofit) postponed until FY 2016. Will be bid together with P2541.
R2114	Large Recycle Pump Replacement at the RWCWRF 927-1 Pump Station	Anderson	100	-	100	0%	100	-	100	0%	No expenditures planned for Q1.
R2117	RWCWRF Contact Basin Expansion Project	Beppler	20	1	19	5%	1,500	1	1,499	0%	Expected expenditures for FY 2015 = \$100,000
S2043	RWCWRF Sludge Handling System	Beppler	5	-	5	0%	1,500	37	1,463	2%	No expenditures planned for FY 2015.
Total Capital Facility Projects			Total:	3,085	383	2,702	12%	74,276	17,953	56,323	24%
REPLACEMENT/RENEWAL PROJECTS											
P2366	APCD Engine Replacements and Retrofits	Rahders	5	16	(11)	320%	3,488	2,529	959	73%	Will be expending \$13,500 (\$8,500 over the approved FY 2015 budget) to replace the APCD emissions analyzer at the end of Q2 FY 2015.
P2382	Safety and Security Improvements	Ramirez	192	18	174	9%	3,222	2,036	1,186	63%	Improvement projects occur throughout the year. Currently, expect to be at budgeted portion by year end.
P2440	I-905 Utility Relocations	Marchioro	5	1	4	20%	1,600	1,585	15	99%	Staff anticipates that Caltrans will issue an additional \$33,493 credit to Otay; however, the \$33K credit on hold pending Caltrans' receipt of final accounting numbers from the City of San Diego's sewer contractor.
P2453	SR-11 Utility Relocations	Marchioro	600	131	469	22%	2,250	364	1,886	16%	On target.
P2477	Res - 624-1 Reservoir Cover Replacement	Marchioro	5	3	2	60%	1,000	930	70	93%	On target for upcoming warranty inspection.
P2485	SCADA Communication System and Software Replacement	Stalker	655	44	611	7%	1,974	1,212	762	61%	Expect to spend \$540,000 due to delay in installing wireless radio system.
P2493	624-2 Reservoir Interior/Exterior Coating	Cameron	50	49	1	98%	1,950	1,516	434	78%	Planned expenditures for FY 2015 may exceed the budget for security upgrades to the site.
P2494	Multiple Species Conservation Plan	Coburn-Boyd	90	1	89	1%	950	811	139	85%	Work beginning in Dec/Jan on this project, expect to use most of the budget.
P2495	San Miguel Habitat Management/Mitigation Area	Coburn-Boyd	180	18	162	10%	2,100	1,050	1,050	50%	Greater expenses will occur in the second half of FY 2015; expect to use most of budget.
P2496	Otay Lakes Road Utility Relocations	Martin	5	1	4	20%	325	301	24	93%	Project Acceptance pending final work by City.
P2504	Regulatory Site Access Road and Pipeline Relocation	Cameron	20	1	19	5%	900	329	571	37%	No expenditures planned for Q1.

FISCAL YEAR 2015
1st QUARTER REPORT
(Expenditures through 9/30/2014)
(\$000)

ATTACHMENT B

CIP No.	Description	Project Manager	FISCAL YEAR-TO-DATE, 09/30/14				LIFE-TO-DATE, 09/30/14				Comments	
			FY 2015 Budget	Expenses	Balance	Expense to Budget %	Budget	Expenses	Balance	Expense to Budget %		
P2507	East Palomar Street Utility Relocation	Cameron	175	13	162	7%	940	633	307	67%	CALTRANS driven project. Construction has been delayed and expenditures may be lower than planned.	
P2508	Pipeline Cathodic Protection Replacement Program	Marchioro	125	7	118	6%	300	55	245	18%	On target as final design scheduled to be completed second half of FY 2015.	
P2515	870-1 Reservoir Paving	Cameron	415	55	360	13%	550	208	342	38%	Project is in construction.	
P2518	803-3 Reservoir Interior/Exterior Coating	Cameron	30	4	26	13%	700	629	71	90%	Project is on budget.	
P2519	832-2 Reservoir Interior/Exterior Coating	Cameron	30	5	25	17%	700	650	50	93%	Project is on budget.	
P2520	Motorola Mobile Radio Upgrade	Martinez	50	-	50	0%	135	77	58	57%	No expenditures planned for Q1 or Q2.	
P2529	711-2 Reservoir Interior & Exterior Coating	Cameron	5	-	5	0%	760	-	760	0%	Expenditures are planned for Q3.	
P2530	711-1 Reservoir Interior & Exterior Coating	Cameron	10	-	10	0%	940	-	940	0%	Expenditures are planned for Q3.	
P2531	944-1 Reservoir Interior & Exterior Coating	Cameron	190	2	188	1%	240	9	231	4%	Project is in construction.	
P2532	944-2 Reservoir Interior & Exterior Coating	Cameron	900	10	890	1%	950	18	932	2%	Project is in construction.	
P2533	1200-1 Reservoir Interior & Exterior Coating	Cameron	-	-	-	0%	365	-	365	0%	No expenditures planned in FY 2015.	
P2534	978-1 Reservoir Interior & Exterior Coating	Cameron	-	-	-	0%	270	-	270	0%	No expenditures planned in FY 2015.	
P2535	458-2 Reservoir Interior & Exterior Coating & Upgrades	Cameron	585	16	569	3%	640	30	610	5%	Project is in construction.	
P2538	Administration and Operations Building Fire Sprinkler Replacement Program	Cameron	65	24	41	37%	110	46	64	42%	Project is on budget.	
P2539	South Bay Bus Rapid Transit (BRT) Utility Relocations	Cameron	30	17	13	57%	375	46	329	12%	SANDAG driven project.	
P2542	850-3 Reservoir Interior Coating	Cameron	5	-	5	0%	480	-	480	0%	Expenditures are planned for Q3.	
P2543	850-1 Reservoir Interior/Exterior Coating	Cameron	-	-	-	0%	460	-	460	0%	No expenditures planned in FY 2015.	
P2544	850-2 Reservoir Interior/Exterior Reservoir Coating	Cameron	-	-	-	0%	940	-	940	0%	No expenditures planned in FY 2015.	
P2545	980-1 Reservoir Interior Exterior Coating	Cameron	-	-	-	0%	1,250	-	1,250	0%	No expenditures planned in FY 2015.	
P2546	980-2 Reservoir Interior/Exterior Coating	Cameron	-	-	-	0%	1,250	-	1,250	0%	No expenditures planned in FY 2015.	
P2550	Fuel Island Upgrade	Payne	75	-	75	0%	75	-	75	0%	No expenditures planned for Q1.	
P2553	Heritage Road Bridge Replacement and Utility Relocation	Cameron	5	-	5	0%	1,200	-	1,200	0%	No expenditures planned for Q1.	
R2109	Sweetwater River Wooden Trestle Improvement for the Recycled Water Foremain	Beppler	50	17	33	34%	600	49	551	8%	On schedule.	
R2111	RWCWRF - RAS Pump Replacement	Beppler	310	27	283	9%	650	84	566	13%	Construction will carry over into Q1 of FY2016, so expect half of it to be billed this fiscal year.	
R2112	450-1 Disinfection Facility Rehabilitation	Cameron	150	-	150	0%	190	-	190	0%	No expenditures planned for Q1.	
R2113	Chlorine 1-ton Cylinder Emergency Close Valve	Stalker	37	-	37	0%	37	-	37	0%	Parts received, Qtr. 3 completion for budgeted amount.	
R2116	RecPL - 14-Inch, 927 Zone, Forcemain Assessment and Repair	Marchioro	100	29	71	29%	1,500	29	1,471	2%	Accelerated schedule. \$302K inspection/condition assessment contract scheduled to be completed FY 2015.	
S2012	San Diego County Sanitation District Outfall and RSD Outfall Replacement	Kennedy	150	-	150	0%	2,760	834	1,926	30%	Invoice for FY 2015 expenditures planned for late Q4.	
S2024	Campo Road Sewer Main Replacement	Beppler	600	79	521	13%	5,500	260	5,240	5%	On schedule.	
S2027	Rancho San Diego Pump Station Rehabilitation	Beppler	150	5	145	3%	3,500	62	3,438	2%	Invoice for FY 2015 expenditures planned for late Q4.	
S2033	Sewer System Rehabilitation	Beppler	675	85	590	13%	6,000	692	5,308	12%	Plan to exceed FY budget by estimated \$100,000.	
Total Replacement/Renewal Projects			Total:	6,724	678	6,046	10%	54,126	17,074	37,052	32%	
CAPITAL PURCHASE PROJECTS												
P2282	Vehicle Capital Purchases	Rahders	105	-	105	0%	5,021	2,900	2,121	58%	Expense of \$33K at end of Q2 FY 2015. Due to staff reduction's, there will be a savings of \$35K.	
P2285	Office Equipment and Furniture Capital Purchases	Payne	15	-	15	0%	589	524	65	89%	No expenditures planned for Q1.	
P2286	Field Equipment Capital Purchases	Rahders	65	-	65	0%	1,758	1,291	467	73%	\$18K to be expended by end of Q2 FY 2015. By end of year there should be a savings of \$3K.	
P2469	Information Technology Network and Hardware	Segura	175	170	5	97%	2,509	1,845	664	74%	No new spending anticipated in FY 2015.	
P2470	Financial System Enhancements	Segura	100	4	96	4%	2,265	1,675	590	74%	Anticipate being \$35K under budget by Q4 end.	
P2540	Work Order Management System Replacement	Stevens	300	42	258	14%	700	159	541	23%	Expect significant expenditures in Q2 and Q3.	
Total Capital Purchase Projects			Total:	760	216	544	28%	12,842	8,394	4,448	65%	
DEVELOPER REIMBURSEMENT PROJECTS												
R2028	RecPL - 8-Inch, 680 Zone, Heritage Road - Santa Victoria/Otay Valley	Martin	1	-	1	0%	600	-	600	0%	No expenditures planned for Q1.	
R2042	RecPL - 8-Inch, 927 Zone, Rock Mountain Road - SR-125/EastLake	Martin	1	-	1	0%	140	-	140	0%	No expenditures planned for Q1.	
R2047	RecPL - 12-Inch, 680 Zone, La Media Road - Birch/Rock Mountain	Martin	1	-	1	0%	450	-	450	0%	No expenditures planned for Q1.	

FISCAL YEAR 2015
1st QUARTER REPORT
 (Expenditures through 9/30/2014)
 (\$000)

ATTACHMENT B

CIP No.	Description	Project Manager	FISCAL YEAR-TO-DATE, 09/30/14				LIFE-TO-DATE, 09/30/14				Comments
			FY 2015 Budget	Expenses	Balance	Expense to Budget %	Budget	Expenses	Balance	Expense to Budget %	
R2082	RecPL - 24-Inch, 680 Zone, Olympic Parkway - Village 2/Heritage	Martin	1	-	1	0%	1,747	-	1,747	0%	No expenditures planned for Q1.
R2083	RecPL - 20-Inch, 680 Zone, Heritage Road - Village 2/Olympic	Martin	1	-	1	0%	400	-	400	0%	No expenditures planned for Q1.
R2084	RecPL - 20-Inch, 680 Zone, Village 2 - Heritage/La Media	Martin	1	-	1	0%	970	1	969	0%	No expenditures planned for Q1.
R2085	RecPL - 20-Inch, 680 Zone, La Media - State/Olympic	Martin	1	-	1	0%	600	-	600	0%	No expenditures planned for Q1.
	Total Developer Reimbursement Projects	Total:	7	-	7	0%	4,907	1	4,906	0%	
	GRAND TOTAL		\$ 10,576	\$ 1,277	\$ 9,299	12%	\$ 146,151	\$ 43,422	\$ 102,729	30%	

Otay Water District Capital Improvement Program

Fiscal Year 2015
First Quarter
(through September 30, 2014)



SRI I Utility Relocations
Removal of 12" line Sanyo Road

Background

The approved CIP Budget for Fiscal Year 2015 consists of 73 projects that total \$10.6 million. These projects are broken down into four categories.

- | | |
|----------------------------|----------------|
| 1. Capital Facilities | \$ 3.1 million |
| 2. Replacement/Renewal | \$ 6.7 million |
| 3. Capital Purchases | \$ 0.7 million |
| 4. Developer Reimbursement | \$ 0.1 million |

Overall expenditures through the First Quarter of Fiscal Year 2015 totaled \$1.3 million, which is approximately 12% of the Fiscal Year budget.

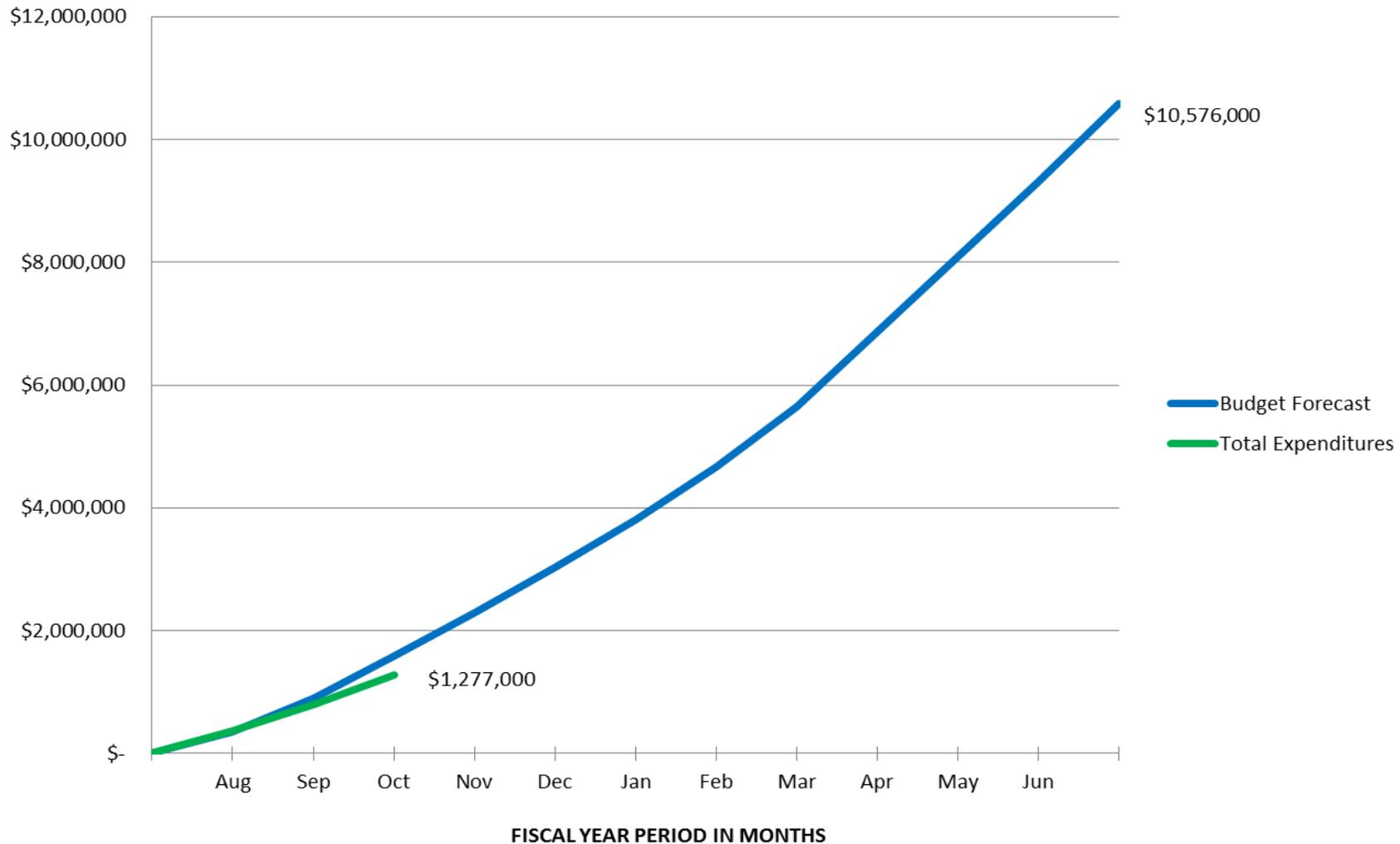
Fiscal Year 2015

First Quarter Update

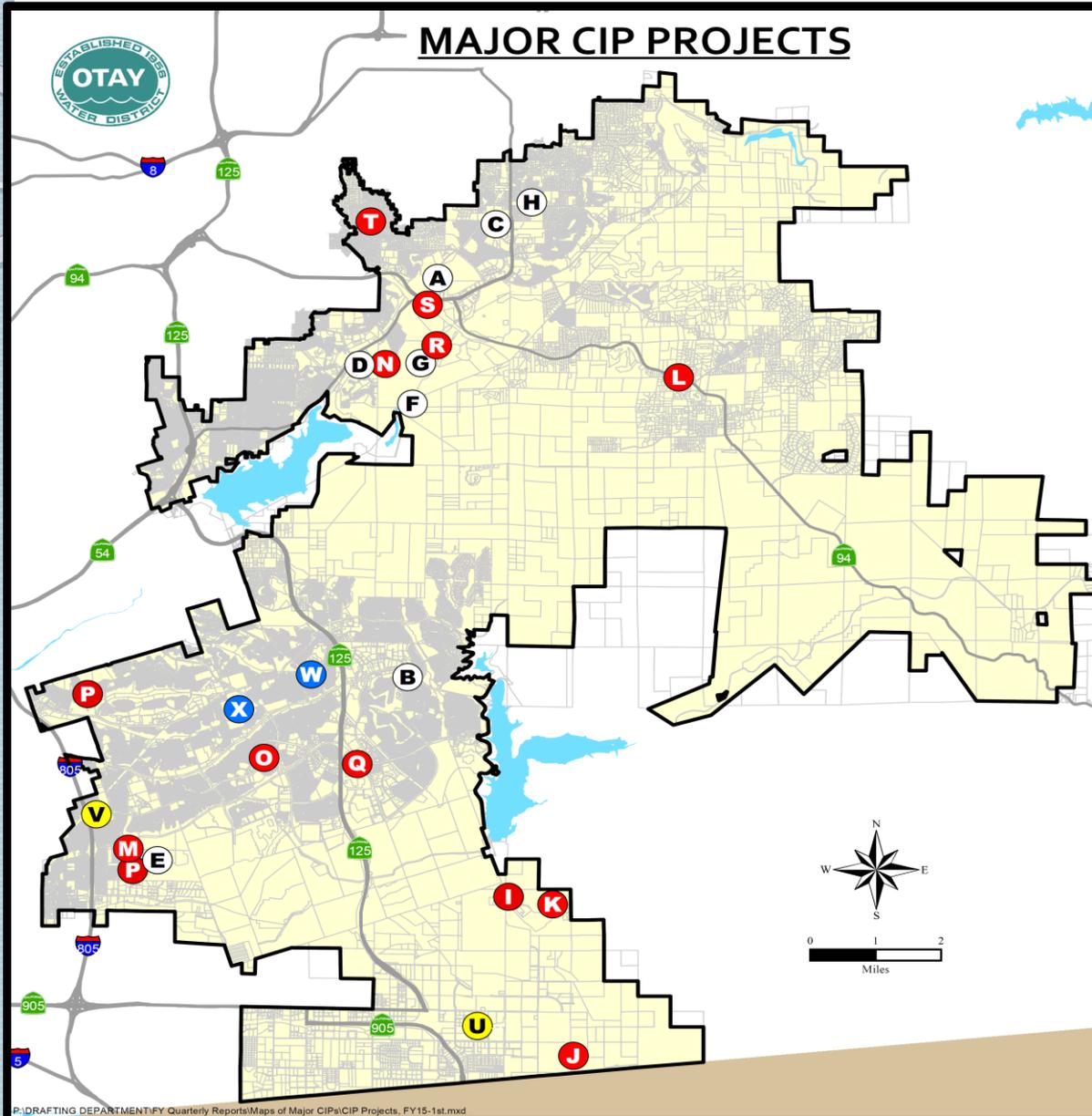
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CIP CAT	Description	FY 2015 Budget	FY 2015 Expenditures	% FY 2015 Budget Spent	Total Life-to- Date Budget	Total Life-to-Date Expenditures	% Life-to- Date Budget Spent
1	Capital Facilities	\$3,085	\$383	12%	\$74,276	\$17,953	24%
2	Replacement/ Renewal	\$6,724	\$678	10%	\$54,126	\$17,074	32%
3	Capital Purchases	\$760	\$216	28%	\$12,842	\$8,394	65%
4	Developer Reimbursement	\$7	\$0	0%	\$4,907	\$1	0%
	Total:	\$10,576	\$1,277	12%	\$146,151	\$43,422	23%

Fiscal Year 2015 First Quarter CIP Budget Forecast vs. Expenditures



District Map of Major CIP Projects



PLANNING - 8

- (A)** P2504 - Regulatory Site Access Road & Pipeline Relocation
- (B)** P2530/P2529 - 711-1 & 711-2 Reservoir Interior/Exterior Coating
- (C)** P2542 - 850-3 Reservoir Interior Coating
- (D)** P2547 - District Administration Vehicle Charging Stations
- (E)** R2112 - 450-1 Disinfection Facility Rehabilitation
- (F)** R2116 - 14-Inch Forceman Assessment and Repair
- (G)** R2117 - RWCWRF Contact Basin Expansion
- (H)** S2033 - Rancho San Diego Basin Sewer Rehab - Phase 1

DESIGN - 12

- (I)** P2083 - 870-2 Pump Station Replacement
- (J)** P2451 - Otay Mesa Conveyance and Disinfection System
- (K)** P2515 - 870-1 Reservoir Paving
- (L)** P2531/P2532 - 944-1 & 944-2 Reservoir Interior/Exterior Coating
- (M)** P2535 - 458-2 Reservoir Interior/Exterior Coating
- (N)** P2537 - Operations Yard Property Acquisition Improvements
- (O)** P2539 - South Bay Bus Rapid Transit (BRT) Utility Relocations
- (P)** P2541 - 624PZ Pressure Reducing Stations
- (Q)** R2110 - 944-1 Optimization and Pressure Zone Modifications
- (R)** R2111 - RAS Pump Replacement
- (S)** S2024 - Campo Road Sewer Main Replacement
- (T)** S2033 - Calavo Basin Sewer Rehab - Phase 1

CONSTRUCTION - 2

- (U)** P2453 - SR-11 Utility Relocations
- (V)** P2507 - East Palomar Street Utility Relocation

COMPLETED - 2

- (W)** P2493 - 624-2 Reservoir Interior Coating & Upgrades
- (X)** P2496 - Otay Lakes Road Utility Relocations Phase II

Fiscal Year 2015 - 1st Quarter



CIP Projects in Construction

- 624-2 Reservoir
Interior/Exterior Coating &
Upgrades (P2493)
- Remove and Replace
Deteriorating Reservoir
Coating
- Structural Modifications
Including Level Indicator
Replacement and Anode
Replacement
- \$1.95M Budget
- Start: January 2014
- Completed: August 2014



624-2 Reservoir
Completed Exterior Coating

CIP Projects in Construction

- SR-II Utility Relocations Sequence I (P2453)
- Relocate Existing Water Facilities to support SR-II Construction
- \$2.25M Budget
- Start: February 2014
- Estimated Completion: July 2016



Install new 12" valve - Sanyo Road

Construction Contract Status

CIP NO.	PROJECT TITLE	CONTRACTOR	BASE BID AMOUNT	CONTRACT AMOUNT W/ ALLOWANCES	NET CHANGE ORDERS LTD*		CURRENT CONTRACT AMOUNT	TOTAL EARNED TO DATE	% CHANGE ORDERS W/ ALLOWANCE CREDIT**	% COMPLETE	EST. COMP. DATE
					PROJECT TOTAL	%					
P2453	SR-11 Potable Water Utility Relocations - Sequence 1	Coffman Specialties, Inc.	\$947,380	\$992,380	\$0	0.0%	\$947,380	\$88,698	-4.5%	9.4%	July 2016
P2493	624-2 Reservoir Coating	Advanced Industrial Services	\$1,169,000	\$1,199,000	\$0	0.0%	\$1,180,770	\$1,180,770	-1.5%	100.0%	Completed August 2014
		TOTALS:	\$2,116,380	\$2,191,380	\$0	0.0%	\$2,128,150	\$1,269,467	-2.9%		

*NET CHANGE ORDERS DO NOT INCLUDE ALLOWANCE ITEM CREDITS. IT'S A TRUE CHANGE ORDER PERCENTAGE FOR THE PROJECT

**THIS CHANGE ORDER RATE INCLUDES THE CREDIT FOR UNUSED ALLOWANCES

Consultant Contract Status

Consultant	CIP No.	Project Title	Original Contract Amount	Total Change Orders	Revised Contract Amount	Approved Payment To Date	% Change Orders	% Project Complete	Date of Signed Contract	End Date of Contract
PLANNING										
ATKINS	Varies	2015 WATER FACILITIES MASTER PLAN UPDATE	\$ 434,731.00	\$ -	\$ 434,731.00	\$ 75,852.54	0.0%	17.4%	1/28/2014	12/31/2016
WATER SYSTEMS CONSULTING INC	VARIABLES	AS-NEEDED HYDRAULIC MODELING FY15/16	\$ 175,000.00	\$ -	\$ 175,000.00	\$ 4,640.00	0.0%	2.7%	7/15/2014	6/30/2016
DESIGN										
AECOM	P2451	OTAY MESA CONVEYANCE AND DISINFECTION SYSTEM (DESIGN ENGINEER)	\$ 3,910,297.00	\$ 136,409.00	\$ 4,046,706.00	\$ 913,347.26	3.5%	22.6%	1/3/2011	6/30/2016
AEGIS ENGINEERING MGMT INC	Varies	AS-NEEDED DESIGN SERVICES FY13-14	\$ 300,000.00	\$ -	\$ 300,000.00	\$ 174,877.78	0.0%	58.3%	11/1/2012	6/30/2015
ARCADIS U.S., INC.	P2434, P2511	VALUE ENGINEERING AND CONSTRUCTIBILITY REVIEW	\$ 153,628.00	\$ -	\$ 153,628.00	\$ 70,208.73	0.0%	45.7%	1/18/2012	6/30/2016
ARCADIS U.S. INC	VARIABLES	AS-NEEDED DESIGN FY 15-16	\$ 300,000.00	\$ -	\$ 300,000.00	\$ -	0.0%	0.0%	9/11/2014	6/30/2016
ATKINS	Varies	AS-NEEDED ENGINEERING DESIGN SERVICES FY12-13	\$ 175,000.00	\$ -	\$ 175,000.00	\$ 155,536.56	0.0%	88.9%	10/25/2011	6/30/2015
BSE ENGINEERING INC	Varies	AS-NEEDED ELECTRICAL SERVICES	\$ 100,000.00	\$ -	\$ 100,000.00	\$ 21,122.62	0.0%	21.1%	6/1/2012	6/30/2015
CAROLLO ENGINEERS INC	P2083	DESIGN/CONSTRUCTION FOR 870-2 PS	\$ 624,910.00	\$ 29,000.00	\$ 653,910.00	\$ 222,922.71	4.6%	34.1%	10/11/2013	12/31/2017
DARNELL & ASSOCIATES	Varies	AS-NEEDED TRAFFIC ENGINEERING SERVICES	\$ 125,000.00	\$ -	\$ 125,000.00	\$ 27,920.00	0.0%	22.3%	6/12/2012	6/30/2015
EPIC FIRE PROTECTION INC	P2538	MIC TREATMENT SYSTEM	\$ 20,300.00	\$ -	\$ 20,300.00	\$ 20,300.00	0.0%	100.0%	7/31/2014	8/20/2014
HDR ENGINEERING INC	Varies	CORROSION SERVICES FY14-FY16	\$ 684,750.00	\$ -	\$ 684,750.00	\$ 174,645.11	0.0%	25.5%	11/22/2013	12/31/2015
HECTOR MARES-COSSIO	P2451	OTAY MESA CONVEYANCE AND DISINFECTION SYSTEM (BINATIONAL WATER AND RELATED ISSUES)	\$ 120,000.00	\$ -	\$ 63,000.00	\$ 63,000.00	0.0%	100.0%	4/1/2013	9/15/2014
LEE & RO INC	P2511	OTAY INTERCONNECT PIPELINE	\$ 2,769,119.00	\$ -	\$ 2,769,119.00	\$ 1,101,916.23	0.0%	39.8%	11/4/2010	12/31/2015



Consultant Contract Status

Consultant	CIP No.	Project Title	Original Contract Amount	Total Change Orders	Revised Contract Amount	Approved Payment To Date	% Change Orders	% Project Complete	Date of Signed Contract	End Date of Contract
MICHAEL DUKEAGY REAL ESTATE	Varies	A8-NEEDED APPRAISAL SERVICES FY13-14	\$ 45,000.00	\$ -	\$ 45,000.00	\$ 31,000.00	0.0%	68.9%	9/5/2012	6/30/2015
PSCOMAS	VARIES	A8-NEEDED DESIGN FY 15-16	\$ 300,000.00	\$ -	\$ 300,000.00	\$ -	0.0%	0.0%	9/11/2014	6/30/2016
RICK ENGINEERING COMPANY	82024	CAMPO ROAD SEWER MAIN REPLACEMENT PROJECT	\$ 805,705.00	\$ -	\$ 805,705.00	\$ 95,442.29	0.0%	11.8%	5/27/2014	12/31/2017
SILVA SILVA CONSULTING	P2451	OTAY MESA CONVEYANCE AND DISINFECTION SYSTEM (BINATIONAL WATER AND RELATED ISSUES)	\$ 115,000.00	\$ -	\$ 115,000.00	\$ 16,289.05	0.0%	14.2%	5/1/2014	6/30/2016
SIMON WONG ENGINEERING	R2109	WOODEN TRESTLE IMPROVEMENT	\$ 26,790.00	\$ -	\$ 26,790.00	\$ 19,349.30	0.0%	72.2%	5/1/2014	12/31/2015
SOUTHERN CALIFORNIA SOIL	Varies	GEOTECHNICAL SERVICES FY13-15	\$ 175,000.00	\$ -	\$ 175,000.00	\$ 46,628.79	0.0%	26.6%	12/10/2012	6/30/2015
TETRA TECH, INC	P2434	RANCHO DEL REY WELL - PHASE 2	\$ 724,493.50	\$ 23,749.00	\$ 748,242.50	\$ 404,445.17	3.3%	54.1%	4/21/2011	12/31/2014
CONSTRUCTION SERVICES										
AIRX UTILITY SURVEYORS	Varies	A8-NEEDED SURVEYING SERVICES FY 14-15	\$ 175,000.00	\$ -	\$ 175,000.00	\$ 65,276.00	0.0%	37.3%	9/18/2013	6/30/2015
ALYSON CONSULTING	Varies	CONSTRUCTION MGMT/INSPECTION FY 13-15	\$ 350,000.00	\$ -	\$ 350,000.00	\$ 201,115.00	0.0%	57.5%	10/24/2012	6/30/2015
HARPER & ASSOCIATES	P2493	COATING INSPECTION SERVICES ON THE 624-2 & 458-2 RESERVOIR	\$ 75,160.00	\$ -	\$ 75,160.00	\$ 75,155.00	0.0%	100.0%	8/27/2013	COMPLETE 7/3/2014
RBF CONSULTING, INC	P2083	870-2 P8 CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES	\$ 853,457.00	\$ -	\$ 853,457.00	\$ 3,361.00	0.0%	0.4%	7/30/2014	12/31/2017



Consultant Contract Status

Consultant	CIP No.	Project Title	Original Contract Amount	Total Change Orders	Revised Contract Amount	Approved Payment To Date	% Change Orders	% Project Complete	Date of Signed Contract	End Date of Contract
ENVIRONMENTAL										
IGF INTERNATIONAL JONES & STOKES INC	VARIES	AS-NEEDED ENVIRONMENTAL SERVICES FY 15/16/17	\$ 375,000.00	\$ -	\$ 375,000.00	\$ 7,310.00	0.0%	1.9%	7/18/2014	6/30/2017
MERKEL & ASSOCIATES	Varies	SAN MIGUEL HABITAT MANAGEMENT AREA AND CIP-ASSOCIATED MITIGATION PROJECTS	\$ 359,079.00	\$ 26,750.00	\$ 385,829.00	\$ 372,123.23	7.4%	96.4%	12/14/2011	12/31/2014
RECON	P2494	PREPARATION OF THE SUBAREA PLAN	\$ 270,853.00	\$ -	\$ 270,853.00	\$ 193,262.61	0.0%	71.4%	3/28/2008	6/30/2015
WATER RESOURCES										
MICHAEL R. WELCH	Varies	ENGINEERING PLANNING SVCS.	\$ 100,000.00	\$ -	\$ 100,000.00	\$ 1,800.00	0.0%	1.8%	3/31/2014	6/30/2019
PUBLIC SERVICES										
AEGIS ENGINEERING MANAGEMENT	Varies	AS-NEEDED DEVELOPER PROJECTS FY 14-15	\$ 350,000.00	\$ -	\$ 350,000.00	\$ 209,215.79	0.0%	59.8%	8/20/2013	6/30/2015
		TOTALS:	\$ 14,993,272.50	\$ 215,908.00	\$ 15,209,180.50	\$ 4,768,062.77	1.4%			

QUESTIONS?



AGENDA ITEM 10

STAFF REPORT

TYPE		MEETING			
MEETING:	Regular Board	DATE:	January 7, 2015		
SUBMITTED	Mark Watton	W.O./G.F.	N/A	DIV.	N/A
BY:	General Manager	NO:	NO.		
APPROVED BY:	<input checked="" type="checkbox"/> Mark Watton, General Manager				
SUBJECT:	General Manager's Report				

GENERAL MANAGER:

- **San Diego County Water Authority Planned Treated Water Shutdown**
- San Diego County Water Authority had a planned treated water shutdown on Pipeline 4 from November 12 through November 21. During this period, limited flows were available to District connections off of Pipeline 4. The purpose of the shutdown was for the State Route 76 realignment project and planned maintenance on Pipeline 4. The limited flow that was available was shared with Padre Dam Municipal Water District. The District received between 50% and 85% of the total flows available on Pipeline 4 for the duration of the shutdown, which was enough to match usage in the Central District. Our North District was unaffected by this shutdown, as there were no flow restrictions on the Otay 14 connection. Full flows to all connections were restored by 8 AM on November 21. During this period no customers were affected by the shutdown.

ADMINISTRATIVE SERVICES:

Purchasing and Facilities:

- Purchase Orders - There were 104 blanket and regular purchase orders in effect during the month of November with an adjusted total value of \$252,170. Sixty-six percent of this value was on blanket orders, exceeding Purchasing's 15% strategic plan objective. The jump in the percentage of blanket versus regular purchase order value is due to a significant drop in the number of regular purchase orders issued during November when compared to previous months. The reduction is due in part

to a slowdown in the need for purchased items and, to a lesser extent, the increased use of purchase cards.

- Warehouse/Facilities Reduction in Workforce - The "Lead Warehouse/Facilities Worker" position is being eliminated with the retirement of its current holder effective January 5, 2015. Through the effective use of technology and changes in procedures, many of the duties and responsibilities of that position are no longer required or can be effectively managed by the remaining warehouse and section personnel.

Human Resources:

- Manager Training - HR staff met with the managers and supervisors during the month of November to review all updates to the Memorandum of Understanding and Policies.
- Benefits/Open Enrollment - HR is wrapping up Open Enrollment and focusing on implementation of new Short and Long Term Disability and Dental carriers.
- Recruitments - HR is recruiting for Systems Support Analyst, Water Systems Operator I/II/III and Utility Maintenance Supervisor.
- New Hires/Promotions - There was one new hire in the months of November and December: Pump Mechanic I. There were four promotions: Field Services Manager, Water Systems Supervisor and Lead Water Systems Operator (two).
 - Brandon DiPietro was appointed to Field Services Manager. Brandon has been with the District for 14 years. He began as a Utility Worker I and has held positions as Water Systems Operator I, Utility Worker II, Construction Inspector I/II and Inspection Supervisor.
 - Charles Mederos was appointed to Water Systems Supervisor. He has been with the District for almost 12 years. He began as a Landscaper, moved to Water Systems Operator, and moved through the series.
 - Marciano Santos and Brad Larson were appointed to Lead Water Systems Operator. Marciano was hired as a Warehouse Delivery Worker and Brad was hired as a Customer Service Field Rep. Each transferred to Water Systems Operations and moved through the series.

Safety & Security:

- Emergency Response Training - The District hosted an onsite emergency response training class for the Incident Command System 300 (ICS-300) on December 9-11. This class was paid via a grant from the San Diego Urban Security Safety Initiative, which saved the District approximately \$16,000 in training costs. Staff has also secured the next training class in the

series of emergency response training, ICS-400, which will take place on February 11-12, 2015. Again, this training will be at no cost to the District and will save an additional \$16,000 in training costs.

- Emergency WebEOC - Staff completed WEbEOC emergency incident management system training exercises as part of the water agencies emergency collaborative (WAEC). *WebEOC is a crisis information management system, which provides secure real-time information and sharing during emergency conditions.*
- Emergency Response Tabletop Exercise - Staff completed an introductory tabletop exercise. The scenario was based around a SCADA cyber/hacker attack at the Regulatory site.
- Alarm Security Testing and Inspection Update - Working with Watchlight (a local alarm company out of El Cajon), on security system automation enhancements for District facilities. The 657-1&2 Reservoir facility was selected and it is being used as the Beta test and proof of concept site.

INFORMATION TECHNOLOGY AND STRATEGIC PLANNING:

- Internet Upgrade - IT staff completed the upgrade of the District's internet connection circuit. The District's bandwidth connection increased by 150%, thus increasing application availability, resources, and ensuring ongoing and faster access to internet services. In addition, no cost increases were incurred as the existing services were renegotiated.
- CityWorks - IT staff began conducting workshops in preparation for the implementation of the District's new work order system. Workshops were held for all applicable departments to view the new system in a live environment and solicit feedback.
- Executive Dashboard - IT staff has completed the prototype of the Executive Dashboard conveying the District's performance and management metrics and targets to increase accountability and transparency. Staff will meet with the Senior Management Team for final feedback and implementation.
- Emergency Phones - IT staff has completed the activation and placement of nine (9) red emergency phones, which should be used by personnel in case of emergencies should a total loss of communication occur. The phones are placed throughout District's facilities.

FINANCE:

- The Board of Directors' expenses for the first quarter of FY 2015 is attached.

- Large Meter Testing - As part of the District's commitment to ensure the accuracy of the large meters, staff has begun the process of testing approximately 100 meters that are 3" or larger over the next six months. Prior to this year the testing had been outsourced, but this year the District purchased equipment that allowed the testing to be done in house at a significant cost savings to the program. Additionally, with the process being done by staff, the District has more discretion in scheduling the testing so it is less disruptive to our customers.
- Comprehensive Annual Financial Report (CAFR) - Staff has completed the FY2014 CAFR, which was submitted to the Government Finance Officers Association along with the District's application for the Certificate of Achievement in Financial Reporting. This is the eleventh consecutive year the District has applied for the Certificate. The ten previous submissions have received the Certificate of Achievement in Financial Reporting.
- Oak Grove Middle School Turf Removal Project - On November 14th, Oak Grove Middle School in Jamul had the groundbreaking ceremony for an artificial turf sports field. The sports field project qualified for a \$162,000 MWD rebate by removing 81,000 square feet of grass. Additional funding for this project was provided by grants from Supervisor Diane Jacob's Neighborhood Reinvestment Program and the Jamul Dulzura Community Planning and Land Use Group. The long awaited sports field project will be completed by January 1, 2015.
- CWA Audit of Recycled Credits - Every three years, CWA performs an audit of the recycled credits, which the District receives for recycled water sold. Staff has prepared all of the necessary documentation for Fiscal Years 2012 to 2014 and is prepared for the audit. The audit should take place in the next month or two. The past three audits have revealed 100% compliance with the contract.
- Assembly Bill 2747 - AB 2747 makes changes to Government Code 60371 to require the District to give 10 days' notice of delinquency to tenants when the owner is the customer of record. Effective January 1, 2015, the written notice must be provided in the following languages: English, Spanish, Chinese, Tagalog, Vietnamese and Korean. Staff has created an automated process to identify these tenants and have created letters for mailing. Staff does not believe this change in the regulations will have a large impact on staff time, as the amount of delinquent customers that are owners not living in the property are few.
- State Water Resources Control Board Workshop - On December 17th, staff attended the Urban Water Conservation Council public

workshop held at the Metropolitan Water District of Southern California in Los Angeles. The workshop was intended to illicit feedback from governmental agencies, non-governmental agencies, and the public on potential next steps and future actions related to urban water conservation. The workshop focused mainly on what additional support the State could give water retailers to further reduce water consumption throughout California, particularly Southern California.

- MWD Rebate Budget Increase - Due to record activity levels, the MWD's Water Planning and Stewardship Committee on December 12, 2014, approved an increase of \$40 million for conservation incentives. The turf removal rebate has generated the most interest with \$72 million committed to pre-approved sites. The biannual conservation budget will increase from \$60 million to \$100 million for FY 2014/2015.
- Banking Services Review - Staff is evaluating quotes for banking services to assess the competitive pricing of the existing banking services. It is the practice of the District to periodically perform a review of banking costs to ensure the District's existing pricing is competitive in the current market environment. The last review of banking services was performed in February 2012.
- Financial Reporting:
 - For the five months ended November 30, 2014, there are total revenues of \$41,992,347 and total expenses of \$40,592,234. The revenues exceeded expenses by \$1,400,113.
 - The market value shown in the Portfolio Summary and in the Investment Portfolio Details as of November 30, 2014 total \$83,085,581.12 with an average yield to maturity of 0.60%. The total earnings year-to-date are \$207,783.54.15.

ENGINEERING AND WATER OPERATIONS:

Engineering:

- **SR-11 Potable Water Utility Relocations:** This project consists of two (2) groups of potable water relocations to accommodate the construction of the future SR-11 right-of-way and connector ramps. The first group includes relocation of existing pipelines in Sanyo Avenue and utility easements and is currently in the construction phase. The contractor, Coffman Specialties Inc., was awarded a construction contract at the January 2015 Board Meeting and is preparing to begin work to lower the District's 18-inch transmission main to accommodate the Caltrans freeway retaining wall footings. The project is on schedule and within budget. (P2453)

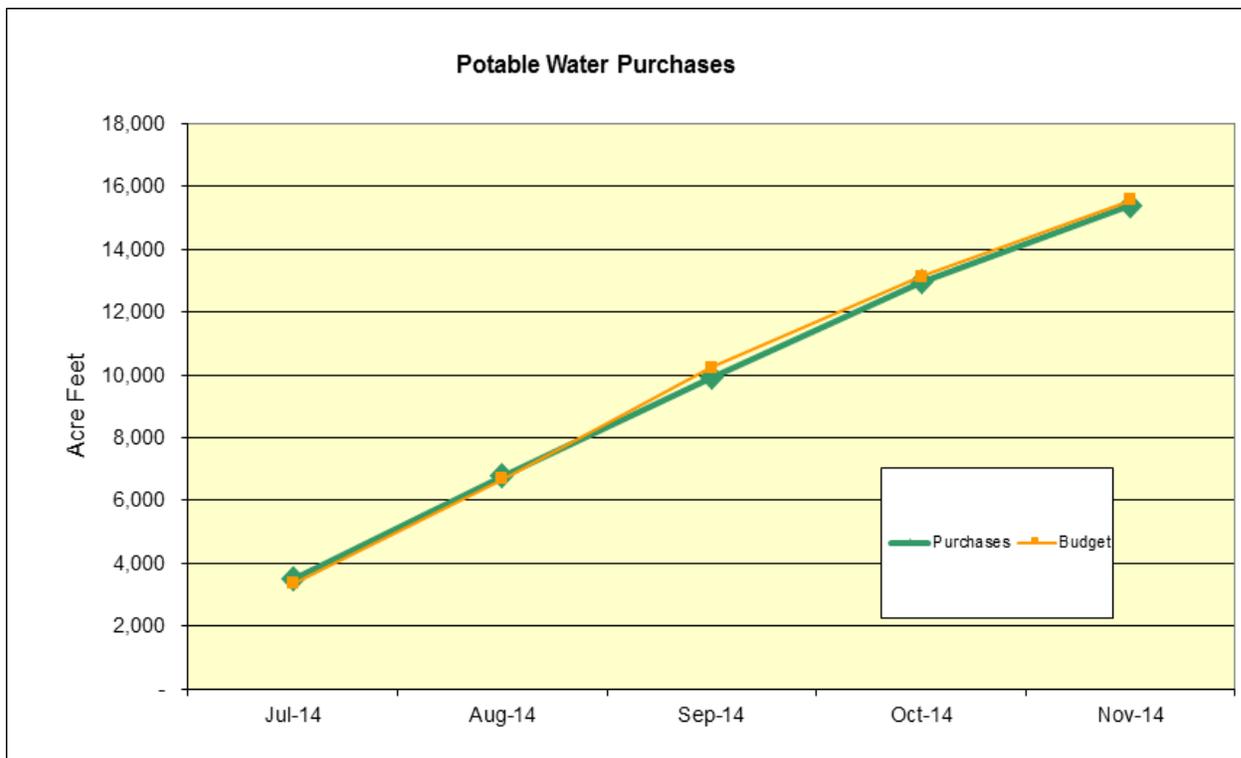
- **870-1 Reservoir Access Road Paving:** This project consists of paving the existing perimeter dirt road around the 870-1 Reservoir. A construction contract was awarded by the Board on October 1, 2014 to RAP Engineering, Inc. During the months of November and December 2014 the contractor completed the roadway grading work and installation of base and asphalt concrete for the access road. The project is on schedule and within budget. (P2515)
- **944-1, 944-2, & 458-2 Reservoir Interior/Exterior Coatings & Upgrades:** This project consists of removing and replacing the interior and exterior coatings of the 944-1 0.3 MG Reservoir, the 944-2 3.0 MG Reservoir, and the 458-2 1.8 MG Reservoir along with providing structural upgrades to ensure the tanks comply with both State and Federal OSHA standards as well as American Water Works Association and County Health Department standards. A construction contract was awarded by the Board on October 1, 2014 to Olympus & Associates. The contractor has begun work on the interior of the 944-2 Reservoir. The current work consists of removing the existing interior coating and structural repairs to the roof support system. The project is on schedule and within budget. (P2531, P2532, P2535)
- **Calavo Basin Sewer System Rehabilitation:** This project consists of removing and replacing approximately 1,200 linear feet of 8-inch PVC sewer pipeline and construction of 220 feet of new 8-inch PVC sewer pipeline in the residential streets of the Calavo Gardens area near Avocado Boulevard. A construction contract was awarded by the Board on October 1, 2014 to Arrieta Construction. A pre-construction meeting was held in December 2014 and work on the contractor submittals is progressing. The project is on schedule and within budget. (S2033)
- **Rosarito Desalination:** On November 14, 2014, the State Department published the Notice of Preparation/Notice of Intent (NOP/NOI) and the date of the scoping meeting for the CEQA/NEPA document was held on December 2, 2014. A copy of the NOP/NOI is available for viewing on the project web site address www.owd-desalconveyance.com. Staff, together with District's consultants and representatives from NSC Agua, held a telephone conference call on December 3, 2014 to discuss the project and coordinate on complying with the California Water Resources Control Board Drinking Water Program regulatory requirements. NSC Agua is continuing the seawater quality testing. (P2451)
- **Water Facilities Master Plan Update:** This project will update the District's existing Water Resources Master Plan that was previously updated in October 2008 and revised in May 2013.

The consultant (Atkins) is anticipated to provide a 60% draft for staff review in January 2015. (P1210)

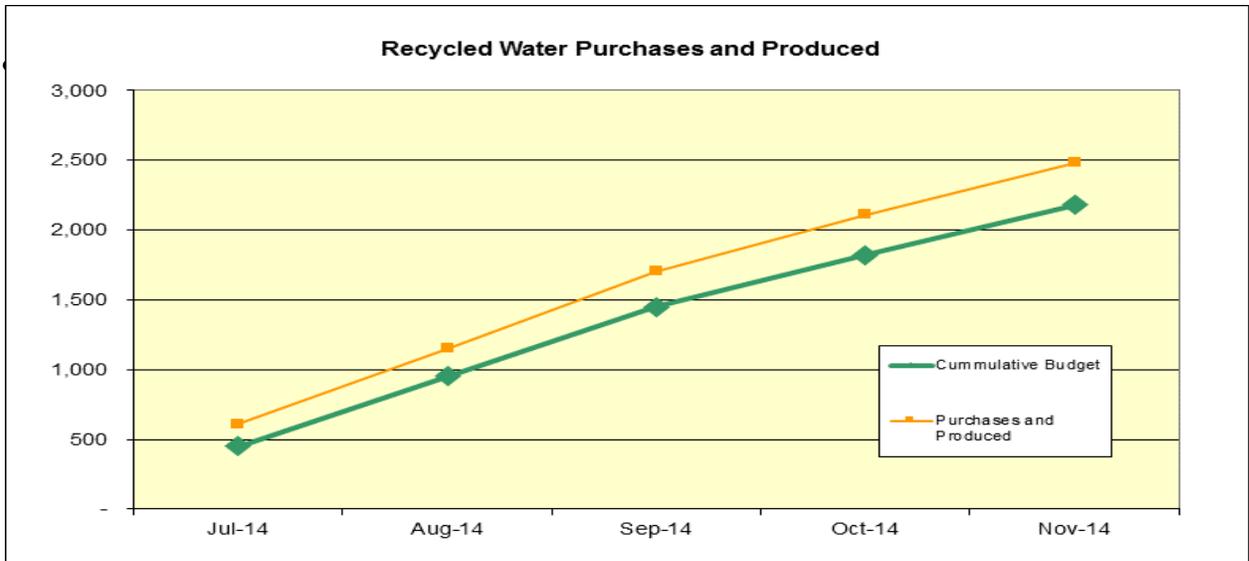
- **Integrated Resource Plan Update:** On November 5, 2014 the Board awarded a contract to Carollo Engineers, Inc., to prepare the 2015 IRP Update. A Board workshop will be held early next year to provide an overview of the current IRP and discuss alternative supply portfolios that might guide future water resources management decisions. (P1210)
- For the months of October and November 2014, the District sold 27 meters (84 EDUs) generating \$768,089 in revenue. Projection for these periods was 25.6 meters (30.6 EDUs) with budgeted revenue of \$281,516. Total revenue for Fiscal Year 2015 is \$1,769,943 against the annual budget of \$1,689,093.

Water Operations:

- Total number of potable water meters is 49,331.
- The November potable water purchases were 2,435.0 acre-feet which is .5% below the budget of 2,422.4 acre-feet. The cumulative purchases through November is 15,399.3 acre-feet which is 1.1% above the cumulative budget of 15,226.8 acre-feet.



- The November recycled water purchases and production was 374.8 acre-feet which is 4.8% above the budget of 357.6 acre-feet. The cumulative production and purchases through November is 2,484.6 acre-feet which is 14.0% above the cumulative budget of 2,179.0 acre-feet.
- 2,179.0 acre-feet.



- Recycled water consumption for the month of November is as follows:
 - Total consumption was 383.6 acre-feet or 124,940,684 gallons and the average daily consumption was 4,164,689 gallons per day.
 - Total recycled water consumption as of November for FY 2015 is 2540.3 acre-feet.
 - Total number of recycled water meters is 709.
- Wastewater flows for the month of November were as follows:
 - Total basin flow, gallons per day: 1,582,654.
 - Spring Valley Sanitation District Flow to Metro, gallons per day: 523,958.
 - Total Otay flow, gallons per day: 1,058,693.
 - Flow Processed at the Ralph W. Chapman Water Recycling Facility, gallons per day: 1,043,351.
 - Flow to Metro from Otay Water District was 15,345 gallons per day.
- By the end of November there were 6,090 wastewater EDUs.

ATTACHMENT: Directors' Expense Summary

FY2015

	1st Quarter	YTD
	<u>(7/1/14 - 9/30/14)</u>	<u>(7/1/14 - 9/30/14)</u>
CROUCHER, GARY	\$ 500.00	\$ 500.00
GONZALEZ, DAVID	700.00	700.00
LOPEZ, JOSE	1,787.40	1,787.40
ROBAK, MARK	1,199.68	1,199.68
THOMPSON, MITCHELL	1,437.76	1,437.76
	<u>\$ 5,624.84</u>	<u>\$ 5,624.84</u>

OTAY WATER DISTRICT
COMPARATIVE BUDGET SUMMARY
 FOR FIVE MONTHS ENDED NOVEMBER 30, 2014

	Annual Budget	Actual	Budget	YTD Variance	Var %
REVENUES:					
Potable Water Sales	\$ 45,669,500	\$ 22,789,198	\$ 22,689,400	\$ 99,798	0.4%
Recycled Water Sales	8,826,600	5,115,399	4,983,700	131,699	2.6%
Potable Energy Charges	2,145,600	1,101,121	1,036,500	64,621	6.2%
Potable System Charges	12,337,500	4,690,635	4,685,000	5,635	0.1%
Potable MWD & CWA Fixed Charges	10,936,200	4,637,372	4,640,000	(2,628)	(0.1%)
Potable Penalties	870,300	445,004	421,800	23,204	5.5%
Total Water Sales	<u>80,785,700</u>	<u>38,778,729</u>	<u>38,456,400</u>	<u>322,329</u>	<u>0.8%</u>
Sewer Charges	3,007,700	1,159,231	1,164,500	(5,269)	(0.5%)
Meter Fees	51,500	40,472	21,500	18,972	88.2%
Capacity Fee Revenues	1,150,600	531,311	509,400	21,911	4.3%
Betterment Fees for Maintenance	301,800	162,630	251,500	(88,870)	(35.3%)
Non-Operating Revenues	1,947,800	771,191	775,200	(4,009)	(0.5%)
Tax Revenues	3,763,700	279,119	265,800	13,319	5.0%
Interest	77,400	38,865	32,300	6,565	20.3%
Transfer from Potable General Fund	553,800	230,800	230,800	-	0.0%
Total Revenues	<u>\$ 91,640,000</u>	<u>\$ 41,992,347</u>	<u>\$ 41,707,400</u>	<u>\$ 284,947</u>	<u>0.7%</u>
EXPENSES:					
Potable Water Purchases	\$ 34,521,500	\$ 16,985,428	\$ 16,863,700	\$ (121,728)	(0.7%)
Recycled Water Purchases	1,601,500	897,167	818,100	(79,067)	(9.7%)
CWA-Infrastructure Access Charge	1,901,400	780,230	780,500	270	0.0%
CWA-Customer Service Charge	1,792,200	743,291	743,500	209	0.0%
CWA-Emergency Storage Charge	4,741,200	1,950,880	1,951,000	120	0.0%
MWD-Capacity Res Charge	701,400	249,163	249,000	(163)	(0.1%)
MWD-Readiness to Serve Charge	1,800,000	757,225	750,000	(7,225)	(1.0%)
Subtotal Water Purchases	<u>47,059,200</u>	<u>22,363,383</u>	<u>22,155,800</u>	<u>(207,583)</u>	<u>(0.9%)</u>
Power Charges	2,838,400	1,583,304	1,538,300	(45,004)	(2.9%)
Payroll & Related Costs	19,747,600	7,982,665	7,869,250	(113,415)	(1.4%)
Material & Maintenance	3,619,800	1,501,574	1,595,175	93,601	5.9%
Administrative Expenses	5,009,200	1,661,893	1,863,886	201,992	10.8%
Legal Fees	410,000	101,116	170,833	69,718	40.8%
Expansion Reserve	2,538,900	1,057,900	1,057,900	-	0.0%
Betterment Reserve	3,530,000	1,470,800	1,470,800	-	0.0%
Replacement Reserve	3,270,200	1,362,600	1,362,600	-	0.0%
New Supply Fee	705,000	293,800	293,800	-	0.0%
Transfer to Sewer General Fund	553,800	230,800	230,800	-	0.0%
OPEB Trust	647,100	269,600	269,600	-	0.0%
Potable General Fund	1,583,800	659,900	659,900	-	0.0%
Sewer Replacement	127,000	52,900	52,900	-	0.0%
Total Expenses	<u>\$ 91,640,000</u>	<u>\$ 40,592,234</u>	<u>\$ 40,591,544</u>	<u>\$ (691)</u>	<u>(0.0%)</u>
EXCESS REVENUES(EXPENSE)	<u>\$ -</u>	<u>\$ 1,400,113</u>	<u>\$ 1,115,856</u>	<u>\$ 284,257</u>	

OTAY
Portfolio Management
Portfolio Summary
November 30, 2014

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
Federal Agency Issues- Callable	47,735,000.00	47,738,808.75	47,737,370.93	59.76	995	836	0.832	0.844
Federal Agency Issues - Coupon	8,000,000.00	8,009,520.00	8,002,023.12	10.02	925	324	0.395	0.400
Certificates of Deposit - Bank	81,784.76	81,784.76	81,784.76	0.10	730	417	0.030	0.030
Local Agency Investment Fund (LAIF)	11,778,519.69	11,780,654.95	11,778,519.69	14.74	1	1	0.257	0.261
San Diego County Pool	12,282,933.41	12,239,000.00	12,282,933.41	15.38	1	1	0.488	0.495
Investments	79,878,237.86	79,849,768.46	79,882,631.91	100.00%	688	533	0.650	0.659
Cash								
Passbook/Checking (not included in yield calculations)	3,235,812.66	3,235,812.66	3,235,812.66		1	1	0.093	0.095
Total Cash and Investments	83,114,050.52	83,085,581.12	83,118,444.57		688	533	0.650	0.659

Total Earnings	November 30 Month Ending	Fiscal Year To Date
Current Year	41,045.29	207,783.15
Average Daily Balance	82,255,995.80	82,480,446.17
Effective Rate of Return	0.61%	0.60%

I hereby certify that the investments contained in this report are made in accordance with the District Investment Policy Number 27 adopted by the Board of Directors on May 7, 2014. The market value information provided by Interactive Data Corporation. The investments provide sufficient liquidity to meet the cash flow requirements of the District for the next six months of expenditures.



 Joseph Beachern, Chief Financial Officer

12-18-14

Reporting period 11/01/2014-11/30/2014

Run Date: 12/16/2014 - 13:28

Portfolio OTAY
 AP
 PM (PRF_PM1) 7.3.0
 Report Ver. 7.3.3b

**OTAY WATER DISTRICT
INVESTMENT PORTFOLIO REVIEW
November 30, 2014**

INVESTMENT OVERVIEW & MARKET STATUS:

The federal funds rate has remained constant now for over 5 years. On December 16, 2008, at the Federal Reserve Board's regular scheduled meeting, the federal funds rate was lowered from 1.00% to "a target range of between Zero and 0.25%" in response to the nation's ongoing financial crisis, as well as banking industry pressure to ease credit and stimulate the economy. This marked the ninth reduction in a row since September 18, 2007, when the rate was 5.25%. There have been no further changes made to the federal funds rate at the Federal Reserve Board's subsequent regular scheduled meetings, the most recent of which was held on December 17, 2014. In determining how long to maintain the current 0 to ¼ percent target range for the federal funds rate, they went on to say: *"the Committee will assess progress--both realized and expected--toward its objectives of maximum employment and 2 percent inflation. This assessment will take into account a wide range of information, including measures of labor market conditions, indicators of inflation pressures and inflation expectations, and readings on financial developments. Based on its current assessment, the Committee judges that it can be patient in beginning to normalize the stance of monetary policy. The Committee sees this guidance as consistent with its previous statement that it likely will be appropriate to maintain the 0 to ¼ percent target range for the federal funds rate for a considerable time following the end of its asset purchase program in October, especially if projected inflation continues to run below the Committee's 2 percent longer-run goal, and provided that longer-term inflation expectations remain well anchored."*

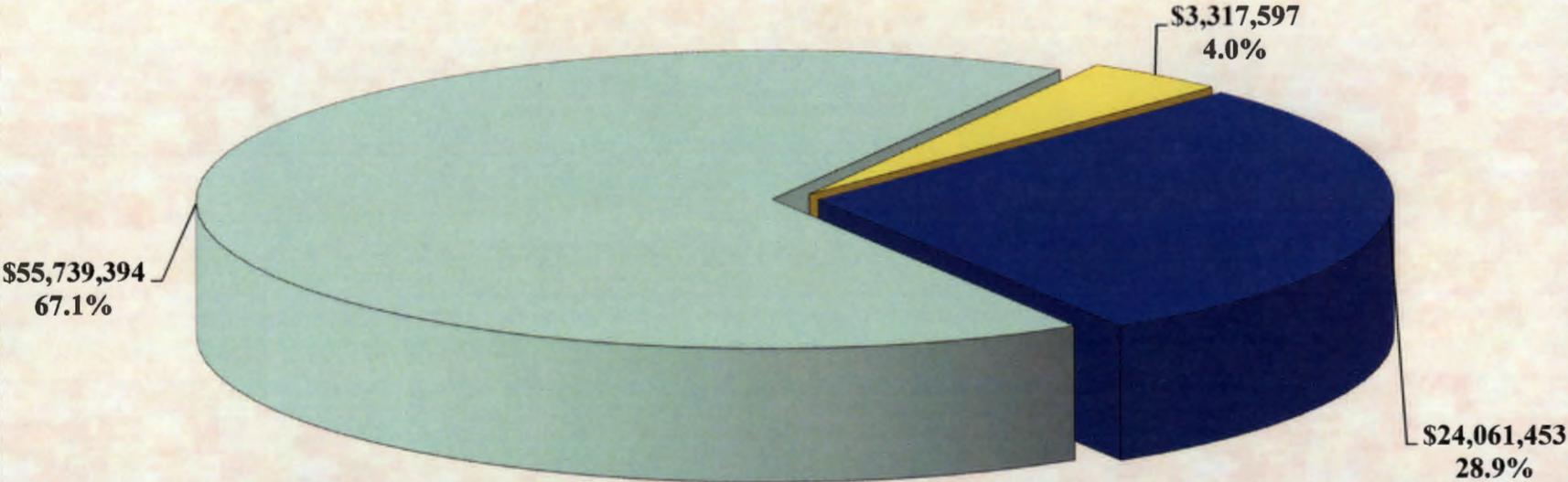
Despite the large drop in available interest rates, the District's overall effective rate of return at November 30, 2014 was 0.60%, which remained unchanged from the previous month. At the same time the LAIF return on deposits also remained unchanged from the previous month, staying at an average effective yield of 0.261% for the month of November 2014. Based on our success at maintaining a competitive rate of return on our portfolio during this extended period of interest rate declines, no changes in investment strategy regarding returns on investment are being considered at this time. This desired portfolio mix is important in mitigating any liquidity risk from unforeseen changes in LAIF or County Pool policy.

In accordance with the District's Investment Policy, all District funds continue to be managed based on the objectives, in priority order, of safety, liquidity, and return on investment.

PORTFOLIO COMPLIANCE: November 30, 2014

<u>Investment</u>	<u>State Limit</u>	<u>Otay Limit</u>	<u>Otay Actual</u>
8.01: Treasury Securities	100%	100%	0
8.02: Local Agency Investment Fund (Operations)	\$50 Million	\$50 Million	\$11.78 Million
8.02: Local Agency Investment Fund (Bonds)	100%	100%	0
8.03: Federal Agency Issues	100%	100%	67.06%
8.04: Certificates of Deposit	30%	15%	0.10%
8.05: Short-Term Commercial Notes	25%	10%	0
8.06: Medium-Term Commercial Debt	30%	10%	0
8.07: Money Market Mutual Funds	20%	10%	0
8.08: San Diego County Pool	100%	100%	14.78%
12.0: Maximum Single Financial Institution	100%	50%	3.89%

Otay Water District Investment Portfolio: 11/30/2014



Total Cash and Investments: \$83,118,444

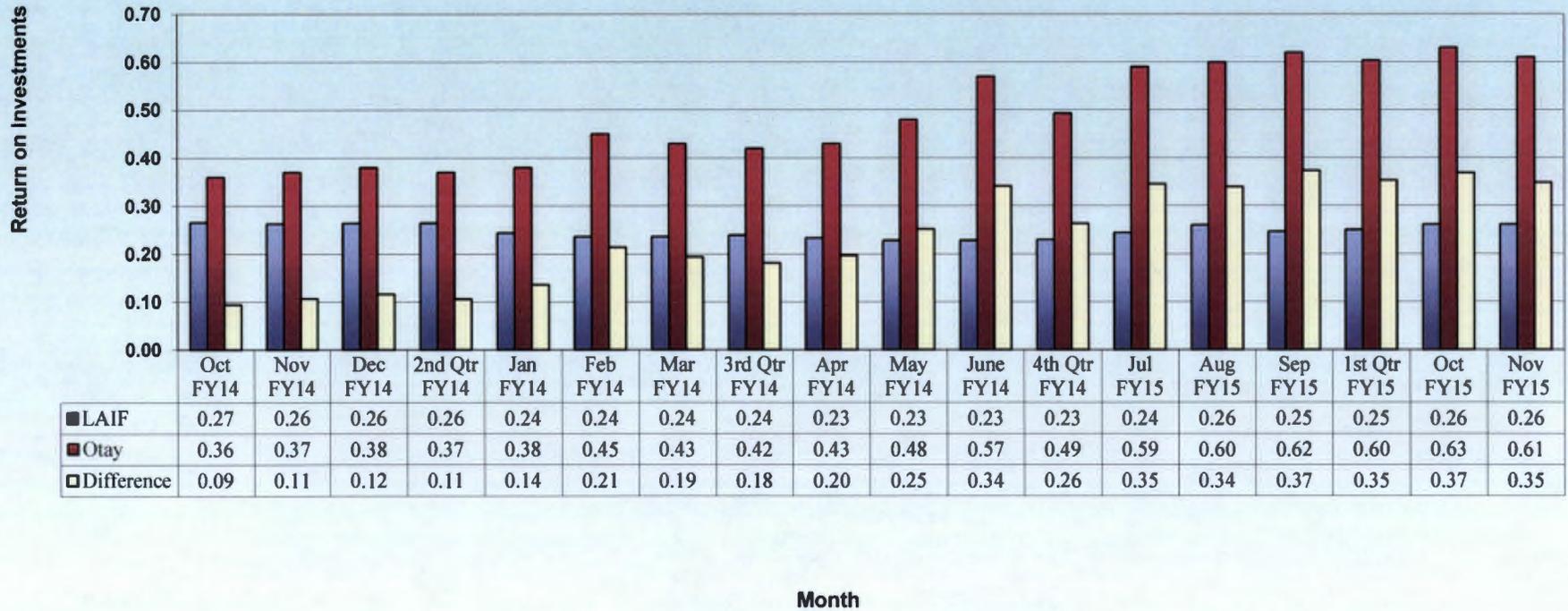
■ Banks (Passbook/Checking/CD)

■ Pools (LAIF & County)

■ Agencies & Corporate Notes

Performance Measure FY-15 Return on Investment

Target: Meet or Exceed 100% of LAIF



LAIF
 Otay
 Difference

OTAY
Portfolio Management
Portfolio Details - Investments
November 30, 2014

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 360	Days to Maturity	Maturity Date
Federal Agency Issues- Callable												
3134G4PX0	2277	Federal Home Loan Mortgage		12/27/2013	2,000,000.00	1,997,540.00	2,000,000.00	0.500		0.493	574	06/27/2016
3133EDKF8	2291	Federal Farm Credit Bank		04/29/2014	2,000,000.00	1,997,620.00	2,000,000.00	0.550		0.542	606	07/29/2016
3134G4UC0	2305	Federal Home Loan Mortgage		09/08/2014	2,000,000.00	2,002,620.00	2,002,370.93	0.650		0.570	606	07/29/2016
3135GOXR9	2269	Fannie Mae		06/06/2013	2,000,000.00	1,999,600.00	2,000,000.00	0.550	AA	0.542	645	09/06/2016
3134G4WJ3	2284	Federal Home Loan Mortgage		03/19/2014	2,000,000.00	2,000,480.00	2,000,000.00	0.625		0.816	658	09/19/2016
3133EECX6	2313	Federal Farm Credit Bank		11/25/2014	2,000,000.00	1,999,720.00	2,000,000.00	0.610		0.802	725	11/25/2016
3130A3FY5	2309	Federal Home Loan Bank		11/28/2014	2,000,000.00	2,001,320.00	2,000,000.00	0.700		0.890	725	11/25/2016
3134G55T8	2295	Federal Home Loan Mortgage		06/12/2014	2,000,000.00	2,000,380.00	2,000,000.00	0.700	AA	0.690	742	12/12/2016
3130A25S1	2299	Federal Home Loan Bank		06/19/2014	2,000,000.00	2,000,220.00	2,000,000.00	0.700		0.690	749	12/19/2016
3136G1XZ7	2274	Federal National Mortgage Assoc		12/19/2013	2,000,000.00	2,000,420.00	2,000,000.00	0.670		0.861	749	12/19/2016
3134G5A47	2301	Federal Home Loan Mortgage		06/30/2014	2,000,000.00	2,001,580.00	2,000,000.00	0.650		0.641	760	12/30/2016
3130A35R1	2306	Federal Home Loan Bank		10/06/2014	2,000,000.00	2,001,160.00	2,000,000.00	0.850		0.838	767	01/06/2017
3134G55X9	2298	Federal Home Loan Mortgage		06/10/2014	2,000,000.00	1,995,140.00	2,000,000.00	0.810		0.799	830	03/10/2017
3134G4WH7	2285	Federal Home Loan Mortgage		03/20/2014	2,000,000.00	2,000,740.00	2,000,000.00	0.900		0.888	840	03/20/2017
3130A1SE9	2288	Federal Home Loan Bank		05/19/2014	2,000,000.00	2,000,860.00	2,000,000.00	1.000		0.986	900	05/19/2017
3134G56A8	2297	Federal Home Loan Mortgage		06/16/2014	2,000,000.00	2,000,420.00	2,000,000.00	1.000		0.986	928	06/16/2017
3134G56N0	2300	Federal Home Loan Mortgage		08/26/2014	2,000,000.00	1,997,160.00	2,000,000.00	1.000		0.986	938	06/26/2017
3136G23G0	2304	Federal National Mortgage Assoc		08/15/2014	2,000,000.00	2,004,060.00	2,000,000.00	1.050		1.036	988	08/15/2017
3130A1ZX9	2296	Federal Home Loan Bank		05/22/2014	2,000,000.00	1,997,860.00	2,000,000.00	1.050		1.036	995	08/22/2017
3134G5BL8	2302	Federal Home Loan Mortgage		07/17/2014	2,000,000.00	2,002,600.00	2,000,000.00	1.220		1.203	1,051	10/17/2017
3134G5LH6	2307	Federal Home Loan Mortgage		10/30/2014	2,000,000.00	1,995,480.00	2,000,000.00	1.100		1.085	1,064	10/30/2017
3133EECG3	2311	Federal Farm Credit Bank		11/20/2014	1,030,000.00	1,031,287.50	1,030,000.00	1.140		1.124	1,085	11/20/2017
3133EECG3	2312	Federal Farm Credit Bank		11/20/2014	2,705,000.00	2,708,381.25	2,705,000.00	1.140		1.124	1,085	11/20/2017
3136G2A23	2308	Federal National Mortgage Assoc		11/28/2014	2,000,000.00	2,002,160.00	2,000,000.00	1.200		1.184	1,093	11/28/2017
Subtotal and Average			49,049,846.32		47,735,000.00	47,738,808.75	47,737,370.93			0.832	836	
Federal Agency Issues - Coupon												
3133EC8F6	2258	Federal Farm Credit Bank		12/05/2012	3,000,000.00	3,002,460.00	3,000,000.00	0.350	AA	0.345	182	06/01/2015
3133EC7H1	2260	Federal Farm Credit Bank		12/17/2012	3,000,000.00	3,003,120.00	3,000,000.00	0.340		0.335	259	08/17/2015
3135G0YE7	2286	Federal National Mortgage Assoc		04/01/2014	2,000,000.00	2,003,940.00	2,002,023.12	0.625		0.558	634	08/26/2016
Subtotal and Average			8,002,070.06		8,000,000.00	8,009,520.00	8,002,023.12			0.395	324	
Certificates of Deposit - Bank												
2050003183-6	2283	California Bank & Trust		01/22/2014	81,784.76	81,784.76	81,784.76	0.030		0.030	417	01/22/2016
Subtotal and Average			81,784.76		81,784.76	81,784.76	81,784.76			0.030	417	

OTAY
Portfolio Management
Portfolio Details - Investments
November 30, 2014

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 360	Days to Maturity	Maturity Date
Local Agency Investment Fund (LAIF)												
LAIF	9001	STATE OF CALIFORNIA			11,778,519.69	11,780,654.95	11,778,519.69	0.261		0.257	1	
LAIF BABS 2010	9012	STATE OF CALIFORNIA		07/01/2014	0.00	0.00	0.00	0.261		0.257	1	
Subtotal and Average			12,758,519.69		11,778,519.69	11,780,654.95	11,778,519.69			0.257	1	
San Diego County Pool												
SD COUNTY POOL	9007	San Diego County			12,282,933.41	12,239,000.00	12,282,933.41	0.495		0.488	1	
Subtotal and Average			10,682,933.41		12,282,933.41	12,239,000.00	12,282,933.41			0.488	1	
Total and Average			82,255,995.80		79,878,237.86	79,849,768.46	79,882,631.91			0.650	533	

OTAY
Portfolio Management
Portfolio Details - Cash
November 30, 2014

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 360	Days to Maturity
Union Bank											
UNION MONEY	9002	STATE OF CALIFORNIA			2,013,506.20	2,013,506.20	2,013,506.20	0.010		0.010	1
PETTY CASH	9003	STATE OF CALIFORNIA			2,950.00	2,950.00	2,950.00			0.000	1
UNION OPERATING	9004	STATE OF CALIFORNIA			1,142,422.38	1,142,422.38	1,142,422.38	0.250		0.247	1
PAYROLL	9005	STATE OF CALIFORNIA		07/01/2014	27,891.35	27,891.35	27,891.35			0.000	1
RESERVE-10 COPS	9010	STATE OF CALIFORNIA			6,940.67	6,940.67	6,940.67	0.010		0.010	1
RESERVE-10 BABS	9011	STATE OF CALIFORNIA			18,838.28	18,838.28	18,838.28	0.010		0.010	1
UBNA-2010 BOND	9013	STATE OF CALIFORNIA		07/01/2014	0.00	0.00	0.00			0.000	1
UBNA-FLEX ACCT	9014	STATE OF CALIFORNIA		07/01/2014	23,263.78	23,263.78	23,263.78			0.000	1
		Average Balance	0.00								1
Total Cash and Investments			82,255,995.80		83,114,050.52	83,085,581.12	83,118,444.57			0.650	533

OTAY
Interest Earnings
Sorted by Security Type - Fund
November 1, 2014 - November 30, 2014
Period Yield on Beginning Book Value

CUSIP	Investment #	Fund	Issuer	Ending Par Value	Beginning Book Value	Ending Book Value	Maturity Date	Current Rate	Yield This Period	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Security Type: Federal Agency Issues- Callable												
3134G54N2	2293	99	FHLMC	0.00	2,000,000.00	0.00	11/28/2016	0.750	0.063	1,125.00	0.00	1,125.00
3134G55T8	2295	99	FHLMC	2,000,000.00	2,000,000.00	2,000,000.00	12/12/2016	0.700	0.058	1,166.66	0.00	1,166.66
3134G4WH7	2285	99	FHLMC	2,000,000.00	2,000,000.00	2,000,000.00	03/20/2017	0.900	0.075	1,500.00	0.00	1,500.00
3134G4WJ3	2284	99	FHLMC	2,000,000.00	2,000,000.00	2,000,000.00	09/19/2016	0.625	0.052	1,041.67	0.00	1,041.67
3134G4PX0	2277	99	FHLMC	2,000,000.00	2,000,000.00	2,000,000.00	06/27/2016	0.500	0.042	833.34	0.00	833.34
3134G56A8	2297	99	FHLMC	2,000,000.00	2,000,000.00	2,000,000.00	06/16/2017	1.000	0.083	1,666.67	0.00	1,666.67
3134G55X9	2298	99	FHLMC	2,000,000.00	2,000,000.00	2,000,000.00	03/10/2017	0.810	0.068	1,350.00	0.00	1,350.00
3134G5LH6	2307	99	FHLMC	2,000,000.00	2,000,000.00	2,000,000.00	10/30/2017	1.100	0.092	1,833.33	0.00	1,833.33
3134G56N0	2300	99	FHLMC	2,000,000.00	2,000,000.00	2,000,000.00	06/26/2017	1.000	0.083	1,666.67	0.00	1,666.67
3134G4UC0	2305	99	FHLMC	2,000,000.00	2,002,489.87	2,002,370.93	07/29/2016	0.650	0.048	1,083.34	-118.94	964.40
3134G5BL8	2302	99	FHLMC	2,000,000.00	2,000,000.00	2,000,000.00	10/17/2017	1.220	0.102	2,033.33	0.00	2,033.33
3134G5A47	2301	99	FHLMC	2,000,000.00	2,000,000.00	2,000,000.00	12/30/2016	0.650	0.054	1,083.34	0.00	1,083.34
3136G1XZ7	2274	99	FNMA	2,000,000.00	2,000,000.00	2,000,000.00	12/19/2016	0.670	0.056	1,116.67	0.00	1,116.67
3136G2A23	2308	99	FNMA	2,000,000.00	0.00	2,000,000.00	11/28/2017	1.200	0.100	200.00	0.00	200.00
3135G0YW7	2278	99	FNMA	0.00	2,002,014.57	0.00	11/25/2016	0.750	0.058	1,000.00	-64.99	935.01
3136G23G0	2304	99	FNMA	2,000,000.00	2,000,000.00	2,000,000.00	08/15/2017	1.050	0.088	1,750.00	0.00	1,750.00
3130A25S1	2299	99	FHLB	2,000,000.00	2,000,000.00	2,000,000.00	12/19/2016	0.700	0.058	1,166.67	0.00	1,166.67
3130A1Q84	2292	99	FHLB	0.00	2,000,000.00	0.00	05/08/2017	1.010	0.084	392.78	0.00	392.78
3130A35R1	2306	99	FHLB	2,000,000.00	2,000,000.00	2,000,000.00	01/06/2017	0.850	0.071	1,416.66	0.00	1,416.66
3130A2HW9	2303	99	FHLB	0.00	2,000,000.00	0.00	10/07/2016	0.660	0.055	146.67	0.00	146.67
3130A3FY5	2309	99	FHLB	2,000,000.00	0.00	2,000,000.00	11/25/2016	0.700	0.058	116.67	0.00	116.67
3130A1RB6	2290	99	FHLB	0.00	2,705,000.00	0.00	05/15/2017	1.020	0.085	1,072.98	0.00	1,072.98
3130A1ZX9	2296	99	FHLB	2,000,000.00	2,000,000.00	2,000,000.00	08/22/2017	1.050	0.088	1,750.00	0.00	1,750.00
3130A1RB6	2289	99	FHLB	0.00	1,030,000.00	0.00	05/15/2017	1.020	0.085	408.57	0.00	408.57
313382YY3	2268	99	FHLB	0.00	2,000,000.00	0.00	02/22/2016	0.350	0.029	408.33	0.00	408.33
3130A0VG2	2281	99	FHLB	0.00	2,000,000.00	0.00	11/25/2016	0.700	0.058	933.33	0.00	933.33
3130A1SE9	2288	99	FHLB	2,000,000.00	2,000,000.00	2,000,000.00	05/19/2017	1.000	0.083	1,666.67	0.00	1,666.67
3133EECG3	2311	99	FFCB	1,030,000.00	0.00	1,030,000.00	11/20/2017	1.140	0.095	358.78	0.00	358.78
3133EECX6	2313	99	FFCB	2,000,000.00	0.00	2,000,000.00	11/25/2016	0.610	0.051	203.33	0.00	203.33

OTAY
Interest Earnings
November 1, 2014 - November 30, 2014

CUSIP	Investment #	Fund	Issuer	Ending Par Value	Beginning Book Value	Ending Book Value	Maturity Date	Current Rate	Yield This Period	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Security Type: Federal Agency Issues- Callable												
3133EECG3	2312	99	FFCB	2,705,000.00	0.00	2,705,000.00	11/20/2017	1.140	0.095	942.24	0.00	942.24
3133EDKF8	2291	99	FFCB	2,000,000.00	2,000,000.00	2,000,000.00	07/29/2016	0.550	0.046	916.67	0.00	916.67
3135GOXR9	2269	99	FANM	2,000,000.00	2,000,000.00	2,000,000.00	09/06/2016	0.550	0.046	916.66	0.00	916.66
Subtotal				47,735,000.00	53,739,504.44	47,737,370.93			0.067	33,267.03	-183.93	33,083.10
Security Type: Federal Agency Issues - Coupon												
3135G0YE7	2286	99	FNMA	2,000,000.00	2,002,120.23	2,002,023.12	08/28/2016	0.625	0.047	1,041.66	-97.11	944.55
3133EC6F6	2258	99	FFCB	3,000,000.00	3,000,000.00	3,000,000.00	06/01/2015	0.350	0.029	875.00	0.00	875.00
3133EC7H1	2260	99	FFCB	3,000,000.00	3,000,000.00	3,000,000.00	08/17/2015	0.340	0.028	850.00	0.00	850.00
Subtotal				8,000,000.00	8,002,120.23	8,002,023.12			0.033	2,766.66	-97.11	2,669.55
Security Type: Certificates of Deposit - Bank												
2050003183-6	2283	99	CB&T	81,784.76	81,784.76	81,784.76	01/22/2016	0.030	0.002	2.04	0.00	2.04
Subtotal				81,784.76	81,784.76	81,784.76			0.002	2.04	0.00	2.04
Security Type: Union Bank												
UNION OPERATING	9004	99	CA	1,142,422.38	713,200.91	1,142,422.38		0.250	0.021	149.49	0.00	149.49
RESERVE-10 BABS	9011	99	CA	18,838.28	5,042.78	18,838.28		0.010	0.002	0.09	0.00	0.09
UNION MONEY	9002	99	CA	2,013,506.20	10,002.89	2,013,506.20		0.010	0.072	7.24	0.00	7.24
RESERVE-10 COPS	9010	99	CA	6,940.67	1,687.67	6,940.67		0.010	0.002	0.04	0.00	0.04
Subtotal				3,181,707.53	729,934.25	3,181,707.53			0.021	156.86	0.00	156.86
Security Type: Local Agency Investment Fund (LAIF)												
LAIF	9001	99	CA	11,778,519.69	10,978,519.69	11,778,519.69		0.261	0.025	2,736.97	0.00	2,736.97
Subtotal				11,778,519.69	10,978,519.69	11,778,519.69			0.025	2,736.97	0.00	2,736.97
Security Type: San Diego County Pool												
SD COUNTY POOL	9007	99	SDC	12,282,933.41	10,282,933.41	12,282,933.41		0.495	0.042	4,346.35	0.00	4,346.35
Subtotal				12,282,933.41	10,282,933.41	12,282,933.41			0.042	4,346.35	0.00	4,346.35
Total				83,059,945.39	83,814,796.78	83,064,339.44			0.054	43,275.91	-281.04	42,994.87

OTAY
Activity Report
Sorted By Issuer
November 1, 2014 - November 30, 2014

CUSIP	Investment #	Issuer	Percent of Portfolio	Par Value Beginning Balance	Current Rate	Transaction Date	Purchases or Deposits	Par Value Redemptions or Withdrawals	Ending Balance
Issuer: STATE OF CALIFORNIA									
Union Bank									
UNION MONEY	9002	STATE OF CALIFORNIA			0.010		8,033,882.87	6,030,379.56	
UNION OPERATING	9004	STATE OF CALIFORNIA			0.250		2,286,994.97	1,857,773.50	
RESERVE-10 COPS	9010	STATE OF CALIFORNIA			0.010		5,253.00	0.00	
RESERVE-10 BABS	9011	STATE OF CALIFORNIA			0.010		13,795.50	0.00	
UBNA-FLEX ACCT	9014	STATE OF CALIFORNIA					0.00	6,119.64	
Subtotal and Balance				790,159.02			10,339,926.34	7,894,272.70	3,235,812.66
Local Agency Investment Fund (LAIF)									
LAIF	9001	STATE OF CALIFORNIA			0.261		5,000,000.00	4,200,000.00	
Subtotal and Balance				10,978,519.69			5,000,000.00	4,200,000.00	11,778,519.69
Issuer Subtotal				18.065%	11,768,678.71		15,339,926.34	12,094,272.70	15,014,332.35
Issuer: California Bank & Trust									
Certificates of Deposit - Bank									
Subtotal and Balance				81,784.76					81,784.76
Issuer Subtotal				0.098%	81,784.76		0.00	0.00	81,784.76
Issuer: Fannie Mae									
Federal Agency Issues- Callable									
Subtotal and Balance				2,000,000.00					2,000,000.00
Issuer Subtotal				2.406%	2,000,000.00		0.00	0.00	2,000,000.00
Issuer: Federal Farm Credit Bank									
Federal Agency Issues- Callable									
3133EECG3	2311	Federal Farm Credit Bank			1.140	11/20/2014	1,030,000.00	0.00	
3133EECG3	2312	Federal Farm Credit Bank			1.140	11/20/2014	2,705,000.00	0.00	

OTAY

Activity Report

November 1, 2014 - November 30, 2014

CUSIP	Investment #	Issuer	Percent of Portfolio	Par Value Beginning Balance	Current Rate	Transaction Date	Purchases or Deposits	Par Value Redemptions or Withdrawals	Ending Balance
Issuer: Federal Farm Credit Bank									
Federal Agency Issues- Callable									
3133EECX6	2313	Federal Farm Credit Bank			0.610	11/25/2014	2,000,000.00	0.00	
Subtotal and Balance				2,000,000.00			5,735,000.00	0.00	7,735,000.00
Federal Agency Issues - Coupon									
Subtotal and Balance				6,000,000.00					6,000,000.00
Issuer Subtotal				8,000,000.00	16.525%		5,735,000.00	0.00	13,735,000.00
Issuer: Federal Home Loan Bank									
Federal Agency Issues- Callable									
313382YY3	2268	Federal Home Loan Bank			0.350	11/24/2014	0.00	2,000,000.00	
3130A0VG2	2281	Federal Home Loan Bank			0.700	11/25/2014	0.00	2,000,000.00	
3130A1RB6	2289	Federal Home Loan Bank			1.020	11/17/2014	0.00	1,030,000.00	
3130A1RB6	2290	Federal Home Loan Bank			1.020	11/17/2014	0.00	2,705,000.00	
3130A1Q84	2292	Federal Home Loan Bank			1.010	11/10/2014	0.00	2,000,000.00	
3130A2HW9	2303	Federal Home Loan Bank			0.660	11/05/2014	0.00	2,000,000.00	
3130A3FY5	2309	Federal Home Loan Bank			0.700	11/28/2014	2,000,000.00	0.00	
Subtotal and Balance				19,735,000.00			2,000,000.00	11,735,000.00	10,000,000.00
Issuer Subtotal				19,735,000.00	12.032%		2,000,000.00	11,735,000.00	10,000,000.00
Issuer: Federal Home Loan Mortgage									
Federal Agency Issues- Callable									
3134G54N2	2293	Federal Home Loan Mortgage			0.750	11/28/2014	0.00	2,000,000.00	
Subtotal and Balance				24,000,000.00			0.00	2,000,000.00	22,000,000.00
Issuer Subtotal				24,000,000.00	26.470%		0.00	2,000,000.00	22,000,000.00
Issuer: Federal National Mortgage Assoc									
Federal Agency Issues- Callable									
3135G0YW7	2276	Federal National Mortgage Assoc			0.750	11/25/2014	0.00	2,000,000.00	
3136G2A23	2308	Federal National Mortgage Assoc			1.200	11/28/2014	2,000,000.00	0.00	

OTAY
Activity Report
November 1, 2014 - November 30, 2014

CUSIP	Investment #	Issuer	Percent of Portfolio	Par Value Beginning Balance	Current Rate	Transaction Date	Purchases or Deposits	Par Value Redemptions or Withdrawals	Ending Balance
Subtotal and Balance				6,000,000.00			2,000,000.00	2,000,000.00	6,000,000.00
Federal Agency Issues - Coupon									
Subtotal and Balance				2,000,000.00					2,000,000.00
Issuer Subtotal			9.625%	8,000,000.00			2,000,000.00	2,000,000.00	8,000,000.00
Issuer: San Diego County									
San Diego County Pool									
SD COUNTY POOL	9007	San Diego County			0.495		2,000,000.00	0.00	
Subtotal and Balance				10,282,933.41			2,000,000.00	0.00	12,282,933.41
Issuer Subtotal			14.778%	10,282,933.41			2,000,000.00	0.00	12,282,933.41
Total			100.000%	83,868,396.88			27,074,926.34	27,829,272.70	83,114,050.52

OTAY
GASB 31 Compliance Detail
Sorted by Fund - Fund
November 1, 2014 - November 30, 2014

CUSIP	Investment #	Fund	Investment Class	Maturity Date	Beginning Invested Value	Purchase of Principal	Addition to Principal	Redemption of Principal	Adjustment in Value		Ending Invested Value
									Amortization Adjustment	Change in Market Value	
Fund: Treasury Fund											
3134G54N2	2293	99	Fair Value	11/28/2016	2,000,900.00	0.00	0.00	2,000,000.00	0.00	-900.00	0.00
3134G55T8	2295	99	Fair Value	12/12/2016	2,001,280.00	0.00	0.00	0.00	0.00	-900.00	2,000,380.00
3134G4WH7	2285	99	Fair Value	03/20/2017	2,000,560.00	0.00	0.00	0.00	0.00	180.00	2,000,740.00
3134G4WJ3	2284	99	Fair Value	09/19/2016	2,000,040.00	0.00	0.00	0.00	0.00	440.00	2,000,480.00
3134G4PX0	2277	99	Fair Value	06/27/2016	1,996,500.00	0.00	0.00	0.00	0.00	1,040.00	1,997,540.00
3134G56A8	2297	99	Fair Value	06/18/2017	1,999,560.00	0.00	0.00	0.00	0.00	860.00	2,000,420.00
3134G55X9	2298	99	Fair Value	03/10/2017	1,993,000.00	0.00	0.00	0.00	0.00	2,140.00	1,995,140.00
3134G5LH6	2307	99	Fair Value	10/30/2017	1,990,840.00	0.00	0.00	0.00	0.00	4,640.00	1,995,480.00
3134G58N0	2300	99	Fair Value	06/26/2017	2,002,360.00	0.00	0.00	0.00	0.00	-5,200.00	1,997,160.00
3134G4UC0	2305	99	Fair Value	07/29/2016	2,003,040.00	0.00	0.00	0.00	0.00	-420.00	2,002,620.00
3134G5BL8	2302	99	Fair Value	10/17/2017	2,002,320.00	0.00	0.00	0.00	0.00	280.00	2,002,600.00
3134G5A47	2301	99	Fair Value	12/30/2016	1,999,860.00	0.00	0.00	0.00	0.00	1,720.00	2,001,580.00
3136G1XZ7	2274	99	Fair Value	12/19/2016	1,998,420.00	0.00	0.00	0.00	0.00	2,000.00	2,000,420.00
3136G2A23	2308	99	Fair Value	11/28/2017	0.00	2,000,000.00	0.00	0.00	0.00	2,160.00	2,002,160.00
3135G0YW7	2276	99	Fair Value	11/25/2016	2,000,820.00	0.00	0.00	2,000,000.00	0.00	-820.00	0.00
3136G23G0	2304	99	Fair Value	08/15/2017	2,001,140.00	0.00	0.00	0.00	0.00	2,920.00	2,004,060.00
3135G0YE7	2286	99	Fair Value	08/26/2016	2,002,160.00	0.00	0.00	0.00	0.00	1,780.00	2,003,940.00
3130A25S1	2299	99	Fair Value	12/19/2016	1,998,320.00	0.00	0.00	0.00	0.00	1,900.00	2,000,220.00
3130A1Q84	2292	99	Fair Value	05/08/2017	1,999,600.00	0.00	0.00	2,000,000.00	0.00	400.00	0.00
3130A35R1	2306	99	Fair Value	01/06/2017	1,999,160.00	0.00	0.00	0.00	0.00	2,000.00	2,001,160.00
3130A2HW9	2303	99	Fair Value	10/07/2018	2,000,060.00	0.00	0.00	2,000,000.00	0.00	-60.00	0.00
3130A3FY5	2309	99	Fair Value	11/25/2016	0.00	2,000,000.00	0.00	0.00	0.00	1,320.00	2,001,320.00
3130A1RB6	2290	99	Fair Value	05/15/2017	2,705,730.35	0.00	0.00	2,705,000.00	0.00	-730.35	0.00
3130A1ZX9	2296	99	Fair Value	08/22/2017	1,994,760.00	0.00	0.00	0.00	0.00	3,100.00	1,997,860.00
3130A1RB8	2289	99	Fair Value	05/15/2017	1,030,278.10	0.00	0.00	1,030,000.00	0.00	-278.10	0.00
313382YY3	2268	99	Fair Value	02/22/2016	1,998,320.00	0.00	0.00	2,000,000.00	0.00	1,680.00	0.00
3130A0VG2	2281	99	Fair Value	11/25/2016	2,000,720.00	0.00	0.00	2,000,000.00	0.00	-720.00	0.00
3130A1SE9	2288	99	Fair Value	05/19/2017	1,999,140.00	0.00	0.00	0.00	0.00	1,720.00	2,000,860.00
PETTY CASH	9003	99	Amortized		2,950.00	0.00	0.00	0.00	0.00	0.00	2,950.00
PAYROLL	9005	99	Amortized		27,891.35	0.00	0.00	0.00	0.00	0.00	27,891.35
LAIF	9001	99	Fair Value		10,980,509.92	0.00	5,000,000.00	4,200,000.00	0.00	145.03	11,780,654.95

OTAY
GASB 31 Compliance Detail
Sorted by Fund - Fund

CUSIP	Investment #	Fund	Investment Class	Maturity Date	Beginning Invested Value	Purchase of Principal	Addition to Principal	Redemption of Principal	Adjustment in Value		Ending Invested Value
									Amortization Adjustment	Change in Market Value	
Fund: Treasury Fund											
LAIF BABS 2010	9012	99	Fair Value		0.00	0.00	0.00	0.00	0.00	0.00	0.00
UBNA-FLEX ACCT	9014	99	Amortized		29,383.42	0.00	0.00	6,119.64	0.00	0.00	23,263.78
UNION OPERATING	9004	99	Amortized		713,200.91	0.00	2,286,994.97	1,857,773.50	0.00	0.00	1,142,422.38
RESERVE-10 BABS	9011	99	Amortized		5,042.78	0.00	13,795.50	0.00	0.00	0.00	18,838.28
UNION MONEY	9002	99	Amortized		10,002.89	0.00	8,033,882.87	6,030,379.56	0.00	0.00	2,013,506.20
RESERVE-10 COPS	9010	99	Amortized		1,687.67	0.00	5,253.00	0.00	0.00	0.00	6,940.67
UBNA-2010 BOND	9013	99	Amortized		0.00	0.00	0.00	0.00	0.00	0.00	0.00
3133EC6F6	2258	99	Fair Value	06/01/2015	3,003,060.00	0.00	0.00	0.00	0.00	-800.00	3,002,460.00
3133EECG3	2311	99	Fair Value	11/20/2017	0.00	1,030,000.00	0.00	0.00	0.00	1,287.50	1,031,287.50
3133EECX6	2313	99	Fair Value	11/25/2016	0.00	2,000,000.00	0.00	0.00	0.00	-280.00	1,999,720.00
3133EC7H1	2260	99	Fair Value	08/17/2015	3,003,870.00	0.00	0.00	0.00	0.00	-750.00	3,003,120.00
3133EECG3	2312	99	Fair Value	11/20/2017	0.00	2,705,000.00	0.00	0.00	0.00	3,381.25	2,708,381.25
3133EDKF8	2291	99	Fair Value	07/29/2016	1,996,720.00	0.00	0.00	0.00	0.00	900.00	1,997,620.00
2050003183-6	2283	99	Amortized	01/22/2016	81,784.76	0.00	0.00	0.00	0.00	0.00	81,784.76
3135GOXR9	2269	99	Fair Value	09/06/2016	1,998,540.00	0.00	0.00	0.00	0.00	1,060.00	1,999,600.00
SD COUNTY POOL	9007	99	Fair Value		10,203,000.00	0.00	2,000,000.00	0.00	0.00	36,000.00	12,239,000.00
Subtotal					83,776,532.15	9,735,000.00	17,339,926.34	27,829,272.70	0.00	63,395.33	83,085,581.12
Total					83,776,532.15	9,735,000.00	17,339,926.34	27,829,272.70	0.00	63,395.33	83,085,581.12

OTAY
Duration Report
Sorted by Investment Type - Investment Type
Through 11/30/2014

Security ID	Investment #	Fund	Issuer	Investment Class	Book Value	Par Value	Market Value	Current Rate	YTM 360	Current Yield	Maturity/Call Date	Modified Duration
3134G4WH7	2285	99	Federal Home Loan Mortgage	Fair	2,000,000.00	2,000,000.00	2,000,740.00	.9000000	0.888	0.884	03/20/2017	2.270
3134G55T8	2295	99	Federal Home Loan Mortgage	Fair	2,000,000.00	2,000,000.00	2,000,380.00	.7000000	0.690	0.691	12/12/2016	2.006
3134G5LH6	2307	99	Federal Home Loan Mortgage	Fair	2,000,000.00	2,000,000.00	1,995,480.00	1.100000	1.085	1.179	10/30/2017	2.856
3134G4WJ3	2284	99	Federal Home Loan Mortgage	Fair	2,000,000.00	2,000,000.00	2,000,480.00	.8250000	0.616	0.612	09/19/2016	1.785
3134G5BL8	2302	99	Federal Home Loan Mortgage	Fair	2,000,000.00	2,000,000.00	2,002,600.00	1.220000	1.203	1.174	10/17/2017	2.815
3134G56A8	2297	99	Federal Home Loan Mortgage	Fair	2,000,000.00	2,000,000.00	2,000,420.00	1.000000	0.986	0.992	06/16/2017	2.492
3134G4PX0	2277	99	Federal Home Loan Mortgage	Fair	2,000,000.00	2,000,000.00	1,997,540.00	.5000000	0.493	0.579	06/27/2016	1.559
3134G4UC0	2305	99	Federal Home Loan Mortgage	Fair	2,002,370.93	2,000,000.00	2,002,620.00	.6500000	0.570	0.571	07/29/2016	1.646
3134G5A47	2301	99	Federal Home Loan Mortgage	Fair	2,000,000.00	2,000,000.00	2,001,580.00	.6500000	0.641	0.612	12/30/2016	2.058
3134G56N0	2300	99	Federal Home Loan Mortgage	Fair	2,000,000.00	2,000,000.00	1,997,160.00	1.000000	0.986	1.056	06/26/2017	2.519
3134G55X9	2298	99	Federal Home Loan Mortgage	Fair	2,000,000.00	2,000,000.00	1,995,140.00	.8100000	0.799	0.918	03/10/2017	2.239
3136G23G0	2304	99	Federal National Mortgage Assoc	Fair	2,000,000.00	2,000,000.00	2,004,060.00	1.050000	1.036	0.974	08/15/2017	2.653
3136G2A23	2308	99	Federal National Mortgage Assoc	Fair	2,000,000.00	2,000,000.00	2,002,160.00	1.200000	1.184	0.983	11/28/2017	2.933
3136G1XZ7	2274	99	Federal National Mortgage Assoc	Fair	2,000,000.00	2,000,000.00	2,000,420.00	.6700000	0.661	0.660	12/19/2016	2.026
3130A1SE9	2288	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,000,860.00	1.000000	0.986	0.982	05/19/2017	2.429
3130A1ZX9	2296	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	1,997,860.00	1.050000	1.036	1.090	08/22/2017	2.671
3130A25S1	2299	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,000,220.00	.7000000	0.690	0.695	12/19/2016	2.025
3130A35R1	2306	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,001,160.00	.8500000	0.838	0.822	01/06/2017	2.071
3130A3FY5	2309	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,001,320.00	.7000000	0.690	0.666	11/25/2016	1.965
3133EECG3	2311	99	Federal Farm Credit Bank	Fair	1,030,000.00	1,030,000.00	1,031,287.50	1.140000	1.124	1.097	11/20/2017	2.911
3133EECX6	2313	99	Federal Farm Credit Bank	Fair	2,000,000.00	2,000,000.00	1,999,720.00	.6100000	0.602	0.617	11/25/2016	1.968
3133EECG3	2312	99	Federal Farm Credit Bank	Fair	2,705,000.00	2,705,000.00	2,708,381.25	1.140000	1.124	1.097	11/20/2017	2.911
3133EDKF8	2291	99	Federal Farm Credit Bank	Fair	2,000,000.00	2,000,000.00	1,997,620.00	.5500000	0.542	0.622	07/29/2016	1.647
3135GOXR9	2269	99	Fannie Mae	Fair	2,000,000.00	2,000,000.00	1,999,600.00	.5500000	0.542	0.590	09/06/2016	1.750

OTAY
Duration Report
Sorted by Investment Type - Investment Type
Through 11/30/2014

Security ID	Investment #	Fund	Issuer	Investment Class	Book Value	Par Value	Market Value	Current Rate	YTM 360	Current Yield	Maturity/ Call Date	Modified Duration
3135G0YE7	2286	99	Federal National Mortgage Assoc	Fair	2,002,023.12	2,000,000.00	2,003,940.00	.6250000	0.558	0.511	08/26/2016	1.722
3133EC7H1	2280	99	Federal Farm Credit Bank	Fair	3,000,000.00	3,000,000.00	3,003,120.00	.3400000	0.335	0.132	08/17/2015	0.710
3133EC6F6	2258	99	Federal Farm Credit Bank	Fair	3,000,000.00	3,000,000.00	3,002,460.00	.3500000	0.345	0.186	06/01/2015	0.498
2050003183-6	2283	99	California Bank & Trust	Amort	81,784.78	81,784.78	81,784.78	.0300000	0.030	0.030	01/22/2016	1.142
LAIF	9001	99	STATE OF CALIFORNIA	Fair	11,778,519.69	11,778,519.69	11,780,654.95	.2610000	0.257	0.261		0.000
LAIF BABS 2010	9012	99	STATE OF CALIFORNIA	Fair	0.00	0.00	0.00	.2610000	0.257	0.261		0.000
SD COUNTY	9007	99	San Diego County	Fair	12,282,933.41	12,282,933.41	12,239,000.00	.4950000	0.488	0.495		0.000
Report Total					79,882,631.91	79,878,237.86	79,849,768.46			0.641		1.437



STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	January 7, 2015
SUBMITTED BY:	Kevin Koeppen, Finance Manager, Treasury & Acct	W.O./G.F. NO:	DIV. NO.
APPROVED BY:	Joseph Beachem, Chief Financial Officer (Chief)		
APPROVED BY:	German Alvarez, Assistant General Manager (Asst. GM)		
SUBJECT:	Accounts Payable Demand List		

PURPOSE:

Attached is the list of demands for the Board's information.

FISCAL IMPACT:

SUMMARY FOR PERIOD 10/23/2014 - 12/24/2014	NET DEMANDS
CHECKS (2041576 - 2042045)	\$ 3,637,093.65
VOID CHECKS (1)	(\$ 37.19)
TOTAL CHECKS	\$ 3,637,056.46
WIRE TO:	
CALPERS - OTHER POST EMPLOYMENT BENEFITS (MONTHLY)	\$ 141,300.00
CALPERS - OTHER POST EMPLOYMENT BENEFITS (MONTHLY)	\$ 141,300.00
CALPERS - OTHER POST EMPLOYMENT BENEFITS (MONTHLY)	\$ 141,300.00
CITY OF CHULA VISTA - BI-MONTHLY SEWER CHARGES (SEPT-OCT 2014)	\$ 3,516,244.19
CITY TREASURER - METROPOLITAN SEWERAGE SYSTEM (QUARTERLY)	\$ 255,069.00
CITY TREASURER - RECLAIMED WATER PURCHASE (10/3/14-11/3/14))	\$ 130,999.72
CITY TREASURER - RECLAIMED WATER PURCHASE (9/4/14-10/2/14)	\$ 160,735.72
DELTA DENTAL OF CALIFORNIA - DENTAL & COBRA CLAIMS (NOV 2014)	\$ 13,680.00
DELTA DENTAL OF CALIFORNIA - DENTAL & COBRA CLAIMS (OCT 2014)	\$ 18,964.40
OTAY WATER DISTRICT - BI-WEEKLY PAYROLL DEDUCTION	\$ 693.00
OTAY WATER DISTRICT - BI-WEEKLY PAYROLL DEDUCTION	\$ 693.00
OTAY WATER DISTRICT - BI-WEEKLY PAYROLL DEDUCTION	\$ 693.00
OTAY WATER DISTRICT - BI-WEEKLY PAYROLL DEDUCTION	\$ 686.00
SAN DIEGO COUNTY WATER AUTH - CAPACITY FEES COLLECTED (7/1/14-9/30/14)	\$ 364,800.00
SAN DIEGO COUNTY WATER AUTH - WATER DELIVERIES & CHARGES (OCT 2014)	\$ 4,055,997.39
SAN DIEGO COUNTY WATER AUTH - WATER DELIVERIES & CHARGES (SEPT 2014)	\$ 4,163,760.59
SPECIAL DISTRICT RISK - HEALTH ADMINISTRATION (DEC 2014)	\$ 272,014.62
SPECIAL DISTRICT RISK - HEALTH ADMINISTRATION (JAN 2015)	\$ 284,393.34
STATE DISBURSEMENT UNIT - BI-WEEKLY PAYROLL DEDUCTION	\$ 237.69
STATE DISBURSEMENT UNIT - BI-WEEKLY PAYROLL DEDUCTION	\$ 831.23
STATE DISBURSEMENT UNIT - BI-WEEKLY PAYROLL DEDUCTION	\$ 237.69
STATE DISBURSEMENT UNIT - BI-WEEKLY PAYROLL DEDUCTION	\$ 831.23
STATE DISBURSEMENT UNIT - BI-WEEKLY PAYROLL DEDUCTION	\$ 918.03
STATE DISBURSEMENT UNIT - BI-WEEKLY PAYROLL DEDUCTION	\$ 237.69
STATE DISBURSEMENT UNIT - BI-WEEKLY PAYROLL DEDUCTION	\$ 831.23

STATE DISBURSEMENT UNIT - BI-WEEKLY PAYROLL DEDUCTION	\$ 236.14
STATE DISBURSEMENT UNIT - BI-WEEKLY PAYROLL DEDUCTION	\$ 237.69
STATE DISBURSEMENT UNIT - BI-WEEKLY PAYROLL DEDUCTION	\$ 831.23
STATE DISBURSEMENT UNIT - BI-WEEKLY PAYROLL DEDUCTION	\$ 92.30
STATE DISBURSEMENT UNIT - BI-WEEKLY PAYROLL DEDUCTION	\$ 237.69
STATE DISBURSEMENT UNIT - BI-WEEKLY PAYROLL DEDUCTION	\$ 831.23
STATE DISBURSEMENT UNIT - BI-WEEKLY PAYROLL DEDUCTION	\$ 92.30
UNION BANK - BI-WEEKLY PAYROLL TAXES	\$ 140,443.76
UNION BANK - BI-WEEKLY PAYROLL TAXES	\$ 142,204.76
UNION BANK - BI-WEEKLY PAYROLL TAXES	\$ 139,466.41
UNION BANK - BI-WEEKLY PAYROLL TAXES	\$ 138,287.46
UNION BANK - BI-WEEKLY PAYROLL TAXES	\$ 136,168.92
UNION BANK NA - COPS 1996 (MONTHLY)	\$ 566.77
UNION BANK NA - COPS 1996 (MONTHLY)	\$ 579.64
TOTAL CASH DISBURSEMENTS	\$ 18,004,781.52

RECOMMENDED ACTION:

That the Board received the attached list of demands.

Jb/Attachment

CHECK REGISTER

Otay Water District

Date Range: 10/23/2014 - 11/19/2014

Check #	Date	Vendor	Vendor Name	Invoice	Inv. Date	Description	Amount	Check Total
2041576	10/29/14	15645	(W)RIGHT ON COMMUNICATIONS INC	12202220	09/30/14	COMMUNITY OUTREACH (A) (SEPT 2014)	3,989.56	7,890.40
				12202221	09/30/14	COMMUNITY OUTREACH / DESAL (SEPT 2014)	3,900.84	
2041577	10/29/14	15416	24 HOUR ELEVATOR INC	14245	09/01/14	ELEVATOR MAINTENANCE (SEPT 2014)	420.00	420.00
2041742	11/19/14	01910	ABCANA INDUSTRIES	955199	10/23/14	SODIUM HYPOCHLORITE	633.65	633.65
2041694	11/12/14	01910	ABCANA INDUSTRIES	954948	10/20/14	SODIUM HYPOCHLORITE	2,028.46	12,585.68
				954643	10/15/14	SODIUM HYPOCHLORITE	1,555.68	
				954872	10/17/14	SODIUM HYPOCHLORITE	1,457.59	
				955348	10/27/14	SODIUM HYPOCHLORITE	1,451.70	
				955225	10/24/14	SODIUM HYPOCHLORITE	1,372.25	
				954732	10/16/14	SODIUM HYPOCHLORITE	1,004.42	
				954951	10/20/14	SODIUM HYPOCHLORITE	966.17	
				955124	10/22/14	SODIUM HYPOCHLORITE	966.17	
				955347	10/27/14	SODIUM HYPOCHLORITE	722.91	
				955197	10/23/14	SODIUM HYPOCHLORITE	438.45	
				954863	10/17/14	SODIUM HYPOCHLORITE	330.56	
954734	10/16/14	SODIUM HYPOCHLORITE	291.32					
2041578	10/29/14	01910	ABCANA INDUSTRIES	954051	10/06/14	SODIUM HYPOCHLORITE	2,010.80	12,230.61
				954185	10/08/14	SODIUM HYPOCHLORITE	1,501.73	
				954523	10/13/14	SODIUM HYPOCHLORITE	1,444.84	
				953959	10/03/14	SODIUM HYPOCHLORITE	1,372.25	
				953754	10/01/14	SODIUM HYPOCHLORITE	1,324.19	
				954522	10/13/14	SODIUM HYPOCHLORITE	1,096.62	
				953847	10/02/14	SODIUM HYPOCHLORITE	721.93	
				954448	10/10/14	SODIUM HYPOCHLORITE	675.83	
				954292	10/09/14	SODIUM HYPOCHLORITE	520.85	
				953850	10/02/14	SODIUM HYPOCHLORITE	466.90	
				954294	10/09/14	SODIUM HYPOCHLORITE	418.84	
				954052	10/06/14	SODIUM HYPOCHLORITE	409.03	
				953960	10/03/14	SODIUM HYPOCHLORITE	266.80	
2041579	10/29/14	13901	ADVANCED INDUSTRIAL SVCS INC	00015341	08/01/14	RETAINAGE RELEASE	59,038.49	59,038.49
2041695	11/12/14	11462	AEGIS ENGINEERING MGMT INC	1314	10/14/14	DEVELOPER PROJECTS (9/6/14-10/10/14)	21,551.91	21,551.91
2041580	10/29/14	07732	AIRGAS SPECIALTY PRODUCTS INC	131355798	10/08/14	AQUA AMMONIA	3,854.40	4,806.60
				131355797	10/08/14	AQUA AMMONIA	952.20	

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Check #	Date	Vendor	Vendor Name	Invoice	Inv. Date	Description	Amount	Check Total
2041581	10/29/14	13753	AIRGAS USA LLC	903232039	10/07/14	AIR BOTTLES	221.53	
				992182758	09/30/14	AIR BOTTLES	46.35	267.88
2041582	10/29/14	15024	AIRX UTILITY SURVEYORS INC	12	10/07/14	LAND SURVEYING (9/1/14-9/30/14)	7,227.50	7,227.50
2041583	10/29/14	14811	ALARMS UNLIMITED INC	162150	05/22/14	MONTHLY MONITORING - CAPS PATZIG (2/19/14-5/31/14)	96.67	
				162149	05/22/14	MONTHLY MONITORING - 980-2 PS (2/24/14-5/31/14)	91.83	
				162147	05/22/14	MONTHLY MONITORING - 978-1 (4/3/14-5/31/14)	75.40	
				162148	05/22/14	MONTHLY MONITORING - 978-2 (4/4/14-5/31/14)	74.10	
				163987	07/15/14	MONITORING SVCS - REG SITE (5/23/14-7/31/14)	66.70	
				163986	07/15/14	MONITORING SVCS - 450-1/680 (6/6/14-7/31/14)	53.17	
				162146	05/22/14	MONTHLY MONITORING - 944-1 & 2 (4/10/14-5/31/14)	49.30	507.17
2041648	11/05/14	14811	ALARMS UNLIMITED INC	167830	11/01/14	MONTHLY MONITORING (NOV 2014)	1,407.00	1,407.00
2041743	11/19/14	15907	ALEXIS TUCKER	Ref002436	11/17/14	UB Refund Cst #0000205840	10.41	10.41
2041584	10/29/14	02934	ALLEN INSTRUMENTS & SUPPLIES	0139791IN	10/07/14	SURVEY EQUIPMENT	717.84	717.84
2041744	11/19/14	02934	ALLEN INSTRUMENTS & SUPPLIES	0140021IN	10/14/14	SURVEY EQUIPMENT	48.55	48.55
2041696	11/12/14	06166	AMERICAN MESSAGING	L11095700	11/01/14	PAGERS (OCT 2014)	203.82	203.82
2041585	10/29/14	00002	ANSWER INC	10682	10/22/14	ANSWERING SERVICES (MONTHLY)	1,110.00	1,110.00
2041649	11/05/14	08967	ANTHEM BLUE CROSS EAP	41260	10/24/14	EMPLOYEE ASSISTANCE PROGRAM (NOV 2014)	316.66	316.66
2041745	11/19/14	07785	AT&T	000005896	11/02/14	TELEPHONE SERVICES (MONTHLY)	5,819.52	
				000005894	11/01/14	TELEPHONE SERVICES (10/01/14-10/31/14)	1,229.08	7,048.60
2041586	10/29/14	13392	AZTECA SYSTEMS INC	9926	10/02/14	LICENSE AGREEMENT (11/15/14-11/14/15)	75,000.00	75,000.00
2041650	11/05/14	03526	BALDWIN COOKE	4099679	10/22/14	2015 PLANNER	106.09	106.09
2041697	11/12/14	03595	BENHAM, WALES	102714103	11/10/14	TUITION REIMBURSEMENT (10/27/14-10/31/14)	2,015.00	2,015.00
2041651	11/05/14	15883	BETTY THACKER	Ref002436	11/03/14	UB Refund Cst #0000037184	66.00	66.00
2041746	11/19/14	02434	BLACK BOX CORPORATION	IN0173741	09/11/14	ETHERNET CONVERTER	380.21	380.21
2041747	11/19/14	15909	BLUE CENTURION HOMES LLC	Ref002436	11/17/14	UB Refund Cst #0000207224	53.58	53.58
2041652	11/05/14	08156	BROWNSTEIN HYATT FARBER	581991	10/27/14	LEGISLATIVE ADVOCACY (THRU 9/30/14)	7,697.46	
				568654	06/18/14	LEGISLATIVE ADVOCACY (THRU 5/31/14)	2,051.38	9,748.84
2041587	10/29/14	14112	BSE ENGINEERING INC	53020	10/09/14	ELECTRICAL SERVICES (9/1/14-9/30/14)	577.00	577.00

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2041748	11/19/14	11461	BUSINESS PRINTING CO INC	114302	11/14/14	MAIL OUT	286.72	286.72
2041653	11/05/14	15896	CAH 2014-1 BORROWER LLC	Ref0024367	11/03/14	UB Refund Cst #0000212990	87.90	87.90
2041749	11/19/14	02401	CAJON VALLEY UNION SCHOOL DIST	15182	10/28/14	GARDEN TOUR (10/21-23/2014)	240.00	
				15181	10/23/14	GARDEN TOUR (10/14/14 & 10/23/14)	160.00	400.00
2041588	10/29/14	02989	CALIFORNIA MUNICIPAL	14101004	10/10/14	DEBT STATEMENT	500.00	500.00
2041698	11/12/14	02758	CARMEL BUSINESS SYSTEMS INC	7829	10/20/14	DESTRUCTION SERVICES (10/17/14)	77.50	
				7820	09/05/14	DESTRUCTION SERVICES (9/4/14)	38.20	115.70
2041589	10/29/14	02758	CARMEL BUSINESS SYSTEMS INC	7828	10/10/14	DESTRUCTION SERVICES (10/9/14)	38.50	38.50
2041590	10/29/14	15177	CAROLLO ENGINEERS INC	0137653	10/13/14	DESIGN FOR 870-2 PS (8/1/14-8/31/14)	1,910.82	1,910.82
2041654	11/05/14	14673	CGR MANAGEMENT CONSULTANTS LLC	10316004	07/10/14	PROJECT MANAGEMENT (2/28/14-6/30/14)	16,465.20	
				10316003	07/10/14	PROJECT MANAGEMENT (6/30/14)	3,135.00	19,600.20
2041655	11/05/14	01788	CHAVARELA, GERARDO	102814	10/30/14	SAFETY BOOT REIMBURSEMENT	150.00	150.00
2041750	11/19/14	15903	CHEYANNE J YEATS	Ref0024368	11/17/14	UB Refund Cst #0000146509	101.07	101.07
2041656	11/05/14	15897	CHRIS HOLLINGSWORTH	6924103114	11/03/14	CUSTOMER REFUND	110.46	110.46
2041751	11/19/14	15906	CHRISTAIN CLAVIER	Ref0024368	11/17/14	UB Refund Cst #0000198394	48.86	48.86
2041657	11/05/14	15889	CHRISTOPHER HILL	Ref0024367	11/03/14	UB Refund Cst #0000193126	21.77	21.77
2041752	11/19/14	15256	CIGNA GROUP INSURANCE / LINA	9267110114	11/10/14	AD&D & SUPP LIFE INS (NOV 2014)	4,335.89	4,335.89
2041591	10/29/14	04119	CLARKSON LAB & SUPPLY INC	75387	09/30/14	BACTERIOLOGICAL TESTING SERVICES	446.00	
				75389	09/30/14	BACTERIOLOGICAL TESTING SERVICES	322.00	
				75391	09/30/14	BACTERIOLOGICAL TESTING SERVICES	178.00	
				75386	09/30/14	BACTERIOLOGICAL TESTING SERVICES	154.00	
				75388	09/30/14	BACTERIOLOGICAL TESTING SERVICES	154.00	
				75390	09/30/14	BACTERIOLOGICAL TESTING SERVICES	154.00	1,408.00
2041753	11/19/14	15616	COGENT COMMUNICATIONS INC	0001110114	11/01/14	INTERNET CIRCUITS (NOV 2014)	1,283.00	1,283.00
2041592	10/29/14	15616	COGENT COMMUNICATIONS INC	0001100114	10/01/14	INTERNET CIRCUITS (SEPT-OCT 2014)	1,496.83	1,496.83
2041754	11/19/14	12854	COMMERCIAL TRANSPORTATION SVCS	1339	11/11/04	CDL TRAINING	3,801.00	3,801.00
2041699	11/12/14	08160	COMPLETE OFFICE	16530560	10/22/14	4/PART PAPER	1,458.00	1,458.00
2041593	10/29/14	08160	COMPLETE OFFICE	16542310	10/07/14	TONERS	2,642.35	

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				16542311	10/09/14	TONERS	279.05	
				16542230	10/07/14	TONERS	142.70	
				16542312	10/10/14	TONERS	30.23	3,094.33
2041755	11/19/14	15918	CONTRERAS MICHAEL	Ref002436E	11/17/14	UB Refund Cst #0000214663	15.22	15.22
2041700	11/12/14	02643	CORE-ROSION PRODUCTS	C2014473	10/30/14	NAOCL TANKS	14,450.80	14,450.80
2041701	11/12/14	12334	CORODATA MEDIA STORAGE INC	DS1265221	10/31/14	TAPE STORAGE (OCT 2014)	412.67	412.67
2041702	11/12/14	00099	COUNTY OF SAN DIEGO	DPWAROT.	10/07/14	EXCAVATION PERMITS (SEPT 2014)	4,863.50	
				DPWAROT.	09/10/14	EXCAVATION PERMITS (AUG 2014)	415.00	5,278.50
2041756	11/19/14	00184	COUNTY OF SAN DIEGO	2003193E6	11/13/14	SHUT DOWN TEST (10/14/2014)	213.00	
				2003193E6	11/13/14	SHUT DOWN TEST (10/21/2014)	142.00	355.00
2041594	10/29/14	00206	COUNTY OF SAN DIEGO	259610101	10/10/14	OTHER AGENCY FEES	7,122.00	
				259710101	10/10/14	OTHER AGENCY FEES	5,674.00	12,796.00
2041703	11/12/14	02756	COX COMMUNICATIONS INC	670110311	10/31/14	INTERNET SERVICES (10/29/14-11/28/14)	600.00	600.00
2041658	11/05/14	15888	CWC REGIONAL HOUSING FUND LP	Ref0024367	11/03/14	UB Refund Cst #0000185812	132.56	132.56
2041595	10/29/14	11797	D & H WATER SYSTEMS INC	2014462	10/07/14	REGULATOR PM KIT	598.16	598.16
2041596	10/29/14	14362	DAY WIRELESS SYSTEMS {20}	70530	10/06/14	FIRETIDE SUPPORT (8/14/14-9/30/14)	10,500.00	10,500.00
2041757	11/19/14	15905	DELBERT TONEY	Ref002436E	11/17/14	UB Refund Cst #0000183461	90.66	90.66
2041659	11/05/14	15887	DIANA PETERSEN	Ref0024367	11/03/14	UB Refund Cst #0000176325	10.31	10.31
2041597	10/29/14	15855	DIG-SMART LLC	1195	10/07/14	SOFTWARE MAINTENANCE (9/28/14-9/27/15)	2,436.00	2,436.00
2041704	11/12/14	02447	EDCO DISPOSAL CORPORATION	545810311	10/31/14	RECYCLING SERVICES (OCT 2014)	95.00	95.00
2041758	11/19/14	00331	EMPLOYMENT DEVELOPMENT DEPT	925023841	11/13/14	UNEMPLOYMENT INSURANCE (QUARTERLY)	6,186.00	6,186.00
2041598	10/29/14	03227	ENVIROMATRIX ANALYTICAL INC	4100589	10/06/14	LAB ANALYSIS (9/20/14-9/26/14)	445.00	
				4100740	10/13/14	LAB ANALYSIS (9/27/14-10/2/14)	400.00	845.00
2041705	11/12/14	03227	ENVIROMATRIX ANALYTICAL INC	4100917	10/20/14	LAB ANALYSIS (10/3/14-10/10/14)	490.00	
				4101078	10/27/14	LAB ANALYSIS (10/11/14-10/16/14)	400.00	890.00
2041599	10/29/14	07596	ENVIRONMENTAL EXPRESS INC	100035887	10/06/14	LABORATORY SUPPLIES	597.78	597.78
2041600	10/29/14	15396	EVOQUA WATER TECHNOLOGIES LLC	901900337	10/08/14	ENCORE700 PUMP	186.06	186.06
2041601	10/29/14	13123	FAVELA PRINTING INC	1475	10/07/14	FY 2015 BUDGETS	604.80	604.80

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2041602	10/29/14	03546	FERGUSON WATERWORKS # 1083	0491289	10/13/14	INVENTORY	4,389.12	9,147.96
				0489007	10/01/14	UTILITY MAINTENANCE MATERIALS	4,298.76	
				0491286	10/13/14	INVENTORY	265.68	
				04890071	10/03/14	UTILITY MAINTENANCE MATERIALS	194.40	
2041603	10/29/14	12187	FIRST AMERICAN DATA TREE LLC	9003400914	09/30/14	ONLINE DOCUMENTS (MONTHLY)	99.00	99.00
2041706	11/12/14	04066	FIRST CHOICE SERVICES - SD	028567	10/16/14	COFFEE SUPPLIES	371.19	371.19
2041604	10/29/14	04066	FIRST CHOICE SERVICES - SD	027532	10/02/14	COFFEE SUPPLIES	266.95	266.95
2041605	10/29/14	00035	FISHER SCIENTIFIC	9511949	10/03/14	LABORATORY SUPPLIES	1,202.78	1,364.12
				9666828	10/07/14	LABORATORY SUPPLIES	161.34	
2041606	10/29/14	02591	FITNESS TECH	9260	10/01/14	EQUIPMENT MAINTENANCE (OCT 2014)	135.00	135.00
2041707	11/12/14	11962	FLEETWASH INC	x356690	10/17/14	VEHICLE WASHING	13.02	13.02
2041660	11/05/14	11962	FLEETWASH INC	x331769	08/29/14	VEHICLE WASHING	124.83	691.71
				x345984	09/26/14	VEHICLE WASHING	123.08	
				x295315	06/20/14	VEHICLE WASHING	98.55	
				x328707	08/22/14	VEHICLE WASHING	98.55	
				x338759	09/12/14	VEHICLE WASHING	92.86	
				x341859	09/19/14	VEHICLE WASHING	78.84	
				x335839	09/05/14	VEHICLE WASHING	75.00	
2041759	11/19/14	11962	FLEETWASH INC	x360066	10/24/14	VEHICLE WASHING	113.27	113.27
2041661	11/05/14	15890	FOCUS DC INC	Ref0024367	11/03/14	UB Refund Cst #0000204247	1,062.31	1,062.31
2041662	11/05/14	15894	FOCUS DC INC	Ref0024367	11/03/14	UB Refund Cst #0000208650	655.93	655.93
2041708	11/12/14	03703	FORCE FLOW	26927	10/27/14	ULTRASONIC SENSOR	1,296.00	1,296.00
2041663	11/05/14	02344	FRANCHISE TAX BOARD	Ben2436790	11/06/14	BI-WEEKLY PAYROLL DEDUCTION	81.00	81.00
2041760	11/19/14	02344	FRANCHISE TAX BOARD	Ben2436980	11/20/14	BI-WEEKLY PAYROLL DEDUCTION	81.00	81.00
2041709	11/12/14	13563	FRIENDS OF THE WATER	221	10/24/14	GARDEN TOURS (10/14/14-10/23/14)	3,100.00	3,100.00
2041664	11/05/14	15852	GFS CHEMICALS INC	510330	10/13/14	LABORATORY SUPPLIES	662.19	662.19
2041761	11/19/14	00131	GOVERNMENT FIN OFFICERS ASSN	2001111314	11/13/14	APPLICATION FEE	580.00	580.00
2041607	10/29/14	14948	GPS INSIGHT LLC	923558	08/01/14	GPS MODEMS	6,948.99	6,948.99

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2041608	10/29/14	00101	GRAINGER INC	9555816280	09/30/14	SURVEY PAINTS	405.39	405.39
2041710	11/12/14	01576	GRAYBAR ELECTRIC CO INC	975388925	10/17/14	SUPPORT RENEWAL	594.00	594.00
2041609	10/29/14	12907	GREENRIDGE LANDSCAPE INC	12396	09/30/14	LANDSCAPING SERVICES (SEPT 2014)	8,909.50	8,909.50
2041762	11/19/14	15915	GUIA MORTGAGE INC	Ref0024368	11/17/14	UB Refund Cst #0000213686	190.65	190.65
2041610	10/29/14	00174	HACH COMPANY	9069826	10/13/14	WIMS SUPPORT (6/15/14-6/14/15)	3,618.00	
				9061940	10/07/14	LABORATORY SUPPLIES	3,063.70	
				9063157	10/07/14	REPAIR AUTO BURETTE MODULE	1,259.79	
				9070386	10/13/14	LABORATORY SUPPLIES	441.94	
				9068410	10/10/14	LABORATORY SUPPLIES	120.96	8,504.39
2041763	11/19/14	02795	HARTFORD INSURANCE CO, THE	Ben243697	11/20/14	MONTHLY CONTRIBUTION TO LTD	5,071.43	5,071.43
2041711	11/12/14	10973	HDR ENGINEERING INC	9	10/14/14	CORROSION SERVICES (8/24/14-9/27/14)	3,363.11	3,363.11
2041611	10/29/14	00062	HELIX WATER DISTRICT	0341101314	10/13/14	WATER USAGE (8/7/14-10/8/14)	46.06	46.06
2041712	11/12/14	15622	ICF JONES & STOKES INC	0103664	10/16/14	ENVIRONMENTAL SERVICES (9/15/14-9/30/14)	3,065.90	
				0103778	10/21/14	ENVIRONMENTAL SERVICES (8/5/14-9/30/14)	975.00	
				0103779	10/21/14	ENVIRONMENTAL SERVICES (8/1/14-9/30/14)	588.00	4,628.90
2041713	11/12/14	01649	IDEXX DISTRIBUTION INC	282340439	10/14/14	LABORATORY SUPPLIES	109.60	109.60
2041612	10/29/14	01649	IDEXX DISTRIBUTION INC	282049512	10/03/14	LABORATORY SUPPLIES	192.17	192.17
2041613	10/29/14	08969	INFOSEND INC	84624	09/30/14	BILL PRINTING SERVICES (SEPT 2014)	12,397.14	
				84623	09/30/14	BILL PRINTING SERVICES (SEPT 2014)	4,208.94	
				84769	10/02/14	BILL PRINTING SERVICES (SEPT 2014)	1,922.21	
				84966	10/09/14	BILL PRINTING SERVICES (9/5/14)	450.00	18,978.29
2041614	10/29/14	02372	INTERIOR PLANT SERVICE INC	9381	09/20/14	PLANT SERVICES (SEPT 2014)	205.00	205.00
2041714	11/12/14	13899	INTERMEDIA.NET INC	1411001600	11/01/14	EMAIL SERVICES (10/2/14-11/2/14)	5,282.35	5,282.35
2041665	11/05/14	15884	JAIME ENCARNACION	Ref0024367	11/03/14	UB Refund Cst #0000045655	52.71	52.71
2041764	11/19/14	15908	JAMES WRIGHT	Ref0024368	11/17/14	UB Refund Cst #0000206592	89.79	89.79
2041615	10/29/14	03077	JANI-KING OF CALIFORNIA INC	SDO091401	09/01/14	JANITORIAL SERVICES (SEPT 2014)	1,159.35	1,159.35
2041715	11/12/14	10563	JCI JONES CHEMICALS INC	635612		CREDIT MEMO	-3,000.00	
				635587	10/15/14	CHLORINE TP	4,684.65	1,684.65
2041616	10/29/14	02269	JENAL ENGINEERING CORP	141883	09/30/14	DUSTO INSPECTIONS (SEPT 2014)	100.00	100.00

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2041666	11/05/14	15886	JENNIFER MOORE	Ref0024367	11/03/14	UB Refund Cst #0000176215	8.03	8.03
2041765	11/19/14	15913	JESSE GARCIA	Ref0024368	11/17/14	UB Refund Cst #0000213466	23.31	23.31
2041667	11/05/14	01735	JOHNSON, PAMELA	102714	10/30/14	SAFETY BOOT REIMBURSEMENT	150.00	150.00
2041617	10/29/14	05840	KIRK PAVING INC	5701	10/01/14	AS NEEDED PAVING SERVICES FY15	14,396.00	
				5703	10/08/14	AS NEEDED PAVING SERVICES FY15	26.00	14,422.00
2041618	10/29/14	14808	KOEPPE, KEVIN	1008141016	10/24/14	TRAVEL EXPENSE REIMB (10/8/14-10/16/14)	351.48	351.48
2041716	11/12/14	12276	KONECRANES INC	SDG009501	10/24/14	HOIST INSPECTION	500.00	500.00
2041619	10/29/14	15810	LANCE PICOTTE SAFETY CONSLTNG	1114100214	10/02/14	ACP TRAINING (10/1/14)	1,600.00	1,600.00
2041766	11/19/14	05632	LARSON, BRAD	BL111814	11/18/14	EDUCATION REIMBURSEMENT	270.00	270.00
2041668	11/05/14	12843	LAWTON GROUP, THE	51925	10/31/14	INTERNSHIP AGREEMENT (10/20/14-10/26/14)	275.00	275.00
2041767	11/19/14	12843	LAWTON GROUP, THE	51933	11/07/14	INTERNSHIP AGREEMENT (10/27/14-11/2/14)	275.00	275.00
2041669	11/05/14	15895	LENNAR HOME OF CALIFORNIA INC	Ref0024367	11/03/14	UB Refund Cst #0000208923	1,986.00	1,986.00
2041768	11/19/14	15597	LEONARD H VILLARREAL	102014	10/20/14	PROFESSIONAL SERVICES	3,500.00	3,500.00
2041620	10/29/14	06273	LIEBERT CASSIDY WHITMORE	1393994	09/30/14	ATTORNEY SERVICES (THRU 9/30/14)	2,467.35	2,467.35
2041670	11/05/14	15893	LUSARDI CONSTRUCTION CO	Ref0024367	11/03/14	UB Refund Cst #0000207119	1,721.60	1,721.60
2041671	11/05/14	15882	LYNN WELLING	Ref0024367	11/03/14	UB Refund Cst #0000034371	49.87	49.87
2041769	11/19/14	02882	MAYER REPROGRAPHICS INC	0089473IN	10/15/14	REPROGRAPHICS SERVICES	1,128.60	
				0089824IN	11/03/14	REPROGRAPHICS SERVICES	120.00	1,248.60
2041717	11/12/14	02882	MAYER REPROGRAPHICS INC	0089688IN	10/27/14	REPROGRAPHICS SERVICES	1,160.50	
				0089421IN	10/13/14	REPROGRAPHICS SERVICES	486.27	
				0089859IN	11/04/14	REPROGRAPHICS SERVICES	62.50	1,709.27
2041672	11/05/14	02882	MAYER REPROGRAPHICS INC	0089483IN	10/15/14	REPROGRAPHICS SERVICES	1,246.60	1,246.60
2041673	11/05/14	01183	MCMaster-CARR SUPPLY CO	14018598	10/03/14	CLARIFIER BAFFLE MATERIALS	1,163.85	1,163.85
2041718	11/12/14	01183	MCMaster-CARR SUPPLY CO	15202598	10/20/14	BURLAP BAGS	593.36	
				15279008	10/21/14	BURLAP BAGS	353.15	946.51
2041621	10/29/14	01183	MCMaster-CARR SUPPLY CO	13939977	10/02/14	FLAGS	730.86	
				13750245	09/30/14	ALUMINUM SLEEVE	142.25	873.11

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2041770	11/19/14	15914	MCMILLIN HOMES CONSTRUCTION	Ref002436E	11/17/14	UB Refund Cst #0000213567	1,967.26	1,967.26
2041771	11/19/14	01824	MERKEL & ASSOCIATES INC	14102301	10/23/14	ENVIRONMENTAL SERVICES (8/16/14-10/15/14)	12,496.83	12,496.83
2041772	11/19/14	15910	MIRANDA REAL ESTATE	Ref002436E	11/17/14	UB Refund Cst #0000207658	51.41	51.41
2041719	11/12/14	14699	MISSION COMMUNICATIONS LLC	40027431	10/27/14	MISSION RADIO	550.00	550.00
2041720	11/12/14	00237	MISSION JANITORIAL & ABRASIVE	43376900	10/21/14	JANITORIAL SUPPLIES	2,313.96	2,313.96
2041721	11/12/14	15136	MISSION UNIFORM SERVICE	340209409	10/21/14	UNIFORM SERVICES	400.87	
				340208321	10/14/14	UNIFORM SERVICES	400.59	
				340208320	10/14/14	UNIFORM SERVICES	114.17	
				340209408	10/21/14	UNIFORM SERVICES	114.17	
				340209169	10/20/14	UNIFORM SERVICES	91.25	
				340210246	10/27/14	UNIFORM SERVICES	91.25	
				340209367	10/21/14	UNIFORM SERVICES	12.64	1,224.94
2041622	10/29/14	15136	MISSION UNIFORM SERVICE	340207251	10/07/14	UNIFORM SERVICES	400.31	
				340206167	09/30/14	UNIFORM SERVICES	394.71	
				340206166	09/30/14	UNIFORM SERVICES	114.17	
				340207250	10/07/14	UNIFORM SERVICES	114.17	
				S34020611	10/07/14	UNIFORM SERVICES	91.52	1,114.88
2041773	11/19/14	15136	MISSION UNIFORM SERVICE	340208076	10/13/14	UNIFORM SERVICES	91.25	
				340207009	10/06/14	UNIFORM SERVICES	91.25	
				S34020936	10/21/14	UNIFORM SERVICES	12.64	195.14
2041722	11/12/14	09587	NAMBA, RICHARD	051514	05/15/14	EXPENSE REIMBURSEMENT (5/14/14)	250.00	250.00
2041774	11/19/14	03523	NATIONAL DEFERRED COMPENSATION	Ben243698	11/20/14	BI-WEEKLY DEFERRED COMP PLAN	7,403.27	7,403.27
2041674	11/05/14	03523	NATIONAL DEFERRED COMPENSATION	Ben243678	11/06/14	BI-WEEKLY DEFERRED COMP PLAN	7,403.27	7,403.27
2041623	10/29/14	14856	NEXUS IS INC	JC645775	08/29/14	PROFESSIONAL SERVICES	1,998.54	
				JC645776	08/29/14	PROFESSIONAL SERVICES	499.63	2,498.17
2041624	10/29/14	00510	OFFICE DEPOT INC	732715461	09/30/14	OFFICE SUPPLIES	85.82	
				733528340	10/06/14	OFFICE SUPPLIES	82.78	
				733228426	10/03/14	OFFICE SUPPLIES	79.60	
				733515856	10/06/14	OFFICE SUPPLIES	55.06	
				732678127	09/30/14	OFFICE SUPPLIES	45.75	349.01
2041723	11/12/14	00510	OFFICE DEPOT INC	736126953	10/21/14	OFFICE SUPPLIES	248.84	

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				7363069980	10/22/14	OFFICE SUPPLIES	123.38	
				7361264880	10/21/14	OFFICE SUPPLIES	42.47	
				7361269530	10/23/14	OFFICE SUPPLIES	14.58	429.27
2041724	11/12/14	15769	ONTARIO REFRIGERATION SVC INC	SDJ100320	10/15/14	REPLACE AC UNIT	16,783.00	16,783.00
2041775	11/19/14	15917	PANDA REALTY	Ref0024368	11/17/14	UB Refund Cst #0000214366	48.19	48.19
2041725	11/12/14	14812	PARKWAY SIGNS	14309	10/27/14	SIGNS	831.63	831.63
2041675	11/05/14	05497	PAYPAL INC	35193025	09/30/14	PHONE PAYMENT SVCS (SEPT 2014)	54.10	54.10
2041726	11/12/14	08398	PEERLESS MATERIALS COMPANY	43325	10/23/14	RAGS	388.80	388.80
2041776	11/19/14	00137	PETTY CASH CUSTODIAN	111814	11/18/14	PETTY CASH REIMBURSEMENT	753.37	753.37
2041625	10/29/14	15081	PINOMAKI DESIGN	4620	10/01/14	GRAPHIC DESIGN	85.00	85.00
2041727	11/12/14	15081	PINOMAKI DESIGN	4637	10/16/14	GRAPHIC DESIGN	212.50	212.50
2041626	10/29/14	15878	PIONEER RESEARCH	239503	10/27/14	DE-GREASER	425.30	425.30
2041777	11/19/14	06419	PLANT SOUP INC	984	09/29/14	PROFESSIONAL WRITING SERVICES	981.75	981.75
2041676	11/05/14	03351	POSADA, ROD	1019141020	11/04/14	TRAVEL EXPENSE REIMB (10/19/14-10/23/14)	277.20	277.20
2041627	10/29/14	03351	POSADA, ROD	1019141020	10/27/14	TRAVEL EXPENSE REIMB (10/19/14-10/23/14)	891.28	891.28
2041728	11/12/14	03274	PREMIER PHOTOGRAPHY	10152014	10/15/14	OUTSIDE SERVICES	1,209.60	1,209.60
2041628	10/29/14	13059	PRIORITY BUILDING SERVICES	40888	09/01/14	JANITORIAL SERVICES (SEPT 2014)	3,924.48	3,924.48
2041629	10/29/14	00078	PUBLIC EMPLOYEES RET SYSTEM	Ben2436580	10/23/14	BI-WEEKLY PERS CONTRIBUTION	180,114.24	180,114.24
2041729	11/12/14	00078	PUBLIC EMPLOYEES RET SYSTEM	Ben2436770	11/06/14	BI-WEEKLY PERS CONTRIBUTION	180,279.56	180,279.56
2041730	11/12/14	01342	R J SAFETY SUPPLY CO INC	33002800	10/24/14	MSA HARNESS	1,092.32	
				32979401	10/14/14	SAFETY SUPPLIES	536.87	
				32979402	10/22/14	SAFETY SUPPLIES	41.05	1,670.24
2041630	10/29/14	01342	R J SAFETY SUPPLY CO INC	32979400	10/10/14	SAFETY SUPPLIES	585.14	
				32878902	10/03/14	SAFETY SUPPLIES	67.61	652.75
2041677	11/05/14	15885	RACHEL SILVERI	Ref0024367	11/03/14	UB Refund Cst #0000086175	11.29	11.29
2041631	10/29/14	02041	RBF CONSULTING	889804	10/08/14	INSPECTION SERVICES (9/1/14-9/28/14)	3,047.00	3,047.00
2041731	11/12/14	02041	RBF CONSULTING	889804A	10/08/14	INSPECTION SERVICES (9/1/14-9/28/14)	5,420.00	5,420.00

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2041632	10/29/14	00021	RCP BLOCK & BRICK INC	30309685	10/03/14	CONCRETE	1,873.80	1,873.80
2041732	11/12/14	15857	REPUBLIC SERVICES INC #509	0509005770	10/25/14	TRASH SERVICES (NOV 2014)	530.33	530.33
2041678	11/05/14	15891	RICHARD GASKILL	Ref0024367	11/03/14	UB Refund Cst #0000206214	7.23	7.23
2041778	11/19/14	15911	RICHARD REALTY GROUP, INC.	Ref0024368	11/17/14	UB Refund Cst #0000208547	185.15	185.15
2041633	10/29/14	08972	RICK ENGINEERING COMPANY	0039274	10/10/14	CAMPO ROAD SUPPORT (8/30/14-9/26/14)	13,058.18	13,058.18
2041779	11/19/14	15729	ROCKWELL SOLUTIONS INC	1067	08/25/14	VAUGHAN CHOPPER	9,010.96	9,010.96
2041780	11/19/14	15834	ROGERS, TREVOR	111314	11/13/14	LICENSE REIMBURSEMENT	70.00	70.00
2041781	11/19/14	15901	ROSA TAPPER	Ref0024368	11/17/14	UB Refund Cst #0000070141	207.42	207.42
2041782	11/19/14	02620	ROTORK CONTROLS INC	CI09070	10/21/14	BW ACTUATOR	900.00	900.00
2041634	10/29/14	05130	SAFARI MICRO INC	250462	10/01/14	HEADSET & ATTACHMENTS	278.16	278.16
2041635	10/29/14	11596	SAN DIEGO CONSTRUCTION WELDING	9558	10/08/14	WELDING SERVICES	1,450.00	1,450.00
2041636	10/29/14	02586	SAN DIEGO COUNTY ASSESSOR	2014098	10/06/14	ASSESSOR DATA (MONTHLY)	125.00	125.00
2041679	11/05/14	03752	SAN DIEGO COUNTY SHERIFF	Ben243678	11/06/14	BI-WEEKLY PAYROLL DEDUCTION	460.90	460.90
2041783	11/19/14	03752	SAN DIEGO COUNTY SHERIFF	Ben243698	11/20/14	BI-WEEKLY PAYROLL DEDUCTION	460.90	460.90
2041733	11/12/14	00247	SAN DIEGO DAILY TRANSCRIPT	468916	10/14/14	BID ADVERTISEMENT	122.10	
				469642	10/17/14	BID ADVERTISEMENT	115.50	
				470564	10/23/14	BID ADVERTISEMENT	95.70	333.30
2041637	10/29/14	00121	SAN DIEGO GAS & ELECTRIC	101714	10/17/14	UTILITY EXPENSES (MONTHLY)	45,534.48	45,534.48
2041734	11/12/14	00121	SAN DIEGO GAS & ELECTRIC	103114	10/31/14	UTILITY EXPENSES (MONTHLY)	107,301.68	
				102714	10/27/14	UTILITY EXPENSES (MONTHLY)	5,319.02	112,620.70
2041680	11/05/14	00121	SAN DIEGO GAS & ELECTRIC	102314	10/23/14	UTILITY EXPENSES (MONTHLY)	53,287.79	
				102414	10/24/14	UTILITY EXPENSES (MONTHLY)	44,815.91	
				102414a	10/24/14	UTILITY EXPENSES (MONTHLY)	33,165.80	
				102314a	10/23/14	UTILITY EXPENSES (MONTHLY)	7,214.37	
				102214	10/22/14	UTILITY EXPENSES (MONTHLY)	949.59	139,433.46
2041784	11/19/14	00121	SAN DIEGO GAS & ELECTRIC	110314	11/03/14	UTILITY EXPENSES (MONTHLY)	354.79	354.79
2041638	10/29/14	14708	SC FUELS	0190017IN	10/02/14	UNLEADED FUEL	15,265.99	
				0188430IN	10/02/14	DIESEL FUEL	8,006.22	23,272.21

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2041735	11/12/14	05512	SD COUNTY VECTOR CONTROL PROG	SD1003710	10/17/14	OTHER AGENCY FEE	539.25	539.25
2041639	10/29/14	14785	SEW-EURODRIVE INC	169565	10/03/14	GEARDRIVE REPAIRS	197.97	197.97
2041785	11/19/14	15307	SIERRA ANALYTICAL LABS INC	4K12002	11/12/14	LABORATORY SERVICES (11/5/14)	205.00	205.00
2041681	11/05/14	15307	SIERRA ANALYTICAL LABS INC	4J30001	10/30/14	LABORATORY SERVICES (10/22/14)	205.00	205.00
2041682	11/05/14	15892	SILVANO ESTRADA	Ref0024367	11/03/14	UB Refund Cst #0000206979	75.05	75.05
2041736	11/12/14	13327	SILVA-SILVA INTERNATIONAL	1411	11/01/14	DESAL PROJ CONSULTANT (OCT 2014)	4,000.00	4,000.00
2041640	10/29/14	03612	SIMON WONG ENGINEERING	17702	09/30/14	WOODEN TRESTLE IMPROVEMENT (ENDING 9/30/14)	3,390.00	3,390.00
2041786	11/19/14	15912	SMR CONTRACTING & PAVING	Ref002436E	11/17/14	UB Refund Cst #0000213002	1,909.52	1,909.52
2041683	11/05/14	15881	SOLEDAD BLANCO	Ref0024367	11/03/14	UB Refund Cst #0000015452	6.11	6.11
2041737	11/12/14	15176	SOUTHCOAST HEATING &	C54523	10/15/14	AC MAINTENANCE #1 (MONTHLY)	1,068.00	
				C54542	10/15/14	AC MAINTENANCE #2 (MONTHLY)	480.00	1,548.00
2041641	10/29/14	06853	SOUTHERN CALIFORNIA SOIL	368955	09/30/14	GEOTECHNICAL SERVICES (9/1/14-9/30/14)	196.16	196.16
2041787	11/19/14	03516	SPECIAL DISTRICT RISK	0001	11/03/14	PROPERTY DEDUCTIBLE	500.00	500.00
2041738	11/12/14	01324	STARK MFG CO	79771	09/16/14	DUMPSTER COVER	982.80	982.80
2041788	11/19/14	05755	STATE WATER RESOURCES	262811117	11/17/14	CERTIFICATION RENEWAL	105.00	105.00
2041684	11/05/14	05755	STATE WATER RESOURCES	RW149007	10/27/14	RECYCLED WATER FEES (7/1/13-6/30/14)	1,484.80	1,484.80
2041789	11/19/14	15902	STEPHEN MCCAULEY	Ref002436E	11/17/14	UB Refund Cst #0000084389	70.53	70.53
2041685	11/05/14	02656	STEVENS, GEOFFREY	102214102	10/28/14	TRAVEL EXPENSE REIMB (10/22/14-10/24/14)	579.54	579.54
2041739	11/12/14	07678	STREAMLINE FORMS & GRAPHICS	39623	10/17/14	COURTESY NOTICE	140.52	140.52
2041686	11/05/14	12809	STUTZ ARTIANO SHINOFF	96319	10/27/14	LEGAL SERVICES (SEPT 2014)	16,354.10	16,354.10
2041790	11/19/14	15916	SUSAN SROUR	Ref002436E	11/17/14	UB Refund Cst #0000214113	75.79	75.79
2041791	11/19/14	15904	TANEKA HARPER	Ref002436E	11/17/14	UB Refund Cst #0000174750	40.18	40.18
2041642	10/29/14	02376	TECHKNOWSION INC	2532	09/30/14	SCADA UPGRADES	10,250.00	10,250.00
2041687	11/05/14	15880	THAD ROTHROCK	415310281	10/30/14	CUSTOMER REFUND	109.42	109.42
2041688	11/05/14	14177	THOMPSON, MITCHELL	090114093	10/14/14	MILEAGE REIMBURSEMENT (SEPT 2014)	8.40	8.40
2041740	11/12/14	15764	TOUGHRUGGEDLAPTOPS.COM	100002746	08/12/14	TOUGHBOOKS	48,028.31	48,028.31

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2041643	10/29/14	00427	UNDERGROUND SERVICE ALERT OF	920140489	10/01/14	UNDERGROUND ALERTS (MONTHLY)	379.50	379.50
2041644	10/29/14	15675	UNITED SITE SERVICES INC	114238543	10/09/14	PORTABLE TOILET RENTALS	103.54	103.54
2041645	10/29/14	07674	US BANK	AD092214	10/23/14	CAL CARD EXPENSES (MONTHLY)	31,189.74	31,189.74
2041689	11/05/14	07674	US BANK	876310221	10/22/14	CAL CARD EXPENSES (MONTHLY)	679.96	679.96
2041792	11/19/14	07674	US BANK	AD102214	10/22/14	CAL CARD EXPENSES (MONTHLY)	22,867.46	22,867.46
2041741	11/12/14	06829	US SECURITY ASSOCIATES INC	810599	10/31/14	SECURITY SERVICES (OCT 2014)	131.95	131.95
2041793	11/19/14	11606	USA BLUE BOOK	463211	09/30/14	CIRCUIT BREAKER LOCKOUT	44.23	44.23
2041690	11/05/14	01095	VANTAGEPOINT TRANSFER AGENTS	Ben243678	11/06/14	BI-WEEKLY DEFERRED COMP PLAN	12,968.94	12,968.94
2041794	11/19/14	01095	VANTAGEPOINT TRANSFER AGENTS	Ben243698	11/20/14	BI-WEEKLY DEFERRED COMP PLAN	11,976.37	11,976.37
2041691	11/05/14	06414	VANTAGEPOINT TRANSFER AGENTS	Ben243678	11/06/14	BI-WEEKLY 401A PLAN	1,272.39	1,272.39
2041795	11/19/14	06414	VANTAGEPOINT TRANSFER AGENTS	Ben243698	11/20/14	BI-WEEKLY 401A PLAN	1,312.39	1,312.39
2041692	11/05/14	03329	VERIZON WIRELESS	973414700	10/21/14	WIRELESS SERVICES (9/22/14-10/21/14)	5,945.01	
				973414700	10/21/14	WIRELESS SERVICES (9/22/14-10/21/14)	1,815.69	
				973414701	10/21/14	WIRELESS SERVICES (9/22/14-10/21/14)	515.59	8,276.29
2041646	10/29/14	03588	VWR INTERNATIONAL INC	805921025	10/09/14	LABORATORY SUPPLIES	94.54	
				805917643	10/06/14	LABORATORY SUPPLIES	66.93	
				805918994	10/07/14	LABORATORY SUPPLIES	55.02	216.49
2041693	11/05/14	15726	WATER SYSTEMS CONSULTING INC	1155	09/30/14	HYDRAULIC MODELING (ENDING 9/30/14)	3,785.00	3,785.00
2041647	10/29/14	01343	WE GOT YA PEST CONTROL	92230	10/01/14	BEE REMOVAL	115.00	115.00
Amount Pd Total:							1,417,119.98	
Check Grand Total:							1,417,119.98	

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2041796	11/25/14	15645	(W)RIGHT ON COMMUNICATIONS INC	12202244	10/31/14	COMMUNITY OUTREACH (A) (OCT 2014)	4,269.16	8,310.40
				12202245	10/31/14	COMMUNITY OUTREACH / DESAL (OCT 2014)	4,041.24	
2041992	12/22/14	15645	(W)RIGHT ON COMMUNICATIONS INC	12202266	11/26/14	COMMUNITY OUTREACH (A) (NOV 2014)	5,324.55	8,473.30
				12202267	11/26/14	COMMUNITY OUTREACH / DESAL (NOV 2014)	3,148.75	
2041894	12/10/14	15876	1903 SOLUTIONS LLC	OWD141003DC	11/16/14	PROFESSIONAL SERVICES	3,375.00	3,375.00
2041993	12/22/14	15416	24 HOUR ELEVATOR INC	15657	11/01/14	ELEVATOR MAINTENANCE (NOV 2014)	420.00	420.00
2041797	11/25/14	15416	24 HOUR ELEVATOR INC	14984	10/01/14	ELEVATOR MAINTENANCE (OCT 2014)	420.00	420.00
2041798	11/25/14	01910	ABCANA INDUSTRIES	955510	10/29/14	SODIUM HYPOCHLORITE	1,128.99	9,221.25
				956134	11/10/14	SODIUM HYPOCHLORITE	1,088.78	
				955504	10/29/14	SODIUM HYPOCHLORITE	1,044.64	
				955707	10/31/14	SODIUM HYPOCHLORITE	984.80	
				955923	11/05/14	SODIUM HYPOCHLORITE	967.15	
				956135	11/10/14	SODIUM HYPOCHLORITE	801.38	
				955919	11/05/14	SODIUM HYPOCHLORITE	733.70	
				956043	11/07/14	SODIUM HYPOCHLORITE	537.52	
				955582	10/30/14	SODIUM HYPOCHLORITE	483.57	
				955511	10/29/14	SODIUM HYPOCHLORITE	407.07	
				955579	10/30/14	SODIUM HYPOCHLORITE	387.45	
				956044	11/07/14	SODIUM HYPOCHLORITE	339.38	
955981	11/07/14	SODIUM HYPOCHLORITE	316.82					
2041799	11/25/14	08488	ABLEFORCE INC	4544	11/10/14	SHAREPOINT SERVICES (9/11/14-10/30/14)	2,312.50	2,312.50
2041895	12/10/14	12174	AECOM TECHNICAL SERVICES INC	23	11/21/14	DISINFECTION SYSTEM (ENDING 10/31/14)	22,055.73	22,055.73
2041800	11/25/14	12174	AECOM TECHNICAL SERVICES INC	22	10/28/14	DISINFECTION SYSTEM (ENDING 9/26/14)	18,100.53	18,100.53
2041896	12/10/14	11462	AEGIS ENGINEERING MGMT INC	1315	11/12/14	DEVELOPER PROJECTS (10/11/14-11/07/14)	34,581.63	34,581.63
2041801	11/25/14	07732	AIRGAS SPECIALTY PRODUCTS INC	131358309	10/29/14	AQUA AMMONIA	3,250.80	4,477.20
				131358308	10/29/14	AQUA AMMONIA	882.60	
				131358310	10/29/14	AQUA AMMONIA	343.80	
2041897	12/10/14	07732	AIRGAS SPECIALTY PRODUCTS INC	131361896	11/24/14	AQUA AMMONIA	2,229.00	4,032.60
				131361897	11/24/14	AQUA AMMONIA	1,014.00	
				131361895	11/24/14	AQUA AMMONIA	789.60	
2041898	12/10/14	13753	AIRGAS USA LLC	9922567710	10/31/14	AIR BOTTLES	46.35	46.35

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2041994	12/22/14	13753	AIRGAS USA LLC	9923305981	11/30/14	AIR BOTTLES	46.35	46.35
2041802	11/25/14	15024	AIRX UTILITY SURVEYORS INC	13	11/05/14	LAND SURVEYING (10/1/14-10/31/14)	10,742.00	10,742.00
2041995	12/22/14	15024	AIRX UTILITY SURVEYORS INC	14	12/02/14	LAND SURVEYING (11/1/14-11/30/14)	5,110.00	5,110.00
2041803	11/25/14	14811	ALARMS UNLIMITED INC	168078	11/20/14	MONTHLY MONITORING (11/20/14-11/30/14)	14.30	
				168076	11/20/14	MONTHLY MONITORING (11/20/14-11/30/14)	14.30	28.60
2041868	12/03/14	14811	ALARMS UNLIMITED INC	168807	12/01/14	MONTHLY MONITORING (DEC 2014)	1,534.00	
				168793	11/26/14	MONTHLY MONITORING (11/26/14-12/31/14)	45.50	1,579.50
2041944	12/17/14	06261	ALCANTARA, CYNTHIA	121514	12/15/14	TRAVEL EXPENSE REIMB (12/7/14-12/11/14)	1,230.48	1,230.48
2041945	12/17/14	15943	ALDINE CORPORATION	Ref002437303	12/15/14	UB Refund Cst #0000213949	253.74	253.74
2041899	12/10/14	14462	ALYSON CONSULTING	CM201433	11/15/14	MGMT/INSP (10/7/14-10/31/14)	2,230.00	
				CM201431	11/15/14	MGMT/INSP (8/1/14-10/31/14)	1,950.00	
				CM201432	11/15/14	MGMT/INSP (10/7/14-10/31/14)	1,350.00	5,530.00
2041900	12/10/14	06166	AMERICAN MESSAGING	L11095700L	12/01/14	PAGERS (NOV 2014)	301.02	301.02
2041946	12/17/14	15938	AMMAR JAMIL	Ref002437298	12/15/14	UB Refund Cst #0000188065	152.70	152.70
2041869	12/03/14	00002	ANSWER INC	10824	11/22/14	ANSWERING SERVICES (MONTHLY)	1,110.00	1,110.00
2041947	12/17/14	08967	ANTHEM BLUE CROSS EAP	41267	11/24/14	EMPLOYEE ASSISTANCE PROGRAM (DEC 2014)	316.66	316.66
2041901	12/10/14	03492	AQUA-METRIC SALES COMPANY	0054336IN	11/18/14	METER TESTER	6,264.00	6,264.00
2041804	11/25/14	03492	AQUA-METRIC SALES COMPANY	0054036IN	10/29/14	METER TESTER	6,264.00	6,264.00
2041948	12/17/14	07785	AT&T	000006004702	12/02/14	TELEPHONE SERVICES (11/2/14-12/1/14)	5,803.52	
				000006001726	12/01/14	TELEPHONE SERVICES (11/1/14-11/30/14)	1,229.08	7,032.60
2041805	11/25/14	12810	ATKINS	1800436	11/04/14	2015 WFMP UPDATE (9/1/14-11/2/14)	35,070.84	35,070.84
2041996	12/22/14	12468	ATLAS COPCO COMPRESSORS LLC	396582	11/26/14	BLOWER SERVICE	967.82	967.82
2041806	11/25/14	00145	BARRETT ENGINEERED PUMPS	092256	10/30/14	SAMPLE PUMP	445.16	445.16
2041997	12/22/14	00145	BARRETT ENGINEERED PUMPS	092663	12/05/14	SAMPLE PUMP	543.50	543.50
2041949	12/17/14	15932	BART JARVIS	Ref002437290	12/15/14	UB Refund Cst #0000121291	704.75	704.75
2041807	11/25/14	03595	BENHAM, WALES	102614110114	11/24/14	TRAVEL EXPENSE REIMB (10/26/14-11/1/14)	1,080.39	1,080.39

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2041950	12/17/14	15570	BEYOND IDEAS LLC	OWD03	12/01/14	CONSULTING SERVICES (9/2/14-11/25/14)	7,645.00	7,645.00
2041870	12/03/14	08156	BROWNSTEIN HYATT FARBER	583780	11/13/14	LEGISLATIVE ADVOCACY (OCT 2014)	1,900.00	1,900.00
2041902	12/10/14	00557	CALIFORNIA SPECIAL DISTRICTS	60610115	12/04/14	MEMBERSHIP RENEWAL	5,691.00	5,691.00
2041808	11/25/14	08388	CALTRANS	110614	11/06/14	ENCROACHMENT PERMIT	482.00	482.00
2041998	12/22/14	15447	CANNON, LARRY	121714LC	12/17/14	SAFETY GLASSES	214.00	214.00
2041809	11/25/14	04071	CAPITOL WEBWORKS LLC	103114	10/31/14	OUTSIDE SERVICES	45.00	45.00
2041999	12/22/14	15621	CAPSTONE FIRE MANAGEMENT INC	1298	12/01/14	ARC FLASH TRAINING (11/12/14)	1,980.00	1,980.00
2042000	12/22/14	02758	CARMEL BUSINESS SYSTEMS INC	7841	11/26/14	DESTRUCTION SERVICES (11/24/14)	25.30	25.30
2041903	12/10/14	15177	CAROLLO ENGINEERS INC	0138178	11/11/14	DESIGN/CONSTRUCTION (10/1/14-10/31/14)	18,162.50	18,162.50
2041951	12/17/14	03232	CDW GOVERNMENT INC	QW02305	11/19/14	CRADLEPOINT	4,698.00	
				QX38198	11/24/14	CRADLEPOINT	460.00	5,158.00
2041952	12/17/14	15941	CENTRAL MORTGAGE	Ref002437301	12/15/14	UB Refund Cst #0000213791	118.48	118.48
2042001	12/22/14	01828	CHICAGO TITLE COMPANY	00023293	12/02/14	TITLE REPORT	750.00	750.00
2041904	12/10/14	02026	CHULA VISTA ELEM SCHOOL DIST	AR043795	11/17/14	GARDEN TOUR (9/10 & 11/ 14)	1,080.00	1,080.00
2041953	12/17/14	15256	CIGNA GROUP INSURANCE / LINA	9267121014	12/10/14	AD&D & SUPP LIFE INS (DEC 2014)	4,350.95	4,350.95
2042002	12/22/14	04119	CLARKSON LAB & SUPPLY INC	75394	11/30/14	BACTERIOLOGICAL TESTING SERVICES	854.00	
				76376	11/30/14	BACTERIOLOGICAL TESTING SERVICES	698.00	
				76375	11/30/14	BACTERIOLOGICAL TESTING SERVICES	688.00	
				75393	11/30/14	BACTERIOLOGICAL TESTING SERVICES	653.00	
				76373	11/30/14	BACTERIOLOGICAL TESTING SERVICES	602.00	
				76374	11/30/14	BACTERIOLOGICAL TESTING SERVICES	416.00	
				76377	11/30/14	BACTERIOLOGICAL TESTING SERVICES	380.00	
				76370	11/30/14	BACTERIOLOGICAL TESTING SERVICES	236.00	
				76367	11/30/14	BACTERIOLOGICAL TESTING SERVICES	192.00	
				76369	11/30/14	BACTERIOLOGICAL TESTING SERVICES	174.00	
				76371	11/30/14	BACTERIOLOGICAL TESTING SERVICES	174.00	
				76366	11/30/14	BACTERIOLOGICAL TESTING SERVICES	166.00	5,233.00
2042003	12/22/14	15395	COFFMAN SPECIALTIES INC	2	12/01/14	SR-11 RELOCATIONS (ENDING 11/30/14)	325,505.26	325,505.26
2042004	12/22/14	08160	COMPLETE OFFICE	16726450	12/04/14	CALENDARS	171.56	171.56

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2042005	12/22/14	00099	COUNTY OF SAN DIEGO	DPWAROTAYM	12/04/14	EXCAVATION PERMITS (NOV 2014)	5,730.70	5,730.70
2041954	12/17/14	00099	COUNTY OF SAN DIEGO	DPWAROTAYM	11/06/14	EXCAVATION PERMITS (OCT 2014)	3,685.10	3,685.10
2041905	12/10/14	00184	COUNTY OF SAN DIEGO	5349112014	11/20/14	UPFP PERMIT RENEWAL (12/31/14 - 12/31/15)	405.00	
				5345112014	11/20/14	UPFP PERMIT RENEWAL (12/31/2014 - 12/31/2015)	292.00	
				5346112014	11/20/14	UPFP PERMIT RENEWAL (12/31/14 - 12/31/15)	292.00	
				5348112014	11/20/14	UPFP PERMIT RENEWAL (12/31/14 - 12/31/15)	292.00	
				5351112014	11/20/14	UPFP PERMIT RENEWAL (12/31/14 - 12/31/15)	292.00	1,573.00
2041955	12/17/14	00184	COUNTY OF SAN DIEGO	2003193E60249	12/04/14	SHUT DOWN TEST (11/24/2014)	923.00	923.00
2041871	12/03/14	02122	COUNTY OF SAN DIEGO	201492209281	09/22/14	PERMIT FEES #09281 (DEC 2014-DEC 2015)	8,625.00	
				2014091709276	09/17/14	PERMIT FEES #09276 (DEC 2014-DEC 2015)	3,272.00	
				2014091701989	09/17/14	PERMIT FEES #01989 (DEC 2014-DEC 2015)	1,314.00	
				2014091703231	09/17/14	PERMIT FEES #03231 (DEC 2014-DEC 2015)	565.00	
				2014091700233	09/17/14	PERMIT FEES #00233 (DEC 2014-DEC 2015)	561.00	
				2014091709503	09/17/14	PERMIT FEES #09503 (DEC 2014-DEC 2015)	514.00	
				2014091709283	09/17/14	PERMIT FEES #09283 (DEC 2014-DEC 2015)	514.00	
				2014091709291	09/17/14	PERMIT FEES #09291 (DEC 2014-DEC 2015)	467.00	
				2014091809289	09/18/14	PERMIT FEES #09289 (DEC 2014-DEC 2015)	356.00	
				2014091709279	09/17/14	PERMIT FEES #09279 (DEC 2014-DEC 2015)	309.00	
				2014091709285	09/17/14	PERMIT FEES #09285 (DEC 2014-DEC 2015)	309.00	
				2014091709286	09/17/14	PERMIT FEES #09286 (DEC 2014-DEC 2015)	309.00	
				2014091709287	09/17/14	PERMIT FEES #09287 (DEC 2014-DEC 2015)	309.00	
				2014091709288	09/17/14	PERMIT FEES #09288 (DEC 2014-DEC 2015)	309.00	
				2014091710565	09/17/14	PERMIT FEES #10565 (DEC 2014-DEC 2015)	309.00	
				2014091704983	09/17/14	PERMIT FEES #04983 (DEC 2014-DEC 2015)	309.00	
				2014091709290	09/17/14	PERMIT FEES #09290 (DEC 2014-DEC 2015)	309.00	
				2014091709277	09/17/14	PERMIT FEES #09277 (DEC 2014-DEC 2015)	309.00	
				2014091709280	09/17/14	PERMIT FEES #09280 (DEC 2014-DEC 2015)	298.00	19,267.00
2042006	12/22/14	02756	COX COMMUNICATIONS INC	6701120914	12/09/14	INTERNET SERVICES (12/3/14-12/28/14)	80.00	80.00
2041906	12/10/14	02756	COX COMMUNICATIONS INC	2881112914	11/29/14	INTERNET SERVICES (11/29/14-12/28/14)	600.00	600.00
2041907	12/10/14	15898	D & D WILDLIFE HABITAT	53579	12/09/14	VEGETATION MAINTENANCE	4,567.00	4,567.00
2041908	12/10/14	11797	D & H WATER SYSTEMS INC	2014568	11/20/14	MICRO 2000 CHLORINE ANALYZER	8,816.04	8,816.04
2041909	12/10/14	04073	DATA BUSINESS SYSTEMS INC	100950	11/13/14	TAX FORMS	165.53	165.53

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2041810	11/25/14	14362	DAY WIRELESS SYSTEMS	71346	10/31/14	FIRETIDE SUPPORT (10/18/14)	5,110.00	5,110.00
2042007	12/22/14	14362	DAY WIRELESS SYSTEMS	71868	11/27/14	FIRETIDE SUPPORT (10/31/14-11/19/14)	420.00	420.00
2042008	12/22/14	01797	DELL ENTERPRISES	196460	12/08/14	RETIREMENT PLAQUE	64.26	64.26
2041956	12/17/14	15935	DYLAN DOXEY	Ref002437293	12/15/14	UB Refund Cst #0000175885	16.08	16.08
2041872	12/03/14	02447	EDCO DISPOSAL CORPORATION	5458113014	11/30/14	RECYCLING SERVICES (NOV 2014)	95.00	95.00
2041910	12/10/14	14323	EDWARDS, JEFFREY	112514	12/08/14	SAFETY BOOT REIMBURSEMENT	150.00	150.00
2041957	12/17/14	15936	ELVIA REAL	Ref002437294	12/15/14	UB Refund Cst #0000182236	10.11	10.11
2041958	12/17/14	08023	EMPLOYEE BENEFIT SPECIALISTS	0067075IN	10/31/14	EMPLOYEE BENEFITS (OCT 2014)	726.00	726.00
2041811	11/25/14	03227	ENVIROMATRIX ANALYTICAL INC	4110525	11/03/14	LAB ANALYSIS (10/17/14-10/24/14)	490.00	
				4110692	11/10/14	LAB ANALYSIS (10/25/14-10/30/14)	400.00	890.00
2041911	12/10/14	03227	ENVIROMATRIX ANALYTICAL INC	4111047	11/24/14	LAB ANALYSIS (11/7/14-11/13/14)	510.00	
				4110871	11/17/14	LAB ANALYSIS (10/31/14-11/6/14)	445.00	955.00
2042009	12/22/14	03227	ENVIROMATRIX ANALYTICAL INC	4120348	12/02/14	LAB ANALYSIS (11/14/14-11/20/14)	445.00	
				4120522	12/08/14	LAB ANALYSIS (11/21/14-11/26/14)	400.00	845.00
2041812	11/25/14	03725	ENVIRONMENTAL SYSTEMS RESEARCH	92890824	10/31/14	ENTERPRISE ADVANTAGE PROGRAM (8/6/14-8/5/15)	25,000.00	25,000.00
2041813	11/25/14	14320	EUROFINS EATON ANALYTICAL INC	L0190601	10/29/14	OUTSIDE LAB SERVICES (10/7/14)	255.00	255.00
2042010	12/22/14	14320	EUROFINS EATON ANALYTICAL INC	L0194266	11/26/14	OUTSIDE LAB SERVICES (11/12/14)	750.00	
				L0194955	12/03/14	OUTSIDE LAB SERVICES (11/4/14)	255.00	1,005.00
2042011	12/22/14	03546	FERGUSON WATERWORKS # 1083	0495391	11/25/14	INVENTORY	2,076.84	2,076.84
2041814	11/25/14	03546	FERGUSON WATERWORKS # 1083	0492812	10/29/14	INVENTORY	4,689.36	
				0493224	10/30/14	INVENTORY	4,607.28	
				0491284	10/29/14	INVENTORY	2,710.80	
				0492109	11/04/14	16" ROLL STEEL	2,243.16	14,250.60
2042012	12/22/14	12187	FIRST AMERICAN DATA TREE LLC	9003401114	11/30/14	ONLINE DOCUMENTS (MONTHLY)	99.00	99.00
2041815	11/25/14	04066	FIRST CHOICE SERVICES - SD	029132	10/30/14	COFFEE SUPPLIES	211.55	
				029801	10/31/14	COFFEE SUPPLIES	34.80	246.35
2041912	12/10/14	04066	FIRST CHOICE SERVICES - SD	030096	11/14/14	COFFEE SUPPLIES	300.25	300.25
2042013	12/22/14	04066	FIRST CHOICE SERVICES - SD	030704	12/01/14	COFFEE SUPPLIES	118.40	118.40

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2042014	12/22/14	02591	FITNESS TECH	9344	12/02/14	EQUIPMENT MAINTENANCE (DEC 2014)	135.00	135.00
2041913	12/10/14	11962	FLEETWASH INC	x372411	11/14/14	VEHICLE WASHING	131.07	
				x350897	10/03/14	VEHICLE WASHING	123.69	
				x335836	09/05/14	VEHICLE WASHING	111.69	
				x352636	10/10/14	VEHICLE WASHING	58.59	425.04
2041816	11/25/14	11962	FLEETWASH INC	x367275	11/07/14	VEHICLE WASHING	141.48	
				x363255	10/31/14	VEHICLE WASHING	130.20	271.68
2042015	12/22/14	11962	FLEETWASH INC	x384636	12/05/14	VEHICLE WASHING	121.95	121.95
2041914	12/10/14	03703	FORCE FLOW	27023	11/21/14	MOTHERBOARD & CABLE	3,957.50	3,957.50
2041959	12/17/14	02344	FRANCHISE TAX BOARD	Ben2437378	12/18/14	BI-WEEKLY PAYROLL DEDUCTION	81.00	81.00
2041873	12/03/14	02344	FRANCHISE TAX BOARD	Ben2437178	12/04/14	BI-WEEKLY PAYROLL DEDUCTION	81.00	81.00
2042016	12/22/14	13563	FRIENDS OF THE WATER	223	11/25/14	GARDEN TOURS (11/12/14 & 11/13/14)	1,240.00	1,240.00
2041817	11/25/14	13563	FRIENDS OF THE WATER	216	09/22/14	GARDEN TOURS (9/10/14-9/11/14)	1,240.00	1,240.00
2041960	12/17/14	13890	GEORGE STATHORAKIS	Ref002437297	12/15/14	UB Refund Cst #0000185937	19.63	19.63
2041915	12/10/14	10817	GEXPRO	S109228639004	11/13/14	RX3I PLCS	2,195.18	
				S109228639007	11/19/14	RX3I PLCS SLOT BACKPLANE	1,175.73	
				S109228639003	11/13/14	RX3I PLCS	637.76	
				S109228639006	11/19/14	RX3I PLCS OUTPUT MODULE	439.59	4,448.26
2041961	12/17/14	10817	GEXPRO	S109228639005	11/18/14	RX3I PLCS	825.47	825.47
2041818	11/25/14	10817	GEXPRO	S109228639001	11/06/14	RX3I PLCS	7,896.99	
				S109228639002	11/10/14	RX3I PLCS	840.54	8,737.53
2042017	12/22/14	10817	GEXPRO	S109228639008	11/26/14	RX3I PLCS OUTPUT MODULE	170.67	
				S109475219001	12/08/14	PLC MODULES	101.79	272.46
2041819	11/25/14	14948	GPS INSIGHT LLC	928869	11/01/14	GPS MODEMS	7,176.60	7,176.60
2041820	11/25/14	00101	GRAINGER INC	9586334816	11/04/14	WAREHOUSE SUPPLIES	723.57	
				9586334808	11/04/14	WAREHOUSE SUPPLIES	164.69	888.26
2042018	12/22/14	00101	GRAINGER INC	9609752374	12/03/14	PAINT	496.76	
				9608684826	12/02/14	INVENTORY	404.51	901.27

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2041821	11/25/14	12907	GREENRIDGE LANDSCAPE INC	12490	10/29/14	LANDSCAPING SERVICES (OCT 2014)	8,909.50	8,909.50
2042019	12/22/14	12907	GREENRIDGE LANDSCAPE INC	12578	11/25/14	LANDSCAPING SERVICES (NOV 2014)	8,909.50	8,909.50
2041874	12/03/14	15915	GUIA MORTAGAGE INC	Ref002437134	12/01/14	UB Refund Cst #0000213686	245.06	245.06
2041822	11/25/14	00174	HACH COMPANY	9094560	10/29/14	SCADA INTERFACE	2,600.00	2,600.00
2041916	12/10/14	00174	HACH COMPANY	9125976	11/19/14	APA6000 MODULE REPAIR	1,259.79	1,259.79
2041823	11/25/14	15370	HALAX2 INC	104	10/31/14	SOFTWARE PROGRAMMING (10/22/14)	1,615.71	1,615.71
2041962	12/17/14	15929	HALLI ALSTON	Ref002437287	12/15/14	UB Refund Cst #0000014490	92.32	92.32
2041917	12/10/14	02795	HARTFORD INSURANCE CO, THE	0417010115	12/04/14	INSURANCE PREMIUM	750.00	750.00
2041824	11/25/14	15920	HARVEST RIDGE APARTMENTS	7916111014	11/19/14	CUSTOMER REFUND	1,164.67	1,164.67
2041918	12/10/14	05986	HAVS INCORPORATED	111814	11/20/14	OUTSIDE SERVICES	2,400.00	2,400.00
2041963	12/17/14	00062	HELIX WATER DISTRICT	9980120914	12/09/14	WATER USAGE (10/8/14-12/5/14)	55.78	
				0341120914	12/09/14	WATER USAGE (10/8/14-12/5/14)	43.36	99.14
2041919	12/10/14	15622	ICF JONES & STOKES INC	0104268	11/14/14	ENVIRONMENTAL SERVICES (9/1/14-10/24/14)	1,170.00	
				0104346	11/18/14	ENVIRONMENTAL SERVICES (10/01/14-10/24/14)	720.49	
				0104267	11/14/14	ENVIRONMENTAL SERVICES (10/1/14-10/24/14)	240.00	2,130.49
2041825	11/25/14	08969	INFOSEND INC	85723	10/31/14	BILL PRINTING SERVICES (OCT 2014)	12,356.66	
				85722	10/31/14	BILL PRINTING SERVICES (OCT 2014)	3,947.73	
				85884	11/04/14	BILL PRINTING SERVICES (OCT 2014)	1,942.41	18,246.80
2042020	12/22/14	08969	INFOSEND INC	86749	11/30/14	BILL PRINTING SERVICES (NOV 2014)	11,067.23	
				86748	11/30/14	BILL PRINTING SERVICES (NOV 2014)	3,601.19	
				86900	12/02/14	BILL PRINTING SERVICES (NOV 2014)	1,933.15	16,601.57
2041875	12/03/14	08969	INFOSEND INC	86270	10/31/14	PRINTING SERVICES (8/14/14)	2,701.38	
				86271	10/31/14	PRINTING SERVICES (8/14/14)	328.63	3,030.01
2041826	11/25/14	13644	INNOVYZE INC	20489AM	01/15/14	SUBSCRIPTION RENEWAL	5,100.00	5,100.00
2042021	12/22/14	02372	INTERIOR PLANT SERVICE INC	9632	11/20/14	PLANT SERVICES (NOV 2014)	205.00	205.00
2041827	11/25/14	02372	INTERIOR PLANT SERVICE INC	9584	10/20/14	PLANT SERVICES (OCT 2014)	205.00	205.00
2041920	12/10/14	13899	INTERMEDIA.NET INC	1412001671	12/01/14	EMAIL SERVICES (11/2/14-12/2/14)	5,312.12	5,312.12
2041964	12/17/14	15944	JAMES J PASCARELLA	121514	12/15/14	CLAIM SETTLEMENT	150.00	150.00

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2041828	11/25/14	03077	JANI-KING OF CALIFORNIA INC	SDO10140142	10/01/14	JANITORIAL SERVICES (OCT 2014)	1,159.35	1,159.35
2042022	12/22/14	03077	JANI-KING OF CALIFORNIA INC	SDO11140143	11/01/14	JANITORIAL SERVICES (NOV 2014)	1,159.35	1,159.35
2041921	12/10/14	10563	JCI JONES CHEMICALS INC	638337		CREDIT MEMO	-3,000.00	
				638292	11/12/14	CHLORINE TP	4,684.65	1,684.65
2042023	12/22/14	02269	JENAL ENGINEERING CORP	142352	12/02/14	DUSTO INSPECTIONS (11/20/14 & 11/26/14)	1,743.97	1,743.97
2042024	12/22/14	02269	JENAL ENGINEERING CORP	142313	11/26/14	DUSTO INSPECTIONS (NOV 2014)	100.00	100.00
2041829	11/25/14	02269	JENAL ENGINEERING CORP	142113	11/07/14	DUSTO INSPECTIONS (OCT 2014)	100.00	100.00
2041965	12/17/14	15931	JULIA REY	Ref002437289	12/15/14	UB Refund Cst #0000073795	50.00	50.00
2041830	11/25/14	15900	KARTCHNER MOBILE WELDING	640	11/13/14	WELDING SERVICES	520.00	520.00
2042025	12/22/14	05840	KIRK PAVING INC	5746	12/08/14	AS NEEDED PAVING SERVICES FY15	7,994.50	7,994.50
2041876	12/03/14	05840	KIRK PAVING INC	5725	11/07/14	AS NEEDED PAVING SERVICES FY15	10,271.50	10,271.50
2041922	12/10/14	05840	KIRK PAVING INC	5734	11/21/14	AS NEEDED PAVING SERVICES FY15	11,831.25	11,831.25
2042026	12/22/14	05632	LARSON, BRAD	121314	12/18/14	SAFETY BOOT REIMBURSEMENT	137.32	137.32
2041966	12/17/14	15930	LAWRENCE RANEY	Ref002437288	12/15/14	UB Refund Cst #0000056399	26.64	26.64
2041831	11/25/14	12843	LAWTON GROUP, THE	51943	11/14/14	INTERNSHIP AGREEMENT (11/3/14-11/9/14)	147.81	147.81
2041877	12/03/14	15925	LOGAN FAMILY PROPERTIES	Ref002437136	12/01/14	UB Refund Cst #0000214473	81.98	81.98
2041832	11/25/14	03019	LOPEZ, JOSE	100114103114	11/13/14	MILEAGE REIMBURSEMENT (OCT 2014)	72.80	72.80
2041967	12/17/14	15937	MARGARITA ARAGON	Ref002437296	12/15/14	UB Refund Cst #0000184625	26.25	26.25
2041968	12/17/14	15939	MATTHEW EDWARDS	Ref002437299	12/15/14	UB Refund Cst #0000199367	66.81	66.81
2041969	12/17/14	03268	MERCHANT, MARCIANO	121514	12/15/14	SAFETY BOOT REIMBURSEMENT	150.00	150.00
2041833	11/25/14	09581	MICHAEL R WELCH PHD PE	7.1.4-2	11/07/14	ENGINEERING SERVICES (6/1/14-11/7/14)	6,450.00	6,450.00
2041878	12/03/14	15924	MIKE ILLEMAN	Ref002437135	12/01/14	UB Refund Cst #0000213727	9.33	9.33
2041879	12/03/14	15922	MIRTHA MARTINEZ	Ref002437131	12/01/14	UB Refund Cst #0000161034	12.35	12.35
2041834	11/25/14	14699	MISSION COMMUNICATIONS LLC	40027544	11/10/14	MISSION BATTERIES	128.00	128.00
2041835	11/25/14	15136	MISSION UNIFORM SERVICE	340211609	11/04/14	UNIFORM SERVICES	389.67	

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				340210497	10/28/14	UNIFORM SERVICES	389.53	
				340210496	10/28/14	UNIFORM SERVICES	114.17	
				340211608	11/04/14	UNIFORM SERVICES	114.17	
				340211349	11/03/14	UNIFORM SERVICES	91.25	
				340212456	11/10/14	UNIFORM SERVICES	91.25	
				S340211573	11/04/14	UNIFORM SERVICES	21.20	1,211.24
2041923	12/10/14	15136	MISSION UNIFORM SERVICE	340213775	11/18/14	UNIFORM SERVICES	375.42	
				340212698	11/11/14	UNIFORM SERVICES	374.62	
				340212697	11/11/14	UNIFORM SERVICES	114.17	
				340213774	11/18/14	UNIFORM SERVICES	114.17	
				340213540	11/17/14	UNIFORM SERVICES	91.25	
				340214662	11/24/14	UNIFORM SERVICES	91.25	
				S340213977	11/18/14	UNIFORM SERVICES	57.64	1,218.52
2042027	12/22/14	15136	MISSION UNIFORM SERVICE	340214916	11/25/14	UNIFORM SERVICES	380.72	
				340216035	12/02/14	UNIFORM SERVICES	370.98	
				340214915	11/25/14	UNIFORM SERVICES	114.17	
				340216034	12/02/14	UNIFORM SERVICES	114.17	
				340215789	12/01/14	UNIFORM SERVICES	91.25	
				340216850	12/08/14	UNIFORM SERVICES	91.25	1,162.54
2041970	12/17/14	15940	MOHAMMAD RAHIMI	Ref002437300	12/15/14	UB Refund Cst #0000212992	28.47	28.47
2041971	12/17/14	15933	MOHAMMED TALUKDER	Ref002437291	12/15/14	UB Refund Cst #0000143131	149.36	149.36
2041972	12/17/14	15942	NASHAT MATI	Ref002437302	12/15/14	UB Refund Cst #0000213812	9.55	9.55
2041880	12/03/14	15923	NATHAN GRIFFING	Ref002437133	12/01/14	UB Refund Cst #0000208077	32.65	32.65
2041973	12/17/14	03523	NATIONAL DEFERRED COMPENSATION	Ben2437370	12/18/14	BI-WEEKLY DEFERRED COMP PLAN	7,478.27	7,478.27
2041881	12/03/14	03523	NATIONAL DEFERRED COMPENSATION	Ben2437170	12/04/14	BI-WEEKLY DEFERRED COMP PLAN	7,478.27	7,478.27
2041836	11/25/14	00510	OFFICE DEPOT INC	737933820001	10/30/14	OFFICE SUPPLIES	727.32	
				736985153001	10/29/14	OFFICE SUPPLIES	681.53	
				737086251001	11/03/14	OFFICE SUPPLIES	662.55	
				736985153002	10/30/14	OFFICE SUPPLIES	186.36	
				738737026001	11/05/14	OFFICE SUPPLIES	180.07	
				739541109001	11/10/14	OFFICE SUPPLIES	159.82	
				739283039001	11/07/14	OFFICE SUPPLIES	93.70	

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				738981642001	11/06/14	OFFICE SUPPLIES	76.56	
				737934308001	11/01/14	OFFICE SUPPLIES	10.10	2,778.01
2041974	12/17/14	00510	OFFICE DEPOT INC	744171388001		CREDIT MEMO	-35.05	
				742017027001	11/21/14	OFFICE SUPPLIES	307.79	
				737086251002	11/04/14	OFFICE SUPPLIES	233.56	
				738981213001	11/06/14	OFFICE SUPPLIES	144.71	
				741623572001	11/20/14	OFFICE SUPPLIES	81.43	
				740920931001	11/17/14	OFFICE SUPPLIES	55.04	
				737073538001	11/03/14	OFFICE SUPPLIES	52.06	
				737086986001	11/03/14	OFFICE SUPPLIES	39.20	878.74
2042028	12/22/14	00510	OFFICE DEPOT INC	743797602001	12/03/14	OFFICE SUPPLIES	93.38	
				742615551001	11/25/14	OFFICE SUPPLIES	79.87	
				743663607001	12/03/14	OFFICE SUPPLIES	49.74	
				738737931001	11/07/14	OFFICE SUPPLIES	25.91	
				742696967001	11/27/14	OFFICE SUPPLIES	24.99	
				742904951001	12/03/14	OFFICE SUPPLIES	14.64	
				743663806001	12/03/14	OFFICE SUPPLIES	9.67	298.20
2041837	11/25/14	01002	PACIFIC PIPELINE SUPPLY	300811	10/31/14	INVENTORY	14,381.93	
				168734	11/06/14	INVENTORY	2,653.56	17,035.49
2042029	12/22/14	01002	PACIFIC PIPELINE SUPPLY	300862	12/03/14	INVENTORY	5,149.66	
				301058	12/03/14	INVENTORY	2,698.92	7,848.58
2042030	12/22/14	05497	PAYPAL INC	36832103	11/30/14	PHONE PAYMENT SVCS (NOV 2014)	54.10	54.10
2041838	11/25/14	05497	PAYPAL INC	36077260	10/31/14	PHONE PAYMENT SVCS (OCT 2014)	54.10	54.10
2041924	12/10/14	15899	PCM SALES INC	S88941950101	11/17/14	ADOBE LICENSES	3,597.00	3,597.00
2041975	12/17/14	00137	PETTY CASH CUSTODIAN	121514	12/15/14	PETTY CASH REIMBURSEMENT	1,361.48	1,361.48
2041976	12/17/14	03351	POSADA, ROD	111214111414	12/09/14	TRAVEL EXPENSE REIMB (11/12/14-11/14/14)	674.59	674.59
2042031	12/22/14	01733	PRICE TRONCONE &	12903	11/18/14	ANTENNA SUBLEASE (JAN-MAR 2015)	4,335.00	4,335.00
2041925	12/10/14	15642	PRINT BUTTON, THE	7327	11/18/14	BUSINESS CARDS	38.72	
				7296	11/07/14	BUSINESS CARDS	38.72	77.44
2041839	11/25/14	15642	PRINT BUTTON, THE	7285	11/07/14	BUSINESS CARDS	30.08	30.08

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2042032	12/22/14	13059	PRIORITY BUILDING SERVICES	41665	11/01/14	JANITORIAL SERVICES (NOV 2014)	3,924.48	3,924.48
2041840	11/25/14	13059	PRIORITY BUILDING SERVICES	41272	10/01/14	JANITORIAL SERVICES (OCT 2014)	3,924.48	3,924.48
2042033	12/22/14	07860	PROTECTIVE LIFE INSURANCE CO	102788121014	12/10/14	LIFE INSURANCE	8,433.50	8,433.50
2041926	12/10/14	00078	PUBLIC EMPLOYEES RET SYSTEM	Ben2437166	12/04/14	BI-WEEKLY PERS CONTRIBUTION	180,665.40	180,665.40
2041841	11/25/14	00078	PUBLIC EMPLOYEES RET SYSTEM	Ben2436976	11/20/14	BI-WEEKLY PERS CONTRIBUTION	180,840.13	180,840.13
2042045	12/23/14	00078	PUBLIC EMPLOYEES RET SYSTEM	Ben2437366	12/18/14	BI-WEEKLY PERS CONTRIBUTION	178,986.78	178,986.78
2041842	11/25/14	00766	RANROY PRINTING COMPANY	021738	11/10/14	POSTCARDS	1,312.20	1,312.20
2041843	11/25/14	02041	RBF CONSULTING	891964	11/06/14	INSPECTION SERVICES (9/29/14-11/2/14)	1,254.00	1,254.00
2042034	12/22/14	02041	RBF CONSULTING	894373	12/04/14	INSPECTION SERVICES (11/3/14-11/30/14)	2,660.00	2,660.00
2042035	12/22/14	15414	REGENTS BANK	2	12/01/14	RETENTION/COFFMAN (ENDING 11/30/14)	17,131.86	17,131.86
2041977	12/17/14	15934	RENUKA MCGOVERN	Ref002437292	12/15/14	UB Refund Cst #0000155444	102.24	102.24
2041844	11/25/14	15857	REPUBLIC SERVICES INC #509	0509005764235	09/25/14	TRASH SERVICES (OCT 2014)	198.31	
				0509005772065	10/25/14	TRASH SERVICES (NOV 2014)	192.71	391.02
2041927	12/10/14	15857	REPUBLIC SERVICES INC #509	0509005829350	11/25/14	TRASH SERVICES (DEC 2014)	530.33	
				0509005830916	11/25/14	TRASH SERVICES (DEC 2014)	198.58	728.91
2042036	12/22/14	08972	RICK ENGINEERING COMPANY	0040194	12/08/14	CAMPO ROAD SUPPORT (9/27/14-10/31/14)	37,939.54	37,939.54
2041845	11/25/14	00521	RICK POST WELD & WET TAPPING	9829	10/29/14	WELDING SERVICES (10/16/14)	3,300.00	3,300.00
2041882	12/03/14	04542	ROBAK, MARK	091614111514	11/21/14	MILEAGE REIMBURSEMENT (9/16/14-11/15/14)	84.00	84.00
2041978	12/17/14	15945	ROCCAZZELLA FAMILY TRUST	0931121514	12/15/14	W/O REFUND D0931-090202	1,543.96	1,543.96
2042037	12/22/14	02620	ROTORK CONTROLS INC	CI09254	12/01/14	BW FILTER ACTUATOR	4,186.84	4,186.84
2041846	11/25/14	09148	S & J SUPPLY COMPANY INC	S100043001001	10/31/14	AIR & VACUUM VALVES	6,156.00	
				S100044631001	10/28/14	INVENTORY	4,901.60	
				S100044106002	10/31/14	INVENTORY	3,687.12	
				S100046690001	11/04/14	INVENTORY	1,346.90	
				S100044106001	10/28/14	INVENTORY	770.05	16,861.67
2041979	12/17/14	15928	SABINA HERNANDEZ	121114	12/11/14	CLAIM SETTLEMENT	150.00	150.00
2041980	12/17/14	02586	SAN DIEGO COUNTY ASSESSOR	2014132	12/09/14	ASSESSOR DATA (MONTHLY)	125.00	125.00

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2041928	12/10/14	02586	SAN DIEGO COUNTY ASSESSOR	2014118	11/13/14	ASSESSOR DATA	125.00	125.00
2041847	11/25/14	06828	SAN DIEGO COUNTY OFFICE OF	SL-14 019	10/08/14	SPLASH LAB (11/13/14)	690.00	690.00
2041981	12/17/14	03752	SAN DIEGO COUNTY SHERIFF	Ben2437376	12/18/14	BI-WEEKLY PAYROLL DEDUCTION	460.90	460.90
2041883	12/03/14	03752	SAN DIEGO COUNTY SHERIFF	Ben2437176	12/04/14	BI-WEEKLY PAYROLL DEDUCTION	460.90	460.90
2041848	11/25/14	00003	SAN DIEGO COUNTY WATER AUTH	0000001103	10/31/14	HOME WATER USE EVALUATION	1,668.75	1,668.75
2041929	12/10/14	00247	SAN DIEGO DAILY TRANSCRIPT	474609	11/14/14	NOTICE OF PREPARATION	184.80	184.80
2042038	12/22/14	00121	SAN DIEGO GAS & ELECTRIC	120414	12/04/14	UTILITY EXPENSES (MONTHLY)	45.34	45.34
2041884	12/03/14	00121	SAN DIEGO GAS & ELECTRIC	112514	11/25/14	UTILITY EXPENSES (MONTHLY)	70,625.82	
				112414	11/24/14	UTILITY EXPENSES (MONTHLY)	51,486.29	
				111714	11/17/14	UTILITY EXPENSES (MONTHLY)	10,417.48	
				112514a	11/25/14	UTILITY EXPENSES (MONTHLY)	8,565.87	
				112114	11/21/14	UTILITY EXPENSES (MONTHLY)	792.95	141,888.41
2041849	11/25/14	00121	SAN DIEGO GAS & ELECTRIC	111814	11/18/14	UTILITY EXPENSES (MONTHLY)	26,127.70	26,127.70
2041930	12/10/14	00121	SAN DIEGO GAS & ELECTRIC	120314	12/03/14	UTILITY EXPENSES (MONTHLY)	82,716.85	
				120314a	12/03/14	UTILITY EXPENSES (MONTHLY)	4,065.00	86,781.85
2041931	12/10/14	12080	SAN DIEGO UNION-TRIBUNE, THE	0010883273	11/14/14	NOTICE OF INTENT	685.20	685.20
2041932	12/10/14	06280	SANCHEZ, OMAR	120114	12/08/14	SAFETY BOOT REIMBURSEMENT	150.00	150.00
2041850	11/25/14	15086	SAVAGE, DEANDRE	111614	11/20/14	SAFETY BOOT REIMBURSEMENT	150.00	150.00
2041851	11/25/14	15000	SEGURA, ADOLFO	111614111914	11/16/14	TRAVEL EXPENSE REIMB (11/16/14-11/19/14)	278.48	278.48
2041852	11/25/14	14785	SEW-EURODRIVE INC	182640	10/31/14	FILTER FLOCCULATION MIXER	4,048.21	4,048.21
2042039	12/22/14	00419	SHAPE PRODUCTS	179651	12/05/14	DISTRIBUTION SUPPLIES	1,397.58	1,397.58
2041982	12/17/14	15307	SIERRA ANALYTICAL LABS INC	4L10009	12/10/14	LABORATORY SERVICES (12/3/14)	205.00	205.00
2041933	12/10/14	15307	SIERRA ANALYTICAL LABS INC	4L05003	12/05/14	LABORATORY SERVICES (11/26/14)	205.00	205.00
2041853	11/25/14	15307	SIERRA ANALYTICAL LABS INC	4K20008	11/20/14	LABORATORY SERVICES (11/13/14)	205.00	205.00
2041885	12/03/14	15307	SIERRA ANALYTICAL LABS INC	4K26004	11/26/14	LABORATORY SERVICES (11/19/14)	230.00	
				4K05011	11/05/14	LABORATORY SERVICES (10/29/14)	205.00	435.00
2041934	12/10/14	13327	SILVA-SILVA INTERNATIONAL	1412	12/01/14	DESAL PROJ CONSULTANT (NOV 2014)	4,000.00	4,000.00

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2041935	12/10/14	15176	SOUTHCOAST HEATING &	C54775	11/12/14	AC MAINTENANCE (MONTHLY)	1,068.00	
				C54793	11/12/14	AC MAINTENANCE (MONTHLY)	480.00	
				C54783	11/12/14	AC MAINTENANCE (MONTHLY)	205.00	1,753.00
2041854	11/25/14	15176	SOUTHCOAST HEATING &	C54533	10/15/14	AC MAINTENANCE (MONTHLY)	205.00	205.00
2041855	11/25/14	03516	SPECIAL DISTRICT RISK	5926-0001	11/18/14	PROPERTY DEDUCTIBLE	500.00	500.00
2041983	12/17/14	03516	SPECIAL DISTRICT RISK	49717	12/03/14	2014-15 WORKERS' COMPENSATION (1/1/14-3/31/14)	65,407.00	65,407.00
2042040	12/22/14	13564	STAR-NEWS PUBLISHING CO, THE	0203113014	11/30/14	ADVERTISING	185.00	185.00
2041856	11/25/14	01460	STATE WATER RESOURCES	WD0104178	11/12/14	ANNUAL PERMIT FEE (7/1/2014 - 6/30/2015)	14,929.00	
				WD0104402	11/12/14	ANNUAL PERMIT FEE (7/1/2014 - 6/30/2015)	2,088.00	
				WD0106099	11/12/14	ANNUAL PERMIT FEE (7/1/14 - 6/30/15)	1,996.00	19,013.00
2041984	12/17/14	12809	STUTZ ARTIANO SHINOFF	96664	12/02/14	LEGAL SERVICES (OCT 2014)	17,019.64	17,019.64
2041936	12/10/14	10339	SUPREME OIL COMPANY	404962	11/24/14	UNLEADED FUEL	10,405.27	10,405.27
2041857	11/25/14	09221	TACKETT, ZACHARY	111514	11/20/14	SAFETY BOOT REIMBURSEMENT	117.70	117.70
2041858	11/25/14	02376	TECHKNOWSION INC	2538	10/28/14	ETHERNET CONVERSIONS	2,240.00	2,240.00
2041985	12/17/14	02975	TETRA TECH INC	50722013	09/27/13	WELL PROJECT (3/31/12-8/23/13)	72,254.00	72,254.00
2042041	12/22/14	02975	TETRA TECH INC	50867468	12/17/14	WELL PROJECT (FINAL INVOICE)	14,985.00	14,985.00
2041886	12/03/14	15926	TEXAS CHILD SUPPORT UNIT	Ben2437180	12/04/14	BI-WEEKLY PAYROLL DEDUCTION	184.61	184.61
2041986	12/17/14	15926	TEXAS CHILD SUPPORT UNIT	Ben2437380	12/18/14	BI-WEEKLY PAYROLL DEDUCTION	184.61	184.61
2041887	12/03/14	15807	THE WATCHLIGHT CORPORATION	86664	11/10/14	ALARM REMOVAL	680.00	680.00
2041859	11/25/14	14177	THOMPSON, MITCHELL	100114103114	10/30/14	MILEAGE REIMBURSEMENT (OCT 2014)	47.04	47.04
2042042	12/22/14	14177	THOMPSON, MITCHELL	100114103114a	12/04/14	EXPENSE REIMBURSEMENT (OCT 2014)	10.00	
				110114113014	12/02/14	MILEAGE REIMBURSEMENT (NOV 2014)	6.72	
				120114123114	12/10/14	MILEAGE REIMBURSEMENT (DEC 2014)	5.60	22.32
2041937	12/10/14	14251	THORNTON, ZACHARY	120614	12/08/14	SAFETY BOOT REIMBURSEMENT	126.34	126.34
2041938	12/10/14	15398	TIMMONS GROUP INC	164748	11/11/14	CONSULTANT SERVICES (THRU 10/31/14)	20,153.06	20,153.06
2041888	12/03/14	15842	TONI BROOKS	Ref002437132	12/01/14	UB Refund Cst #0000177005	131.00	131.00
2042043	12/22/14	00427	UNDERGROUND SERVICE ALERT OF	1120140475	12/01/14	UNDERGROUND ALERTS (MONTHLY)	370.50	370.50

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2041860	11/25/14	00427	UNDERGROUND SERVICE ALERT OF	1020140482	11/01/14	UNDERGROUND ALERTS (MONTHLY)	400.50	400.50
2041861	11/25/14	15675	UNITED SITE SERVICES INC	1142465039	11/08/14	PORTABLE TOILET RENTALS (11/6/14-12/3/14)	98.17	
				1142403542	10/17/14	PORTABLE TOILET RENTALS (10/17/14-11/13/14)	80.08	
				1142384540	10/01/14	PORTABLE TOILET RENTALS (10/1/14-10/28/14)	79.98	
				1142403540	10/17/14	PORTABLE TOILET RENTALS (10/17/14-11/13/14)	79.98	
				1142403541	10/17/14	PORTABLE TOILET RENTALS (10/17/14-11/13/14)	79.98	
				1142435770	10/31/14	PORTABLE TOILET RENTALS (10/29/14-11/25/14)	79.98	
				1142403629	10/19/14	PORTABLE TOILET RENTALS (10/18/14-11/14/14)	79.98	578.15
2041939	12/10/14	15675	UNITED SITE SERVICES INC	1142491766	11/15/14	PORTABLE TOILET RENTALS (11/14/14-12/11/14)	80.08	
				1142491765	11/15/14	PORTABLE TOILET RENTALS (11/14/14-12/11/14)	79.98	
				1142491764	11/15/14	PORTABLE TOILET RENTALS (11/14/14-12/11/14)	79.98	
				1142491763	11/15/14	PORTABLE TOILET RENTALS (11/15/14-12/12/14)	79.98	320.02
2041987	12/17/14	15675	UNITED SITE SERVICES INC	1142506603	11/30/14	PORTABLE TOILET RENTALS (11/26/14-12/23/14)	79.98	79.98
2041889	12/03/14	00350	UNITED STATES POSTAL SERVICE	104339511214	12/01/14	PREPAID POSTAGE MACHINE	6,000.00	6,000.00
2041862	11/25/14	03212	UNUM LIFE INSURANCE	00565403110714	11/07/14	FICA TAXES	24.44	24.44
2041940	12/10/14	07674	US BANK	3090112414	11/24/14	CAL CARD EXPENSES (MONTHLY)	88,987.72	88,987.72
2041863	11/25/14	07674	US BANK	OP111814	11/20/14	CAL CARD EXPENSES (MONTHLY)	28,203.53	
				SC102214	10/22/14	CAL CARD EXPENSES (MONTHLY)	2,345.26	
				GM102214	10/22/14	CAL CARD EXPENSES (MONTHLY)	35.54	30,584.33
2041890	12/03/14	07674	US BANK	OP082213	11/26/14	CAL CARD EXPENSES (MONTHLY)	4,193.47	4,193.47
2041941	12/10/14	06829	US SECURITY ASSOCIATES INC	845667	11/30/14	SECURITY SERVICES (NOV 2014)	219.75	219.75
2041988	12/17/14	14402	VALORIE HALLOCK	Ref002437295	12/15/14	UB Refund Cst #0000183863	27.76	27.76
2041891	12/03/14	01095	VANTAGEPOINT TRANSFER AGENTS	Ben2437172	12/04/14	BI-WEEKLY DEFERRED COMP PLAN	15,343.40	15,343.40
2041989	12/17/14	01095	VANTAGEPOINT TRANSFER AGENTS	Ben2437372	12/18/14	BI-WEEKLY DEFERRED COMP PLAN	15,259.90	15,259.90
2041990	12/17/14	06414	VANTAGEPOINT TRANSFER AGENTS	Ben2437374	12/18/14	BI-WEEKLY 401A PLAN	1,122.25	1,122.25
2041892	12/03/14	06414	VANTAGEPOINT TRANSFER AGENTS	Ben2437174	12/04/14	BI-WEEKLY 401A PLAN	1,187.39	1,187.39
2041942	12/10/14	03329	VERIZON WIRELESS	9735853783	11/21/14	WIRELESS SERVICES (10/22/14-11/21/14)	3,933.12	
				9735853787	11/21/14	WIRELESS SERVICES (10/22/14-11/21/14)	1,411.03	
				9735853788	11/21/14	WIRELESS SERVICES (10/22/14-11/21/14)	1,199.10	6,543.25

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2041864	11/25/14	15829	W L BUTLER CONSTRUCTION INC	0907111914	11/19/14	W/O REFUND D0907-090171	2,116.46	2,116.46
2041865	11/25/14	15726	WATER SYSTEMS CONSULTING INC	1197	10/31/14	HYDRAULIC MODELING (ENDING 10/31/14)	9,952.50	9,952.50
2042044	12/22/14	10093	WATEREUSE FOUNDATION	2015121814	12/18/14	WateReuse 2015 Membership Renewal	5,853.12	5,853.12
2041991	12/17/14	03781	WATTON, MARK	120914	12/09/14	MILEAGE REIMBURSEMENT (NOV 2014)	151.20	151.20
2041866	11/25/14	03781	WATTON, MARK	100114103114	11/20/14	MILEAGE REIMBURSEMENT (OCT 2014)	192.08	192.08
2041943	12/10/14	01343	WE GOT YA PEST CONTROL	93287	11/20/14	BEE REMOVAL	115.00	
				92435	10/13/14	BEE REMOVAL	115.00	
				92441	10/13/14	BEE REMOVAL	115.00	
				92546	10/14/14	BEE REMOVAL	115.00	
				92924	10/30/14	BEE REMOVAL	115.00	
				92925	10/31/14	BEE REMOVAL	115.00	690.00
2041867	11/25/14	01343	WE GOT YA PEST CONTROL	92984	11/06/14	BEE REMOVAL	115.00	115.00
2041893	12/03/14	13483	WHITE NELSON DIEHL EVANS LLP	111814	11/20/14	TAX SEMINAR	590.00	590.00
							Amount Pd Total:	2,219,973.67
							Check Grand Total:	2,219,973.67